



# South Wales Law Centre Ltd

t/a “Speakeasy Law Centre”

## Annual Report and Accounts

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For the Year to 31 March 2022

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South Wales Law Centre – Annual Report  
for the Year to 31 March 2022

## Charity Information

Charity Name:	South Wales Law Centre Ltd
Working Names:	Speakeasy Law Centre
Registered Numbers:	Company Number: 7550894 Charity Number: 1140949
Registered Office:	166 Richmond Road Cardiff CF24 3BX
Website address:	<a href="http://www.speakeasy.cymru">www.speakeasy.cymru</a>
Trustees:	Norman Adams Paul Francis John Loosemore Nkini Pulei Steve Williams David Horton Rebecca Jane Matyus
Centre Director:	Warren Palmer
Independent Examiner:	Steve Ellum Steve Ellum & Associates Ltd Chartered Accountants Adulum House Glan Yr Afon Llanelli SA15 3QB
Bankers:	The Co-Operative Bank plc PO Box 250 Delf House South Way Skelmersdale WN8 6WT  Metro Bank One Southampton Row London WC1B 5HA

## **Report of the Trustees (incorporating the directors' report) For the Year to 31 March 2022**

The trustees present their report and the independently examined financial statements of the charity for the year ended 31 March 2022, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities".

### **Objectives and activities**

*As laid out in its governing document the charity exists for*

The promotion of any charitable purpose for the benefit of the community of South Wales by the advancement of education, the protection of health and the relief of poverty, sickness and distress.

The Speakeasy Law Centre provides free legal advice to some of the most vulnerable people within the community. We are unique in Wales in being the only not-for-profit agency that employs solicitors for each of Debt, Housing, Welfare Benefits and Employment problems. We are also the only not-for-profit organisation in Wales that regularly provides training contracts for solicitors.

Our main activities include:

- Delivering free, high quality, legal advice and representation;
- Acting on behalf of clients and dealing with their creditors, helping them to manage their finances better and releasing them from debt;
- Advising on benefit entitlement and challenging decisions of the DWP where these appear incorrect or unfair, often taking complex cases to Tribunal;
- Assisting clients faced with homelessness, disrepair or other housing problems;
- Advising on employment rights and drafting documents for Employment Tribunal claims.

## **Achievements and Performance**

### **Advising clients**

Our goal this year was to provide advice to as many people as we could within our local communities, while ensuring a safe environment for both clients and staff.

Although vaccines were rolled out during the year, Wales took a more cautious approach to opening-up than England. We therefore limited work in the office to a small number of staff at any one time but created a safe space for some clients to see us face-to-face where necessary. Nonetheless, most clients continued to contact us by phone and email and these remained the most common forms of contact.

We recognised that the financial shocks and disruption of Covid-19 meant that the need for free, expert legal advice was increasing, and we were able to deal with more client problems in each area of law. We helped more than 1,000 over the course of the year.

This was the second year of working under the Welsh Government's Single Advice Fund, providing employment and housing advice. We took on more staff for both areas of law during the year so as to meet the demand and ensure we did not turn people away: overall we dealt with 339 housing problems and 157 employment issues. We helped people with homelessness applications, disrepair, landlord/tenant disputes and other tenancy or homelessness related issues. We also advised on mediation and Employment Tribunal claims, withheld wages, discrimination and health & safety problems.

We continued to provide expert benefit and debt advice, dealing with 232 and 318 different issues respectively. These included negotiating with creditors and bailiffs, submitting Debt Relief Order applications, appealing disability benefit decisions and untangling problems with Universal Credit. We successfully represented clients at social security tribunals: we overturned 4 benefit sanctions for a client with severe mental health problems, which had stopped his benefit payments for more than a year. We also successfully defended a client against a demand to repay £51,000 of benefits paid to him over the previous 12 years.

### **Employment and Training**

We recognised that it continued to be difficult for young people to find work and we further invested in employing and training young graduates, offering two solicitor training contracts and taking on a paralegal straight from law school.

We were again given a grant by the Legal Education Foundation (TLEF) to provide one of these training contracts as part of its prestigious Justice First Fellowship (JFF). We are grateful to TLEF for its continued support in providing training to young social welfare lawyers: to date, we are the only not-for-profit organisation in Wales to have received a JFF grant.

We remain one of very few charities in Wales to employ practising solicitors and the only one to employ them for each of debt, welfare benefits, housing and employment advice. We therefore recognise that we have a unique role in training social welfare lawyers in Wales: we have offered 17 training contracts in all since we opened in 1992 and 9 within the last 9 years. TLEF has helped us with grants for 5 of these.

Many of those qualifying as solicitors with us continue to work in the sector, while others go on to public service roles: 4 of our current solicitors trained at the Speakeasy Law Centre, some now work for Asylum Justice and Citizens Advice, while others work for the Welsh Government Legal Service or HM Courts and Tribunal Service.

## **Achievements and Performance (continued)**

### **The Speakeasy Law Centre's role in Wales and South-East Wales**

This year, the Centre Director continued to be involved in the National Advice Network. This is a group selected by the Welsh Government Minister, Jane Hutt, to advise the Welsh Government on its strategy for the promotion and support of free legal advice in Wales.

He was also asked to join a steering group to set up a new law centre in north Wales, acting as consultant and making his experience of the advice sector in Wales and of running a law centre here available to the new Trustees. This year should see incorporation of the new law centre, with its Project Development Officer recently appointed.

The Centre Director remains part of the Community Justice Fund Steering Group. This includes several major funders, the Law Centres Network, Citizens Advice and Advice UK as well as front-line advisers from around England and Wales. The Centre Director was the representative for Wales in the steering group.

The Speakeasy Law Centre also works closely with a number of other important advice sector organisations in Wales. We have a long-standing partnership with Citizens Advice, Cardiff and Vale, working together under local authority funding for many years and the more recent Welsh Government Single Advice Fund.

We host and work closely with the Public Law Project's Wales lawyer, who has taken on a number of our clients and issued public law proceedings, when we have hit a wall with public bodies. We have also developed closer links with Shelter Cymru and Asylum Justice, enabling us to ensure that clients can still get expert advice where we are unable to help.

### **Grant funding**

In an environment of increasing demand and diminishing public funding, there is real competition for charitable grant funding. Our success in obtaining a number of significant grants this year, listed below, indicates that the work we do and our unique role in Wales is recognised and valued.

### **Public benefit**

The Trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake. The paragraphs above provide further information.

## **Structure, Governance and Management**

### **Governing document**

South Wales Law Centre is a registered charity and company limited by guarantee, governed by its Memorandum and Articles of Association dated 16 February 2011.

### **Recruitment and appointment of trustees**

The charity is governed by a board of trustees, who are also directors of the company, and who are responsible to give direction and oversight to all aspects of its activities. New trustees are appointed by the existing trustees.

### **Induction and training of trustees**

The need for new trustees is reviewed regularly, and when appropriate, names are presented at a trustees' meeting for consideration. The existing trustees make any new appointments. New trustees are given copies of the Memorandum and Articles of Association, copies of previous accounts and the opportunity to discuss questions with trustees or the centre director. Several trustees have 20 to 30 years' experience of corporate and charitable governance and are able to act as mentors to new trustees. A third of all trustees are required to retire at each Annual General Meeting, although they are allowed to stand for re-election. Upon appointment trustees are informed of their obligations in law as a trustee of a charity, and are encouraged to acquaint themselves with the publications and guidance available from the Charity Commission.

## **Financial Review**

### **Results**

Net income for the year amounted to £32,115 (2021: net income £67,953). Unrestricted funds, including unencumbered freehold premises, carried forward at the year end were £495,321 (2021: £463,206). Restricted funds carried forward at the year end were £nil (2021: £nil).

### **Designated Funds**

While additional funding was available this year to allow advice providers to meet the new and additional need for free legal advice, it was clear that the huge increases in energy prices and the high rate of inflation would mean that there would be need of even more debt advice well beyond 31 March 2022. It was therefore decided that some funds would be designated for this specific use in the following few months. Designated funds carried forward at the year-end were £22,857 (2021: £37,892).

### **Reserves policy**

The pandemic has shown even more starkly than before the need for charities to have financial resilience, including strong reserves. The Speakeasy Law Centre aims to hold reserves equivalent to four to six months' expenditure (approx.£113k to £170k). It also owns its own building, which has substantial value and is free of mortgage. Free Reserves at the year end were £157,822 (2021: £106,987).

### **Income Sources**

The Trust receives grants from statutory bodies and charitable foundations, and donations from a number of churches and individual donors. We are grateful to the following organisations for grants this year:

- Access to Justice Foundation
- Cardiff County Council
- Citizens Advice
- Law Centres Network
- Legal Education Foundation
- Lloyds Bank Foundation
- The Legal Education Foundation
- Therium Access
- Welsh Government (Single Advice Fund)

We are also very grateful for donations towards our work from many individual donors and from several churches in Cardiff.

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## Responsibilities of the Trustees

The trustees (who are also directors of South Wales Law Centre for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

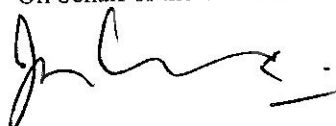
Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including income and expenditure. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are prudent and reasonable
- State where applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2016 relating to small companies.

On behalf of the board on 1<sup>st</sup> July 2022



**John Loosemore**  
Chair of Trustees



**Paul Francis**  
Trustee



**Independent Examiner's Report  
To the Members of South Wales Law Centre  
For the Year to 31 March 2022**

**Independent examiner's report to the trustees on the unaudited financial statements of South Wales Law Centre.**

I report on the accounts of South Wales Law Centre for the year ended 31 March 2022 set out on pages 3 to 20.

**Responsibilities and basis of report**

As the charity's trustees of the company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Steve Ellum**  
Steve Ellum & Associates  
Chartered Accountants  
Independent examiner  
Adulam House  
Glan Yr Afon  
Llanelli SA15 3QB

Date: 5th July 2022

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**Statement of Financial Activities (including income and expenditure account)  
for the Year Ended 31 March 2022**

	Notes	Unrestricted Funds General 2022	Designated 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
<b>Income from:</b>						
Donations and legacies	3	-	17,266	-	17,266	21,278
Charitable activities	5	66,263	-	281,961	348,224	401,989
Investments		3	-	-	3	-
Other	6	-	5,591	-	5,591	17,961
<b>Total Income</b>		<u>66,266</u>	<u>22,857</u>	<u>281,961</u>	<u>371,084</u>	<u>441,228</u>
<b>Expenditure on:</b>						
Raising Funds	7	11,703	-	-	11,703	14,883
Charitable activities	8	7,413	37,892	281,961	327,266	358,392
<b>Total Expenditure</b>		<u>19,116</u>	<u>37,892</u>	<u>281,961</u>	<u>338,969</u>	<u>373,275</u>
<b>Net income/ Net movement in funds</b>		47,150	(15,035)	-	32,115	67,953
<b>Reconciliation of Funds</b>						
Total funds brought forward		425,314	37,892	-	463,206	395,253
<b>Total funds carried forward</b>		<u>472,464</u>	<u>22,857</u>	<u>-</u>	<u>495,321</u>	<u>463,206</u>

The notes on pages 11 to 20 form part of these financial statements.

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**Balance Sheet  
at 31 March 2022**

	Notes	£	2022	£	£	2021	£
<b>Fixed assets</b>							
Tangible assets	11		314,642			318,327	
<b>Total fixed assets</b>			314,642			318,327	
<b>Current assets</b>							
Debtors	12	19,935		22,482			
Cash at bank and in hand		168,235		186,674			
			188,170		209,156		
Creditors: Amounts falling due within one year	13	(7,491)		(64,277)			
<b>Net current assets</b>			180,679			144,879	
<b>Total assets less current liabilities</b>			495,321			463,206	
<b>Net assets</b>			495,321			463,206	
<b>Represented by:</b>							
Unrestricted funds	14		495,321			463,206	
Restricted funds	15		-			-	
			495,321			463,206	

For the 12 months ending 31 March 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved and authorised for issue by the trustees on 1<sup>st</sup> July 2022 and signed on their behalf by:



**John Loosemore**  
Chair of trustees



**Paul Francis**  
Trustee

Company Number: 7550894

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**Notes to the Accounts for the year ended 31 March 2022**

**1. Company information**

South Wales Law Centre is a company limited by guarantee and registered in England and Wales, registration number 7550894, and a registered charity number 1140949. The registered office is 166 Richmond Road, Cardiff, CF24 3BX.

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

South Wales Law Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Total income is lower than last year but remains above average for recent years and the trustees continue to pursue strategies to increase the number of grants and donations needed to fund the work, and hence these accounts have been prepared on a Going Concern basis.

The financial statements are prepared in sterling (£), and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**1.2 Income**

All income is recognised in the Statement of Financial Activities when the charity has entitlement to the funds, it is probable that the income will be received and the amount can be reliably measured.

Donations, legacies and similar incoming resources are reported gross and the related fundraising costs are reported in costs of generating funds.

Income from government and other grants, whether “capital” or “revenue” grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be reliably measured and is not deferred.

Grants from the government and other agencies have been included in incoming resources from charitable activities where these amount to a contract for services, but as donations where the money is given in response to an appeal or with greater freedom of use, for example government block grants.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable.

## Notes to the Accounts for the year ended 31 March 2022

### 1.3 Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

*Raising Funds* represents expenditure incurred in motivating the individual supporters, trusts and other organisations to contribute to the work of the charity; costs associated with the running of the charity shop and investment management costs.

*Charitable activities* represents those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those of an indirect nature necessary to support them.

*Governance* represents those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs including support costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of an estimate of the proportion of time spent by staff on the activity.

*Support costs* are those costs which do not in themselves constitute an activity; instead they enable output creating activities to be undertaken. This cost category includes the central or regional office functions such as general management, human resources and payroll administration, budgeting and accounting, and information technology.

### 1.4 Fund accounting

The charity maintains various types of funds as follows:

*General unrestricted funds* represent income which can be used in accordance with the charitable objects at the discretion of the trustees.

*Designated funds* represent income set aside by the trustees out of general unrestricted funds for specific future purposes or projects.

*Restricted funds* represent income to be used in accordance with specific restrictions imposed by donors or which has been raised by the charity for particular purposes.

### 1.5 Fixed assets and depreciation

The threshold for capitalisation of assets is set at £500 per item. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold Land and Buildings	-	Straight Line over 50 years
Fixtures fittings and equipment	-	20% straight line

Provision is made for depreciation on the freehold property but not the related land. The freehold building cost £346,393. The trustees consider that £200,000 of these costs relates to the land and £146,393 relates to the costs of the building and therefore this amount has been depreciated accordingly.

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**Notes to the Accounts for the year ended 31 March 2022**

**1.6 Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the statement of financial activities.

**1.7 Cash and cash equivalents**

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand.

**2 Net income / (expenditure)**

**2022**                      **2021**  
**£**                              **£**

The net income / (expenditure) for the year is stated after charging:

Depreciation and other amounts written off tangible fixed assets:  
Owned assets

7,372                      3,687

**3 Donations and Legacies**

	Unrestricted General Funds 2022 £	Unrestricted Designated Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Regular Donations	-	11,087	11,087	11,325
Ad-Hoc Donations	-	3,489	3,489	6,002
Tax Reclaimed	-	2,690	2,690	2,604
	-	17,266	17,266	19,931
Government Grants: Coronavirus Job Retention Scheme	-	-	-	1,347
	-	17,266	17,266	21,278

**4 Total income**

	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Donations and legacies	17,266	21,278
Grants from local authorities and trusts	348,224	401,989
Investments	3	-
Other income	5,591	17,961
	<b>371,084</b>	<b>441,228</b>

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**Notes to the Accounts for the year ended 31 March 2022**

**5 Income from charitable activities**

	Unrestricted General funds £	Restricted funds £	Total 2022 £	Total 2021 £
Access to Justice Foundation	48,263	-	48,263	42,891
Law Centres Network	18,000	-	18,000	-
Local Authority Grants (Cardiff County Council)	-	60,000	60,000	60,000
Legal Educational Foundation	-	50,208	50,208	57,031
Therium Access	-	30,563	30,563	34,260
Lloyds Bank Foundation for England and Wales	-	33,309	33,309	24,608
Welsh Government Single Advice Fund	-	66,091	66,091	65,943
Citizens Advice – Cardiff and Vale	-	41,790	41,790	-
Community Foundation Wales	-	-	-	5,256
Community Justice Fund	-	-	-	92,000
AB Charitable Trust	-	-	-	15,000
Sheldon Trust	-	-	-	5,000
	<u>66,263</u>	<u>281,961</u>	<u>348,224</u>	<u>401,989</u>

**6 Other Income**

	Unrestricted Designated Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Rents received	1,368	1,368	2,175
Secondment Fees	2,656	2,656	15,708
Other	1,567	1,567	78
	<u>5,591</u>	<u>5,591</u>	<u>17,961</u>

**7 Costs of raising funds**

	Unrestricted Total Funds 2022 £	Unrestricted Total Funds 2021 £
Fundraising	<u>11,703</u>	<u>14,883</u>

Costs of raising funds includes employment costs of £10,399 (2021: £11,119).

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**Notes to the Accounts for the year ended 31 March 2022**

**8 Cost of charitable activities – by fund type**

	<b>Unrestricted General funds 2022 £</b>	<b>Unrestricted Designated funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Provision of legal advice	7,413	37,892	281,961	327,266	358,392

**9 Cost of charitable activities – by activity**

	<b>Activities undertaken 2021 £</b>	<b>Support costs 2021 £</b>	<b>Total funds 2021 £</b>	<b>Total funds 2020 £</b>
Provision of legal advice	290,804	36,462	327,266	358,392

Activities undertaken directly include employment costs of £280,919 (2021: £274,603). Support costs consist of office costs, travel costs and depreciation and include governance costs of £4,210 (2021: £3,180).



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**Notes to the Accounts for the year ended 31 March 2022**

**10 Staff numbers and cost**

Employment costs

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	266,726	260,712
Social security costs	17,578	17,661
Pension costs	7,014	7,347
	<u>291,318</u>	<u>285,720</u>

Number of employees

The average monthly number of employees during the year, calculated on the basis of average monthly head count, was as follows:

	<b>2022</b>	<b>2021</b>
Charitable Activities	12	11
Administration	1	1
	<u>13</u>	<u>12</u>

No staff member was paid more than £60,000 in the financial year.

No trustee received any remuneration or payment of expenses during the year (2021: none).

The total employment benefits, including employer pension contributions, of the key management personnel of the charity were £47,322 (2021: £46,720).

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**Notes to the Accounts for the year ended 31 March 2022**

**11 Fixed assets - Tangible**

	<b>Freehold Property</b>	<b>Fixtures Fittings &amp; Equipment</b>	<b>Total Assets</b>
<b>Cost</b>			
At 1 April 2021	346,393	22,179	368,572
Additions	-	-	-
Disposals	-	-	-
At 31 March 2022	<u>346,393</u>	<u>22,179</u>	<u>368,572</u>
<b>Depreciation</b>			
At 1 April 2021	28,824	21,421	50,245
Charge for the year	2,927	758	3,685
Disposals	-	-	-
At 31 March 2022	<u>31,751</u>	<u>22,179</u>	<u>53,930</u>
<b>Net Book Value</b>			
At 31 March 2022	<u>314,642</u>	<u>-</u>	<u>314,642</u>
At 31 March 2021	<u>317,569</u>	<u>758</u>	<u>318,327</u>

**12 Debtors**

	<b>2022 £</b>	<b>2021 £</b>
Prepayments and accrued income	18,649	21,168
Other debtors	1,286	1,314
	<u>19,935</u>	<u>22,482</u>

Other debtors include Gift Aid tax recoverable of £181 (2021: £211).

**13 Creditors: Amounts falling due within one year**

	<b>2022 £</b>	<b>2021 £</b>
Trade creditors	172	562
Other taxes and social security	5,799	5,363
Accruals and deferred income	1,420	56,770
Other creditors	100	1,582
	<u>7,491</u>	<u>64,277</u>

Included in Accruals is deferred income of £nil (2021: £55,420) which relates to activities taking place after the year end.

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Notes to the Accounts for the y31 March 2022

**14 Unrestricted funds**

	Balance at 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 Mar 2022 £
General funds	425,314	66,266	(19,116)	-	472,464
Designated Funds	37,892	22,857	(37,892)	-	22,857
	<u>463,206</u>	<u>89,123</u>	<u>(57,008)</u>	<u>-</u>	<u>495,321</u>

The Designated Funds are those unrestricted funds raised during the year and designated to meet heightened demand for debt advice as a result of the cost of living crisis.

**15 Restricted funds**

	Balance at 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 Mar 2022 £
Legal Educational Foundation	-	50,208	(50,208)	-	-
Therium Access	-	30,563	(30,563)	-	-
Lloyds Bank Foundation For England and Wales	-	33,309	(33,309)	-	-
Welsh Government Single Advice Fund	-	66,091	(66,091)	-	-
Cardiff County Council	-	60,000	(60,000)	-	-
Citizens Advice - Cardiff and Vale	-	41,790	(41,790)	-	-
	<u>-</u>	<u>281,961</u>	<u>(281,961)</u>	<u>-</u>	<u>-</u>

The **Legal Education Foundation** grant was to provide a training contract to a Trainee Solicitor under the Justice First Fellowship scheme.

The **Therium Access** grant was to train a solicitor in social welfare law.

The **Lloyds Bank Foundation for England and Wales** grant was to provide housing advice.

The **Welsh Government Single Advice Fund** grant was to provide housing and employment law advice.

The **Local Authority Grants (Cardiff County Council)** was to provide free debt and welfare benefits advice.

The **Citizens Advice, Cardiff and Vale** funding was to provide additional free employment advice.

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**Notes to the Accounts for the year ended 31 March 2022**

**16 Analysis of net assets between funds**

	Unrestricted Funds £	Restricted funds £	Total Funds 2022 £	Total Funds 2021 £
Tangible assets	314,642	-	314,642	318,327
Cash at bank and in hand	168,235	-	168,235	186,674
Other net current assets/ (liabilities)	12,444	-	12,444	(41,795)
	<u>495,321</u>	<u>-</u>	<u>495,321</u>	<u>463,206</u>

**17 Taxation**

As a charity, South Wales Law Centre is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**18 Related parties**

The charity is connected with the following organisations:

1. The Salt Trust;
2. Hope CIO.

The Salt Trust is related as two of the trustees of the charity served as trustees of the South Wales Law Centre during the financial year. These were Norman Adams and Steve Williams. During the year gifts of £52 (2021: £52) were received from The Salt Trust. There were no outstanding balances at the year end.

Hope CIO is related as three of the trustees served as trustees of the South Wales Law Centre during the financial year. These were Paul Francis, Rachel Treseder and Nkini Pulei. Payments of £360 (2021: £2,160) were received from Hope CIO. There were no outstanding balances at the year end.

The total amount of donations received during the year from related parties was £584 (2021: £772).

**19 Controlling parties**

In the opinion of the trustees there is no single ultimate controlling party of the charity.

**20 Company limited by guarantee**

South Wales Law Centre is a company limited by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required not exceeding £10 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member

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**Notes to the Accounts for the year ended 31 March 2022**

**21 Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2021**

	Unrestricted Funds General 2021	Designated 2021 £	Restricted Funds 2021 £	Total 2021 £
<b>Income from:</b>				
Donations and legacies	1,347	19,931	-	21,278
Charitable activities	172,000	-	229,989	401,989
Other	-	17,961	-	17,961
<b>Total Income</b>	<u>173,347</u>	<u>37,892</u>	<u>229,989</u>	<u>441,228</u>
<b>Expenditure on:</b>				
Raising Funds	14,883	-	-	14,883
Charitable activities	128,403	-	229,989	358,392
<b>Total Expenditure</b>	<u>143,286</u>	<u>-</u>	<u>229,989</u>	<u>373,275</u>
<b>Net income/ Net movement in funds</b>	30,061	37,892	-	67,953
<b>Reconciliation of Funds</b>				
Total funds brought forward	395,253	-	-	395,253
<b>Total funds carried forward</b>	<u>425,314</u>	<u>37,892</u>	<u>-</u>	<u>463,206</u>