

Company No: 07508521

Registered Charity No. 1141567



THE PHOENIX PROJECT IOW

A company limited by Guarantee

THE PHOENIX PROJECT (IOW)
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2021

THE PHOENIX PROJECT (IOW)

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**CHARITY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees	David Ives Gordon Kendall Robert Marks (Resigned 10 December 2020) Janet Newton Robert Ellis Amanda Sellers Geoffrey Day (Appointed 7 January 2021)
Chief Executive Officer	Samantha Whittingham
Registered Charity Number	1141567
Registered Company Number	07508521
Registered Office	The Phoenix Centre 36 Salters Road Haylands Ryde Isle Of Wight PO33 3HU
Contact Details	
Tel:	01983 810172
Email:	enquiries@phoenixprojectiow.org
Website:	www.phoenixprojectiow.org
Bankers	Barclays Bank Plc Newport, Isle of Wight
Accountants and Independent Examiners	Moore (South) LLP Newport, Isle of Wight, PO30 1LH

**TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

The Trustees present their report in respect of the year ended 31 March 2021, which includes the Directors' Report as required by Company Law.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is incorporated as a company limited by guarantee and is registered in England and Wales with the registered number 07508521. The company has no share capital although the subscribers of the Memorandum are obliged to contribute a sum towards settling its liabilities not exceeding £1 each in the event of winding up the Charitable Company.

The Charity is registered with the Charity Commission with the registered number 1141567. The Charitable Company was incorporated on 27 January 2011, and established as a charity by its Memorandum and Articles of Association on 21 April 2011.

The Charity is controlled by a board of Trustees, with day to day management delegated to the Chief Executive Officer. The Trustees are also the directors of the charitable company for the purposes of charity law.

The Board of Trustees meets quarterly, and has established committees to look at specific areas of the Charity's work, such as the Finance Committee, Governance and Risk, and Fundraising.

Appointment of Trustees

Trustees are appointed by virtue of their demonstrating abilities of value to the Charity and by invitation of the current board of Trustees. The charity seeks a broad range of skills to assist the charity, and also seeks representation from the project's stakeholders and beneficiaries.

Trustees are provided with an induction pack and training is undertaken. As this is a relatively new charity the Trustees have all undertaken trustee development and training. This will be monitored for the future.

Public Benefit

The Trustees have throughout the period taken heed of the guidance issued by the Charity Commission with regard to public benefit.

OBJECTIVES AND ACTIVITIES

Objects of the Charity

The relief of people with a need by virtue of their learning disability and prevention of the same. Such relief and prevention to be by any and every means including the provision or procuring of recreational and occupational activities, care, advocacy, treatment, educational training and other support commensurate with their needs. Learning disability shall mean any mental handicap or developmental disability of the mind and any associated condition howsoever caused and with whatsoever consequences.

Review 2020-21

The Phoenix Project is now in its eighth year and continues to provide a wide variety of day opportunities for adults with Learning Disabilities and Autism. Individuals are given the chance to participate in different sessions, focused around skills development, social and community inclusion and health and wellbeing, with activities both building and community based. We listen to feedback from service users and vary the activities offered to meet the needs and wishes of the individuals, who access our service.

TRUSTEES' ANNUAL REPORT (Cont'd) FOR THE YEAR ENDED 31 MARCH 2021

The Phoenix Project continues to provide adults with Learning Disabilities and Autism with a diverse range of day opportunities. The individuals who access our service are able to access numerous activities; these are centred around the development, social and community inclusion and health and wellbeing. The activities on offer are both building, and community based.

The past year has proven to be very difficult due to the ongoing pandemic. The Phoenix Project closed at the end of March 2020 when restrictions were implemented. During lockdown the small team of staff not furloughed were kept busy making up activity packs to distribute to individuals at home. These along with phone calls to service users and their families ensured that people didn't feel forgotten during this unsettled time. During this period our sales of plants and garden items was good with people ordering by phone or online for delivery.



At the end of May, we reopened for a small number of service users to provide respite for them and their families. Staffing was provided on a 1:1 basis, with Covid procedures put in place to minimise the risk to staff and service users. Individuals spent time participating in activities including cooking, gardening, art & craft.



When the government restrictions were eased we were able to reopen for group activities. This was done with groups at a maximum of 6 people and social distancing in place. Whilst it was very different to how the centre was pre-pandemic, service users and staff fortunately adapted quickly, understanding the need for the restrictions. Everyone was just happy to be able to meet up with their friends. Groups mainly focused on in-house activities as unfortunately many of the community activities that we usually participate in were unavailable. However the centre was still able to take part in the Ryde lantern festival in December, creating a large box lantern to display in the town centre.



**TRUSTEES' ANNUAL REPORT (Cont'd)
FOR THE YEAR ENDED 31 MARCH 2021**

Regrettably in January due to the high number of cases on the Island we closed and didn't reopen until the end of February, when we had a staff testing program in place.

Despite the pandemic, the Wood n Things woodwork unit has gone from strength to strength over the past 12 months. The team have increased their production and have seen a significant increase in sales, particularly our range of garden furniture, which has received very positive feedback from customers.



Over the past year we have worked towards increased social media presence, using Facebook to update everyone on the activities we have been delivering at the Centre. As planned, we have updated our website to make it more user friendly.

Staffing

Our dedicated staff team have worked really hard to ensure that meaningful activities have been able to be delivered in a Covid safe way. This has meant that staff have had to adapt and develop new skills in order to continue to provide a wide range of activities whilst working in bubbles.



During the past year, all members of the staff team have had a period of furlough and have been supported by the governments Coronavirus Job Retention Scheme.

**TRUSTEES' ANNUAL REPORT (Cont'd)
FOR THE YEAR ENDED 31 MARCH 2021**

Fund Raising & Support

Whilst many of our regular fundraising activities had to be cancelled, we were still fortunate to be able to undertake some fund raising activities. Our Christmas & Easter raffles were both very well supported both through donated items and ticket sales.

Over the 12 months, we received donations and grant funding from Ryde Town Council, The Edger Ralph Dore, Tesco and the Co-Op

We were able to purchase a wheelchair accessible car, which replaced one of our minibuses. A smaller vehicle is ideal for small groups and 1:1 service users and allows staff who only have a car licence, to drive it.

Plans for the future

Moving forward we will be working hard to rebuild our business up to pre-pandemic levels.

Over the next 12 months, we plan to develop an outreach service, providing support to individuals in the community. In conjunction with this, we aim to acquire CQC registration; this will provide scope to deliver a wider range of outreach support including providing regulated activities in people's homes.

The plans to obtain Accreditation from the National Autistic society were unfortunately put on hold due to lockdown and the subsequent restrictions, however this is now moving forward with the goal of achieving accreditation in the next year.

Investment

Responsibility for the day to day operation of the funds donated and received by The Phoenix Project has been delegated to the finance committee. Currently the funds are held on deposit with the Charity's bankers.

Risk Management

The Trustees have considered the risks that the Charity faces, and have implemented policies to manage and safeguard the charity from adverse effects.

Reserves and Financial Review

The Charity reported an overall deficit of £(36,566) in the year to 31 March 2021 (2020 - surplus of £14,056), allocated as £(18,316) on general funds, and £(18,250) being the spend on restricted funds towards new minibus for service user transport, and autism services. This is after the Covid-19 pandemic caused services to be closed and curtailed causing a drop in service income from £647,847 to £245,839. The Trustees have funded that by the careful management of costs, and the take up of government schemes including grants and coronavirus job retention scheme, which generated other income of £285,809 in the year. Overall income was reduced by £177,087, offset by a decline in expenditure of £126,465.

Post year-end, the Charity has also concluded negotiations with its insurers and received confirmation of a payment for loss of income insurance income of £81,452, which is due to the charity for the period March to July 2020 where the centre was forced to close during the worst of the pandemic. This is included in the other income above. In the period since the year end, the charity has incurred a further loss in their management accounts at the date of signing these accounts.

The Charity is still a relatively new and growing independent charity, and as such needs to accumulate reserves to protect the charity from unforeseen circumstances, and to provide continuity of its services. As the activities were transferred to the Charity from the NHS, together with staffing costs, there are potential future obligations for staff whom transferred under the TUPE regulations, and responsibilities for the dilapidations and maintenance of the building, as well as developing services.

The Trustees have therefore designated reserves to provide for such development of the services, and to provide for future project costs, whilst maintaining the continuity of the services. Designated reserves were stated at £40,000 (2020 - £40,000) for the autism project, and buildings and maintenance, as shown in note 15.

**TRUSTEES' ANNUAL REPORT (Cont'd)
FOR THE YEAR ENDED 31 MARCH 2021**

Reserves and Financial Review (Cont'd)

Restricted funds of £Nil (2020 - £18,250) represent unspent donations given specifically for the purchase of new vehicles and equipment, as shown in note 16.

A general fund reserve based on six months running costs is considered desirable by the Trustees, which would amount to £292,000. Currently free reserves at the year-end amount to £224,698 after designated funds, and fixed assets, which represents four months operating costs (2020 free reserves - £251,000).

The Trustees have evaluated the effects of Covid-19 on the activities of the charity. Budgets and forecasts continue to be amended as the pandemic continues. As well as monitoring costs, the charity has taken advantage of the Government Job Retention Scheme, received grants, and taken a bounce-back loan from the charity's bank.

The level of reserves brought forward, reduced by the loss in the year to date combined with the above support measures have provided the Trustees with the reasonable expectation that the Charity can continue to manage these operational risks. Consequently, the Trustees believe that it is appropriate to apply the going concern basis of accounting in preparing these accounts.

**TRUSTEES' ANNUAL REPORT (Cont'd)
FOR THE YEAR ENDED 31 MARCH 2021
STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the Directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf:



.....
David Ives
Trustee

Dated: 20 December 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

I report on the accounts of the Charity for the year ended 31 March 2021, which are set out on pages 9 to 20.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the institute of chartered accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kevin R Cooper BA FCA DChA
For and on behalf of
Moore (South) LLP
Chartered Accountants
9 St John's Place
Newport
Isle of Wight
PO30 1LH

Dated: 20 December 2021

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

		<u>General Funds 2021 £</u>	<u>Restricted Funds 2021 £</u>	<u>Total Funds 2021 £</u>	<u>Total Funds 2020 £</u>
	<u>Note</u>				
Income					
Donations & legacies	3	1,999	9,000	10,999	31,909
<i>Income from charitable activities</i>	4	245,839	-	245,839	687,847
<i>Income from other trading activities:</i>					
Fundraising events		4,482	-	4,482	2,825
Other income	5	285,809	-	285,809	-
Investment income		<u>692</u>	<u>-</u>	<u>692</u>	<u>2,327</u>
Total income		<u>538,821</u>	<u>9,000</u>	<u>547,821</u>	<u>724,908</u>
Expenditure					
<i>Costs of raising funds:</i>					
Fundraising events		88	-	88	302
<i>Expenditure on charitable activities:</i>					
Phoenix Project costs		<u>579,847</u>	<u>4,452</u>	<u>584,299</u>	<u>710,550</u>
Total expenditure	6	<u>579,935</u>	<u>4,452</u>	<u>584,387</u>	<u>710,852</u>
Net income/(expenditure) for the year		(41,114)	4,548	(36,566)	14,056
Transfers between funds	17	<u>22,798</u>	<u>(22,798)</u>	<u>-</u>	<u>-</u>
Net Movement in funds for the year		(18,316)	(18,250)	(36,566)	14,056
Fund reconciliation					
Total funds brought forward		<u>311,093</u>	<u>18,250</u>	<u>329,343</u>	<u>315,287</u>
Total funds carried forward		<u>292,777</u> =====	<u>-</u> =====	<u>292,777</u> =====	<u>329,343</u> =====

The statement of financial activities includes all gains and losses recognised in the year and therefore comprises the income and expenditure account.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 12 to 21 form an integral part of these accounts.

BALANCE SHEET
AS AT 31 MARCH 2021

	<u>Note</u>	<u>2021</u> £	<u>2020</u> £
Fixed assets			
Tangible assets	9	<u>28,079</u>	<u>20,092</u>
Current assets			
Debtors	10	118,523	31,884
Cash at bank and in hand		<u>215,894</u>	<u>301,715</u>
		334,417	333,599
Creditors: amounts due within one year	11	<u>(19,719)</u>	<u>(24,348)</u>
Net current assets		314,698	309,251
Creditors: amounts falling due after more than one year	12	<u>(50,000)</u>	—
Total net assets		<u>292,777</u> =====	<u>329,343</u> =====
The funds of the charity:			
General unrestricted funds		252,777	271,093
Designated funds	15	<u>40,000</u>	<u>40,000</u>
Total unrestricted funds		292,777	311,093
Restricted	16	—	<u>18,250</u>
		<u>292,777</u> =====	<u>329,343</u> =====

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021. The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and,
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006.

Approved by the Trustees and signed on their behalf:


.....
Trustee: David Ives

Dated: 20 December 2021

The Phoenix Project (IOW) – Registered Company number 07508521

The accompanying notes are an integral part of these accounts.

**STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	2021 £	2020 £
CASH FLOW FROM OPERATING ACTIVITIES		<u>(114,420)</u>	<u>21,986</u>
Cash flow from investing activities			
Interest received		692	2,327
Proceeds from sale of intangible fixed assets		1,700	-
Purchase of tangible fixed assets		<u>(23,793)</u>	<u>(437)</u>
NET CASH FLOW FROM INVESTING ACTIVITIES		<u>(21,401)</u>	<u>1,890</u>
Cash flow from financing activities			
Proceeds from borrowing		<u>50,000</u>	<u>-</u>
NET CASH FLOW FROM FINANCING ACTIVITIES		<u>50,000</u>	<u>-</u>
Net increase in cash and cash equivalents		<u>(85,821)</u>	<u>23,876</u>
Cash equivalents at 1 April 2020		<u>301,715</u>	<u>277,839</u>
CASH EQUIVALENTS AT 31 MARCH 2021		<u>215,894</u> =====	<u>301,715</u> =====
Cash and cash equivalents consists of:			
Cash at bank and in hand		<u>215,894</u> =====	<u>301,715</u> =====
Reconciliation of net income to net cash flow from operating activities			
		2021 £	2020 £
Surplus for the year		(36,566)	14,056
Depreciation		15,805	10,202
Sale of tangible fixed assets		(1,700)	-
Interest received		(692)	(2,327)
Movement in creditors		(4,629)	5,250
Movement in debtors		<u>(86,639)</u>	<u>(5,195)</u>
Net cash flow from operating activities		<u>(114,420)</u> =====	<u>21,986</u> =====

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021****1 Accounting policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:-

1.1 General information and Basis of accounting

The Phoenix Project (IOW) is a company limited by guarantee, registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office, together with the objects of the Charity are given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom (FRS 102), the Charities Act 2011, Companies Act 2006, and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling, which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity, and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds provided to the charity for specific purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.3 Income recognition policies

All incoming resources are included in the Statement of Financial Activities (SOFA) when the client is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

In respect of donations income is recognised on receipt. Income is deferred when that income relates to a future fundraising event.

Income earned from fundraising events and trading activities to raise funds for the charity are recognised when entitlement has occurred.

Gift aid is recognised following receipt of the claim from the Inland Revenue.

Income for the fees for service delivery are reflected in the period those services are delivered.

Investment income is earned through holding assets for investment purposes such as cash deposits.

Grant income including government grants are recognised when the Charity is entitled to the funds, the receipt is probable, and the amounts can be quantified. Government grants include support for Coronavirus schemes.

**NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 2021****1.4 Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

The cost headings including staff costs, directly attributable to the project together with support costs comprising all services supplied centrally as identifiable as wholly or mainly in support of the activity.

Where costs cannot be directly attributed they have been allocated on a basis consistent with use of the resources.

Lease rentals for assets acquired under operating leases, are charged to income and expenditure as incurred.

Central overheads are allocated on the basis of their use with the aim of ensuring that those costs remaining within governance relate to the management of the company's assets and compliance with constitutional and statutory requirements.

Resources expended include VAT, which cannot be recovered.

1.5 Gifts in kind

Gifts in kind are recognised in the Statement of Financial Activities where the cost can be ascertained and figures obtained with a high degree of certainty. No amounts have been included for donated time by volunteers.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended. Assets below £250 may not be generally capitalised.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Equipment	20% on straight line
Computers	33% on straight line
Fixtures	15% on reducing balance
Motor vehicles	25% on straight line

1.7 Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.8 Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.9 Pension costs

Staff and pension costs are recognised as incurred with all associated costs.

**NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 2021****1.10 Going Concern**

The Trustees have evaluated the effects of Covid-19 on the activities of the charity. Budgets and forecasts continue to be amended as the pandemic continues. As well as monitoring costs, the charity has taken advantage of the Government Job Retention Scheme, received grants, and taken a bounce-back loan from the charity's bank. The charity has also received insurance monies for the loss of income during the government-imposed lockdowns.

Given the level of reserves brought forward, reduced by the loss in the year to date combined with the above support measures have provided the Trustees with the reasonable expectation that the Charity can continue to manage these operational risks. Post year end the charity has made a marginal loss in their management accounts at the date of signing. Consequently, the Trustees believe that it is appropriate to apply the going concern basis of accounting in preparing these accounts.

1.11 Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

1.12 Judgements and key sources of estimation uncertainty

There are no major judgements or assumptions relating to estimates that are required to be disclosed in the preparation of these financial statements.

1.13 Financial assets and liabilities

The Phoenix Project (IOW) only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 2021

2 Full comparative Statement of Financial Position

		<u>General Funds 2020 £</u>	<u>Restricted Funds 2020 £</u>	<u>Total Funds 2020 £</u>	<u>Total Funds 2019 £</u>
	<u>Note</u>				
Income					
Donations & legacies	3	3,659	28,250	31,909	27,575
<i>Income from charitable activities</i>	4	687,847	-	687,847	693,754
<i>Income from other trading activities:</i>					
Fundraising events		2,825	-	2,825	3,097
Investment income		<u>2,327</u>	<u>-</u>	<u>2,327</u>	<u>459</u>
Total income		<u>696,658</u>	<u>28,250</u>	<u>724,908</u>	<u>724,885</u>
Expenditure					
<i>Costs of raising funds:</i>					
Fundraising events		302	-	302	465
<i>Expenditure on charitable activities:</i>					
Phoenix Project costs		<u>700,550</u>	<u>10,000</u>	<u>710,550</u>	<u>705,873</u>
Total expenditure	6	<u>700,852</u>	<u>10,000</u>	<u>710,852</u>	<u>706,338</u>
Net income/(expenditure) for the year		(4,194)	18,250	14,056	18,547
Transfers between funds	17	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Movement in funds for the year		(4,194)	18,250	14,056	18,547
Fund reconciliation					
Total funds brought forward		<u>315,287</u>	<u>-</u>	<u>315,287</u>	<u>296,740</u>
Total funds carried forward		<u>311,093</u>	<u>18,250</u>	<u>329,343</u>	<u>315,287</u>

	<u>General Funds £</u>	<u>Restricted Funds £</u>	<u>Total 2021 £</u>	<u>Total 2020 £</u>
3 Grants and Donations				
Individuals	161	4,000	4,161	1,410
Other charities	-	5,000	5,000	456
Corporations	<u>1,838</u>	<u>-</u>	<u>1,838</u>	<u>30,043</u>
	<u>1,999</u>	<u>9,000</u>	<u>10,999</u>	<u>31,909</u>

NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 2021

4 Income From Charitable Activities

Income from Charitable Activities relate to fees and charges for day-care services, session fees and related activity and event income.

5 Other income	General Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Insurance income	81,542	-	81,542	-
Government Grants				
– Coronavirus Job Retention Scheme	194,267	-	194,267	-
– Local Authority	<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>-</u>
	285,809	-	285,809	-
	=====	=====	=====	=====

Insurance income is in relation to the loss of income due to closing during the government imposed lockdowns.

6 Analysis of Expenditure

The Trust incurs expenditure in running the Phoenix Project (IOW). Support costs are allocated on a basis consistent with the use of resources. Governance is as listed below, but is included in Charitable Expenditure.

Expenditure	Charitable Costs £	Support Costs £	Governance £	Fundraising Costs £	Total 2021 £	Total 2020 £
Project costs	6,561	-	-	-	6,561	27,420
Wages and pension costs	384,425	62,086	5,050	-	451,561	537,780
Training and staff checks	1,809	-	-	-	1,809	3,836
Insurance	5,106	-	-	-	5,106	3,929
Rent and rates	39,148	-	-	-	39,148	38,300
Utilities costs	4,526	-	-	-	4,526	9,844
Repairs, household and cleaning	11,146	-	-	-	11,146	22,557
Postage and stationery	834	-	-	-	834	1,628
Telephone, internet and IT support	6,365	-	-	-	6,365	7,163
Minibus expenses	11,858	-	-	-	11,858	21,315
Minibus hire	17,025	-	-	-	17,025	17,062
Independent examination and accountancy fees	-	8,766	3,000	-	11,766	6,522
Miscellaneous expenses	1,925	-	-	88	2,013	2,829
Legal and Professional fees	564	-	-	-	564	-
Profit on disposal of motor vehicles	(1,700)	-	-	-	(1,700)	-
Advertising	-	-	-	-	-	465
Depreciation	<u>15,805</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,805</u>	<u>10,202</u>
	505,397	70,852	8,050	88	584,387	710,852
	=====	=====	=====	=====	=====	=====

Support costs all relate to the one activity of the Charity – provision of services at the Phoenix Project.

Of the above total charitable expenditure £584,387, the sum of £4,452, (2020: £10,000) was in relation to restricted expenditure.

NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 2021

7 Incoming/(outgoing) resources for the year	<u>2021</u>	<u>2020</u>
	£	£
This is stated after charging:		
Depreciation on tangible fixed assets	15,805	10,202
Operating lease charge	17,025	26,484
Independent examination fee	<u>3,000</u>	<u>3,000</u>
	35,830	39,686
	=====	=====
8 Staff costs	<u>2021</u>	<u>2020</u>
	£	£
Employee costs during the year amounted to:		
Wages and salaries	407,258	479,983
Social security costs	16,196	25,431
Pension costs	<u>28,107</u>	<u>32,366</u>
	451,561	537,780
	=====	=====
Staff costs are allocated as follows:-		
Project costs	384,425	468,426
Support costs	62,086	64,012
Governance	<u>5,050</u>	<u>5,342</u>
	451,561	537,780
	=====	=====

The Phoenix Project has 35 employees (2020 - 40), including additional 'bank' support staff throughout the period based on the average head count. No employee earned more than £60,000 per annum.

There were no payments made to any Trustee either as remuneration, or the reimbursement of travel or other expenses. Trustees' indemnity insurance is paid by the Charity.

9 Tangible fixed assets				
Cost	<u>Fixtures & Fittings</u>	<u>Equipment</u>	<u>Motor Vehicle</u>	<u>Total</u>
	£	£	£	£
At 1 April 2020	2,978	23,362	38,365	64,705
Additions	-	1,798	21,995	23,793
Disposals	-	-	<u>(8,200)</u>	<u>(8,200)</u>
At 31 March 2021	<u>2,978</u>	<u>25,160</u>	<u>52,160</u>	<u>80,298</u>
	=====	=====	=====	=====
Depreciation				
At 1 April 2020	2,014	19,066	23,533	44,613
Charge in the year	148	2,492	13,166	15,806
Eliminated on disposals	-	-	<u>(8,200)</u>	<u>(8,200)</u>
At 31 March 2021	<u>2,162</u>	<u>21,558</u>	<u>28,499</u>	<u>52,219</u>
	=====	=====	=====	=====
Net Book Value				
At 31 March 2021	<u>816</u>	<u>3,602</u>	<u>23,660</u>	<u>28,079</u>
	=====	=====	=====	=====
At 31 March 2020	<u>964</u>	<u>4,296</u>	<u>14,832</u>	<u>20,092</u>
	=====	=====	=====	=====

NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 2021

10 Debtors	<u>2021</u> £	<u>2020</u> £
Debtors – fees for day care support	34,511	26,652
Other debtors – insurance income debtor	81,542	-
Prepayments and accrued income	<u>2,470</u>	<u>5,232</u>
	118,523	31,884
	=====	=====
11 Creditors: amounts falling due within one year	<u>2021</u> £	<u>2020</u> £
Creditors – amounts due for project costs	7,488	8,358
Loans		
Other taxes and social security costs	4,220	6,002
Accruals and deferred income	4,831	5,630
Pension contributions due	<u>3,180</u>	<u>4,358</u>
	19,719	24,348
	=====	=====
12 Creditors: amounts falling due after more than one year	<u>2021</u> £	<u>2020</u> £
Loan	50,000	-
	=====	=====
13 Financial instruments	<u>2021</u> £	<u>2020</u> £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	250,405	328,367
Carrying amount of financial liabilities		
Liabilities measured at amortised cost	<u>(69,719)</u>	<u>(24,327)</u>
	180,686	304,040
	=====	=====
14 Financial commitments		

At 31 March 2021 the charity had annual commitments under non-cancellable operating leases as follows:

	<u>2021</u>		<u>2020</u>	
	<u>Land & Buildings</u> £	<u>Other</u> £	<u>Land & Buildings</u> £	<u>Other</u> £
Expiring:				
Within 1 year	9,492	7,080	9,492	16,992
Between 2 and 5 years	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,080</u>
	9,492	7,080	9,492	24,072
	=====	=====	=====	=====

NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 2021

15 Designated Funds

Designated funds have been set aside by the Trustees for specific purposes as outlined below:-

	<u>2021</u> £	<u>2020</u> £
Service Development – Autism project running costs	10,000	10,000
Buildings and maintenance reserve	<u>30,000</u>	<u>30,000</u>
	40,000	40,000
	=====	=====

The Trustees have considered a number of projects and designated funds to contribute towards these purposes. The designations remain in line with the Trustees Reserves policy. Specifically in this year trustees have earmarked £10,000 funds towards staffing and running costs of the autism project. The £30,000 designated fund for building maintenance and improvements remain.

16 Restricted Funds

	At 1 April 2020 £	Income received £	Fund Expenditure £	Transferred to unrestricted fund £	31 March 2021 £
Minibus fund	16,000	5,000	-	(21,000)	-
Autism Suite	<u>2,250</u>	<u>4,000</u>	<u>(4,452)</u>	<u>(1,798)</u>	-
Total	18,250	9,000	(4,452)	(17,798)	-
	=====	=====	=====	=====	=====

Comparative Restricted Funds

	At 1 April 2019 £	Income received £	Fund Expenditure £	Transferred to unrestricted fund £	31 March 2020 £
Minibus fund	-	16,000	-	-	16,000
Autism Suite	-	2,250	-	-	2,250
Staff and rent costs	-	<u>10,000</u>	<u>10,000</u>	-	-
Total	-	28,250	10,000	-	18,250
	===	=====	=====	=====	=====

The minibus fund relates to specific donations from individuals and grant giving charities including Wight Aid and The Valentine Charitable Trust for the purpose of contributing towards a new minibus fleet.

The Autism Suite is for the development and running of an autism-focused room to improve and develop services.

NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 2021

17 Transfers between funds

During the year, £16,000 of funds was transferred from restricted funds to unrestricted funds. This transfer relates to the purchase of a new minibus. In the prior year, there was no transfers between funds.

18 Analysis of net assets between funds

	General Funds	Designated Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£	£
Tangible fixed assets	28,079	-	-	28,079	20,092
Current assets	294,417	40,000	-	334,417	333,599
Current liabilities	(19,719)	-	-	(19,719)	(24,348)
Non-current liabilities	(50,000)	-	-	(50,000)	-
	252,777	40,000	-	292,777	329,343
	=====	=====	=====	=====	=====

Comparative analysis of net assets between funds

	General Funds	Designated Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£	£
Tangible fixed assets	20,092	-	-	20,092	29,857
Current assets	275,349	40,000	18,250	333,599	304,528
Current liabilities	(24,348)	-	-	(24,348)	(19,098)
	271,093	40,000	18,250	329,343	315,287
	=====	=====	=====	=====	=====

**NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31 MARCH 2021****19 Pension contributions**

The NHS pension scheme is an unfunded occupational pension scheme under which contributions for employees and employers are paid to the Exchequer, which in turn meets the cost of paying benefits as and when they fall due. In order to assess an appropriate contribution cost historically there has been an associated notional fund of assets deemed to be invested in UK Government stocks.

The actuarial investigation as at 31 March 2016 covers the 4 years from 31 March 2012 and was issued on 15 February 2019.

- a) The scheme has assumed responsibility for paying pensions increases which were previously met from the Consolidated Fund;
- b) The financial arrangements for the scheme has moved to the SCAPE methodology;
- c) The nature of assets attributed to the notional fund of the scheme has been changed and their amount has been reassessed to take account of a) and b) above;
- d) Changes in the structure of the scheme's benefits and contributions include a new scheme for new entrants.

Employers contributions were increased on 1 April 2019 from 14.3% to 20.6% plus a 0.08% administration charge. Under transitional rules the Phoenix Project continues to pay 14.38% of pensionable pay.

At 31 March 2016 the scheme had notional assets of £278.1bn, and pension liabilities of the scheme at 31 March 2016 were £297.5bn. This implies a past service deficit of £19.4bn.

The proposed changes to the scheme are expected to reduce both the value of the accrued liabilities and the build up of future liabilities and maintain employer contribution at the current level of 20.6%.

During the accounting period the Phoenix Project made contributions of £24,503 (2020 - £32,366) to the National Health Service scheme in respect of 17 employees. Employer contributions were paid at 14.38% during the accounting period. Member contributions are between 5.6% - 9.3%.

The Phoenix Project has no further liability arising from its participation in this scheme other than its annual contributions which are disclosed above. For more details of the pension scheme see www.nhsbsa.nhs.uk/pensions.

The Phoenix Project auto-enrolled on 1 April 2016 for staff not included on the above NHS pension scheme. The contributions made during the year for the defined contribution scheme totalled £3,604 (2020 – £3,537).

20 Control

The Charity is under the control of the Trustees.

21 Related party transactions

There were no related party transactions in the year.