

FOREST VOLUNTARY ACTION FORUM

England & Wales - Charity number 1141126

Details

Other names FVAF

Status Registered

Legal form Charitable company

Company number [07557852](#)

Registered 2011-04-04

Register [View on the Charity Commission register](#)

Contact

Address Forest Voluntary Action Forum
Rheola House
Belle Vue Centre
Belle Vue Road
Cinderford
GLOUCEST

Phone 01594822073

Email contact@fvaf.org.uk

Website www.fvaf.org.uk

Activities

Objects: TO PROMOTE ANY CHARITABLE PURPOSE FOR THE BENEFIT OF THE COMMUNITY IN THE AREA OF BENEFIT (PRINCIPALLY BUT NOT EXCLUSIVELY THE AREA CURRENTLY ADMINISTERED BY THE FOREST OF DEAN DISTRICT COUNCIL IN GLOUCESTERSHIRE) ESPECIALLY IN RELATION TO THE ADVANCEMENT OF EDUCATION, THE PROTECTION OF HEALTH AND THE RELIEF OF POVERTY, SICKNESS AND DISTRESS BY: A PROMOTING AND ORGANISING CO-OPERATION IN THE ACHIEVEMENT OF THE ABOVE PURPOSES AND TO THAT END TO BRING TOGETHER IN COUNCIL REPRESENTATIVES OF THE VOLUNTARY ORGANISATIONS AND STATUTORY AUTHORITIES WITHIN THE AREA OF BENEFIT B ASSOCIATING TOGETHER VOLUNTEERS AND ORGANISATIONS, IN A COMMON EFFORT TO ACHIEVE THE OBJECTS THROUGH PROVIDING ADVICE AND SUPPORT TO PERSONS WILLING TO VOLUNTEER, BY PROMOTING VOLUNTEERING AND COMMUNITY INVOLVEMENT, INCLUDING IN DIRECT SERVICE PROVISION BY THE CHARITY, BY PROVIDING A CENTRE AND BY ADVISING AND SUPPORTING ORGANISATIONS WHICH INVOLVE AND ARE WILLING TO INVOLVE VOLUNTEERS IN THEIR CHARITABLE ACTIVITIES

Activities: Forest Voluntary Action Forum is the volunteering and voluntary sector support and development agency for the Forest of Dean district in Gloucestershire. We provide advice, information, training, volunteer brokerage, networking opportunities and advocate for / represent the sector both locally and across the County. We undertake and support a variety of local community projects.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£836,556	£793,649	£927,011	20
2024-03-31	£830,371	£739,294	£884,104	18
2023-03-31	£755,079	£540,294	£793,027	21
2022-03-31	£730,774	£394,646	£578,242	16
2021-03-31	£338,367	£207,450	-	-

Trustees

Name	Role	Appointed
ROBERT HARTLEY RHODES	Chair	2011-03-15
Elizabeth Diana Martin		2021-11-12
Jonathan James Leslie Gault		2019-03-27
Joshua Bond		2025-06-09
ROGER DEEKS		2020-12-07
Robert James Toomer		2026-01-13
SIDNEY ROBERT OLIVER PHELPS		2015-06-09

FOREST VOLUNTARY ACTION FORUM

England & Wales - Charity number 1141126

Accounts

Company Number: 07557852

Charity Number: 1141126

Forest Voluntary Action Forum

Report and financial statements
For the year ended 31 March 2025

**Forest Voluntary Action Forum
Trustees Annual Report**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 07557852

Charity No. 1141126

Principal Office

Ow Bist Forest Community Space
Dockham Road
Cinderford
Gloucestershire
GL14 2AN

Formerly, Rheola House, Belle Vue Centre, Belle Vue Road, Cinderford, Gloucestershire GL14 2AB

Registered Office

Rheola House
Belle Vue Centre
Belle Vue Road
Cinderford
Gloucestershire GL14 2AB

Directors and Trustees

The directors of the charitable company are its trustees for the purposes of charity law. The following directors and trustees served during the year and up to the date of this report (*except as shown below*):

Roger Deeks
Jonathan Gault (Treasurer)
Victoria Head (*resigned 12 March 2025*)
Penelope Hulbert (Chair)
Elizabeth ~~Diana~~ Martin
Simon Murray (Deputy Chair)
Louise Penny
Sidney Phelps
Susan Pritchard (*resigned 24 March 2025*)
Robert Rhodes
Christopher Walker (*resigned 29 November 2024*)
Joshua Bond (*appointed 9 June 2025*)

Company Secretary

Christopher Brown

Forest Voluntary Action Forum

Trustees Annual Report

Key Management Personnel

Christopher Brown, CEO
Nicholas Penny, Programme Manager
Teresa Allewell, Finance & Operations Manager
Felicity Simister, Youth Association Manager
Catherine Best, Communications & Fundraising Manager

Bankers

CAF Bank Limited

25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Independent Examiner

Christy Lau FCCA CTA DChA
Slade & Cooper Limited
Beehive Mill
Jersey Street
Ancoats
Manchester
M4 6JG

The trustees present their report and the unaudited financial statements for the year ended 31 March 2025. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on pages 1 and 2 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

OBJECTIVES AND ACTIVITIES

Our purpose as a charity is to promote any charitable purpose in the area of benefit, principally but not exclusively in the area currently administered by the Forest of Dean District Council, especially in relation to the advancement of education, the protection of health and relief of poverty, sickness and distress.

The main activities to achieve the purpose of the charity are:

- (a) Promoting and organising co-operation in the achievement of the above purposes by bringing together council representatives of the voluntary organisations and statutory authorities within the area of benefit.
- (b) Associating together volunteers and organisations, in a common effort to achieve those objects through providing advice and support to persons willing to volunteer, by promoting volunteering and community involvement, including in direct service provision by providing a centre and by advising and supporting organisations which involve and are willing to involve volunteers in their charitable activities.

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Summary of the main activities

Community Hubs

Facilitating conversations with local residents to develop and grow grassroots community activities and groups. Creating an 'open door' for support services, education, and training provision, and gathering information to develop the Forest Compass publication with signposting for individuals to local organisations and community activities.

Digi-Hubs

The facilitation of digital hubs across the Forest of Dean to support people to learn and navigate digital solutions to specific challenges e.g. accessing online food deliveries and accessing NHS services. Due to the success of this provision, FVAF are now facilitating a countywide partnership to ensure Digital Hubs are present in every district in Gloucestershire.

Digital Inclusion Project

Facilitation of a partnership focusing on digital inclusion in the Forest of Dean. This includes undertaking local research and running pilot projects to address identified gaps.

Forest Youth Association

An association of youth groups, clubs, activities, services, councils and residents where skills, experiences and assets are shared for the benefit of young people and communities throughout the Forest of Dean. The Association facilitates a wide array of projects with and on behalf of communities. During the reporting period this included supporting the Children and Young Persons Weight Management Service (CYPWMS) and facilitating youth clubs in Blakeney, Coleford and Mitcheldean, and a Young Mum's Support Group.

Significantly, FVAF collaborated with Gloucestershire Gateway Trust (GGT), The Venture Community Hub and other partners to bid for the Integrated Youth Support Service (IYSS) for Gloucestershire, supporting young people aged 11 to 19 (or up to 25 for those with special educational needs and disabilities). The bid was successful, and the YSS contract began 1st October 2024 with FVAF covering the Forest of Dean district.

To support the setting up and implementation of the YSS, FVAF's Development Manager was seconded to GGT as Interim YSS Director to provide strategic capacity, build relationships with partners and Gloucester County Council, and to support and coach the FVAF Youth Team. She continued in that role (initially on a part-time basis, then on a full-time basis) until end August 2025. A new permanent YSS Director was appointed by GGT in January 2025, yet due to the successful award of a new Family Hubs contract starting 1st April 2025, FVAF's Development Manager continued to support the embedding of the YSS and later transitioned the YSS to the new permanent YSS Director.

The YSS contract will ensure the long-term sustainability of the Forest Youth Association and enable further investment by FVAF in youth and community activities over the next four to six years. In the first six (6) months of the contract (up to 31 March 25), 191 youth sessions had been delivered. In March 25 alone 650 young people were supported.

Holiday Activity and Food Programme (HAF/HAP)

A central government led programme to deliver food and activities to children aged 4-16 during school holidays. FVAF delivered the programme for the Forest of Dean District during the reporting year working closely with the Forest Youth Association and over 35 other local providers, many of which were local voluntary sector organisations.

Forest Voluntary Action Forum Trustees Annual Report

Know Your Patch

A fortnightly community forum that brings together voluntary sector groups, statutory services and residents to support collaborative approaches to service design and participation.

My Networks (Now MyCelium)

The facilitation of a Mental Health Alliance in the Forest of Dean, consisting of individuals, groups, and organisations that support people with mental health challenges. This includes the facilitation of a recovery and wellbeing café, a training and mentoring offer, capacity building, advocacy, and provision of a shared resource hub.

Organisational Development

FVAF keep voluntary organisations up to date with best practice and key legislative changes and help with the creation and alteration of governing documents and policies. We also help organisations, clubs and groups to publicise themselves to communities through a wide variety of mediums and networks. This includes facilitating regular community events and publishing the Forest Compass directory. During the reporting year, we facilitated DBS checks for community volunteers in order to support the safer delivery of provision in the Forest of Dean district.

Ow Bist Forest Community Space - Office Share and Meeting Room Hire

To promote closer working within the sector and better community engagement, we actively promote office sharing and meeting room hire in the space we lease from Cinderford Town Council. During the reporting period, we rented out parts of the building to North & West Gloucestershire Citizens Advice, Caring for Communities and People (CCP) and Great Oaks Hospice. We also continued to provide space for regular hirers including Lloyds Bank (providing a fortnightly community banking service) and Wyldwood Arts, as well as one-off hires for meetings, workshops and events.

Strategic Development and Advocacy

FVAF sit on a wide variety of influential partnerships, boards and forums. This includes the Community Safety Partnership, Health and Wellbeing Strategic Partnership, VCSE Strategic Partnership and Integrated Local Partnership. Here we advocate on behalf of local communities and the local VCSE, ensuring their voices, skills and capacity are recognised and rewarded in the development of and delivery of services. A key achievement and ongoing mission through this work is to ensure resources (financial or otherwise), are equitably distributed and peer accountability across sectors is recognised and upheld.

Sustainable Food Networks

Funding from Thirty Percy, Gloucestershire County Council and others, via Forest of District Council, enabled FVAF to establish the Forest of Dean Food Network. This followed a previous piece of work to map, develop and join up sustainable food initiatives across the Forest of Dean. Projects supported by the Network this year include; Bream Gardening Society, Yorkley Community Garden, Parkend Community Orchard, Cinderford and Coleford Grows, Dean Forest Food Hub, Sharing Kitchen Newent, Salvation Army and Two Rivers Housing. The Food Network has also facilitated a variety of partnership events around themes such as Social and Therapeutic Gardening and Community Growing.

Volunteer Brokerage

FVAF run a volunteer brokerage service where we advertise and recruit volunteers for organisations and ensure appropriate support is in place for both. This includes placing individual volunteers in suitable roles, publishing a volunteer directory, monthly newsletter, facilitating annual volunteering awards, and participating towards Go Volunteer Glos and the Gloucestershire Volunteering Collaborative.

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Walking with Wheels

Hiring out all-terrain mobility scooters to those suffering from ill health or disability so that they can access the Forest of Dean woodland trails.

Contribution made by volunteers

Volunteers are central to us achieving our objects. We had 26 regular volunteers in the reporting period who helped with administration (related to our volunteering offer), marketing, providing digital support, and running youth clubs and supporting holiday food provision.

We have also continued to signpost volunteer roles to over 1,000 people throughout the reporting period through mail shots, social media, events, roadshows, drop-ins, and one to one conversations.

FVAF's own staff team completed in excess of 125 hours volunteering for local organisations, charities and groups, ranging from painting a local gym, supporting the local food bank and acting as trustee. These hours relate to FVAF's Employer Supported Volunteering offer, where all staff can contribute up to one week pro rata each year to volunteering initiatives. Many FVAF staff also volunteer their time outside of these hours.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity

During the reporting period, FVAF provided support to groups within the Voluntary and Community Sector concerning the following topics:

- a. Finding an appropriate structure (charity, charitable company, community interest company or simply unincorporated).
- b. Supporting with creating governing documents (constitution, Memorandum and Articles etc).
- c. Supporting with creating and amending policies (Health and Safety, Equalities, Safeguarding etc).
- d. Supporting with marketing and social media.
- e. Financial processes, including signposting to funding opportunities and how to be "funding ready".
- f. Supporting with communication plan and development and design of promotional materials and dissemination events for the launch of Gloucestershire Volunteering Collaborative's Employee Supported Volunteering Toolkit.
- g. Insurance and staffing.
- h. Succession planning and mentoring to community leaders and activists
- i. Utilising community assets - using our contacts to ensure community resources are adequately made use of.

Achievements against objectives set:

1. To establish a presence and reputation throughout the Forest of Dean

- Supported 6 regular digital and community hubs across the district and over 35 across the county, with an additional 20 'pop ups' and events.
- Maintained a mailing list and volunteering database of over 1,500 people.
- Delivered projects in every parish within the district.
- Continue to support the employment of a shared Facilities Manager with ArtSpace Cinderford, and until early September 2024 supported the employment of a Youth Worker on behalf of Tidenham Parish Council.

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- Supported with the recruitment and employment of a new Community Centre Manager on behalf of Sedbury Space (following the retirement of the previous manager).
- Responded to local demand and produced a further 1,000 copies of the Forest Compass directory (edition 3) listing community groups, organisations and charities across the Forest of Dean.
- Continue to maintain Volunteer directory listing volunteering opportunities across a wide range of local charities and communities in the district.
- Held a successful week-long Volunteer Roadshow across the district and the third FVAF Volunteer Awards Event in September 2024 celebrating the contribution of volunteers to local charities, groups and organisations.
- Supported a Skate Jam for the young people of Coleford as part of a wider community event to celebrate and showcase activities for young people in the district.
- Utilised our community engagement vehicle to undertake youth outreach work and to support FVAF and others to reach communities that are often ignored or underrepresented.

2. To support stronger, resilient and sustainable communities

- Influenced the integration of community chests and grant pots within statutory services and contracts. Most significantly this includes the IYSS contract, with £22,500 per annum being distributed to local Forest of Dean groups and activities.
- The intention of supporting local supply chains in order to sustain communities is echoed by our HAF delivery model which engages over 35 local suppliers each year. Where local organisations face barriers to participate, we actively support them to address these.
- We continue to directly support the resilience and sustainability of local groups and organisations through mentoring and handholding. This has included supporting organisations such as Newent Chillout Zone, CANDI, Blakeney Youth Club, The Main Place, Bream Dream Project, Lydney Hub and the Forest Foodbank. Topics of support include safeguarding, policy development, succession planning, fundraising, conflict resolution, volunteer management and facilitating DBS checks.
- Sustainability from an environmental and community sense has been supported via our Forest Food Network and other community projects, such as the development of a Bike Repair Space in Coleford.
- We have also supported the resilience of individuals within our community, most notably with our Digital Hubs and our Mental Health Project. Digi Hubs has now supported over 1,000 people to be more confident online and access the technology needed to access services, social opportunities and support. My Networks (now MyCelium) has facilitated and contributed to a wide range of peer support networks which has resulted in people feeling better connected and supported. This has included those experiencing chronic pain, bereavement, neurodiversity, hoarding and personality disorders.
- Know Your Patch continues to support groups, organisations, statutory services and individuals to share challenges and opportunities which often result in better outcomes for their communities.

3. Establish "what works", tell the stories and demonstrate the value of strong communities across the county

- Represented the Forest of Dean on various partnerships and boards, including the Integrated Locality Partnership, Health and Wellbeing Strategic Partnership, Community Safety Partnership, Gloucestershire Gateway Partnership, VCSE Strategic Partnership and the Gloucestershire Volunteering Collaborative.

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- Continued to facilitate the development of sustainable food network to better utilise resources and knowledge to enhance food provision across the district, and held first Big Seed Swap in the district.
- Further developed the Forest of Dean Youth Association as a mechanism for supporting high quality youth provision in the area.
- Produced an 8-episode Community Action podcast to showcase inspiring stories from the local community.

4. Build capacity with the focus of facilitating productive conversations with communities

- Employed Forest Food Network Co-ordinator, who has met with a variety of growers, producers and suppliers across the district, and established a group of interested individuals and organisations to form a Forest Food Network (FFN) to share knowledge and develop ideas for improving accessibility to good quality local food, supporting growers and encouraging new growers, increasing food security across the district and understanding current challenges. The first Big Seed Swap event in the district was organised by the FFN, taking place in February 2025.
- Recruited a Youth Development Projects Manager, and as part of the new IYSS contract, acquired an additional part-time Youth Worker (TUPE transfer). Their focus has been youth outreach activities across the district, including visiting local schools with the FVAF Community Engagement Vehicle to encourage participation in local youth clubs and healthy eating challenges, and working with others for example, local police, to support awareness campaigns for anti-knife crime, Hollie Guard etc.
- Two Peer Development Facilitators joined us to support the work of My Networks Mental Health Alliance by facilitating peer advocacy, peer mentoring and peer development opportunities for individuals aged over 16 who are at risk of developing mental health challenges.
- Helped to generate over £5m in additional resources for the sector during the year. The c.£3m award of the Integrated Youth Support Service contract was a particularly big achievement, with a significant portion used to establish local community chests.
- Signposted over 1,000 people into various volunteering roles.

Performance of fundraising objectives against objectives set:

Income generated was in line with our fundraising objectives.

The trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and planning its future activities. In particular, the trustees consider how planned activities will contribute to the charity's set aims and objectives.

FINANCIAL REVIEW

Income and fundraising

FVAF's income for the reporting period was £836,556 (2024: £830,371).

2024/2025 has seen a reduction in debtors at the financial year end to £115,875 (2024: £214,615). The majority of sums owed were paid in early April 2025, and with the exception of £5,000 owed by Mitcheldean Parish Council all sums owed have been received in 2025/26.

Having opened two new savings accounts in the 2023/24 reporting period, FVAF benefitted from the opportunity to earn interest over a full 12 months to 31 March 2025, generating a large increase in interest income to £15,938 (2024: £8,476).

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Expenditure

Spending on charitable activities increased during the reporting period to £756,340 (2024: £722,289), enabling FVAF to recruit additional staff to establish a Forest Food Network, provide peer support, advocacy and development opportunities to individuals at risk of mental health challenges, and support the new youth support services contract including increasing youth outreach work.

The significant increase in creditors falling due in less than one year to £280,680 (2024: £116,166) was principally the result of monies received in advance for delivery of digital projects in 2025/26 (£204,255) and sums payable to partners working with FVAF on digital projects. All sums owed as at 31 March 2025 have been paid in 2025/26.

FVAF applied for and received a social investment loan from Barnwood Trust (£65,000) to help fund the creation of a community café at Ow Bist Forest Community Space. The loan was drawn down in full in October 2024, for more information see Note 20 to the Financial Statements (Creditors: falling due after more than one year).

Risk Management

As part of FVAF's on-going risk management, FVAF continues to operate a current account with CAF Bank Limited, and holds an instant access account with Unity Trust Bank and a liquidity manager 95-day notice account with National Westminster Bank plc: these latter accounts are used to hold the charity reserves and, at times, may hold some of FVAF's working capital.

The current principal risks facing the organisation include funding core costs:

- in 2024/25 FVAF received its final instalment of 3 years' funding from Thirty Percy.
- Reliance on non-recurrent project funding.
- Continuous cuts to local Government funding and services.
- Liabilities associated with full repairing lease for premises.

Immediate risks are low, but measured and mitigated through the allocation of sufficient reserves.

We have excellent relationships with principal funders, which we actively manage through regular communications and delivery of timely monitoring reports. We keep abreast of developments in the funding climate, both locally and nationally.

In addition, our senior management team use a decision-making framework to analyse opportunities against our charitable objectives and aims, capacity and values. Where required, we use fixed term contracts to mitigate against short term funding.

With Local Government Reform announcements due to impact two of our principal funders (Gloucestershire County Council and Forest of Dean District Council) within the next 5 years, we are mindful of our reliance on their income. To mitigate, FVAF are actively engaged in conversations related to Local Government Reform and continue to highlight the need to maintain or increase funds to the VCSE and local communities within whatever new structure follows.

Additionally, FVAF recruited a Finance & Administration Officer, during the reporting period, to support the finance function as FVAF continues to grow and expand its activities, with increasing numbers of projects, transactions and staff.

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FVAF maintains, reviews and updates risk assessments for its operations and activities on a regular basis and, when necessary, will undertake a dynamic risk assessment to respond to a new or specific risk that is identified or arises during the course of an activity or engagement.

Reserves

The trustees review the reserves each year in line with Charity Commission guidance.

In December 2024, the trustees approved a new Reserves Policy with an increased target level for reserves of £360,000 to £875,000, and agreed to maintain reserves at the mid-range level of £582,000.

To enable FVAF to withstand financial risk without comprising its ability to deliver its aims, the trustees recognise the need to hold reserves for the purposes of managing cashflow (impacted by timing of receipts from funders), grant income uncertainty, increased liabilities with our larger premises and greater use of those premises, cover for 6 months' operating costs, improving staff terms and conditions and the need for additional senior management capacity as the organisation continues to grow.

As at 31 March 2025, FVAF held funds of £927,011 (2024: £884,104). Of this £203,689 (2024: £236,144) was in restricted funds and £723,322 (2024: £647,960) in unrestricted funds. The unrestricted funds of £723,322 exceed our mid-range target reserves and are nearing the higher figure of £875,000.

Principal sources of funds

Principal core funding: Forest of Dean District Council (Volunteering SLA), Thirty Percy Foundation and Gloucestershire Gateway Trust (secondment of FVAF Development Manager).

Principal grants: Gloucestershire County Council (Community Food Network, Digital Hubs, HAF/HAP Programme, Know Your Patch, and Thriving Communities), Barnwood Trust (My Networks, Community Café and Walking with Wheels) and Forest of Dean District Council (Digital Inclusion., Forest Food Network and Community Café).

Principal other income: includes re-charged salaries to Gloucestershire Gateway Trust (IYSS) and service charges from tenants at Ow Bist Forest Community Space.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity's governing document is the Memorandum and Articles of Association, it being a company limited by guarantee and not having a share capital as well as a registered charity.

Membership is open to individuals and not-for-profit organisations. Every member of the charity, if the charity is dissolved while they are a member or within 12 months of them ceasing to be a member, guarantee to contribute up to £1 towards the debts and liabilities of the charity incurred before they ceased to be a member.

Trustee selection, induction and training

We advertise for new Trustees through our extensive networks, and any interested persons are required to submit an application form, provide references and attend an interview with at least two trustees (usually, including the Chair of Trustees) and FVAF's CEO. If successful, they are appointed by election at the AGM or through co-option at our quarterly trustee meetings.

All new trustees are provided with a full induction and required to read all FVAF's relevant policies and procedures.

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Trustees are also offered relevant training where required from the likes of NCVO and the Gloucestershire VCS Alliance.

Organisational structure and wider network

The charity is governed by a board of trustees and managed on a day-to-day basis by the CEO and senior management leadership team.

The charity also hosts the Forest of Dean Youth Association and My Networks Mental Health Alliance and was an active partner of the Gloucestershire Gateway Partnership CIC (GGP) until August 2025. GGP dissolved in August 2025 and is in the process of re-establishing itself as a registered charity.

In December 2024, FVAF engaged The Connectives consultancy to undertake a review of FVAF's structure and strategy. The work included undertaking interviews, surveys and workshops with FVAF staff, trustees and key stakeholders to understand the strengths and opportunities within the organisation and ultimately recommend an organisational structure and strategy that is fit for the future.

During the reporting period, FVAF also recruited and employed a new Community Centre Manager on behalf of Sedbury Space community group and a Youth Worker on behalf of Tidenham Parish Council (until early September 2024). FVAF also employs a Facilities Manager, who it shares with ArtSpace Cinderford.

At times, FVAF may sub-contract providers to deliver some elements of work to achieve the charitable aims. This includes but is not limited to trainers, youth workers and community organisations.

Future Plans

As we finalise this report, FVAF is delighted to report that its collaboration with Gloucestershire Gateway Trust, Aspire Foundation, and other partners to bid for the Children and Family Centres contract for the Forest of Dean and Gloucester has been successful. The contract started 1st April 2025. Whilst FVAF are not directly delivering on the contract itself, we are an influential part of the partnership and will help to shape the way in which the children and family centres serve their communities. This will include enabling FVAF to utilise these spaces and reach the children, families and stakeholders who access them.

FVAF have designed a 5 year delivery model to support families with children under 5 across the county. This includes strategies for capturing the voices of communities to understand where capacity and support networks need to be developed. This will be facilitated by Neighbourhood Connectors and supported by local organisations. A catalyst for growing this capacity comes from local community chests. The model was presented to the Summerfield Charitable Trust as part of the Gloucestershire Gateway Partnership and in Summer 25 the Partnership were awarded £1.5m over 5 years. FVAF will receive in the region of £300,000 to run the Forest of Dean part of the project.

Additional support is also being provided to young people of Cinderford to help them engage in new activities, and reduce anti-social behaviour. Funding for this project has been received from the local Community Safety Partnership.

The delivery of the Holiday Activity and Food programme (HAF/HAP) has, and will continue, throughout 2025 and into Spring 2026.

In September 2025, we held our fourth Annual Volunteer Awards event, and have recently taken initial steps to produce a new directory of voluntary and community organisations, for one of the principal towns in the district, Lydney, with the aim of helping to integrate existing residents and new residents, following the building of several new housing developments in recent years.

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We have also recruited two new members of staff, each fulfilling the role of Forest of Dean Climate Action Partnership Coordinator, working closely together, to build and strengthen a growing partnership of communities, businesses, and organisations driving urgent and fair climate action across the Forest of Dean District. Funding is being provided by Thirty Percy.

FVAF is increasingly becoming involved in health-related projects. We have received funding from NHS Gloucestershire Integrated Care Board to help local people manage their blood pressure and reduce their risk of heart attacks and strokes. This will involve working with the NHS and local community to co-design projects or interventions that seek to address these gaps. The focus will be on identifying and creating a network of trusted community-based spaces in which to undertake blood pressure testing and give further guidance/signposting: it is expected to be delivered by volunteers and community groups.

We have also been approached to re-launch and transform a volunteer-led 'Forest Health Forum' into a robust, community-driven health advocacy forum. There are significant health inequalities in the Forest of Dean district, and so a need to amplify the voice and lived experience of local residents, particularly those affected by long-term health conditions and social isolation. The Forum will facilitate health campaigning and meaningful engagement with service providers, ensuring that local needs and priorities shape both current and future healthcare delivery.

October 2025 has been an especially busy month for FVAF:

- New Community Connector has joined us (supported by funding from Active Gloucestershire/ Sport England), with a focus on helping to drive forward the reduction of inequalities and inactivity in Cinderford.
- We have received notification of a successful application to the Government's Digital Inclusion Innovation Fund. The funding will be used to pilot and evidence a county-wide model of volunteer-led digital inclusion, designed for those most at risk of exclusion: housebound residents, elderly people, disabled people, carers, and individuals in refuges. By delivering structured, safeguarding-led home visits, supported by statutory and VCSE partners, the project aims to directly address barriers to digital participation and health access, building confidence, independence, and wellbeing.
- Preparation works on the Community Café at Ow Bist Forest Community Space have started, with construction works to be completed in Winter 2025/26. The purpose is to create a 'bumping' space within the Ow Bist building that brings together diverse members of the community and helps to unify and connect the many tenants, services and activities that operate within the building. A community café model is a proven catalyst towards relational and strengths-based working, both of which are critical to our ways of working. The café will also help to showcase local people, groups, and produce which is consistent across a variety of our projects. Conversations are progressing with local social entrepreneurs regarding the business model, and we are hopeful of an operating model going live in Spring 2026.
- FVAF continue to advocate for community needs across various strategic boards and forums, engaging in the co-design of essential services such as the VCSE Infrastructure contract and the development of Lydney Super Surgery. We are also advocating for the interests of our local communities and sector during the evolution of plans relating to Local Government Reform.
- The work with The Connectives Consultancy has continued into 2025/26 with a structure and strategy proposed by the Connectives and accepted by the Board of Trustees ready for implementation by 1st April 2026. Trustees believe that these changes will significantly strengthen our 'development' function (identified by Connectives as the biggest risk to and opportunity for the organisation) through

**Forest Voluntary Action Forum
Trustees Annual Report**

dedicated capacity and leadership, whilst unlocking existing capacity for members of staff to act more strategically in line with the Theory of Change. This will also support the organisation to raise its profile and influence. The structure will also provide clear career and development pathways for staff whilst strengthening lines of accountability and rewarding those who demonstrate our culture and values. The permanent new staffing changes will cost approximately £50,000 per annum, with temporary (fixed term) changes costing in the region of £40,000 per annum. The initial investment will come from reserves with the expectation that the roles will become self-sustaining over time.

Statement of responsibilities of the trustees

The trustees (who are also directors of Forest Voluntary Action Forum for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The trustees' annual report has been approved by the Board of Trustees on 27/11/2025 and signed on their behalf of the Board of Trustees by

Penelope Hulbert
Chair of Trustees

Independent examiner's report to the trustees of Forest Voluntary Action Forum

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2025 which are set out on pages 15 to 37.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA

Slade & Cooper Limited
Beehive Mill
Jersey Street
Manchester
M4 6JG
Date: 28/11/2025

Forest Voluntary Action Forum
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2025

	Note	Unrestricted funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	3	1,085	525	1,610	3,668
Charitable activities	4	202,545	616,463	819,008	818,227
Investments	5	15,938	-	15,938	8,476
Total income		219,568	616,988	836,556	830,371
Expenditure on:					
Raising funds	6	37,309	-	37,309	17,005
Charitable activities	7	115,616	640,724	756,340	722,289
Total expenditure		152,925	640,724	793,649	739,294
Net income/(expenditure) for the year	9	66,643	(23,736)	42,907	91,077
Transfer between funds		8,719	(8,719)	-	-
Net movement in funds for the year		75,362	(32,455)	42,907	91,077
Reconciliation of funds					
Total funds brought forward		647,960	236,144	884,104	793,027
Total funds carried forward		723,322	203,689	927,011	884,104

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

A full comparative SOFA is available on the last page of the financial statements.

Forest Voluntary Action Forum
Company number 07557852
Balance sheet as at 31 March 2025

	Note	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	14		200,539		166,004
			<u>200,539</u>		<u>166,004</u>
Current assets					
Debtors	15	115,875		214,615	
Cash at bank and in hand	16	956,277		619,651	
			<u>1,072,152</u>	<u>834,266</u>	
Liabilities					
Creditors: amounts falling due in less than one year	18	(280,680)		(116,166)	
			<u>791,472</u>	<u>718,100</u>	
Net current assets					
			<u>992,011</u>	<u>884,104</u>	
Total assets less current liabilities					
Creditors: amounts falling due after more than one year	20		(65,000)		-
			<u>927,011</u>	<u>884,104</u>	
Net assets					
The funds of the charity:					
Restricted income funds	21		203,689		236,144
Unrestricted income funds	22		723,322		647,960
			<u>927,011</u>	<u>884,104</u>	
Total charity funds					
			<u><u>927,011</u></u>	<u><u>884,104</u></u>	

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and in accordance with FRS102 SORP, and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 18 to 37 form part of these accounts.

Approved by the trustees on 27/11/2025 and signed on their behalf by:

.....
Penelope Hulbert (Chair)

.....
Jonathan Gault (Treasurer)

Forest Voluntary Action Forum
Statement of Cash Flows
for the year ending 31 March 2025

	Note	2025 £	2024 £
Cash provided by/(used in) operating activities	25	307,226	23,952
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		15,938	8,476
Purchase of tangible fixed assets		(51,538)	(105,941)
Cash provided by/(used in) investing activities		(35,600)	(97,465)
<i>Cash flows from financing activities:</i>			
Cash inflows from new borrowing		65,000	-
Cash provided by/(used in) financing activities		65,000	-
Increase/(decrease) in cash and cash equivalents in the year		336,626	(73,513)
Cash and cash equivalents at the beginning of the year		619,651	693,164
Cash and cash equivalents at the end of the year		956,277	619,651

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Forest Voluntary Action Forum meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

d Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

e Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are resources which the funder has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

f Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the salary and associated costs of staff involved in fundraising
- Expenditure on charitable activities includes the costs of other activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 8.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

i Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives as follows:

Leasehold property improvement projects (25 year lease from 1st July 2022)	
Building-related costs	straight line over remainder of lease period
Major items	straight line 10% (10 years)
Fittings	straight line 20% (5 years)
Motor vehicles	25% of reducing balance
Computer equipment	straight line 50% (2 years)
Office equipment	straight line 12.5% (8 years)

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 10. There were no outstanding contributions at the year end (2024: £nil).

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

3 Income from donations and legacies

Current reporting period	Unrestricted £	Restricted £	Total 2025 £
Donations	1,085	525	1,610
	<hr/>	<hr/>	<hr/>
Total	1,085	525	1,610
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
 <i>Previous reporting period</i>	 <i>Unrestricted</i> £	 <i>Restricted</i> £	 <i>Total 2024</i> £
<i>Donations</i>	<i>1,466</i>	<i>2,202</i>	<i>3,668</i>
	<hr/>	<hr/>	<hr/>
Total	1,466	2,202	3,668
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

4 Income from charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2025 £
Project income	129,798	615,863	745,661
Office rental income	67,225	-	67,225
Room hire income	5,522	-	5,522
Sponsorship income	-	600	600
	<hr/>	<hr/>	<hr/>
Total	202,545	616,463	819,008
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Previous reporting period	Unrestricted £	Restricted £	Total 2024 £
Project income	122,913	587,818	710,731
Office rental income	* 101,222	-	101,222
Room hire income	5,124	-	5,124
Sponsorship income	-	1,150	1,150
	<hr/>	<hr/>	<hr/>
Total	229,259	587,818	818,227
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

* 2024 total included income relating to 2023

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

5 Investment income

Current reporting period	Unrestricted £	Restricted £	2025 £
Income from bank deposits	15,597	-	15,597
Income from investments	341	-	341
	15,938	-	15,938
	15,938	-	15,938
Previous reporting period	<i>Unrestricted</i> £	<i>Restricted</i> £	2024 £
<i>Income from bank deposits</i>	<i>8,157</i>	<i>-</i>	<i>8,157</i>
<i>Income from investments</i>	<i>319</i>	<i>-</i>	<i>319</i>
	<i>8,476</i>	<i>-</i>	<i>8,476</i>
	<i>8,476</i>	<i>-</i>	<i>8,476</i>

6 Cost of raising funds

	2025 £	2024 £
Staff costs	37,309	17,005
	37,309	17,005
	37,309	17,005

All expenditure on cost of raising funds is unrestricted.

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

7 Analysis of expenditure on charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2025 £
Projects	-	132,573	132,573
Staff costs	15,865	508,151	524,016
Premises costs	48,889	-	48,889
Administrative/office costs	12,103	-	12,103
Legal & professional costs	14,510	-	14,510
Community Engagement vehicle	3,796	-	3,796
Depreciation	17,003	-	17,003
Governance costs (see note 8)	3,450	-	3,450
	115,616	640,724	756,340
	115,616	640,724	756,340
Previous reporting period	Unrestricted £	Restricted £	Total 2024 £
<i>Projects</i>	6,344	162,408	168,752
<i>Staff Costs</i>	27,745	433,814	461,559
<i>Premises Costs</i>	25,849	26,925	52,774
<i>Administrative/office costs</i>	7,431	3,330	10,761
<i>Legal & professional costs</i>	5,199	504	5,703
<i>Community Engagement Vehicle</i>	3,355	-	3,355
<i>Depreciation</i>	16,565	-	16,565
<i>Governance costs</i> (see note 8)	2,820	-	2,820
	95,308	626,981	722,289
	95,308	626,981	722,289
		2025 £	2024 £
Restricted expenditure		640,724	626,981
Unrestricted expenditure	115,616		95,308
		756,340	722,289
		756,340	722,289

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

8 Analysis of governance and support costs

Current reporting period	Basis of apportionment	Support £	Governance £	<i>Total 2025</i> £
Accountancy services	Governance	-	2,850	2,850
Independent examiner's fee	Governance	-	600	600
		-	3,450	3,450

The charity has one activity and therefore does not apportion other support costs..

Previous reporting period	Basis of apportionment	Support £	Governance £	<i>Total 2024</i> £
Accountancy services	Governance	-	2,400	2,400
Independent examiner's fee	Governance	-	420	420
		-	2,820	2,820

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2025 £	2024 £
Depreciation	17,003	16,565
Operating lease rentals:		
Property	*	*
Accountancy fees	25,000	44,274
Auditor's / Independent examiner's fee	2,375	2,000
	500	350

* 2024 total included expenditure relating to 2023

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

10 Staff costs

Staff costs during the year were as follows:

	2025	2024
	£	£
Wages and salaries	500,694	433,643
Social security costs	38,718	27,918
Pension costs	12,839	10,185
Staff training	2,326	2,000
Increase in provision for untaken annual leave	6,748	4,818
	561,325	478,564
	561,325	478,564
Allocated as follows:		
Cost of raising funds	37,309	17,005
Charitable activities	524,016	461,559
	561,325	478,564
	561,325	478,564

One employee has employee benefits (excluding employer NI and pension costs) between £60,000 and £70,000 (2024: no employee has employee benefits (excluding employer NI and pension costs) in excess of £60,000).

The average number of staff employed during the period was 19.8 (2024: 17.8).

The average full time equivalent number of staff employed during the period was 15.9 (2024: 14.6).

The key management personnel of the charity comprise the trustees, the Chief Executive Officer and Senior Leadership Team. The total employee benefits (including employer NI and pension costs) of the key management personnel of the charity were £214,963 (2024: (trustees and CEO only) £63,351).

11 Trustee remuneration and expenses, and related party transactions

Neither the trustees nor any persons connected with them received any remuneration or reimbursed expenses during the year (2024: Nil).

No trustees received travel and subsistence expenses during the year (2024: £nil).

Aggregate donations from related parties were £nil (2024: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties (2024: £nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2024: nil).

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	2025 £	2024 £
Parish Council	14,154	10,000
Town Council	15,176	17,000
District Council	52,535	31,560
County Council:		
Community Food Network	17,500	-
Digital Hubs	79,289	57,059
Forest Community Space	-	52,500
GEM / ESHO	-	36,800
Holiday & Activity Food Programmes	104,082	95,950
Know Your Patch	15,000	12,000
Thriving Communities	7,500	-
	<hr/>	<hr/>
	305,236	312,869
	<hr/> <hr/>	<hr/> <hr/>

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

14 Fixed assets: tangible assets

Cost	Leasehold property £	Motor vehicles £	Computer equipment £	Office equipment £	Total £
At 1 April 2024	141,373	51,000	1,449	3,096	196,918
Additions	51,538	-	-	-	51,538
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2025	192,911	51,000	1,449	3,096	248,456
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Depreciation					
At 1 April 2024	7,490	22,313	724	387	30,914
Charge for the year	8,719	7,172	725	387	17,003
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2025	16,209	29,485	1,449	774	47,917
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Net book value					
At 31 March 2025	176,702	21,515	-	2,322	200,539
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<i>At 31 March 2024</i>	<i>133,883</i>	<i>28,687</i>	<i>725</i>	<i>2,709</i>	<i>166,004</i>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

15 Debtors

	2025 £	2024 £
Trade debtors	96,690	12,834
Other debtors	* 11,312	201,781
Prepayments and accrued income	7,873	-
	115,875	214,615
	115,875	214,615

* 2024 total included office rental income relating to 2023

16 Cash at bank and in hand

	2025 £	2024 £
Short term cash investments (less than 3 month maturity date)	7,233	6,891
Short term deposits	390,601	122,595
Cash at bank and on hand	558,443	490,165
	956,277	619,651
	956,277	619,651

17 Agency collections

In 2023/24 funds were held temporarily for the Ukraine Community Hub, which was able to receive and distribute donations in support of families coming from Ukraine sooner than it was able to open its own bank account.

Active Gloucestershire funding to support youth activities at a local gym was also channelled through FVAF.

Such transactions are recorded as agency collections.

At 31st March 2024, both funds had zero balances.

There was no further agency activity in 2024/25.

	2025 £	2024 £
Amounts received		
Ukraine Community Hub	-	7,223
Active Gloucestershire	-	1,860
Amounts distributed		
Ukraine Community Hub	-	(7,223)
Active Gloucestershire	-	(1,860)
	-	-
Amount held at end of the period	-	-

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

18 Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	28,234	66,872
Short term compensated absences (holiday pay)	11,566	4,818
Other creditors and accruals	36,625	44,476
Deferred income	204,255	-
	280,680	116,166
	280,680	116,166

19 Deferred income

	2025	2024
	£	£
Deferred grant brought forward	-	-
Grant received	204,255	-
Released to income from charitable activities	-	-
	204,255	-
	204,255	-

20 Creditors: amounts falling due after more than one year

	2025	2024
	£	£
Barnwood Trust loan	65,000	-
	65,000	-
	65,000	-
Repayable on 29th October 2034	65,000	-
	65,000	-

The loan financing is in the form of an unsecured loan with a 4% flat interest rate per annum, and is for capital development and set-up costs for a community café.

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

21 Analysis of movements in restricted funds

Current reporting period	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2025 £
Ow Bist Forest Community Space	55,472	64,795	-	(8,719)	111,548
Digital Inclusion	37,899	-	(20,899)	(1,000)	16,000
Forest Youth Association	43,526	163,477	(203,231)	-	3,772
Digital Hubs	31,408	89,289	(113,482)	-	7,215
Holiday & Activity Food Programmes	6,300	104,082	(107,020)	-	3,362
Barnwood Trust - For My Networks	45,528	61,860	(72,720)	(2,197)	32,471
Other restricted funds	16,011	133,485	(123,372)	3,197	29,321
Total	236,144	616,988	(640,724)	(8,719)	203,689

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

21 Analysis of movements in restricted funds (cont.)

Previous reporting period	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Balance at 31 March 2024 £</i>
<i>Ow Bist Forest Community Space</i>	64,846	112,566	(17,448)	(104,492)	55,472
<i>Digital Inclusion</i>	136,005	48,898	(125,154)	(21,850)	37,899
<i>Going Extra Mile / ESHO</i>	5,678	36,800	(29,826)	(12,652)	-
<i>Forest Youth Association</i>	54,716	70,562	(69,834)	(11,918)	43,526
<i>Digital Hubs</i>	61,595	71,619	(86,407)	(15,399)	31,408
<i>Holiday & Activity Food Programmes</i>	26,240	95,950	(115,890)	-	6,300
<i>Barnwood Trust - For My Networks</i>	30,286	63,780	(48,538)	-	45,528
<i>Other restricted funds</i>	102,260	90,995	(133,884)	(43,360)	16,011
Total	481,626	591,170	(626,981)	(209,671)	236,144

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

21 Analysis of movements in restricted funds (cont.)

Name of restricted fund	Description, nature and purposes of the fund
Ow Bist Forest Community Space	The repurposing of a former GP's surgery into FVAF's new office base and community hub in the heart of Cinderford. A transfer was made from restricted to unrestricted funds to reflect that the cost of the leasehold property has been capitalised within fixed assets, with depreciation charged annually to restricted funds.
Digital Inclusion	The facilitation of a partnership focusing on digital inclusion in the Forest of Dean.
Going Extra Mile / ESHO	Supports people who want to move closer towards education, training or work.
Forest Youth Association	An association of youth groups, clubs, activities, services, councils and residents where skills, experiences and assets are shared for the benefit of young people and communities throughout the Forest of Dean.
Digital Hubs	The facilitation of digital hubs across the Forest of Dean to help individuals overcome barriers to digital access, including online shopping, healthcare, and employment, and, as appointed lead for Gloucestershire, overseeing district partners and ensuring the development and sustainability of the digital hubs project.
Holiday & Activity Food Programmes	A central government led programme to deliver food and activities to children aged 4-16 during school holidays. FVAF delivered the programme for the Forest of Dean district.
Barnwood Trust - For My Networks	The facilitation of a Mental Health Alliance in the Forest of Dean, consisting of individuals, groups and organisations that support people with mental health challenges.
Other restricted funds	Promote any charitable purpose in the area of benefit, principally but not exclusively in the area currently administered by the Forest of Dean District Council, especially in relation to the advancement of education, the protection of health and relief of poverty, sickness and distress.
Transfers	<p>2024/25 Transfers are agreed transfers between funds to support Forest Compass publication.</p> <p>2023/24 Transfers comprise amounts spent on capitalised assets, historical adjustments relating to costs not allocated in previous periods, and balance adjustments between specified funds and funds formerly within "Other restricted funds".</p>

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

22 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	As at 31 March 2025 £
General fund	647,960	219,568	(152,925)	8,719	723,322
	<hr/> 647,960	<hr/> 219,568	<hr/> (152,925)	<hr/> 8,719	<hr/> 723,322
	<hr/> <hr/> 647,960	<hr/> <hr/> 219,568	<hr/> <hr/> (152,925)	<hr/> <hr/> 8,719	<hr/> <hr/> 723,322
Previous reporting period	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	311,401	239,201	(112,313)	209,671	647,960
	<hr/> 311,401	<hr/> 239,201	<hr/> (112,313)	<hr/> 209,671	<hr/> 647,960
	<hr/> <hr/> 311,401	<hr/> <hr/> 239,201	<hr/> <hr/> (112,313)	<hr/> <hr/> 209,671	<hr/> <hr/> 647,960

Name of unrestricted fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

23 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	200,539	-	-	200,539
Net current assets/(liabilities)	587,783	-	203,689	791,472
Creditors of more than one year	(65,000)	-	-	(65,000)
Total	723,322	-	203,689	927,011
Previous reporting period	<i>General fund £</i>	<i>Designated funds £</i>	<i>Restricted funds £</i>	<i>Total £</i>
<i>Tangible fixed assets</i>	<i>166,004</i>	<i>-</i>	<i>-</i>	<i>166,004</i>
<i>Net current assets/(liabilities)</i>	<i>481,956</i>	<i>-</i>	<i>236,144</i>	<i>718,100</i>
Total	647,960	-	236,144	884,104

24 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property	
	2025 £	2024 £
Less than one year	25,000	25,000
One to five years	81,250	100,000
Over five years	-	6,250
	106,250	131,250

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

25 Reconciliation of net movement in funds to net cash flow from operating activities

	2025 £	2024 £
Net income/(expenditure) for the year	42,907	91,077
Adjustments for:		
Depreciation charge	17,003	16,565
Dividends, interest and rents from investments	(15,938)	(8,476)
Decrease/(increase) in debtors	98,740	(180,876)
Increase/(decrease) in creditors	164,514	105,662
	307,226	23,952
Net cash provided by/(used in) operating	307,226	23,952

26 Analysis of changes in net debt

	Balance at 1 April 2024 £	Cashflows £	Other non- cash changes £	As at 31 March 2025 £
Cash and cash equivalents				
Cash	619,651	336,626	-	956,277
	619,651	336,626	-	956,277
Borrowings				
Debt due more than 1 year	-	(65,000)	-	(65,000)
	-	(65,000)	-	(65,000)
Total	619,651	271,626	-	891,277

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2025 (continued)

27 Prior Year Statement of Financial Activities (including Income and Expenditure account)

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	1,466	2,202	3,668	5,536
Charitable activities	4	229,259	588,968	818,227	748,563
Investments	5	8,476	-	8,476	980
Total income		239,201	591,170	830,371	755,079
Expenditure on:					
Raising Funds	6	17,005	-	17,005	-
Charitable activities	7	95,308	626,981	722,289	540,294
Total expenditure		112,313	626,981	739,294	540,294
Net income/(expenditure) for the year	9	126,888	(35,811)	91,077	214,785
Transfer between funds		209,671	(209,671)	-	-
Net movement in funds for the year		336,559	(245,482)	91,077	214,785
Reconciliation of funds					
Total funds brought forward		311,401	481,626	793,027	578,242
Total funds carried forward		647,960	236,144	884,104	793,027

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

FOREST VOLUNTARY ACTION FORUM

England & Wales - Charity number 1141126

Accounts

Company Number: 07557852

Charity Number: 1141126

Forest Voluntary Action Forum

Report and financial statements
For the year ended 31 March 2024

**Forest Voluntary Action Forum
Trustees Annual Report**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 07557852

Charity No. 1141126

Principal Office (from April 2024)

Ow Bist Forest Community Space
Dockham Road
Cinderford
Gloucestershire
GL14 2AN

Formerly, Rheola House, Belle Vue Centre, Belle Vue Road, Cinderford, Gloucestershire GL14 2AB

Registered Office

Rheola House
Belle Vue Centre
Belle Vue Road
Cinderford
Gloucestershire
GL14 2AB

Directors and Trustees

The directors of the charitable company are its trustees for the purposes of charity law. The following directors and trustees served during the year (there have been no changes during the reporting period):

Roger Deeks
Jonathan Gault (Treasurer)
Victoria Head
Penelope Hulbert (Chair)
Elizabeth **Diana** Martin
Simon Murray
Louise Penny
Sidney Phelps
Susan Pritchard
Robert Rhodes
Christopher Walker

Company Secretary

Christopher Brown

**Forest Voluntary Action Forum
Trustees Annual Report**

Key Management Personnel

Christopher Brown, CEO

Bankers

CAF Bank Limited

25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Independent Examiner

Christy Lau FCCA CTA DChA
Slade & Cooper Limited
Beehive Mill
Jersey Street
Manchester
M4 6JG

The trustees present their report and the unaudited financial statements for the year ended 31 March 2024. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on pages 1 and 2 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

OBJECTIVES AND ACTIVITIES

Our purpose as a charity is to promote any charitable purpose in the area of benefit, principally but not exclusively in the area currently administered by the Forest of Dean District Council, especially in relation to the advancement of education, the protection of health and relief of poverty, sickness and distress.

The main activities to achieve the purpose of the charity are:

- (a) Promoting and organising co-operation in the achievement of the above purposes by bringing together council representatives of the voluntary organisations and statutory authorities within the area of benefit.
- (b) Associating together volunteers and organisations, in a common effort to achieve those objects through providing advice and support to persons willing to volunteer, by promoting volunteering and community involvement, including in direct service provision by providing a centre and by advising and supporting organisations which involve and are willing to involve volunteers in their charitable activities.

Forest Voluntary Action Forum Trustees Annual Report

Summary of the main activities

Walking with Wheels

Hiring out all-terrain mobility scooters to those suffering from ill health or disability so that they can access the Forest of Dean woodland trails.

Community Hubs

Facilitating conversations with local residents to develop and grow grassroots community activities and groups. Creating an 'open door' for support services, education, and training provision, and gathering information to develop the Forest Compass publication with signposting for individuals to local organisations and community activities.

Know Your Patch

A fortnightly community forum that brings together voluntary sector groups, statutory services and residents to support collaborative approaches to service design and participation.

Forest Youth Association

An association of youth groups, clubs, activities, services, councils and residents where skills, experiences and assets are shared for the benefit of young people and communities throughout the Forest of Dean. The Association facilitates a wide array of projects with and on behalf of communities. These include supporting the Children and Young Persons Weight Management Service, running youth clubs in Blakeney, Coleford and Mitcheldean, facilitating the Forest Youth Forum (FYI), and piloting a Young Mum's Support Group.

Youth Music

Facilitation of opportunities for young people to explore and build their musical skills, including through the creation and development of community events.

Digi-Hubs

The facilitation of digital hubs across the Forest of Dean to support people to learn and navigate digital solutions to specific challenges e.g. accessing online food deliveries and accessing NHS services. Due to the success of this provision, FVAF are now facilitating a countywide partnership to ensure Digital Hubs are present in every district in Gloucestershire.

Digital Inclusion Project

Facilitation of a partnership focusing on digital inclusion in the Forest of Dean. This includes undertaking local research and running pilot projects to address identified gaps.

My Networks

The facilitation of a Mental Health Alliance in the Forest of Dean, consisting of individuals, groups, and organisations that support people with mental health challenges. This includes the establishment of recovery and wellbeing café / resource hub.

Holiday Activity and Food Programme (HAF/HAP)

A central government led programme to deliver food and activities to children aged 4-16 during school holidays. FVAF delivered the programme for the Forest of Dean District, working closely with the Forest Youth Association and 33 other providers, many of which were local voluntary sector organisations.

Forest Voluntary Action Forum Trustees Annual Report

Sustainable Food Networks

Funding from Forest of District Council enabled FVAF to establish the Forest of Dean Food Network. This followed funding received by Two Rivers Housing to map, develop and join up sustainable food initiatives across the Forest of Dean.

ESHO (Employment Skills Hub Outreach)

The ESHO Project (which evolved in 2022 from the previous GEM Project) was funded by Gloucestershire County Council and supported people who wanted to move closer towards education/training, volunteering or employment. Dedicated FVAF staff worked alongside people towards this goal providing personalised 1:1 support and a tailored action plan.

Ow Bist Forest Community Space - Office Share and Meeting Room Hire

To promote closer working within the sector, we actively promote office sharing and have begun to promote meeting room hire in the space we lease from Cinderford Town Council. During the reporting period, we rented out parts of our office space to Healthy Lifestyles (Ice Creates) and Caring for Communities and People (CCP) and secured regular hirers including Lloyds Bank (providing a fortnightly community banking service), Wyldwood Arts and the Forest of Dean Primary Care Network, as well as one-off hires for meetings, workshops and events.

Volunteer Brokerage

FVAF run a volunteer brokerage service where we advertise and recruit volunteers for organisations and ensure appropriate support is in place for both. This includes placing individual volunteers in suitable roles, publishing a volunteer directory, monthly newsletter, facilitating annual volunteering awards, and participating towards Go Volunteer Glos and the Gloucestershire Volunteering Collaborative.

Strategic Development and Advocacy

FVAF sit on a wide variety of influential partnerships, boards and forums. This includes the Community Safety Partnership, Health and Wellbeing Strategic Partnership, VCSE Strategic Partnership and the Gloucestershire Gateway Partnership. Here we advocate on behalf of local communities and the local VCSE, ensuring their voices, skills and capacity are recognised and rewarded in the development of and delivery of services.

Organisational Development

FVAF keep voluntary organisations up to date with best practice and key legislative changes, help with the creation and alteration of governing documents and policies. We also help organisations, clubs and groups to publicise themselves to communities. This includes facilitating regular community events and publishing the Forest Compass directory. During the reporting year, we facilitated a further 70 DBS checks in order to support the safer delivery of provision in the Forest of Dean district.

Contribution made by volunteers

Volunteers are central to us achieving our objects. We had 15 regular volunteers in the reporting period who helped with administration, running youth clubs, mapping activities, supporting holiday food provision and a community pantry.

We have also continued to signpost volunteer roles to over 1,000 people throughout the reporting period.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity

During the reporting period, FVAF provided support to groups within the Voluntary and Community Sector concerning the following topics:

- a. Finding an appropriate structure (charity, charitable company, community interest company or simply unincorporated).
- b. Supporting with creating governing documents (constitution, Memorandum and Articles etc).
- c. Supporting with creating and amending policies (Health and Safety, Equalities, Safeguarding etc).
- d. Financial processes, including signposting to funding opportunities and how to be "funding ready".
- e. Volunteer management eg creating a clear recruitment strategy and putting support in place for both the volunteer and the organisation.
- f. Insurance and staffing.
- g. Utilising community assets - using our contacts to ensure community resources are adequately made use of. We hosted a World Café style event to consider the potential future use of NHS assets in the Forest of Dean following the building of a new hospital in Cinderford.

Achievements against objectives set:

1. To establish a presence and reputation throughout the Forest of Dean.

- Supported 7 regular digital and community hubs across the district and over 40 across the county.
- Maintained a mailing list and volunteering database of over 1,500 people.
- Delivered projects in every parish within the district.
- Supported employment of a Youth Worker on behalf of Tidenham Parish Council, a Community Centre Manager on behalf of Sedbury Space and a shared Facilities Manager with ArtSpace Cinderford
- Published updated Forest Compass directory of community groups, organisations and charities across the Forest of Dean, and first Volunteer directory listing volunteering opportunities across a wide range of local charities and communities in the district.
- Supported a thriving music festival in Coleford.
- Established new youth clubs with communities in Mitcheldean and Blakeney.
- Utilised our community engagement vehicle to support FVAF and others to reach communities that are often ignored or underrepresented.

2. To support stronger, resilient and sustainable communities.

- Establishing 11 pop up digital hubs across three GP surgeries in the district, supporting individuals to register and access the NHS App.
- Through facilitation of the Forest of Dean digital inclusion collaborative we supported the co-design and delivery of 6 pilot projects that addressed unique barriers experienced by people with disabilities and mental health challenges.
- Assisted village halls and community centres to become digital hubs with publicly available WiFi.
- Supported community organisations with DBS checks, safeguarding policies and training.
- Following on from the creation of the My Networks Mental Health Alliance, to support mental health groups and organisations to deliver better joined up provision to communities,

launched the Recovery and Wellbeing café to provide a space for individuals to regularly meet up for group mental health support.

- Facilitated the Know your Patch Forum and hosted discussions and presentations from over 15 speakers during the reporting period, with over 400 unique attendees.

3. Establish "what works", tell the stories and demonstrate the value of strong communities across the country.

- Represented the Forest of Dean on various partnerships and boards, including the integrated locality partnership, health and wellbeing strategic partnership, community safety partnership, Gloucestershire gateway partnership. VCSE strategic partnership and the volunteering collaborative.
- Continued to facilitate the sustainable food network to better utilise resources and knowledge to enhance food provision across the district.
- Further developed the Forest of Dean Youth Association as a mechanism for supporting high quality youth provision in the area.

2. Build capacity with the focus of facilitating productive conversations with communities.

- Employed Community Builders and Youth Workers to work within all areas of the district.
- Facilitated a community engagement event with the NHS to understand the role communities want to play in the new Forest of Dean Community hospital and with other community and health assets.
- Helped to generate over £2m in additional resources for the sector during the year.
- Signposted over 1,000 people into various volunteering roles.

Performance of fundraising objectives against objectives set.

Income generated was in line with our fundraising objectives.

The trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and planning its future activities. In particular, the trustees consider how planned activities will contribute to the charity's set aims and objectives.

FINANCIAL REVIEW

Income and fundraising

FVAF's income for the reporting period grew to £830,371 (2023: £755,079). The growth was largely driven by additional funding received from Gloucestershire County Council for the Holiday Activity and Food Programme and the extension of the Digi Hubs Project, and funding for further development of our new premises.

Completion of the lease for our new premises was delayed until June 2024, which in turn delayed completion of an underlease with an anchor tenant: rent income and service charges due from the anchor tenant accounting for a significant amount of the increase in debtors as at 31 March 2024 to £214,615 (2023: £33,739). For more information, see Note 23 to the Financial Statements (Post-Balance Sheet Events). All sums owed have been received in 2024/25.

Interest rates increased during the reporting period which FVAF was able to take advantage of, having opened two new savings accounts in the second half of the reporting period, generating an increase in interest income to £8,476 (2023: £980).

Expenditure

Spending on charitable activities increased during the reporting period to £722,289 (2023: £540,294), reflecting the additional charitable funds that FVAF received, enabling FVAF to spend monies on continuing to support individuals on a 1-to-1 basis, to help them achieve their employment and skills aspirations (through ESHO), to trial digital pop-up hubs in GP surgeries and support other local organisations to undertake various digital pilot projects, and further develop the new premises by the creation, and furnishing of, new meeting rooms, upgrading toilets and undertaking some external works on the front of the building.

The significant increase in creditors to £116,166 (2023: £10,504) was principally the result of taking on the new premises, including sums for rent, utilities and maintenance, and monies owed to partners working with FVAF on digital projects. All sums owed have been paid in 2024/25.

Risk Management

As part of FVAF's on-going risk management, the trustees agreed during the reporting period to open two new bank accounts. This was to better protect its cash deposits from the risk of bank failure, and to increase available protection under the Financial Services Compensation Scheme. The trustees reviewed a range of options, to select a suitable bank and suitable accounts. Two new savings accounts were opened, an instant access account with Unity Trust Bank and a liquidity manager 95-day notice account with National Westminster Bank plc. The new accounts hold the charity's reserves, and, at times, may hold some of FVAF's working capital. FVAF's current account remains with CAF Bank Limited.

Reserves

The Trustees review the reserves each year in line with Charity Commission guidance.

In June 2023, the trustees approved a new Reserves Policy with a target level for reserves of £302,000 to £820,000, and agreed to maintain reserves at the mid-range level of £595,000 though recognised it would take some time to achieve that level.

To enable FVAF to withstand financial risk without comprising its ability to deliver its aims, the trustees recognised the need to hold reserves for the purposes of managing cashflow (impacted by timing of receipts from funders), grant income uncertainty, increased liabilities with our new larger premises, cover for 6 months' operating costs, and improving staff terms and conditions.

As at 31 March 2024, FVAF held funds of £884,104. Of this £236,144 was in restricted funds and £647,960 in unrestricted funds. The unrestricted funds of £647,960 meet our target reserves.

The trustees will review the Reserves Policy in December 2024. It is expected that reserves will be needed for delivering our 'core' functions (including appointing new 'core' staff where required), and the development of a community café.

Principal sources of funds

Principal core funding: Forest of Dean District Council (Volunteering SLA) and Thirty Percy Foundation.

Principal grants: Gloucestershire County Council (HAF Programme, Thriving Communities, Know Your Patch, Digital Hubs, ESHO and Levelling Up Fund (Forest Community Space)); Barnwood Trust (Digital Inclusion, My Networks, Walking with Wheels); Forest of Dean District Council (Safeguarding Project, Cost of Living Project and Digital Hubs), Gloucestershire Health and Care Foundation Trust (NHS Engagement) and Youth Music Fund.

Principal risks facing the charity

Reliance on non-recurrent project funding. Continuous cuts to Local Government funding and services. Liabilities associated with full repairing lease for new premises. Immediate risks are low, but measured and mitigated through the allocation of sufficient reserves. We have excellent relationships with principal funders, which we actively manage through regular communications and delivery of timely monitoring reports. We keep abreast of developments in the funding climate, both locally and nationally.

In addition, our senior management team use a decision-making framework to analyse opportunities against our charitable objectives and aims, capacity and values. Where required, we use fixed term contracts to mitigate against short term funding.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity's governing document is the Memorandum and Articles of Association, it being a company limited by guarantee and not having a share capital as well as a registered charity.

Membership is open to individuals and not-for-profit organisations. Every member of the charity, if the charity is dissolved while they are a member or within 12 months of them ceasing to be a member, guarantee to contribute up to £1 towards the debts and liabilities of the charity incurred before they ceased to be a member.

Trustee selection, induction and training

We advertise for new Trustees through our extensive networks, and they are appointed by election at the AGM or through co-option at our quarterly trustee meetings.

All new trustees are provided with a full induction and required to read all FVAF's relevant policies and procedures.

Trustees are also offered relevant training where required from the likes of NCVO and the Gloucestershire VCS Alliance.

Organisational structure and wider network

The charity is governed by a board of trustees and managed on a day-to-day basis by the CEO and management team.

The charity also hosts the Forest of Dean Youth Association and My Networks Mental Health Alliance and is an active partner of the Gloucestershire Gateway Partnership. During the reporting period, it also employed a Community Centre Manager on behalf of Sedbury Space community group and a Youth Worker on behalf of Tidenham Parish Council. FVAF also employs a Facilities Manager, who it shares with ArtSpace Cinderford.

At times, FVAF may subcontract providers to deliver some elements of work to achieve the charitable aims. This includes but is not limited to trainers, youth workers and community organisations.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Future Plans

As we finalise this report, FVAF is delighted to report on achieving its primary objective for 2024/25, to secure two significant commissioned contracts. To foster high-quality youth services in the Forest of Dean, FVAF established the Forest Youth Association and in the reporting period collaborated with Gloucestershire

Forest Voluntary Action Forum Trustees Annual Report

Gateway Trust, Venture and other partners to bid for the Integrated Youth Support Service for Gloucestershire. The bid was successful and the Youth Support Service contract started October 1, 2024. This will ensure the long-term sustainability of the Youth Association and enable further investment by FVAF in youth and community activities over the next five to seven years.

Additionally, FVAF collaborated with Gloucestershire Gateway Trust, Aspire, and other partners to bid for the Children and Family Centres contract for the Forest of Dean and Gloucester. Success in this endeavour has also been achieved and will create the capacity for FVAF to expand community services and activities across the two children's centres in the Forest of Dean. This contract is expected to start in Spring 2025.

FVAF will continue to advocate for community needs across various strategic boards and forums, engaging in the co-design of essential services such as the Community Wellbeing Service and the Community Advice Link Mental Health Service (CALMHS).

The third annual Volunteer Awards was held in September 2024, and the delivery of the Holiday Activity and Food programme (HAF/HAP) has and will continue throughout 2024. Additional funding has been secured to once again expand Digital Hubs provision across Gloucestershire over the next three years, and plans are underway to establish a Forest Food Network.

Fundraising efforts will continue to further develop Ow Bist – Forest Community Space, with a focus on securing social investment to build a community café. Furthermore, the Banking Hub provision is expected to expand to meet growing demand, alongside a diverse range of new and existing community activities that will benefit the local population.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Statement of responsibilities of the trustees

The trustees (who are also directors of Forest Voluntary Action Forum for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The trustees' annual report has been approved by the Board of Trustees on 12/ 11/ 2024 and signed on their behalf by

Signed on behalf of the Board of Trustees

Penelope Hulbert
Chair of Trustees

Independent examiner's report to the trustees of Forest Voluntary Action Forum

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2024 which are set out on pages 12 to 34.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA

Slade & Cooper Limited
Beehive Mill
Jersey Street
Manchester
M4 6JG

Date 28 November 2024

Forest Voluntary Action Forum
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	1,466	2,202	3,668	5,536
Charitable activities	4	229,259	588,968	818,227	748,563
Investments	5	8,476	-	8,476	980
Total income		239,201	591,170	830,371	755,079
Expenditure on:					
Raising funds	6	17,005	-	17,005	-
Charitable activities	7	95,308	626,981	722,289	540,294
Total expenditure		112,313	626,981	739,294	540,294
Net income/(expenditure) for the year	9	126,888	(35,811)	91,077	214,785
Transfer between funds		209,671	(209,671)	-	-
Net movement in funds for the year		336,559	(245,482)	91,077	214,785
Reconciliation of funds					
Total funds brought forward		311,401	481,626	793,027	578,242
Total funds carried forward		647,960	236,144	884,104	793,027

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

A full comparative SOFA is available on the last page of the financial statements.

Forest Voluntary Action Forum
Company number 07557852
Balance sheet as at 31 March 2024

	Note	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	14		166,004		76,628
Total fixed assets			166,004		76,628
Current assets					
Debtors	15	214,615		33,739	
Cash at bank and in hand	16	619,651		693,164	
Total current assets		834,266		726,903	
Liabilities					
Creditors: amounts falling due in less than one year	18	(116,166)		(10,504)	
Net current assets			718,100		716,399
Total assets less current liabilities			884,104		793,027
Net assets			884,104		793,027
The funds of the charity:					
Restricted income funds	19		236,144		481,626
Unrestricted income funds	20		647,960		311,401
Total charity funds			884,104		793,027

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and in accordance with FRS102 SORP, and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 15 to 34 form part of these accounts.

Approved by the trustees on 12th November 2024 and signed on their behalf by:

.....
Penelope Hulbert (Chair)

.....
Jonathan Gault (Treasurer)

Forest Voluntary Action Forum
Statement of Cash Flows
for the year ending 31 March 2024

	Note	2024 £	2023 £
Cash provided by/(used in) operating activities	24	23,952	194,297
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		8,476	980
Purchase of tangible fixed assets		(105,941)	(39,977)
Cash provided by/(used in) investing activities		(97,465)	(38,997)
Increase/(decrease) in cash and cash equivalents in the year		(73,513)	155,300
Cash and cash equivalents at the beginning of the year		693,164	537,864
Cash and cash equivalents at the end of the year		619,651	693,164

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Forest Voluntary Action Forum meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

d Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

e Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are resources which the funder has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

f Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the salary and associated costs of staff involved in fundraising
- Expenditure on charitable activities includes the costs of other activities undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 8.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

i Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives as follows:

Leasehold property improvement projects (25 year lease from 1st July 2022)	straight line over remainder of lease period
Motor vehicles	25% of reducing balance
Computer equipment	straight line 50%
Office equipment	straight line 12.5%

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 11. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within support and governance costs and allocated to the funds of the charity using the methodology set out in note 9.

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

3 Income from donations and legacies

Current reporting period	Unrestricted £	Restricted £	Total 2024 £
Donations	1,466	2,202	3,668
Total	1,466	2,202	3,668
Previous reporting period	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2023 £</i>
<i>Donations</i>	<i>5,536</i>	<i>-</i>	<i>5,536</i>
Total	5,536	-	5,536

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

4 Income from charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2024 £
Project income	122,913	587,818	710,731
Office rental income	* 101,222	-	101,222
Room hire income	5,124	-	5,124
Sponsorship income	-	1,150	1,150
	<hr/>	<hr/>	<hr/>
Total	229,259	588,968	818,227
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Previous reporting period	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2023</i> £
<i>Projects and Administration</i>	<i>100,796</i>	<i>647,767</i>	<i>748,563</i>
	<hr/>	<hr/>	<hr/>
Total	<i>100,796</i>	<i>647,767</i>	<i>748,563</i>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

* see note 23

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

5 Investment income

Current reporting period	Unrestricted £	Restricted £	2024 £
Income from bank deposits	8,157	-	8,157
Income from investments	319	-	319
	8,476	-	8,476
	8,476	-	8,476

Previous reporting period	<i>Unrestricted</i> £	<i>Restricted</i> £	2023 £
<i>Income from bank deposits</i>	866	-	866
<i>Income from investments</i>	114	-	114
	980	-	980
	980	-	980

6 Cost of raising funds

	2024 £	2023 £
Staff costs	17,005	-
	17,005	-
	17,005	-

All expenditure on cost of raising funds is unrestricted
Fundraising costs were not identified in 2022/23

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

7 Analysis of expenditure on charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2024 £
Projects	6,344	162,408	168,752
Staff costs	27,745	433,814	461,559
Premises costs	25,849	26,925	52,774
Administrative/office costs	7,431	3,330	10,761
Legal & professional costs	5,199	504	5,703
Community Engagement vehicle	3,355	-	3,355
Depreciation	16,565	-	16,565
Governance costs (see note 8)	2,820	-	2,820
	95,308	626,981	722,289
	95,308	626,981	722,289
Previous reporting period	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2023</i> £
<i>Projects & Administration</i>	120,395	405,202	525,597
<i>Depreciation</i>	14,349	-	14,349
<i>Governance costs</i> (see note 8)	348	-	348
	135,092	405,202	540,294
	135,092	405,202	540,294
		2024 £	2023 £
Restricted expenditure		626,981	405,202
Unrestricted expenditure		95,308	135,092
		722,289	540,294
		722,289	540,294

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

8 Analysis of governance and support costs

Current reporting period	Basis of apportionment	Support £	Governance £	Total 2024 £
Accountancy services	Governance	-	2,400	2,400
Independent examiner's fee	Governance	-	420	420
		-----	-----	-----
		-	2,820	2,820
		=====	=====	=====

The charity has one activity and therefore does not apportion other support costs

Previous reporting period	<i>Basis of apportionment</i>	<i>Support £</i>	<i>Governance £</i>	<i>Total 2023 £</i>
<i>Independent examiner's fee</i>	<i>Governance</i>	-	348	348
		-----	-----	-----
		-	348	348
		=====	=====	=====

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2024	2023
	£	£
Depreciation	16,565	14,349
Operating lease rentals:		
Property	* 44,274	-
Accountancy fees	2,000	-
Independent examiner's fee	350	348
	47,215	14,349

* see note 23

10 Staff costs

Staff costs during the year were as follows:

	2024	2023
	£	£
Wages and salaries	433,643	342,056
Social security costs	27,918	23,317
Pension costs	10,185	5,880
Staff training	2,000	-
Provision for untaken annual leave	4,818	-
	478,564	371,253
Allocated as follows:		
Cost of raising funds	17,005	-
Charitable activities	461,559	-
	478,564	-

Staff costs were not analysed in 2022/23

No employee has employee benefits (excluding employer NI and pension costs) in excess of £60,000 (2023: Nil).

The average number of staff employed during the period was 17.8 (2023: 21).

The average full time equivalent number of staff employed during the period was 14.6.

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The total employee benefits (including employer NI and pension costs) of the key management personnel of the charity were £63,351 (2023: £55,131).

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

11 Trustee remuneration and expenses, and related party transactions

Neither the trustees nor any persons connected with them received any remuneration or reimbursed expenses during the year (2023: Nil).

No trustees received travel and subsistence expenses during the year (2023: £nil).

Aggregate donations from related parties were £nil (2023: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2023: nil).

12 Government grants

The government grants recognised in the accounts were as follows:

	2024	2023
	£	£
Parish Council	10,000	-
Town Council	17,000	17,256
District Council	31,560	91,150
County Council:		
Community Pantry	-	7,500
Digital Hubs	57,059	44,492
Digital Innovation Fund	-	20,000
Forest Community Space	52,500	37,500
GEM / ESHO	36,800	53,778
Holiday & Activity Food Programmes	95,950	68,448
Know Your Patch	12,000	12,000
	<hr/>	<hr/>
	312,869	352,124
	<hr/> <hr/>	<hr/> <hr/>

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

14 Fixed assets: tangible assets

Cost	Leasehold property £	Motor vehicles £	Computer equipment £	Office equipment £	Total £
At 1 April 2023	39,977	51,000	-	-	90,977
Additions	101,396	-	1,449	3,096	105,941
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2024	141,373	51,000	1,449	3,096	196,918
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Depreciation					
At 1 April 2023	1,599	12,750	-	-	14,349
Charge for the year	5,891	9,563	724	387	16,565
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2024	7,490	22,313	724	387	30,914
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Net book value					
At 31 March 2024	133,883	28,687	725	2,709	166,004
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<i>At 31 March 2023</i>	<i>38,378</i>	<i>38,250</i>	<i>-</i>	<i>-</i>	<i>76,628</i>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

15 Debtors

	2024 £	2023 £
Trade debtors	12,834	28,528
Other debtors	* 201,781	5,108
Prepayments and accrued income	-	103
	214,615	33,739
	214,615	33,739

* see note 23

16 Cash at bank and in hand

	2024 £	2023 £
Short term cash investments (less than 3 month maturity date)	6,891	6,572
Short term deposits	122,595	-
Cash at bank and on hand	490,165	686,592
	619,651	693,164
	619,651	693,164

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

17 Agency collections

In 2023/24 funds were held temporarily for the Ukraine Community Hub, which was able to receive and distribute donations in support of families coming from Ukraine sooner than it was able to open its own bank account.

Active Gloucestershire funding to support youth activities at a local gym was also channelled through FVAF.

Such transactions are recorded as agency collections.

At 31st March 2024, both funds had zero balances.

	2024 £
Amounts received	
Ukraine Community Hub	7,223
Active Gloucestershire	1,860
Amounts distributed	
Ukraine Community Hub	(7,223)
Active Gloucestershire	(1,860)
Amount held at end of the period	-

18 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	66,872	5,986
Short term compensated absences (holiday pay)	4,818	-
Other creditors and accruals	44,476	4,518
	116,166	10,504

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

19 Analysis of movements in restricted funds

Current reporting period	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2024 £
Forest Community Space (formerly Forest Youth & Community Hub)	64,846	112,566	(17,448)	(104,492)	55,472
Digital Inclusion	136,005	48,898	(125,154)	(21,850)	37,899
Going Extra Mile / ESHO	5,678	36,800	(29,826)	(12,652)	-
Forest Youth Association	54,716	70,562	(69,834)	(11,918)	43,526
Digital Hubs	61,595	71,619	(86,407)	(15,399)	31,408
Holiday & Activity Food Programmes	26,240	95,950	(115,890)	-	6,300
Barnwood Trust - For My Networks	30,286	63,780	(48,538)	-	45,528
Other restricted funds	102,260	90,995	(133,884)	(43,360)	16,011
Total	481,626	591,170	(626,981)	(209,671)	236,144

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

19 Analysis of movements in restricted funds (cont.)

Previous reporting period	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Balance at 31 March 2023 £</i>
<i>Forest Youth & Community Hub</i>	75,000	37,500	(47,654)	-	64,846
<i>Digital Inclusion</i>	-	157,000	(20,995)	-	136,005
<i>Going Extra Mile / ESHO</i>	-	35,378	(29,700)	-	5,678
<i>Forest Youth Association</i>	46,200	40,401	(31,885)	-	54,716
<i>Digital Hubs</i>	51,940	44,831	(35,176)	-	61,595
<i>Holiday & Activity Food Programmes</i>	-	92,221	(65,981)	-	26,240
<i>Barnwood Trust - For My Networks</i>	5,000	60,000	(34,714)	-	30,286
<i>Other restricted funds</i>	60,921	180,436	(139,097)	-	102,260
Total	239,061	647,767	(405,202)	-	481,626

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

19 Analysis of movements in restricted funds (cont.)

Name of restricted fund	Description, nature and purposes of the fund
Forest Community Space (formerly Forest Youth & Community Hub)	The repurposing of a former GP's surgery into FVAF's new office base and community hub in the heart of Cinderford.
Digital Inclusion	The facilitation of a partnership focusing on digital inclusion in the Forest of Dean.
Going Extra Mile / ESHO	Supports people who want to move closer towards education, training or work.
Forest Youth Association	An association of youth groups, clubs, activities, services, councils and residents where skills, experiences and assets are shared for the benefit of young people and communities throughout the Forest of Dean.
Digital Hubs	The facilitation of digital hubs across the Forest of Dean to support people to learn and navigate digital solutions to specific challenges, e.g. accessing online food deliveries, NHS services.
Holiday & Activity Food Programmes	A central government led programme to deliver food and activities to children aged 4-16 during school holidays. FVAF delivered the programme for the Forest of Dean district.
Barnwood Trust - For My Networks	The facilitation of a Mental Health Alliance in the Forest of Dean, consisting of individuals, groups and organisations that support people with mental health challenges.
Other restricted funds	Promote any charitable purpose in the area of benefit, principally but not exclusively in the area currently administered by the Forest of Dean District Council, especially in relation to the advancement of education, the protection of health and relief of poverty, sickness and distress.
Transfers	Transfers comprise amounts spent on capitalised assets, historical adjustments relating to costs not allocated in previous periods, and balance adjustments between specified funds and funds formerly within "Other restricted funds"

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

20 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	311,401	239,201	(112,313)	209,671	647,960
	<u>311,401</u>	<u>239,201</u>	<u>(112,313)</u>	<u>209,671</u>	<u>647,960</u>
	<u><u>311,401</u></u>	<u><u>239,201</u></u>	<u><u>(112,313)</u></u>	<u><u>209,671</u></u>	<u><u>647,960</u></u>
Previous reporting period	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	339,181	107,312	(135,092)	-	311,401
	<u>339,181</u>	<u>107,312</u>	<u>(135,092)</u>	<u>-</u>	<u>311,401</u>
	<u><u>339,181</u></u>	<u><u>107,312</u></u>	<u><u>(135,092)</u></u>	<u><u>-</u></u>	<u><u>311,401</u></u>

Name of unrestricted fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

21 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	166,004	-	-	166,004
Net current assets/(liabilities)	481,956	-	236,144	718,100
Total	647,960	-	236,144	884,104
Previous reporting period	<i>General fund £</i>	<i>Designated funds £</i>	<i>Restricted funds £</i>	<i>Total £</i>
<i>Tangible fixed assets</i>	<i>76,628</i>	<i>-</i>	<i>-</i>	<i>76,628</i>
<i>Net current assets/(liabilities)</i>	<i>234,773</i>	<i>-</i>	<i>481,626</i>	<i>716,399</i>
<i>Total</i>	<i>311,401</i>	<i>-</i>	<i>481,626</i>	<i>793,027</i>

22 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property	
	2024 £	2023 £
Less than one year	25,000	-
One to five years	100,000	-
Over five years	6,250	-
	131,250	-

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

23 Post balance sheet events

In June 2024, after negotiations with Cinderford Town Council were completed, a 25 year lease was signed on the former health centre in Cinderford (since re-named Ow Bist Forest Community Space), effective from 1 July 2022.

Extensive renovation works and refurbishment have taken place.

In June 2024, negotiations were also completed with Gloucestershire Health and Care NHS Foundation Trust and a 10 year underlease was signed for just over half of the space in the new premises, effective from 1 July 2022. Further space is used by other organisations although sub-leases have not yet been formalised.

Costs and income arising from the above, relating to both 2022/23 and 2023/24, have been accrued for in the 2024 accounts.

A new 5-year contract for the Integrated Youth Support Service has since been awarded, taking effect from 1 October 2024, and a partnership for Children and Family Centres with Gloucestershire Gateway Trust has also been put in place to start from 1 April 2025.

24 Reconciliation of net movement in funds to net cash flow from operating activities

	2024	2023
	£	£
Net income/(expenditure) for the year	91,077	214,785
Adjustments for:		
Depreciation charge	16,565	14,349
Dividends, interest and rents from investments	(8,476)	(980)
Decrease/(increase) in debtors	(180,876)	6,879
Increase/(decrease) in creditors	105,662	(40,736)
	<hr/>	<hr/>
Net cash provided by/(used in) operating	23,952	194,297
	<hr/> <hr/>	<hr/> <hr/>

Forest Voluntary Action Forum

Notes to the accounts for the year ended 31 March 2024 (continued)

25 Prior Year Statement of Financial Activities (including Income and Expenditure account)

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	5,536	-	5,536	108
Charitable activities	4	100,796	647,767	748,563	714,832
Investments	5	980	-	980	3
Other					15,831
Total income		107,312	647,767	755,079	730,774
Expenditure on:					
Charitable activities	7	120,743	405,202	525,945	394,646
Other	7	14,349	-	14,349	-
Total expenditure		135,092	405,202	540,294	394,646
Net income/(expenditure) for the year	9	(27,780)	242,565	214,785	336,128
Transfer between funds		-	-	-	-
Net movement in funds for the year		(27,780)	242,565	214,785	336,128
Reconciliation of funds					
Total funds brought forward		339,181	239,061	578,242	242,114
Total funds carried forward		311,401	481,626	793,027	578,242

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

FOREST VOLUNTARY ACTION FORUM

England & Wales - Charity number 1141126

Accounts

Forest Voluntary Action Forum

Charity No. 1141126

Company No. 07557852

Trustees' Report and Unaudited Accounts

31 March 2023

Forest Voluntary Action Forum
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**Forest Voluntary Action Forum
Trustees Annual Report**

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 07557852

Charity No. 1141126

Principal Office

Rheola House
Belle Vue Road
Cinderford
Gloucestershire
GL14 2AB

Registered Office

Rheola House
Belle Vue Centre
Belle Vue Road
Cinderford, Gloucester
GL14 2AB

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law. The following Directors and Trustees served during the year:

R. Deeks	
J. Gault	
V. Head	(Appointed 18 November 2022)
P. Hulbert	
E. Martin	
G. Morgan	(Resigned 18 November 2022)
S. Murray	
L. Penny	
S. Phelps	
S. Pritchard	(Appointed 18 November 2022)
E Timmins	(Resigned 31 May 2022)
B. Rhodes	
C. Walker	

Company Secretary

C. Brown

Key Management Personnel

Christopher Brown

**Forest Voluntary Action Forum
Trustees Annual Report**

Accountants

Aubrey & Co Accountancy Limited
19 Church Street
Ross on Wye
HR9 5HN

OBJECTIVES AND ACTIVITIES

Our purpose as a charity is to promote any charitable purpose in the area of benefit, principally but not exclusively in the area currently administered by the Forest of Dean District Council, especially in relation to the advancement of education, the protection of health and relief of poverty, sickness and distress.

The main activities in relation to the purpose are:

- (a) Promoting and organising co-operation in the achievement of the above purposes by bringing together council representatives of the voluntary organisations and statutory authorities within the area of benefit.
- (b) Associating together volunteers and organisations, in a common effort to achieve those objects through providing advice and support to persons willing to volunteer, by promoting volunteering and community involvement, including in direct service provision by providing a centre and by advising and supporting organisations which involve and are willing to involve volunteers in their charitable activities.

Summary of the main activities

Walking with Wheels

Hiring out all-terrain mobility scooters to those suffering from ill health or disability so that they can access the Forest of Dean woodland trails.

Community Hubs

Facilitating conversations with local residents to develop and grow grassroots community activities and groups. Creating local 'front doors' for support services, education, and training provision.

Know Your Patch

A fortnightly community forum that brings together voluntary sector groups, statutory services and residents to support collaborative approaches to service design and participation.

Forest Youth Association

An association of youth groups, clubs, activities, services, councils and residents where skills, experiences and assets are shared for the benefit of young people and communities throughout the Forest of Dean.

Youth Music

Facilitation of opportunities for young people to explore and build their musical skills, including through the creation and development of community events.

Digi-Hubs

The facilitation of digital hubs across the Forest of Dean to support people to learn and navigate digital solutions to specific challenges e.g. accessing online food deliveries.

Digital Inclusion Project

Facilitation of a partnership focusing on digital inclusion in the Forest of Dean. This includes undertaking local research and running pilot projects to address identified gaps.

Forest Voluntary Action Forum Trustees Annual Report

My Networks

The facilitation of a Mental Health Alliance in the Forest of Dean, consisting of individuals, groups, and organisations that support people with mental health challenges.

Holiday Activities and Food Programme (HAF)

A central government led programme to deliver food and activities to children aged 4-16 during school holidays. FVAF delivered the programme for the Forest of Dean District, working closely with the Forest Youth Association and 15 other providers, many of which were local charity or voluntary sector organisations.

Sustainable Food Networks (Two Rivers Initiatives)

Mapping, development and joining up of sustainable food initiatives across the Forest of Dean

GEM and ESHO

The GEM Project supports people who want to move closer towards education, training or work. FVAF GEM Navigator Developers work alongside people towards this goal. GEM Navigator Developers provide personalized 1:1 support, a tailored action plan and access to a wide range of useful workshops. GEM evolved into Employment Skills Hub Outreach (ESHO) in 2022. The project is now led by Gloucestershire County Council but largely remains the same, with dedicated FVAF workers supporting people into education/training, employment and volunteering.

Training

Running various training programmes for staff and volunteers in the voluntary sector to give them the tools needed to better fulfil their roles within the Forest communities.

Office Share

In order to promote closer working within the sector, we actively promote office sharing in the space we lease from Cinderford Town Council. During the reporting period, we rented out parts of our office space to Healthy Lifestyles (Ice Creates) and Caring for Communities and People (CCP).

Volunteer Brokerage

FVAF run a volunteer brokerage service where we advertise and recruit volunteers for organisations and ensure appropriate support is in place for both.

Organisational Development

FVAF keep voluntary organisations up to date with legislative changes and help with the creation and alteration of governing documents and policies.

The trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and planning its future activities. In particular, the trustees consider how planned activities will contribute to the charity's set aims and objectives.

Policy on grant making

FVAF received funds in the reporting period from Forest of Dean District Council to use for making grants to local charities and voluntary organisations that were supporting the local community through providing warm spaces over the Winter period. These funds were all distributed by the end of the reporting period. This grant making activity was a one-off and did not form a material part of FVAF's activities.

Contribution made by volunteers

We have also helped to signpost volunteer roles to over 1,000 people throughout the reporting period. Volunteers are central to us achieving our objects. We had 13 regular volunteers in the reporting period who helped running events, mapping activities and supporting our holiday food provision.

ACHIEVEMENTS AND PERFORMANCE

During the reporting period, FVAF provided support to groups within the Voluntary and Community Sector concerning the following topics:

- a) Finding an appropriate legal structure (charity, charitable company, community interest company or simply unincorporated).
- b) Creating governing documents (constitution, Mem and Arts etc).
- c) Creating and amending policies (Health and Satefy, Equalities, Safeguarding etc).
- d) Financial management including funding advice and how to be "funding ready".
- e) Volunteer management eg creating a clear recruitment strategy and putting support in place for both the volunteer and the organisation.
- f) Legal advice including insurance requirements and workers rights.
- g) Utilising community assets - using our venue hire directory and contacts to ensure community resources are adequately made use of.

FVAF also helped in the creation of several new groups and charities.

Over 100,000 volunteer hours created as a result of FVAF activity. This equates to at least £1,042,000 worth of volunteering time.

FVAF also took part in a number of events to showcase what it does, including at local schools, colleges and the University of Gloucestershire, and organised and hosted a volunteer awards event to acknowledge and celebrate local volunteer heroes.

FVAF representatives sat on a variety of different boards and forums to advocate for volunteer rights and advised various levels of local government on policies, best practice and service design.

FVAF achieved a national Green Impact Award to acknowledge their efforts in promoting green/sustainable work practices both internally and externally.

FVAF facilitated the regular Know Your Patch Forum to over 500 different groups and organisations.

FVAF provided free food and activities to hundreds of young people on free school meals.

FVAF supported several individuals to gain or move closer towards employment.

Achievements against objectives set:

1. To establish a presence and reputation throughout the Forest of Dean.

- Supported 8 digital and community hubs across the district.
- Built a mailing list and volunteering database of 1,000 people.
- Delivered projects in every parish within the district.
- Employed a Youth Worker on behalf of Tidenham Parish Council and Community Centre Manager on behalf of Sedbury Space.
- Ran Youth Music events in Coleford and Cinderford

2. To support stronger, resilient and sustainable communities.

- Distributed grants to community organisations to improve their provision over the Winter.
- Assisted village halls and community centres to become digital hubs with publicly available Wifi.
- supported community organisations with DBS checks, safeguarding policies and training.
- Created My Network Mental Health Alliance to support mental health groups and organisations to deliver better joined up provision to communities.

Forest Voluntary Action Forum Trustees Annual Report

- Facilitated the Know Your Patch Forum with over 500 unique attendees to date.

3. Establish "what works", tell the stories and demonstrate the value of strong communities across the country.

- Represented the Forest of Dean on various partnerships and boards included the integrated locality partnership, health and wellbeing strategic partnership, community safety partnership, and the volunteering collaborative.
- Facilitated the sustainable food network to better utilise resources and knowledge to enhance food provision across the district.
- Further developed the Forest of Dean Youth Association as a mechanism for supporting high quality youth provision in the area.

4. Build capacity with the focus of facilitating productive conversations with communities.

- Employed Community Builders to work within all areas of the district.
- Helped to generate over £3.2m in additional resources for the year.
- Signposted over 1,000 people into various volunteering roles.

Performance of fundraising objectives against objectives set.

Income generated was in line with our fundraising objectives.

FINANCIAL REVIEW

We generated a healthy surplus which will be placed in reserves for the purpose of covering increasing liabilities, delivering our 'core' functions (including appointing new "core" staff) and the move to our new, larger premises.

The Trustees review the reserves each year in line with Charity Commission guidance. FVAF holds sufficient reserves to cover 6 months liabilities. The charity is also holding reserves for the capital refurbishment of the future office/hub premises.

The Principle risks facing the charity are the reliance on non-current project funding and continuous cuts to Local Government funding and services.

At the end of the reporting period the charity held funds of £793,027. Of this £527,468 is restricted funds and £265,558 is unrestricted funds. All funds are held in net current assets.

Principal sources of funds

Principal core funding: Forest of Dean District Council (SLA); Kickstart and Thirty Percy.

Principal grants: Gloucestershire County Council (Forest Youth & Community Hub, HAF Programme, Thriving Communities, Know Your Patch and Digital Hubs); Barnwood Trust (Digital Inclusion, My Networks, Walking with Wheels); Forest of Dean District Council (Safeguarding Project, Cost of Living Project, Warm Spaces and Household Support Fund), Youth Music and GEM.

Principal risks facing the charity

Reliance on non-current project funding and continuous cuts to Local Government funding and services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charities governing document is the Memorandum and Articles of Association. The Company is Limited by Guarantee and not having a share capital and is a Registered Charity.

Membership is open to individuals and not-for-profit organisations. Every member of the charity, if the charity is dissolved while they are a member or within 12 months of them ceasing to be a member, guarantee to contribute up to £1 towards the debts and liabilities of the charity incurred before they ceased to be a member.

We advertise for new Trustees through our extensive networks and they are appointed by election at the AGM or through co-option at our quarterly Trustee meetings.

All new trustees are provided with a full induction and required to read all FVAF's relevant policies and procedures.

Trustees are also offered relevant training where required from the likes of NCVO and the VCS Alliance.

Organisational structure and wider network

The charity is governed by a board of Trustees and managed on a day-to-day basis by the CEO and management team.

The charity also hosts the Forest of Dean Youth Association and My Networks Mental Health Alliance. It also employs a Community Centre Manager on behalf of Sedbury Space and a Youth Worker on behalf of Tidenham Parish Council.

At times FVAF may subcontract providers to deliver some elements of work to achieve the charitable aims. This includes but is not limited to Trainers, Youth Workers and community organisations.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



P. Hulbert

Trustee

15 November 2023

**Forest Voluntary Action Forum
Independent Examiners Report**

Independent Examiner's Report to the trustees of Forest Voluntary Action Forum

I report to the charity Trustees on my examination of the financial statements of Forest Voluntary Action Forum for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's Trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Clare Phillips FCA ICAEW
Aubrey & Co Accountancy Limited
19 Church Street
Ross on Wye
HR9 5HN
21 November 2023

Forest Voluntary Action Forum
Statement of Financial Activities
for the year ended 31 March 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
	Notes				
Income and endowments					
from:					
Donations and legacies	4	5,536	-	5,536	108
Charitable activities	5	100,796	647,767	748,563	714,832
Investments	6	980	-	980	3
Other	7	-	-	-	15,831
Total		107,312	647,767	755,079	730,774
Expenditure on:					
Charitable activities	8	120,743	405,202	525,945	394,646
Other	9	14,349	-	14,349	-
Total		135,092	405,202	540,294	394,646
Net gains on investments		-	-	-	-
Net income	10	(27,780)	242,565	214,785	336,128
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		(27,780)	242,565	214,785	336,128
Other gains and losses					
Net movement in funds		(27,780)	242,565	214,785	336,128
Reconciliation of funds:					
Total funds brought forward		339,181	239,061	578,242	242,114
Total funds carried forward		311,401	481,626	793,027	578,242

Forest Voluntary Action Forum
Summary Income and Expenditure Account
for the year ended 31 March 2023

	2023	2022
	£	£
Income	754,099	730,771
Interest and investment income	980	3
Gross income for the year	<u>755,079</u>	<u>730,774</u>
Expenditure	525,945	394,646
Depreciation and charges for impairment of fixed assets	14,349	-
Total expenditure for the year	<u>540,294</u>	<u>394,646</u>
Net income before tax for the year	214,785	336,128
Net income for the year	<u><u>214,785</u></u>	<u><u>336,128</u></u>

**Forest Voluntary Action Forum
Balance Sheet**

at 31 March 2023

Company No. 07557852	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	12	76,628	51,000
		<u>76,628</u>	<u>51,000</u>
Current assets			
Debtors	13	33,739	40,618
Cash at bank and in hand		693,164	537,864
		<u>726,903</u>	<u>578,482</u>
Creditors: Amount falling due within one year	14	(10,504)	(51,240)
Net current assets		716,399	527,242
Total assets less current liabilities		793,027	578,242
Net assets excluding pension asset or liability		793,027	578,242
Total net assets		<u>793,027</u>	<u>578,242</u>
The funds of the charity			
Restricted funds			
Restricted income funds	16	481,626	239,061
		<u>481,626</u>	<u>239,061</u>
Unrestricted funds			
General funds	16	311,401	339,181
		<u>311,401</u>	<u>339,181</u>
Reserves			
	16		
Total funds		<u>793,027</u>	<u>578,242</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 15 November 2023

And signed on its behalf by:



P. Hulbert

Trustee

15 November 2023

Forest Voluntary Action Forum
Statement of Cash flows
for the year ended 31 March 2023

	2023	2022
	£	£
Cash flows from operating activities		
Net income per Statement of Financial Activities	214,785	336,128
Adjustments for:		
Depreciation of property, plant and equipment	14,349	-
Dividends, interest and rents from investments	(980)	-
Decrease/(Increase) in trade and other receivables	6,879	(29,559)
(Decrease)/Increase in trade and other payables	(40,736)	50,000
Net cash provided by operating activities	<u>194,297</u>	<u>356,569</u>
Cash flows from investing activities		
Payments for property, plant and equipment	(39,977)	(51,000)
Dividends, interest and rents from investments	980	-
Net cash used in investing activities	<u>(38,997)</u>	<u>(51,000)</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net increase in cash and cash equivalents	155,300	305,569
Cash and cash equivalents at the beginning of the year	537,864	232,295
Cash and cash equivalents at the end of the year	<u>693,164</u>	<u>537,864</u>
Components of cash and cash equivalents		
Cash and bank balances	693,164	537,864
	<u>693,164</u>	<u>537,864</u>

Forest Voluntary Action Forum
Notes to the Accounts
for the year ended 31 March 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Forest Voluntary Action Forum

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and in hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Forest Voluntary Action Forum
Notes to the Accounts

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability.

Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

Forest Voluntary Action Forum
Notes to the Accounts

3 Statement of Financial Activities - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Income and endowments from:			
Donations and legacies	108	-	108
Charitable activities	381,152	333,680	714,832
Investments	3	-	3
Other	15,831	-	15,831
Total	<u>397,094</u>	<u>333,680</u>	<u>730,774</u>
Expenditure on:			
Charitable activities	261,458	133,188	394,646
Total	<u>261,458</u>	<u>133,188</u>	<u>394,646</u>
Net income	<u>135,636</u>	<u>200,492</u>	<u>336,128</u>
Net income before other gains/(losses)	135,636	200,492	336,128
Other gains and losses:			
Net movement in funds	<u>135,636</u>	<u>200,492</u>	<u>336,128</u>
Reconciliation of funds:			
Total funds brought forward	203,545	38,569	242,114
Total funds carried forward	<u><u>339,181</u></u>	<u><u>239,061</u></u>	<u><u>578,242</u></u>

4 Income from donations and legacies

	Unrestricted £	Total 2023 £	Total 2022 £
	5,536	5,536	108
	<u>5,536</u>	<u>5,536</u>	<u>108</u>

5 Income from charitable activities

	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Projects and Administration	100,796	647,767	748,563	714,832
	<u>100,796</u>	<u>647,767</u>	<u>748,563</u>	<u>714,832</u>

**Forest Voluntary Action Forum
Notes to the Accounts**

6 Income from investments

	Unrestricted	Total 2023	Total 2022
	£	£	£
Bank interest receivable	980	980	3
	<u>980</u>	<u>980</u>	<u>3</u>

7 Other income

	Total 2023	Total 2022
	£	£
Coronavirus Job Retention scheme	-	15,831
	<u>-</u>	<u>15,831</u>

8 Expenditure on charitable activities

	Unrestricted	Restricted	Total 2023	Total 2022
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Projects and Administration	120,395	405,202	525,597	394,322
<i>Governance costs</i>				
Independent Examiners fee	348	-	348	324
	<u>120,743</u>	<u>405,202</u>	<u>525,945</u>	<u>394,646</u>

9 Other expenditure

	Unrestricted	Total 2023	Total 2022
	£	£	£
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	14,349	14,349	-
	<u>14,349</u>	<u>14,349</u>	<u>-</u>

10 Net income before transfers

	2023	2022
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	14,349	-

Forest Voluntary Action Forum
Notes to the Accounts

11 Staff costs

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2023	2022
	Number	Number
Charitable Activities	21	16
	<u>21</u>	<u>16</u>

12 Tangible fixed assets

	Leasehold Property	Motor Vehicles	Total
	£	£	£
Cost or revaluation			
At 1 April 2022	-	51,000	51,000
Additions	39,977	-	39,977
At 31 March 2023	<u>39,977</u>	<u>51,000</u>	<u>90,977</u>
Depreciation and impairment			
Depreciation charge for the year	1,599	12,750	14,349
At 31 March 2023	<u>1,599</u>	<u>12,750</u>	<u>14,349</u>
Net book values			
At 31 March 2023	<u>38,378</u>	<u>38,250</u>	<u>76,628</u>
At 31 March 2022	<u>-</u>	<u>51,000</u>	<u>51,000</u>

13 Debtors

	2023	2022
	£	£
Trade debtors	28,528	40,618
Other debtors	5,108	-
Prepayments and accrued income	103	-
	<u>33,739</u>	<u>40,618</u>

14 Creditors:

amounts falling due within one year

	2023	2022
	£	£
Other creditors	5,986	50,400
Accruals	4,518	840
	<u>10,504</u>	<u>51,240</u>

15 Deferred Income

Movement of the deferred income shown in Creditors: amounts falling due within one year

	2023	2022
	£	£
At 1 April	-	400
Released in current year	-	(400)

Forest Voluntary Action Forum
Notes to the Accounts

16 Movement in funds

	At 1 April 2022	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2023 £
Restricted funds:				
Restricted income funds:				
Forest Youth & Community Hub	75,000	37,500	(47,654)	64,846
Digital Inclusion	-	157,000	(20,995)	136,005
Going Extra Mile	-	35,378	(29,700)	5,678
Forest Youth Association	46,200	40,401	(31,885)	54,716
Digital Hubs	51,940	44,831	(35,176)	61,595
Holiday Activity and Food Programme	-	92,221	(65,981)	26,240
Barnwood Trust -For My Networks	5,000	60,000	(34,714)	30,286
Other restricted funds	60,921	180,436	(139,097)	102,260
<i>Total</i>	<u>239,061</u>	<u>647,767</u>	<u>(405,202)</u>	<u>481,626</u>
Unrestricted funds:				
General funds	339,181	107,312	(135,092)	311,401
Total funds	<u>578,242</u>	<u>755,079</u>	<u>(540,294)</u>	<u>793,027</u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Forest Youth & Community Hub	The repurposing of a former GP's surgery into FVAF's new office base and community hub in the heart of Cinderford.
Digital Inclusion	Facilitation of a partnership focusing on digital inclusion in the Forest of Dean.
Going Extra Mile	Supports people who want to move closer towards education, training or work.
Forest Youth Association	An association of youth groups, clubs, activities, services, councils and residents where skills, experiences and assets are shared for the benefit of young people and communities throughout the Forest of Dean.
Digital Hubs	The facilitation of digital hubs across the Forest of Dean to support people to learn and navigate digital solutions to specific challenges e.g. accessing online food deliveries.
Holiday Activity and Food Programme	A central government led programme to deliver food and activities to children aged 4-16 during school holidays. FVAF delivered the programme for the Forest of Dean District.

Forest Voluntary Action Forum
Notes to the Accounts

Barnwood Trust -For My Networks	The facilitation of a Mental Health Alliance in the Forest of Dean, consisting of individuals, groups, and organisations that support people with mental health challenges.
Other restricted funds	Promote any charitable purpose in the area of benefit, principally but not exclusively in the area currently administered by the Forest of Dean District Council, especially in relation to the advancement of education, the protection of health and relief of poverty, sickness and distress.

17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fixed assets	-	76,628	76,628
Net current assets	722,385	(5,986)	716,399
	<u>722,385</u>	<u>70,642</u>	<u>793,027</u>

18 Reconciliation of net debt

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash and cash equivalents	537,864	155,300	693,164
	<u>537,864</u>	<u>155,300</u>	<u>693,164</u>
Net debt	<u>537,864</u>	<u>155,300</u>	<u>693,164</u>

19 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

Forest Voluntary Action Forum
Detailed Statement of Financial Activities
for the year ended 31 March 2023

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income and endowments from:				
Donations and legacies	5,536	-	5,536	108
	<u>5,536</u>	<u>-</u>	<u>5,536</u>	<u>108</u>
Charitable activities				
Projects and Administration	100,796	647,767	748,563	714,832
	<u>100,796</u>	<u>647,767</u>	<u>748,563</u>	<u>714,832</u>
Investments				
Bank interest receivable	980	-	980	3
	<u>980</u>	<u>-</u>	<u>980</u>	<u>3</u>
Other				
Coronavirus Job Retention scheme	-	-	-	15,831
	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,831</u>
Total income and endowments	107,312	647,767	755,079	730,774
Expenditure on:				
Charitable activities				
Projects and Administration	120,395	405,202	525,597	394,322
	<u>120,395</u>	<u>405,202</u>	<u>525,597</u>	<u>394,322</u>
Governance costs				
Independent Examiners fee	348	-	348	324
	<u>348</u>	<u>-</u>	<u>348</u>	<u>324</u>
Total of expenditure on charitable activities	120,743	405,202	525,945	394,646
General administrative costs, including depreciation and amortisation				
Depreciation of land and buildings	1,599	-	1,599	-
Depreciation of Motor Vehicles	12,750	-	12,750	-
	<u>14,349</u>	<u>-</u>	<u>14,349</u>	<u>-</u>
Total of expenditure of other costs	14,349	-	14,349	-
Total expenditure	135,092	405,202	540,294	394,646
Net gains on investments	-	-	-	-
	<u>(27,780)</u>	<u>242,565</u>	<u>214,785</u>	<u>336,128</u>
Net income	(27,780)	242,565	214,785	336,128
Net income before other gains/(losses)	(27,780)	242,565	214,785	336,128

FOREST VOLUNTARY ACTION FORUM

England & Wales - Charity number 1141126

Accounts

Forest Voluntary Action Forum

Charity No. 1141126

Company No. 07557852

Trustees' Report and Unaudited Accounts

31 March 2022

Forest Voluntary Action Forum

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**Forest Voluntary Action Forum
Trustees Annual Report**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2022.

Company No. 07557852

Charity No. 1141126

Principal Office and Registered Office

Rheola House
Belle Vue Road
Cinderford
Gloucestershire
GL14 2AB

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law. The following Directors and Trustees served during the year:

R. Deeks	
J. Gault	
P. Hulbert	Appointed 12th November 2021
E. Martin	Appointed 12th November 2021
G. Morgan	
S. Murray	
L. Penny	Appointed 12th November 2021
S. Phelps	
B. Rhodes	
C. Walker	
R. Davis	Resigned 9th June 2021
K O'Keefe	Resigned 12th November 2021
E. Timmins	Appointed 12th November 2021, Resigned 31st May 2022

Company Secretary

C. Brown

Key Management Personnel

C. Brown (CEO)

Accountants

Aubrey & Co Accountancy Limited
19 Church Street
Ross on Wye
HR9 5HN

Forest Voluntary Action Forum

Trustees Annual Report

OBJECTIVES AND ACTIVITIES

Our purpose as a charity is to promote any charitable purpose in the area of benefit, principally but not exclusively in the area currently administered by the Forest of Dean District Council, especially in relation to the advancement of education, the protection of health and relief of poverty, sickness and distress.

The main activities to achieve the purpose of the charity:

(a) promoting and organising co-operation in the achievement of the above purposes by bringing together council representatives of the voluntary organisations and statutory authorities within the area of benefit.

(b) associating together volunteers and organisations, in a common effort to achieve those objects through providing advice and support to persons willing to volunteer, by promoting volunteering and community involvement, including in direct service provision by providing a centre and by advising and supporting organisations which involve and are willing to involve volunteers in their charitable activities.

Summary of the main activities

Foresters' Forest

Recruiting, training and managing volunteers on the Foresters' Forest programme to help protect, enhance and showcase the heritage of the Forest of Dean.

Walking with Wheels

Hiring out all-terrain mobility scooters to those suffering from ill health or disability so that they can access the Forest of Dean woodland trails.

Forest Voluntary Action Forum

Trustees Annual Report

Community Hubs

Facilitating conversations with local residents to develop and grow grassroots community activities and groups.

Creating local 'front doors' for support services, education, and training provision.

Know Your Patch

A fortnightly community forum that brings together voluntary sector groups, statutory services and residents to support collaborative approaches to service design and participation.

Forest Youth Association

An association of youth groups, clubs, activities, services, councils and residents where skills, experiences and assets are shared for the benefit of young people and communities throughout the Forest of Dean.

Youth Music

Facilitation of opportunities for young people to explore and build their musical skills, including through the creation and development of community events.

Covid Safer Communities

The distribution of small community grants to voluntary groups and organisations supporting or recovering from the pandemic response.

Digi-Hubs

The facilitation of digital hubs across the Forest of Dean to support people to learn and navigate digital solutions to specific challenges e.g. accessing online food deliveries.

Holiday Activities and Food Programme (HAF)

A central government led programme to deliver food and activities to children aged 4-16 during school holidays. FVAF delivered the programme for the Forest of Dean District, working closely with the Forest Youth Association and 15 other providers, many of which were local charity or voluntary sector organisations.

Forest Voluntary Action Forum

Trustees Annual Report

Sustainable Food Networks (Two Rivers Initiatives)

Mapping, development and joining up of sustainable food initiatives across the Forest of Dean

GEM

The GEM Project supports people who want to move closer towards education, training or work. FVAF GEM Navigator Developers work alongside people towards this goal. GEM Navigator Developers provide personalized 1:1 support, a tailored action plan and access to a wide range of useful workshops.

Training

Running various training programmes for staff and volunteers in the voluntary sector to give them the tools needed to better fulfil their roles within the Forest communities.

Office Services

We provide free equipment hire to volunteers and voluntary groups so they can better promote what they do without significant expense.

Office Share

In order to promote closer working within the sector, we actively promote office sharing in the space we lease from Cinderford Town Council. During the reporting period, we rented out parts of our office space to Healthy Lifestyles (Ice Creates) and Caring for Communities and People (CCP).

Volunteer Brokerage

FVAF run a volunteer brokerage service where we advertise and recruit volunteers for organisations and ensure appropriate support is in place for both.

Organisational Development

FVAF keep voluntary organisations up to date with legislative changes and help with the creation and alteration of governing documents and policies.

The trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and planning its future activities. In particular, the trustees consider how planned activities will contribute to the charity's set aims and objectives.

Policy on grant making

FVAF received funds in the reporting period from Forest of Dean District Council to use for making grants to local charities and voluntary organisations that were supporting the local community through the continuing Covid-19 pandemic. These funds were all distributed by the end of the reporting period. This grant making activity was a one-off and did not form a material part of FVAF's activities.

Contribution made by volunteers

Volunteers are central to us achieving our objects. We had 15 regular volunteers in the reporting period who helped with maintaining our volunteer database, running events, mapping opportunities and supporting our holiday food provision.

We have also helped to signpost volunteer roles to over 1,000 people throughout the reporting period.

Other

We are in negotiation with Cinderford Town Council to enter into a 25 year lease agreement on an office/community space.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity

During the reporting period, FVAF provided support to groups within the Voluntary and Community Sector concerning the following topics:

- a. Finding an appropriate legal structure (charity, charitable company, community interest company or simply unincorporated).
- b. Creating governing documents (constitution, Mem and Arts etc).
- c. Creating and amending policies (Health and Safety, Equalities, Safeguarding etc).
- d. Financial management including funding advice and how to be "funding ready".
- e. Volunteer management eg creating a clear recruitment strategy and putting support in place for both the volunteer and the organisation.
- f. Legal advice including insurance requirements and workers rights.
- g. Utilising community assets - using our venue hire directory and contacts to ensure community resources are adequately made use of.

FVAF also helped in the creation of several new groups and charities.

Over 100,000 volunteer hours created as a result of FVAF activity. This equates to at least £950,000 worth of volunteering time.

FVAF continued to run a wide variety of quality training to the Voluntary and Community Sector, including courses such as: Safeguarding Children & Young People (Level 2), Safeguarding Adults and Vulnerable People (Level 2), Trustee Training and Volunteer Management.

FVAF also took part in a number of events to showcase what it does, including at local schools, colleges and the University of Gloucestershire, and organised and hosted a volunteer awards event to acknowledge and celebrate local volunteer heroes.

FVAF representatives sat on a variety of different boards and forums to advocate for volunteer rights and advised various levels of local government on policies and best practice.

FVAF achieved a national Green Impact Award to acknowledge their efforts in promoting green/sustainable work practices both internally and externally.

FVAF facilitated the regular Know Your Patch Forum to over 300 different groups and organisations.

FVAF provided free food and activities to hundreds of young people on free school meals.

FVAF supported 32 individuals to gain or move closer towards employment.

Achievements against objectives set:

1. To establish a presence and reputation throughout the Forest of Dean.

- Developed 8 community hubs across the district.
- Built a mailing list and volunteering database of 1,000 people.
- Delivered projects in every parish within the district.

2. To support stronger, resilient and sustainable communities.

- supported the creation, growth and /or sustainability of over 30 voluntary organisations.
- Supported the Covid 19 mutual aid response.
- Facilitated the Know your Patch Forum with over 300 unique attendees to date.

3. Establish "what works", tell the stories and demonstrate the value of strong communities across the country.

- represented the Forest of Dean on various partnerships and boards, including the integrated locality partnership and the volunteering collaborative.
- facilitated the Covid 19 support forum.
- Further developed the Forest of Dean Youth Association as a mechanism for supporting high quality youth provision in the area.

4. Build capacity with the focus of facilitating productive conversations with communities.

- Appointed Community Builders to work within all areas of the district.
- Helped to generate over £2,000,000 additional resources for the area in 2021/2022.
- Signposted over 1,000 people into various volunteering roles.

Performance of fundraising objectives against objectives set.

Generated approximately £300,000 more than originally targeted. This was partly due to support schemes related to the pandemic e.g. furlough and kickstart.

FINANCIAL REVIEW

We generated a healthy surplus which will be placed in reserves for the purpose of covering increasing liabilities, delivering our 'core' functions and the move to our new, larger premises.

The Trustees review the reserves each year in line with Charity Commission guidance. FVAF holds sufficient reserves to cover 6 months liabilities. The charity is also holding reserves for the capital refurbishment of the future office/hub premises.

At the end of the reporting period the charity held funds of £578,242. Of this £2,39,061 is restricted funds and £339,181 is unrestricted funds. Of the unrestricted funds, £70,000 has been designated to fund the legal costs and some refurbishment associated with the new office/hub premises.

All funds are held in net current assets.

Principle sources of funds

Principal core funding: Forest of Dean District Council (SLA); Kickstart, Government Job Retention Scheme and Gloucestershire County Council Coronavirus Prevention Fund.

Principal grants: Gloucestershire County Council (HAF Programme, Thriving Communities, Know Your Patch and Digital Hubs; Gloucestershire Clinical Commissioning Group, Children in Need, Forestry England (Forester's Forest) and GEM.

**Forest Voluntary Action Forum
Trustees Annual Report**

Principle risks facing the charity

Reliance on non-recurrent project funding.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charities governing document is the Memorandum and Articles of Association. The Company is Limited by Guarantee and not having a share capital and Registered Charity.

Membership is open to individuals and not-for-profit organisations. Every member of the charity, if the charity is dissolved while they are a member or within 12 months of them ceasing to be a member, guarantee to contribute up to £1 towards the debts and liabilities of the charity incurred before they ceased to be a member.

Trustee selection and induction and training

We advertise for new Trustees through our extensive networks and they are appointed by election at the AGM or through co-option at our quarterly trustee meetings.

All new trustees are provided with a full induction and required to read all FVAF's relevant policies and procedures.

Trustees are also offered relevant training where required from the likes of NCVO and the VCA Alliance.

Organisational structure and wider network

The charity is governed by a board of trustees and managed on a day-to-day basis by the CEO and management team.

The charity also hosts the Forest of Dean Youth Association and the Community Centre Manager on behalf of Sedbury Space.

At times FVAF may subcontract providers to deliver some elements of work to achieve the charitable aims. This includes but is not limited to Trainers, Youth Workers and community activities.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

S. Phelps
Trustee

18 November 2022



**Forest Voluntary Action Forum
Independent Examiners Report**

Independent Examiner's Report to the trustees of Forest Voluntary Action Forum

I report to the charity trustees on my examination of the financial statements of Forest Voluntary Action Forum for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of FCA.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Clare Phillips

FCA

Aubrey & Co Accountancy Limited

19 Church Street

Ross on Wye

HR9 5HN

24th November 2022

Forest Voluntary Action Forum
Statement of Financial Activities
for the year ended 31 March 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
	Notes				
Income and endowments from:					
Donations and legacies	4	108	-	108	7,017
Charitable activities	5	381,152	333,680	714,832	286,028
Investments	6	3	-	3	8
Other	7	15,831	-	15,831	45,314
Total		397,094	333,680	730,774	338,367
Expenditure on:					
Charitable activities	8	261,458	133,188	394,646	207,450
Total		261,458	133,188	394,646	207,450
Net gains on investments		-	-	-	-
Net income	9	135,636	200,492	336,128	130,917
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		135,636	200,492	336,128	130,917
Other gains and losses					
Net movement in funds		135,636	200,492	336,128	130,917
Reconciliation of funds:					
Total funds brought forward		203,545	38,569	242,114	111,197
Total funds carried forward		339,181	239,061	578,242	242,114

Forest Voluntary Action Forum
Summary Income and Expenditure Account
for the year ended 31 March 2022

	2022	2021
	£	£
Income	730,771	338,359
Interest and investment income	3	8
Gross income for the year	<u>730,774</u>	<u>338,367</u>
Expenditure	394,646	207,450
Total expenditure for the year	<u>394,646</u>	<u>207,450</u>
Net income before tax for the year	336,128	130,917
Net income for the year	<u><u>336,128</u></u>	<u><u>130,917</u></u>

**Forest Voluntary Action Forum
Balance Sheet**

at 31 March 2022

Company No. 07557852	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	11	51,000	-
		<u>51,000</u>	<u>-</u>
Current assets			
Debtors	12	40,618	11,059
Cash at bank and in hand		537,864	232,247
		<u>578,482</u>	<u>243,306</u>
Creditors: Amount falling due within one year	13	(51,240)	(1,192)
Net current assets		<u>527,242</u>	<u>242,114</u>
Total assets less current liabilities		<u>578,242</u>	<u>242,114</u>
Net assets excluding pension asset or liability		<u>578,242</u>	<u>242,114</u>
Total net assets		<u><u>578,242</u></u>	<u><u>242,114</u></u>
The funds of the charity			
Restricted funds			
Restricted income funds	15	239,061	38,569
		<u>239,061</u>	<u>38,569</u>
Unrestricted funds			
General funds	15	339,181	203,545
		<u>339,181</u>	<u>203,545</u>
Total funds		<u><u>578,242</u></u>	<u><u>242,114</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 18 November 2022

And signed on its behalf by:

S. Phelps
Trustee

18 November 2022



Forest Voluntary Action Forum
Statement of Cash flows
for the year ended 31 March 2022

	2022	2021
	£	£
Cash flows from operating activities		
Net income per Statement of Financial Activities	336,128	130,917
Adjustments for:		
Dividends, interest and rents from investments	-	-
Other gains/losses	-	-
Increase in trade and other receivables	(29,559)	(6,223)
Increase in trade and other payables	50,000	400
Net cash provided by operating activities	<u>356,569</u>	<u>125,094</u>
Cash flows from investing activities		
Payments for property, plant and equipment	(51,000)	-
Net cash used in investing activities	<u>(51,000)</u>	<u>-</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net increase in cash and cash equivalents	305,569	125,094
Cash and cash equivalents at the beginning of the year	232,247	107,153
Cash and cash equivalents at the end of the year	<u>537,816</u>	<u>232,247</u>
Components of cash and cash equivalents		
Cash and bank balances	537,864	232,247
	<u>537,864</u>	<u>232,247</u>

Forest Voluntary Action Forum
Detailed Statement of Financial Activities
for the year ended 31 March 2022

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2022	2022	2022	2021
	£	£	£	£
Income and endowments from:				
Donations and legacies	108	-	108	7,017
	<u>108</u>	<u>-</u>	<u>108</u>	<u>7,017</u>
Charitable activities				
Project costs and administration costs	381,152	333,680	714,832	286,028
	<u>381,152</u>	<u>333,680</u>	<u>714,832</u>	<u>286,028</u>
Investments	3	-	3	8
	<u>3</u>	<u>-</u>	<u>3</u>	<u>8</u>
Other				
Coronavirus Job Retention scheme	15,831	-	15,831	45,314
	<u>15,831</u>	<u>-</u>	<u>15,831</u>	<u>45,314</u>
Total income and endowments	397,094	333,680	730,774	338,367
Expenditure on:				
Charitable activities				
Project costs and administration costs	261,458	133,188	394,646	207,450
	<u>261,458</u>	<u>133,188</u>	<u>394,646</u>	<u>207,450</u>
Total of expenditure on charitable activities	261,458	133,188	394,646	207,450
Total expenditure	261,458	133,188	394,646	207,450
Net gains on investments	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net income	135,636	200,492	336,128	130,917
	<u>135,636</u>	<u>200,492</u>	<u>336,128</u>	<u>130,917</u>
Net income before other gains/(losses)	135,636	200,492	336,128	130,917
Other Gains	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds	135,636	200,492	336,128	130,917
	<u>135,636</u>	<u>200,492</u>	<u>336,128</u>	<u>130,917</u>
Reconciliation of funds:				
Total funds brought forward	203,545	38,569	242,114	111,197
	<u>203,545</u>	<u>38,569</u>	<u>242,114</u>	<u>111,197</u>
Total funds carried forward	339,181	239,061	578,242	242,114
	<u>339,181</u>	<u>239,061</u>	<u>578,242</u>	<u>242,114</u>

Forest Voluntary Action Forum

Notes to the Accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

Forest Voluntary Action Forum

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

Forest Voluntary Action Forum
Notes to the Accounts

3 Statement of Financial Activities - prior year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Income and endowments from:			
Donations and legacies	(7,017)	-	(7,017)
Charitable activities	(176,595)	(109,433)	(286,028)
Investments	(8)	-	(8)
Other	(45,314)	-	(45,314)
Total	<u>(228,934)</u>	<u>(109,433)</u>	<u>(338,367)</u>
Expenditure on:			
Charitable activities	(114,934)	(92,516)	(207,450)
Total	<u>(114,934)</u>	<u>(92,516)</u>	<u>(207,450)</u>
Net income	<u>(114,000)</u>	<u>(16,917)</u>	<u>(130,917)</u>
Net income before other gains/(losses)	(114,000)	(16,917)	(130,917)
Other gains and losses:			
Net movement in funds	<u>(114,000)</u>	<u>(16,917)</u>	<u>(130,917)</u>
Reconciliation of funds:			
Total funds brought forward	(89,545)	(21,652)	(111,197)
Total funds carried forward	<u>(203,545)</u>	<u>(38,569)</u>	<u>(242,114)</u>

4 Income from donations and legacies

	Unrestricted	Total 2022	Total 2021
	£	£	£
	108	108	7,017
	<u>108</u>	<u>108</u>	<u>7,017</u>

5 Income from charitable activities

	Unrestricted	Restricted	Total 2022	Total 2021
	£	£	£	£
Project costs and administration costs	381,152	333,680	714,832	286,028
	<u>381,152</u>	<u>333,680</u>	<u>714,832</u>	<u>286,028</u>

Forest Voluntary Action Forum
Notes to the Accounts

6 Income from investments

Unrestricted	Total	Total
£	2022	2021
£	£	£
3	3	8
<u>3</u>	<u>3</u>	<u>8</u>

7 Other income

Unrestricted	Total	Total
£	2022	2021
£	£	£
Coronavirus Job Retention scheme	15,831	45,314
	<u>15,831</u>	<u>45,314</u>

8 Expenditure on charitable activities

Unrestricted	Restricted	Total	Total
£	£	2022	2021
£	£	£	£
<i>Expenditure on charitable activities</i>			
Project costs and administration costs	261,458	133,188	207,450
	<u>261,458</u>	<u>133,188</u>	<u>207,450</u>

9 Net income before transfers

	2022	2021
	£	£
This is stated after charging:		
Independent Examiner's fee	320	300
Other fees paid to the auditor or independent examiner	420	492

10 Staff costs

No employee received emoluments in excess of £60,000.

The average monthly number of full time equivalent employees during the year was as follows:

	2022	2021
	Number	Number
Charitable Activities	16	12
	<u>16</u>	<u>12</u>

Forest Voluntary Action Forum

Notes to the Accounts

11 Tangible fixed assets

	£	£
Cost or revaluation		
Additions	51,000	51,000
At 31 March 2022	<u>51,000</u>	<u>51,000</u>
Net book values		
At 31 March 2022	<u>51,000</u>	<u>51,000</u>

12 Debtors

	2022	2021
	£	£
Trade debtors	40,618	9,220
Prepayments and accrued income	-	1,839
	<u>40,618</u>	<u>11,059</u>

13 Creditors:

amounts falling due within one year

	2022	2021
	£	£
Other creditors	50,400	-
Accruals	840	792
Deferred income	-	400
	<u>51,240</u>	<u>1,192</u>

14 Deferred Income

Movement of the deferred income shown in Creditors: amounts falling due within one year

	2022	2021
	£	£
At 1 April	400	-
Released in current year	(400)	-
Deferred in current year	-	400
At 31 March	<u>-</u>	<u>400</u>

Forest Voluntary Action Forum

Notes to the Accounts

15 Movement in funds

	At 1 April 2021	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2022 £
Restricted funds:				
Restricted income funds:				
Forest Youth & Community Hub				
Hub	-	75,000	-	75,000
Youth Music Fund	-	15,000	(11,250)	3,750
Know Your Patch	-	16,000	(12,000)	4,000
Forest Youth Association	5,250	79,135	(38,185)	46,200
Digital Hubs	-	55,508	(3,568)	51,940
Digital Innovation Fund	-	20,000	(11,667)	8,333
For My Networks	-	20,000	(15,000)	5,000
Other restricted funds	33,319	53,037	(41,518)	44,838
<i>Total</i>	<u>38,569</u>	<u>333,680</u>	<u>(133,188)</u>	<u>239,061</u>
Unrestricted funds:				
General funds				
	203,545	397,094	(261,458)	339,181
Total funds	<u><u>242,114</u></u>	<u><u>730,774</u></u>	<u><u>(394,646)</u></u>	<u><u>578,242</u></u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Forest Youth & Community Hub	Facilitating conversations with local residents to develop and grow grassroots community activities and groups. Creating local 'front doors' for support services, education, and training provision.
Youth Music Fund	Facilitation of opportunities for young people to explore and build their musical skills, including through the creation and development of community events.
Know Your Patch	A fortnightly community forum that brings together voluntary sector groups, statutory services and residents to support collaborative approaches to service design and participation.
Forest Youth Association	An association of youth groups, clubs, activities, services, councils and residents where skills, experiences and assets are shared for the benefit of young people and communities throughout the Forest of Dean.

Forest Voluntary Action Forum

Notes to the Accounts

Digital Hubs	The facilitation of digital hubs across the Forest of Dean to support people to learn and navigate digital solutions to specific challenges e.g. accessing online food deliveries.
Digital Innovation Fund	To support the delivery of digital hubs and digital outreach provision across the Forest of Dean.
For My Networks	A research project to map mental health related provision across the Forest of Dean and codesign ongoing priorities related to mental health in order to better inform the design and delivery of commissioned services.
Other restricted funds	Promote any charitable purpose in the area of benefit, principally but not exclusively in the area currently administered by the Forest of Dean District Council, especially in relation to the advancement of education, the protection of health and relief of poverty, sickness and distress.

16 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fixed assets	-	51,000	51,000
Net current assets	577,642	(50,400)	527,242
	<u>577,642</u>	<u>600</u>	<u>578,242</u>

17 Reconciliation of net debt

	At 1 April 2021	Cash flows	At 31 March 2022
	£	£	£
Cash and cash equivalents	232,247	305,617	537,864
	<u>232,247</u>	<u>305,617</u>	<u>537,864</u>
Net debt	<u>232,247</u>	<u>305,617</u>	<u>537,864</u>

18 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

FOREST VOLUNTARY ACTION FORUM

England & Wales - Charity number 1141126

Accounts



Trustees' Annual Report for the period

From 1st April 2019 Period start date To 31st March 2020 Period end date

Charity name: Forest Voluntary Action Forum

Charity registration number: 1141126

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Our purpose as a charity is set out in the extract from our governing document below:</p> <p>FVAF exist... "to promote any charitable purpose for the benefit of the community in the area of benefit (principally but not exclusively the area currently administered by the Forest of Dean District Council in Gloucestershire) especially in relation to the advancement of education, the protection of health and the relief of poverty, sickness and distress by:-</p> <p>a) promoting and organising co-operation in the achievement of the above purposes and to that end to bring together in council representatives of the voluntary organisations and statutory authorities within the area of benefit</p> <p>b) associating together volunteers and organisations, in a common effort to achieve the objects through providing advice and support to persons willing to volunteer, by promoting volunteering and community involvement, including in direct service provision by the Charity, by providing a centre and by advising and supporting organisations.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>FVAF run a wide variety of projects with and for the benefit of Forest of Dean communities. These include:</p> <p><u>Foresters' Forest</u> Recruiting, training and managing volunteers on the Foresters' Forest programme to help protect, enhance and showcase the heritage of the Forest of Dean.</p> <p><u>Walking with Wheels</u></p>

Hiring out all-terrain mobility scooters to those suffering from ill health or disability so that they can access the Forest of Dean woodland trails.

Strengthening Local Communities

A community building project aimed at working with residents in the two most deprived areas of the Forest of Dean. Through supporting participation in local community activity and relationships with local services, the expectation is that the health and wellbeing of these residents will be noticeably improved.

Know Your Patch

A regular community forum that brings together voluntary sector groups, statutory services and residents to support collaborative approaches to service design and participation.

Forest Youth Association

An association of youth groups, clubs, activities, services, councils and residents where skills, experiences and assets are shared for the benefit of young people and communities throughout the Forest of Dean.

Forest Compass

A directory of hundreds of community activities available throughout the Forest of Dean.

Training

A training programme for staff and volunteers in the voluntary sector to give them the tools needed to better fulfil their roles within the Forest communities.

Office share

In order to promote closer working within the sector, we actively promote office sharing in the area we lease from the council. At present we currently rent out parts of our office to Greensquare Housing, GDASS, Healthy Lifestyles (Ice Creates), The Community Wellbeing Service and Age UK.

Volunteer Brokerage

FVAF run a volunteer brokerage service where we advertise and recruit volunteers for organisations and ensure appropriate support is in place for both.

Legal Advice

FVAF keep voluntary organisations up to date with legislative changes and help with the creation and alteration of governing documents and policies.

		<p><u>Covid-19 Mutual Aid</u> Supporting community groups and organisations to organise and support their communities during the crisis, including the distribution of vital funding and guidance.</p> <p><u>Holiday Activities and Food Programme</u> The collection, co-ordination and distribution of food to families and young people in need, particularly during the school holidays. This also includes providing activities to help keep young people happy, healthy and connected to their communities.</p> <p><u>Going the Extra Mile (GEM)</u> Supporting those furthest from employment, often including those with disabilities and from deprived communities to gain or become closer to employment through personalised mentoring and guidance.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are informed about this and compliant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Volunteers are central to us achieving our objects. We had 36 regular volunteers last year who helped with maintaining our volunteer database, supporting events and opportunities and distributing food parcels to those in need</p> <p>On top of this we have also helped to signpost volunteers to over 1,000 roles throughout the year.</p>
Other		

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>During the year FVAF provided support to groups within the Voluntary and Community Sector on over 300 separate occasions concerning the following topics:</p> <ul style="list-style-type: none"> - Finding an appropriate legal identity (charity, charitable company, community interest company or simply unincorporated). - Creating governing documents (constitution, Mem and Arts etc) - Creating and amending policies (Health and Safety, Equalities, Safeguarding etc) - Financial management including funding advice and how to be 'funding ready'. - Volunteer management e.g. creating a clear recruitment strategy and putting support in place for the benefit of both the volunteer and the organisation. - Legal advice including insurance requirements and workers' rights. - Utilising community assets – using our venue hire directory and contacts to ensure community resources are adequately made use of. <p>We also helped in the creation of 35 new groups and charities, including several Covid-19 support groups.</p> <p>Took part in a number of events to showcase what we do, including attending local schools, colleges and the University of Gloucestershire.</p> <p>Sat on a variety of different boards and forums to advocate for volunteer rights and advised various levels of local government on policies and best practice.</p> <p>Fundraised for and ran a scheme distributing food hampers and presents to 100 vulnerable people over Christmas.</p> <p>Distributed food to families and young people in need, particularly during the school holidays. This also included providing activities to help keep young people happy, healthy and connected to their communities.</p> <p>Set up the Forest of Dean Community Connecting Forum as soon as lockdown was</p>

		<p>announced. The forum met weekly for over 6 months (now fortnightly) to bring people together to share challenges and collaboratively find solutions to help those in need during the pandemic.</p> <p>Ran an outreach programme across the Forest of Dean to engage with young people and support them to access opportunities in the community.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We generated a healthy surplus which will be placed in reserves for the purpose of covering increasing liabilities, delivering our 'core' functions and the move to our much needed new, larger premises
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold sufficient reserves to cover our liabilities in the event that we need to fold or make redundancies. We also hold reserves to fulfil the vision of the organisation which requires us to utilise community spaces and employ people to conduct work which may not be achievable through existing grant givers and funders.
Amount of reserves held	Para 1.22	Sufficient to cover liabilities
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document <small>(must deed, not a charter)</small>	Para 1.25	Memorandum and articles of association
How is the charity constituted? <small>(e.g. unincorporated association, CIO)</small>	Para 1.25	Charity and Company Limited by Guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We advertise for new Trustees through our extensive networks and they are appointed by election at the AGM by our members or through co-option at our quarterly committee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Forest Voluntary Action Forum
Other name the charity uses	FVAF
Registered charity number	1141126
Charity's principal address	Rheola House Belle Vue Road Cinderford Glos. GL14 2AB

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S. Phelps</i>	
Full name(s)	SID R.O. PHELPS	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	5/9/21	

FOREST VOLUNTARY ACTION FORUM
REPORT AND ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2021
Company Number 07557852

FOREST VOLUNTARY ACTION FORUM		Charity No	1141126	
		Company No	7557852	
Annual accounts for the period				
Period start date	1st April 2020	To	Period end date	31st March 2021

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	7,017	-	-	7,017	2,664
Charitable activities	S02	176,595	109,433	-	286,028	183,661
Other trading activities	S03	-	-	-	-	-
Investments	S04	8	-	-	8	39
Separate material item of income	S05	45,314	-	-	45,314	-
Other	S06	-	-	-	-	-
Total	S07	228,934	109,433	-	338,367	186,364
Expenditure (Notes 4)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	114,934	92,516	-	207,450	151,660
Separate material expense item	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	114,934	92,516	-	207,450	151,660
Net income/(expenditure) before tax for the reporting period						
	S13	114,000	16,917	-	130,917	34,704
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)						
	S15	114,000	16,917	-	130,917	34,704
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure) Extraordinary items						
	S17	114,000	16,917	-	130,917	34,704
Transfers between funds	S18	-	-	-	-	-
	S19	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds						
	S22	114,000	16,917	-	130,917	34,704
Reconciliation of funds:						
Total funds brought forward	S23	89,545	21,652	-	111,197	76,493
Total funds carried forward	S24	203,545	38,569	-	242,114	111,197

Section B Balance sheet

	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets	B01	-	-	-	-	-
Tangible assets	B02	-	-	-	-	-
Heritage assets	B03	-	-	-	-	-
Investments	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks	B06	-	-	-	-	-
Debtors (Note 8)	B07	11,059	-	-	11,059	4,836
Investments	B08	-	-	-	-	-
Cash at bank and in hand (Note 10)	B09	193,678	38,569	-	232,247	107,153
Total current assets	B10	204,737	38,569	-	243,306	111,989
Creditors: amounts falling due within one year (Note 9)	B11	1,192	-	-	1,192	792
Net current assets/(liabilities)	B12	203,545	38,569	-	242,114	111,197
Total assets less current liabilities	B13	203,545	38,569	-	242,114	111,197
Creditors: amounts falling due after one year (Note 9)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	203,545	38,569	-	242,114	111,197
Funds of the Charity						
Restricted income funds	B18		38,569		38,569	21,652
Unrestricted funds	B19	203,545		-	203,545	89,545
Total funds	B22	203,545	38,569	-	242,114	111,197

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The directors have taken advantage of section 444(1) of the Companies Act 2006 and opted not to deliver to the registrar a copy of the company's statement of financial activities (including summary income and expenditure account).

Signed by one or two trustees/directors on behalf of all the trustees/directors

Signature/Print Name	Date of approval dd/mm/yyyy
<i>[Signature]</i> JONATHAN SAVLI	5/11/21

Signature of director authenticating accounts being sent to Companies House

Signature/Print Name	Date dd/mm/yyyy
<i>[Signature]</i> JONATHAN SAVLI	5/11/21

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with*

✓

 the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with*

✓

 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Not applicable

1.2 Going concern

An explanation as to those factors that support the conclusion that the charity is a going concern;

Not applicable

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

Yes*	✓	
No*		

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	✓	
No*		

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	✓	
No*		

Note 2

Accounting policies

2.1 INCOME

Recognition of income	<p>These are included in the Statement of Financial Activities (SoFA) when:</p> <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; the monetary value can be measured with sufficient reliability. 	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Government grants	The charity has received government grants in the reporting period	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Support costs	The charity has incurred expenditure on support costs.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2.2 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deferred income	No material item of deferred income has been included in the accounts.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2.3 ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least			
	They are valued at cost.			
	The depreciation rates and methods used are disclosed in note 14.			
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at cost.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at cost.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes*	No*	N/a*
				✓
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes*	No*	N/a*
				✓
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes*	No*	N/a*
				✓
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes*	No*	N/a*
				✓
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes*	No*	N/a*
		✓		
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.	Yes*	No*	N/a*
				✓
	They are valued at fair value except where they qualify as basic financial instruments.	Yes*	No*	N/a*
				✓

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Section C **Notes to the accounts**

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with*

✓

 the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with*

✓

 the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

Not applicable

1.2 Going concern

An explanation as to those factors that support the conclusion that the charity is a going concern;

Not applicable

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note { }.

Yes*	✓	
No*		

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

Yes*	✓	
No*		

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Yes*	✓	
No*		

Note 2

Accounting policies

2.1 INCOME

Recognition of income	<p>These are included in the Statement of Financial Activities (SoFA) when:</p> <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; the monetary value can be measured with sufficient reliability. 	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Government grants	The charity has received government grants in the reporting period	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Support costs	The charity has incurred expenditure on support costs.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.2 EXPENDITURE AND LIABILITIES				
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deferred income	No material item of deferred income has been included in the accounts.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.3 ASSETS				
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least			
	They are valued at cost.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The depreciation rates and methods used are disclosed in note 14.			
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 15.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at cost.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 16.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at cost.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes*	No*	N/a*
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	They are valued at fair value except where they qualify as basic financial instruments.	Yes*	No*	N/a*
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE**

--

Note 3

Income

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	7,017	-	-	7,017	2,664
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	7,017	-	-	7,017	2,664
Charitable activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	176,595	109,433	-	286,028	183,661
	Total	176,595	109,433	-	286,028	183,661
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	8	-	-	8	39
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	8	-	-	8	39
Separate material item of income	Coronavirus Job Retention Scheme	45,314	-	-	45,314	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	45,314	-	-	45,314	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
	TOTAL INCOME	228,934	109,433	-	338,367	186,364

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Other charitable activities income of £109,033

Note 4

Expenditure

Analysis of expenditure	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Expenditure on raising funds:					
Incurring seeking donations	-	-	-	-	-
Incurring seeking legacies	-	-	-	-	-
Incurring seeking grants	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-
Staging fundraising events	-	-	-	-	-
Fundraising agents	-	-	-	-	-
Operating charity shops	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-
Database development costs	-	-	-	-	-
Other trading activities	-	-	-	-	-
Investment management costs:	-	-	-	-	-
Portfolio management costs	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-
Investment administration costs	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-
	-	-	-	-	-
Total expenditure on raising funds	-	-	-	-	-
Expenditure on charitable activities					
Charitable activities expenditure	114,934	92,516	-	207,450	151,660
	-	-	-	-	-
	-	-	-	-	-
Total expenditure on charitable activities	114,934	92,516	-	207,450	151,660
Separate material item of expense					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total	-	-	-	-	-
Other					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total other expenditure	-	-	-	-	-
TOTAL EXPENDITURE	114,934	92,516	-	207,450	151,660

Section C Notes to the accounts

Note 5 Details of certain types of expenditure

Note 5.1 Fees for examination of the accounts

	This year £	Last year £
Independent examiner's fees	300	263
Assurance services other than independent examination	-	-
Tax advisory fees	-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner	492	529

Section C Notes to the accounts (cont)

Note 6 Paid employees

6.1 Staff Costs

	This year £	Last year £
Salaries and wages	160,774	117,927
Social security costs	-	-
Pension costs (defined contribution pension plan)	4,370	2,362
Other employee benefits	-	-
Total staff costs	165,144	120,289

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Not applicable

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.

Not applicable

6.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	12	10
Governance	-	-
Other	-	-
Total	12	10

Section C **Notes to the accounts** **(cont)**

Note 7 **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

7.1 Please complete this note if a defined contribution pension scheme is operated.

Amount of contributions recognised in the SOFA as an expense	Employers pension contributions £4,370
Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.	Included as unrestricted as only applicable to one employee of which carries out work for the charity as a whole.

Section C **Notes to the accounts** **(cont)**

Note 8 **Debtors and prepayments**

8.1 Analysis of debtors

	This year £	Last year £
Trade debtors	9,220	2,997
Prepayments and accrued income	1,839	1,839
Other debtors	-	-
Total	11,059	4,836

Section C **Notes to the accounts** **(cont)**

Note 9 **Creditors and accruals**

9.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	400	-	-	-
Accruals and deferred income	792	792	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	1,192	792	-	-

Section C **Notes to the accounts** **(cont)**

Note 10 Cash at bank and in hand

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	-	-
Cash at bank and on hand	232,247	107,153
Other	-	-
Total	232,247	107,153

Section C **Notes to the accounts** **(cont)**

Note 11 Transactions with trustees and related parties

- 11.1 Trustee remuneration and benefits
None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity
- 11.2 Trustees' expenses
No trustee expenses have been incurred (True or False)
- 11.3 Transaction(s) with related parties
There have been no related party transactions in the reporting period (True or False)



Section A Independent Examiner's Report

Report to the trustees/directors/members of

Forest Voluntary Action Forum

On accounts for the year ended

31st March 2021

Charity no.:

1141126

Company no.:

07557852

Set out on pages

1 to 11

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31/03/2021.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18/11/2021

Name:

Clare Phillips

Relevant professional qualification(s) or body (if any):

FCA

Address:

Aubrey & Co Accountancy Limited
19 Church Street, Ross on Wye, Herefordshire HR9 5HN

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None required