

DEWSBURY TEAM PARISH

ANNUAL REPORT AND ACCOUNTS

31st December 2020



Independent Examiner's Report to the Trustees of the Team Parish of Dewsbury

I report on the accounts of the church for the year ended 31 December 2020 which are set out on pages

Respective Responsibilities of Trustees and Examiner

The churches' trustees are responsible for the preparation of the accounts. The churches' trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Ibbertson CPFA
9 Mickletown Road
Methley
Leeds
LS26 9HY

2 March 2021

Team Parish of Dewsbury Annual Report 2020

On the proceedings of the Parochial Church Council and the activities of the parish generally

Administrative information

Team Parish of Dewsbury: The Minster Church of All Saints,
Vicarage Road
Dewsbury, West Yorkshire
WF2 8DD

St John the Evangelist,
Boothroyd Lane
Dewsbury
WF13 2LP

Holy Trinity
Upper Road
Batley Carr
WF17 7LT

Deanery of: Dewsbury

Diocese of: Leeds

Team Rector (Designate) Revd Simon A Cash
16A Oxford Road
Dewsbury
WF13 4JT

Bankers: Yorkshire Bank plc
46 Market Place
Dewsbury

**Charity Registration
Number:** 1141706

Independent Examiners: Mark Ibbertson
9 Mickletown Road
Methley
LEEDS
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The PCC

PCC members who have served from 1 January 2020 until the date of this report was approved are: -

Ex-officio members of the PCC:

Revd Simon A Cash (Team Rector)
Revd Heather Thurlow (Distinctive Deacon)
Revd Neil Walpole (Assistant Curate from 30th June 2018)
Revd A Elizabeth Lee (Honorary Priest)
Revd Dr Dorothea Bertschmann (Assistant Curate from October 2020)
Mrs Anne Robinson (Lay Reader Emeritus & Deanery Synod Representative)
Mr Michael Neville (Lay Reader)
Mrs Rhoda Andruchow (Hon Secretary until November 2020)
Miss Helen Grace (Hon Secretary from November 2020)
Mr Graham Mansfield (Hon Treasurer from January 2021)

Elected members of the PCC

Mr Richard Middleton (Treasurer until November 2020)
Mrs Rita Hetherington (Churchwarden – St John's & Churches Together in Dewsbury)
Mrs Christine Sharpe (Churchwarden – St John's)
Mr Ian Wilson (Churchwarden – Holy Trinity)
Mrs Alicia Wilson (Churchwarden – Holy Trinity)
Mrs Vivienne Kyle (Churchwarden – Minster until November 2020)
Mrs Maureen Dewhirst (Churches Together in Dewsbury) Co-opted to PCC May 2018
Mrs Dianne Mansfield (Churchwarden – Minster & Churches Together in Dewsbury)
Mr Stuart Robertshaw (Churchwarden – Minster from November 2020)
Mr Michael Booth (Minster)
Mr Stephen Firth (Minster until November 2020)
Mrs Ronalda Johnstone (Minster)
Mrs Lindsey Robertshaw (Minster from November 2020)
Miss Gail Webster (Minster from November 2020)
Mr Bill Thompson (Trinity)
Mrs Denise Brown (St John's until November 2020)
Mrs Lillian Brooke (St John's)
Mr Matthew Taylor (St John's from November 2020)
Mr Stuart Irving (Deanery Synod Representative)
Mrs Rachel Warlop co-opted May 2018
Mr Malcolm Brooke co-opted May 2018

Structure, governance & management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operated under the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules 2011. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Aim and purposes

The primary purpose of the PCC is to promote the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The aim of the PCC is also to cooperate with the Team Rector in promoting in the Team Parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is responsible for all team finance and for the upkeep of the church buildings in the team.

The Team currently has a mission statement: -

‘We aim to proclaim the Good News of Jesus Christ and make God’s love real by our service in the community’

Objectives and Activities

The incumbent and the PCC confirm that they have considered the guidance contained in the Charity Commission’s general guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

The PCC has continued to fulfil the aims of the church by providing regular services of worship in each of the churches in the team when possible during 2020 following the outbreak of the Coronavirus in March 2020 and when restrictions have allowed.

Average attendance in the team during the year was 57 (112 – 2019) adults and 0 (5 – 2019) children. There was 1 (8- 2018) baptism in the team, 0 (4 – 2019) weddings and 34 (41 – 2019) funerals.

Sadly, in the Minster the hospitality provided to those in need, free of charge on a daily basis through food and beverage provision in the Minster Refectory, was forced to cease in March 2020. As a result of lockdown restrictions, the Refectory has not reopened at the time this report was written. In addition, a very limited number of events have taken place at the Minster throughout the year and the space available for rent in the building has largely remained unused. The building has remained closed during the week since March 2020, however public worship on Sundays, when permitted, has taken place as has the occasional

funeral, all subject to ensuring that Covid 19 guidelines for keeping people safe have been followed.

During the past year, St John's church has also remained closed largely for public worship except again for the occasional funeral and activities between the church and school have been severely restricted due to access to school not being possible.

Similarly, at Holy Trinity Church all activities have been interrupted with only a small number of Sunday worship services taking place.

Regardless of the current circumstances, on the occasions when our churches have been able to be open, this would not have been possible without the assistance of the volunteers who have helped to ensure that the buildings have been as safe as possible to enter.

During the last year, the PCC has continued to comply fully with its duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in particular its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Achievements and performance

2020 was Revd Simon Cash's fourth full year in post. During the year, Revd Dr Dorothea Bertschmann joined the Team and was ordained deacon.

2020 has been a year like no other. The outbreak of the Coronavirus in March 2020 saw severe restrictions placed upon everyone in an effort to control the spread of the virus. As a consequence many activities have been forced to stop or take place in a different format which does not involve personal social contact.

As a team we had planned to continue to focus on growth and in the Spring we were due to hold a Mission event, which sadly became a victim of the Covid 19 restrictions and was postponed. Destination 211, the bus ministry did manage to continue during the summer with Kirklees Council providing funding for it to be used as an information outlet around keeping safe during Covid.

With restrictions on people meeting together for worship, the majority of activities were conducted online. The Staff Team have facilitated Morning Prayer online every day apart from Sunday, when an online Communion Service has been broadcast via the social media platform of Facebook. The Wednesday evening and Thursday afternoon Bible Studies have also been held online and an informal fellowship event, Café+ has been hosted on a weekly basis, where people have been able to meet virtually over a cup of tea/coffee and cake. The number of people engaging with these online events has been very encouraging. Whilst it has been encouraging to see people joining events 'live', some people have chosen to access online content after the event. Numbers of people viewing the different events have been significantly more than those we would have expected to see in church.

Outdoor witness events have generally not been possible, however the Team Parish were involved in a Drive in Carol Service which took place on the Cliffe Street Car Park and was very well attended.

As usual visits to a number of local homes offering residents communion were also suspended, a small team of people volunteered to keep in regular contact by phone and this has continued throughout the whole time in lockdown.

Perhaps the greatest challenge during the year has been caring for our 'paid' staff at the Minster. When the Chancellor of the Exchequer announced the introduction of a 'Job Retention Scheme' it meant that we could 'furlough' members of staff and pay their wages even though they were not able to physically work. This has thankfully continued and it is hoped that before too long we can reopen the Minster and invite staff back into work.

Whilst the Coronavirus pandemic has been a challenging time for most, it has also provided us with an opportunity to re-evaluate some of the things we have been doing and identify things that we might not wish to restart doing. Equally, there have been things we have had to adapt to doing, which we may now wish to build on.

2021 will I feel sure be another challenging year.

Services and Worship

Dewsbury Minster

10-30am	Holy Communion – 1 st , 3 rd & 5 th Sunday each month
10-30am	Morning Worship – 2 nd & 4 th Sunday each month
6-30pm	Team Holy Communion – 2 nd & 4 th Sunday each month
6-30pm	Team Evening Worship – 1 st , 3 rd & 5 th Sunday each month

St John's

10-45am	Holy Communion – 2 nd & 4 th Sunday each month
10-45am	Morning Worship – 1 st & 3 rd Sunday each month (5 th Sunday joint service with Westborough Methodist Church)

Holy Trinity

9-15am	Holy Communion – 1 st , 3 rd & 5 th Sunday each month
9-15am	Morning Worship – 2 nd & 4 th Sunday each month

Financial Review

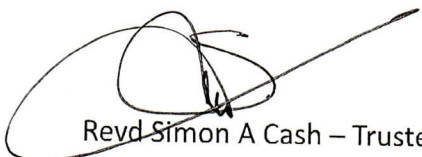
The financial statements have been prepared in accordance with the Charities Act, 2011, the Charities (Accounts and Reports) Regulations 2008, the Charity Commission's Statement of Recommended Practice (SORP) on Accounting and Reporting by Charities, the Church Accounting Regulations 2006, the PCCs (Powers) Measure 1956 and the Church Representation Rules. Funds are shown as either unrestricted (available for application on the general purposes of the PCC) or restricted (available exclusively for a particular purpose). Most unrestricted funds are designated by the PCC for a particular purpose for the time being. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law and do not include the accounts of church groups that owe their main affiliation to another body. All items less than £500 are deemed immaterial and included as sundries unless they are considered relevant to the reading of the accounts.

The accounts have been prepared on a receipts and payments basis.

2020 was all set to be a better year financially for the Team Parish. Efforts in 2019 meant that the finances were on a stable footing and we looked forward to 2020 with great hope. Sadly, with the outbreak of the Coronavirus pandemic and the need to suspend the majority of church activities and close our buildings for significant periods of time our income levels suffered greatly, while we still had to pay expenses relating to the upkeep of the buildings regardless. In addition, the PCC made the decision when the Job Retention Scheme was introduced to continue to pay staff 100% of their wages even though they were furloughed.

As a result of this total income for the year fell to £200,259 (266,148 – 2019), despite a successful grant award of £69,000 from the Cultural Recovery Fund. In essence our income for the year fell by 50% on the previous year. Our expenses, whilst being tightly controlled, still amounted to £193, 632 (£243,387 – 2019). Included in this was some £20,000 in one-off payments for repairs to Holy Trinity. Not taking these or the grant income into account the Team Parish lost an estimated £40,000 during 2020.

Clearly, this is not something that we can sustain in the medium/long term. I would like to thank all who give regularly to the life of the Team Parish for their continued support in these challenging times. As and until we can reopen our buildings fully and begin to re-establish our income streams, I anticipate 2021 also being a difficult year financially.



Revd Simon A Cash – Trustee

DEWSBURY TEAM PARISH

Financial Statements for the year ended 31 December 2020

Receipts and Payments Accounts

	Note	Unrestrict ed Funds	Restricted Funds	Total 2020	Total 2019
		£	£	£	£
RECEIPTS					
Voluntary receipts					
Planned Giving		52,944	546	53,490	64,846
Collections at services		2,834	0	2,834	6,502
All other giving/voluntary receipts	5a	1,708	456	2,164	33,419
Gift Aid recovered		15,901	15	15,916	16,524
		73,387	1,017	74,404	121,291
Activities for generating funds	5b	49,517	63,178	112,695	103,066
Investment income	5c	53	375	428	976
Church activities	5d	12,622	111	12,733	40,817
Total receipts		135,579	64,681	200,259	266,149
PAYMENTS					
Church activities					
Diocesan parish contribution		43,547	0	43,547	47,000
Clergy and staffing costs		44,916	2,758	47,675	46,007
Church running expenses	5e	83,432	11,230	94,701	123,842
Refectory running costs		5,856	0	5,856	22,566
Mission giving and donations	5f	678	0	678	0
		178,468	13,988	192,456	239,414
Costs of generating funds		411	765	1,176	3,973
Total Payments		178,878	14,754	193,632	243,387
Excess of receipts over payments		-43,204	49,927	6,723	22,762
Cash at bank and in hand at 1 Jan 2020		92,780	53,590	146,370	123,608
Bank transfers		603	-603	0	
Cash at bank and in hand at 31 Dec 2020		50,084	102,914	153,997	146,370

5. Further Analysis of Receipts and Payments Accounts

	Unrestricted funds £	Restricted Funds £	Total 2020	Total 2019
Receipts				
(a) All other giving/voluntary receipts				
Donations	1,708	456	2,164	6,270
Legacy	0	0	0	27,149
	1,708	456	2,164	33,419
(b) Activities for generating funds				
Grants	34,114	61,380	95,494	25,661
Fundraising	646	955	1,601	6,603
Shop sales	510	843	1,353	7,485
Refectory Sales	14,247	0	14,247	63,316
	49,517	63,178	112,695	103,066
(c) Investment income				
Dividends, interest, etc	53	375	428	976
	53	375	428	976
(d) Church activities				
Insurance Claims	1,264	0	1,264	
Fees for weddings and funerals	2,051	0	2,051	8,570
Hire of Rooms	1,473	0	1,473	11,755
Other Church Activities	97	0	97	88
All Other Income	7,738	111	7,849	20,405
	12,622	111	12,733	40,817
Payments				
(e) Church running expenses				
Costs of services	343	0	343	187
Printing and stationery	0	0	0	
General expenses	44,461	8,681	53,142	94,577
Church building running expenses	18,899	714	19,613	24,856
Upkeep of churchyard	0	0	0	
Church repairs and maintenance	19,769	1,835	21,604	4,222
	83,472	11,230	94,701	123,842
(f) Mission giving and donations				
CART	339	0	339	
Tanzania Link Harvest	339	0	339	
	678	0	678	0

Balance sheet

	Total funds	Prior year funds
Current assets		
Debtors	—	2,931.00
Investments	86,607.71	97,578.97
Cash at bank and in hand	66,401.69	46,185.95
	153,009.40	146,695.92
Liabilities		
Creditors: Amounts falling due in one year	12.15	326.03
	12.15	326.03
Net current assets less current liabilities	152,997.25	146,369.89
Total assets less current liabilities	152,997.25	146,369.89
Total net assets less liabilities	152,997.25	146,369.89
Represented by		
Unrestricted		
General fund	—	(12,482.37)
Designated		
A - All Saints Minster	20,587.03	46,733.11
X - Dewsbury Team Parish General Operating Fund	(27,198.34)	(39,060.80)
YC - CCTV - Operating Fund	—	—
J - St John the Evangelist Church - General Fund	(4,720.62)	7,564.76
K - Heavenly Handmade Craft Group Activity	2,532.29	1,958.39
M - Legacy 1 - Jenny Supple	68,549.66	84,752.46
R - Minster Refectory Trading Account	(9,581.68)	(5,726.23)
S - Destination 211 Bus Ministry	2,433.12	2,982.86
T - Holy Trinity general Operating Fund	(3,377.63)	5,496.75
U - Legacy Fund for Holdsworth	500.00	500.00
W - Trinity Centre General Trading account	359.83	61.36
Restricted		
B1 - Minster Project	15,731.03	15,429.55
N - Hand Bells Fund	179.14	151.62

P - Holy Trinity Grant Funding	—	2,250.00
Q - Tower Bells repair Fund	2,434.46	2,388.16
V - CRF-20 Culture Recovery Fund	53,593.33	—
YHIT - Held in Trust for Third Parties	374.51	574.51
Z - National Lottery Development Fund Project	916.41	3,917.91
B2 - Minster Shop	5,345.43	5,268.01
C - Poor Fund	7,938.71	8,033.73
D - Legacy 3 - Various	1,010.42	1,010.42
E - Legacy 2 - Hodgson	500.00	500.00
F - FODM - Friends of Dewsbury Minster	2,553.74	2,442.74
G - Music Fund	273.50	273.50
H - Eagles Wings project of St John's Church	2,698.51	2,027.54
L - St John the Evangelist Project Fund HLF	9,364.40	9,321.91
Funds of the church	152,997.25	146,369.89

Statement of assets and liabilities

General Designated Restricted Endowment This year Last year

Current assets - Cash at bank and in hand						
Cash in hand -	—	(660)	860	—	200	200
Yorkshire Bank Current -	—	(1,706)	64,447	—	62,740	42,618
Yorkshire Bank - No.2 A/C -	—	0	196	—	196	396
Barclays - FODM -	—	—	3,082	—	3,082	2,971
Dewsbury Team Parish PayPal Account	—	181	—	—	181	—
Totals	—	(2,184)	68,586	—	66,401	46,185
Current assets - Debtors						
Accounts Receivable -	—	—	—	—	—	2,931
Totals	—	—	—	—	—	2,931
Current assets - Investments						
CCLA (CBF) - Dewsbury Minster Trust -	—	50,542	14,666	—	65,209	74,908
CCLA (CBF) - St John's Building Fund -	—	(1,694)	16,953	—	15,258	16,553
CCLA (CBF) - General A/C -	—	3,432	—	—	3,432	3,417
CCLA (COIF) - Poor Funds -	—	—	2,706	—	2,706	2,699
Totals	—	52,280	34,327	—	86,607	97,578
Liabilities - Creditors: Amounts falling due in one year						
Accounts Payable -	—	12	—	—	12	326
Totals	—	12	—	—	12	326
Grand total	—	50,083	102,913	—	152,997	146,369