

BRAINBOX

Trustees Report and Financial Statements For The Year Ended 31 March 2021

Charity No. 1141250

Legal and Administrative Information

Name: **BRAINBOX**

Reg'd Charity No: 1141250

Trustees: John McConville (Chair)
Alan Routledge (Treasurer) - resigned 31/12/2020
Lynn Jones (Secretary)
Graham Light
Jonnie Clark

Address: Sandyletch
Longhorsely
Morpeth
NE65 8QN

Bankers: Barclays Bank

Independent
Examiner: David Belk F.C.I.S.
4 Harton Lane
South Shields
NE34 0EF

Trustees' Annual Report For the year ended 31 March 2021

Structure

The charity registered as a charity on 8th April 2011

Trustees for the financial year are listed on the previous page.

Trustees are recruited by invitation, from local voluntary agency advertisements and from within our membership and are a mix of professional, volunteers and beneficiaries. We are keen to increase the number of beneficiary and volunteer Trustees.

None of the trustees has any beneficial interest in the charity and has no business interests linked to the charity. All trustees are members of the charity.

Governance and Management

The trustees all hold individual roles, including chair, treasurer and secretary and attend relevant training courses. Trustee discussions include the service's future plans and direction and overseeing all aspects of the running of the charity.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that the systems are in place to mitigate exposure to the assessed risks.

All trustees and staff have DBS disclosures and the charity has full liability cover.

Financial Review and Reserves Policy

The organisation regularly reviews its financial position and systems. The financial year showed an underspend on funds. The charity is confident in robust monitoring of its future financial and administrative

Achievements and performance of the charity

The Berwick Drop In Group established itself as an autonomous and self sufficient service with a dedicated Volunteer Co-ordinator.

The charity decided to vacate the office it was renting thus freeing up some costs. A new purpose built office was established with minimal running costs and enabled working from home together with a base for the Counselling and Listening Service

A new Sustainability and Business Plan is being established to protect the future stability and security of the charity

The Transition Kids project continues to thrive despite the pandemic and further activities are planned following the easing of lockdown restrictions

Due to the efforts of the Trustees; staff and volunteers the charity has survived the Covid 19 pandemic and is in a stronger position than before with a newly defined purpose and working model for the future

Signed: on behalf of Trustees

Lynn Jones (Secretary)

Date

BRAINBOX
**Statement of Financial Activities
for the year ended 31 March 2021**

		Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Total Funds 2020
Receipts					
Grants	4	1000	75669	76669	13033
Donations		1200		1200	320
Just Giving		240		240	0
Member Fees		80		80	35
Fundraising		752		752	9202
Job Retention Scheme		9688		9688	
				0	
Total Receipts		12959	75669	88628	22590
Payments					
Salaries		0	35175	35175	13900
Staff expenses		0	2669	2669	837
Travel Costs		0	3459	3459	3278
Activity Costs		0	537	537	773
Office Expenses		1056	0	1056	357
Equipment		2334	1200	3534	0
Telephone		914	0	914	780
Volunteer Expenses		709	0	709	3231
Insurance		332	0	332	287
Accounts		251	0	251	125
Fundraising Costs		744	0	744	2081
Office build		6994	0	6994	0
Rent		0	0	0	1420
Sundries		833	0	833	236
Total Payments		14168	43040	57208	27305
Surplus / (deficit) for the year		-1208	32629	31420	-4715
Funds at 1 April 2020		9908	227	10135	14851
Funds at 31 March 2021		8700	32856	41555	10136

43040

INDEPENDENT EXAMINER'S REPORT

Report to the
trustees of BRAINBOX

On accounts for the
year ended 31st MARCH 2021

Charity no 1141250

Set out on pages 4 to 6.

Respective
responsibilities of
trustees and
examiner The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year
Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes independent records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual examiner's accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the statement required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent In the course of my examination, no matter has come to my attention
examiner's (other than a lack of verification of some of the sources of income and certain costs):
statement 1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that

- proper accounting records are kept (in accordance with section 41 of the Act);
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

David Belk

Date: 18th August 2021

Name: David Belk F.C.I.S.
Address: 4 Harton Lane
South Shields
NE34 0EF

ir under section 144(2) of the

a review of the accounting
ual items or disclosures in the
: evidence that would be

t:

Brainbox
Balance Sheet as at 31 March 2021

	2021 £	2020 £
Fixed Assets	0	0
Current Assets		
Cash at Bank & in Hand	41555	10135
Total Cash Balances	41555	10135
Net Assets at 31 March 2021	41555	10135
Represented By:		
Restricted Funds	32856	227
Unrestricted Funds	5699	6908
Designated Funds	3000	3000
Total funds at 31st March 2021	41555	10135

Two Trustees to sign:

Signed Position

Print Name.....

Date

Signed Position

Print Name.....

Date

Brainbox

Notes to the accounts, 2021

1. Basis of accounts

These accounts have been prepared on a receipts and payments basis in accordance with applicable accounting standards and follow the recommendations in the Statement of Recommended Practice: Accounting by Charities (revised 2005).

2. Trustees and Staff

No Trustees were remunerated or received expenses payments.

Total Salary Costs **38475**

Average no of staff was **2**

3. Costs of financial services

The cost for the Independent Examination for the financial period will be £150

4. Grants

Grants received through the year:

Sir James Knott Trust	10000
Hadrian Trust	1000
Brewin Dolphin	1000
Lough Fund	5000
Awards For All	10000
Joicey Trust	2500
Stewarts Foundation	3000
The National Lottery	44169
Total Grants Received	76669

5. Funds Analysis

Restricted Funds	###	Income	Expend
Joicey Trust	0	2500	2500
Lough Fund	0	5000	1000
Awards For All	0	10000	7529
Hadrian Trust	0	1000	1000
Sir James Knott	0	10000	6177
Rothley Trust	227	0	227
Stewarts Foundation	0	3000	3000
The National Lottery	0	44169	21607
Total	227	75669	43040

###

0

4000

2471

0

3823

0

0

22562

32856
