



Habitats & Heritage

The local charity
that acts for the
natural and
historic
environment
and climate in
south and west
London

Annual Report
and Accounts
2021-22



Habitats & Heritage

Annual Report and Accounts 2021-22

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The Trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31st March 2022. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 ('FRS102')

Habitats & Heritage

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number

07469024

Registered Charity Number

1140872

Registered Office

ETNA Community Centre,
13 Rosslyn Road,
Twickenham,
Middlesex
TW1 2AR

Trustees

Ann Hagell	Chair
Saima Habib	Treasurer
Gary Butler	
Rachel Owen	
Adam Tyson	
Sharon Willoughby	Appointed 26 th January 2022
Charles Thomson	Resigned 26 th January 2022
Henry Unwin	Resigned 28 th July 2021
Lainya Offside-Keivani	Resigned 28 th April 2021

Company Secretary

Victoria Phillips

Independent Examiner

R Athauda, FAIA
R Athauda & Co
International Accountants
306 Staines Road
TWICKENHAM
Middlesex
TW2 5AS

Bankers

The Co-Operative Bank PLC, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP

MESSAGE FROM THE CHAIR

I am very pleased to introduce Habitat & Heritage's annual report for 2021-2022.

This has been a year of consolidation for us. After the formation of Habitats & Heritage from the merger of the Environment Trust (ET) and South West London Environment Network (SWLEN) in November 2020, and the challenge of the pandemic, we have spent time this year reviewing how we work and making sure H&H is resilient and clear in its purpose. These have not been easy times for small charities, and I am very grateful to my colleagues on the Board, the excellent staff, our generous funders and collaborators and our many supporters for their belief in H&H and their commitment to our vision. I would particularly like to thank Cllr Geoff Acton, Mayor of the London Borough of Richmond upon Thames 2020-21 and 2021-22 as the charity has greatly benefitted from being one of his mayoral charities, increasing our profile post-merger and the funds raised will ensure we can scale our impact. As a result, this has been a successful year for us.

The merger has resulted in a larger organisation, with a vibrant set of projects reflecting our mission to support the extensive natural and historical heritage and climate in South and West London and to connect and enrich fragmented, degraded and isolated historic and green spaces for everyone to enjoy. The synergy between habitats and heritage goals lies at the heart of our business plan.

Some key activities this year have included with in our 'Habitats' programme the creation of more Green Hubs bringing the total to 21, supporting 110 young volunteers who contributed 925 hours of practical nature conservation. Within our 'Heritage' programme we welcomed over 250 people Grade II* Kilmorey Mausoleum and 470 pupils came to St Leonard's Air Raid Shelter to learn more about local WW2 history. In our 'Climate' programme we have helped more than 350 people save an estimated £30,000 per year on their energy bills (and a lot of CO2 from being

emitted) through advice and home visits, 1,000 people participated in our co-designed and co-produced Richmond Climate Week with Richmond Council and through our 'Community' programme, facilitated the set up of 2 friends of parks groups, held 6 forums to share good practice between groups and lent litter picking equipment to volunteers who ran over 15 sessions removing litter from our environment.

We have also taken the opportunity to review and strengthen our governance and organisational procedures. We began a programme of recruitment of new Trustees to join those of us who came from either ET or SWLEN, and we undertook a review of our staff structure and the policies guiding our work. We said goodbye to my co-chair, Koy (Charles) Thomson, as he moved away from the area, and thank him very much for his invaluable support for the charity through the last few years. Ed Stannard, our Community Development Manager, also moved on to a new role. As well as goodbyes there have been hellos – with thanks to Historic England's additional funding, we recruited Stephen Fielding as our Heritage Projects Officer and Daija Angeli as our new Community Development Manager. We have particularly enjoyed working this year with our four Kickstarters, who brought such energy and enthusiasm to the task.

The wonderful natural assets and rich heritage of South West London continue to be under threat. Our rivers, green spaces, parks, and the historic fabric of our built environment are suffering from the impact of climate change, habitat destruction and fragmentation, forgetting and neglect and commercial development. But on the positive side the pandemic led to lasting interest in discovering and exploring local places. H&H is uniquely situated to respond to this, as well as, reducing emissions, and we look forward to another year of working with you all to invest in, enjoy and conserve our local environment.

Ann Hagell, Chair of Trustees

ABOUT HABITATS & HERITAGE

Habitats & Heritage is the local charity that acts for the natural and historic environment and climate in south and west London. Our mission is to protect and restore our threatened rivers, green spaces, parks and historic built environment for the benefit of the whole community, for this and future generations.

We are based in Twickenham and work across the London Boroughs of Richmond, Hounslow, Kingston, Wandsworth, Ealing and Merton.

Vision and values

Our vision is a restored and extensive natural and historical heritage for south and west London. We want to enrich and connect degraded and isolated green spaces across our urban landscape and to restore neglected historical structures and landscapes that would otherwise fall to ruin or disappear. We want to make those special local places accessible and inviting to all to explore, enjoy and feel part of.

We promote an accessible and inclusive approach to our environmental and historical heritage and seek to deepen people's sense of wellbeing, belonging and pride in place through learning and appreciation of the local environment. We promote sustainable lifestyles and recognise the interconnectedness of all aspects of human activity.

Our values:

- Foster partnership.
- Recognise the value of natural and built environment both for people's well-being and for its own sake.
- Celebrate diversity and inclusion.
- Enable involvement through volunteering.
- Be locally relevant to global concerns.

History and governance

Habitats & Heritage is a registered charity (no 1140872) and a company limited by guarantee (no. 7469024) established in 2011 under the name South West London Environment Network (SWLEN). The charity was renamed and rebranded Habitats & Heritage in November 2020 following merger with Environment Trust, a sister charity established in 1984.

The Board of Trustees governs Habitats & Heritage. Operational management is delegated to the executive led by Chief Executive Colin Cooper. There are a number of committees and subgroups reporting to the board.

AIMS AND OBJECTIVES

Public benefit

The Trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by Habitats & Heritage (formerly South West London Environment Network) during the year were all undertaken in order to further its objects. A detailed explanation is shown under activities and performance.

Objectives

Habitats & Heritage was set up with the following objects:

1. To promote sustainable development for the benefit of the public, principally, but not exclusively, in South West London and surrounding areas by:
 - Building the capacity of third sector organisations which are working on projects which aim to achieve sustainable development for the benefit of the public by providing them with support, information and services;
 - Promoting the conservation, protection and improvement of the physical and natural environment, the prudent use of resources, and sustainable means of achieving economic growth and regeneration;
 - Advancing the education and awareness of the public in subjects relating to sustainable development and the conservation, protection and improvement of the physical and natural environment and the prudent use of resources, and promoting and conducting study and research in such subjects, provided that the useful results of such study and research are disseminated to the public at large.
2. To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

ACTIVITIES AND PERFORMANCE

The themes of our work are Habitats, Heritage, Climate and Community. Collaboration is an over-arching theme.

Habitats



*Clearing litter
with
Be Richmond*

Duke of Edinburgh and Youth Volunteering

We engage young people through volunteering to preserve and celebrate local parks and green spaces and to learn about wildlife and the environment. The Duke of Edinburgh Award scheme is a popular programme and our monthly practical sessions help young people gain new skills and knowledge.

Green Hubs

Small street-side green spaces and shared gardens are vital connected corridors for wildlife, but they tend to suffer from neglect and unrealised potential. We have worked with neighbours across Richmond and Kingston to bring 21 green hubs to new life with mini-meadows and orchards. At Warren Gardens in Richmond neighbours have joined forces to create a wildlife-friendly garden with our support. Green Hubs provide stepping stones for nature between larger fragmented landscapes

Rewilding Arcadia

This major initiative by Father Thames Trust and the Thames Landscape Strategy following securing Green Recovery Challenge Funding, aims to create a series of rewilding demonstrations, to improve the natural environment. As part of the partnership we have seconded 1.5 posts to the project promoting awareness and engaging local

communities and organised volunteers to strengthen the river bank and clear invasive species.

Corporate Volunteering

Volunteering with us is a great way for companies to promote team work and benefit the environment. This year we worked with several local and national organisations and business agencies such as Be Richmond, Cisco and Kingston Technology. The 'thanks' page below lists all the companies who supported our work.

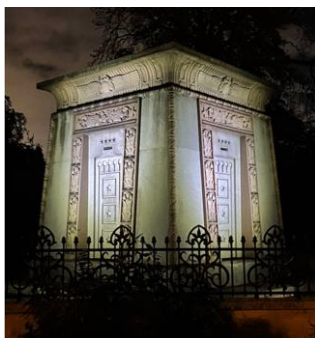
Marble Hill Park

Working with English Heritage on the Marble Hill Revived programme, we encouraged new visitors to the park by running events on themes such as building a stag-beetle loggery, bird nesting boxes and solitary bee hotels. It is especially relevant for us to support projects that have a combined focus on heritage and habitats. Our work with Marble Hill was led by our Kickstart colleagues and following this one of them has been recruited by English Heritage.

Smarter Water Catchment

The River Crane and the parks alongside are being enhanced by a project extending from the source in Harrow to the mouth at Isleworth, funded by Thames Water. In our initial work with Let's Go Outside and Learn we have helped to raise public awareness and map potential for community involvement. In following years our work will centre around building voluntary sector capacity.

Heritage



*Kilmorey Mausoleum
at Night*

Open House

Open House London is a key annual activity for Habitats & Heritage. It provides a valuable opportunity to share our local heritage with a wider audience and to showcase the work of the organisation, in turn raising our profile. In September 2021 the charity allowed access to three sites, including St Leonards Air Raid Shelter, Kilmorey Mausoleum and Burton's Mausoleum. All three were well attended and received over 150 visitors.

Burton's Mausoleum

The charity continues to raise funds for the conservation of the Grade II* mausoleum of Sir Richard and Lady Isabel Burton, and engage people with the story of Burton. In October, we hosted a free online talk with a curator from the South Asian department at the British Museum. The talk was entitled *Erotic Aesthetics: Demystifying Tantra and the Kama Sutra in South Asian Art*, and attracted an international audience. In November Habitats & Heritage took part in Richmond Literature Festival with the travel author Tharik Hussain, who discussed his new book *'Minarets from the Mountains'*, providing a contemporary view on travelling and travel writing. Other activities included a site visit with members of Multicultural Richmond and the Burton Explorer Scouts, who take their name and logo from the explorer.

St Leonards Air Raid Shelter

Despite the ongoing challenges of Covid-19, and thanks to the support of the Mortlake with East Sheen Society, Habitats & Heritage was able to provide access for 400 pupils at St

Leonards Air Raid Shelter. The tours support primary school pupils learning about World War Two and have become an established part of the educational programme. The charity also hosted members of Subterranea Britannica at the shelter in September. It has been wonderful to share this important cultural asset with the public again, as we continue to work with the freeholders to find a long-term solution for the building.

Grove Gardens Chapel

The Victorian chapel in Richmond Old Cemetery is currently closed due to structural problems. We made the building safe and are investigating ways to bring it back into use.

Research and public awareness

Habitats & Heritage hosted heritage conservation students from Kingston University at Grove Gardens Chapel, allowing them the opportunity to complete a conditions survey of a complex historical building that has suffered from subsidence in recent years.

The Heritage Project Manager and Project Officer led a heritage focused litter pick around Richmond town centre for members of the Business Improvement District. As well as helping to keep the town centre tidy, we were able to share our knowledge and enthusiasm for the local area with a new audience.

As part of Richmond Climate Week 2021, Habitats & Heritage arranged for Douglas Kent from the Society for the Protection of Ancient Buildings to talk about the how to sensitively adapt historic houses to reduce carbon. The talk is available to view on YouTube.

Talks and events

In October the charity opened Kilmorey Mausoleum for members of the Avenue Club, Kew to explore; and to mark Halloween the charity hosted Kilmorey Mausoleum to the public for after dark tours. The after-dark event proved popular and Habitats & Heritage hopes to replicate it in the future, as it provides a novel opportunity for people to experience the historic structure.

Climate



*South West
London
Energy
Advice
Partnership*

In August 2021 we formed a new partnership with CREW Energy of Wandsworth called South West London Energy Advice Partnership (see www.swleap.org.uk). This is funded by the Energy Saving Trust and delivers energy advice to households in fuel poverty across the London Boroughs of Richmond, Wandsworth and Merton. We held energy advice sessions at venues such as day centres and food banks and received referrals from a variety of public sector bodies and community organisations. Our energy advisors and volunteers have completed over 100 home visits and detailed telephone energy advice sessions and spoken to over 400 people at events, helping clients to save over £30,000 per year on bills. We think demand for this service will continue to grow, especially as fuel prices will rise yet again in October 2022.

Climate Week



*Poster for
Climate Week*

Climate Week for Richmond upon Thames aimed to raise awareness about climate change, understand what can be done to help prevent it and to inspire everyone to take action. Seven days of activity included a food, waste and recycling day; advice sessions at the Energy Café; two youth conferences for

primary and secondary school students, exploring international issues in the week of COP26; a poster competition; a Heritage and Climate lecture about sustainability and historic buildings; and discussion on transport and air quality. The weekend began with an Open Forum for residents to have their say about local action and changes. After a mass litter-pick and conservation day around the Thames and Ham Lands, the week rounded up with a Net Zero discussion led by a panel of experts. The week was a springboard for local concern and action on an issue affecting all of us.

Community



*Consulting
with
neighbours*

Friends' Groups

We helped two new Friends' Groups established in Richmond Borough and supported many others with advice, marketing, advertising and practical work on site with Duke of Edinburgh Award and corporate volunteers. We ran six Friends Forum events across Richmond and Hounslow Boroughs.

Litter Picking

Since 2021, local groups and individuals have set up regular litter picking events thanks to our support in loaning equipment and giving advice on safety guidelines and risk assessment around Richmond Borough.

More than ten different groups have come forward to borrow our litter pickers since April 2021, running a total of 15 litter picking events. Some of these groups such as Hampton Heath Friends, have kept the pickers to run weekly events in the autumn of 2021 and Spring 2022. Thanks to a grant from the St Margaret's Fair, we have been able to significantly increase the

number of litter pickers and equipment we can loan.

We also actively took part in the 2022 Great British Spring Clean and we ran four different litter picking events in Hampton Hill, Old Deer Park, Queen's Road Estate and Broom Road Recreation Ground in Teddington. We also used these events as an engagement tool to garner interest in friends' groups whose set-up we were facilitating.

IT Support for Groups

Our offer to groups to provide training in improving digital skills continues to be open to all. Fortunately, there has been a noticeable improvement in the groups' communications; groups are more comfortable using social media and emailing software (MailChimp) to communicate their news, events and success stories, as well as becoming more comfortable looking after their own websites. Friends of Carlisle Park, Petersham Common Woods Conservators, Friends of Richmond Green and Friends of Feltham Green are some examples of groups that we have heavily supported with training, website assistance, email marketing, social media and more.

We deployed our crowdfunding tool on our Habitats & Heritage website to run a campaign for the Kneller Gardens Pavilion. The campaign was successful and the Friends of Kneller Gardens raised £5,586, beating their £5,000 target.

Communication

We have successfully relaunched our What's On page keeping it up to date to include events from local groups as well as our own Habitats & Heritage events. The calendar includes events from initiatives such as Friendly Parks for all, green Gym by TCV and Richmond's major fundraising events.

Our Habitats & Heritage, News Events and Opportunities for individuals newsletter has 3,294 active subscriptions and has sustained an opening rate of 40%, meaning around 1,000 people are reading our news. We also send news and events to our 108 supporters.

Our newsletter for environmental groups in Richmond and Hounslow goes bimonthly to 231 active subscribers.

Social Media

We continue to steadily grow our audience. By the end of 2021-22 we had 3,567 Twitter followers (compared to 3,186 in 2021), 1,493 Instagram followers (1,259 in 2021) and 1812 followers on Facebook (1,554 in 2021). We also reach audiences on LinkedIn and Nextdoor.

Events

Events to raise funds are also opportunities to engage people in the aims and work of the charity. We ran a popular Plant Sale in the grounds of Grove Gardens Chapel and our Secret Art Sale brought in more than five hundred entries, providing an opportunity for artists of all ages and abilities to celebrate and reflect on the challenges to our environment.

The charity has been privileged to be one of two Richmond Mayoral charities over the mayoral years 2020-2021 and 2021-2022. Awareness and fundraising events are organised by the Mayor's support team, these including; talks by Prof Alexandre Antonelli, Director of Science at Kew Gardens, garden parties at local stately homes, quiz nights, orchestra nights and Thames boat trips. Funds raised will be awarded in the fiscal year 2022-2023. These events were extremely beneficial in raising the profile of the recently merged charity in 2020-2021, for which we are hugely grateful.

Green Drinks

We continue to hold this monthly local social for people involved or interested in the environment as a way of networking, sharing knowledge and good practice as well as galvanising ideas for future collaborations.

Talks

We have presented to The Richmond Society and the Mortlake with East Sheen Society

Collaborations



*Sarah Olney,
MP for
Richmond Park*

The charity seeks to collaborate with a variety of other organisations, businesses, public sector bodies and local people to achieve its aims.

Grimwood Road Garden Site

We worked with the London Borough of Richmond-upon-Thames, local organisations and neighbours to help find a new use for a disused community garden in Twickenham. Groups have begun to form partnerships to create a sustainable future for this valuable resource.

Feel Good & Grow

We worked with this new organisation to help them secure and hold funding so they could set up a group for people with dementia and their carers, delivering activities at the ETNA Community Centre (where Habitats & Heritage is also based).

Let's Go Outside and Learn (LGOAL)

We have continued to work closely and collaboratively with our long standing partners at LGOAL. The range of projects has included the Smarter Water Catchment for the Crane catchment corridor and widening participation in parks and friends' groups from more diverse audiences.

Crane Valley CIC

This new community interest company was established to take over the hosting of the Crane Valley Partnership in 2021 and also be a key player in the Smarter Water Catchment project. The charity has supported their set up

and our Chief Executive is part of their Advisory Group.

Kickstart

The charity participated in the Government's Kickstart scheme securing funding for four Kickstart staff. With the support from regular staff, the Kickstart team organised and ran five nature themed events in Marble Hill Park as well as supporting colleagues with corporate volunteering days and other events. During the scheme James Beagley secured work following his passion to get into making nature documentaries and following the end of the Kickstart scheme, we kept on Lucy Smale as Conservation Assistant and Alfi Allman was recruited as a Ranger at Marble Hill by English Heritage.

2021-22 Highlights



We welcomed over 150 visitors to our heritage sites for Open House London



Over 250 people visited Grade II* Kilmorey Mausoleum



We engaged 110 young volunteers who contributed 925 hours of practical nature conservation



Working with the Mortlake with East Sheen Society we have welcomed over 470 pupils to St Leonard's Air Raid Shelter to learn more about local WW2 history



We now have 21 Green Hubs across south and west London, creating green corridors for wildlife to thrive



We have helped more than 350 people save an estimated £30,000 per year on energy bills through advice and home visits.



Over 1,000 people across the borough participated in Richmond Climate Week



332 pieces of art were sold at our Secret Art Sale, making it the most successful to date



Over 600 wildlife-friendly plants were purchased at our Plant Sale for Wildlife



We've supported the formation of Friends of Parks groups and supported existing ones with advice, fundraising and training



We lent our litter picking equipment to different volunteer groups and individuals across Richmond who organised more than 15 sessions, helping keep the borough clean and preventing harmful plastic from going into the river

THANKS TO ALL OUR SUPPORTERS:

Achieving for Children (AfC)
Arnold Clark Charity
Be Richmond
Cantor Hindson
Chapman Charitable Trust
Cisco
Coca Cola
Crane Valley CIC
Crane Valley Partnership
CREW Energy
D S Smith Charitable Trust
Dose of Nature
Ealing Parks Foundation
Ecclesiastical Insurance Charitable Fund
Edward Stannard Energy Saving Trust
English Heritage (Marble Hill)
ETNA Community Centre
Father Thames Trust
Feel Good and Grow
Active Richmond
Friends of Kneller Gardens
Friends of the River Crane Environment
Geoff Acton and Eileen McManus, The Mayor
and Mayor Consort (2020-2022), London
Borough of Richmond upon Thames
Hayburn Trust
Heathrow Community Trust
Historic England
Independent Merton Green Spaces Forum
HMRC Job Retention Scheme
DWP Kickstart Scheme

Kingston Environment Forum
Kingston Technology
Kingston Voluntary Action
Let's Go Outside & Learn
London Borough of Hounslow
London Borough of Merton
London Borough of Richmond upon Thames
London Friends of Green Spaces Network
Merton Climate Action Group
Mortlake and East Sheen Society (MESS)
Multicultural Richmond
Pamela Fleming
Parks for London
People's Postcode Lottery
Redington Ltd
Richmond Biodiversity Partnership
Richmond Council for Voluntary Service
(Richmond CVS)
Royal Borough of Kingston upon Thames
St Margaret's Fair Charity
Stefania Horne
Thames Landscape Strategy
Thames Water
The Conservation Volunteers (TCV)
Wild Minds Project

Thanks also to many individual sponsors and donors to our projects and general work.

FINANCIAL REVIEW

Principal funding sources

The principal sources of funding during the year 2021-22 were: (1) grants awarded to Habitats & Heritage to carry out work which is in accordance with its objects and (2) donations from members of the public through subscription and fund-raising events.

In 2021-22 grants were given by Historic England, the London Borough of Richmond upon Thames, the Energy Saving Trust and many other donors listed in the Annual Report in this document. The Trustees are very grateful to these organisations and individuals for their support.

Reserves Policy

H&H aims to hold sufficient funds to ensure that Habitats & Heritage can meet its obligations. We aim to build reserves of unrestricted funds sufficient for at least three months of core costs (i.e. other than specific projects) in addition to closing down costs. In 2021/22 the target was £60,000.

Funds in deficit

There were no funds in deficit at the end of the accounting year.

Investment policy and objectives

Habitats & Heritage does not have significant funds to invest and funds above those needed to deal with day to day transactions are kept on bank deposit.

Funds held as custodian for others

Habitats & Heritage does not hold any funds as custodian for others.

GOVERNANCE AND MANAGEMENT

Governing document

Habitats & Heritage is a company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association.

History of Habitats & Heritage

Habitats & Heritage was set up to promote sustainable development mainly in South West London and to foster partnership working. The name *Habitats & Heritage* was adopted by South West London Environment Network (SWLEN), retaining the company and charity numbers and registering changes to the Articles of Association. SWLEN became a registered Company and Charity in 2010-11. The Articles of Association were amended by special resolution on 25th November 2020. In 2020-21 Habitats & Heritage assumed responsibility for all assets and liabilities of Environment Trust, which deregistered as a Company and Charity during 2021-22.

Recruitment and appointment of new Trustees

The Trustee Board of Habitats & Heritage is made up of a minimum of five and a maximum of fifteen Trustees. As at 31st March 2022 there were six Trustees.

New Trustees undergo an induction programme to brief them on their legal obligations under charity and company law, the contents of the Memorandum and Articles of Association, Annual Review and Business plans, Habitats & Heritage's decision-making process, and its financial performance including the most recent financial statements. During this induction new Trustees meet staff, volunteers and existing Trustees of Habitats & Heritage.

Organisational structure

The Board of Trustees governs Habitats & Heritage. The Board meets a minimum every two months and has several sub-committees overseeing aspects of the work in more detail. Day to day running of Habitats & Heritage is delegated to the Chief Executive Officer. A number of projects carry out specific activities under the management of a project leader who reports to the Chief Executive Officer.

Related Parties

The Trustees confirm that there were no transactions with related parties during the period.

Risk Management

The Trustees have a duty to identify and review the risks to which Habitats & Heritage is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud or error.

The Trustees' strategy is to review the risks that Habitats & Heritage faces on a regular basis and to integrate risk into the strategic and business planning process. It has a risk register which is regularly reviewed by the Board.

DECLARATION

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

- For the year ending 31st March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies
- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

ON BEHALF OF THE BOARD

Signed

A handwritten signature in black ink, appearing to read 'Ann Hagell', is shown within a light grey rectangular box.

Ann Hagell, Chair and Trustee

Dated: 11th July 2022

INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of Habitats & Heritage Charitable Company ('the Company').

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of International Accountants which is one of the listed bodies. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: R Athauda, Fellow of the Association of International Accountants

Address: R Athauda & Co., 306 Staines Road, Twickenham, Middx, TW2 5AS

Date: 5 September 2022

FINANCIAL STATEMENTS

Statement of financial activities for the year ending 31st March 2022

		Unrestricted funds	Restricted funds	2021/22 Total funds	2020/21 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Investment income	3	17		17	3
Incoming resources from charitable activities					
<i>Activities for generating funds</i>					
Grants and contracts	1, 4	16,529	349,871	366,400	86,107
Grants and contracts - transfer of funds from Environment Trust					104,953
Donations and legacies		6,001	7,500	13,501	16,473
Gift aid		754	679	1,433	729
Fund-raising events		17,661	20	17,681	
TOTAL INCOMING RESOURCES		40,962	358,070	399,032	208,265
EXPENDITURE ON:					
<i>Charitable activities</i>					
Promote sustainable development for the benefit of the public principally in South West London	5	42,300	258,504	300,804	151,156
<i>Cost of generating funds</i>		4,152	0	4,152	587
<i>Support costs</i>		22,620	4,430	27,050	
Governance costs		950	-	950	1,725
TOTAL RESOURCES EXPENDED		70,022	262,934	332,956	153,468
NET INCOME/EXPENDITURE					
Before transfer		-29,060	95,136	66,076	54,797
Gross transfer between funds	6	25,151	-25,151		
Net incoming/outgoing resources		-3,909	69,985	66,076	54,797
RECONCILIATION OF FUNDS					
Total funds brought forward		32,543	57,236	89,779	34,982
TOTAL FUNDS CARRIED FORWARD		28,634	127,221	155,855	89,779

Balance sheet at 31 March 2022

		Unrestricted funds	Restricted funds	2021/22 Total funds	2020/21 Total funds
	Notes	£	£	£	£
FIXED ASSETS	7	801		801	1,476
CURRENT ASSETS					
Investment and leases	8	10	0	10	20
Debtors	9	493	4,161	4,654	3,057
Cash at bank		29,893	128,278	158,171	133,765
TOTAL CURRENT ASSETS		30,396	132,439	162,835	136,842
CURRENT LIABILITIES					
Creditors:					
Amounts falling due within one year	10	2,563	5,218	7,781	5,742
Deferred income					42,797
NET CURRENT ASSETS		27,833	127,221	155,054	88,303
NET TOTAL ASSETS		28,634	127,221	155,855	89,779
FUNDS					
UNRESTRICTED FUNDS		28,634		28,634	32,543
RESTRICTED FUNDS			127,221	127,221	57,236
TOTAL FUNDS		28,634	127,221	155,855	89,779

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2022.

The Trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2022 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with the Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard 102 (FRS102). The company therefore claims exemption from preparing a cash flow statement.

The financial statements were approved by the Board of Trustees on the 11th July 2022 and were signed on its behalf by:



Ann Hagell
Chair & Trustee



Saima Habib
Treasurer & Trustee

Notes to the Financial Statements for the year ending 31st March 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice for Accounting and Reporting by Charities (2019).

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

One work of art valued at £800 is capitalised and expected not to depreciate. Other assets valued at less than £2,000 are not capitalised. Assets worth £2,000 or more are depreciated over the useful lifetime of the asset.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds may be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds may only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose. Restricted funds were transferred from Environment Trust with the consent of funders and with the obligation to use the funds for the specified purpose.

Funds are detailed by name in the notes to the Financial Statements. See 'Movement in Funds' on page 23

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

2. TRUSTEES REMUNERATION AND BENEFITS

Trustees' Expenses

No Trustees were paid expenses during the year.

3. INVESTMENT INCOME

	2021/22	2020/21
Bank account interest	£ 17	£ 3

4. INCOMING FUNDS

Grants and Contracts	2021/22	2020/21
Total grants	£ 366,400	£ 191,060

Grants in 2020/21 included £104,953 transfer of funds from Environment Trust. The two largest grants in 2021/22 were:

- £69,510 from Historic England, which was fully used for its purpose of building capacity of local communities and promoting best practice in conservation of the historic environment.
- £57,600 from the London Borough of Richmond upon Thames which was fully used for its purpose to support and represent the environment sector working in Richmond upon Thames.

5. EXPENDITURE ON CHARITABLE ACTIVITIES

Staff numbers	2021/22	2020/21
Average headcount	12	6
Full time equivalent	8.4	3.6

Consultancy and payments to other organisations		2021/22	2020/21
CREW Energy	SWLEAP project: part costs	£ 18,041	£ 0
Friends of Kneller Gardens	Crowd-funding campaign	£ 5,587	£ 0
Re: Grove Gardens Chapel	Building inspection	£ 2,025	£ 1,080
Other		£ 4,022	£ 8,145
TOTAL		£ 29,675	£ 9,225

6. TRANSFERS OF FUNDS

Net transfers from Restricted to Unrestricted Funds were £25,151, as detailed in Movement of Funds table p 21. Reasons for transfers were: agreed Full Cost Recovery with funders; supporting deficit of Restricted Fund; surplus funds from projects completed to satisfaction of funders; and ring-fencing of general funds for restricted activities.

7. FIXED ASSETS

One work of art valued at £800 is capitalised and is expected not to depreciate.

8. INVESTMENT AND LEASES

The long term lease of Grove Gardens Chapel is valued at £10. In 2021/22 shares in South West London Environment Network Social Enterprise (SWLEN SE) valued at £10 were written off because the Company is no longer active and there was no expectation of realising the value.

9. DEBTORS – AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021/22	2020/21
Prepayments	£ 2,399	£ 2,127
Sundry debtors	£ 2,254	£ 930
Total	£ 4,653	£ 3,057

In 2021/22 debt of £200 from SWLEN SE was written off because the Company is no longer active and there was no expectation of recovering the sum owed.

10. CREDITORS – AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021/22	2020/21
Independent Examination Fee	£ 950	£ 1,725
Deferred Income	£ 0	£ 42,797
Other creditors	£ 6,831	£ 4,017
Total	£ 7,781	£ 48,539

MOVEMENT IN FUNDS

£	OPENING BALANCE 1/4/2021	INCOMING RESOURCES	RESOURCES EXPENDED	TRANSFER OF FUNDS	MOVEMENT IN YEAR	CLOSING BALANCE 31/3/2022
UNRESTRICTED FUNDS						
FIXED ASSETS	1,476	0	675	0	-675	801
SHARES & LEASE	20	0	10	0	-10	10
GENERAL FUNDS	11,903	32,479	65,783	33,047	-257	11,646
CORPORATE VOLUNTEERING: DESIGNATED	11,798	7,933	3,554	0	4,379	16,177
BURTON BICENTENARY: DESIGNATED	7,346	550	0	-7,896	-7,346	0
UNRESTRICTED TOTAL	32,543	40,962	70,022	25,151	-3,909	28,634
RESTRICTED						
RICHMOND PARKS	3,005	58,055	42,027	-17,280	-1,252	1,753
RICHMOND AND EALING ENERGY	2,514	401	1,155	-1,760	-2,514	0
L B RICHMOND COVID FUND	2,518	0	0	0	0	2,518
HOUNSLOW PARKS	1,330	0	1,025	0	-1,025	305
DONKEY WOOD AND BRAZIL MILL	5,003	0	1,850	0	-1,850	3,153
EALING AWARDS FOR ALL	2,467	0	2,754	287	-2,467	0
BURTON'S TOMB	3,168	1,674	0	8,232	9,906	13,074
HISTORIC ENGLAND: CAPACITY	159	76,510	61,919	-1,040	13,551	13,710
THAMES EYOT BOAT HOUSE	1,121	2,072	0	-3,193	-1,121	0
GREEN HUBS POSTCODE LOTTERY	0	15,289	5,748	0	9,541	9,541
BE RICHMOND	500	9,400	3,633	0	5,767	6,267
BIODIVERSITY SURVEY	2,390	0	0	0	0	2,390
VINEYARD PASSAGE BURIAL GROUND	4,605	100	383	0	-283	4,322
GROVE GARDENS CHAPEL RESTORATION	11,632	0	4,140	0	-4,140	7,492
MARLOW CRESCENT	9,500	0	0	0	0	9,500
SWIMATHON FOR WATER VOLES	1,762	0	0	-1,762	-1,762	0
KITCHEN GARDEN MARBLE HILL	491	0	0	-491	-491	0
MOATED MANOR CO-OP FUNDS	1,667	0	0	0	0	1,667
KINGSTON GREEN INFRASTRUCTURE	500	0	0	0	0	500
SURBITON STREAM THAMES WATER	2,500	0	0	0	0	2,500
NATIONAL LOTTERY RESILIENCE	404	0	0	-404	-404	0
ST LEONARDS COURT AIR RAID SHELTER	0	579	0	0	579	579
GREEN HUBS LB RICHMOND-UPON-THAMES	0	29,940	12,719	0	17,221	17,221
D S SMITH	0	3,000	0	0	3,000	3,000
SWLEAP ENERGY	0	32,737	33,115	1,760	1,382	1,382
2021 CLIMATE WEEK	0	29,413	22,966	-3,854	2,593	2,593
KNELLER GARDENS	0	5,846	5,587	-259	0	0
GRIMWOOD ROAD	0	9,500	7,525	0	1,975	1,975
KICKSTART	0	21,727	21,201	0	526	526
TLS REWILDING ARCADIA	0	22,941	18,428	-2,294	2,219	2,219
FEEL GOOD & GROW ACTIVE RICHMOND	0	5,000	2,542	0	2,458	2,458
SWC CRANE	0	15,540	11,963	-3,093	484	484
KINGSTON BIODIVERSITY ACTION PLAN	0	2,254	2,254	0	0	0
L B MERTON	0	16,092	0	0	16,092	16,092
RESTRICTED TOTAL	57,236	358,070	262,934	-25,151	69,985	127,221
TOTAL FUNDS	89,779	399,032	332,956	0	66,076	155,855

INCOME AND EXPENDITURE ACCOUNT

Detailed statement of financial activities 2021/22	£	2021/22 Unrestricted Funds	2021/22 Restricted Funds	2021/22 Total	2020/21 Total
INCOMING RESOURCES					
Investment Income					
Bank interest		17		17	3
Activities for generating funds					
Grants and contracts		16,529	349,871	366,400	86,107
Grants and contracts - transfer of funds from Environment Trust		-	-	-	104,953
Donations and legacies		6,001	7,500	13,501	16,473
Gift Aid		754	679	1,433	729
Fundraising events		17,661	20	17,681	-
TOTAL INCOMING RESOURCES		40,962	358,070	399,032	208,265
RESOURCES EXPENDED					
Charitable Activities					
Salaries and NI Costs		40,359	207,889	248,248	113,446
Consultancy and grants given		-	29,675	29,675	9,225
Project purchases and miscellaneous costs		274	15,423	15,697	9,926
Subscriptions		756	950	1,706	501
Travel, subsistence and training		-	3,614	3,614	175
Sundry project costs		26	953	979	1,928
Depreciation		885	-	885	675
<i>Total Charitable Activities</i>		<i>42,300</i>	<i>258,504</i>	<i>300,804</i>	<i>135,876</i>
Support Costs					
Salaries allocated to support costs		5,766	-	5,766	-
Office Costs		3,511	405	3,916	1,013
Insurance		3,112	635	3,747	874
Rent		4,447	2,482	6,929	4,181
Telephone and internet		800	341	1,141	2,223
Travel, subsistence and training		574	-	574	-
Website and IT		4,410	567	4,977	6,220
Book-keeping		-	-	-	769
<i>Total Support Costs</i>		<i>22,620</i>	<i>4,430</i>	<i>27,050</i>	<i>15,280</i>
Cost of Generating Funds					
Fund raising costs		4,152	-	4,152	587
<i>Total Cost of Generating Funds</i>		<i>4,152</i>	<i>-</i>	<i>4,152</i>	<i>587</i>
Governance Costs					
Independent Examiner's Fees		950	-	950	1,725
<i>Total Governance Costs</i>		<i>950</i>	<i>-</i>	<i>950</i>	<i>1,725</i>
TOTAL RESOURCES EXPENDED		70,022	262,934	332,956	153,468
Net Income before Fund Transfers		- 29,060	95,136	66,076	54,797
Fund Transfers		25,151	- 25,151	-	
Net Income after Fund Transfers		-3,909	69,985	66,076	54,797