

# Charity Commission Annual Return 2024

**PAKEFIELD SINGERS**

Charity registration number: 1141091

**Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.**

**This document is a record of the information provided in the Annual Return 2024.**

## Financial period

**Financial period start date**

01/07/2023

**Financial period end date**

30/06/2024

## Income and spending

**Income £**

£31,561

**Spending £**

£21,163

## Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

## Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

1

## Value of grants from government

What was the total value of the grants received from central government or a local authority during the financial period for this return?

£598

## Income breakdown

**Donations and legacies (excluding Endowments Received)**

£11,098

**Charitable activities**

£20,463

**Other trading activities**

£0

**Investments**

£0

**Other**

£0

## Grantmaking

**Is grant making the main way your charity carries out its purposes?**

No

## Recipients of grants

**Please round all figures to the nearest pound (do not enter decimal points or commas). Individuals**

£0

**Other charities**

£0

**Other organisations that are not charities**

£0

## Trustee payments

**Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?**

☒ e. None of the trustees have been paid

**Did any of the trustees resign and take up employment with your charity in the financial period of this return?**

No

## Income from outside the UK

**Did your charity receive income from outside of the United Kingdom in the financial period of this return?**

No

## Delivering activities outside the United Kingdom

**Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?**

No

## Spending outside England & Wales

**Did your charity spend funds outside of the United Kingdom in the financial period of this return?**

No

## Trading subsidiaries

**Does the charity have any trading subsidiaries?**

No

## Charity contact details correct

**Is the contact address displayed from the Register of Charities, correct?**

Yes

## Charity headquarters details correct

**Is this the same address that you use as your charity's administrative headquarters?**

Yes

## Charity contact address

592 London Road South

Lowestoft

Suffolk

NR33 0LF

## Charity Headquarters address

592 London Road South

Lowestoft

Suffolk

NR33 0LF

## Property

**Were any of your charity's properties held by holding or custodian trustees on behalf of your charity (excluding the Official Custodian) during the financial period for this return?**

No

## Membership type

**Is your charity part of a wider group structure with a parent body and subsidiary bodies?**

no, the charity is not part of a wider group structure

## Employment contract types

**People were permanently employed by your charity**

0

**People were on fixed-terms contracts with your charity**

0

**Self-employed people were working for your charity**

0

## Governance policies

### Internal charity financial controls policy and procedures

Yes

### Safeguarding policy and procedures

Yes

### Financial reserves policy and procedures

Yes

### Complaints policy and procedures

Yes

### Serious incident reporting policy and procedures

Yes

### Internal risk management policy and procedures

Yes

### Trustee expenses policy and procedures

No

### Trustee conflicts of interest policy and procedures

No

### Investing charity funds policy and procedures

No

### Campaigns and political activity policy and procedures

No

### Bullying and harassment policy and procedures

Yes

### Social media policy and procedures

No

### Engaging external speakers at charity events policy and procedures

No

## Serious Incidents

**Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?**

There were no incidents to report

## External risk and impact

**Donations,**

Negative

**Other income - grants**

Positive

**Other income - contracts**

Unknown/No Change/Not Applicable

**Other income - investment**

Unknown/No Change/Not Applicable

**Expenditure on charitable activities**

Negative

**Expenditure on overheads**

Unknown/No Change/Not Applicable

**Number of volunteers**

Unknown/No Change/Not Applicable

**Number of employees**

Unknown/No Change/Not Applicable

**Number of trustees**

Unknown/No Change/Not Applicable

**Fundraising activities**

Negative

**Capacity to deliver services**

Negative

**Total service demand**

Unknown/No Change/Not Applicable

**Volunteers**

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

70

**Privacy statement**

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;



**(c) data analysis, testing, research, statistical and survey purposes**

**Information we receive from other sources.**

**Information we receive from other sources**

**We may combine this information with information you give to us and information we collect about you.**

**We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).**

**We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.**

**The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.**

**As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.**

**Please check back frequently to see any updates or changes to our privacy policy.**

## **Declaration**

**Your role at the charity (select one):**

☒ Other

<b>Given names</b>	PATRICIA
<b>Family name</b>	CAPLIN
<b>Telephone number</b>	07800927494
<b>Email</b>	patticaplin@icloud.com
<b>Date submitted</b>	03/03/2025

**It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.**

**PAKEFIELD SINGERS  
BALANCE SHEET 2023/24**

As at 30th June 2024

<b>FIXED ASSETS</b>		£	£
Agroco Trailer (new 2023)		5,802.00	
Additions- padlocks		66.54	
Total		5,868.54	
	Less Depreciation @ 10%	586.85	<b>5,281.69</b>
Revostage (new 2018) plus additions (2022)		5,009.33	
	Less Depreciation @ 18%	901.68	<b>4107.65</b>
Lighting Kit (2014) supplemented 2022		489.01	
	Less Depreciation @ 10%	48.90	<b>440.11</b>
Keyboard, stand and 2 pedals (2020)		234.77	
	Less Depreciation @ 25%	58.69	<b>176.08</b>
Keyboard, stool, case & stand (2022)		381.94	
	Less Depreciation @ 25%	95.49	<b>286.45</b>
Printer		213.75	
	Less Depreciation @ 25%	53.43	<b>160.32</b>
Keyboard Bags ( New 2014)		70.83	
	Less Depreciation @ 10%	7.08	<b>63.75</b>
Keyboard Trolley New 2014)		15.10	
	Less Depreciation @ 10%	1.51	<b>13.59</b>
Portable voice amplifier		18.41	
	Less Depreciation @ 25%	4.60	<b>13.81</b>
Percussion Set		28.52	
	Less Depreciation @ 20%	5.70	<b>22.82</b>
Uniforms		84.03	
	Less Depreciation @ 33%	27.73	<b>56.30</b>
Revostage (new 2018)		358.45	
	Less Depreciation @ 18%	64.52	<b>293.93</b>
Cables		16.76	
	Less depreciation @ 25%	4.19	<b>12.57</b>
Stool		39.08	
	Less depreciation @ 25%	9.77	<b>29.31</b>
Storage bags		25.23	
	Less depreciation @ 25%	6.31	<b>18.92</b>
<b>Total</b>			<b>10,977.30</b>
<b>CURRENT ASSETS</b>			
<b>Bank</b>	Current Account	14,210.35	
	Step Saver Account	527.87	
<b>COIF Deposit Account</b>		13,305.18	
<b>Cash</b>		7.92	
		<b>28,051.32</b>	
<b>CURRENT LIABILITIES</b>			
<b>Creditors - unrepresented cheques</b>		-1,795.88	
<b>Bills Awaited</b>		0.00	<b>26,255.44</b>
<b>Balance at 30 June 2023</b>			<b>26,255.44</b>
<b>Total Assets</b>			<b>37,232.74</b>

<b>ACCUMULATED FUND</b>	
Balance at 30th June 2024	15,857.11
Less payments over receipts	10,398.33
Add receipts over payments	0.00
<b>Balance at 30 June 2024</b>	<b>26,255.44</b>

## **Independent Examiner's report to the trustees of The Pakefield Singers (C.No.1141091)**

I report to the trustees on my examination of the accounts of the Society for the year ended 30 June 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

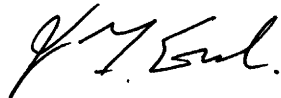
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J.T.Eade M.A.,C.P.F.A.

Rowan Bank  
Lowestoft Road  
Beccles  
Suffolk  
NR34 7DE  
20<sup>th</sup> August 2024