

Elays Network

**Director's And Trustees Report And Accounts**



**ELAYS**  
Network

Year Ending  
31/May/2021

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## Organisation Details

<b>Charity Name</b>	Elays Network
<b>Registered Office</b>	<p>68 St Rule Street Battersea London SW8 3ED</p> <p>Phone: 020 77206864 Website: <a href="http://www.elaysnetwork.com">www.elaysnetwork.com</a> Email: <a href="mailto:info@elaysnetwork.com">info@elaysnetwork.com</a> FB: <a href="http://www.facebook.com/Elaysnetwork">www.facebook.com/Elaysnetwork</a> Twitter: <a href="http://www.twitter.com/elaysnetwork">www.twitter.com/elaysnetwork</a> Instagram: <a href="http://www.instagram.com/elaysnetwork">www.instagram.com/elaysnetwork</a></p>
<b>Trustees and Directors</b>	<p>Mr Ibrahim Duaale - Chairman Mrs Istarlin Mohamed - Trustee Mr Ahmed Adam - Trustee Mr Mohamed Ali - Trustee Mrs Leila Farah - Trustee</p>
<b>Charity Number</b>	1141157
<b>Company Number</b>	04763530
<b>Bankers</b>	<p>HSBC Bank 240 Lavender Hill Battersea SW11 1LH</p>
<b>Independent Examiner</b>	<p>Md Iqbal Hossain MBA, ACCA B K Community Accountant Ltd Arches 420-421 Burdett Road London E3 4AA</p>

## Background

I am pleased to present Elays Network director's report together with the financial statement of the charity for the year ending 31/May/2021 which are prepared to meet the requirements for the director's report and account for Companies Act purposes.

Elays Network is a multi-faceted community organisation that aims to engage, educate, and empower members of the communities who have become disengaged and marginalised from accessing the help and support that they need. Elays Network has been actively delivering a wide range of activities directly and indirectly since it was established back in May/2003.

## Services

Elays Network is a frontline, multifaceted community organisation, which aims to engage, educate, and empower communities. We have over 6000 regular users a year. We run ongoing projects and activities for children, young people, adults, and elderly members of the community focusing on our core areas education & training, health & wellbeing and advice & advocacy creating safe spaces, experiences, and opportunities. We support our community through three key theme area,

- 1. Education and Training** - Elays Education and Training project focuses on providing short courses for our service users to improve their knowledge and skills, access to higher education and increase their chances for better employment opportunities. We have delivered workshops on Digital Inclusion supporting our service users who are digitally excluded to learn the basics on how to use a computer, how to access the internet to search for jobs and learn about digital security.
- 2. Health & Wellbeing** - Elays Health and wellbeing project focuses to improve the health and wellbeing through health eating, Activities, Events and workshops on mental health and other health related topics. Since the Covid-19 pandemic we have delivered a number of workshops, produced videos and held community discussion with our local public health departments, NHS, Public Health England and partner organisations that focus on improving the health and wellbeing of the community. The Covid-19 pandemic and the lockdowns have exacerbated the inequalities in health and wellbeing. Our aim is to raise

awareness and make health and wellbeing service and support accessible to our communities. We do this through workshops and activities that focus on health eating, Physical activity sessions and monthly community discussions. We have Women's only activity sessions, Men's only Sessions and community health clinic.

- 3. Advice & advocacy** - Elays Advice and Advocacy ensures on providing our communities with latest information related to social welfare, Housing, Employment, Education and health and wellbeing. We provide these services in English, Somali and Arabic. Our team receives regular training such as

- a. Benefits and welfare training
- b. Homelessness Law training

Our staff also have extensive experience working with schools and education settings for over 20 years. In 2021 we supported over 4000 people from different parts of London. We anticipate this number to grow post Covid-19. We currently have 2 full time staff and 10 active volunteers. Many of our trustees, staff and volunteers of us involved here at Elays Network i.e. staff, volunteers and trustees have lived experience of the issues that we are trying to address.

- **Elays Youth Program:** Elays Youth Club is a very important part of all our youth programs, which enable us to attract young people and engage them into positive activities and programs. Elays youth club consists of general activities, debates, art and craft, cooking sessions and sports activities for young people (aged 8-19 years old) from the local area and wider Wandsworth. Our youth program has different strands, which focuses on the development of young people from a young age to become active members of the community. As we are back from the lockdown, we have seen an increasing number of young people joining our youth club.
- **Elays youth film project:** Our film project has been impacted hugely by the recent lockdown caused by the Covid-19 Pandemic it has been very difficult to arrange for our planned film showcase for the '*Trapped Film*' nor we were able to start a new project. We hope after the pandemic is over we can resume our film projects.

## Activities and Events

As the lockdown restriction was lifted, we relaunched our activities and events that are tailored to community needs. We have started new programs and improved our existing activities to meet the needs of the community and find solutions to the negative impact caused by Covid-19 pandemic and the lockdown. These activities include the following.

### Census Support Centre

The Census 2021 was 'digital first' which made it important that we take part and offer support to ensure those without IT skills or access to the internet can participate. Elays Network took part in focus groups with ONS and gave feedback on products/translations/communications, look at online/paper questionnaires and general census discussion. It was important to us that our services users and local communities' information is collected to help inform the local authorities and government about demands for vital public services such as school places, hospital, Housing, GP services and other social care provision

Elays Network is commissioned by Good Things Foundation who has been contracted by the Office for National Statistics (ONS) to support the delivery of the 2021 Census in England and Wales.

The 2021 Census spanned a 9-week period from the beginning of March to early May 2021 inclusive. Elays Network staff and volunteers provide customers with face-to-face support and/or access to an internet-enabled device during this period.

### Covid-19 Response Project

The disproportionality faced by BAME communities, and the health inequalities mentioned in multiple reports (ONS and NHS England, ATM) have captured clearly the extent to which the COVID-19 virus has affected low income families. Following the multiple reports, we conducted local surveys to understand the extent of the impact on our service users and the local community who are from a range of different backgrounds in order to tailor our services and support.

The feedback from the community included:

- Misleading information about Covid-19 and the vaccination has created fear, confusion, and worry, which caused more frustration as they struggled to access reliable sources.

- Language barrier has caused misunderstandings leading them to ignore the social distancing rules, especially around bereavement and family gathering enabling the spreading of the virus.
- Many were unaware of where to access food and financial support due to loss of income.
- Anxiety and risk of homelessness also increased with the effects of overcrowded homes, sibling fighting, domestic abuse, worry of food, worry for parents who cannot support their children's schoolwork and increasing pressure.

To match the needs of our local communities and to ensure they have the support and resources they need we delivered the following support programs.

- Free tuition for year 8s and year 9s at our centre twice a week throughout the summer, to ensure young people catch up with the work they've missed out on and had activities running 3 days a week allowing children and young people to socialise and be active.
- Improves community engagement with public health and local authority initiatives, through workshops community events
- We have created written and visual materials that have benefited the community and dispel myths about Covid- 19 and vaccines
- We have created platforms for communities to get the right information about Covid-19, new restrictions, and most importantly Covid-19 vaccination related topics.
- We held two health clinics offering our communities the chance to have a health screening and get information and advice on how to improve their health and wellbeing and prevent long term health conditions.
- We've launched Elays Wellness, A project that offers a holistic approach to improving health and wellbeing through activities, Health eating and mental health discussions.

### **Holiday And Food program**

Children and young people who are eligible for free school meals attended our youth club activities free of charge. Each session includes a meal and a range of activities including physical activities with the aim of helping children and young people to be active, socialise and have a meal together. We also offered opportunities for food and nutrition education for parents and children.

## **Elays Outdoor and residential programs.**

Healthy childhood development is fostered through sufficient physical activity (PA; including time outdoors) We have continued to deliver our summer seaside trips and youth residential trips throughout the school Holidays.

## **EU Settlement Scheme Support**

In collaboration with the Citizen Advice Bureau and Settled, We held workshops and helplines to support the EU citizens living in the UK and their families who want to join them to live in the UK to apply for a settlement scheme. We have supported many members of the community to register and obtain pre-settled and settled status.

## **Meet the funders**

The negative financial impact of coronavirus has left many charities and community groups in a bad financial situation, with many reporting that their financial position had deteriorated during the lockdown. To support organisations cope and meet the ever-demanding needs of the community we held a Meet the Funders event. In this event we invited the GLA to talk about their funding programmes. These events give attendees the opportunity to speak directly to funders, take part in discussions, get unique insights, and ask questions specific to their project or organisation.

## **Financial Review**

This financial year we had unrestricted income of £4,471 and restricted income of £270,359. Total incomes were £274,830. We had a net movement of £4,337 on the unrestricted income and a net movement of £107,262 on restricted income. The charity had unrestricted reserves of £4,636 and restricted reserves of £107,597. Total Reserves 2020-2021 was £112,233.

## **Reserves Policy**

The Elays Network's policy is to maintain a level of unrestricted and undesignated reserves equivalent to six months' turnover. Currently we are working towards achieving this target.

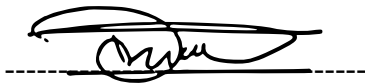


## **Risk Management**

The trustees have assessed the major risks to which Elays Network is exposed and are satisfied that those systems are in place to mitigate exposure to the major risks including maintaining a risk register, which is reviewed annually.

## **Investment Policy**

The charity does not produce a sufficient surplus to invest, as priority must be given to building our unrestricted reserves.

A handwritten signature in black ink, appearing to read 'Ibrahim', is written over a horizontal dashed line.

Mr Ibrahim Duaale – Chairman

Date: 21/12/2021

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF ELAYS NETWORK  
YEAR ENDED 31<sup>st</sup> MAY 2021**

I report to the trustees on my examination of the financial statements of Elays Network ('the charity') for the year ended 31<sup>st</sup> May 2021.

**Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for Independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent Examiner's Statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Certified Chartered Accountants (ACCA), which is one of the listed bodies.

I have completed my examination; I confirm that no matters have come to my attention in connection with the examination giving me cause to believe;

1. Accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. The financial statements have not been prepared in accordance with the methods and principles of the statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in

accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Signed:**

**Date: 21/12/2021**

**Md Iqbal Hossain MBA, ACCA  
BK COMMUNITY ACCOUNTANT LTD  
Chartered Certified Accountant  
Arches 420-421 Burdett Road,  
London. E3 4AA.**

<b>ELAYS NETWORK</b> <b>Statement of Financial Activities</b> <b>(Including income and expenditure account)</b> <b>31 MAY 2021</b>							
<b>Incoming Resources</b>	<b>Note</b>	<b>Unrestricted Funds</b>	<b>Restricted</b>	<b>TOTAL Funds 2021</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>TOTAL Funds 2020</b>
Donation and Legacies	2	2,588	260,963	263,551	7,263	62,685	69,948
Trading Income	3	1,883	-	1,883	27,989	-	27,989
Other Income	4	-	9,396	9,396	5	-	5
<b>Total Income</b>		<b>4,471</b> =====	<b>270,359</b> =====	<b>274,830</b> =====	<b>35,257</b> =====	<b>62,685</b> =====	<b>97,942</b> =====
Expenditure on:	3						
Charitable activities		134	163,097	163,231	37,245	67,830	105,075
<b>Total expenditure</b>		<b>134</b> =====	<b>163,097</b> =====	<b>163,231</b> =====	<b>37,245</b> =====	<b>67,830</b> =====	<b>105,075</b> =====
<b>Net Income &amp; net movement in funds</b>		<b>4,337</b>	<b>107,262</b>	<b>111,599</b>	<b>(1,988)</b>	<b>(5,145)</b>	<b>(7,133)</b>
Reconciliation of fund:							
Total funds brought forward		299	335	634	2,287	5,480	7,767
<b>Total funds carried forward</b>		<b>4,636</b> =====	<b>107,597</b> =====	<b>112,233</b> =====	<b>299</b> =====	<b>335</b> =====	<b>634</b> =====

#### **TOTAL RECOGNISED GAINS AND LOSSES**

The Charity has no recognised gains or losses other than the net movement in funds for the above period.

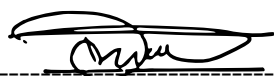
The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**ELAYS NETWORK  
BALANCE SHEET  
AS AT 31 MAY 2021**

<b>FIXED ASSETS</b>	<b>Note</b>		<b>2021</b>		<b>2020</b>
		<b>£</b>		<b>£</b>	<b>£</b>
<b>Office Equipment</b>	<b>8</b>		-	<b>10,199</b>	-
<b>Debtors</b>	<b>9</b>	-	-	-	<b>11,000</b>
<b>Cash at Bank in Hand</b>		<b>140,933</b>			<b>13,239</b>
<b>Total Current Assets</b>		-	<b>140,933</b>		<b>24,239</b>
<b>Creditors and Accruals</b>	<b>10</b>		<b>(38,899)</b>		<b>(23,605)</b>
<b>Net Current Assets</b>				<b>102,034</b>	<b>634</b>
<b>Net Assets</b>				<b>112,233</b> =====	<b>634</b> =====
<b>Unrestricted Funds</b>	<b>11</b>		<b>4,636</b>		<b>299</b>
<b>Restricted Funds</b>	<b>11</b>		<b>107,597</b>		<b>335</b>
<b>Total Funds</b>				<b>112,233</b> =====	<b>634</b> =====

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act. The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies' subject to the small companies' regime.

These accounts were approved by the Board of Directors and Trustees on 21/12/2021 and were signed on its behalf by:



Mr Ibrahim Duaale - Chairman

21/12/2021

The notes on pages 14 to 18 form part of these accounts.

## **1. Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

### **1.1 Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the applicable Accounting Standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" published in March 2005 and the Companies Act 1985.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

### **1.2 Incoming Resources**

Income from activities, voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors' conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

### **1.3 Resources Expended**

Resources expended are included in the Statement of Financial Activities on accruals basis, inclusive of any VAT that cannot be recovered.

Expenditure that is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

### **1.4 Going Concern Basis**

The financial statements have been prepared on the going concern basis, as in the opinion of the director and trustees, there are no issues arising which would suggest any other basis as being more appropriate.

### **1.5 Depreciation**

Depreciation is provided using the following rates and bases to reduce by annual instalments the cost, less estimated residual value, of tangible assets over the estimated useful lives:

Furniture, Fixtures, Fittings and Equipment - 20% on a reduced line basis.

## ELAYS NETWORK

### Notes to the Accounts

For the year ended 31 May 2021

#### 2. Income from donations and legacies:

Grants, donations, and legacies:	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Donation & Voluntary contribution	2,588	-	2,588	6,242
London Borough of Wandsworth	-	55,925	55,925	15,291
London Sustain	-	-	-	1,000
Southwest London & St Georges	-	-	-	15,000
Trust for London	-	-	-	26,100
Wandsworth CAB	-	-	-	700
WCEN	-	-	-	1,020
The Aziz Foundation	-	-	-	4,595
COVID-19 Response Fund	-	100,000	100,000	-
Trust for London	-	13,600	13,600	-
The London Community Foundation	-	10,000	10,000	-
The Church Urban	-	20,000	20,000	-
LB Ealing	-	20,000	20,000	-
NBRLY Community Foundation	-	400	400	-
Anti- Tribalism Movement	-	15,000	15,000	-
Mayor's Office	-	8,650	8,650	-
Good Things Foundation	-	10,388	10,388	-
BPS PY	-	7,000	7,000	-
<b>TOTAL</b>	<b>2,588</b> =====	<b>260,963</b> =====	<b>263,551</b> =====	<b>69,948</b> =====

#### 3. Trading Income:

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Tuition Fees & Events	1,883	-	1,883	27,989
<b>TOTAL</b>	<b>1,883</b> =====	<b>-</b> =====	<b>1,883</b> =====	<b>27,989</b> =====

## Notes to the financial statements (continuing)

Year ended 31 May 2021

### 4. Other Income:

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
HMRC- JRS	-	9,396	9,396	-
Bank Interest	-	-	-	5
<b>TOTAL</b>	<b>-</b> =====	<b>9,396</b> =====	<b>9,396</b> =====	<b>5</b> =====

### 5. Expenditure on Charitable Activities by Fund type:

Charitable activities & Support Cost	Un-restricted Funds	Restrict ed Funds	Total 2021	Un-restrict ed Funds	Restricted Funds	Total 2020
	£	£	£	£	£	£
Salary, pension & Sessional		116,346	116,346	26,473	40,757	67,230
Venue hire & Rent	-	13,000	13,000	2,200	-	2,200
Telephone, Internet, Website & Media	-	2,064	2,064	1,033	2,067	3,100
Voluntary Exp	-	3,300	3,300	-	-	-
Travel Expenses	-	528	528	-	819	819
Refreshments	-	642	642	-	2,849	2,849
Insurance	-	1,254	1,254	1,269	-	1,269
Printing and stationery	-	1,158	1,158	1,813	181	1,994
Utilities	-	4,875	4,875	-	-	-
Interpretation expenses	-	-	-	-	180	180
Professional & Bookkeeping	-	8,354	8,354	550	-	550
Training	-	225	225	-	500	500
Project Activities	-	6,422	6,422	-	12,317	12,317
Summer Trip Costs	-	-	-	-	3,050	3,050
Cleaning Costs	116	-	116	3,805	-	3,805
Organisational Development/Subscription	-	2,379	2,379	13	2,000	2,013
Pensioners Club	-	-	-	-	2,900	2,900
Bank Charge	18	-	18	-	210	210
Repair & Maintenance	-	-	-	89	-	89
Depreciation	-	2,550	2,550	-	-	-
<b>Total</b>	<b>134</b> =====	<b>163,097</b> =====	<b>163,231</b> =====	<b>37,245</b> =====	<b>67,830</b> =====	<b>105,075</b> =====



## Notes to the financial statements (continuing)

Year ended 31 May 2021

### 6. Staff Costs:

	2021	2020
	£	£
Salaries & Sessional fees	116,346	67,230
<b>TOTAL</b>	<b>116,346</b> <b>=====</b>	<b>67,230</b> <b>=====</b>

The average Number of employees during the year 20/21 was 5 also Sessional workers 20/21 was 13. Year 19/20 employees was 3 and Sessional Worker was 11.

### 7. TRUSTEES EXPENSES

No expenses are paid to Trustees.

No employee earned more than £60,000 during the year (2020: nil).

### 8. Related party transactions

There are no related party transactions to disclose for 2021 (2020: none) There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

### 9. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

### 10. Fixed Assets

	Computer Equipment	Total
	£	£
<b>Cost</b>		
At 1 June 2020	912	912
Additions	12,749	12,749
At 31 May 2021	13,661	13,661
<b>Depreciation</b>		
At 1 June 2020	912	912
Charge this period	2,550	2,550
At 31 May 2021	3,462	3,462
<b>Net book value</b>		
At 31 May 2021	10,199	10,199
At 31 May 2020	-	-

## 11. Debtors & Receivable

	2021	2020
	£	£
Grants Debtors	0	11,000
Total	0 =====	11,000 =====

## 12. Creditors

	2021	2020
	£	£
Other Creditors		23,055
HMRC	37,699	-
Independent examination	1,200	550
Total Creditors	38,899 =====	23,605 =====

Accruals: Provision for Accountancy fees.

## 13. Analysis of charitable Funds:

	Unrestricted Fund	Restricted Funds	Total Fund 2021
	£	£	£
Tangible fixed assets Restricted	-	10,199	10,199
Net Current assets	4,636	97,398	102,034
Net Assets	4,636 =====	107,597 =====	112,233 =====

### Benefits in kind

There were no benefits in kind in the period.

### Independent examination and accountancy services

During the period, the cost of the examination was £1,200.

### Glossary of terms

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**Creditors** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.