

REGISTERED COMPANY NUMBER: 07476312 (England and Wales)
REGISTERED CHARITY NUMBER: 1140924

Three Trees Community Centre
Report of the Trustees and Unaudited Financial Statements
for the Year Ended 31 December 2020

Three Trees Community Centre
Hedingham Grove
Chelmunds Cross
Chelmsley Wood
B37 7TP

Three Trees Community Centre

**Contents of the Financial Statements
for the Year Ended 31 December 2020**

	Page
Contents of the Financial Statements	1
Report of the Trustees	2-7
Report of the Independent Examiners	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11-17

Three Trees Community Centre

Report of the Trustees for the Year Ended 31 December 2020

The trustees who present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objects are specifically restricted to the following:

The provision and maintenance of a community centre for the use of the inhabitants of north Solihull and the surrounding areas without distinction of political, religious or other opinions, including use for:

(a) Meetings, lectures and classes, and

(b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants,

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Three Trees Community Centre is a company limited by guarantee and a registered charity governed by a Memorandum and Articles of Association. The Directors of the charitable company ('the charity') are its trustees for the purpose of charity law and within this report are collectively referred to as the trustees.

Appointment of Trustees

Potential new trustees are identified in accordance with the developing service and business needs of the Charity, usually on the recommendation of the working groups that advise the Board from time to time. Final appointment follows a probationary period of observing attendance at board meetings.

ACHIEVEMENT AND PERFORMANCE

The year in review

We started 2020 strong and full of optimism. The building busy, systems were in place, Emily returning from maternity and things were continuing the upward curve from 2019. Having finished all the building work, we looked set for a great year where we could consolidate our finances, get a clear picture of how the business model could work, a full complement of staff, and a diverse range of activities.

Then things took a turn, as they did for everyone.

We had to close the Centre at Easter and, working with other organisations worked on supporting our community through the lockdown.

Three Trees Community Centre

Report of the Trustees for the Year Ended 31 December 2020

ACHIEVEMENT AND PERFORMANCE

The year in review - continued

We maintained contact with individuals and groups, especially with those more vulnerable. Working with the Baptist Church we set up a network of volunteers to make sure people had what they needed and to ensure no-one was isolated or in need. As the lockdown extended, and with staff furloughed, we relied on this network to keep community contacts and do what we could to alleviate the difficulties that people were facing. We did this through doing shopping for people, supporting a local sheltered housing, and developing our online presence to ensure people were still seeing familiar faces and kept up to date. There were a number of local groups, as well as the council working on this and we focussed on keeping people connected. Mental health has always been a concern of ours and the lockdown emphasised the need for this kind of support. Our good relationships with local people and the fact that people knew us helped immensely.

As the lockdown extended we settled into a longer term approach, adapting to changes as they happened. When flexible furlough was introduced we brought the staff back part time to ensure that the development and running of the centre didn't go into reverse. During the time we redecorated parts of the centre and continued fundraising for the longer term. We were supported through some COVID related grants but as we were working with many volunteers we didn't have a great need for resources with those activities. Our concern was to ensure that when the lockdown ended we were ready to get straight back on with things.

We successfully raised funds for Project Pod, to replace the Art Shack and extend the room used by adults with physical and learning disabilities. We also began the Community Well, a well-being project funded by the Lottery. This had been due to start in the summer but in the autumn we decided to go ahead as it would give us more resources to support our community through the lockdown. It was also, in a strange way, an ideal time for new staff to start as they could do the initial development work and get to know our systems while things were quieter. This has been a real asset as the new staff have laid the groundwork for the well-being activities, as well as initiate pilot projects for when the lockdown eased.

As a result, we have been able to offer activities on and off throughout the year. Without this there would have been an inevitable lag as people returned. During the lockdown we put groups in place which can start immediately. It has been a reassurance to people as they know there is an end to the isolation and they will be able to easily reconnect.

We are looking forward to (hopefully!) the summer of 2021 when restrictions are lifted and reconnections made.

Three Trees Community Centre

**Report of the Trustees
for the Year Ended 31 December 2020**

FINANCIAL REVIEW

Financial overview

Finances have been difficult. Without the COVID related grants it would have been very rocky and because we had been able to build healthy reserves things haven't been as bad as they would have been a year ago.

Despite the pandemic, the lockdown has seen an increase in unrestricted reserves to £56,905 (£47,571 in 2019) of which £15,000 has been designated to Project POD. All of our tenants continued to pay rent, for which we are immensely grateful. We also gained a tenant during lockdown with Inclusive Sports joining us, being able to keep offices open due to the organisations being small, the offices self-contained and the centre being otherwise closed.

The Community Well project is virtually self-contained and has minimal impact on our General Fund enabling us to employ two extra members of staff without financial risk.

The furlough period has meant we haven't been able to fundraise as we had planned for the Project Pod. As a result, it is likely we will have to use some reserves to cover the shortfall on this. We have restarted fundraising to try and compensate for this.

Because of the strange year, we still haven't had a 'normal' year where we can see our income/expenditure in real time to assess where we are as regard sustainability. However, the model of having core tenants in offices has worked, inasmuch as it meant we had an income when there were no community groups in the building. As groups return we will be able to see whether the two incomes are able to compensate for one another as they ebb and flow.

The improvement works of Project Pod will mean the end room as well as external spaces will continue to have potential to attract potential renters.

Reserves policy

The trustees have agreed to a policy to maintain an unrestricted reserves position to hold between 3 and 6 months expenditure. Based on existing unrestricted reserves of £56,905 the trustees are satisfied that the existing reserves levels achieves this.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements.

Three Trees Community Centre

**Report of the Trustees
for the Year Ended 31 December 2020**

FUTURE PLANS

2021 will see us continue support through the lockdown, as well as planning for activities to start as it eases over the year.

Our main priorities will be to complete Project Pod and reduce its impact on our reserves through further fundraising and seeking a new tenant for the unit outside. The Community Well project will begin work, initially rebuilding people's confidence in going out and providing support for people to improve their wellbeing, with groups planned around physical activity, healthy eating and mental health support.

Our social enterprise, Chelmund's Fish and Chips, has weathered the storm and at the end of 2020 looked like it was getting back on track, albeit with a reduced income. We are looking to expand and diversify this side of our work to offer employment and training opportunities locally, as well as develop the income of Three Trees. We will also work with Olive Branch, the community café based at the Centre, to look at ways of supporting them to rebuild the business. Like all hospitality, they have been hard hit by the lockdown.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1140924

Registered Company number
07476312

Registered office
Hedingham Grove
Chelmund's Cross
Chelmsley Wood
B37 7TP

Trustees
Roger Look
Reverend Neil Roberts
Patricia Hayes
Kris Chase-Byrne
Alison Trout
Louise Beddoe
Mark Frampton
Junior Brown

REGISTERED COMPANY NUMBER: 07476312 (England and Wales)
REGISTERED CHARITY NUMBER: 1140924

Three Trees Community Centre

**Report of the Trustees
for the Year Ended 31 December 2020**

REFERENCE AND ADMINISTRATIVE DETAILS - continued

Accountants

SAB Accountancy Services Ltd
102 Hamstead Road
Great Barr
Birmingham
B43 5BN

Independent Examiner

Lorraine Shemmell
10 Bramble Close
Coleshill
B46 1AX

Three Trees Community Centre

**Report of the Trustees
for the Year Ended 31 December 2020**

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Three Trees Community Centre for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and the apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgement and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiners are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiners are aware of it.

Approved by order of the board of trustees on 6 September 2021 and signed on its behalf by:



Neil Roberts
Trustee

Three Trees Community Centre

**Report of the Independent Examiners
for the Year Ended 31 December 2020**

We report on the Accounts of the company for the year ended 31 December 2020

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 and that an independent examination is needed.

We are satisfied that the charity is not subject to audit under company law and is eligible for an independent examination, it is our responsibility to:

- Examine the accounts under section 43 of the 1993 Act
- Follow the procedures laid down in the general directions given by the charity commission under section 43(7)(b) of the 1993 Act, and
- State whether particular matters have come to our attention

Basis of independent examiner's report

The examination is carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with the examination no matter has come to our attention which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Company Act 2006, and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Company Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lorraine Shemmell
Independent Examiner

26 August 2021

Three Trees Community Centre

**Statement of Financial Activities
for the Year Ended 31 December 2020**

		2020 Unrestricted funds	2020 Restricted funds	2020 Total funds	2019 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	3,493	-	3,493	4,609
Investment income		59	-	59	-
Charitable activities					
Charitable activities	3	84,170	72,960	157,130	95,904
Other trading activities	4	97	-	97	1,704
Total		87,821	72,960	160,780	102,217
EXPENDITURE ON					
Raising funds	5	133	-	133	911
Charitable activities					
Charitable activities	6	<u>78,353</u>	<u>49,970</u>	<u>128,323</u>	<u>81,731</u>
Total		<u>78,487</u>	<u>49,970</u>	<u>128,456</u>	<u>82,642</u>
NET INCOME		9,334	22,990	32,324	19,575
RECONCILIATION OF FUNDS					
	9				
Total funds brought forward		47,571	-	47,571	52,497
TOTAL FUNDS CARRIED FORWARD		<u>56,905</u>	<u>22,990</u>	<u>79,895</u>	<u>72,072</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

Three Trees Community Centre


**Balance Sheet
At 31 December 2020**

		2020 Unrestricted funds	2020 Restricted funds	2020 Total funds	2019 Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Cash at bank and in hand		37,669	22,990	60,659	52,700
Debtors	7	<u>23,963</u>	<u>-</u>	<u>23,963</u>	<u>21,891</u>
		61,633	22,990	84,622	74,590
CREDITORS					
Amounts falling due within one year	8	4,728	-	4,728	27,020
NET CURRENT ASSETS/(LIABILITIES)		<u>56,905</u>	<u>22,990</u>	<u>79,894</u>	<u>47,570</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		56,905	22,990	79,894	47,570
NET ASSETS		<u>56,905</u>	<u>22,990</u>	<u>79,895</u>	<u>47,571</u>
FUNDS					
Unrestricted funds		56,905	-	56,905	47,571
Restricted funds		<u>-</u>	<u>22,990</u>	<u>22,990</u>	<u>-</u>
		<u>56,905</u>	<u>22,990</u>	<u>79,895</u>	<u>47,571</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006 - however, in accordance with section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner who's report appears on page 8;

The financial statements were approved by the Board of Trustees on 6 September 2021 and were signed on its behalf by:



Neil Roberts
Trustee

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2020**

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then the income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Income from trading activities includes income earned from fundraising events, trading activities and the charges of premises costs to tenants. Income is received in exchange for supplying goods and services, in order to raise funds and is recognised when entitlement has occurred.

Income from grants, whether 'capital' grant or 'revenue' grants, is recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is usually upon notification of interest paid or payable by the Bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to a particular heading they have been allocated to activities on a basis consistent with the use of resources. Expenditure is classified under the following activity headings:

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2020**

1 ACCOUNTING POLICIES

Expenditure - continued

Expenditure on charitable activities includes the direct costs of activities undertaken to further the purposes of the charity, including grants payable and all associated support costs.

Cost of raising funds comprises the costs of commercial trading.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative support costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with the use of resources.

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

A detailed summary of each fund, both restricted and unrestricted, is included in the notes to the financial statements on page 12.

Pensions costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Trustees remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor the year ended 31 December 2019 with the exception of reasonable out of pocket expenses.

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2020**

2 INCOME FROM DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	3,493	559

3 INCOME FROM CHARITABLE ACTIVITIES

	2020	2019
	£	£
Grants	100,504	7,000
Room Hire	23,027	36,060
Tenants Rent	33,599	32,734
	157,130	75,794

4 INCOME FROM OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Catering	97	581

5 EXPENDITURE ON RAISING FUNDS

	2020	2019
	£	£
Trading cost of goods sold	133	586

6 EXPENDITURE ON CHARITABLE ACTIVITIES

	2020	2019
	£	£
Direct costs	127,477	99,623
Support costs	846	1,239
	128,323	100,862

7 DEBTORS

	2020	2019
	£	£
Loan to Chelmunds Community Enterprises C.I.C	-	5,000
Loan to The Northern Star Community Arts	7,000	8,050
Olive Branch (Three Trees) C.I.C	-	4,237
Trade debtors	16,963	4,603
	23,963	21,891

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2020**

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Accruals	4,728	26,520
Fund held on behalf of "The Blessed Project"	-	500
	<u>4,728</u>	<u>27,020</u>

9 MOVEMENT IN FUNDS

	At 31.12.20	Net movement in funds	At 31.12.19
	£	£	£
Unrestricted funds			
General fund	41,905	- 5,666	47,571
Designated funds (see note 12)	15,000	15,000	-
Total unrestricted funds	<u>56,905</u>	<u>9,334</u>	<u>47,571</u>
Restricted funds			
Phase 4 - Project POD	6,408	6,408	-
Heart of England Covid-19	-	-	-
Community Well	16,582	16,582	-
Total restricted funds	<u>22,990</u>	<u>22,990</u>	<u>-</u>
TOTAL FUNDS	<u>79,895</u>	<u>32,324</u>	<u>47,571</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Transfers between funds	Movement in funds
	£	£	£	£
Unrestricted funds				
General fund	87,821	78,487	- 15,000	- 5,666
Designated funds (see note 12)	-	-	15,000	15,000
Total unrestricted funds	<u>87,821</u>	<u>78,487</u>	<u>-</u>	<u>9,334</u>
Restricted funds				
Phase 4 - Project POD	34,659	28,251	-	6,408
Heart of England Covid-19	3,000	3,000	-	-
Community Well	35,301	18,719	-	16,582
Total restricted funds	<u>72,960</u>	<u>49,970</u>	<u>-</u>	<u>22,990</u>
TOTAL FUNDS	<u>248,601</u>	<u>206,943</u>	<u>-</u>	<u>41,658</u>

Three Trees Community Centre**Notes to the Financial Statements
for the Year Ended 31 December 2020****9 MOVEMENT IN FUNDS - continued**

General Fund - This relates to the ongoing unrestricted incomings and outgoings associated with the charitable activities at Three Trees Community Centre.

Phase 4 - Project Pod - is an ongoing project to develop and improve our building space which was mainly funded by HS2 and The National Lottery Community Fund in addition to other funders and our reserves. The main works are to extend one of our back rooms and develop the garden space. As part of the project, we have also been able to implement air-conditioning into some of our office spaces and enhance building security with improved

Heart of England Covid-19 - We received this grant from Heart of England in the spring/summer of 2020 and, working with a local CIC, it enabled us to provide weekly hot meals for 25 people in our community who were shielding over a period of 4 months. For those in receipt of the grant, we were able to bring them more than just a hot meal but also the social interaction from someone dropping this to them weekly.

Community Well - is a wellbeing project funded by The National Lottery Community Fund which aims to cover all aspects of wellbeing, physical, mental and social for all age groups through various projects. Projects include, cooking workshops, various fitness sessions, mental health support and more. There are also projects bringing likeminded people together to work with a mentor on specific issues they want to focus on.

Grants Received

We received the following grants during the period:

Harry Payne	2,000
Heart Of England	3,000
HS2	17,959
Michael Marsh	3,500
Neighbourly Ltd	400
Severn Trent PLC	2,000
SMBC Covid Support	10,000
The Rowlands Trust	2,500
The National Lottery Community Fund - Reaching Communities	35,301
The National Lottery Community Fund - Awards for All	8,700
Coronavirus (Covid-19) Job Retention Scheme	15,144

100,504

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2020**

**10 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2019**

	2019 Unrestricted funds	2019 Restricted funds	2019 Total funds	2018 Total funds
	£	£	£	£
INCOME AND ENDOWMENTS FROM				
Donations and legacies	559	-	559	4,609
Investment Income	13	-	13	-
Charitable activities				
Charitable activities	70,794	5,000	75,794	95,904
Other trading activities	581	-	581	1,704
Total	71,947	5,000	76,947	102,217
EXPENDITURE ON				
Raising funds	586	-	586	911
Charitable activities				
Charitable activities	83,964	16,898	100,862	81,731
Total	84,550	16,898	101,448	82,642
NET INCOME	- 12,603	- 11,898	- 24,501	19,575
RECONCILIATION OF FUNDS				
Total funds brought forward	60,174	11,898	72,072	52,497
TOTAL FUNDS CARRIED FORWARD	47,571	-	47,571	72,072

Three Trees Community Centre

**Notes to the Financial Statements
for the Year Ended 31 December 2020**

11 STAFF COSTS AND ASSOCIATED EXPENSES

	2020	2019
	£	£
Wages and salaries	35,156	27,828
Social security costs	5,989	3,819
Pension costs	1,416	725
	42,562	32,372

The average number of employees during the year was as follows:

Full Time	3	2
Part Time	1	1
	4	3

No employee received emoluments in excess of £60,000

The key management personnel of the charity comprise of the Trustees. Trustees receive no remuneration or other benefits from the charity.

12 DESIGNATED FUNDS

The Trustees have designated reserves of £15,000 for Project POD.

13 RELATED PARTY TRANSACTIONS

Kris Chase-Byrne

During the course of the year, Three Trees Community Centre provided room hire facilities to Black Train Music CIC and Northern Star Community Community Arts amounting £1,170.

Kris Chase-Byrne is a Trustee of Three Trees Community Centre and is also a Director of Black Train Music CIC (company number 11331674) and Northern Star Community Arts (company number 04403293).

Room hire facilities provided by Three Trees to both Black Train Music CIC and Northern Star Community Arts are charged at the same rate as that charged to members of the public.

Neil Roberts

Three Trees Community Centre has a lease agreement with Chelmsley Wood Baptist Church for use of the building and associated insurances. Lease payments made by the charity during the year were £14,200.

Neil Roberts is a Trustee of Three Trees Community Centre and is employed by Chelmsley Wood Baptist Church. Neil Roberts is obliged to declare a conflict of interest whereby board decisions or discussions take place in relation to the lease.