

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

Charity Registration Number: 1141000

Company Number: 07325481 (England and Wales)

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

CONTENTS

FOR THE YEAR ENDED 31 MARCH 2023

	Page
Report of the Trustees	1
Independent Accountant's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The Trustees, who are also the directors of the company for the purposes of the Companies Act 2006, present their report and financial statements of the charity for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Companies Act 2006 and the Statement of Recommended Practice:

Registered Company Number 7325481

Registered Charity Number 1141000

Registered Office

51-56 St John's Wood Terrace
London NW8 6LP
020 7586 1884

Trustees (served during the year)

AM Cascarino	Chairperson
L Meehan	
A Anaz	
G Carpenter	

Company Secretary	AM Cascarino
Treasurer	G Carpenter

Bankers

National Westminster Bank PLC
74 Kilburn High Road
London NW6 4HS

Independent Accountant

J Brierley
Avesta Accounting
60 The Marlowes
London NW8 6NA

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is constituted as a company limited by guarantee and is governed by its Memorandum and Articles of Association.

Recruitment and appointment of new trustees

The directors, who are also trustees, may be appointed by ordinary resolution of the Board from those directors retiring by rotation or through nomination by member(s) of the company, giving not less than fourteen nor more than thirty-five clear days notice in advance of a general meeting (for persons other than a director retiring by rotation).

At the first annual general meeting all the directors must retire from office and at each subsequent annual general meeting one third of the directors must retire from office. Retiring directors are eligible for re-election. Directors and trustees are briefed on their responsibilities as trustees prior to the acceptance of the role.

The board meets as required and all directors and trustees contribute to the efficient and proper management of the charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. This is kept under review.

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

The Charity's objective, set out in its Articles of Association, is to help children with a view to contributing to their health & well-being, and promoting their recreational, physical and emotional development.

The Charity's principle activity is to provide, maintain and manage an Adventure Play Hub, for the benefit of children. A large proportion of its income has come from Westminster City Council, grant-making charities and income from rental of the site, with the balance from affordable fees from parents and guardians of the children. We welcome all children regardless of their personal background or circumstances and believe this philosophy of openness to all enriches everyone through shared play experience and taking part in a wide range of activities.

In planning our activities for the coming year we kept in mind, at our Trustee meetings, the Charity Commission's guidance on public benefit.

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

ACHIEVEMENTS AND PERFORMANCE

Management

During the year, the Trustees have consolidated on the previously implemented good spread of appropriate expertise in governance of the Charity.

Membership

Over 400 individual children registered. The number of registrations, users and beneficiaries were back to pre-Covid levels.

Registrations continue to increase at the Adventure Play Hub. The Holiday Activity & Food (HAF) funded by DfE and Westminster City Council to provide free food and play provision for children eligible for Free School Meals (Pupil Premium) during school holidays continues to reach children across Westminster. Westminster City Council provided funding for additional provision during school holiday provision to also reach children who are not eligible for FSM but on low incomes and struggling with cost of living. These services are promoted on the OurCity <https://ourcity.org.uk/> website, which has a wide reach across Westminster.

The fee structure remained unchanged to continue to be affordable to parents and carers. There is a mean-tested structure in place that enables children to attend whose families may be unable to pay due to them experiencing financial disadvantage. Parents and carers are able to claim benefits relevant to childcare such as Child Tax credits, student childcare benefits and Childcare vouchers.

Fundraising

The Adventure Play Hub implemented a fundraising strategy with the annual target of approximately £100,000. The Adventure Play Hub received grant income from various charities, trusts, bequests and foundations during the year. Their kind generosity enabled service delivery to be maintained throughout the year.

Income achieved in the year from fundraising is presented on the following page.

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Grants, fundraising activities & donations

Octavia Foundation £ 10,000
Westminster Foundation £ 8,000
John Lyon's Charity Main Fund £ 25,000
John Lyon's Charity (cost of living top-up) £ 2,500
John Lyon's Charity Capital Fund £ 22,000
Strand Parishes Trust £ 6,000
Young Westminster Brighter Futures £ 19,000
Westminster Amalgamated Charity £ 5,000
Holiday Activities & Food (HAF) WCC £ 23,336
Westminster Council School Holiday Funding £ 16,190
Westminster Council Councillors Ward Budget £ 2,901
Heathcote Bequest St John's Wood Church £ 1,000
Private donations £ 657
Westminster Council Short Breaks £ 9.055

The Adventure Playground is extremely grateful to the above funders who, with generosity, make the work possible.

Lettings

The management team has successfully executed a 5-year licensing agreement with an Early Years provider who will be letting the space weekdays 9:00am – 3:00pm.
A very small income was generated from private hire for parties and small local group activities.

Publicity

We send out a monthly newsletter to parents and caregivers, our partners and other stakeholders. The summer activities were advertised in the "Summer in the City" publication which is a Tri-Borough publication sent to all schools and organisations working with children and young people. The Adventure Play Hub also has a website – www.adventureplayhub.org

Playground Refurbishment Project

The Refurbishment project was successfully completed in the Spring of 2023. The project was made possible by the funding received from WCC Open Spaces Greener Places, charitable trusts and foundations and private donors. As a result of an open house re-introducing the playground to the community APH has made connections and potential partnerships within the larger St John's Wood community.

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Play programmes

The Adventure Play Hub has been able to offer a year-round service after-school during term-time and all day during the school holidays. During school holidays free food and play provision was available for children eligible for Free School Meals and from low- income families via the WCC HAF programme. Activities, projects and services includes:

Adventure Play

School pick-up service from local school

Duke of Edinburgh Award student placements and volunteering opportunities

Inclusive Play & Short Breaks for children with special educational needs and disabilities

Referrals from WCC Children's Social Care

HAF for children eligible for free school meals

School holiday provision for children in Westminster

Partnerships and related organisations

OFSTED - The Playground is registered with Ofsted under the Childcare register.

The Walking Bus - the walking bus was operating during year, primarily from Robinsfield Infant School and Barrow Hill Junior School.

Salisbury World - approximately 80 children attend the playground on school holiday programmes, in groups of 12 – 14 children accompanied by 4 workers. This partnership benefits both APH children as well as the children from Salisbury World. APH children experience new children, including where English is not their first language and are encouraged to play and engage with them; e.g. in team sports the children are mixed. Further, Salisbury World children have the unique opportunity of experiencing adventure/risky play, often for the first time. The 4 workers bring their own skills e.g. face painting, art/crafts which generally enhance the programme on offer.

The American School in London - We are delighted to report that voluntary support has been ongoing from students from the American School. The young volunteers are matched to the needs of the children attending the playground, with some organising sports activities whilst others support our SEN children in terms of assisting in developing their skills e.g playing ball games.

The playground has been fortunate to partner with the builders and project teams of St John's Wood Square (SJWS), who are redeveloping the Ordnance Hill barracks property in St John's Wood. The teams at SJWS participated in a community service day at the playground where they cleared and landscaped parts of the playground including laying new concrete walkways for those who need additional mobility support. SJWS have offered their help with future repairs works at the playground, photography and marketing. Additionally, the playground will be receiving Section 106 funds from SJWS as part of their commitment to building a stronger local community. Although the exact figure and timing is to be determined, it is expected to be in excess of £100,000. The funds will be used to continue to grow and strengthen the playground.

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Staff & Volunteers

The Senior Playworker carries out the day-to-day operational management of the Playground supported by a team of Sessional Playworkers. The day-to-day administration and the strategic development, management and fundraising was carried out by a Coordinator.

FINANCIAL REVIEW AND RESERVES POLICY

The trustees are satisfied with the performance of the charitable company and with the position of the reserves at the end of the year.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also directors of the company, are responsible for preparing the trustees' report and the financial statement in accordance with the applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charitable companies in England and Wales requires the trustees of the charity to prepare financial statements each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act. They are also responsible for safeguarding assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report has been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small companies.

BY ORDER OF THE BOARD



AM Cascarino, Chairperson
29 December 2023

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

INDEPENDENT EXAMINATION

I report on the accounts of charity for the year ended 31 March 2023, which are set out on pages 8–12.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I am qualified to undertake the examination by being a qualified member of AAT.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement

that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Brierley - Avesta Accounting
AAT Licensed Accountant

Company Limited by Guarantee

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Total Funds £
Incoming Resources					
Activities for generating funds - centre hire		12,450	0	12,450	-1,854
Charitable activities - subscriptions and fees		26,365	0	26,365	17,859
Earned Income		38,815	0	38,815	16,005
Voluntary Income - donations and grants	2	141,689	0	141,689	91,866
Project Income		10,435	0	10,435	64,835
Interest		147	0	147	3.28
Total Incoming Resources		191,087	0	191,087	172,709
Resources Expended	3				
Charitable activities		190,154	0	190,154	182,432
Cost of generating voluntary income		317	0	317	0
Governance costs		658	0	658	2,476
Expenditure before Depreciation		191,128	0	191,128	184,908
Depreciation		6,344	0	6,344	6,971
Total Resources Expended		197,472	0	197,472	191,879
Net incoming / outgoing resources before transfers		-6,386	0	-6,386	-19,170
Total funds brought forward from 1 April 2022		135,366	0	135,366	154,536
Total funds carried forward at 31 March 2023		128,981	0	128,981	135,366

Note: Net incoming / outgoing reources before Depreciation	-42	0	-42	-12,199
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The notes on pages 10 - 12 form part of these financial statements

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

BALANCE SHEET**AS AT 31 MARCH 2023**

	Note	31-Mar-23	31-Mar-22
		£	£
Fixed Assets			
Tangible assets	5	64,140	70,483
Current Assets			
Debtors	6	4,827	4,827
Cash at bank		57,717	60,906
		<u>62,543</u>	<u>65,733</u>
Current Liabilities			
Creditors:			
amounts falling due within one year	7	-2,298	850
		<u></u>	<u></u>
NET CURRENT ASSETS		64,841	64,883
Creditors: amounts falling due beyond one year		0	0
NET ASSETS		<u><u>128,981</u></u>	<u><u>135,366</u></u>
FUNDS AND RESERVES			
Unrestricted Funds			
Capital Fund		64,140	70,483
Revenue Fund		64,841	64,883
Restricted Funds		0	0
		<u><u>128,981</u></u>	<u><u>135,366</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019. The members have not required the charitable company to obtain an audit of its financial statements for the year ended in accordance with the Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for: ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The notes on pages 10, 11 & 12 form part of these financial statements

Approved by the Trustees and authorised for issue on 29 December 2023 and signed on their behalf by:



ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Report Standard for Smaller Entities (effective April 2008), requirements of the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

Incoming resources

Incoming resources are recognised when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Tax reclaims are recognised when the corresponding donations are received except where the sums involved are not considered significant.

Investment income is included in the accounts when receivable.

Voluntary help is invaluable to the charity but is not included in the financial statements, since the monetary value is impossible to quantify. The value of assets and facilities donated, where impossible to quantify, is not included in the financial statements.

Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Fixed assets

Fixed assets are recorded at cost, with the exception of freehold land and buildings which is recorded at historical written down value at the date of transfer from St John's Wood Terrace Adventure Playground Association.

The cost of minor additions or those costing below £200 are not capitalised.

Depreciation is calculated at rates calculated to write off the residual value of each asset over its expected useful life as follows:

Freehold buildings	9% reducing balance
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Taxation

The charity is exempt from corporation tax on its charitable activities.

Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

Unrestricted funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

	2022/23	2021/22
2 Analysis of Incoming Resources	£	£
Voluntary and Project Income		
Donations and appeals	105	26
Grants and project income	152,020	156,675
	152,124	156,701
3 Analysis of Resources Expended	£	£
Cost of generating voluntary income		
Staff costs	10,000	14,500
Administrative expenses	500	500
Premises	4,000	3,800
	14,500	18,800
Charitable activities		
Staff costs	102,754	84,206
Holiday projects and travel	0	0
Equipment and materials	37,029	50,000
Cleaning	4,226	4,810
Maintenance	3,766	2,030
Administrative expenses	13,097	10,817
Premises	13,535	11,769
Legal and professional costs	1,246	0
Depreciation	6,344	6,971
	181,998	170,603
Governance costs		
Payroll services	143	1,976
Accountancy	515	500
Other	317	0
	975	2,476
4 Staff Costs	£	£
Wages and salaries	85,058	83,660
PAYE and Pension	25,299	14,676
Other	2,398	370
	112,754	98,706

The average number of employees during the period was 6 and no employee received remuneration of more than £60,000 during the period.

ADVENTURE PLAY HUB LIMITED

Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

	Freehold Land and Buildings	
5 Tangible Fixed Assets	£	
Cost		
At 1 April 2022	133,919	
At 31 March 2023	133,919	
Depreciation		
At 1 April 2022	63,436	
Charge for year	6,344	
At 31 March 2023	69,780	
Net Book Value		
At 31 March 2022	70,483	
At 31 March 2023	64,139	
	2022/23	2021/22
6 Debtors: Amounts falling due within one year	£	£
Prepayments and accrued income	4,827	4,827
	7,581	4,827
7 Creditors: Amounts falling due within one year	£	£
Accruals and deferred income	-2,298	850
	425	850

8 Related Party Transactions

No trustee, or any person connected to them, has received, or is due to receive, any remuneration for the year, nor obtained and financial benefit, directly or indirectly, from the charity's funds. Trustees are reimbursed costs directly in relation to their roles but

9 Company Limited by Guarantee

Every member of the company has undertaken to pay such amount as may be required, not exceeding £10, towards the charitable company's assets on a winding up.