



Habitats  
&  
Heritage

Environment  
and heritage  
charity in  
south and west  
London

Formerly  
SOUTH WEST LONDON  
ENVIRONMENT  
NETWORK



## ANNUAL REPORT AND ACCOUNTS 2020-21

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The Trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31<sup>st</sup> March 2021. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 ('FRS102')

## REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company Number**

07469024

**Registered Charity Number**

1140872

**Registered Office**

ETNA Community Centre

13 Rosslyn Road  
Twickenham  
TW1 2AR

**Trustees**

Ann Hagell	Joint Chair
Charles Thomson	Joint Chair
Gary Butler	
Saima Habib	Treasurer
Lainya Offside-Keivani	
Rachel Owen	
Henry Unwin	
Adam Tyson	Appointed 29 <sup>th</sup> September 2020
Amanda Crouch	Appointed 26 <sup>th</sup> August 2020, resigned 2 <sup>nd</sup> February 2021
Esther Robinson Wild	Appointed 26 <sup>th</sup> August 2020, resigned 1 <sup>st</sup> February 2021
Simon Martin	Resigned 24 <sup>th</sup> June 2020
Emma Ciechan	Resigned 24 <sup>th</sup> June 2020
John Anderson	Appointed 25 <sup>th</sup> March 2020, resigned 2 <sup>nd</sup> November 2020
Susie Aliband	Resigned 24 <sup>th</sup> June 2020
Julie Hitchcock	Resigned 30 <sup>th</sup> April 2020
Lisa Hornung	Resigned 26 <sup>th</sup> October 2020

**Company Secretary**

Victoria Phillips

**Independent Examiner**

R Athauda, FAIA  
R Athauda & Co  
International Accountants  
306 Staines Road  
TWICKENHAM  
Middx  
TW2 5AS

**Bankers**

The Co-Operative Bank PLC, P.O. Box 101, 1 Balloon Street, Manchester M60 4EP

## MESSAGE FROM THE CHAIR

We are pleased to share with you Habitats & Heritage's annual report and accounts for 2020-21.

This has been an extraordinary year for the charity. As well as weathering the pandemic, and all the challenges that has posed for the voluntary sector, Habitats & Heritage was launched as a merger of two long established charities, Environment Trust and South West London Environment Network. The merger happened in November 2020, so this report covers some of the activities of SWLEN before the merger and the activities of the new, larger charity after that date. We were both pre-existing Trustees of Environment Trust and we have been very pleased to be part of the process of moving to this exciting new stage of our work.

Habitat & Heritage's mission is to protect and conserve our threatened rivers, green spaces, parks, and historic built environment and to create a better and more sustainable environment for the people who live and work in the area today and for future generations too. If the pandemic has shown us one thing, it is that the local area is of paramount significance in supporting people's wellbeing. Despite the challenges of the pandemic and the merger the staff have continued to deliver a fantastic work programme, and we have been really proud of what the charity has achieved across this most tricky of years.

As this report demonstrates, Habitats & Heritage has several exciting projects underway, including 'Green Hubs', which sees us working with local residents, councils, business and community groups to create thriving habitats in small, underutilised spaces. From roadside verges to areas outside offices and schools, we are supporting local communities to improve sites such as these to provide food sources and shelter to pollinators, birds, and hedgehogs.

Another exciting Habitats & Heritage project we worked on in 2020-21 was 'Burton: Exploring

Without Boundaries' commemorating the bicentenary of Sir Richard Burton, the famous Victorian explorer buried in Mortlake. Inspired by Burton, our theme for the year has been 'exploring', and we have continued to encourage everyone to explore their local area and discover something new, be it a park that they hadn't visited before or one of the countless fantastic museums we have on our doorstep.

Habitats & Heritage builds on almost 35 years of experience caring for the local environment and ensuring the preservation of its rich heritage. In 2020-21 we worked within Covid-19 restrictions to deliver a wide range of activities including volunteering for young people, energy efficiency, supporting community groups and protection of historic buildings.

We are very grateful to many people this year. We were helped during the merger by the expertise and goodwill of Environment Trust and SWLEN's outgoing chairs, John Anderson and Simon Martin, and the Boards of both charities worked extremely hard to make a successful transition. The staff have been great, we are so lucky to work with such a hardworking, committed and passionate team. And we are very grateful to our many funders and supporters, who help us to ensure that everyone can enjoy and benefit from our built and natural heritage.

We hope you will follow Habitats & Heritage as it embarks on its exciting new chapter, and will consider supporting us at this critical time or volunteering to work with us as we strive to protect the rich and varied habitats and heritage we are so fortunate to have in south and west London.

Ann Hagell  
Charles Thomson  
Joint Chairs

## ABOUT HABITATS & HERITAGE

Habitats & Heritage (formerly South West London Environment Network) is the local charity that acts for the natural and historic environment in south and west London. Our mission is to protect and restore our threatened rivers, green spaces, parks and historic built environment for the benefit of the whole community, for this and future generations.

We are based in Twickenham and work across the London Boroughs of Richmond, Hounslow, Kingston, Wandsworth, Ealing and Merton.

### Vision and values

Our vision is a restored and extensive natural and historical heritage for south and west London. We want to enrich and connect degraded and isolated green spaces across our urban landscape and to restore neglected historical structures and landscapes that would otherwise fall to ruin or disappear. We want to make those special local places accessible and inviting to all to explore, enjoy and feel part of.

We promote an accessible and inclusive approach to our environmental and historical heritage and seek to deepen peoples' sense of wellbeing, belonging and pride in place through learning and appreciation of the local environment. We promote sustainable

lifestyles and recognise the inter-connectedness of all aspects of human activity.

### Our values:

- Foster partnership.
- Recognise the value of natural and built environment both for people's well-being and for its own sake.
- Celebrate diversity and inclusion.
- Enable involvement through volunteering.
- Be locally relevant to global concerns.

### History and governance

Habitats & Heritage is a registered charity (no 1140872) and a company limited by guarantee (no. 7469024) established in 2011 under the name South West London Environment Network (SWLEN). The charity was renamed and rebranded Habitats & Heritage in November 2020 following merger with Environment Trust, a sister charity established in 1984.

The Board of Trustees governs Habitats & Heritage. Operational management is delegated to the executive led by Chief Executive Colin Cooper. There are a number of committees and subgroups reporting to the board.



## OBJECTIVES AND PERFORMANCE

### Public benefit

The Trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit and that the activities carried out by Habitats & Heritage (formerly South West London Environment Network) during the year were all undertaken in order to further its objects. A detailed explanation is shown under activities and performance.

### Objectives

Habitats & Heritage was set up with the following objects:

1. To promote sustainable development for the benefit of the public, principally, but not exclusively, in South West London and surrounding areas by:
  - Building the capacity of third sector organisations which are working on projects which aim to achieve sustainable development for the benefit of the public by providing them with support, information and services;
  - Promoting the conservation, protection and improvement of the physical and natural environment, the prudent use of resources, and sustainable means of achieving economic growth and regeneration;
  - Advancing the education and awareness of the public in subjects relating to sustainable development and the conservation, protection and improvement of the physical and natural environment and the prudent use of resources, and promoting and conducting study and research in such subjects, provided that the useful results of such study and research are disseminated to the public at large.
2. To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

### Activities and performance

As part of our new developing strategy post-merger, we are now theming our work through programmes; habitats, heritage, climate and community, the latter a being a standalone programme but also underpinning the other three.

#### Habitats

##### *Nature Conservation*

In December 2020 our nature conservation programme was inherited through the merger, the programme includes youth volunteering, largely young people participating in the Duke of Edinburgh Award scheme, providing corporate volunteering and Green Hubs – small spaces in the streetscape with potential for improving biodiversity providing stepping stones and connecting fragmented landscapes. Restrictions on social distancing and volunteering meant that work in early months was mainly online education and encouraging maintenance of green hubs by families. A joint programme with English Heritage and their Marble Hill House and Park promotes biodiversity has been engaging local people. Through funding from the Heritage Trust Network (HTH), we undertook a mass tree planting project in Morden Park (Merton) to offset carbon emission from their 2020 conference. Over 450 trees were planted funded by HTH and Merton Friends of the Earth. We have seen a huge increase in interest for our nature conservation work even when Government guidance meant this wasn't possible, since then interest and demand has continued to grow.

Habitats & Heritage chairs and acts as the Secretariat of the Richmond Biodiversity Partnership, which aims to conserve and enhance important local species and habitats and increase public awareness of them. The Partnership of over 16 organisations and landowners, as well as knowledgeable local people sets out the framework for the protection, conservation and enhancement

of wildlife within the borough through the Richmond Biodiversity Action Plan. Through its implementation, the plan protects and manages habitats and species of national, regional or local significance, or those that are in the Red Data Books and on the Red Lists.

Due to the effects of the global pandemic, including many staff in the partner organisation being placed on furlough, it has been a difficult year to deliver the Plan. On the back of people's renewed interest in their hyper-local environment and nature, we utilised our 'Nature in Richmond Borough' Facebook group to raise awareness of habitats and species on the doorstep as its membership grew considerably throughout the year. We hope we have made enough headway to retain this interest as the Partnership's conservation work recommences.

## Heritage

### *Historic Environment*

In December 2020 our heritage programme was inherited through the merger, this includes the post of Heritage Project Manager funded by Historic England.



*Explorer Levison Wood with Heritage Project Manager Emily Lunn at Sir Richard Burton's tomb*

Since December 2020, Habitats & Heritage has completed a viability study of the Grade II Listed Thames Eyot boathouse in Twickenham. The report was funded by Richmond Council Civic Pride Fund, Historic England, and the Pilgrim Trust. The study, which was led by Caroe Architects, demonstrates the appetite and need for the boathouse to be

conserved and reused for the benefit of the local community. The charity is now working to develop the project.

We continued to carry out weekly inspections of Grove Gardens Chapel to monitor the structural movement. As a consequence of the report issued by specialist structural engineers Hockley and Dawson, Habitats & Heritage was able to encourage Historic England to add Grove Gardens Chapel to the at-risk register, which will aid us securing much needed funds for the repairs.

## Climate

### *Energy Efficiency*

Our energy efficiency service continued in a new form during the year. Because of Covid we were no longer able to carry out our Home Energy Visits using our team of volunteers, but we cemented our relationship with local social housing provider RHP (formerly Richmond Housing Partnership) through a programme of visits to help improve the energy efficiency of empty properties just before occupation by new tenants. We visited 18 properties and estimate that the improvements that we made will save the new tenants approximately £100 per property per year as well as saving 363kg of CO2 from being emitted. We were also able to report back on other repairs and upgrades needed to these properties when we spotted them. RHP were very pleased with the results of this service and there is scope to continue it in the future with follow-up visits once tenants have moved in. We also formed a new partnership with CREW Energy, a not-for-profit Wandsworth based co-operative, and will be working with them on a joint project across Richmond, Wandsworth and Merton for the next two years.

We remain very focused on addressing CO2 from homes in the London Borough of Richmond upon Thames where these emissions account for 49.3% of the total from all activities.

## Community

### *Supporting community environmental activities*

Habitats & Heritage has provided advice and support to groups and organisations which are working on environmental activities that benefit the public in the London Borough's of Richmond upon Thames, Hounslow and Ealing. Over the year Habitats & Heritage worked with approximately 100 groups. In a year of restrictions on face to face meetings, Habitats & Heritage has found our community engagement and development work challenging but has moved to online delivery and forums. Regular Forums in London Borough of Hounslow continued to run every quarter attended by an average of 15 different Friends groups and organisations. The annual Richmond Friends Forum ran in November 2020 as usual and it was agreed to make this bi-yearly due to current circumstances and to increase sharing of good practices and networking with a further Forum in March 2021.

Habitats & Heritage continued with its regular support activities, including online one-to-one advice sessions dealing with issues such as governance and fundraising, providing tailored training and coaching, sending out regular newsletters containing information of interest to groups, assisting with developing websites, advising on events and planning issues, and helping to publicise environmental activities with a view to recruiting volunteers to work on projects. Work continued supporting the formation of the Ealing Parks Foundation as well as supporting the Gurnell-Greenford Greenwayers mobilise with tools and equipment to help maintain the River Brent through Perivale Park. We have also been able to facilitate the set up of two new friends groups in the London Borough of Richmond upon Thames during the pandemic using digital means.

One of the aims of Habitats & Heritage's social media work is to encourage individuals and groups wanting to set up or become involved in environmental projects in South West London, through the merger this will include more of our own activities.

Habitats & Heritage has continued to support groups through the crowdfunding, including Friends of Barnes Common and Friends of Feltham Green who both surpassed their fundraising targets

We have also focused on litter-picking after the upsurge in the use of parks and sadly litter left in them. This is an activity which can be organised in the context of social distancing and small group size. Habitats & Heritage has invested in a large quantity of litter-pickers and other equipment and has organised sessions for small groups where Covid-19 restrictions allow and safe working is possible. However, demand is now exceeding our supply of litter picking equipment and we look to secure additional funding to enable more activity.

### *Education and Events*

Habitats & Heritage has developed a new website as part of building our new online presence, additional functionality will be added when funds allow. Together with our social media and newsletters, these are aimed at encouraging people in South West London who are interested in the environment and heritage looking for opportunities to get involved and make a difference to where they live, work or play. In 2020 Habitats & Heritage has enjoyed approximately 15% increase in social media engagement compared with last year: 3,300 followers on Twitter, 1,600 followers on Facebook, 3,500 followers of the 'Nature in Richmond Borough' Facebook page, 660 followers on Instagram and 3,628 subscribers to the newsletter for individuals, this is in addition to 58 Supporters and 69 Life Supporters who transitioned from Environment Trust. Content is a mixture of news about our activities, funding appeals, increasing our Supporter numbers, local environmental events and projects and stories about the wider sustainable development agenda.

The events programme was also inherited from Environment Trust in December 2020 and serve as both educational and raising funds for our charitable work. Artist and Patron Axel Scheffler entertained and inspired 400 children and families at the



Christmas Tales online event. Wildlife film-maker and Patron Gordon Buchanan hosted an evening online for more than 200 participants. Great thanks are owed to the celebrated people who give their time to promote conservation and sustainable development for people of all ages.



*Wildlife film-maker and Patron Gordon Buchanan hosted an online event in March.*

### Co-operation and partnership working

Habitats & Heritage represents the local environment and sustainability sector on various local partnerships, including the London Borough of Richmond Voluntary Sector Forum, the Richmond Compact and the London Friends Groups Network and Parks for London, where our Chief Executive is a Trustee.

Habitats & Heritage chairs and acts as the Secretariat of the Richmond Biodiversity Partnership, we have become partner in the Crane Valley Partnership, a river catchment partnership delivering activities to enhance the environment and community along the River Crane catchment, which includes Yeading Brook, the Longford River and Duke of Northumberland's Rivers. Our CEO has also become an advisor to the Crane Valley Partnership hosting organisation, Crane Valley CIC.

We continue to explore collaboration and partnership opportunities that will help us create greater impact in delivering our charitable objectives.

The merger of two charities in 2020 has created a broad scope for community engagement and inspiring commitment to conservation and sustainable development. Habitats & Heritage's knowledge of the local environmental, and heritage voluntary and public sectors enables it to make introductions between organisations and individuals who can work together.

Thanks To:

Be Richmond  
CPRE London  
Crane Valley CIC  
Crane Valley Partnership  
Dose of Nature  
English Heritage  
Father Thames Trust  
Go Parks London  
Gurnell-Greenford Greenwayers  
Independent Merton Green Spaces Forum  
Kingston Environment Forum  
Kingston Voluntary Action  
Let's Go Outside & Learn  
Let's Go Outside & Learn  
London Borough of Hounslow  
London Borough of Richmond upon Thames  
London Friends of Green Spaces Network  
London Museum of Water & Steam  
Merton Climate Action Group  
MindFood  
Parks For London  
Richmond CVS  
RNLI Teddington  
Thames Landscape Strategy

## FINANCIAL REVIEW

### Principal funding sources

The principal sources of funding during the year 2020-21 were: (1) grants awarded to Habitats & Heritage to carry out work which is in accordance with its objects, (2) donations from members of the public through subscription and fund-raising events, (3) merger with Environment Trust, Registered Charity: 294869, Company 02030430 and (4) Job Retention Scheme payments to enable the charity to continue employment of staff whose jobs would have been at risk as a result of the global pandemic.

Environment Trust funds, assets and liabilities were transferred in full to Habitats & Heritage during the year. Restricted funds were transferred with the consent of funders and with the obligation to use the funds for the specified purpose. Employment of staff was also transferred.

In 2020-21 grants were given by the London Borough of Richmond upon Thames, the London Borough of Hounslow, the Heathrow Community Fund, Global Action Plan and Historic England. Funds inherited from Environment Trust included grants

from Postcode Lottery (see note 6), London Borough Richmond upon Thames and Historic England. The Trustees are very grateful to these organisations for their support.

### Reserves Policy

The Trustees adopted a reserves policy in March 2020. It aims to hold sufficient funds to ensure that Habitats & Heritage can meet its obligations. We will build closing down costs over three years.

### Funds in deficit

There were no funds in deficit at the end of the accounting year.

### Investment policy and objectives

Habitats & Heritage does not have significant funds to invest and funds above those needed to deal with day to day transactions are kept on bank deposit.

### Funds held as custodian for others

Habitats & Heritage does not hold any funds as custodian for others.

## GOVERNANCE AND MANAGEMENT

### Governing document

Habitats & Heritage is a company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. Habitats & Heritage is a new name that was adopted by South West London Environment Network (SWLEN), retaining the company and charity numbers and registering changes to the Articles of Association. SWLEN was registered on 14th December 2010, became a registered charity on 24th March 2011 and began operating on 1st April 2011. The Articles of Association were amended by special resolution on 25th November 2020. Habitats & Heritage was set up to promote sustainable development mainly in South West London and to foster partnership working.

### Relationship to Environment Trust

By 25th March 2021 Habitats & Heritage had received all assets, liabilities and contracts belonging to Environment Trust, Registered Company 02030430, Registered Charity 294869, with the exception of the lease for Grove Gardens Chapel for which the transfer is being negotiated with the Diocese of Southwark. Employee contracts were transferred to Habitats & Heritage on 1st December 2020 and TUPE arrangements were made where applicable. Funding bodies and other stakeholders were consulted throughout the process of merger. Several Environment Trust Trustees continue to serve also as Trustees of Habitats & Heritage.

### Recruitment and appointment of new Trustees

The Trustee Board of Habitats & Heritage is made up of a minimum of five and a maximum of fifteen trustees. As at 31st March 2021 there were eight trustees.

New Trustees can be appointed at a General Meeting, or up to two Trustees per annum may be co-opted by the Board to serve until the date of the next Annual General Meeting when they must stand for election.

### Induction and training of new Trustees

New Trustees undergo an induction programme to brief them on their legal obligations under charity and company law, the contents of the Memorandum and Articles of Association, Annual Review and Business plans, Habitats & Heritage's decision-making process, and its financial performance including the most recent financial statements. During this induction new trustees meet staff, volunteers and existing trustees of Habitats & Heritage.

### Organisational structure

The Board of Trustees governs Habitats & Heritage. The Board meets a minimum every two months and has several sub-committees overseeing aspects of the work in more detail.

Day to day running of Habitats & Heritage is delegated to the Chief Executive Officer.

A number of projects carry out specific activities under the management of a project leader who reports to the Chief Executive Officer.

### Related Parties

The Trustees confirm that there were no transactions with related parties during the period.

### Risk Management

The Trustees have a duty to identify and review the risks to which Habitats & Heritage is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud or error.

The Trustees' strategy is to review the risks that Habitats & Heritage faces on a regular basis and to integrate risk into the strategic and business planning process. It has a risk register which is regularly reviewed by the Board.

## DECLARATION

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

A handwritten signature in black ink that reads "Ann Hagell". The signature is written in a cursive style with a large 'A' and 'H'.

Signed

Ann Hagell, Joint Chair and Trustee

A handwritten signature in black ink that reads "Kay Thomson.". The signature is written in a cursive style with a large 'K' and 'T'.

Signed

Charles Thomson, Joint Chair and Trustee

Dated: 28<sup>th</sup> July 2021

## INDEPENDENT EXAMINER'S REPORT

I report on the accounts for the year ended 31<sup>st</sup> March 2021 set out on pages 14 to 20.

### Respective responsibilities of the trustees and examiner

The charity's trustees (who are also the directors for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 145 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

### Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, that:

1. the requirements:
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting Requirements of Section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

*R Athauda A Co.*

Date: 30 September 2021

R Athauda, FAIA, R Athauda & Co, International Accountants, 306 Staines Road, TWICKENHAM, Middx, TW2 5AS



## FINANCIAL STATEMENTS

### Statement of financial activities

For the year ending 31<sup>st</sup> March 2021 (See Note 7 for breakdown)

	Notes	Unrestricted funds £	Restricted funds £	2020/21 Total funds £	2019/20 Total funds £
<b>INCOME AND ENDOWMENTS FROM:</b>					
Investment income	2	3		3	88
<b>Incoming resources from charitable activities</b>					
Activities for generating funds		0			2,439
Grants and contracts	3	44,210	41,897	86,107	147,005
Grants and contracts - transfer of funds from Environment Trust		33,531	71,422	104,953	0
Donations and legacies	4	16,473		16,473	499
Gift aid		729		729	279
<b>TOTAL INCOMING RESOURCES</b>		<b>94,946</b>	<b>113,319</b>	<b>208,265</b>	<b>150,310</b>
<b>EXPENDITURE ON:</b>					
<b>Charitable activities</b>					
Promote sustainable development for the benefit of the public principally in South West London		63,992	87,164	151,156	140,420
Cost of generating funds		587	0	587	0
Governance costs		1,725	0	1,725	520
Finance costs					0
<b>TOTAL RESOURCES EXPENDED</b>		<b>66,304</b>	<b>87,164</b>	<b>153,468</b>	<b>141,876</b>
<b>NET INCOME/EXPENDITURE</b>					
Before transfer		28,642	26,155	54,797	8,434
Gross transfer between funds		1,730	-1,730	0	0
<b>Net incoming/outgoing resources</b>		<b>30,372</b>	<b>24,425</b>	<b>54,797</b>	<b>8,434</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		2,171	32,811	34,982	26,548
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>32,543</b>	<b>57,236</b>	<b>89,779</b>	<b>34,982</b>

## Balance sheet

As at 31<sup>st</sup> March 2021

	Notes	Unrestricted funds £	Restricted funds £	2020/21 Total funds £	2019/20 Total funds £
<b>FIXED ASSETS</b>	5	<b>1,476</b>		<b>1,476</b>	<b>1,351</b>
<b>CURRENT ASSETS</b>					
Investment and leases	6	20		20	10
Debtors	7	3,057		3,057	3,393
Cash at bank		31,430	102,335	133,765	35,326
		<b>34,507</b>	<b>102,335</b>	<b>136,842</b>	<b>38,729</b>
<b>CREDITORS</b>					
Amounts falling due within one year	7	3,440	2,302	5,742	5,098
Deferred income	7		42,797	42,797	
<b>NET CURRENT ASSETS</b>		<b>31,067</b>	<b>57,236</b>	<b>88,303</b>	<b>33,631</b>
<b>NET ASSETS</b>		<b>32,543</b>	<b>57,236</b>	<b>89,779</b>	<b>34,982</b>
<b>FUNDS</b>					
<b>UNRESTRICTED FUNDS</b>				32,543	2,171
<b>RESTRICTED FUNDS</b>				57,236	32,811
<b>TOTAL FUNDS</b>				<b>89,779</b>	<b>34,982</b>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31<sup>st</sup> March 2021.

The Trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31<sup>st</sup> March 2021 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with the Sections 386 and 387 of the Companies Act 2006; and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard 102 (FRS102). The company therefore claims exemption from preparing a cash flow statement.

The financial statements were approved by the Board of Trustees on the 28th day of July 2021 and were signed on its behalf by:



*Ann Hagell*  
Joint Chair & Trustee



*Charles Thomson*  
Joint Chair & Trustee



*Saima Habib*  
Treasurer & Trustee

## Notes to the Financial Statements

For the year ending 31<sup>st</sup> March 2021

### 1 ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended practice, Accounting and Reporting by Charities.

#### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Art work valued at £800 was transferred from Environment Trust to Habitats & Heritage during the year.

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

Restricted funds were transferred from Environment Trust with the consent of funders and with the obligation to use the funds for the specified purpose.

The largest single restricted grant of £57,600 was from the London Borough of Richmond upon Thames which was fully used for its purpose to support and represent the environment sector working in Richmond upon Thames.

Funds are detailed by name in the notes to the Financial Statements.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

**HABITATS & HERITAGE****Notes to the Financial Statement for the year ending 31<sup>st</sup> March 2021 - continued****TRUSTEES REMUNERATION AND BENEFITS****Trustees' Expenses**

No Trustees were paid expenses during the year.

<b>2 INVESTMENT INCOME</b>	<b>2020/21</b>	<b>2019/20</b>
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Bank account interest	£3	£88
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<b>3 INCOMING FUNDS</b>	<b>2020/21</b>	<b>2019/20</b>
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Grants/Contracts	£191,060	£147,005
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**4 DONATIONS AND LEGACIES.** The figure includes one Art Work valued at £800: see note 5.

**5 FIXED ASSETS.** One Art Work valued at £800 was transferred from Environment Trust to Habitats & Heritage as part of the transfer of all funds. The valuation was made at the same level as the asset held in Environment Trust. It was deemed not to have depreciated in value due to continuing interest in such a work.

**6 INVESTMENT AND LEASES**

Habitats & Heritage holds 10 Ordinary £1 shares in Community Current Limited (subsequently renamed SWLEN SE Ltd), a company limited by shares registered in England and Wales. The £10 value of the long term lease of Grove Gardens Chapel was transferred from Environment Trust..

**7 DEBTORS – AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2020/21</b>	<b>2019/20</b>
Prepayments	£ 2,127	£ 58
Sundry debtors	£ 930	£ 3,335
<b>Total</b>	<b>£ 3,057</b>	<b>£ 3,393</b>

Prepayments includes £1596.28 paid by Environment Trust for insurance of Grove Gardens Chapel valid to 31.12.21

**7 CREDITORS – AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2020/21</b>	<b>2019/20</b>
Independent Examination Fee	£ 1,725	£ 520
Deferred Income	£ 42,797	£ 0
Other creditors	£ 4,017	£ 4,578
<b>Total</b>	<b>£ 48,539</b>	<b>£ 5,098</b>

Independent Examination Fee includes the Environment Trust's liability for 2020-21.

Deferred income is:

- (a) London Borough of Richmond upon Thames 2021-22 grant received in March 2021: £28,800
- (b) Postcode Lottery Grant received in 2021-22 and allocated to activities in 2021-22 with agreement of the funder. Activities were postponed due to Covid restrictions: £13,997.



**MOVEMENT IN FUNDS**

	1.4.20 Opening balance	Resources Incoming	Resources Expended	Transfers between funds	Movement in year	31.3.21 Closing Balance
	£	£	£	£	£	£
FIXED ASSETS	1,351	800	675		125	1,476
SHARES	10	10			10	20
GENERAL FUNDS	810	74,992	65,629	1,730	11,093	11,903
CORPORATE VOLUNTEERING		11,798			11,798	11,798
BURTON BICENTENARY		7,346			7,346	7,346
<b>UNRESTRICTED FUNDS TOTAL</b>	<b>2,171</b>	<b>94,946</b>	<b>66,304</b>	<b>1,730</b>	<b>30,372</b>	<b>32,543</b>
RICHMOND PARKS		36,013	33,008		3,005	3,005
RICHMOND AND EALING ENERGY	5,760	242	3,566	78	-3,246	2,514
KINGSTON ENERGY	878			-878	-878	0
MARLOW CRESCENT GRANT	9,500				0	9,500
BIODIVERSITY SURVEY	2,390				0	2,390
L B RICHMOND COVID FUND		5,000	2,482		2,518	2,518
HOUNSLOW PARKS 2020-21		6,335	5,005		1,330	1,330
BEE RICHMOND	500				0	500
DONKEY WOOD AND BRAZIL MILL	3,783	6,860	5,640		1,220	5,003
EALING AWARDS FOR ALL	10,000		7,533		-7,533	2,467
BURTON'S TOMB		3,168			3,168	3,168
CONSERVATION OFFICER		1,319	1,319		0	0
KITCHEN GARDEN MARBLE HILL		491			491	491
SURBITON STREAM PROJECT THAMES WATER		2,500			2,500	2,500
CAPACITY AND COMMISSIONING HISTORIC ENGLAND		17,309	14,100	-3,050	159	159
GREEN HUBS		3,906	4,706	800	0	0
MOATED MANOR CO-OP FUNDS		1,667			1,667	1,667
NATIONAL LOTTERY RESILIENCE		5,110	4,706		404	404
KINGSTON GREEN INFRASTRUCTURE		2,283		-1,783	500	500
SWIMATHON FOR WATER VOLES		1,762			1,762	1,762
THAMES EYOT BOAT HOUSE		3,626	2,505		1,121	1,121
VINEYARD PASSAGE BURIAL GROUND		4,605			4,605	4,605
GROVE GARDENS CHAPEL RESTORATION		11,123	2,593	3,102	11,632	11,632
<b>RESTRICTED FUNDS TOTAL</b>	<b>32,811</b>	<b>113,319</b>	<b>87,163</b>	<b>-1,730</b>	<b>24,425</b>	<b>57,236</b>
<b>ALL FUNDS TOTAL</b>	<b>34,982</b>	<b>208,265</b>	<b>153,467</b>	<b>0</b>	<b>54,797</b>	<b>89,779</b>

**Detailed Statement of Financial Activities for the year ending 31<sup>st</sup> March 2021**  
**Income and Expenditure Account**

	2020/21 Unrestricted Funds	2020/21 Restricted Funds	2020/21 Total	2019/20
	£	£	£	£
<b>INCOMING RESOURCES</b>				
<b>Investment Income</b>				
Bank interest	3		3	88
Activities for generating funds				2,439
Grants and contracts	44,210	41,897	86,107	147,005
Grants and contracts - transfer of funds from Environment Trust	33,531	71,422	104,953	
Donations and legacies	16,473		16,473	499
Gift Aid	729		729	279
<b>Total</b>	<b>94,946</b>	<b>113,319</b>	<b>208,265</b>	<b>150,310</b>
<b>RESOURCES EXPENDED</b>				
<b>Charitable Activities</b>				
Salaries and NI Costs	48,359	65,087	113,446	102,623
Project consultancy fees		9,225	9,225	2,063
Project purchases and Misc. Costs		9,926	9,926	21,538
Insurance	874		874	661
Rent	3,781	400	4,181	6,156
Office Costs	1,013		1,013	1,007
Office Equipment				306
Subscriptions	501		501	332
Telephone and internet	1,803	420	2,223	837
Travel	59	116	175	372
Website and IT	6,148	72	6,220	
Book keeping	769		769	4,159
Sundry costs	10	1,918	1,928	1,000
Depreciation	675		675	302
<b>Total</b>	<b>63,992</b>	<b>87,164</b>	<b>151,156</b>	<b>141,356</b>
Cost of generating funds				
Fund raising costs	587	0	587	0
<b>Total</b>	<b>587</b>	<b>0</b>	<b>587</b>	<b>0</b>
<b>Governance Costs</b>				
Independent Examiner's Fees	1,725	0	1,725	520
<b>Total</b>	<b>1,725</b>		<b>1,725</b>	<b>520</b>
<b>TOTAL RESOURCES EXPENDED</b>	<b>66,304</b>	<b>87,164</b>	<b>153,468</b>	<b>141,876</b>
<b>NET INCOME before Fund Transfers</b>	<b>28,642</b>	<b>26,155</b>	<b>54,797</b>	<b>8,434</b>