

Registered number: 07481956  
Charity number: 1141571

**GORDANO SCHOOL COMMUNITY TRUST**  
**(A COMPANY LIMITED BY GUARANTEE)**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2023**

**GORDANO SCHOOL COMMUNITY TRUST  
(A COMPANY LIMITED BY GUARANTEE)**

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**GORDANO SCHOOL COMMUNITY TRUST  
(A COMPANY LIMITED BY GUARANTEE)**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 AUGUST 2023**

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**Trustees**

Mr Shane Blackshaw  
Mr Julian Brookes  
Mr Gary Lewis  
Mrs Jayne Leaker  
Mr Mark Kelly  
Ms Louise Blundell (appointed 12 December 2022)

**Company registered number**

07481956

**Charity registered number**

1141571

**Registered office**

Gordano School  
St Marys Road  
Portishead  
North Somerset  
BS20 7QR

**Chief executive officer**

Mrs Ellie Armstrong

**Accountants**

Bishop Fleming LLP  
10 Temple Back  
Bristol  
BS1 6FL

**Bankers**

Lloyds Bank PLC  
Commercial Banking  
P.O. Box 1000  
BX1 1LT

**GORDANO SCHOOL COMMUNITY TRUST  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT  
FOR THE YEAR ENDED 31 AUGUST 2023**

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The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**a. CONSTITUTION**

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum and Articles of Association on 4 January 2011. The charitable company registered as a charity on 21 April 2011.

**b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

**c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

The Board of Trustees constantly reviews the number of Trustees and recruits when required. Any new Trustees will have their responsibilities explained by the existing Trustees and other professional advisors as appropriate.

**d. ORGANISATIONAL STRUCTURE AND DECISION MAKING**

Decisions are made collectively by the Board.

**e. RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate the charity's exposure to the major risks.

# **GORDANO SCHOOL COMMUNITY TRUST (A COMPANY LIMITED BY GUARANTEE)**

## **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 AUGUST 2023**

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### **OBJECTIVES AND ACTIVITIES**

#### **a. POLICIES AND OBJECTIVES**

The principal object of the charity is running a charitable leisure centre.

##### Public Benefit

We have referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives. All our charitable activities are undertaken to further our charitable purposes for the public.

##### Charity Objectives

- To advance the education of the students at Gordano School and the wider community by providing or assisting in the provision of sports and facilities; and
- To promote to the community of Portishead and the wider surrounding area the provision of facilities for recreation, sport, culture, or other leisure time occupation of the community in the interests of healthy lifestyles, social welfare and with the object of increasing accessibility and of advancing education, sport and improving the condition of life of the community; and
- To promote any other charitable purpose

### **ACHIEVEMENTS AND PERFORMANCE**

#### **a. GOING CONCERN**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

#### **b. REVIEW OF ACTIVITIES**

During the year the Trust has completed the following:

- Successfully carried out a major refurbishment of the fitness facility replacing equipment which was nine years old with more varied current equipment, developing more functional space to allow better use of the facility space.
- Carried out decoration in our popular gymnasium which is used for exercise classes. This was a tired space but is often the first space used by new members, therefore important to make a better impression. The walls were repainted following extensive damage from water ingress.
- Became responsible for school calendar bookings which has resulted in more awareness of room timetabling and better utilisation of facility space ensuring that the school activities align with GSCT bookings.

### **FINANCIAL REVIEW**

The accounts on pages 6 to 13 set out the details of the Statement of Financial Activities for the year ended 31 August 2023 and the Balance Sheet as at that date.

For the year ended 31 August 2023, total incoming resources were £272,891 (2022: £277,468) and total resources expended of £229,290 (2022: £193,980). The resulting surplus for 2023 was £43,601 (2022: £83,488).

**GORDANO SCHOOL COMMUNITY TRUST  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 31 AUGUST 2023**

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**a. RESERVES POLICY**

The Trustees' policy is to hold sufficient reserves as cash which, when combined with income, will enable the charity to meet its annual expenditure. The target range for reserves is between 3% and 5% of the net amount of annual expenditure. At the year end the charity held reserves of £148,118 which is above the target level of reserves. Trustees have agreed to hold this level of reserves to fund significant improvements and investment, in the facilities used by community users, during 2023/24 and to mitigate against potential reductions in future income streams due to loss of business to local competitors. A Strategic development improvement plan is in place for spend above the reserve policy target. Trustees will keep the overall level of reserves under review in conjunction with the landlord (Gordano School, which is part of the Lighthouse Schools Partnership).

**b. PRINCIPAL FUNDING**

The principal funding source is from charitable activities.

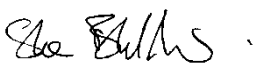
**PLANS FOR THE FUTURE**

The Trust aims to:

- To capitalise on the redeveloped fitness facility to increase membership and community awareness of the facilities.
- To move regular customers away from weekly facility payments which the centre assistant staff to the reception desk, therefore freeing up staff time to interact with members.
- To introduce pickleball to our offering by capitalising on its growing popularity and the experience of the Sports Centre Manager as a qualified lead for the sport.
- To return grass pitches 11F and 11G into play following extensive drainage works. This will be weather dependent. This will relieve pressure on shared grass facilities and prevent over use which would lead to increased maintenance costs and periods where pitches would be unfit.

In preparing this report, the Trustees have taken advantage of the small-companies exemption provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 15.05.2024 and signed on their behalf by:



**Mr S Blackshaw  
Trustee**

**GORDANO SCHOOL COMMUNITY TRUST  
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 AUGUST 2023**

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I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2023, which are set out on pages 6 to 13.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: 

Dated: 19 May 2024

**Chris Trantham FCA**  
Bishop Fleming LLP  
Chartered Accountants  
10 Temple Back  
Bristol  
BS1 6FL

**GORDANO SCHOOL COMMUNITY TRUST**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES (incorporating income and expenditure account)**  
**FOR THE YEAR ENDED 31 AUGUST 2023**

<b>INCOME FROM</b>	<b>Note</b>	<b>Unrestricted funds 2023 £</b>	<b>Unrestricted funds 2022 £</b>
Incoming resources from charitable activities	3	<b>272,183</b>	273,651
Other income		<b>708</b>	3,817
<b>TOTAL INCOME</b>		<b><u>272,891</u></b>	<b><u>277,468</u></b>
<b>EXPENDITURE ON</b>			
Charitable activities – leisure centre	4,5,6	<b>229,290</b>	193,980
<b>TOTAL EXPENDITURE</b>	6	<b><u>229,290</u></b>	<b><u>193,980</u></b>
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>		<b>43,601</b>	83,488
Total funds at 1 September		<b>104,517</b>	21,029
<b>Total Funds at 31 August</b>		<b><u>148,118</u></b>	<b><u>104,517</u></b>

All the above results are derived from continuing activities. All gains and losses recognised in the year are included in the above.

The notes on pages 8 to 13 form part of these financial statements



**GORDANO SCHOOL COMMUNITY TRUST**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REGISTERED NUMBER: 07481956**

**BALANCE SHEET**  
**AS AT 31 AUGUST 2023**

	Note	£	2023 £	£	2022 £
<b>CURRENT ASSETS</b>					
Debtors	9	10,660		17,167	
Cash at bank and in hand		<u>264,412</u>		<u>194,496</u>	
		275,072		211,663	
<b>CREDITORS:</b> amounts falling due within one year	10	<u>(126,954)</u>		<u>(107,146)</u>	
<b>NET CURRENT ASSETS</b>			<u>148,118</u>		<u>104,517</u>
<b>NET ASSETS</b>			<u>148,118</u>		<u>104,517</u>
<b>CHARITY FUNDS</b>					
Unrestricted funds			<u>148,118</u>		<u>104,517</u>
			<u>148,118</u>		<u>104,517</u>

The charity's financial statements have been prepared in accordance with the provisions applicable to companies, subject to the Small Companies regime.

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records for preparing financial statements.

The financial statements were approved by the Trustees on 15.05.2024 and signed on their behalf, by:



**Mr S Blackshaw**  
**Trustee**

The notes on pages 8 to 13 form part of these financial statements.

**GORDANO SCHOOL COMMUNITY TRUST  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

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**1. CHARITY INFORMATION**

Gordano School Community Trust is a company limited by guarantee and a charity registered at the Charity Commission in England and Wales. The principal office is Gordano School, St Marys Road, Portishead, North Somerset, BS20 7QR.

**2. ACCOUNTING POLICIES**

**2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS**

The financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Accounting Practice as it applies from 1 January 2019.

The Charity constitutes a public benefit entity as defined by FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The Charity's functional and presentational currency is the pound sterling.

**2.2 CHARITY STATUS**

The charitable company is limited by guarantee. The members of the charitable company are the Trustees named on page 1. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

**2.3 FUND ACCOUNTING**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

**2.4 INCOME FROM CHARITABLE ACTIVITIES**

All income from charitable activities is included in the Statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**2.5 DEBTORS**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.6 CREDITORS**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**2.7 EXPENDITURE ON CHARITABLE ACTIVITIES**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities, they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

**2.8 PENSIONS**

The charity operates a defined contribution pension scheme, and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**2.9 CASH AT BANK AND IN HAND**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**GORDANO SCHOOL COMMUNITY TRUST  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted funds 2023</b>	<b>Total funds 2022</b>
	<b>£</b>	<b>£</b>
Leisure Centre	<b>272,891</b>	274,000
Government grants	-	3,648
	<b><u>272,891</u></b>	<b><u>277,468</u></b>

**4 DIRECT COSTS**

	<b>Total funds 2023</b>	<b>Total funds 2022</b>
	<b>£</b>	<b>£</b>
Premises and grounds costs	<b>8,530</b>	9,572
Heat and light	<b>15,074</b>	16,476
Cleaning	<b>20,008</b>	15,430
Donation for capital investment	<b>29,933</b>	13,282
Licences	<b>1,831</b>	1,385
Hire of grounds and equipment	<b>36,597</b>	34,395
Instructors fees	<b>13,318</b>	8,921
Wages and salaries	<b>77,734</b>	69,803
National insurance	-	3,382
Pension cost	<b>4,307</b>	3,884
	<b><u>207,332</u></b>	<b><u>176,530</u></b>

**GORDANO SCHOOL COMMUNITY TRUST  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

**5 SUPPORT COSTS**

	<b>Total funds 2023</b>	<b>Total funds 2022</b>
	<b>£</b>	<b>£</b>
Printing and stationery	<b>164</b>	185
Marketing and advertising	<b>158</b>	280
Telephone	<b>240</b>	240
Uniform	<b>251</b>	275
First aid	-	43
Bank charges	<b>2,677</b>	1,417
Insurance	<b>4,437</b>	4,312
Administration and finance re-charges	<b>11,738</b>	10,445
Governance costs	<b>2,293</b>	253
	<b><u>21,958</u></b>	<b><u>17,450</u></b>

Included in Governance costs is independent examiners fees of £2,280 (2022: £1,560). The prior year balance includes a reduction in the prior year over-accrual.

**6 ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE**

	<b>Staff</b>	<b>Other</b>	<b>Total 2023</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Leisure Centre	<b>82,041</b>	<b>147,249</b>	<b>229,290</b>	193,980
	<b><u>82,041</u></b>	<b><u>147,248</u></b>	<b><u>233,227</u></b>	<b><u>193,980</u></b>

**7 NET INCOME**

This is stated after charging:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Pension costs	<b><u>4,307</u></b>	<b><u>3,884</u></b>

During the year, no Trustees received any remuneration or benefits in kind (2022: £NIL)

During the year, no Trustees received any reimbursement of expenses (2022: £NIL)

**GORDANO SCHOOL COMMUNITY TRUST**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2023**

**8 STAFF COSTS**

Staff costs were as follows:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>77,734</b>	69,803
Social security costs (net of employment allowance)	<b>-</b>	3,382
Pension costs	<b>4,307</b>	3,884
	<b>82,041</b>	77,069

The average monthly number of employees during the year was as follows:

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
	<b>11</b>	<b>10</b>

The key management personnel of the Trust comprise the Trustees (who do not receive remuneration for their role as a Trustee) and the Senior leadership Team who are paid by Gordano School. Total cost of £1,800 was recharged to Gordano School Community Trust for their services to the Trust.

**9 DEBTORS**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade debtors	<b>9,565</b>	10,164
Prepayments and accrued income	<b>1,095</b>	7,003
	<b>10,660</b>	17,167

**10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>118,191</b>	105,470
Accruals and deferred income	<b>8,763</b>	1,676
	<b>126,954</b>	107,146

**GORDANO SCHOOL COMMUNITY TRUST**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2023**

**11 STATEMENT OF FUNDS**

**STATEMENT OF FUNDS – CURRENT YEAR**

	Balance at 1 September 2022 £	Income £	Expenditure £	Balance at 31 August 2023 £
<b>UNRESTRICTED FUNDS</b>				
General funds – all funds				
	<b>104,517</b>	<b>272,891</b>	<b>(229,290)</b>	<b>148,118</b>

**STATEMENT OF FUNDS – PRIOR YEAR**

	Balance at 1 September 2021 £	Income £	Expenditure £	Balance at 31 August 2022 £
<b>UNRESTRICTED FUNDS</b>				
General funds – all funds				
	<b>21,029</b>	<b>277,468</b>	<b>(193,980)</b>	<b>104,517</b>

**12 PENSION COMMITMENTS**

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £4,307 (2022: £4,126). There were £358 (2022: £66) outstanding contributions at the balance sheet date.

**13 RELATED PARTY TRANSACTIONS**

The charity has some trustees in common with Lighthouse Schools Partnership.

During the year the charity paid Lighthouse Schools Partnership £114,390 (2022: £98,186) in respect of hire of grounds, grounds maintenance, printing and licences, cleaning, equipment, finance and administration.

At the year-end there was £115,845 (2022: £98,045) outstanding balance between the entities.

**14 CONTROLLING PARTY**

The charity is under the joint control of the trustees, as set out in the trustees' report.