



South Wales Law Centre Ltd

t/a “Speakeasy Law Centre”

Annual Report and Accounts

For the year to 31 March 2021

South Wales Law Centre – Annual Report
for the Year to 31 March 2021

Charity Information

Charity Name:	South Wales Law Centre Ltd
Working Names:	Speakeasy Law Centre
Registered Numbers:	Company Number: 7550894 Charity Number: 1140949
Registered Office:	166 Richmond Road Cardiff CF24 3BX
Website address:	www.speakeasy.cymru
Trustees:	Norman Adams Paul Francis John Loosemore Nkini Pulei Rachel Treseder (Resigned 12th June 2020) Steve Williams David Horton (Appointed 12th June 2020) Rebecca Jane Matyus (Appointed 12th June 2020)
Centre Director:	Warren Palmer
Independent Examiner:	Steve Ellum Steve Ellum & Associates Ltd Chartered Accountants Adulum House Glan Yr Afon Llanelli SA15 3QB
Bankers:	The Co-Operative Bank plc PO Box 250 Delf House South Way Skelmersdale WN8 6WT

Report of the Trustees (incorporating the directors' report) For the Year to 31 March 2021

The trustees present their report and the independently examined financial statements of the charity for the year ended 31 March 2021, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities".

Objectives and activities

As laid out in its governing document the charity exists for

The promotion of any charitable purpose for the benefit of the community of South Wales by the advancement of education, the protection of health and the relief of poverty, sickness and distress.

The Speakeasy Law Centre provides free advice to some of the most vulnerable people within the community. We are unique in Wales in being the only not-for-profit agency that employs solicitors for each of Debt, Housing, Welfare Benefits and Employment problems. We are also the only not-for-profit organisation in Wales that regularly provides training contracts for solicitors.

Our main activities include:

- Delivering free, high quality, legal advice and representation;
- Acting on behalf of clients and dealing with their creditors, helping them to manage their finances better and releasing them from debt;
- Advising on benefit entitlement and challenging decisions of the DWP where these appear incorrect or unfair, often taking complex cases to Tribunal;
- Assisting clients faced with homelessness, disrepair or other housing problems;
- Advising on employment rights and drafting documents for Employment Tribunal claims.

Achievements and Performance

Covid-19 and national lockdowns

We closed our office to clients and moved to working remotely from home at the end of March 2020, when Covid-19 caused the government to impose a national lockdown.

Our main priority was to remain as accessible as possible to our clients, including very many people affected by the lockdown restrictions and experiencing novel employment law issues or having to claim welfare benefits for the first time.

For some years we had been working to upgrade our IT facilities, which meant that we were able to work remotely from home from the start: sufficient numbers of staff were already using laptops instead of PCs and we were able to contact and advise clients without any delay, thanks to our online case-management system.

We then made sure that we were fully abreast of the Furlough Scheme and other new employment issues and we were able to advise many people within the first few weeks how this would affect them. We also advised and helped very many people who had to claim Universal Credit for the first time.

Over the period of months following the initial closure of the office, we had three main goals: to ensure that our advisers had the necessary equipment and training to provide as good a service as we could; to maintain close support and supervision of staff to ensure their wellbeing; to work to make the office Covid-19 secure for when it would be possible to use the office once more to see clients. We are grateful to the Community Justice Fund and Community Foundation Wales for providing funds promptly to allow for the purchase of screens, cleaning equipment and other items to allow the office to be made more secure.

In common with many other advice providers, we initially saw a drop in debt and certain housing enquiries, as bailiff and other enforcement action was paused. However, while welfare benefit appeals also slowed down, we dealt with many new enquiries about Universal Credit and the Furlough Scheme by people affected by the Covid-19 restrictions.

We anticipated that the drop in debt and housing enquiries would not continue and that, if anything, problems would be stored up for later. We were also acutely aware that law students graduating from their degree or legal practice course in the summer of 2020 were facing a greatly restricted jobs market. We therefore made use of funding from the Community Justice Fund to recruit five new advisers in October 2020, all but one of them being new graduates. We were able to provide a first step towards a legal career and we are very glad to have seen three of them move onto permanent jobs within the legal sector.

It was widely recognised that emergency funding would be needed for the advice sector to manage changes due to Covid-19 and also to address the increase need of employment, benefit, housing and debt cases that the impact of Covid-19 and the national lockdown caused. We were therefore very grateful for substantial funding from the Community Justice Fund.

However, we also recognised that the financial impact of Covid-19 would not be over by 31 March 2021 and it was not at all clear what additional funding might be available to help us address that ongoing need after 31 March 2021. We therefore decided to take steps to raise funds ourselves, setting up a Speakeasy 100 cycle ride, where members of staff, one trustee and supporters rode 100 miles in one day through our South Wales communities.

Achievements and Performance (continued)

A long-term supporter, Tim Lockett, also ran a marathon in the Brecon Beacons to raise funds for us, while we saw additional donations for the work. The trustees designated these funds for the additional demand anticipated in 2021-2022.

Having made the office Covid-19 secure, with additional screens, ventilation and HEPA filters, we opened the office for appointments in September 2021, but continued to allow and encourage some working from home and the provision of advice by phone and email where the clients preferred this or found it easier.

The Speakeasy Law Centre's role in Wales and South-East Wales

This year, the centre director and deputy director continued to be involved in the National Advice Network and Regional Advice Network. The National Advice Network is a group selected by the Welsh Government Minister, Jane Hutt to advise the Welsh Government on its strategy for the promotion and support of free legal advice in Wales. The Regional Advice Network is a group of local advice agencies that work together both to ensure more effective advice provision within the region but also to report back to the Welsh Government.

The centre director continued as a trustee of Advice UK until September 2020, the only member of the Board working in Wales. He also was asked to join the Community Justice Fund Steering Group: including several major funders, the Law Centre's Network, Citizens Advice and Advice UK as well as front-line advisers from around England and Wales. The Centre Director was the representative for Wales in the steering group.

Public funding in partnership with Citizens Advice

The Speakeasy Law Centre has a strong relationship with Citizens Advice, Cardiff and Vale, working together for several years under a grant from Cardiff Council. Since January 2020, our partnership has been extended to working under the Welsh Government Single Advice Fund, allowing us to employ a solicitor to undertake employment law cases for the first time.

Grant funding

In an environment of increasing demand and diminishing public funding, there is real competition for charitable grant funding. Our success in obtaining a number of significant grants this year, listed below, indicates that the work we do and our unique role in Wales is recognised and valued.

Training

The Speakeasy Law Centre has a unique role in training solicitors in the social welfare sector, as the only not-for-profit agency in Wales to do so.

This year, we have two trainee solicitors. A third qualified as solicitor in October 2020 and now works as our employment solicitor. Our role in providing such training was once more recognised by the award of a grant by the Legal Education Foundation for 2022 - 2023.

Public benefit

The Trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake. The paragraphs above provide further information.

Structure, Governance and Management

Governing document

South Wales Law Centre is a registered charity and company limited by guarantee, governed by its Memorandum and Articles of Association dated 16 February 2011.

Recruitment and appointment of trustees

The charity is governed by a board of trustees, who are also directors of the company, and who are responsible to give direction and oversight to all aspects of its activities. New trustees are appointed by the existing trustees.

Induction and training of trustees

The need for new trustees is reviewed regularly, and when appropriate, names are presented at a trustees' meeting for consideration. The existing trustees make any new appointments. New trustees are given copies of the Memorandum and Articles of Association, copies of previous accounts and the opportunity to discuss questions with trustees or the centre director. Several trustees have 20 to 30 years' experience of corporate and charitable governance and are able to act as mentors to new trustees. A third of all trustees are required to retire at each Annual General Meeting, although they are allowed to stand for re-election. Upon appointment trustees are informed of their obligations in law as a trustee of a charity, and are encouraged to acquaint themselves with the publications and guidance available from the Charity Commission.

Financial Review

Results

Net income for the year amounted to £67,953 (2020: net income £26,676). Unrestricted funds carried forward at the year end were £463,206 (2020: £395,253). Restricted funds carried forward at the year end were £nil (2020: £nil).

Designated Funds

While additional funding was available this year to allow advice providers to meet the new and additional need for free legal advice, it was clear that such increased need would continue beyond 31 March 2021. It was therefore decided that we should actively raise additional funds (see pages 4 and 5) and designate them for this specific use beyond 31 March 2021. Designated funds carried forward at the year-end were £37,892 (2020: £nil).

Reserves policy

The Charity aims to hold reserves equivalent to three months' expenditure (approx.£93,000) and owns its own building, which has substantial value and is free of mortgage. Free Reserves at the year end were £106,987 (2020: £73,239).

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Income Sources

The Trust receives grants from statutory bodies and charitable foundations, and donations from a number of churches and individual donors. We are grateful to the following organisations for grants this year:

- A B Charitable Trust
- Access to Justice Foundation
- Community Justice Fund
- Community Foundation Wales
- Cardiff County Council
- Legal Education Foundation
- Lloyds Bank Foundation
- Reaching Justice Wales
- The Legal Education Foundation
- The Sheldon Trust
- Therium Access
- Welsh Government (Single Advice Fund)

We are also very grateful for donations towards our work from many individual donors and from several churches in Cardiff.

Responsibilities of the Trustees

The trustees (who are also directors of South Wales Law Centre for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

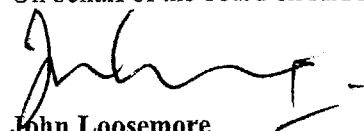
Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including income and expenditure. In preparing these financial statements, the trustees are required to:


- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are prudent and reasonable
- State where applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2016 relating to small companies.

On behalf of the board on ^{01 10}~~XX XXXX~~ 2021.


John Loosemore
Chair of Trustees


Paul Francis
Trustee

**Independent Examiner's Report
To the Members of South Wales Law Centre
For the Year to 31 March 2021**

Independent examiner's report to the trustees on the unaudited financial statements of South Wales Law Centre.

I report on the accounts of South Wales Law Centre for the year ended 31 March 2021 set out on pages 3 to 19.

Respective responsibilities of trustees and independent examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

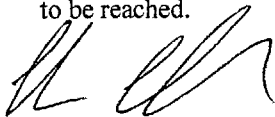
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Steve Ellum
Steve Ellum & Associates
Chartered Accountants
Independent examiner
Adulam House
Glan Yr Afon
Llanelli SA15 3QB

Date: 11th October 2021

South Wales Law Centre – Annual Report
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**Statement of Financial Activities (including income and expenditure account)
for the Year Ended 31 March 2021**

	Notes	Unrestricted Funds General 2021	Designated 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Income from:						
Donations and legacies	3	1,347	19,931	-	21,278	20,630
Charitable activities	5	172,000	-	229,989	401,989	248,071
Other	6	-	17,961	-	17,961	2,244
Total Income		<u>173,347</u>	<u>37,892</u>	<u>229,989</u>	<u>441,228</u>	<u>270,945</u>
Expenditure on:						
Raising Funds	7	14,883	-	-	14,883	11,078
Charitable activities	8	128,403	-	229,989	358,392	233,191
Total Expenditure		<u>143,286</u>	<u>-</u>	<u>229,989</u>	<u>373,275</u>	<u>244,269</u>
Net income/ Net movement in funds		30,061	37,892	-	67,953	26,676
Reconciliation of Funds						
Total funds brought forward		395,253	-	-	395,253	368,577
Total funds carried forward		<u>425,314</u>	<u>37,892</u>	<u>-</u>	<u>463,206</u>	<u>395,253</u>

The notes on pages 11 to 20 form part of these financial statements.

**Balance Sheet
at 31 March 2021**

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	11	318,327	322,014
Total fixed assets		318,327	322,014
Current assets			
Debtors	12	22,482	28,482
Cash at bank and in hand		186,674	139,164
		209,156	167,646
Creditors: Amounts falling due within one year	13	(64,277)	(94,407)
Net current assets		144,879	73,239
Total assets less current liabilities		463,206	395,253
Net assets		463,206	395,253
Represented by:			
Unrestricted funds	14	463,206	395,253
Restricted funds	15	-	-
		463,206	395,253

For the 12 months ending 31 March 2021, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

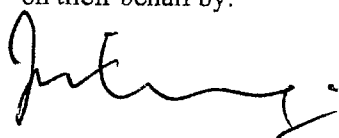
The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

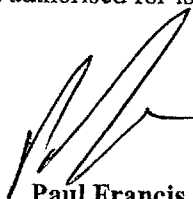
These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

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These financial statements were approved and authorised for issue by the trustees on ~~XX XXXX~~ 2021 and signed on their behalf by:



John Loosemore
Chair of trustees



Paul Francis
Trustee

South Wales Law Centre – Annual Report
for the Year to 31 March 2021

Notes to the Accounts for the year ended 31 March 2021

1. Company information

South Wales Law Centre is a company limited by guarantee and registered in England and Wales, registration number 7550894, and a registered charity number 1140949. The registered office is 166 Richmond Road, Cardiff, CF24 3BX.

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

South Wales Law Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Total income has increased to £441k and the trustees continue to pursue strategies to increase the number of grants and donations needed to fund the work, and hence these accounts have been prepared on a Going Concern basis.

The financial statements are prepared in sterling (£), and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Income

All income is recognised in the Statement of Financial Activities when the charity has entitlement to the funds, it is probable that the income will be received and the amount can be reliably measured.

Donations, legacies and similar incoming resources are reported gross and the related fundraising costs are reported in costs of generating funds.

Income from government and other grants, whether “capital” or “revenue” grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be reliably measured and is not deferred.

Grants from the government and other agencies have been included in incoming resources from charitable activities where these amount to a contract for services, but as donations where the money is given in response to an appeal or with greater freedom of use, for example government block grants.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable.

Notes to the Accounts for the year ended 31 March 2021

1.3 Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Raising Funds represents expenditure incurred in motivating the individual supporters, trusts and other organisations to contribute to the work of the charity; costs associated with the running of the charity shop and investment management costs.

Charitable activities represents those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those of an indirect nature necessary to support them.

Governance represents those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs including support costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of an estimate of the proportion of time spent by staff on the activity.

Support costs are those costs which do not in themselves constitute an activity; instead they enable output creating activities to be undertaken. This cost category includes the central or regional office functions such as general management, human resources and payroll administration, budgeting and accounting, and information technology.

1.4 Fund accounting

The charity maintains various types of funds as follows:

General unrestricted funds represent income which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds represent income set aside by the trustees out of general unrestricted funds for specific future purposes or projects.

Restricted funds represent income to be used in accordance with specific restrictions imposed by donors or which has been raised by the charity for particular purposes.

1.5 Fixed assets and depreciation

The threshold for capitalisation of assets is set at £500 per item. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold Land and Buildings	-	Straight Line over 50 years
Fixtures fittings and equipment	-	20% straight line

Provision is made for depreciation on the freehold property but not the related land. The freehold building cost £346,393. The trustees consider that £200,000 of this costs relates to the land and £146,393 relates to the costs of the building and therefore this amount has been depreciated accordingly.

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Notes to the Accounts for the year ended 31 March 2021

1.6 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand.

2 Net income / (expenditure)

	2021 £	2020 £
The net income / (expenditure) for the year is stated after charging:		
Depreciation and other amounts written off tangible fixed assets:		
Owned assets	3,687	3,687

3 Donations and Legacies

	Unrestricted General Funds 2021 £	Unrestricted Designated Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Regular Donations	-	11,325	11,325	11,658
Ad-Hoc Donations	-	6,002	6,002	6,297
Tax Reclaimed	-	2,604	2,604	2,675
	-	19,931	19,931	20,630
Government Grants:				
Coronavirus Job Retention Scheme	1,347	-	1,347	-
	1,347	19,931	21,278	20,630

4 Total income

	Total 2021 £	Total 2020 £
Donations and legacies	21,278	20,630
Grants from local authorities and trusts	401,989	248,071
Other income	17,961	2,244
	441,228	270,945

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Notes to the Accounts for the year ended 31 March 2021

5 Income from charitable activities

	Unrestricted General funds £	Restricted funds £	Total 2021 £	Total 2020 £
Local Authority Grants (Cardiff County Council)	60,000	-	60,000	70,000
AB Charitable Trust	15,000	-	15,000	20,000
Sheldon Trust	5,000	-	5,000	5,000
Community Justice Fund	92,000	-	92,000	-
Legal Educational Foundation	-	57,031	57,031	78,230
Therium Access	-	34,260	34,260	9,382
Access to Justice Foundation	-	42,891	42,891	19,346
Lloyds Bank Foundation for England and Wales	-	24,608	24,608	16,322
Welsh Government Single Advice Fund	-	65,943	65,943	16,271
Community Foundation Wales	-	5,256	5,256	-
Reaching Justice Wales	-	-	-	3,920
LCN Guardian Appeal	-	-	-	9,600
	<u>172,000</u>	<u>229,989</u>	<u>401,989</u>	<u>248,071</u>

6 Other Income

	Unrestricted Designated Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Rents received	2,175	2,175	2,160
Secondment Fees	15,708	15,708	-
Other	78	78	84
	<u>17,961</u>	<u>17,961</u>	<u>2,244</u>

7 Costs of raising funds

	Unrestricted Total Funds 2021 £	Unrestricted Total Funds 2020 £
Fundraising	<u>14,883</u>	<u>11,078</u>

Costs of raising funds includes employment costs of £11,119 (2020: £9,544).

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Notes to the Accounts for the year ended 31 March 2021

8 Cost of charitable activities – by fund type

	Unrestricted General funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Provision of legal advice	128,403	229,989	358,392	233,191
	<u>128,403</u>	<u>229,989</u>	<u>358,392</u>	<u>233,191</u>

9 Cost of charitable activities – by activity

	Activities undertaken 2021 £	Support costs 2021 £	Total funds 2021 £	Total funds 2020 £
Provision of legal advice	286,924	71,468	358,392	233,191
	<u>286,924</u>	<u>71,468</u>	<u>358,392</u>	<u>233,191</u>

Activities undertaken directly include employment costs of £274,603 (2020: £190,911). Support costs consist of office costs, travel costs and depreciation and include governance costs of £3,180 (2020: £3,120).

10 Staff numbers and cost

Employment costs

	2021 £	2020 £
Wages and salaries	260,712	179,858
Social security costs	17,661	11,573
Pension costs	7,347	5,093
Redundancy costs	-	7,874
	<u>285,720</u>	<u>204,398</u>

Number of employees

The average monthly number of employees during the year, calculated on the basis of average monthly head count, was as follows:

	2021	2020
Charitable Activities	11	8
Administration	1	1
	<u>12</u>	<u>9</u>

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Notes to the Accounts for the year ended 31 March 2021

11 Fixed assets - Tangible

	Freehold Property	Fixtures Fittings & Equipment	Total Assets
Cost			
At 1 April 2020	346,393	22,179	368,572
Additions	-	-	-
Disposals	-	-	-
At 31 March 2021	<u>346,393</u>	<u>22,179</u>	<u>368,572</u>
Depreciation			
At 1 April 2020	25,897	20,661	46,558
Charge for the year	2,927	760	3,687
Disposals	-	-	-
At 31 March 2021	<u>28,824</u>	<u>21,421</u>	<u>50,245</u>
Net Book Value			
At 31 March 2021	<u>317,569</u>	<u>758</u>	<u>318,327</u>
At 31 March 2020	<u>320,496</u>	<u>1,518</u>	<u>322,014</u>

12 Debtors

	2021 £	2020 £
Prepayments and accrued income	21,168	27,141
Other debtors	1,314	1,341
	<u>22,482</u>	<u>28,482</u>

Other debtors include Gift Aid tax recoverable of £211 (2020: £203).

13 Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	562	165
Other taxes and social security	5,363	4,752
Accruals and deferred income	56,770	89,390
Other creditors	1,582	100
	<u>64,277</u>	<u>94,407</u>

Included in Accruals is deferred income of £55,420 (2020: £88,160) which relates to activities taking place after the year end.

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Notes to the Accounts for the year ended 31 March 2021

14 Unrestricted funds

	Balance at 1 Apr 2020 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2021 £
General funds	395,253	173,347	(143,286)	-	425,314
Designated Funds	-	37,892	-	-	37,892
	<u>395,253</u>	<u>211,239</u>	<u>(143,286)</u>	<u>-</u>	<u>463,206</u>

The Designated Funds are those unrestricted funds raised during the year and designated to help meet continued increased demand caused by the Covid-19 pandemic.

15 Restricted funds

	Balance at 1 Apr 2020 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2021 £
Legal Educational Foundation	-	57,031	(57,031)	-	-
Therium Access	-	34,260	(34,260)	-	-
Access to Justice Foundation	-	42,891	(42,891)	-	-
Lloyds Bank Foundation For England and Wales	-	24,608	(24,608)	-	-
Welsh Government Single Advice Fund	-	65,943	(65,943)	-	-
Community Foundation Wales	-	5,256	(5,256)	-	-
	<u>-</u>	<u>229,989</u>	<u>(229,989)</u>	<u>-</u>	<u>-</u>

The **Legal Education Foundation** grant was to provide a training contract to a Trainee Solicitor under the Justice First Fellowship scheme.

The **Therium Access** grant was to train a solicitor in social welfare law.

The **Access to Justice Foundation** grant was for to pay for management costs for service, development and evaluation.

The **Lloyds Bank Foundation for England and Wales** grant was to provide housing advice.

The **Welsh Government Single Advice Fund** grant was to provide housing and employment law advice.

The **Community Foundation Wales** grant was part of the Wales Coronavirus Resilience Fund and used for the purchase of equipment to allow the office to re-open safely.

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Notes to the Accounts for the year ended 31 March 2021

16 Analysis of net assets between funds

	Unrestricted Funds £	Restricted funds £	Total Funds 2021 £	Total Funds 2020 £
Tangible assets	318,327	-	318,327	322,014
Cash at bank and in hand	186,674	-	186,674	139,164
Other net current assets/ (liabilities)	(41,795)	-	(41,795)	(65,925)
	<u>463,206</u>	<u>-</u>	<u>463,206</u>	<u>395,253</u>

17 Taxation

As a charity, South Wales Law Centre is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

18 Related parties

The charity is connected with the following organisations:-

1. The Salt Trust;
2. Hope CIO.

The Salt Trust is related as two of the trustees of the charity served as trustees of the South Wales Law Centre during the financial year. These were Norman Adams and Steve Williams. During the year gifts of £52 (2020: £52) were received from The Salt Trust. There were no outstanding balances at the year end.

Hope CIO is related as three of the trustees served as trustees of the South Wales Law Centre during the financial year. These were Paul Francis, Rachel Treseder and Nkini Pulei. Payments of £2,160 (2020: £2,160) were received from Hope CIO. There were no outstanding balances at the year end.

The total amount of donations received during the year from related parties was £772 (2020: £772).

19 Controlling parties

In the opinion of the trustees there is no single ultimate controlling party of the charity.

20 Company limited by guarantee

South Wales Law Centre is a company limited by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required not exceeding £10 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member

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21 Statement of Financial Activities (including income and expenditure account) for the year ended 31 March 2020

	Unrestricted funds £	Restricted funds £	Total 2020 £
Income from:			
Donations and legacies	20,630	-	20,630
Charitable activities	98,920	149,151	248,071
Other	2,244	-	2,244
Total Income	<u>121,794</u>	<u>149,151</u>	<u>270,945</u>
Expenditure on:			
Raising Funds	11,078	-	11,078
Charitable activities	84,040	149,151	233,191
Total Expenditure	<u>95,118</u>	<u>149,151</u>	<u>244,269</u>
Net income/(expenditure)			
Net movement in funds	26,676	-	26,676
Reconciliation of Funds			
Total funds brought forward	<u>368,577</u>	<u>-</u>	<u>368,577</u>
Total funds carried forward	<u><u>395,253</u></u>	<u><u>-</u></u>	<u><u>395,253</u></u>