

THE HAMPSTEAD GARDEN SUBURB FREE CHURCH  
(Registered Charity Number 1141258)  
Annual report & accounts  
For the period from 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022

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REPORT OF THE TRUSTEES

The Elders, acting as Trustees, are pleased to present their annual Trustees Report together with the financial statements of the Church for the year ending 31<sup>st</sup> December 2022. The financial statements comply with the Charities Act 2011 and in accordance with its section 133(1) show Receipts and Payments accounts for the year as well as a Statement of Assets and Liabilities at the year end.

**Objectives and Activities**

The purposes of the Church as defined in its constitution are:

1. The advancement of the Christian faith according to non-conformist principles;
2. To seek to advance education and to carry out other charitable objectives in the United Kingdom and in other parts of the world.

When planning activities, the Elders have considered the Charity Commission guidance on public benefit, particularly the specific guidance on charities for the advancement of religion.

In furtherance of the first objective the Church provided opportunities for public worship every Sunday of the year and additionally on special occasions as required by the Christian calendar. Sunday morning services are live streamed, allowing people in other places to participate as well as the congregation in the Church building.

The Church was available for baptisms, weddings and funerals to anyone whom the Minister considered was making a genuine request for such services. Hampstead Garden Suburb Free Church is committed to encouraging its members to represent, individually, the intentions of the Church in the particular contribution they make not only to the immediate community, but also through paid or voluntary activity to the wider community.

In furtherance of the second objective during the year, the Church provided opportunities for all to consider together important social issues and moral dilemmas in terms not only of Christian theologians, but also secular theorists, through discussion groups covering an established programme of study. These discussion groups offered an opportunity for spiritual, moral and intellectual development. Online meetings for Christian Meditation were also held, to encourage times of quiet and prayerful reflection.

The Church was glad to continue to help facilitate the work of the Wycliffe organisation through its financial support of a Bible translator. It has also raised money for the Water Aid charity. The Church has continued to focus on mental health and maintains a relationship with the Dennis Scott Unit of Edgware Hospital. At Easter and Christmas, and at the time of the Wimbledon tournament, gifts are provided for the patients in the Unit.

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REPORT OF THE TRUSTEES continued

Last year we continued to focus on the poor and homeless. We facilitated giving to a local food bank and supported the work of Homeless Action in Barnet, preparing for the resumption of a night shelter following the end of the Covid lockdowns.

**Achievements and Performance**

The Church remained an active participant in the lives of its members, ensuring that people are supported and cared for. It has also been a contributor to the wider community in a variety of activities.

**Financial Review**

Unrestricted donations received during the year were £1,250 down on 2021. A factor in this was that for the full year we took up no offertory during services, instead leaving out plates for a retiring collection. A total of £3,500 was collected for a variety of good causes.

During the year the Church appointed a dedicated lettings officer. Hall lettings regained their pre-Covid levels, and lettings of the church premises continued to grow. The year's increase in revenue more than made up for the reduction in donations.

During the year we made a one off payment of £15,000 to the Baptist Pension Scheme, as our share of the losses the Scheme had incurred over the years. Towards the end of the year the Church embarked on an extensive programme of Manse refurbishments.

A combination of the above resulted in a surplus on general activities of £16,300. The cash funds available at the year end for general purposes had increased from £54,000 to £70,000. Our investments fell in value by £36,000, to about their levels at the end of 2020.

**Reserves Policy**

The Church's policy is to maintain a balance on unrestricted reserves of at least nine months' unrestricted operating expenditure (say £122,000) to cover emergencies.

**Structure, Governance and Management**

The Minister, Rev Ian Tutton, retired in March 2022. The Elders appointed Rev Ewan King of Baptist Church as Interim Moderator, to preside over the selection of a new minister. The search was successful, and Rev Aled Jones accepted the call to be the new minister before Christmas 2022, but would not start his ministry until September 2023.

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The Church is an unincorporated association. The structure and functions of the Church institutions responsible for its governance and management are described in its constitution. The institutions concerned are Ministry, Elders Court, Deacons Court and the Church Meeting of members.

Elders are elected for 3 Year terms and act as the Church Trustees, with certain areas of governance reserved for the decision of the Church Meeting. Under the leadership of the Minister Elders are responsible for the Church's overall management. On occasion, Elders as Trustees meet to discuss trustee matters. Particular matters concerned with the upkeep and refurbishment of Church properties are delegated by the Elders to the Deacons Court.

Under the chairmanship of the Minister, each Court is scheduled to meet regularly throughout the year. On occasion they will meet jointly when matters under discussion make that appropriate, and Elders and Deacons have been meeting jointly during the period of vacancy in the ministry. Ordinary Church Members Meetings are convened quarterly throughout the year. When issues arise which require more immediate Church Meeting consideration and decision Extraordinary Meetings may be called in accordance with the provisions laid down in the constitution.

#### **Reference and administrative details**

Address: Central Square, Hampstead Garden Suburb, London NW11 7AG

Trustees: Karen Alton (24 April 2022 to 31 December 2022)  
Joseph Fryer  
Julia Fryer (from 1 January 2023)  
Muna Levan-Harris (from 19 December 2023)  
Carole Lindfield  
Derek Lindfield (to 31 December 2023)  
Claudia Millhoff (to 30 June 2022)  
David Morris (from 24 April 2022 to 31 December 2022))  
Josephine Morris  
Richard Orme (from 1 January 2023)  
Lorna Page  
Verity Smith (to 31 December 2023)  
Mary Stacy  
Penny Trafford

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Independent Examiner's Report to the Trustees of the Hampstead Garden Suburb Free Church (the 'charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2022.

## **Responsibilities and Basis of Report**

### **Trustees' responsibilities**

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

### **Independent Examiner's responsibilities**

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent Examiner's Statement**

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Thomas ACA

**Nyman Libson Paul LLP**

Chartered Accountants

124 Finchley Road

London

NW3 5JS

Dated: 15 March 2024

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SECTION A RECEIPTS AND PAYMENTS

	Notes	Unrestricted funds	Restricted funds	2022 Total	2021 Total
<b>A1 Receipts from</b>					
Donations	2	£ 68,091	£ 3,505	£ 71,596	£ 75,316
Legacies		£ -	£ -	£ -	£ 8,575
Grants		£ 3,000	£ -	£ 3,000	£ 9,247
Other trading activities	3	£ 107,483	£ -	£ 107,483	£ 76,393
Transfers between funds		-£ 226	£ 226	£ -	£ -
Investment	4	£ 254	£ 418	£ 672	£ 203
<b>Total receipts</b>		£ 178,602	£ 4,149	£ 182,751	£ 169,734
<b>A2 Asset and investment sales</b>					
Asset sales		£ -	£ -	£ -	£ -
Investment sales		£ -	£ -	£ -	£ -
<b>Total asset and investment sales</b>		£ -	£ -	£ -	£ -
<b>A3 Payments on</b>					
Ministry & Mission	5	£ 76,070	£ 104	£ 76,174	£ 73,320
Church costs	6	£ 44,796	£ -	£ 44,796	£ 33,127
Hall costs	7	£ 16,544	£ -	£ 16,544	£ 23,984
Manse costs		£ 16,114	£ -	£ 16,114	£ 3,290
Traidcraft expenses		£ 885	£ -	£ 885	£ 854
General expenses		£ 7,908	£ -	£ 7,908	£ 5,292
Restricted Donations		£ -	£ 5,972	£ 5,972	£ 2,950
<b>Total payments</b>		£ 162,317	£ 6,076	£ 168,393	£ 142,817

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SECTION A RECEIPTS AND PAYMENTS continued

Notes	Unrestricted funds	Restricted funds	2022 Total	2021 Total
<b>A4 Asset and investment purchases</b>				
Asset purchases	£ -	£ -	£ -	£ -
Investment purchases	£ -	£ -	£ -	£ 15,473
<b>Total asset and investment purchases</b>	£ -	£ -	£ -	£ 15,473
 <b>Net of receipts/ (payments)</b>				
A5 Cash funds last year end	£ 16,285	-£ 1,927	£ 14,358	£ 11,444
<b>Cash funds this year end</b>	£ 53,628	£ 5,415	£ 59,043	£ 47,599
	£ 69,913	£ 3,488	£ 73,401	£ 59,043

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SECTION B STATEMENT OF ASSETS AND LIABILITIES PER 31ST DECEMBER

	Notes	Unrestricted funds	Restricted funds	2022 Total	2021 Total
<b>B1 Cash funds</b>					
Bank deposits	£	69,707	£ 3,448	£ 73,155	£ 58,047
Fund deposits	£	246	£ -	£ 246	£ 292
Cash deposits	£	-	£ -	£ -	£ 705
<b>Total cash fund</b>	£	69,953	£ 3,448	£ 73,401	£ 59,044
<b>B2 Other monetary assets</b>					
Traidcraft stock	£	-	£ -	£ -	£ 319
HMRC(Gift Aid)	£	10,399	£ -	£ 10,399	£ 12,004
Council tax overpaid	£	582	£ -	£ 582	£ -
Unpaid rental services	£	-	£ -	£ -	£ 1,235
<b>Total Other monetary assets</b>	£	10,981	£ -	£ 10,981	£ 13,558
<b>B3 Investment assets</b>					
COIF Charities Investment Fund	£	3,408	£ 14,012	£ 17,420	£ 19,712
COIF Charities Global Equity Fund	£	198,920	£ -	£ 198,920	£ 225,561
COIF Charities Fixed Interest Fund	£	69,610	£ -	£ 69,610	£ 77,446
<b>Total investment assets</b>	£	271,938	£ 14,012	£ 285,950	£ 322,719

**B4 Assets retained for charity's own use**

The church building in Central Square, the Manse in Central Square and the Halls Complex in Northway are held on trust by the London Baptist Property Board Limited for purposes connected with the Hampstead Garden Suburb Free Church.

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SECTION B STATEMENT OF ASSETS AND LIABILITIES PER 31ST DECEMBER continued

	Notes	Unrestricted funds	Restricted funds	2022 Total	2021 Total
<b>B5 Liabilities</b>					
Invoices utilities	£	-	£ -	£ -	£ 5,255
Invoices expenses	£	-	£ -	£ -	£ 126
Invoices services	£	-	£ -	£ -	£ 1,354
Traidcraft suppliers	£	250	£ -	£ 250	£ -
Credited rental services (Covid)	£	-	£ -	£ -	£ 505
	£	250	£ -	£ 250	£ 7,240

The accounts have been approved by the Trustee Meeting on 12/03/2024 and signed on its behalf by

Signature 1<sup>st</sup> Trustee PAF m/hnd

Name/position 1<sup>st</sup> Trustee Secretary / Trustee

Signature 2nd Trustee Josephine Horis

Name/position 2nd Trustee Elder / Trustee

Date: 12/03/2024

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SECTION C NOTES TO THE ACCOUNTS

NOTE 1

The Hampstead Garden Suburb Free Church fulfils the criteria of a small charity according to the Charities Act 1993 Section 42(3). The accounts have been prepared on a cash basis.

NOTE 2

Receipts from donations include funds to be received from Gift Aid Claims for 2022. The amount calculated for 2022 based on gift aided donations received and including interest is £10,399.

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
<b>Income from donations</b>				
Envelopes and standing orders	£ 59,871	£ -	£ 59,871	£ 55,330
Gift day	£ 6,230	£ -	£ 6,230	£ -
Open Plate	£ 1,990	£ 3,505	£ 5,495	£ 19,986
	£ 68,091	£ 3,505	£ 71,596	£ 75,316

NOTE 3

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
<b>Other trading activities</b>				
Use of hall	£ 66,854	£ -	£ 66,854	£ 50,173
Use of church	£ 37,279	£ -	£ 37,279	£ 25,540
Traidcraft and other sales	£ 3,350	£ -	£ 3,350	£ 680
	£ 107,483	£ -	£ 107,483	£ 76,393

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SECTION C    NOTES TO THE ACCOUNTS continued

**NOTE 4**

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
<b>Investments</b>				
Dividends	£ 105	£ 418	£ 523	£ 202
Interest	£ 149	£ -	£ 149	£ 1
	£ 254	£ 418	£ 672	£ 203

**NOTE 5**

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
<b>Ministry and mission</b>				
Minister	£ 18,481	£ -	£ 18,481	£ 51,992
Minister's expenses	£ 1,218	£ -	£ 1,218	£ 1,389
Baptist pension scheme	£ 15,000	£ -	£ 15,000	£ -
Ministry and Mission	£ 10,372	£ 104	£ 10,476	£ 8,057
Administration	£ 27,549	£ -	£ 27,549	£ 7,265
Organist and musicians	£ 3,450	£ -	£ 3,450	£ 4,619
	£ 76,070	£ 104	£ 76,174	£ 73,320

**NOTE 6**

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
<b>Church Costs</b>				
Heating/Lighting	£ 13,856	£ -	£ 13,856	£ 6,984
Maintenance	£ 17,277	£ -	£ 17,277	£ 15,261
Organ/piano maintenance	£ 4,214	£ -	£ 4,214	£ 1,746
Insurance	£ 9,447	£ -	£ 9,447	£ 8,414
General	£ -	£ -	£ -	£ 722
	£ 44,794	£ -	£ 44,794	£ 33,127

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SECTION C     NOTES TO THE ACCOUNTS continued

<b>NOTE 7</b>					
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2022 Total</b>	<b>2021 Total</b>
<b>Hall costs</b>					
Heating/Lighting/Water		£ 13,667	£ -	£ 13,667	£ 10,579
Maintenance/general		£ 2,877	£ -	£ 2,877	£ 13,405
		£ 16,544	£ -	£ 16,544	£ 23,984
<b>NOTE 8</b>					
<b>Movement on restricted funds</b>		<b>01/01/2022</b>	<b>Inflow</b>	<b>Outflow</b>	<b>31/12/2022</b>
Night Shelter Project		£ 323	£ -	£ -	£ 323
Dennis Scott Unit		£ 969	£ -	£ 583	£ 386
Christian Aid		£ 1,182	£ 1,268	£ 1,478	£ 972
Khalsa Aid International		£ 83	£ -	£ 83	£ -
Botswana Vaccinations		£ 2,776	£ 226	£ 3,000	£ -
Salvation Army		£ 84	£ -	£ -	£ 84
Ukraine		£ -	£ 1,330	£ -	£ 1,330
Target Ovarian Cancer		£ -	£ 613	£ 613	£ -
Water Aid		£ -	£ 294	£ 215	£ 79
Legacy income		£ -	£ 418	£ 104	£ 314
		£ 5,417	£ 4,149	£ 6,076	£ 3,488