

REGISTERED COMPANY NUMBER: 07476312 (England and Wales)
REGISTERED CHARITY NUMBER: 1140924

Three Trees Community Centre

**Report of the Trustees and Unaudited Financial Statements
for the Year Ended 31 December 2022**

Three Trees Community Centre
Hedingham Grove
Chelmunds Cross
Chelmsley Wood
B37 7TP

REGISTERED COMPANY NUMBER: 07476312 (England and Wales)
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Three Trees Community Centre

**Contents of the Financial Statements
for the Year Ended 31 December 2022**

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Three Trees Community Centre

Report of the Trustees for the Year Ended 31 December 2022

The trustees who present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objects are specifically restricted to the following:

The provision and maintenance of a community centre for the use of the inhabitants of north Solihull and the surrounding areas without distinction of political, religious or other opinions, including use for:

- (a) Meetings, lectures and classes, and*
- (b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.*

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Three Trees Community Centre is a company limited by guarantee and a registered charity governed by a Memorandum and Articles of Association. The Directors of the charitable company ('the charity') are its trustees for the purpose of charity law and within this report are collectively referred to as the trustees.

Appointment of Trustees

Potential new trustees are identified in accordance with the developing service and business needs of the Charity, usually on the recommendation of the working groups that advise the Board from time to time. Final appointment follows a probationary period of observing attendance at board meetings.

ACHIEVEMENT AND PERFORMANCE

The year in review

Life started to stabilise as we entered 2022. The world was still unsettled and recovering from the impact the pandemic had on every aspect of society. Our aim this year was to get back onto an even keel and, importantly, build on what had been achieved through the pandemic, primarily in terms of the strength our community showed, in its compassion, support and creativity.

We restarted some groups such as the art group and men's group, and have welcomed some new groups. We did have some groups that faltered during the pandemic and sadly didn't make it back for a variety of reasons, such as the age of the participants, lack of confidence or loss of members.

Three Trees Community Centre

Report of the Trustees for the Year Ended 31 December 2022

ACHIEVEMENT AND PERFORMANCE

The year in review - continued

However, a number of groups have grown back healthy and ready for action! The café (under new ownership since April), Inclusive Sports, Entraide and the Baptist Church have thrived over the year, keen to get back to work and we have been pleased to have these colleagues working from the Centre. Our own projects have developed and grown and the Wellbeing project has gone from strength to strength.

The staff and volunteers have worked hard to get us back and to continue to be an innovative, welcoming and positive force in our community. The board would like to thank them for their efforts and their dedication, they are a significant part of who we are and help make us the unique Centre that we are.

FINANCIAL REVIEW

Financial overview

Finances have not been as much of a concern as they were 2021. Our income stream has stabilised, partly due to the work of Emily and Olivia who promote Three Trees and welcome groups into the Centre. We have been successful in obtaining some smaller grants for project work but it's not all been plain sailing. Despite a number of explorations we have so far been unable to obtain funding for the kitchen refurbishment, but have been successful in other funding areas.

Income for the charity for the year amounted to £189,464 (2021: £254,079). Notable income included grants of £87,930 (2021: £171,227), room hire amounting to £55,929 (2021: £37,409) and rent received from tenants totalling £33,900 (2021: £35,192).

Expenditure amounted to £166,577 (2021: £257,742). Notable expenditure included staffing costs of £51,377 (2021: £65,947), direct grant expenditure of £49,602 (2021: £104,456), utilities amounting to £14,277 (2021: £10,362) and rent totalling £12,800 (2021: £12,000).

Reserves policy

The trustees have agreed to a policy to maintain an unrestricted reserves position to hold between 3 and 6 months expenditure. Based on existing unrestricted reserves of £87,620 the trustees are satisfied that the existing reserves levels achieves this.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements.

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Report of the Trustees for the Year Ended 31 December 2022

FUTURE PLANS

In 2023 we will put together a firmer strategy for the refurbishment funding. Alongside the kitchen, there are also some issues beginning to surface in other areas of the building, such as access and the skylights, which need addressing.

The utility increases have not affected us too much in 2022, but may become a problem in 2023, as it has been for the social enterprise we are partners in. The Chip Shop has struggled but managed to balance its books this year with support from all the business partners.

As a result of these challenging circumstances, we haven't been able to do any significant new development work in this area but will see what opportunities present in 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1140924

Registered Company number

07476312

Registered office

Hedingham Grove
Chelmund's Cross
Chelmsley Wood
B37 7TP

Trustees

Alison Trout (resigned 6 December 2022)

Jacqueline Nicholls (appointed 6 June 2023)

Ferida Dube

Kris Chase-Byrne

Louise Beddoe

Mark Frampton

Patricia Hayes

Reverend Neil Roberts

Roger Look

Accountants

SAB Accountancy Services Ltd
102 Hamstead Road
Great Barr
Birmingham
B43 5BN

Independent Examiner

Lorraine Shemmell
10 Bramble Close
Coleshill
B46 1AX

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Three Trees Community Centre

Report of the Trustees for the Year Ended 31 December 2022

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Three Trees Community Centre for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and the apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgement and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiners are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiners are aware of it.

Approved by order of the board of trustees on 21 September 2023 and signed on its behalf by:



Neil Roberts
Trustee

Three Trees Community Centre

**Report of the Independent Examiners
for the Year Ended 31 December 2022**

We report on the Accounts of the company for the year ended 31 December 2022

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 and that an independent examination is needed.

We are satisfied that the charity is not subject to audit under company law and is eligible for an independent examination, it is our responsibility to:

- Examine the accounts under section 43 of the 1993 Act
- Follow the procedures laid down in the general directions given by the charity commission under section 43(7)(b) of the 1993 Act, and
- State whether particular matters have come to our attention

Basis of independent examiner's report

The examination is carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with the examination no matter has come to our attention which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Company Act 2006, and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Company Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lorraine Shemmell

10 Bramble Close
Coleshill
B46 1AX

22 September 2023



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Three Trees Community Centre

Statement of Financial Activities for the Year Ended 31 December 2022

		2022 Unrestricted funds	2022 Restricted funds	2022 Total funds	2021 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	2,910	-	2,910	2,511
Investment income	5	26	-	26	6
Charitable activities					
Charitable activities	3	94,104	83,655	177,759	243,828
Other trading activities	4	8,769	-	8,769	7,734
Total		105,809	83,655	189,464	254,079
EXPENDITURE ON					
Raising funds	6	114	-	114	126
Charitable activities					
Charitable activities	7	67,913	98,550	166,463	257,615
Total		68,027	98,550	166,577	257,741
NET INCOME		37,782	- 14,895	22,887	- 3,662
Transfers between funds		- 4,162	4,162	-	-
RECONCILIATION OF FUNDS					
	10				
Total funds brought forward		54,000	22,232	76,232	79,895
TOTAL FUNDS CARRIED FORWARD		87,620	11,499	99,119	76,232

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

Three Trees Community Centre

**Balance Sheet
At 31 December 2022**

		2022 Unrestricted funds	2022 Restricted funds	2022 Total funds	2021 Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand		84,774	11,499	96,273	64,727
Debtors	8	15,514	-	15,514	15,552
		<u>100,288</u>	<u>11,499</u>	<u>111,787</u>	<u>80,279</u>
CREDITORS					
Amounts falling due within one year	9	12,668	-	12,668	4,047
NET CURRENT ASSETS/(LIABILITIES)		<u>87,620</u>	<u>11,499</u>	<u>99,119</u>	<u>76,232</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>87,620</u>	<u>11,499</u>	<u>99,119</u>	<u>76,232</u>
NET ASSETS		<u>87,620</u>	<u>11,499</u>	<u>99,119</u>	<u>76,232</u>
FUNDS					
Unrestricted funds		87,620	-	87,620	54,001
Restricted funds		-	11,499	11,499	22,231
		<u>87,620</u>	<u>11,499</u>	<u>99,119</u>	<u>76,232</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006 - however, in accordance with section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner who's report appears on page 6;

The financial statements were approved by the Board of Trustees on 21 September 2023 and were signed on its behalf by:



Neil Roberts
Trustee

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2022**

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then the income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Income from trading activities includes income from fundraising events, trading activities and charges of premises costs to tenants. Income is received in exchange for supplying goods and services, in order to raise funds and is recognised when entitlement has occurred.

Income from grants, whether 'capital' grant or 'revenue' grants, is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is upon notification of interest paid or payable by the Bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to a particular heading they have been allocated to activities on a basis consistent with the use of resources.

Expenditure is classified under the following activity headings:

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2022**

1 ACCOUNTING POLICIES

Expenditure - continued

Expenditure on charitable activities includes the direct costs of activities undertaken to further the purposes of the charity, including grants payable and all associated support costs.

Cost of raising funds comprises the costs of commercial trading.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with the use of resources.

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

A detailed summary of each fund, both restricted and unrestricted, is included in the notes to the financial statements on page 14.

Pensions costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Trustees remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor the year ended 31 December 2021 except for the reimbursement of reasonable out of pocket expenses.

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2022**

2 INCOME FROM DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	<u>2,910</u>	<u>2,511</u>

3 INCOME FROM CHARITABLE ACTIVITIES

	2022	2021
	£	£
Grants	87,930	171,227
Room Hire	55,929	37,409
Tenants Rent	33,900	35,192
	<u>177,759</u>	<u>243,828</u>

4 INCOME FROM OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Catering	136	103
Services provided	8,633	7,631
	<u>8,769</u>	<u>7,734</u>

5 INCOME FROM INVESTMENT ACTIVITIES

	2022	2021
	£	£
Interest received	<u>26</u>	<u>6</u>

6 EXPENDITURE ON RAISING FUNDS

	2022	2021
	£	£
Trading cost of goods sold	<u>114</u>	<u>126</u>

7 EXPENDITURE ON CHARITABLE ACTIVITIES

	2022	2021
	£	£
Direct costs	165,099	256,041
Support costs	1,364	1,574
	<u>166,463</u>	<u>257,615</u>

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**Notes to the Financial Statements
for the Year Ended 31 December 2022**

8 DEBTORS

	2022	2021
	£	£
Loan owed by Northern Star Community Arts	1,250	4,250
Other debtors	-	3,031
Prepayments	150	217
Trade debtors	14,114	8,054
	<u>15,514</u>	<u>15,552</u>

9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Accruals	2,941	3,111
Trade Creditors	9,727	936
	<u>12,668</u>	<u>4,047</u>

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**Notes to the Financial Statements
for the Year Ended 31 December 2022**

10 MOVEMENT IN FUNDS

	At 31.12.22 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General Fund	81,995	27,995	54,000
Project Fund	4,275	4,275	-
Kitchen Sink Fund	1,350	1,350	-
Total unrestricted funds	87,620	33,620	54,000
Restricted funds			
Phase 4 - Project POD	-	-	-
Activities Fund	2,000	-	2,000
Community Well	9,499	- 10,733	20,232
Total restricted funds	11,499	- 10,733	22,232
TOTAL FUNDS	99,119	22,887	76,232

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Transfers between funds £	Movement in funds £
Unrestricted funds				
General Fund	105,809	68,027	- 9,787	27,995
Project Fund	-	-	4,275	4,275
Kitchen Sink Fund	-	-	1,350	1,350
Total unrestricted funds	105,809	68,027	- 4,162	33,620
Restricted funds				
Phase 4 - Project POD	19,957	24,119	4,162	-
Activities Fund	-	-	-	-
Community Well	63,698	74,431	-	- 10,733
Total restricted funds	83,655	98,550	4,162	- 10,733
TOTAL FUNDS	189,464	166,577	-	22,887

Three Trees Community Centre

Notes to the Financial Statements for the Year Ended 31 December 2022

10 MOVEMENT IN FUNDS - continued

General fund - This relates to the unrestricted incomings and outgoings at Three Trees Community Centre. The charity can utilise general funds at the discretion of Trustees in line with its charitable objectives.

The Project Fund represents a number of small unrestricted grants received from charitable trusts which have been designated to deliver projects for the local community.

The Kitchen Sink Fund is a project to uplift key parts of the community centre. The main objective being to replace the main kitchen.

Phase 4 - Project Pod - was a fund that has now been fully utilised to develop and improve our building space which was mainly funded by HS2 and Veolia in addition to other funders and our reserves. We were able to extend one of our back rooms and develop the garden space. As part of the project, we have also been able to implement air-conditioning into some of our office spaces and enhance building security with improved external lighting and a security screen.

Community Well - is a wellbeing project funded by The National Lottery Reaching Communities Fund which aims to cover all aspects of wellbeing, physical, mental and social for all age groups through various projects. Projects include, cooking workshops, various fitness sessions, mental health support and more. There are also projects bringing likeminded people together to work with a mentor on specific issues they want to focus on.

The Activities fund is restricted funding for running groups and support sessions for the local community.

Grants Received

We received the following grants during the financial year:

The Grimley Charity	500
Lord Austin Charitable Trust	1,775
GJW Turner Charitable Trust	1,000
The National Lottery Reaching Communities Fund	63,698
The Veolia Environmental Trust	19,957
The Grimmitt Trust	1,000
	<u>87,930</u>

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2022**

**11 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2021	2021	2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
INCOME AND ENDOWMENTS FROM				
Donations and legacies	2,511	-	2,511	3,493
Investment Income	6	-	6	59
Charitable activities				
Charitable activities	93,417	150,411	243,828	157,131
Other trading activities	7,734	-	7,734	97
Total	103,668	150,411	254,079	160,780
EXPENDITURE ON				
Raising funds	126	-	126	133
Charitable activities				
Charitable activities	72,857	184,759	257,615	128,323
Total	72,983	184,759	257,741	128,456
NET INCOME	30,685	- 34,348	- 3,662	32,324
Transfers between funds	- 33,590	33,590	-	-
RECONCILIATION OF FUNDS				
Total funds brought forward	56,905	22,990	79,895	47,571
TOTAL FUNDS CARRIED FORWARD	54,000	22,231	76,232	79,895

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2022**

12 STAFF COSTS AND ASSOCIATED EXPENSES

	2022	2021
	£	£
Wages and salaries	44,733	52,937
Social security costs	4,201	10,178
Pension costs	2,443	2,832
	51,377	65,947

The average number of employees during the year was as follows:

Full Time	2	3
Part Time	1	1
	3	4

No employee received emoluments in excess of £60,000

The key management personnel of the charity comprise of the Trustees. Trustees receive no remuneration or other benefits from the charity.

13 RELATED PARTY TRANSACTIONS

Kris Chase-Byrne

During the course of the year, Three Trees provided room hire and other services to 3 Beans Kitchen CIC, Black Train Music CIC and Northern Star Community Arts amounting to £3,492.

Kris Chase-Byrne is a Trustee of Three Trees Community Centre and is also a Director of 3 Beans Kitchen CIC (company number 13979913), Black Train Music CIC (company number 11331674) and Northern Star Community Arts (company number 04403293).

Room hire facilities provided by Three Trees to both 3 Beans Kitchen CIC, Black Train Music CIC and Northern Star Community Arts are charged at the same rate as that charged to members of the public.

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2022**

13 RELATED PARTY TRANSACTIONS - continued

Neil Roberts

Three Trees Community Centre has a lease agreement with Chelmsley Wood Baptist Church for use of the building and associated insurances. Lease payments made by the charity during the year were £16,750.

During the course of the year, Three Trees provided room hire and other services to 3 Beans Kitchen CIC amounting to £119.

Neil Roberts is a Trustee of Three Trees Community Centre and is employed by Chelmsley Wood Baptist Church. He is also a Directors of 3 Beans Kitchen CIC (company number 13979913).

Neil Roberts is obliged to declare a conflict of interest whereby board decision's or discussion's take place in relation to the lease.

Ferida Dube

During the course of the year, Three Trees provided room hire and other services to Entraide (Mutual Aid) amounting to £10,705.

Ferida Dube is a Trustee of Three Trees Community Centre and is also an employee of Entraide (Mutual Aid) (charity number 1142919).

Room hire facilities provided by Three Trees to Entraide (Mutual Aid) are charged at the same rate as that charged to members of the public.

Louise Beddoe

During the course of the year, Three Trees provided room hire and other services to Black Train Music CIC amounting to £360.

Louise Beddoe is a Trustee of Three Trees Community Centre and is also a Director of Black Train Music CIC (company number 11331674).

Room hire facilities provided by Three Trees to Black Train Music CIC are charged at the same rate as that charged to members of the public.

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Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2022**

14 ULTIMATE CONTROLLING PARTY

The charitable company is under the control of its trustees.

15 COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

16 EMPLOYEE BENEFIT OBLIGATIONS

The pension costs charged to the Statement of Financial Activities represent the amount of the contributions payable to the schemes in respect of the accounting period.