



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021

Charity name: Beavers Lodge Playgroup

Charity registration number: 1141393

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is to offer appropriate play, education, family learning and care facilities for children who are primarily under statutory school age
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Beavers Lodge Playgroup provides a safe, fun learning environment for all children over the age of 2 until they attend school, regardless of their cultural or religious background, gender, financial situation or ability. Appropriate educational and play equipment is purchased, so that the best possible start is given to the child's development within the setting
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees, together with the playgroup manager and staff, have taken into account the Charity Commission recommendations as stated in Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations of 2008, with regard to public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	n/a

Other		n/a
-------	--	-----

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2020/21 has been a difficult year for Playgroup, with a big drop in pupil numbers, as (even when it was open) many parents chose not to use the provision. However, during lockdown periods staff focussed on upskilling and training, and as part of this strategy they received training on the new EYFS framework. All staff members have also now completed their Level 2 qualification in Mental Health and the Understanding of Autistic Spectrum Disorders. Progress was also made on developing the new website, in order to make information more accessible to parents and prospective parents.</p> <p>Other projects undertaken have included working on Social Communication Difficulties (led by the Deputy Manager), and Playgroup has registered for the Healthy Early Years London Silver award. The setting has been taking part in the Early Years Leaders' Programme, and one staff member was trained to run a workshop with parents on the importance of tooth brushing for their child.</p> <p>Many educational resources were purchased, including sand and water play equipment, and a new mini trampoline. Playgroup also had to replace their washing machine.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a

Other		n/a
-------	--	-----



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In spite of the effect of the coronavirus pandemic on our pupil numbers and the subsequent reduction in our fees income, Playgroup has been able to use the furlough scheme, along with careful management of staffing, to reduce the financial impact. Through the year, Playgroup made a surplus of £8,261, and finished 20/21 with a healthy accumulated surplus of £216,288
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in order to finance redecoration and refurbishment projects, and also to provide financial stability against the impact of Brexit, the Covid-19 pandemic, and the closure of our local army barracks. Until the army premises are converted to accommodation as planned it is likely that our pupil numbers will remain lower than usual, which will impact on our fees income.
Amount of reserves held	Para 1.22	£216,288
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	n/a
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		n/a

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Committee at AGM

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

## Reference and Administrative details

Charity name	Beavers Lodge Playgroup
Other name the charity uses	n/a
Registered charity number	1141393
Charity's principal address	Salisbury Road Hounslow TW4 6BE

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dorina Scott	Treasurer	To 15 <sup>th</sup> September 2021	
2	Barbara Moses	Chair		
3	Dimple Ludhra	Secretary		
4	Lucinda Palmer-Dunn	Treasurer	From 15 <sup>th</sup> September 2021 to date	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Barbara Moses</i>	<i>Dudhoo</i>
Full name(s)	BARBARA MOSES	Dimple Dudhoo
Position (eg Secretary, Chair, etc)	CHAIR	Secretary
Date	23/02/2022	



# Beavers Lodge Playgroup

## Income and Expenditure Statement

	Note	2020/21	2019/20
<b>Income</b>			
Fees - Direct From Parents		9,885	18,762
Fees - Childcare Vouchers		0	600
Fees - LBH Childcare Funding		148,173	150,221
Furlough Grant		<u>25,796</u>	
		183,853	169,583
<b>Expenditure</b>			
Salaries		144,101	168,960
Premises Costs		4,000	4,000
Maintenance		2,879	2,220
Insurance		1,224	1,211
Telephones/Broadband		926	899
Electricity		4,644	2,058
Gas		7,003	1,649
Water		151	151
IT Equipment		0	69
Food		0	127
Cleaning Products / Hygiene		2,754	2,193
Stationery/Printing		1,127	1,232
Postage		15	18
Educational - Books/Arts & Crafts/Toys		768	2,811
First Aid		1	8
Staff Training		1,313	2,642
Advertising/Marketing/Signage		0	390
Ofsted Registration		35	35
DBS Charges		0	39
Accountancy		(55)	
LBH Payroll Charges		583	570
Depreciation	1	<u>4,124</u>	<u>8,441</u>
		175,592	199,723
<b>Surplus/(Deficit)</b>		<u><u>8,261</u></u>	<u><u>(30,141)</u></u>

# Beavers Lodge Playgroup

## Balance Sheet

	Note	2020/21	2019/20
<b>Fixed Assets</b>			
Fixtures, Fittings & Equipment	1	385	4,509
<b>Current Assets</b>			
Cash in Hand/Bank Balance		280,689	261,590
Prepayments and Accrued Income		35	35
		<u>280,724</u>	<u>261,625</u>
<b>Current Liabilities</b>			
Salaries		12,069	14,881
Premises Costs (sinking fund)		40,000	36,000
Maintenance		3,794	2,220
Water		302	151
Electricity		4,117	2,058
Cleaning/Waste Removal		797	399
Accountancy		0	305
Gas		3,299	1,649
Advertising/Signage		390	390
Payroll Charges		53	52
		<u>64,821</u>	<u>58,106</u>
<b>Net Assets</b>		<u>216,288</u>	<u>208,027</u>
<b>Accumulated Surplus (Deficit)</b>		<u>216,288</u>	<u>208,028</u>
		0	(0)

Signed (Treasurer) L. MURPHY

Full Name(s) L. MURPHY

Date 23/2/22

## Notes to the Accounts for the Year Ending 31st March 2021

### Accounting Policies

#### 1. Depreciation

Depreciation has been provided at the following rate in order to write off the assets over their estimated useful lives being: 25% straight line

## **Independent examiner's report to the trustees of Beavers Lodge Playgroup**

I report on the accounts of the Charity for the year ended 31 March 2021, which are set out on pages 1 to 2.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or under Regulation 10(1)(a) to (c) of the Charities Accounts (Scotland) Regulations 2006 (the 2006 Regulations) and that an independent examination is needed. The charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to examine the accounts under section 145 of the Charities Act 2011 and under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act), to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

To keep accounting records in accordance with section 130 of the 2011 Act and section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, and section 44(1)(b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations, have not been met.

(2) Or, to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed,

Signed.  
  
Mohsin Hasan

Date 20/02/22

Member of the Association of Chartered Certified Accountants  
71 Antigua Way  
Newton Leys  
Milton Keynes  
MK3 5GF