



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

From April 6<sup>th</sup> 2020

Period start date To

Period end date April 5<sup>th</sup> 2021

Charity name: Rolvenden Cat Rescue

Charity registration number: 1141631

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To relieve for the benefit of the public the suffering of animals, especially cats, in need.</p> <p>To provide and maintain rescue facilities for the reception and care of such animals until they are ready to be rehomed.</p> <p>To promote humane behaviour towards animals and to educate the public in matters pertaining to animal welfare.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The central work of the charity is to take in homeless, abandoned or stray cats in need from the surrounding areas in Kent and East Sussex. We provide shelter on site and endeavour to give the best care for these cats until a suitable home is found. Cats coming into the rescue are all given veterinary examinations, and any treatment required will be undertaken immediately. All cats are neutered and microchipped.</p> <p>We always respond to all contact from members of the public regarding cats that are giving cause for concern and take appropriate action. We also give aid and advice to those members of the public who are unable to continue to keep their cats.</p> <p>The rescue is open daily for members of the public to visit by appointment and to see the cats available for rehoming. Once a cat has been adopted, we are always available for further advice and solutions should any problems arise.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>In considering and agreeing the activities of the charity, the trustees have kept in mind the Charity Commission's guidance on public benefit at trustee meetings.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We are fortunate to have reliable and conscientious volunteers who contribute towards all areas necessary for the successful running of the charity, including fundraising, maintenance of the pens, managing the website and many practical tasks necessary for cat care. Unfortunately, because of Covid restrictions, <i>volunteers were unable to attend the centre during this period until restrictions were lifted.</i> They were then invited to attend in reduced numbers and for limited periods.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year has been a challenging one because of Covid and the ensuing lockdowns and restrictions. However, we made the decision to remain open, unlike many other rescue centres. Whenever we were made aware of cats in need of rescue and shelter, we have been able to take them in.</p> <p>Members of the public have been permitted to come and see the cats available for rehoming. This was possible because our pens are sited outdoors. However, for safety reasons, we have had to stagger visits, and reduce the numbers of people attending the centre.</p> <p>We have also had to discontinue the visits by volunteers throughout the lockdowns in order to maintain a safe environment. This has put a great burden on the two managers, who have worked extremely hard to continue the work of the rescue. They have managed to oversee the rehoming of 180 cats, despite the difficulties, which is a great achievement.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite all the difficulties created by Covid and the lockdowns, we are in a satisfactory financial position. Donations and cat rehoming fees have remained steady, and overall costs have not <i>increased when compared with the previous financial year.</i>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	No reserves are held. The charity has no future projects requiring large expenditure and has no major liabilities. Should the charity be forced to close for whatever reason, the current funds are sufficient to allow for the winding down of activities.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed, adopted February 2011
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are appointed by the current trustees for five-year terms.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Rolvenden Cat Rescue
Other name the charity uses	
Registered charity number	1141631
Charity's principal address	Bower Valley Rolvenden Kent TN17 4PL

# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Allan Punyer			
2	Kornel Kossuth			
3	Elizabeth Mason			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

#### **Additional information (optional)**

##### **Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

##### **Name of chief executive or names of senior staff members (Optional information)**

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### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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### **Other optional information**

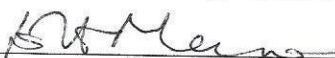
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ELIZABETH MASON	
Position (eg Secretary, Chair, etc)	Trusted	
Date	17/1/2022	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Rolvenden Cat Rescue

1141631

## Receipts and payments accounts

CC16a

For the period  
from

06/04/2020

To

05/04/2021

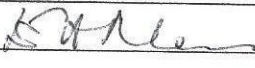
### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Cat Rehoming	5,220	-	-	5,220	5,190
Fundraising	1,430	-	-	1,430	2,300
Donations	46,784	-	-	46,784	47,153
Gift Aid	6,517	-	-	6,517	2,619
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>59,951</b>	<b>-</b>	<b>-</b>	<b>59,951</b>	<b>57,262</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>59,951</b>	<b>-</b>	<b>-</b>	<b>59,951</b>	<b>57,262</b>
<b>A3 Payments</b>					
Vets Fees & Medication	29,178	-	-	29,178	30,825
Microchipping	594	-	-	594	594
Consumables cat food/litter	10,163	-	-	10,163	10,467
Fundraising	1,102	-	-	1,102	838
Office & Stationary	754	-	-	754	1,493
Repairs and Renewels	2,880	-	-	2,880	387
Utilities & Motor Costs	2,602	-	-	2,602	2,085
Other Professional	1,308	-	-	1,308	1,746
	-	-	-	-	-
<b>Sub total</b>	<b>48,581</b>	<b>-</b>	<b>-</b>	<b>48,581</b>	<b>48,435</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>48,581</b>	<b>-</b>	<b>-</b>	<b>48,581</b>	<b>48,435</b>
<b>Net of receipts/(payments)</b>	<b>11,370</b>	<b>-</b>	<b>-</b>	<b>11,370</b>	<b>8,827</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>18,128</b>	<b>-</b>	<b>-</b>	<b>18,128</b>	<b>9,301</b>
<b>Cash funds this year end</b>	<b>29,498</b>	<b>-</b>	<b>-</b>	<b>29,498</b>	<b>18,128</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	59,785	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>59,785</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	VAT Refund Due	2,064	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ELIZABETH MASON	17/1/2022





Section A

Independent Examiner's Report

Report to the trustees/  
members of

ROWEN DEN CAT RESCUE.

On accounts for the year  
ended

APRIL 2021

Charity no  
(if any)

1141631

Set out on pages

1-2.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Charlotte Atkinson

Date:

Name:

CHARLOTTE ATKINSON

Relevant professional  
qualification(s) or body

(if any):

Address:

STODDARD FARMHOUSE.

STODDARDS LANE.

BECCLEIGH, TN31 6UG.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.