



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 01.12.20 to 30.11.21

Charity name: Schools Ministry Billericay

Charity registration number: 1141303

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	• To advance the Christian faith • To advance education in accordance with Christian principles
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	It is perhaps important to note that Lockdown 3 was in place from 6 January to 8 March in this reporting year; this meant no contact with children for the first part of the year and then an understandably very slow return for Schools Ministry Billericay (SMB) into some schools after that. Even during the lockdown however, SMB continued to maintain contact with teachers and senior staff, offering support from the Christian perspective wherever appropriate. SMB stayed in touch with children through online assemblies and lessons. In line with our vision to make beneficial contributions to the wholeness of the school community, SMB also continued to provide support through our local Food Bank. SMB created activity boxes for each child in the families who accessed this service. The Improving Futures (IF) Project was started within this reporting period. We appointed a Mentoring Coordinator who, once trained, developed an extensive Safeguarding Policy before embarking on her search for volunteer mentors whom she later trained. The Coordinator met with pastoral staff from two secondary schools who referred possible mentees and then she began the phase of matching mentors with mentees and meeting with the families of the mentees. Funding of £1,950 was obtained from two local organisations to cover some of the additional costs of this Project. One important word for the middle part of the reporting period is 'some'. We were able to

		get back into <i>some</i> schools, do <i>some</i> lessons, run <i>some</i> lunchtime clubs, do <i>some</i> informal mentoring, <i>some</i> Schools Pastors sessions and lead <i>some</i> assemblies even though things could not fully be the way they used to be. In spite of that, it was exciting for SMB staff to be getting back to what they love best, engaging with the children. From September, Covid restrictions eased and SMB life returned to a more familiar pre-pandemic way of serving our schools.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Over the reporting year, Trustees updated our policies, our Vision Statement and other documents. This enabled us as a team to re-evaluate our purpose, vision and strategies as well as to assess our effectiveness as a charity within Billericay. Evidence (e-mails, letters, notes from phone conversations) can be provided showing recognition of SMB's beneficial input within the schools community of Billericay.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During this reporting period, one of a slow return to normal, SMB staff and Trustees continued to look for ways to benefit our community. When we could not get into schools, we used technology to stay in communication with schools: online assemblies on our Facebook page, phone calls and e-mails. Putting time and effort into supporting the Food Bank was felt to be of great benefit to not just the schools but also to the wider community. Setting up a mentoring programme will help support children who are struggling within their schools. School staff and parents have been very appreciative of the development of the IF project.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had adequate funds on 30.11.21 to continue its operation.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserve was held at 30.11.21 to cover three months of salaries in case of charity closure.
Amount of reserves held	Para 1.22	£6,591
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	Trustees incorporated as a body
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by a majority of the Trustees

Reference and Administrative details

Charity name	Schools Ministry Billericay
Other name the charity uses	None
Registered charity number	1141303
Charity's principal address	Burghstead Lodge 143 High Street Billericay Essex CM12 9AB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gary Bott	Chair		
2	Joan Godfrey	Vice Chair		
3	Rev Paul Carr			
4	Rev David Bagwell			
5	Angela Wood			

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

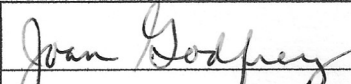
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joan Lynne Godfrey	GARY BOTT
Position (eg Secretary, Chair, etc)	Vice Chair	Chair

Date 20.07.2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
SCHOOLS MINISTRY BILLERICAY

No (if any)
1141303

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01.12.20		30.11.21

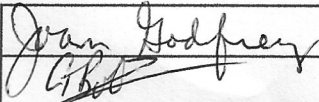
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
CHURCH DONATIONS	23,040	-	-	23,040	24,000
STANDING ORDERS	3,353	-	-	3,353	3,053
OCCASIONAL DONATIONS	2,137	-	-	2,137	1,281
MENTORING GRANTS	-	1,950	-	1,950	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	28,530	1,950	-	30,480	28,334
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,530	1,950	-	30,480	28,334
A3 Payments					
SALARIES	25,663	-	-	25,663	23,439
MANAGEMENT FEES	-	-	-	-	872
STAFF COSTS	954	-	-	954	663
OFFICE COSTS	1,229	-	-	1,229	1,327
BOOKS	699	-	-	699	1,055
MENTORING COSTS	-	95	-	95	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	28,545	95	-	28,640	27,356
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	28,545	95	-	28,640	27,356
Net of receipts/(payments)	- 15	1,855	-	1,840	978
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	18,147	-	-	18,147	17,169
Cash funds this year end	18,132	1,855	-	19,987	18,147

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BANK ACCOUNT	18,132	1,855	-
		-	-	-
		-	-	-
	Total cash funds	18,132	1,855	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Joan Godfrey	20.07.2022
	GARY BOTI	20.07.2022

Independent examiner's report to the trustees of Schools Ministry Billericay

I report to the trustees on my examination of the accounts of Schools Ministry Billericay of the year ended 30 November 2021.

Responsibilities and basis of report

As the charity trustees of Schools Ministry Billericay you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the accounts of Schools Ministry Billericay carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Responsibilities and basis of report

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of School Ministry Billericay as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

A handwritten signature in black ink, appearing to read 'Ian Rudkins', written over two horizontal lines.

Ian Rudkins FCA

14 Upland Road
Billericay
Essex

Date: 11 November 2022