



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2022 **to** 31st March 2023

Charity name: Beavers Lodge Playgroup

Charity registration number: 1141393

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | The object of the charity is to offer appropriate play, education, family learning and care facilities for children who are primarily under statutory school age |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Beavers Lodge Playgroup provides a safe, fun learning environment for all children over the age of 2 until they attend school, regardless of their cultural or religious background, gender, financial situation or ability. Appropriate educational and play equipment is purchased, so that the best possible start is given to the child's development within the setting |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees, together with the playgroup manager and staff, have taken into account the Charity Commission recommendations as stated in Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations of 2008, with regard to public benefit |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|-----|
| Policy on grant making | Para 1.38 | n/a |
| Policy on social investment including program related investment | Para 1.38 | n/a |
| Contribution made by volunteers | Para 1.38 | n/a |

| | | |
|-------|--|-----|
| Other | | n/a |
|-------|--|-----|

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>During 2022/23 we have had a cohort of 50 children on roll., including 9 children with Special Educational Needs (SEN), almost all of them drawn from the local area.</p> <p>Playgroup has run a number of workshops to enrich the experience of both the children and their parents, including:</p> <ul style="list-style-type: none"> • Dental workshop for parents and children, run by an NHS dental nurse • Sports fund workshop – “Star Sports” physical literacy for children • SEN workshop for parents of children with SEN • PHSE workshop for parents <p>We also held our first “Fundraising Day” during the summer term, which was a great opportunity to invite parents into the setting to see items that the children had been creating. These were sold, which raised over £300 towards the purchase of educational items to benefit the children.</p> <p>This year, in addition to many varied educational resources, Playgroup has invested in a wonderful new outdoor play area, at a cost of £19,665, and a much-needed outdoor resources storage building, which cost £14,550. Other significant expenditure has included interior and exterior refurbishment (repairs, painting and re-tiling) of the setting costing £13,041, and a new laptop for the staff to use for their administration and training.</p> <p>All staff have continued to develop their skills, utilising training available such as First Aid, Safeguarding, Food Safety, Supporting Sensory Needs, and Health and Safety in the Workplace. The Playgroup Manager has been appointed as part-time lecturer in Early Years and Childcare at Kingston University, and has been trained to start working for the DfE as a mentor to other childcare settings. Her knowledge</p> |

| | | |
|--|--|---|
| | | and expertise have been invaluable to everyone at the Playgroup, including staff, parents and children. |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|-----|
| Achievements against objectives set | Para 1.41 | n/a |
| Performance of fundraising activities against objectives set | Para 1.41 | n/a |
| Investment performance against objectives | Para 1.41 | n/a |
| Other | | n/a |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | 2022/23 has been an expensive year in terms of maintenance and refurbishment projects, and there have been salary increases and increases in the cost of energy and all resources including stationery and cleaning products. Two large capital expenses (the outdoor play area and outdoor storage) have also diminished our reserves. Over the year we have seen an overspend of £59,000, leaving us with an accumulated surplus of £104,582. Going forward, we need to continue to take great care over expenditure, and ensure that our Playgroup cohort is as full as it can be in order to maximise income. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves are held in order to finance necessary redecoration and refurbishment projects, and also to provide financial stability against the potential impact of staffing issues (although Playgroup has a very low turnover of staff), and increases in the cost of energy, resources, salaries and other overheads. |
| Amount of reserves held | Para 1.22 | £104,582 |
| Reasons for holding zero reserves | Para 1.22 | n/a |

| | | |
|--|-----------|-----|
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|-----|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | n/a |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | n/a |
| A description of the principal risks facing the charity | Para 1.46 | n/a |
| Other | | n/a |

Structure, Governance and Management

| | | |
|---|-----------|-------------------------------|
| Description of charity's trusts: | | |
| Type of governing document | Para 1.25 | Constitution |
| How is the charity constituted? | Para 1.25 | Trust |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by Committee at AGM |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|-----|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | n/a |
| The charity's organisational structure and any wider | | n/a |

| | | |
|---------------------------------------|-----------|-----|
| network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | n/a |
| Other | | n/a |

Reference and Administrative details

| | |
|-----------------------------|---------------------------------------|
| Charity name | Beavers Lodge Playgroup |
| Other name the charity uses | n/a |
| Registered charity number | 1141393 |
| Charity's principal address | Salisbury Road Hounslow TW4 6BE |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|-----------------|-----------------------------------|---|
| 1 | Lucinda Palmer-Dunn | Treasurer | | |
| 2 | Barbara Moses | Chair | | |
| 3 | Dimple Ludhra | Secretary | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | n/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | n/a |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | n/a |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

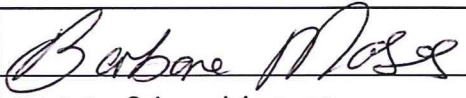
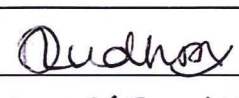
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  |  |
| Full name(s) | BARBARA MOSES | DIMPLE LUDHRA |
| Position (eg Secretary, Chair, etc) | CHAIR | SECRETARY |

Date

31/1/24

Beavers Lodge Playgroup

Beaver's Lodge Playgroup Income and Expenditure Statement For the Year Ended 31st March 2023

| | Note | 2022/23 | 2021/22 |
|--|------|-----------------|-----------------|
| Income | | | |
| Fees - Direct From Parents | | 11,926 | 10,943 |
| Fees - Other Grants/Commission | | 1,307 | 0 |
| Fees - LBH Childcare Funding | | 181,491 | 137,456 |
| Furlough Grant | | | 823 |
| | | <u>194,724</u> | <u>149,223</u> |
| Expenditure | | | |
| Salaries | | 188,052 | 161,411 |
| Premises Costs | | 4,000 | 4,000 |
| Maintenance | | 21,916 | 9,232 |
| Insurance | | 1,248 | 1,224 |
| Telephones/Broadband | | 3,150 | 963 |
| Electricity | | 10,058 | 10,099 |
| Gas | | 4,434 | 3,884 |
| Water | | 483 | 2,358 |
| IT Equipment | | 0 | 0 |
| Food | | 0 | 13 |
| Cleaning Products / Hygiene | | 3,046 | 1,674 |
| Stationery/Printing | | 1,131 | 952 |
| Postage | | 0 | 0 |
| Educational - Books/Arts & Crafts/Toys | | 3,992 | 2,528 |
| First Aid | | 0 | 11 |
| Staff Training | | 1,076 | 877 |
| Advertising/Marketing/Signage | | 294 | 248 |
| Ofsted Registration | | 35 | 35 |
| DBS Charges | | 213 | 200 |
| Accountancy | | 2,643 | 250 |
| LBH Payroll Charges | | 609 | 590 |
| Depreciation | 1 | <u>7,344</u> | <u>1,380</u> |
| | | <u>253,724</u> | <u>201,930</u> |
| Surplus/(Deficit) | | <u>(59,000)</u> | <u>(52,707)</u> |

Beavers Lodge Playgroup

Beaver's Lodge Playgroup Balance Sheet as at 31st March 2023

| | Note | 2022/23 | 2021/22 |
|--------------------------------------|------|----------------|----------------|
| Fixed Assets | | | |
| Fixtures, Fittings & Equipment | 1 | 29,766 | 2,985 |
| Current Assets | | | |
| Cash in Hand/Bank Balance | | 138,441 | 216,801 |
| Prepayments and Accrued income | | 35 | 35 |
| | | <u>138,476</u> | <u>216,836</u> |
| Current Liabilities | | | |
| Salaries | | 14,806 | 12,185 |
| Premises Costs (sinking fund) | | 48,000 | 44,000 |
| Maintenance | | | |
| Water | | | |
| Electricity | | | |
| Cleaning/Waste Removal | | 800 | |
| Accountancy | | | |
| Gas | | | |
| Advertising/Signage | | | |
| Payroll Charges | | 55 | 54 |
| | | <u>63,661</u> | <u>56,238</u> |
| Net Assets | | <u>104,582</u> | <u>163,582</u> |
| Accumulated Surplus (Deficit) | | <u>104,582</u> | <u>163,582</u> |

Signed (Treasurer).....*L. Dunn*.....

Full Name(s).....*LUCINDA PALMER-DUNN*.....

Date.....*30/01/2024*.....

Beavers Lodge Playgroup

Beaver's Lodge Playgroup

Notes to the Accounts for the Year Ending 31st March 2023

Accounting Policies

1. Depreciation

Depreciation has been provided at the following rate in order to write off the assets over their estimated useful lives being:

25% straight line on FF&E

10% straight line on buildings

Independent examiner's report to the trustees of Beavers Lodge Playgroup

I report on the accounts of the Charity for the year ended 31 March 2023, which are set out on pages 1 to 2.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or under Regulation 10(1)(a) to (c) of the Charities Accounts (Scotland) Regulations 2006 (the 2006 Regulations) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to examine the accounts under section 145 of the Charities Act 2011 and under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act), to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

To keep accounting records in accordance with section 130 of the 2011 Act and section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, and section 44(1)(b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations, have not been met.

(2) Or, to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed,

Mohsin Hasan

Mohsin Hasan

Date: 29/01/24

Member of the Association of Chartered Certified Accountants
71 Antigua Way
Newton Leys
Milton Keynes
MK3 5GF