



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.07.2020

To 30.06.2021

Charity name: Pakefield Singers

Charity registration number: 1141091

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance, improve, develop and maintain public education and appreciation of the art and science of choral music by introducing people of all ages to choral music,
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Objectives fulfilled by performing in a wide range of venues appropriate to the great variety of music in the choir's repertoire and by organising occasional singing workshops open to choir members and others, to develop the musical skills of local singers and to promote high quality performances.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grants to cover the subscription of singers under 18
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	The charity is helped from time to time by the voluntary assistance of a number of supporters in providing logistical support at concerts, fund-raising events and promotion of the choir's activities.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Scheduled concerts were cancelled because of Covid. Nevertheless the choir continued to rehearse by Zoom and otherwise with a view to performing for the community when possible and to maintain the mental health of members. This culminated in a short outside performance in July 2021 attended by a number of the local community.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Despite the curtailment of performances rehearsals continued in some form or other, Zoom, outside and inside, culminating in a short outdoor performance.
Performance of fundraising activities against objectives set	Para 1.41	The only fund-raising is internal in the form of bring and buy sales, quizzes etc. These have been severely curtailed.
Investment performance against objectives	Para 1.41	n/a
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a sound position financially at present. Outgoings have been less because of the restriction of activities but this will enable the Trustees to consider both large- and small-scale projects when restrictions ease.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds nominal reserves.
Amount of reserves held	Para 1.22	Nominal.
Reasons for holding zero reserves	Para 1.22	The Trustees do not consider there is a requirement to hold extensive reserves.
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution drawn up in 2013 and amended 2011 and 2015.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association.
Trustee selection methods	Para 1.25	Trustees are appointed or reappointed annually in accordance with the constitution at the Annual General Meeting usually held in September but held over till November this year by Zoom because of the pandemic.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Pakefield Singers
Other name the charity uses	
Registered charity number	1141091
Charity's principal address	c/o 16 Gorse Lane, Reydon, Southwold, Suffolk IP18 6NG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Mason	Chair		
2	Patricia Caplin			
3	Shirley Smith	Treasurer		
4	Judith Betts	Membership Secretary		
5	Judith Dean	Concert Manager		
6	Alexandra Atherton	Secretary		
7	David Frost	Members' Representative		
8	Sheila Webber			
9	Judith Stevens			
10	Penelope Hutch	PR/Marketing/ Website		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Shirley Elizabeth Smith	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	29.09.2021	