

LINCOLNSHIRE PARENT CARER FORUM

England & Wales · Charity number 1141060

Details

Other names LINCOLNSHIRE PARENT CARER COUNCIL, LPCC

Status Registered

Legal form Other

Registered 2011-04-01

Register [View on the Charity Commission register](#)

Contact

Address Po Box 1183
Spalding
Lincolnshire
PE11 9EE

Phone 07779456627

Email admin@lincspcf.org.uk

Website www.lincspcf.org.uk

Activities

Objects: • TO RELIEVE THE CHARITABLE NEEDS OF PARENTS AND CARERS OF CHILDREN WITH DISABILITIES AND/OR ADDITIONAL NEEDS AND/OR SPECIAL EDUCATIONAL NEEDS IN LINCOLNSHIRE BY FACILITATING A PARENT CARER FORUM.

Activities: To run a parent carer forum for parents of children with disabilities and SEN. By working together with those who provide services for disabled children and their families we aim to enhance the quality, range and accessibility of services for all children with disabilities and their families.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** Children/young People, People With Disabilities, Other Defined Groups

Geography

- Lincolnshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£92,716	£96,341	-	-
2024-03-31	£28,348	£55,071	-	-
2023-03-31	£76,390	£51,678	-	-
2022-03-31	£50,754	£48,325	-	-
2021-03-31	£41,426	£40,734	-	-

Trustees

Name	Role	Appointed
CORALIE CROSS	Chair	
CAROL WILSON		2012-10-12
Christina Love		2025-06-25
Lorraine Stimson		2020-07-08
PAUL BELLIERE- WILSON		2017-03-24
RACHEL ROLLINSON NNEB, RGN		
Sarah Swords		2017-03-15

LINCOLNSHIRE PARENT CARER FORUM

England & Wales - Charity number 1141060

Accounts

Registered number
1141060

Lincolnshire Parent Carer Forum

Accounts

31 March 2025

Lincolnshire Parent Carer Forum
Report and accounts
Contents

	Page
Trustees' Annual Report	1 - 2
Accountants' Report	3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Notes to the Financial Statements	6

Lincolnshire Parent Carer Forum Trustees' Annual Report

Charity Information

The Lincolnshire Parent Carer Forum is a registered charity with the Charity Commission. The adoption of its constitution took place on 5th July 2010. Its registered number is 1141060 and the charity's registered address is PO Box 1183, Spalding, Lincolnshire, PE11 9EE.

Structure and Governance

The charity is governed by its constitution which was last amended on 25th June 2024. As a result of the previous amendments the trustees felt it appropriate to consider the whole constitution and all changes were agreed by the members.

Membership

The charity's membership consists of trustees, volunteers and members, the charity has a membership of over 4,500 parent carers and additionally have a contact list of around 700 registered professionals and around 800 registered organisations, all of whom we try to keep fully informed of LPCF's work and opportunities.

Trustees and officers

Mrs C Cross (Chairperson)
Mrs R Rollinson (Treasurer)
Mrs C Wilson (Secretary)
Mrs L Stimson (Vice Chair)
Mrs S Swords
Mr P Belliere - Wilson

The charity is managed and administered by a committee comprising the officers and other members, the officers consist of:

- 1) a Chair
- 2) a Vice chair
- 3) a Secretary
- 4) a Treasurer

The number of trustees shall not be less than three or exceed eleven and no trustee may appoint another to act on their behalf. The officers will be appointed by the trustees, trustees are appointed in the general meeting and each shall retire at each AGM. Trustees must be nominated by notice endorsed with a members signature and agreement by signature of the nominee.

Aims and Objectives

The charity's stated object, registered with the Charity Commission, is "To relieve the charitable needs of parents and carers of children with disabilities and/or additional needs and/or special educational needs in Lincolnshire by facilitating a parent carer forum".

Activities

During the year, the charity held multiple workshops, sessions, parent and information engagement days, all available to the public. The charity also once again held a "week of SEND", showcasing a diverse range of organisations, providing a range of information and support for parent carers. The feedback from these events have been very positive and well received by both parent carers and professionals alike and culminated in reports published on the library page of the website.

Lincolnshire Parent Carer Forum Trustees' Annual Report

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to management of the finances of the charity. They are satisfied that the systems in place sufficiently manage its exposure to those threats. The trustees have developed strong working relationships with assisting bodies who are available to provide professional advice when required.

Public Benefit

The trustees consider the objectives and activities of the charity are in accordance with the Charity Commission's general guidance on public benefit.

Lincolnshire Parent Carer Forum have represented the needs and views of parent carers with Lincolnshire County Council, Lincolnshire Clinical Commissioning Groups (NHS) and other service providers. The forum has managed to help service providers with their planning and development of services by feedback and experiences from parent carers.

During the year, the charity held multiple "Free Information and Signposting" events, a diverse range of organisations attended the events, providing a range of information and support for parent carers. The feedback from the events have been positive and were received from both parent carers and professionals alike and culminated in a report published on the library page of the website.

Reserves

The charity holds restricted reserves based on unspent funds received for specific purposes which will be spent in the future in accordance with the restriction.

General reserves (also known as unrestricted reserves) are retained to enable the trustees to wind up the charity over a short period of time without causing excessive distress to the parent carers.

The trustees agreed at their meeting in July 2022 an unrestricted reserve of £14,000 be maintained in account no 2 (alongside Grant Funding) to ensure that the charity has sufficient funds to withstand financial issues or to accommodate a four month winding up period for the charity in an organised manner as required by the charity's constitution. The designated reserves amount will be reassessed annually at the first business meeting of the trustees following the AGM.

Approved on behalf of the trustees on 25th June 2025.

Mrs C Cross
Chairperson

Lincolnshire Parent Carer Forum Accountants' Report

Independent examiners report to the trustees of Lincolnshire Parent Carer Forum

I report on the accounts of the charity for the year ended 31st March 2025, which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts, The charity's trustees consider that an audit is not required for this year under Section 144 (2) of the Charity's Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- 1) Examine the accounts under section 145 of the 2011 Act;
- 2) follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (B) of the 2011 Act; and
- 3) state whether any particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given to me by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison on the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements;
 - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chapmans Business Solutions Ltd
Accountants

3 Enterprise Way
Pinchbeck
Spalding
Lincolnshire
PE11 3YR

Date: 25 June 2025

**Lincolnshire Parent Carer Forum
Receipts and Payments Account
for the year ended 31 March 2025**

	Unrestricted £	2025 Restricted £	Total £	2024 £
Receipts				
Grants received - LCC	-	35,000	35,000	5,000
Grants received - DFE	-	17,500	17,500	22,852
Grants received - PINS	-	40,000	40,000	-
Lottery - Fund raising activities	-	-	-	312
Charitable & fundraising events	216	-	216	102
Donations	-	-	-	82
Funds transfer to cover overspend	(2)	2	-	-
Total Receipts	214	92,502	92,716	28,348
Direct Payments				
Staffing costs	3,590	54,220	57,810	37,590
Training	-	779	779	198
Development information, printing and stationery	-	6,512	6,512	-
Lottery - Fundraising activities	-	-	-	710
Charitable & fundraising events	200	-	200	100
	3,790	61,511	65,301	38,598
Indirect Payments				
Hard to reach	-	13,192	13,192	8,122
Parent Carer expenses	50	1,178	1,228	723
Infrastructure	-	3,233	3,233	3,710
Website development	-	12,530	12,530	2,200
Governance costs - Independent examiner's fee	-	396	396	360
Governance costs - Insurance	-	461	461	441
	50	30,990	31,040	15,556
Fixed asset additions	-	-	-	917
Total Payments	3,840	92,501	96,341	55,071
(Deficit)/surplus for the year	(3,626)	1	(3,625)	(26,723)
Funds				
Fund balances as at 1 April 2024	31,101	(2)	31,099	57,822
Fund balances as at 31 March 2025	27,475	(1)	27,474	31,099

**Lincolnshire Parent Carer Forum
Statement of Assets and Liabilities
for the year ended 31 March 2025**

	Unrestricted £	2025 Restricted £	Total £	2024 £
Cash deposits				
Lloyds TSB - Current account	10,582	(1)	10,581	12,635
Lloyds TSB - No2 account	16,893	-	16,893	18,464
NatWest - Current account	-	-	-	-
Monetary Assets	<u>27,475</u>	<u>(1)</u>	<u>27,474</u>	<u>31,099</u>
Accruals				
Independent examiner's fee	360	-	360	360
	<u>360</u>	<u>-</u>	<u>360</u>	<u>360</u>
Net Monetary Assets	<u>27,115</u>	<u>(1)</u>	<u>27,114</u>	<u>30,739</u>
Fixed Assets - Equipment				
Cost				
As at 1st April 2024	-	13,451	13,451	12,534
Additions	-	-	-	917
Disposals	-	-	-	-
As at 31st March 2025	<u>-</u>	<u>13,451</u>	<u>13,451</u>	<u>13,451</u>
Accumulated depreciation				
As at 1st April 2024	-	11,609	11,609	10,933
Charge in the year - 20% Straight line	-	860	860	676
Eliminated on disposal	-	-	-	-
As at 31st March 2025	<u>-</u>	<u>12,469</u>	<u>12,469</u>	<u>11,609</u>
Net book value	<u>-</u>	<u>982</u>	<u>982</u>	<u>1,842</u>
Net Assets	<u>27,115</u>	<u>981</u>	<u>28,096</u>	<u>32,581</u>

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

On behalf of Lincolnshire Parent Carer Forum

Mrs C Cross

Mrs R Rollinson

Date: 25th June 2025

**Lincolnshire Parent Carer Forum
Notes to the Financial Statements
for the year ended 31 March 2025**

Basis of preparation of the financial statements

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

a) Basis of preparation of financial statements.

The financial statements have been prepared in accordance with the exemptions applicable under the Statement of Recommended Practice on Accounting Charities, The Charities Act 2011 and the requirements of the Charities Commissioners publication "Accounting for the Smaller Charity".

b) Statement of financial activities

The statements of financial activities have been prepared on a receipts and payments basis which is a consistent basis to previous years.

c) Statement of net assets

The statement of assets shows the assets of the charity and any amounts due to or owed by the charity. The statement will not include and provisions for liabilities and charges. The trustees are of the opinion that should any significant matters arise prior to the year end, they will disclose them within the notes to the financial statements.

Restricted funds

Restricted funds relate to the Parent Carer Participation for which funding is received from the Department of Education and Lincolnshire County Council annually. Any surplus would be repayable to the grant maker and any defect is covered by unrestricted funds. It also includes any additional one-off restricted grants that the charity may receive.

Split of assets:

	Cash in hand	Accruals	Fixed assets	Total
	£	£	£	£
Department for Education	-	-	762	762
Lincolnshire County Council	-	-	220	220
	<u>-</u>	<u>-</u>	<u>982</u>	<u>982</u>

Payments to Trustees

No trustee has been paid in respect of their position as a trustee. All trustee work has been done on a voluntary basis only.

During the year, payments have been made to trustees for other work undertaken by them, at rates agreed by the Charity Commission as detailed below:

	2025	2024
	£	£
Mrs C Cross - parent carer liaison and administrative work	25,679	24,646
Mrs C Cross - PINS	8,700	-
Mrs L Stimson - SCLP/Hub	2,020	7,152
	<u>36,399</u>	<u>31,798</u>

LINCOLNSHIRE PARENT CARER FORUM

England & Wales - Charity number 1141060

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Lincolnshire Parent Carer Forum

Accounts

31 March 2024

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Report and accounts
Contents

	Page
Trustees' Annual Report	1 - 2
Accountants' Report	3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Notes to the Financial Statements	6

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Structure and Governance

The charity is governed by its constitution which was last amended on 1st September 2022. As a result of the previous amendments the trustees felt it appropriate to consider the whole constitution and all changes were agreed by the members.

Membership

The charity's membership consists of trustees, volunteers and members, the charity has a membership of over 3,900 parent carers and additionally have a contact list of around 700 registered professionals and around 800 registered organisations, all of whom we try to keep fully informed of LPCF's work and opportunities.

Trustees and officers

Mrs C Cross (Chairperson)
Mr T Barzycki (Vice Chair until 29/06/2023)
Mrs R Rollinson (Treasurer)
Mrs M Cooper (Secretary until 29/06/2023)
Mr P Belliere - Wilson
Mrs L Stimson (Vice Chair as of 30/06/2023)
Mrs S Swords
Mrs C Wilson (Secretary as of 30/06/2023)

The charity is managed and administered by a committee comprising the officers and other members, the officers consist of:

- 1) a Chair
- 2) a Vice chair
- 3) a Secretary
- 4) a Treasurer

The number of trustees shall not be less than three or exceed eleven and no trustee may appoint another to act on their behalf. The officers will be appointed by the trustees, trustees are appointed in the general meeting and each shall retire at each AGM. Trustees must be nominated by notice endorsed with a members signature and agreement by signature of the nominee.

Aims and Objectives

The charity's stated object, registered with the Charity Commission, is "to relieve the charitable needs of parent carers of children with disabilities and/or additional needs and/or special educational needs in Lincolnshire by facilitating a parent carer forum".

Activities

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Lincolnshire Parent Carer Forum Trustees' Annual Report

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to management of the finances of the charity. They are satisfied that the systems in place sufficiently manage its exposure to those threats. The trustees have developed strong working relationships with assisting bodies who are available to provide professional advice when required.

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The trustees consider the objectives and activities of the charity are in accordance with the Charity Commission's general guidance on public benefit.

Lincolnshire Parent Carer Forum have represented the needs and views of parent carers with Lincolnshire County Council, Lincolnshire Clinical Commissioning Groups (NHS) and other service providers. The forum has managed to help service providers with their planning and development of services by feedback and experiences from parent carers.

During the year, the charity held multiple "Free Information and Signposting" events, a diverse range of organisations attended the events, providing a range of information and support for parent carers. The feedback from the events have been positive and were received from both parent carers and professionals alike and culminated in a report published on the library page of the website.

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The charity holds restricted reserves based on unspent funds received for specific purposes which will be spent in the future in accordance with the restriction.

General reserves (also known as unrestricted reserves) are retained to enable the trustees to wind up the charity over a short period of time without causing excessive distress to the parent carers.

The trustees agreed at their meeting in July 2022 an unrestricted reserve of £14,000 be maintained in account no 1 (alongside Grant Funding) to ensure that the charity has sufficient funds to withstand financial issues or to accommodate a four month winding up period for the charity in an organised manner as required by the charity's constitution. The designated reserves amount will be reassessed annually at the first business meeting of the trustees following the AGM.

Approved on behalf of the trustees on 2nd July 2024.

Mrs C Cross
Chairperson

Lincolnshire Parent Carer Forum Accountants' Report

Independent examiners report to the trustees of Lincolnshire Parent Carer Forum

I report on the accounts of the charity for the year ended 31st March 2024, which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts, The charity's trustees consider that an audit is not required for this year under Section 144 (2) of the Charity's Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- 1) Examine the accounts under section 145 of the 2011 Act;
- 2) follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (B) of the 2011 Act; and
- 3) state whether any particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given to me by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison on the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements;
 - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chapmans Business Solutions Ltd
Accountants

3 Enterprise Way
Pinchbeck
Spalding
Lincolnshire
PE11 3YR

Date: 02/07/2024

**Lincolnshire Parent Carer Forum
Receipts and Payments Account
for the year ended 31 March 2024**

	Unrestricted £	2024 Restricted £	Total £	2023 £
Receipts				
Grants received - LCC	-	5,000	5,000	55,000
Grants received - DFE	-	22,852	22,852	19,252
Grants received - NL	-	-	-	-
Lottery - Fund raising activities	312	-	312	1,036
Charitable & fundraising events	102	-	102	129
Donations	82	-	82	973
Funds transfer to cover overspend	(41)	41	-	-
Total Receipts	455	27,893	28,348	76,390
Direct Payments				
Staffing costs	-	37,590	37,590	34,729
Training	-	198	198	4,114
Lottery - Fundraising activities	710	-	710	705
Charitable & fundraising events	100	-	100	50
	810	37,788	38,598	39,598
Indirect Payments				
Hard to reach	50	8,072	8,122	6,172
Parent Carer expenses	357	366	723	340
Infrastructure	-	3,710	3,710	3,567
Website development	1,000	1,200	2,200	1,200
Governance costs - Independent examiner's fee	-	360	360	360
Governance costs - Insurance	-	441	441	441
	1,407	14,149	15,556	12,080
Fixed asset additions	-	917	917	-
Total Payments	2,217	52,854	55,071	51,678
(Deficit)/surplus for the year	(1,762)	(24,961)	(26,723)	24,712
Funds				
Fund balances as at 1 April 2023	32,863	24,959	57,822	33,110
Fund balances as at 31 March 2024	31,101	(2)	31,099	57,822

**Lincolnshire Parent Carer Forum
Statement of Assets and Liabilities
for the year ended 31 March 2024**

	Unrestricted £	2024 Restricted £	Total £	2023 £
Cash deposits				
Lloyds TSB - Current account	12,637	(2)	12,635	39,079
Lloyds TSB - No2 account	18,464	-	18,464	18,743
NatWest - Current account	-	-	-	-
Monetary Assets	<u>31,101</u>	<u>(2)</u>	<u>31,099</u>	<u>57,822</u>
Accruals				
Independent examiner's fee	360	-	360	360
	<u>360</u>	<u>-</u>	<u>360</u>	<u>360</u>
Net Monetary Assets	<u><u>30,741</u></u>	<u><u>(2)</u></u>	<u><u>30,739</u></u>	<u><u>57,462</u></u>
Fixed Assets - Equipment				
Cost				
As at 1st April 2023	-	12,534	12,534	12,534
Additions	-	917	917	-
Disposals	-	-	-	-
As at 31st March 2024	<u>-</u>	<u>13,451</u>	<u>13,451</u>	<u>12,534</u>
Accumulated depreciation				
As at 1st April 2023	-	10,933	10,933	9,429
Charge in the year - 20% Straight line	-	676	676	1,504
Eliminated on disposal	-	-	-	-
As at 31st March 2024	<u>-</u>	<u>11,609</u>	<u>11,609</u>	<u>10,933</u>
Net book value	<u><u>-</u></u>	<u><u>1,842</u></u>	<u><u>1,842</u></u>	<u><u>1,601</u></u>
Net Assets	<u><u>30,741</u></u>	<u><u>1,840</u></u>	<u><u>32,581</u></u>	<u><u>59,063</u></u>

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

On behalf of Lincolnshire Parent Carer Forum

Mrs C Cross

Mrs R Rollinson

Date: 02/07/2024

Lincolnshire Parent Carer Forum
Notes to the Financial Statements
for the year ended 31 March 2024

Basis of preparation of the financial statements

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

a) Basis of preparation of financial statements.

The financial statements have been prepared in accordance with the exemptions applicable under the Statement of Recommended Practice on Accounting Charities, The Charities Act 2011 and the requirements of the Charities Commissioners publication "Accounting for the Smaller Charity".

b) Statement of financial activities

The statements of financial activities have been prepared on a receipts and payments basis which is a consistent basis to previous years.

c) Statement of net assets

The statement of assets shows the assets of the charity and any amounts due to or owed by the charity. The statement will not include and provisions for liabilities and charges. The trustees are of the opinion that should any significant matters arise prior to the year end, they will disclose them within the notes to the financial statements.

Restricted funds

Restricted funds relate to the Parent Carer Participation for which funding is received from the Department of Education and Lincolnshire County Council annually. Any surplus would be repayable to the grant maker and any defect is covered by unrestricted funds. It also includes any additional one-off restricted grants that the charity may receive.

Split of assets:

	Cash in hand	Accruals	Fixed assets	Total
	£	£	£	£
Department for Education	-	-	973	973
Lincolnshire County Council	-	-	868	868
	-	-	1,841	1,841
	-	-	1,841	1,841

Payments to Trustees

No trustee has been paid in respect of their position as a trustee. All trustee work has been done on a voluntary basis only.

During the year, payments have been made to trustees for other work undertaken by them, at rates agreed by the Charity Commission as detailed below:

	2024	2023
	£	£
Mrs C Cross - parent carer liaison and administrative work	24,646	23,927
Mrs L Stimson - SCLP/Hub	7,152	4,080
	31,798	28,007
	31,798	28,007

LINCOLNSHIRE PARENT CARER FORUM

England & Wales - Charity number 1141060

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Lincolnshire Parent Carer Forum

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Contents

	Page
Trustees' Annual Report	1 - 2
Accountants' Report	3
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Mrs C Cross (Chairperson)
Mr T Barzycki (Vice Chair)
Mrs R Rollinson (Treasurer)
Mrs M Cooper (Secretary)
Mr P Belliere - Wilson
Mrs L Stimson
Mrs S Swords
Mrs C Wilson

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- 1) a Chair
- 2) a Vice chair
- 3) a Secretary
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Activities

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Risk Management

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Public Benefit

The trustees consider the objectives and activities of the charity are in accordance with the Charity Commission's general guidance on public benefit.

Lincolnshire Parent Carer Forum have represented the needs and views of parent carers with Lincolnshire County Council, Lincolnshire Clinical Commissioning Groups (NHS) and other service providers. The forum has managed to help service providers with their planning and development of services by feedback and experiences from parent carers.

During the year, the charity held multiple "Free Information and Signposting" events, a diverse range of organisations attended the events, providing a range of information and support for parent carers. The feedback from the events have been positive and were received from both parent carers and professionals alike and culminated in a report published on the library page of the website.

Reserves

The charity holds restricted reserves based on unspent funds received for specific purposes which will be spent in the future in accordance with the restriction.

General reserves (also known as unrestricted reserves) are retained to enable the trustees to wind up the charity over a short period of time without causing excessive distress to the parent carers.

The trustees agreed at their meeting in July 2022 an unrestricted reserve of £14,000 be maintained in account no 1 (alongside Grant Funding) to ensure that the charity has sufficient funds to withstand financial issues or to accommodate a four month winding up period for the charity in an organised manner as required by the charity's constitution. The designated reserves amount will be reassessed annually at the first business meeting of the trustees following the AGM.

Mrs C Cross
Chairperson

Date: 15 June 2023

Lincolnshire Parent Carer Forum Accountants' Report

Independent examiners report to the trustees of Lincolnshire Parent Carer Forum

I report on the accounts of the charity for the year ended 31st March 2023, which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts, The charity's trustees consider that an audit is not required for this year under Section 144 (2) of the Charity's Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- 1) Examine the accounts under section 145 of the 2011 Act;
- 2) follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (B) of the 2011 Act; and
- 3) state whether any particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given to me by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison on the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements;
 - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chapmans Business Solutions Ltd
Accountants

3 Enterprise Way
Pinchbeck
Spalding
Lincolnshire
PE11 3YR

Date: 15 June 2023

**Lincolnshire Parent Carer Forum
Receipts and Payments Account
for the year ended 31 March 2023**

	Unrestricted £	2023 Restricted £	Total £	2022 £
Receipts				
Grants received - LCC	-	55,000	55,000	30,000
Grants received - DFE	-	19,252	19,252	17,500
Grants received - NL	-	-	-	1,600
Lottery - Fund raising activities	1,036	-	1,036	1,142
Charitable & fundraising events	129	-	129	69
Donations	973	-	973	443
Total Receipts	2,138	74,252	76,390	50,754
Direct Payments				
Staffing costs	-	34,729	34,729	31,027
Training	-	4,114	4,114	2,244
Lottery - Fundraising activities	705	-	705	781
Charitable & fundraising events	50	-	50	20
	755	38,843	39,598	34,072
Indirect Payments				
Hard to reach	-	6,172	6,172	6,253
Parent Carer expenses	30	310	340	1,045
Infrastructure	-	3,567	3,567	3,710
Website development	-	1,200	1,200	1,200
Governance costs - Independent examiner's fee	-	360	360	360
Governance costs - Insurance	-	441	441	441
	30	12,050	12,080	13,009
Fixed asset additions	-	-	-	1,244
Total Payments	785	50,893	51,678	48,325
(Deficit)/surplus for the year	1,353	23,359	24,712	2,429
Funds				
Fund balances as at 1 April 2022	31,510	1,600	33,110	30,681
Fund balances as at 31 March 2023	32,863	24,959	57,822	33,110

**Lincolnshire Parent Carer Forum
Statement of Assets and Liabilities
for the year ended 31 March 2023**

	Unrestricted £	2023 Restricted £	Total £	2022 £
Cash deposits				
Lloyds TSB - Current account	14,120	24,959	39,079	18,863
Lloyds TSB - No2 account	18,743	-	18,743	14,246
NatWest - Current account	-	-	-	-
Monetary Assets	<u>32,863</u>	<u>24,959</u>	<u>57,822</u>	<u>33,109</u>
Accruals				
Independent examiner's fee	360	-	360	360
	<u>360</u>	<u>-</u>	<u>360</u>	<u>360</u>
Net Monetary Assets	<u><u>32,503</u></u>	<u><u>24,959</u></u>	<u><u>57,462</u></u>	<u><u>32,749</u></u>
Fixed Assets - Equipment				
Cost				
As at 1st April 2022	-	12,534	12,534	11,290
Additions	-	-	-	1,244
Disposals	-	-	-	-
As at 31st March 2023	<u>-</u>	<u>12,534</u>	<u>12,534</u>	<u>12,534</u>
Accumulated depreciation				
As at 1st April 2022	-	9,429	9,429	7,693
Charge in the year - 20% Straight line	-	1,504	1,504	1,735
Eliminated on disposal	-	-	-	-
As at 31st March 2023	<u>-</u>	<u>10,933</u>	<u>10,933</u>	<u>9,428</u>
Net book value	<u>-</u>	<u>1,601</u>	<u>1,601</u>	<u>3,106</u>
Net Assets	<u><u>32,503</u></u>	<u><u>26,560</u></u>	<u><u>59,063</u></u>	<u><u>35,855</u></u>

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

On behalf of Lincolnshire Parent Carer Forum

Mrs C Cross

Mrs R Rollinson

Date: 15 June 2023

Lincolnshire Parent Carer Forum
Notes to the Financial Statements
for the year ended 31 March 2023

Basis of preparation of the financial statements

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

a) Basis of preparation of financial statements.

The financial statements have been prepared in accordance with the exemptions applicable under the Statement of Recommended Practice on Accounting Charities, The Charities Act 2011 and the requirements of the Charities Commissioners publication "Accounting for the Smaller Charity".

b) Statement of financial activities

The statements of financial activities have been prepared on a receipts and payments basis which is a consistent basis to previous years.

c) Statement of net assets

The statement of assets shows the assets of the charity and any amounts due to or owed by the charity. The statement will not include and provisions for liabilities and charges. The trustees are of the opinion that should any significant matters arise prior to the year end, they will disclose them within the notes to the financial statements.

Restricted funds

Restricted funds relate to the Parent Carer Participation for which funding is received from the Department of Education and Lincolnshire County Council annually. Any surplus would be repayable to the grant maker and any defect is covered by unrestricted funds. It also includes any additional one-off restricted grants that the charity may receive.

Split of assets:

	Cash in hand	Accruals	Fixed assets	Total
	£	£	£	£
Department for Education	-	-	85	85
Lincolnshire County Council	-	-	1,516	1,516
	-	-	1,601	1,601

Payments to Trustees

No trustee has been paid in respect of their position as a trustee. All trustee work has been done on a voluntary basis only.

During the year, payments have been made to trustees for other work undertaken by them, at rates agreed by the Charity Commission as detailed below:

	2023	2022
	£	£
Mrs C Cross - parent carer liaison and administrative work	23,927	23,231
Mrs L Stimson - SCLP/Hub	4,080	350
	28,007	23,581

LINCOLNSHIRE PARENT CARER FORUM

England & Wales - Charity number 1141060

Accounts

Registered number
1141060

Lincolnshire Parent Carer Forum

Accounts

31 March 2022

Lincolnshire Parent Carer Forum
Report and accounts
Contents

	Page
Trustees' Annual Report	1 - 2
Accountants' Report	3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Notes to the Financial Statements	6

Lincolnshire Parent Carer Forum Trustees' Annual Report

Charity Information

The Lincolnshire Parent Carer Forum is a registered charity with the Charity Commission. The adoption of its constitution took place on 5th July 2010. It's registered number is 1141060 and the charity's registered address is PO Box 1183, Spalding, Lincolnshire, PE11 9EE.

Structure and Governance

The charity is governed by its constitution which was last amended on 15th May 2017. As a result of the previous amendments the trustees felt it appropriate to consider the whole constitution and all changes were agreed by the members.

Membership

The charity's membership consists of trustees, volunteers and members, the charity has a membership of over 2,300 parent carers and additionally have a contact list of around 700 registered professionals and around 700 registered organisations, all of whom we try to keep fully informed of LPCF's work and opportunities.

Trustees and officers

Mrs C Cross (Chairperson)
Mr T Barzycki (Vice Chair)
Mrs R Rollinson (Treasurer)
Mrs M Cooper (Secretary)
Mr P Belliere - Wilson
Mrs L Stimson
Mrs S Swords
Mrs C Wilson

The charity is managed and administered by a committee comprising the officers and other members, the officers consist of:

- 1) a Chair
- 2) a Vice chair
- 3) a Secretary
- 4) a Treasurer

The number of trustees shall not be less than three or exceed eleven and no trustee may appoint another to act on their behalf. The officers will be appointed by the trustees, trustees are appointed in the general meeting and each shall retire at each AGM. Trustees must be nominated by notice endorsed with a members signature and agreement by signature of the nominee.

Aims and Objectives

The charity's stated object, registered with the Charity Commission, is "to relieve the charitable needs of parent carers of children with disabilities and/or additional needs and/or special educational needs in Lincolnshire by facilitating a parent carer forum".

Activities

During the year, the charity held a "week of SEND" ,showcasing a diverse range of organisations , providing a range of information and support for parent carers. The feedback from the event has been very positive and well received by both parent carers and professionals alike and culminated in a report published on the library page of the website.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to management of the finances of the charity. They are satisfied that the systems in place sufficiently manage its exposure to those threats. The trustees have developed strong working relationships with assisting bodies who are available to provide professional advice when required.

Lincolnshire Parent Carer Forum Trustees' Annual Report

Public Benefit

The trustees consider the objectives and activities of the charity are in accordance with the Charity Commission's general guidance on public benefit.

Lincolnshire Parent Carer Forum have represented the needs and views of parent carers with Lincolnshire County Council, Lincolnshire Clinical Commissioning Groups (NHS) and other service providers. The forum has managed to help service providers with their planning and development of services by feedback and experiences from parent carers.

During the year, the charity held multiple "Free Information and Signposting" events, a diverse range of organisations attended the events, providing a range of information and support for parent carers. The feedback from the events have been positive and were received from both parent carers and professionals alike and culminated in a report published on the library page of the website.

Reserves

The charity holds restricted reserves based on unspent funds received for specific purposes which will be spent in the future in accordance with the restriction.

General reserves (also known as unrestricted reserves) are retained to enable the trustees to wind up the charity over a short period of time without causing excessive distress to the parent carers.

The trustees agreed at their meeting in June 2021 an unrestricted reserve of £14,000 be maintained in account no 1 (alongside Grant Funding) to ensure that the charity has sufficient funds to withstand financial issues or to accommodate a four month winding up period for the charity in an organised manner as required by the charity's constitution. The designated reserves amount will be reassessed annually at the first business meeting of the trustees following the AGM.

Mrs C Cross
Chairperson

Date: 14/07/2022

Lincolnshire Parent Carer Forum Accountants' Report

Independent examiners report to the trustees of Lincolnshire Parent Carer Forum

I report on the accounts of the charity for the year ended 31st March 2022, which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts, The charity's trustees consider that an audit is not required for this year under Section 144 (2) of the Charity's Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- 1) Examine the accounts under section 145 of the 2011 Act;
- 2) follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (B) of the 2011 Act; and
- 3) state whether any particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given to me by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison on the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements;
 - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chapmans Business Solutions Ltd
Accountants

21 Flinders Road
Donington
Spalding
Lincolnshire
PE11 4TT

Date: 14/07/2022

**Lincolnshire Parent Carer Forum
Receipts and Payments Account
for the year ended 31 March 2022**

	Unrestricted £	2022 Restricted £	Total £	2021 £
Receipts				
Grants received - LCC	-	30,000	30,000	25,000
Grants received - DFE	-	17,500	17,500	15,000
Grants received - NL	-	1,600	1,600	-
Lottery - Fund raising activities	1,142	-	1,142	1,170
Charitable & fundraising events	69	-	69	230
Donations	443	-	443	26
Total Receipts	1,654	49,100	50,754	41,426
Direct Payments				
Staffing costs	-	31,027	31,027	29,068
Training	-	2,244	2,244	1,729
Development information, printing and stationery	-	-	-	559
Room hire	-	-	-	(106)
Lottery - Fundraising activities	781	-	781	800
Charitable & fundraising events	20	-	20	20
Funds transfer to cover overspend	4	(4)	-	-
	805	33,267	34,072	32,070
Indirect Payments				
Hard to reach	-	6,253	6,253	2,940
Parent Carer expenses	20	1,025	1,045	230
Infrastructure	-	3,710	3,710	2,157
Website development	-	1,200	1,200	1,200
Governance costs - Independent examiner's fee	-	360	360	-
Governance costs - Insurance	-	441	441	-
	20	12,989	13,009	6,527
Fixed asset additions	-	1,244	1,244	2,137
Total Payments	825	47,500	48,325	40,734
(Deficit)/surplus for the year	829	1,600	2,429	692
Funds				
Fund balances as at 1 April 2021	30,681	-	30,681	29,989
Fund balances as at 31 March 2022	31,510	1,600	33,110	30,681

**Lincolnshire Parent Carer Forum
Statement of Assets and Liabilities
for the year ended 31 March 2022**

	Unrestricted £	2022 Restricted £	Total £	2021 £
Cash deposits				
Lloyds TSB - Current account	17,263	1,600	18,863	17,055
Lloyds TSB - No2 account	14,246	-	14,246	13,570
NatWest - Current account	-	-	-	56
Monetary Assets	<u>31,509</u>	<u>1,600</u>	<u>33,109</u>	<u>30,681</u>
Accruals				
Independent examiner's fee	360	-	360	360
	<u>360</u>	<u>-</u>	<u>360</u>	<u>360</u>
Net Monetary Assets	<u><u>31,149</u></u>	<u><u>1,600</u></u>	<u><u>32,749</u></u>	<u><u>30,321</u></u>
Fixed Assets - Equipment				
Cost				
As at 1st April 2021	-	11,290	11,290	9,153
Additions	-	1,244	1,244	2,137
Disposals	-	-	-	-
As at 31st March 2022	<u>-</u>	<u>12,534</u>	<u>12,534</u>	<u>11,290</u>
Accumulated depreciation				
As at 1st April 2021	-	7,693	7,693	6,207
Charge in the year - 20% Straight line	-	1,735	1,735	1,486
Eliminated on disposal	-	-	-	-
As at 31st March 2022	<u>-</u>	<u>9,428</u>	<u>9,428</u>	<u>7,693</u>
Net book value	<u>-</u>	<u>3,106</u>	<u>3,106</u>	<u>3,597</u>
Net Assets	<u><u>31,149</u></u>	<u><u>4,706</u></u>	<u><u>35,855</u></u>	<u><u>33,918</u></u>

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

On behalf of Lincolnshire Parent Carer Forum

Mrs C Cross

Mrs R Rollinson

Date: 14/07/2022

**Lincolnshire Parent Carer Forum
Notes to the Financial Statements
for the year ended 31 March 2022**

Basis of preparation of the financial statements

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

a) Basis of preparation of financial statements.

The financial statements have been prepared in accordance with the exemptions applicable under the Statement of Recommended Practice on Accounting Charities, The Charities Act 2011 and the requirements of the Charities Commissioners publication "Accounting for the Smaller Charity".

b) Statement of financial activities

The statements of financial activities have been prepared on a receipts and payments basis which is a consistent basis to previous years.

c) Statement of net assets

The statement of assets shows the assets of the charity and any amounts due to or owed by the charity. The statement will not include and provisions for liabilities and charges. The trustees are of the opinion that should any significant matters arise prior to the year end, they will disclose them within the notes to the financial statements.

Restricted funds

Restricted funds relate to the Parent Carer Participation for which funding is received from the Department of Education and Lincolnshire County Council annually. Any surplus would be repayable to the grant maker and any defect is covered by unrestricted funds. It also includes any additional one-off restricted grants that the charity may receive.

Split of assets:

	Cash in hand	Accruals	Fixed assets	Total
	£	£	£	£
Department for Education	-	-	492	492
Lincolnshire County Council	-	-	2,428	2,428
National Lottery	1,600	-	-	1,600
Royal London	-	-	186	186
	<u>1,600</u>	<u>-</u>	<u>3,106</u>	<u>4,706</u>

Payments to Trustees

No trustee has been paid in respect of their position as a trustee. All trustee work has been done on a voluntary basis only.

During the year, payments have been made to trustees for other work undertaken by them, at rates agreed by the Charity Commission as detailed below:

	2022	2021
	£	£
Mrs C Cross - parent carer liaison and administrative work	23,231	22,555
Mrs L Stimson - SCLP/Hub	350	-
	<u>23,581</u>	<u>22,555</u>

LINCOLNSHIRE PARENT CARER FORUM

England & Wales - Charity number 1141060

Accounts

Registered number
1141060

Lincolnshire Parent Carer Forum

Accounts

31 March 2021

Lincolnshire Parent Carer Forum
Report and accounts
Contents

	Page
Trustees' Annual Report	1 - 2
Accountants' Report	3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Notes to the Financial Statements	6

Lincolnshire Parent Carer Forum Trustees' Annual Report

Charity Information

The Lincolnshire Parent Carer Forum is a registered charity with the Charity Commission. The adoption of its constitution took place on 5th July 2010. It's registered number is 1141060 and the charity's registered address is PO Box 1183, Spalding, Lincolnshire, PE11 9EE.

Structure and Governance

The charity is governed by its constitution which was last amended on 15th May 2017. As a result of the previous amendments the trustees felt it appropriate to consider the whole constitution and all changes were agreed by the members.

Membership

The charity's membership consists of trustees volunteers and members, the charity has a wider network of nearly 2,000 parent carers and over 1,000 professional contacts (these are know as the network).

Trustees and officers

Mrs C Cross (Chairperson)
Mr T Barzycki (Vice Chair)
Mrs R Rollinson (Treasurer)
Mrs M Cooper (Secretary)
Mr P Belliere - Wilson
Mrs L Stimson (from 4th June 2020)
Mrs S Swords
Mrs C Wilson

The charity is managed and administered by a committee comprising the officers and other members, the officers consist of:

- 1) a Chair
- 2) a Vice chair
- 3) a Secretary
- 4) a Treasurer

The number of trustees shall not be less than three or exceed eleven and no trustee may appoint another to act on their behalf. The officers will be appointed by the trustees, trustees are appointed in the general meeting and each shall retire at each AGM. Trustees must be nominated by notice endorsed with a members signature and agreement by signature of the nominee.

Aims and Objectives

The charity's stated object, registered with the Charity Commission, is "to relieve the charitable needs of parent carers of children with disabilities and/or additional needs and/or special educational needs in Lincolnshire by facilitating a parent carer forum".

Activities

The charity's activities and achievements during the year can be found in a separate document attached to these financial statements, or it can be found on the charity's website published in the library.

Risk Management

The trustees have assessed the major risks to which the charity is exposed, in particular those related to management of the finances of the charity. They are satisfied that the systems in place sufficiently manage its exposure to those threats. The trustees have developed strong working relationships with assisting bodies who are available to provide professional advice when required.

Public Benefit

The trustees consider the objectives and activities of the charity are in accordance with the Charity Commission's general guidance on public benefit.

Lincolnshire Parent Carer Forum Trustees' Annual Report

Public Benefit Continued...

Lincolnshire Parent Carer Forum have represented the needs and views of parent carers with Lincolnshire County Council, Lincolnshire Clinical Commissioning Groups (NHS) and other service providers. The forum has managed to help service providers with their planning and development of services by feedback and experiences from parent carers.

During the year, the charity held multiple "Free Information and Signposting" events, a diverse range of organisations attended the events, providing a range of information and support for parent carers. The feedback from the events have been positive and were received from both parent carers and professionals alike and culminated in a report published on the library page of the website.

Reserves

The charity holds restricted reserves based on unspent funds received for specific purposes which will be spent in the future in accordance with the restriction.

General reserves (also known as unrestricted reserves) are retained to enable the trustees to wind up the charity over a short period of time without causing excessive distress to the parent carers.

The forum seeks to maintain unrestricted reserves monies in it's account equal to four months of current running costs, or £5,000, whichever is higher. This is currently being achieved with reserves at the year end of £29,989.

.....
Mrs C Cross
Chairperson

Date:

Lincolnshire Parent Carer Forum Accountants' Report

Independent examiners report to the trustees of Lincolnshire Parent Carer Forum

I report on the accounts of the charity for the year ended 31st March 2021, which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts, The charity's trustees consider that an audit is not required for this year under Section 144 (2) of the Charity's Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- 1) Examine the accounts under section 145 of the 2011 Act;
- 2) follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (B) of the 2011 Act; and
- 3) state whether any particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given to me by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison on the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements;
 - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chapmans Business Solutions Ltd
Accountants

21 Flinders Road
Donington
Spalding
Lincolnshire
PE11 4TT

24th June 2021

**Lincolnshire Parent Carer Forum
Receipts and Payments Account
for the year ended 31 March 2021**

	Unrestricted £	2021 Restricted £	Total £	2020 £
Receipts				
Grants received - LCC	-	25,000	25,000	25,000
Grants received - DFE	-	15,000	15,000	16,500
Grants received - RL	-	-	-	10,000
Lottery - Fund raising activities	1,170	-	1,170	1,225
Charitable & fundraising events	230	-	230	2,482
Donations	26	-	26	903
Total Receipts	1,426	40,000	41,426	56,110
Direct Payments				
Staffing costs	-	29,068	29,068	27,409
Training	-	1,729	1,729	1,430
Development information, printing and stationery	-	559	559	3,650
Room hire	(106)	-	(106)	2,094
Cost of charitable activities other	-	-	-	-
Lottery - Fundraising activities	800	-	800	800
Charitable & fundraising events	20	-	20	814
Return of surplus funds to fund provider	-	-	-	-
Funds transfer to cover overspend	-	-	-	-
	714	31,356	32,070	36,198
Indirect Payments				
Hard to reach	-	2,940	2,940	1,615
Parent Carer expenses	20	210	230	6,552
Infrastructure	-	2,157	2,157	4,376
Website development	-	1,200	1,200	2,850
Governance costs - Independent examiner's fee	-	-	-	360
Governance costs - Insurance	-	-	-	441
	20	6,507	6,527	16,194
Fixed asset additions	-	2,137	2,137	-
Total Payments	734	40,000	40,734	52,392
(Deficit)/surplus for the year	692	-	692	3,718
Funds				
Fund balances as at 1 April 2020	29,989	-	29,989	26,271
Fund balances as at 31 March 2021	30,681	-	30,681	29,989

**Lincolnshire Parent Carer Forum
Statement of Assets and Liabilities
for the year ended 31 March 2021**

	Unrestricted £	2021 Restricted £	Total £	2020 £
Cash deposits				
Lloyds TSB - Current account	17,055	-	17,055	16,572
Lloyds TSB - No2 account	13,570	-	13,570	8,161
NatWest - Current account	56	-	56	5,256
Monetary Assets	<u>30,681</u>	<u>-</u>	<u>30,681</u>	<u>29,989</u>
Accruals				
Independent examiner's fee	360	-	360	-
	<u>360</u>	<u>-</u>	<u>360</u>	<u>-</u>
Net Monetary Assets	<u>30,321</u>	<u>-</u>	<u>30,321</u>	<u>29,989</u>
Fixed Assets - Equipment				
Cost				
As at 1st April 2020	-	9,153	9,153	11,595
Additions	-	2,137	2,137	-
Disposals	-	-	-	(2,442)
As at 31st March 2021	<u>-</u>	<u>11,290</u>	<u>11,290</u>	<u>9,153</u>
Accumulated depreciation				
As at 1st April 2020	-	6,207	6,207	7,178
Charge in the year - 20% Straight line	-	1,486	1,486	1,297
Eliminated on disposal	-	-	-	(2,268)
As at 31st March 2021	<u>-</u>	<u>7,693</u>	<u>7,693</u>	<u>6,207</u>
Net book value	<u>-</u>	<u>3,597</u>	<u>3,597</u>	<u>2,946</u>
Net Assets	<u>30,321</u>	<u>3,597</u>	<u>33,918</u>	<u>32,935</u>

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

On behalf of Lincolnshire Parent Carer Forum

Mrs C Cross

Mrs R Rollinson

Date: 24 June 2021

Date: 24 June 2021

**Lincolnshire Parent Carer Forum
Notes to the Financial Statements
for the year ended 31 March 2021**

Basis of preparation of the financial statements

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

a) Basis of preparation of financial statements.

The financial statements have been prepared in accordance with the exemptions applicable under the Statement of Recommended Practice on Accounting Charities, The Charities Act 2011 and the requirements of the Charities Commissioners publication "Accounting for the Smaller Charity".

b) Statement of financial activities

The statements of financial activities have been prepared on a receipts and payments basis which is a consistent basis to previous years.

c) Statement of net assets

The statement of assets shows the assets of the charity and any amounts due to or owed by the charity. The statement will not include and provisions for liabilities and charges. The trustees are of the opinion that should any significant matters arise prior to the year end, they will disclose them within the notes to the financial statements.

Restricted funds

Restricted funds relate to the Parent Carer Participation for which funding is received from the Department of Education and Lincolnshire County Council annually. Any surplus would be repayable to the grant maker and any defect is covered by unrestricted funds. It also includes any additional one-off restricted grants that the charity may receive.

Split of assets:

	Cash in hand	Accruals	Fixed assets	Total
	£	£	£	£
Lincolnshire County Council	-	-	2,236	2,236
Department for Education	-	-	989	989
Royal London	-	-	372	372
	<u>-</u>	<u>-</u>	<u>3,597</u>	<u>3,597</u>

Payments to Trustees

No trustee has been paid in respect of their position as a trustee. All trustee work has been done on a voluntary basis only.

During the year, payments have been made to trustees for other work undertaken by them, at rates agreed by the Charity Commission as detailed below:

	2021	2020
	£	£
Mrs C Cross - parent carer liaison and administrative work	22,555	22,155
	<u>22,555</u>	<u>22,155</u>