

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023
FOR
BURRY PORT PLANT DEWI

BURRY PORT PLANT DEWI
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

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BURRY PORT PLANT DEWI
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of the Charities SORP.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1141073
Registered Office	Burry Port Plant Dewi Burry Port Jr Community School Stepney Road Burry Port Carmarthenshire SA16 0BE
Trustees	Jane Terry (Appointed 25.10.22) Geoff Thomas Rev Michael Wheatley Bethan Lewis
Bankers	Lloyds Bank 21 Stepney Street Llanelli SA15 3YD
Independent Examiners	Rimmer & May Chartered Accountants 19 Murray Street Llanelli Carmarthenshire SA15 1AQ

BURRY PORT PLANT DEWI
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023 Cont'd

STRUCTURE, GOVERNANCE AND MANAGEMENT

Burry Port Plant Dewi is a charity governed by a constitution as adopted 13 August 2010. It is registered as a charity with the Charity Commission.

The aims and objects of the charity are "to develop at a local level the skills and nurturing capacity of families, parents and carers so that the well-being and life chances of their children are enhanced."

Plant Dewi are appointed by the Management Committee to manage and advise the Co-ordinator.

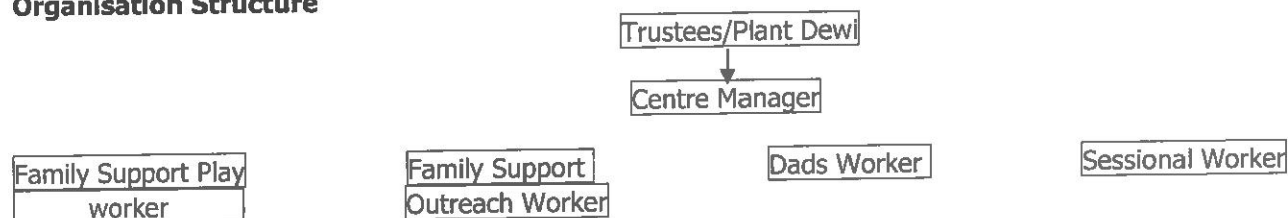
Appointment of Trustees

Trustees are appointed as set out in the constitution. Professional and service users within the community, who have a personal interest in the charity, are invited to join the management committee. Nomination forms are completed and applicants are voted onto the committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are DBS checked and shown the relevant documentation regarding the running of the Family Centre.

Organisation Structure



Trustees are consulted on all aspects of accounting, policies and procedures and involved in the decision making regarding the day to day running of the Centre. The Co-ordinator is responsible for keeping order of files, office work and overseeing all other day to day activities at the Centre.

Related Parties

Plant Dewi are appointed by the Family Centre Management Committee to manage and advise the Co-ordinator.

Risk Management

Burry Port Plant Dewi conducts risk assessments before undertaking any activities or events and ensures that appropriate DBS checks are undertaken for those working with children or vulnerable adults.

Financial risks have been reviewed and procedures put in place accordingly. A reserves policy has been established in line with the identified risks.

**BURRY PORT PLANT DEWI
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023 Cont'd**

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.

The constitution states the two objects as

1. "The preservation and protection of health and the relief of distress within family relationships by the provision of a resource and advice centre and by the education of the public in good parenting skills."
2. "The provision of facilities for recreation and other leisure time activities for and in the interests of social welfare with a view to improving conditions of life."

The charity works in partnership with parents and carers. It empowers them in order to better cope with family life and therefore gives their children a better start in life.

The Aims of the Family Centre is to ensure children:-

- Have a flying start to life.
- Have a comprehensive range of education and learning opportunities.
- Enjoy the best possible health, free from abuse, victimisation and exploitation.
- Have access to play, leisure and cultural activities.
- Are listened to, treated with respect, and have their race and cultural identity recognised.
- Have a safe home and a community which supports physical and emotional well-being.
- Are not disadvantaged by poverty.

The objectives for the next year are to continue to:-

- To provide a safe, warm welcoming environment.
- Provide access to various play equipment and activities.
- Offer training and support to families.
- Provide an open-door policy where everyone is welcomed.
- Improve parents' knowledge of health and the well-being of their babies and children.
- Enhance the life skills of parents at the centre and enable them to go on to further training or employment.

ACHIEVEMENT AND PERFORMANCE

We continue to acknowledge we carried forward some families from the previous project/year, bringing our total to 94 families supported

We feel the project continued to adapt in the face of the challenges head on and provided a meaningful service moving forward from the previous difficult year.

Received funding:

National Lottery – Project costs

Flying Start/Families First for Sensory

Donations from Mayor Fund

Donations from "Diane"

Summer of Fun – Outdoor Play opportunities

Groundworks – Activities

Police and Crime Commissioners Fund – Outdoor Clothing and Footwear

**BURRY PORT PLANT DEWI
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023 Cont'd**

We have worked with the following agencies:

Flying Start, Health Visitors, Plant Dewi, Carmarthenshire Family Centre Network, Co-op Stores, CETMA, Action for Children, Pembrey Burry Port Town Council, Pembrey Burry Port Food Bank, Burns Community Foundation, Social Workers, Plant Dewi Baby Bundle, Team Around the Family, Actif Sir Gar, Carmarthenshire County Council, Action for Children, Gwirvol, Trinity Saint David's University, Gower College, CAVS, Plant Dewi, Lloyd & Gravel Construction, CWM Environmental.

Project Manager nominated and won "Key Worker of the Year" a local Town Mayor initiative.

Re-profiled our budget and opened an additional session on a Monday, positive start to the week, mindfulness, resilience building and positive affirmation activities.

Attracting high number of families and building meaningful relationships.

At the beginning of the year some families struggled with the reopening of the community, still required smaller groups, telephone support and one to one services.

We have continued to keep groups to limited times, more focused sessions based on feedback from families. Needs we are identifying differ greatly, previously pockets of the community were defined as impoverished, we experience families openly discussing the cost of living and the impact this had on their quality of life. We have partnership worked with new organisation, building better community cohesion and inclusive support for families.

Have taken time to develop and enhance our outdoor space with plants and seasonal produce.

Provided families with trips and days out.

Supported a higher number of volunteers and students have returned on placement.

Burry Port Family Centre and its outreach is depended on, is needed, and wanted, it provides so much for so many, a smile, a cuppa, a hello – a service that people trust and want to be involved with.

Mondays start the week on a positive, calm note. Tuesday Baby Group – Baby Massage and Baby Language and Play, an integrated group for under ones. Wednesday – Actif outdoor play to develop gross motor skills. Wednesday offering Creche support to parents, enabling them to access bespoke courses, talks, accredited training and parenting courses. Homework club with a light bite, to support children who have missed school during the Pandemic to catch up and re connect with education in a fun way, Thursday outreach in Kidwelly and Dads together in Burry Port for the males to access support, Thursday Toddler Play Sessions, Friday Community Walking Group.

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**BURRY PORT PLANT DEWI
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023 Cont'd**

FINANCIAL REVIEW

Reserves Policy

The trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission. The greatest area of risk to the effectiveness of the charity is loss of grant income. The trustees have agreed that reserves of 3 - 4 months running costs should be held. This level of reserves has been determined taking into consideration the fact that income is received from a limited range of sources, the extents of protective measures (such as insurance), commitments it has to staff, and other obligations under agreements with third parties. The current level of reserves is £24,145 which is above this level (due to reduced running costs in the accounting period) and is slightly increased on the previous year.

Risk managements has been reviewed in terms of child protection policies, risk assessments of events and trips, the undertaking of DBS checks and health and safety issues. The trustees feel that they have taken all reasonable steps to protect beneficiaries, staff, volunteers and the organisation itself.

This policy will be reviewed annually.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Standards.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the Provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved by the Trustees on 26.01.24 and signed on its behalf by

.....*J. L. Thomas*.....

BURRY PORT PLANT DEWI

**REPORT OF THE INDEPENDENT EXAMINER
FOR THE YEAR ENDED 31 MARCH 2023**

Independent examiner's report to the Trustees of Burry Port Plant Dewi

I report on the accounts of the Charity for the year ended 31 March 2023, which are set out on pages 9 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit and is eligible for independent examination, it is my responsibility to:

- to examine the accounts under section 145 of the Charities 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

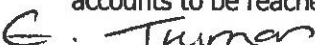
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


E Truman FCA
Harris Bassett Ltd
Chartered Accountants
19 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

Date: 26.03.24

**BURRY PORT PLANT DEWI
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
<u>INCOMING RESOURCES</u>					
Grants	1	-	100,560	100,560	115,522
Gifts and donations		700	-	700	1,200
Fund Raising Events		-	-	-	-
Total incoming resources		<u>700</u>	<u>100,560</u>	<u>101,260</u>	<u>116,722</u>
<u>EXPENDITURE</u>					
Direct Charitable Expenditure					
Arts and Crafts		-	229	229	521
Publications and leaflets		-	-	-	24
DBS Checks		-	53	53	90
Room Hire		-	75	75	884
Sundries		-	-	-	431
Sensory equipment		-	1,884	1,884	-
Shelters		-	1,022	1,022	-
Kitchen Equipment		-	-	-	4,584
Office Equipment		-	1,980	1,980	478
Office Supplies & Stationary		-	349	349	686
Play Equipment and Other		-	-	-	829
Kitchen supplies		-	782	782	-
Rent and Utilities		-	3,000	3,000	3,250
Repairs and Maintenance		-	538	538	324
Salaries, Tax and NI, Pension	4 & 5	-	63,931	63,931	61,942
Support Costs – Governance	3	-	10,613	10,613	11,398
Support Costs – Health and Safety		-	1,203	1,203	1,188
Support Costs - HR		-	-	-	-
Telephone		-	1,256	1,256	1,203
Training for Beneficiaries		-	-	-	-
Training Staff and Volunteers		-	1,220	1,220	56
Staff Expenses		-	527	527	447
Trips and Activities		-	4,189	4,189	4,550
Petty Cash		78	201	279	232
Grant Repaid		-	-	-	10,000
Total direct charitable expenditure		<u>78</u>	<u>93,052</u>	<u>93,130</u>	<u>103,117</u>
Total Expenditure		<u>78</u>	<u>93,052</u>	<u>93,130</u>	<u>103,117</u>
Net funds		<u>622</u>	<u>7,508</u>	<u>8,130</u>	<u>13,605</u>
B/Fwd previous year end		<u>23,523</u>	<u>34,216</u>	<u>57,739</u>	<u>44,134</u>
C/fwd current year end		<u>24,145</u>	<u>41,724</u>	<u>65,869</u>	<u>57,739</u>

**BURRY PORT PLANT DEWZ
BALANCE SHEET
AS AT 31 MARCH 2023**

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Note	2023	2022
	£	£
ASSETS		
Fixed assets		
Current assets		
Accounts receivable		
Total accounts receivable		
Cash at bank and in hand		
Bank account	65,704	57,666
Petty cash	<u>165</u>	<u>73</u>
Total cash at bank and in hand	65,869	57,739
Total current assets	<u>65,869</u>	<u>57,739</u>
Current liabilities		
Accounts payable		
Net current assets	<u>65,869</u>	<u>57,739</u>
Net Assets	<u>65,869</u>	<u>57,739</u>
Breakdown of funds		
Restricted funds	41,724	34,216
Unrestricted funds reserves	<u>24,145</u>	<u>23,523</u>
Total funds	<u>65,869</u>	<u>57,739</u>

Signed on behalf of the Trustees.....

Date.....

G. R. Power
26 / 01 / 2024

BURRY PORT PLANT DEWI
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting Policies

The accounts have been prepared under the receipts and payments accounting convention and in accordance with:

- Charities SORP
- Applicable accounting standards and
- The Charities Act 2011.

The principal accounting policies adopted in the preparation of the accounts are as follows:

Restricted funds are to be used in specific purposes as specified by the donor. Expenditure that meets these criteria is identified to the fund.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and is available as general funds

2. Restricted Income

Restricted funds are received for a specific purpose within the objects of the charity and must be accounted for separately. All income has therefore been shown as restricted where the donor has stated that the income can only be used for a specified purpose or where it has been raised through an appeal for a specified purpose. Fund movements were as follows:

Fund	B/F	Income/ Additions	Expenditure	Movement of Funds	C/F
	£	£	£	£	£
Big Lottery People and Places	30,479	97,323	86,077	-	41,725
Co-op Community	3,269	-	3,269	-	-
FF/FS	(1)	-	-	-	(1)
Garfield Weston	-	-	-	-	-
Ground Works	148	-	148	-	-
FS Sensory	-	1,884	1,884	-	-
Summer of Fun	-	1,353	1,353	-	-
PCC Grant	321	-	321	-	-
Total funds	<u>34,216</u>	<u>100,560</u>	<u>93,052</u>	<u>-</u>	<u>41,724</u>

3. Support Costs

There was no trustee remuneration. Governance costs includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or charity matters.

Insurance	£ 1,666
Licences	£ 356
Accounts	£ 600
Consultancy/Professional Fees	£ 7,991
Total	<u>£10,613</u>

**BURRY PORT PLANT DEWI
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022 Cont'd**

4. Pension Schemes

The Charity operates an auto-enrolment workplace pension scheme.

5. Salaries and Wages

£63,931 was spent on salaries and wages during the year.

The average number of employees in the year, calculated on a full-time equivalent basis, was 4.5

The number of higher paid (including benefits) employees was:

£50,000 - £59,999	Nil
£60,000 - £69,999	Nil