

Company number: 07517887

Charity Number: 1140822

Justlife Foundation Limited

Report and financial statements

For the year ended 31 March 2022

Justlife Foundation Limited
Reference and administration information

Company number 07517887

Charity number 1140822

Registered office and operational address

Justlife Centre, 1479-1489 Ashton Old Road, Openshaw, Manchester, England, M11 1HH

Name

The charity also uses the name “Justlife Foundation” or “Justlife”.

Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Steven Coles	(resigned as chairperson 28 April 2021, resigned as Trustee 11 July 2021)
April Baker	(appointed chairperson 24 April 2021, resigned as chairperson and Trustee 30 May 2022)
Saoirse Codling	(resigned 26 January 2022)
Alexandra Fleming	
Oliver Heath	
Zoe Maurice	
Amy Sheehan Daly	
Katie Wildig	
John Wilson	known as ‘Ollie’ (appointed as Vice Chair 21 July 2021)
Tracey Read	(resigned 28 April 2021)
Andrew Man	(appointed 16 December 2021)

Key management personnel

Chief Executive, Simon Gale
Business Support Manager, Andy Morris

Bankers

Cop-operative Bank plc
PO Box 101
1 Balloon Street
Manchester M60 4EP

Auditors

Third Sector Accountancy Limited, Holyoake House, Hanover Street, Manchester M60 0AS.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

The trustees present their report and the audited financial statements for the year ended 31 March 2022. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

The Vice Chair's and Chief Executive's Statement for the year ended 31 March 2022

There are currently 95,450 households living in temporary accommodation in England, yet the experiences of the people who live here are largely hidden and unknown. This year, Justlife has continued to support hundreds of people and provide what is often life changing help, as well as pushing for temporary accommodation to be at the forefront of conversations around homelessness, and for action to address the numerous issues that often affect the people who are placed there while homeless.

While not all temporary accommodation is bad, there are too many B&Bs, hostels and houses of multiple occupation that are not fit for people to live in: places that are overcrowded and infested with pests, loud and chaotic, or do not meet people's accessibility needs. As a charity with a local and national vantage point, we see first-hand how people can end up stuck in temporary accommodation for years, how dire living conditions can be, and how stays in temporary accommodation can lead to decline in people's mental and physical health.

In 2021-2022, against a backdrop of rising living costs, ongoing pandemic pressures and with homelessness numbers going up, demand for our services in Brighton & Hove and Manchester have risen and the urgency to address issues through our national Temporary Accommodation Network have increased.

In Brighton & Hove, we have expanded our Health Engagement team to include specific support for people placed out-of-area, those with poor mental health and those who frequently attend A&E, as the team continues to help people overcome the barriers they face to living in good health. The Common Ambition project has gathered people with lived experience of homelessness and worked towards changes within the homeless health system through co-production, while the Frontline Network has played an important role in supporting people working with those experiencing homelessness throughout the pandemic.

To support people who struggle with loneliness, our befriending scheme, Social Connection, has gone from strength to strength, continuing to match people with befrienders and run a peer support group, as well as the recent introduction of social activities such as theatre trips, cooking classes and music lessons, to give people a much-needed break from their accommodation. Alongside this the Creative Art Studio continued to give a space for people to be creative, develop new skills and have fun.

In Greater Manchester, our Mobile Justlife project has seen our team visiting temporary accommodation properties all over the region, supporting people at their accommodation through weekly drop-ins where they can access advice, refreshments, the internet or have appointments on our minibus. Those local to Openshaw have continued to access support at our centre, such as help to find suitable accommodation.

Our Targeted Referrals project continues to support people who leave prison homeless in collaboration with the North West Probation Service, playing a key role in helping prison leavers reconnect with the community, build skills, and reduce reoffending rates.

In both Brighton & Hove and Manchester the teams are dedicated to building local partnerships and playing a key role in bringing the sector together, engaging with statutory services to try and work strategically to address the issues for people experiencing homelessness, especially for those placed in temporary

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accommodation. In Manchester we are very involved with the Homelessness Partnership and the Greater Manchester Homelessness Action Network as well as new projects bringing together and strengthening organisations working to support people being discharged from prison into homeless accommodation. In Brighton we chair the Homeless Operational Forum and the Homelessness & Rough Sleeping Network and through the Brighton & Hove Frontline Network we have continued to support, inform and raise the voice of those who work with people experiencing homelessness in the city.

Nationally, the Research & Policy team has raised awareness of the reality of temporary accommodation across the country, establishing a new Temporary Accommodation Action Group (TAAG) in Bristol, as well as the Households in Temporary Accommodation All Party Parliamentary Group (APPG) alongside Shared Health Foundation. Through TAAG's and the APPG, we hope to bring about much-needed change by getting the right people around the table to listen to the testimonies of people with lived experience, and to understand what action they can take to improve temporary accommodation in the short and long term.

We are proud of our achievements this year but are excited to look ahead at the opportunities and possibilities of seeing our impact increased. Our new organisational strategic plan is now in place for 2022 to 2025 and as a team we are working every day towards achieving our aim of making people's experience of temporary accommodation short, safe and healthy.

Finally we would like to thank April Baker for serving as a trustee and more recently as the chairperson where she showed dedication and support to the Board and the organisation. The Board is now in the process of recruiting a new chairperson and hope to appoint shortly.



John Wilson, known as 'Ollie'
Vice Chair



Simon Gale
Chief Executive

19 / 07 / 2022

21 / 07 / 2022

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Objectives and activities

Objects

The objects of Justlife as set out in the company's Memorandum of Association are:
The prevention or relief of poverty anywhere in the world by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient.

Vision

Our vision is to make people's stay in temporary accommodation short, safe and healthy.

Justlife was started with the aim of meeting the need amongst those living in temporary accommodation who are suffering with deteriorating mental and physical health, becoming victims of crime, losing control of their life and dying prematurely.

Mission

Our mission is to deliver work that helps us achieve this vision and the charity's main activities are services for people living in temporary accommodation and to carry out research, policy development, local and national networking and collaboration around temporary accommodation.

Our Theory of Change Strategy highlights four specific changes Justlife want to see through its work:

- Improved health & wellbeing.
- Improved housing & financial opportunities.
- Improved social capital.
- Systems change.

Values

The core values which underpin the way Justlife deliver services and operate as an organisation are:

- People before programmes.
- Collaboration before competition.
- Innovation before institution.

Public Benefit

The Trustees review the aims, objectives and activities of the charity each year. This report looks at the achievements of the charity and the outcomes of its work in the reporting period. The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Volunteers

Volunteers play an important part at Justlife and we currently have over 40 people who give their time and skills to support our work, through services such as the Creative Studio and the Social Connection Project, as well as helping with fundraising, administration and governance.

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"It's been an absolutely brilliant project to be a part of. The thing that I value the most is meeting the amazing person that I was matched with. Getting to know them and spending time with them has been a real privilege. I've also had the chance to be involved with some of the group activities that the project offers and doing that has allowed me to meet so many other people."

Cat, Social Connection Project Volunteer

Achievements and Performance

The charity's main activities and who it tries to help are described below. All its charitable activities focus on people experiencing homelessness, especially the 'hidden homeless' in temporary accommodation and are undertaken to further Justlife Foundation Limited's charitable purposes for the public benefit.

Our core services can be categorised under health, housing and wellbeing, and involve a variety of projects that aim to make people's stay in temporary accommodation as short, safe and healthy as possible. Alongside these services we carry out research, policy development and build local and national networking and collaboration around temporary accommodation.

The following outlines our performance and achievements across the two geographical areas we deliver frontline services, Brighton & Hove and Greater Manchester, and our Research & Policy work. In the last year, we have supported 490 individuals through our frontline services, many of whom are the most difficult to reach hidden homeless households in temporary accommodation.

Greater Manchester

In Manchester, we support people who are homeless while living in Unsupported Temporary Accommodation (UTA). UTA is private accommodation in which residents have very few rights and are typically 'non-priority-need' with the local authority meaning they have limited access to support to find settled accommodation. UTA is typically a Bed & Breakfast (B&B), short-stay House of Multiple Occupation (HMO), private hostel or guesthouse. People living in UTA often receive very little support to meet their needs.

Through Mobile Justlife, Justlife provides weekly drop-in sessions outside of UTA properties where residents can access advice to help them work through any problems they're facing. UTA residents who have been in prison can also access specific support through our designated Targeted Referrals worker. We also offer digital inclusion support to improve access to technology among a demographic who are by and large very digitally excluded.

In the past year, our services have become much more outreach-focused which has been really successful in reaching new people among the UTA population. Some people, especially those who live locally, prefer to get out of their accommodation and visit our centre and we have continued to meet people here to provide their support. Visitors always receive a warm welcome from our staff at the centre, with snacks and refreshments available, and comfortable, private spaces to work through any issues with a Support Worker. We have also continued to run weekly food deliveries of basic supplies such as tea, milk, coffee, fruit and vegetables - a service that was introduced during COVID-19.

Some highlights of our work have included:

- Supporting 130 individuals living in UTA in Manchester, including 43 new residents.
- Over 2200 support interventions including help to attend appointments, referrals to food banks and wellbeing checks.
- More than 1900 landlord-related interventions providing advice on Universal Credit claims for residents, and working through issues with resident behaviour or concerns for resident's wellbeing.
- 150 tenant packs have been distributed which include useful information such as numbers they can call for support for certain issues, what their housing rights are, where to access certain resources and cooked meals etc.

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- 51 people were facilitated to access a grant of £70 via the Community Support Fund.

"Ay up Colette, just wanted to say a quick but massive thank you to you and all the Justlife team. That free payment you guys sorted out for us has gone into our banks and we wanted to say thanks. Me and the lads really appreciate what you guys do for us."

Justlife client

Mobile Justlife

Mobile Justlife involves bringing our services to residents of UTA, rather than asking them to come to us. Using our minibus, kindly donated by the Edward Holt Trust, we have visited UTA properties across Greater Manchester over the past year, including in Bury, Ashton Under Lyne, Openshaw, Longsight, Harpurhey, Ardwick and Middleton. This mobile way of operating has enabled more residents to access the support we provide and helped to build trust with residents as they became more familiar and comfortable with us over time.

The pop-up drop-in takes place outside the UTA property. Residents can get advice for any challenges they're facing, whether that's accessing benefits, troubleshooting issues with their accommodation or anything else they're struggling with. Residents can also meet with a Support Worker in private for more sensitive matters and they're free to use the space to make their own calls, or to access the internet.

"Since coronavirus, it's been great to have a covid-safe space to have appointments. The minibus is great for giving people privacy and they find it really useful to be able to access the internet because internet access isn't usually available in TA properties. Food distribution has been a lot easier thanks to the minibus and residents have enjoyed the refreshments we've been able to provide".

Colette, Justlife Specialist Support Worker

"Since you've been coming down, I feel as though I've got someone there that I can ask questions to, and they'll give me the right answers. They'll point me in the right direction. I know there's always someone that will help me out. I know if I'm stuck there's someone I can go to."

Justlife client

Mobile Justlife highlights:

- 229 outreach visits to UTA properties across Greater Manchester.
- 24 people received eviction prevention support, for example working through rent arrears, liaising or negotiating with landlords, supporting them to access alternative accommodation, and addressing anti-social behaviour.
- Over 1200 housing-related interventions such as bidding on social housing properties, sourcing furniture or troubleshooting accommodation issues.
- Almost 400 money management interventions have been made for 75 people, including help with setting up benefit payments or overcoming issues with accessing Universal Credit.
- 660 health-related interventions have been taken such as referring people to specialist mental health or substance misuse services.
- Providing mental health support to 53 people.
- 20 people have moved into more suitable supported accommodation.

Peter's story*

At one of the pop-up drop-ins outside of a UTA property, Justlife's Support Workers began talking to Peter, who knew about Justlife because we had been delivering food and wellbeing supplies to his UTA during the

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pandemic. He told us he was really grateful for the food and wellbeing supplies but was now keen for more support.

Peter is in his early 50s, with multiple physical and mental health needs. In a one-to-one session with a Specialist Support Worker, Peter shared the struggles he has had with his health and spoke about a recent stay in hospital which had been traumatic. As a result, Peter often feels suicidal. Peter was also struggling with managing his money and paying his rent due to a mix-up with his benefits.

Justlife helped Peter to come up with an action plan. At the end of the session, Peter expressed how simply having someone to talk to and share how he is feeling has been a big help. We now provide ongoing support for Peter, helping him to navigate the healthcare system, the benefits system and housing system, whilst also offering wellbeing support.

On days when he feels suicidal, he shares this with his Support Worker and after having a chat or text has feels able to cope. Peter has shared how thankful he is for being listened to. Some of the conversations have included thinking about the future. Peter is keen to move and Justlife is now also helping him to explore housing options.

*Peter's name has been changed to protect his identity

Digital inclusion

Although essential for accessing many support services, purchasing a digital device such as a smartphone is not usually financially viable for people affected by homelessness, nor a priority. Many of the people we work with have been isolated from the digital world for a long time and therefore struggle with digital literacy, finding it difficult to search for services that are relevant to their needs, and navigate online application processes.

Providing new - and more importantly free - smartphones and data to the people we work with, has added another important dimension to the support that Justlife offers. We recruited a Digital Engagement Worker who has provided training and support to residents who needed help with their new device and learning basic functions. This training, along with the provision of phones and tablets, has helped residents build new skills and become more independent.

Digital inclusion highlights

- 32 smart phones provided to people.
- Over 190 monthly top-up codes distributed to provide text, calls and mobile data.

"I have seen a positive difference in Paul since supporting him. Paul is now independently contacting other services, which initially I was doing on his behalf due him not feeling confident to do this. Paul has also signed up to start a course to help develop his reading and writing."

Tash, Justlife Specialist Support Worker

"I can't thank you enough David [the Digital Engagement Worker] and all at Justlife for my new phone, you are all [emoji of stars] thank you."

Text message from a Justlife client

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Targeted Referrals

In partnership with the National Probation Service, our Targeted Referrals project ensures that people who leave prison homeless are supported into and out of temporary accommodation. Through targeted support, the project aims to facilitate a healthy transition into life outside of prison and minimise the risk of reoffending. This is achieved by helping people navigate the housing system, working through health issues, helping them find opportunities for work and fostering skills needed for independence.

Justlife's Targeted Referrals Worker has worked with 17 people this year and has carried out over 730 interventions to address people's health, wellbeing and housing needs.

Targeted Referrals highlights:

- Over 360 interventions for people to engage with physical and mental health and substance misuse support.
- Over 300 housing related interventions have been completed.
- 4 clients have been supported to move out of UTA into more suitable accommodation.
- Over 250 financial support interventions carried out.
- Over 50 employability interventions have been made such as referring people to Back on Track Manchester where they can access courses and skills development.
- 58 referrals have been made to other services for support such as food provision and legal advice.

Mark's story*

Mark found himself living in a chaotic, shared house upon leaving the approved premises he had been staying in since his release from prison. He suffers from PTSD, depression, anxiety and has a personality disorder; as well as having diabetes, tinnitus, and nerve damage due to a head injury he sustained in prison. The environment in the temporary shared house had a detrimental effect on his mental health and he turned to drugs and alcohol to cope. He was also self-harming and experiencing suicidal thoughts. Whilst in this accommodation he was referred to Justlife.

Mark met with one of our Specialist Support Workers at the Justlife Centre and spoke about the difficulties he was facing due to his mental and physical health needs, as well as his housing issues which left him feeling isolated and hopeless. The Specialist Support Worker provided one-to-one support, working collaboratively with Mark to develop a support plan focusing on key areas that he wanted to address.

Following this, referrals were sent to the Mental Health Team and Self-Help services to try and get access to psychological support for Mark. We also supported Mark to register with a GP and ensured he was able to collect his medication from the pharmacy; something he had been neglecting, by providing transport and reminders.

Finally, we also referred to him Change, Grow, Live to access specialist drugs and alcohol support. However, the referrals to mental health services were unsuccessful: Mark was informed that his needs were too high to receive support from psychological wellbeing services in the community, but they also deemed his needs were not high enough to be accessing specialist psychiatric support. We had to advocate strongly on Mark's behalf for him to access mental health services. Eventually, Mark was offered a further assessment with the mental health team which led to a referral to a psychiatrist, and access to more support. We also referred Mark to a local Crisis Café service which functioned throughout the evenings and nights, to ensure he had a safe place to access in times of need out-of-hours too.

Alongside this health-focused work, our work with other partners led to Mark being placed in a rented flat where he had his own private space. During this time, we connected Mark with services to access furniture, energy advice, and benefits support, all to help the transition from living in the shared house to independent living.

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This, and the other support provided, has meant Mark is now in a much better mental space, allowing him the opportunity to consider other areas of his life he wanted to develop. He decided he wanted meaningful activities to fill his time and to start to build a support network. He has signed up to English classes, cooking courses at Back on Track and has recently joined the gym to increase his fitness and general wellbeing. Mark now talks about his hopes for the future, which include going on holiday and losing weight, something that would have been impossible for him to do at the beginning of our support. We are now reducing our support for Mark, who continues to sustain his tenancy and access support services.

"Justlife is the most positive and constructive support I have ever had."
Mark, Justlife client

*Mark's name has been changed to protect his identity

Brighton & Hove

Outside of London, Brighton & Hove has the third highest rate of homelessness, with 1 in 78 people being affected compared to 1 in every 206 across England (Shelter, 2021), and numbers are growing each year. Many of these people are placed in temporary accommodation and the Justlife team focuses on supporting them during their stay and helping them move onto more suitable accommodation.

To help meet the rising demand we have expanded the reach of our support this year by creating 3 new positions to focus on out-of-area placements, people struggling with their mental health and those frequently attending A&E. These roles operate alongside our Health Engagement Team to help people engage with their health care while advocating for people to get suitable housing, welfare benefits and practical supplies.

Our befriending scheme, Social Connection, has continued to match volunteers with people moving away from homelessness to help them overcome social barriers or feelings of loneliness. The project has also continued running its biweekly peer support group to give project participants a space to meet other people, have a laugh and share their experiences with one another. Following the group's interest in spending more time with each other outside of the peer support group, we have begun running workshops and activities such as trips, drumming and song writing workshops, country walks and wellbeing sessions.

The Common Ambition project has taken off this year, with a well established steering group comprising people with lived experience of homelessness that meets every week to share ideas and continue working towards improving the health system through co-production. Our Brighton & Hove Frontline Network has played an important role in supporting people working with those experiencing homelessness throughout the pandemic, providing up to date information and spaces for staff to gather and train.

Health Engagement

Justlife's Health Engagement Team works with people experiencing homelessness who have recently been discharged from hospital or are struggling with their health needs and are living in temporary accommodation. This involves helping people address physical and mental health needs, substance misuse, and trauma-related issues by facilitating better access to - and engagement with - health services. Working closely with Arch Healthcare, a local GP practice specialising in homeless health care, and other specialist services, the Health Engagement team aims to reduce the likelihood of hospital readmissions and empower people to take control of their health needs.

Alongside the trauma of losing their homes, many of the people we work with are struggling with a number of unmet health needs as a result of adverse life experiences such as neglect, abuse or poverty, which can lead to low self-worth, anxiety, depression and addiction, among other health issues.

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Our Health Engagement team will carry out interventions such as registering them at the GP, accompanying them to appointments, referring them to specialist support services, advocating for their health and housing needs, and providing emotional support. They also help improve people's self-confidence and independence by building certain skills such as filling out forms and using tablet devices. Through these interventions, the Health Engagement team has the following outcomes:

- Improved overall physical and mental health.
- People accessing rehab and detox services.
- Better management of substance misuse.
- Moves into long-term sustainable accommodation.
- Maximising income and receipt of benefit entitlements.
- Improving people's chances of moving away from homelessness for good.

"What we do is work with people living in temporary accommodation with complex health needs. So, these are unmet needs where they're really unwell and they're living in poor-quality temporary accommodation. We'll work with them to address those health needs by registering them at the GP, going with them to those appointments, helping sort their medication, helping them access mental health or substance misuse services."

Sara, Justlife Health Engagement Team Leader

Health Engagement highlights

- 214 people supported.
- Over 3,500 interventions have been taken by the team with those supported.
- 1,400 interventions carried out to improve someone's mental or physical health such as referring them to detox services, advocating for them in an appointment, or collecting a prescription.
- More than 750 housing related appointments arranged or attended by the team.
- Over 400 interventions in relation to money management support including setting up bank accounts, getting ID documentation, and applying for benefits.
- 418 appointments have been arranged or attended in relation to substance misuse.
- 78 people have been moved out of temporary accommodation into more suitable accommodation.

"So, when I went into emergency 6 months ago when I was homeless, I was dumped and I didn't hear anything from the council. I was really anxious and I was basically beside myself that I had no one like to support me and to help me. I was then put in contact with Justlife through my doctors and ever since they've been supporting me with everything down to filling out forms and getting me shopping. Tom's [My Support Worker] is really nice to talk to, he'll support anything."

Jasmine, Justlife client

Social Connection

Justlife's Social Connection Project (SCP) provides support to people moving away from homelessness by helping them overcome social barriers, isolation and loneliness. This is achieved through three distinct community-focused and relationship-building initiatives.

Befriending Project

Our befriending project matches people with a volunteer who meets up with them regularly to do an activity of their choice. The activities are community-based and range from having a coffee and a chat, to going to

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the theatre together to watch a show.

There have been 35 befriending relationships over the last year who have benefited hugely from being able to meet safely in the community since the lifting of pandemic restrictions.

Highlights of the befriending project:

- 85% of people said they had built a stronger social network.
- 74% of people saw an improvement in their confidence.
- 70% of people saw an improvement in their mental health.
- 70% of people reported being less isolated.
- 65% of people reported increased motivation.
- 60% of people reported increased resilience.

"We started talking on the phone once a week and then a few weeks later we met up in person which was great. We'd go for a walk or meet up in the park and do a training session together. We'd chat about anything and everything - sometimes really serious stuff but we'd always have a laugh and just enjoy each other's company. No judgement, just a completely safe space to talk and with the help of Justlife I was able to signpost him to local courses and services that he might be interested in."

Jo, Justlife Volunteer

"Justlife came into my life by me being in hostels and it was suggested to me to get some support, so I've been with them for about 8 months. It's amazing, they do support groups about mental health, loneliness, how you're feeling, what other activities are going on in Brighton & Hove. If somebody doesn't like to get out very much, there's lots of information there."

Hayley, Justlife client

"The Social Connection project has been life changing for me. The fact that my befriender is willing to take the time out of her week every week just makes me feel worth something and we always have so much fun."

Jude, Justlife client

Peer Support Group

Our peer support group meets up regularly and provides a space for participants to meet people, support each other and reduce loneliness. The group aims to improve people's mental health, wellbeing and community engagement. Over the past year there have been a total of 30 groups and 32 people attending them.

"It has brought some sunshine into my life. I always come away with a smile on my face. It's connected me to other people."

Justlife Peer Support Group Member

Community Activities

This year we have provided community-based activities, workshops, events and trips. We held a consultation event to enable people who were accessing our services to share their ideas. One of our clients was also involved in the hiring of the Activities Coordinator, which included writing interview questions, being on the interview panel, and deciding which candidate to choose.

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We launched the project in December with a three-session therapeutic drumming group. This was co-produced by an occupational therapist student on placement at Justlife and a client. Since then, activities have included beginner's guitar lessons, a cooking on a budget workshop, and a trip to Seven Sisters Country Park.

"It was really useful in that it gave me recipes that I have easily started to use day to day. The recipes took into account that I don't want to be spending massive amounts on fuel to cook."

Jude, Justlife client

Creative Studio

Justlife's Creative Studio is a collective of Brighton-based artists who have experienced homelessness. The group provides an open, supportive environment where people can try different creative activities such as painting, photography and poetry etc.

The group is run as a co-operative, with each of the artists providing peer support to each other and deciding on the group's activities together. The main purpose of the group is to give artists a space to have fun, make connections and build their confidence.

The group have completed sessions using a variety of different art materials including sessions exploring spring-inspired art and concentrating on specific techniques using acrylic paints to paint blossom trees and clouds, sessions drawing 3D butterflies and dragonflies, and a session where crayons were melted onto canvas using a hairdryer.

Common Ambition

Common Ambition is a co-produced homeless health project that gives people with lived experience of homelessness paid opportunities to improve their local health services. Run by a partnership of organisations including Justlife, Arch Healthcare, University of Brighton, Brighton & Hove Clinical Commissioning Group and Brighton & Hove City Council Public Health Department, the project is delivered by the Common Ambition Steering Group who meet regularly to co-produce improvements to the health services that they use, or have used in the past, and work towards better outcomes for people experiencing homelessness in Brighton & Hove.

The Common Ambition Steering Group's main objectives are to:

- Develop a greater understanding of the needs and experiences of homeless patients.
- Integrate the expertise and experience of people who use the services into evaluation, improvement, and development of homeless healthcare.
- Strengthen the homeless healthcare system to better meet the needs of patients.
- Improve governance of the overall system by working with patients, providers and commissioners.

The steering group operates as a collective and every group member has a say on the direction of the group and is free to contribute in their own way. They are also offered payment for their time, which is important to ensure an equal power dynamic and to reimburse people for the hard work they put in as well as a series of training programmes.

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Common Ambition highlights

- 18 people with lived experience of homelessness made up the project steering group.
- A Homeless Health Needs Audit carried out in the city interviewing over 80 people who were homeless.
- Mapping of the services, systems, healthcare pathways and funding streams.
- Gathering feedback from over 40 people with lived experience and those who work with people experiencing homelessness.
- Identified the key challenges in the homeless healthcare system and developing plans to address them.

"The group and project is something I really enjoy. It's a chance to change things. I like doing things together as a group to make change. Sometimes I've been pushed into things that I haven't enjoyed but this is something I have chosen to do and it feels like we are on the right track! I'm taking the lead in small groups and coming forward to do things which I didn't before. I'm loving it!"

Steering Group Member

"Joining the group has given me loads of confidence and the willpower to continue doing new things. Everyone has made me feel very welcome and I feel part of something positive and achievable."

Steering Group Member

Frontline Network

Justlife runs the Brighton & Hove Frontline Network in partnership with the St Martin in the Field's National Frontline Network, supporting people who work with people experiencing homelessness. This last year has seen us continue to adapt how we help workers stay connected and informed during a time of pandemic restrictions.

We have achieved this through hosting a series of online events where we provided opportunities for them to meet the local Homelessness Commissioning Team who fund many of the homeless services in the city, hear updates from local services, as well as meet for some more informal 'online coffee breaks'. We have also distributed a monthly email newsletter to over 350 people and have a variety of updates on services, sector news and upcoming events. These newsletters have continued to provide workers with a sense of connection with the wider homelessness sector during the pandemic restrictions

Frontline Network highlights:

- Compiling and sharing of a list of services that were open over the Christmas period.
- Focus on 'Work and Learning' highlighting the numerous services providing specific learning or work opportunity support to those experiencing homelessness.
- Promoting activities around digital inclusion; access to work and learning; worker wellbeing; trauma-informed practice; psychologically informed environments.
- A week of in-person activities and discussions including sessions on supporting dog owners, people on the autism spectrum and some light-hearted activities such as art workshops.

"I find these events invaluable for keeping up to date with services and priorities in the city – Thanks for hosting and keep up the good work!!"

Homelessness Charity Worker

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Research and Policy

We lead the Temporary Accommodation Network, a national initiative to improve people's experiences of temporary accommodation across the country. Through the network, our research, and the newly established Households in Temporary Accommodation All Party Parliamentary Group (APPG), the team raises awareness of the issues faced by people living in temporary accommodation, finds solutions, and drives change.

This year, the team has helped establish a new Temporary Accommodation Action Group (TAAG) in Bristol to give local stakeholders a space to work through the issues that are prevalent in this particular area. Alongside Shared Health Foundation, the team heads up the Households in Temporary Accommodation APPG to give this area of homelessness much-needed focus in national conversations and bring together MPs, policymakers and organisations from across the sector and political spectrum to drive change.

Following on from our COVID-19 report, Hidden Homeless Exposed, where we identified the prevalence of disability among the temporary accommodation population and research gap in this area, we have conducted interviews with people who are living in temporary accommodation with disabilities to build our understanding in this area and create evidence-based solutions.

Temporary Accommodation Network

The Temporary Accommodation Network is a national network of local groups that meet regularly to work through issues relating to temporary accommodation, with the aim of making experiences of temporary accommodation short, safe and healthy. The groups bring together the key stakeholders who can raise awareness of the issues, overcome its challenges, and implement changes; Such as the council, landlords, service providers, and people with lived experience. Currently, the network includes five Temporary Accommodation Action Groups (TAAG's) in Brighton, East Sussex, Hackney, Manchester, and Bristol.

TAAG's cover a variety of topics such as how living conditions can be improved, what issues face a particular demographic of people such as women or people living with disabilities and what training can be undertaken to improve care. TAAG's also give landlords an opportunity to engage with support services and one another to find new ways of solving problems and improving their services.

We have seen first-hand how these forums are bringing about positive change for people in temporary accommodation and this year we conducted a survey to ascertain the effectiveness of the TAAG's. Responses were overwhelmingly positive and confirmed that the TAAG's are valued by temporary accommodation providers, charities and local authorities. Some of the themes that emerged from the survey were that they are:

- A constructive, problem-solving space.
- A place to bring your concerns/questions and hope to get answers.
- Somewhere for conditions to be highlighted and improved.
- A space for learning and accessing training.

"I feel that the TAAG has been a really important forum for sharing learning and shining a light on the issues in. We have been able to have greater influence to achieve change as a group, particularly through building support for the temporary accommodation Charter (that the local authority has adopted)."

Brighton TAAG member

"It has clearly improved building quality and greatly improved liaison between landlords and services."

East Sussex TAAG member

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Temporary Accommodation Network highlights:

- Setting up the new Bristol TAAG and regular meetings of the other TAAG's.
- Developed a Temporary Accommodation Charter which has been agreed on among landlords, the local authority and charities. First developed in East Sussex, it was followed by Brighton where it has been officially adopted by the council and will be embedded into future landlord contracts.
- Hosting two national events 2 Temporary Accommodation Network events including the National Temporary Accommodation Conference with guest speakers from a number of organisations, researchers, local authorities and people with lived experience.

Households in Temporary Accommodation All Party Parliamentary Group

Justlife and Shared Health Foundation are the co-secretariats of the newly established All-Party Parliamentary Group (APPG) for Households in Temporary Accommodation. The APPG is a cross-party group of MPs and Members of the House of Lords that aims to improve the health, lives and experiences of people living in temporary accommodation across England.

We have set up this APPG because hidden homeless households living in temporary accommodation face particular challenges that cannot be addressed through rough sleeping initiatives, and therefore need unique focus. This APPG will give temporary accommodation the attention it needs and hopefully lead to action to address it in both the short and the long-term.

The meetings have been attended by over 100 people including politicians, journalists, academics and people from a number of different sectors and those with lived experience. Our Chair is Siobhain McDonagh MP for Mitcham and Morden, Co-Chair is The Right Reverend Julian Henderson, Lord Bishop of Blackburn, Secretary is Rebecca Long-Bailey MP for Salford and Eccles, and Treasurer is Sara Britcliffe MP for Hyndburn.

Research

Our COVID-19 research from 2020 uncovered a high prevalence of people with disabilities living in unsuitable temporary accommodation, and yet disability amongst those experiencing homelessness is under-reported and presents a significant research gap.

We have begun to research this topic and have interviewed people living with a disability in order to begin to address this gap and the emerging themes include:

- Poor upkeep of facilities, for example there may be a lift but it wasn't working.
- Being placed in a room that quite obviously wasn't fit for their needs, for example up several flights of stairs for someone with mobility issues.
- An absence of simple assistive technology such as handles and fire door retainers, which could make a big difference to people.
- Feeling unable to ask for any help or adaptation to the properties.

In our COVID-19 report, we recommended that disability should be mainstreamed across all levels of housing and homelessness services, specifically as part of the discussion around strategy, programming and funding of social housing and temporary accommodation. This research will help us call for specific action that is evidence based.

In addition to conducting this new piece of research, we have also increased the sharing and dissemination of information, research and news stories related to temporary accommodation through our website and email newsletter that is sent out monthly to other 300 people nationally.

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Beneficiaries of our services

Justlife was started with the aim of meeting the need amongst those living in temporary accommodation who are suffering with deteriorating mental and physical health, becoming victims of crime, losing control of their life and dying prematurely. Our National Temporary Accommodation Network and network of Temporary Accommodation Action Groups has provided a space for people to work together and devise local solutions, that along with our support work in Brighton and Manchester aims to make people's experience short, safe and healthy.

Short – We work hard to ensure those we work with understand their housing options and support them to move on from temporary accommodation quickly.

Safe - We raise issues of safety quickly and have seen improvements and steps taken to ensure people are safe through working closely with landlords and local authorities. This has included people being moved to other TA when access requirements are not suitable or for safeguarding reasons, as well as advocating for repairs to dangerous buildings.

Healthy – Our support workers attended hundreds of health appointments this year to support those we work with and engage with their health care. We have delivered food, run many activities for people to get active and involved in and handed out digital devices along with support to use, all with the aim to improve mental and physical wellbeing.

Our approach

Along with our core values we aim for our work to be:

- Person-centred - Each of our health, housing and wellbeing services are shaped to individual care needs. Every person who uses our service works alongside their support worker to devise an individual and flexible care plan that will help them move away from homelessness. The voices of people with lived experience of homelessness are at the heart of what we do and are incorporated into the design of our services.
- Linking experience with policy - Our research is ongoing and always seeks to improve our understanding of the needs and experiences of different people living in temporary accommodation. The real-life experiences our staff and people we support experience inform the policy recommendations that we bring to the attention of policymakers, commissioners and other organisations in the sector.
- Promoting changes to the system - We recognise that the people who use our service suffer under a system, and that only systemic changes will prevent more people who are placed in temporary accommodation from suffering. We affect change at the individual, local and national level.

Fundraising

Fundraising was led by the Chief Executive Officer with support from project managers, an external fundraising consultant, Brightideas Partnership, and our small in-house Supporter Engagement team. Justlife understands its duty to protect the public, including vulnerable people, from unreasonably intrusive or persistent fundraising approaches and undue pressure to donate and we ensure we conduct our fundraising in an ethical way. In February we appointed for a new role, Head of Income and Development and we look forward to seeing how this role develops in future years.

We keep up to date with changing regulations and are members of the Fundraising Regulator and ensure we adhere to the Code of Fundraising Practice and associated rulebooks as set out by them as a governing body. Our privacy policy is kept up to date and is accessible to everyone via our website and clear instructions are given on how to contact us if anyone should have any grievances with our fundraising

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activities. Fundraising requests are made only of supporters who have opted in to receive such requests from us, and they can unsubscribe at any time. We did not receive any complaints about our fundraising directly or via the Charity Commission.

This year was successful for us in securing income, and we exceeded our targets. Our aim for the year was to raise at least £168K via applications to trusts and foundations to ensure all our projects could continue for the year, and we substantially beat this target receiving £421K in new funding. We also hoped to raise around £75K from donations, legacies and community fundraising and we ended up raising around £172K through the generosity of individuals and organisations. The increase in our fundraising efforts meant we were able to deliver more support to people, which was especially needed during the COVID-19 pandemic. We are enormously grateful to all those who have supported our work in 2021/22.

Financial review

Justlife's income in this year was £983,616 this compares to £1,122,551 in 2020/21 and shows a 12% drop in income. This is a result of fluctuations in grant income and a large increase in the prior year due to funders and councils giving out Covid specific funds. Our restricted income this year was £770,783 (78% of our total income) compared to £868,208 (77% of our total income) in 2020/21. Unrestricted income this year was £212,833 (22% of our total income) compared to £254,343 (23% of our total income) in 2020/21.

Whilst we experienced a drop in income, our expenditure increased by around 16%. This is in part due to funds raised in prior year (2020/21), particularly within the Manchester and Research and Policy work, and this being our expectation when presenting our previous accounts and budgets. We expect our income to increase again this year (2022/23) to around £1,100,000 and our expenditure to drop to a similar level.

The current short term liquidity level of the charity remains strong and our free reserves are healthy and within the range set. Justlife's income is largely from charitable activities (81%) through grant funding and contracts, along with some donations (18%). The funding is used for the main operations of the charity, supporting people in temporary accommodation and providing the infrastructure to do so safely and effectively. The organisation spent £41,412 on the cost of fundraising. The cost of fundraising includes the work of consultant fundraisers and a suitable proportion of the charities support costs.

The financial risks to Justlife moving forward are the over reliance on existing contract income and a lack of current multi-year grants from trusts and foundations. Following the pandemic, the trusts and foundations sector is reporting higher demands on their funding and in some cases having less funding to give away. Our largest overhead is our staff cost so our main risk is having to reduce the size of our team which would affect the amount of service delivery possible.

We continue to be innovative in our approach to meeting the needs of those we support, developing new projects and building new collaborations and relationships with partners and potential partners. We also continue to include the voice of those in temporary accommodation in the design and development of projects through our research and person-centred approaches. These have served us well in previous years and meant we are quick to respond to opportunities that arise and are able to show the need for our work effectively.

We are addressing the potential financial risks by building our in-house income generation and fundraising team, including recruiting to the new position of Head of Income and Development in February of this year. This will include a more strategic focus on developing our existing work as well as seeking out new opportunities, being committed to delivering both support for individuals and using research and policy work to make a difference on a systemic level. We expect this investment to diversify and open up new income streams as we move forward.

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Reserves policy

The aim of the reserves policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. Restricted reserves continue to be expended in agreement with the funding criteria agreed at the time of the relevant grant. These are monitored and tracked, the details of which are contained within the notes to the accounts.

Unrestricted reserves are maintained to provide an appropriate working capital for charitable activities outside the scope of restricted funding or to enhance committed funding within the overall objectives of the charity. Justlife has constructed its reserves policy using guidance from The Charity Commission, Charity Reserves: Building Resilience (CC19). The Board reviewed the reserves policy and agreed that a level of unrestricted general funds, also known as free reserves, of between £160K and £240K is appropriate given the risks faced by the charity and the sustainability of its different income streams. Free reserves were £211,730 which represents unrestricted funds excluding designated funds and fixed assets.

The Board of Trustees designated £12K towards the refurbishment costs of the Manchester Centre together with £15K designated in the prior year. £55K is designated towards developing the in-house fundraising team. This expenditure will occur during the financial year 2022/23. £30K of unrestricted grant funding from Garfield Weston has been designated to those projects where it is most needed in 2022. Our fixed assets are £132,126 and can only be realised by disposing of them. They are currently essential for the future operation of the charity and so are excluded from free reserves.

Plans for the future

The Board of Trustees have recently approved a new 3-year strategic plan, 2022-25, to ensure we are best placed to move towards achieving our vision. The plan engaged with our stakeholders, reviewed our strengths, weakness, opportunities, and threats, and considered the external factors impacting the organisation. It highlighted three challenges currently facing Justlife and a series of approaches we will take to overcome these.

At Justlife we know thousands of people struggle to manage in poor and unsuitable temporary accommodation and we are passionate about making this experience short, safe and healthy.

Over the past 14 years we have not focussed on growth for growth's sake but have seen our work and impact grow steadily and organically. We have continued to have a national impact whilst also remaining focussed on why we exist and operating within our values. Our plan outlines our desire to continue to grow because of the ever-growing need to raise awareness and bring about systemic change in the temporary accommodation sector as well as knowing there are many more people right now who need support.

The challenges facing us are:

Worsening Crisis

The numbers in temporary accommodation continue to rise, the ongoing pandemic and its consequences are increasing pressure on local authorities and options for people who are homeless.

Lack of Understanding

Temporary accommodation is too often seen as an answer to homelessness – which it is not – and it remains hidden with little understanding of its impact on people. This leads to resources not being allocated where they are needed and the issues are not improving.

Income & Resources

We remain predominantly reliant and focused on grant funding which is becoming more competitive and haven't invested resources into exploring other potential income streams.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

The approaches and actions to help us overcome our challenges

Inform

Driving positive change through Systems Leadership in the temporary accommodation sector, convening those with a common interest to build a movement that brings about lasting change.

- Growing Networks
- Developing Research
- Building Influence

Involve

Making sure that those we support are at the heart of our service design and development and involved across the organisation in meaningful ways through Co-Production.

- Doing With
- One Team
- With Others

Innovate

Seeking opportunities to develop our work and find new ways to increase our impact, including working with new areas, people and partners, using tools such as Human Centred Design methods.

- Diversifying Income
- Expanding Areas
- Reaching people

Inspire

Focusing on our why, vision and our values, so we can be agile and responsive, striving to be as great as we can be in everything we do.

- Designing Environments
- Driving Excellence
- Cultivating Culture

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated and registered as a charity on 4th February 2011.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2022 was 8 (2021: 10). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 12 to the accounts.

The directors of the company are also charity Trustees for the purposes of charity law. Trustees are elected to serve a 3-year term. Under the requirements of the Memorandum and Articles of Association, one third of directors must retire annually, with the longest-serving first. Trustees can be re-elected to serve a further two three-year terms.

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Gretta Starks, who served on the board from 4 February 2011 - 31 March 2013, has maintained her position as Company Secretary.

In effort to maintain a broad skill mix, the Board carries out Board skills audits, and in the event of skills being lost due to retirements, a Board recruitment process will take place. Recruitment of new directors is governed through the principles set out in the charities Code of Governance. No person or body external to the charity is entitled to appoint a Trustee.

Most Trustees are already familiar with the practical work of the charity, having been encouraged to visit Justlife projects during operational hours. Additionally, all Trustees are provided with an induction which includes a detailed overview of the activity of the charity. This is jointly led by the Chair of the Board, the CEO and the Business Support Manager of the Justlife Foundation.

The Trustees also receive an induction pack which covers:

- The obligations of Board members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles of Association.
- Resourcing and the current financial situation.
- Justlife Governance Manual.

The Board meet quarterly and are responsible for the strategic direction and policies of the charity. At present, the Board has eight members from a variety of professional backgrounds relevant to the work of the charity. A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the CEO, the Business Support Manager and the Senior Leadership Team at Justlife:

- The Chief Executive Officer (CEO) is responsible for ensuring that the charity delivers its specified services and that key performance indicators are met.
- The Business Support Manager provides management and support of all organisation-wide areas including HR, health & safety, finance, facility, infrastructure and resources responsibility. The Business Support Manager also provides support to the Senior Leadership Team and the Board of Trustees.
- The Operations Manager (Brighton) has day-to-day responsibility for the operations of the Brighton service including supervision and support for the staff and volunteers. To ensure the team continues to develop their skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local area and fundraising.
- The Regional Operations Manager (North) has day-to-day responsibility for the operations of the Greater Manchester service including supervision and support for the staff and volunteers. To ensure the team continues to develop their skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local area and fundraising.
- The Head of Research, Policy and Communications has day-to-day responsibility for managing the development of a network which will drive local and national change, carrying out research and developing policy recommendations, and building relationships with stakeholders nationally and fundraising.
- The Head of Income and Development has day-to-day responsibility for managing the generation of income, considering development opportunities across the organisation and building partnerships with a range of stakeholders to increase our impact.

The Code of Governance identifies decisions that are to be made at a Board level, and these are:

- Appointment and removal of directors, chair and company secretary.
- Arrangements for entering into contracts.
- Staff appointments, dismissals and pay.
- Approval of budgets, and budget deviances.

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- Expenditure outside agreed tolerances.
- Arrangements for the AGM.
- Changes to Code of Governance and Memorandum of Association.

The Board of Trustees have two committees which are:

Nominations & Remuneration Committee – Whose main role is to monitor and review the structure and composition of the Board, making appointment recommendations to the Board for approval and ensuring fair and equitable decisions in relation to remuneration policies and practices.

Audit & Risk Committee – Whose main role is to provide oversight of Justlife's systems of internal control, regulatory compliance, risk management and financial reporting, and through supervision of the quality, independence and effectiveness of both the internal and external auditors.

Governance Review

The Trustees initiated an external review of their governance in 2020 due to the number of new Trustees joining in the previous 12 months. This was carried out against the seven principles of the Charity Governance and the review found the Charity in general compliance with the Code's recommendations. The review made several recommendations where improvements could be made and these have now been implemented. The Trustees remain committed to working towards achieving excellence in delivering effective governance of the charity.

Partnership working and related parties

One of our core values is Collaboration over Competition and so we work hard to ensure we do this through partnerships with a wide range of organisations. These include statutory services such as local authorities in Brighton & Hove and Manchester as well as Public Health, Probation, substance misuse services and GP practices. We also partner with many charities and voluntary sector groups such as FairShare, Shared Health Foundation and St Martin in the Fields. We have no related parties or related party transactions.

Remuneration policy for key management personnel

Pay scales are set by the board for all staff, including management personnel, and are reviewed on an annual basis.

Risk management

The Trustees consider the major risks the charity faces and ensure systems and procedures have been established to mitigate and reduce the impact they may have. The Trustees acknowledge that it is impossible to eliminate all risks and that systems of control should not be so rigid that they stifle innovation and imaginative use of limited resources. Justlife aims to provide a safe environment for staff that encourages learning and developing through an open and fair culture.

The charity's Risk Register is reviewed by the Trustees on a quarterly basis at Board meetings where new risks are considered as well as the ongoing management of existing risks. The Trustee Safeguarding Lead also presents an overview of Safeguarding concerns on a quarterly basis at each Board meeting. This report highlights the number of concerns raised relating to people Justlife support, the actions staff have taken, responses from local authorities as well as themes that are emerging and an update on staff and volunteer Safeguarding training.

Our policies and procedures help to ensure risks are minimised and these are periodically reviewed to ensure that they continue to meet the needs of the charity. In April 2021, Justlife adopted a set of new updated policies and updated our Governance Manual and key procedures such as Financial Management and Safeguarding, which is reviewed yearly.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

Statement of responsibilities of the Trustees

The Trustees (who are also directors of Justlife Foundation Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Third Sector Accountancy Limited were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Trustees' Annual Report has been approved by the Trustees and signed on their behalf by



19 / 07 / 2022

John Wilson, known as 'Ollie'
Vice Chair of the Board of Trustees

Independent auditor's report to the members of Justlife Foundation Limited

Opinion

We have audited the financial statements of Justlife Foundation Limited (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independent auditor's report to the members of Justlife Foundation Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 22, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent auditor's report to the members of Justlife Foundation Limited

Capability of the audit in detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and the environment in which it operates, we identified the principal risks of non-compliance with laws and regulations related to pension legislation, tax legislation, employment legislation, health and safety legislation, safeguarding legislation, data protection and other legislation specific to the industry in which the group operates, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006, the reporting requirements under the Charities SORP and FRS102, and the Charities Act 2011.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principle risks were related to the pressure on management to achieve particular results. Audit procedures performed by the group engagement team included:

- Review of policies and risk assessments;
- Review of insurance;
- Discussions with management including consideration of known or suspected instances of non-compliance;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journal entries; and
- Challenging assumptions and judgments made by management.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of the audit report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and, the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Patrick Morrello (Senior Statutory Auditor)

For and on behalf of Third Sector Accountancy Limited, Statutory Auditor
Holyoake House
Hanover Street
Manchester
M60 0AS

Date 21 / 07 / 2022

Justlife Foundation Limited
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Income from:							
Donations and legacies	3	170,354	4,795	175,149	162,108	-	162,108
Charitable activities	4	35,007	765,988	800,995	83,000	868,208	951,208
Other trading activities	5	7,248	-	7,248	7,193	-	7,193
Investments	6	224	-	224	2,042	-	2,042
Total income		212,833	770,783	983,616	254,343	868,208	1,122,551
Expenditure on:							
Raising funds	7	41,412	-	41,412	43,523	-	43,523
Charitable activities	8	161,354	890,967	1,052,321	118,282	783,704	901,986
Total expenditure		202,766	890,967	1,093,733	161,805	783,704	945,509
Net income/(expenditure) for the year	10	10,067	(120,184)	(110,117)	92,538	84,504	177,042
Transfer between funds		-	-	-	99,145	(99,145)	-
Net movement in funds for the year		10,067	(120,184)	(110,117)	191,683	(14,641)	177,042
Reconciliation of funds							
Total funds brought forward		445,789	397,139	842,928	254,106	411,780	665,886
Total funds carried forward		455,856	276,955	732,811	445,789	397,139	842,928

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Justlife Foundation Limited
Company number 7517887

Balance sheet as at 31 March 2022

	Note	2022	2021
		£	£
Fixed assets			
Intangible assets	15	6,379	6,472
Tangible assets	16	125,747	138,216
		<hr/>	<hr/>
		132,126	144,688
Current assets			
Debtors	17	39,857	54,283
Cash at bank and in hand	18	659,627	717,867
		<hr/>	<hr/>
Total current assets		699,484	772,150
Liabilities			
Creditors: amounts falling due in less than one year	19	(98,799)	(73,910)
		<hr/>	<hr/>
Net current assets		600,685	698,240
		<hr/>	<hr/>
Total assets less current liabilities		732,811	842,928
		<hr/>	<hr/>
Net assets		732,811	842,928
		<hr/>	<hr/>
The funds of the charity:			
Restricted income funds	21	276,955	397,139
Unrestricted income funds	22	455,856	445,789
		<hr/>	<hr/>
Total charity funds		732,811	842,928
		<hr/>	<hr/>

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 29 to 46 form part of these accounts.

Approved by the trustees on 19 / 07 / 2022 and signed on their behalf by:

Ollie J C Wilson

John Wilson, known as 'Ollie', Vice Chair

Justlife Foundation Limited

Statement of Cash Flows
for the year ending 31 March 2022

	Note	2022 £	2021 £
Cash provided by/(used in) operating activities	25	(54,977)	166,852
<hr/>			
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		224	2,042
Purchase of intangible fixed assets		(1,287)	(6,472)
Purchase of tangible fixed assets		(2,200)	(37,617)
<hr/>			
Cash provided by/(used in) investing activities		(3,263)	(42,047)
<hr/>			
Increase/(decrease) in cash and cash equivalents in the year		(58,240)	124,805
Cash and cash equivalents at the beginning of the year		717,867	593,062
<hr/>			
Cash and cash equivalents at the end of the year		659,627	717,867
<hr/> <hr/>			

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Justlife Foundation Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

b Judgments and estimates

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2022 (continued)

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the fundraising fees and associated support costs.
- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 9.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Intangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and will be depreciated over their estimated useful economic lives on a straight line basis. The website is depreciated over 5 years.

Notes to the accounts for the year ended 31 March 2022 (continued)

k Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Long leasehold	1.47%	(68 years)
Office equipment	20%	
Motor vehicles	25%	

l Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar

n Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 11. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within support and governance costs and allocated to the funds of the charity using the methodology set out in note 9.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2022 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2021 £</i>
Other income	-	1,024	1,024	4,462	-	4,462
Donations	170,354	3,771	174,125	157,646	-	157,646
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	170,354	4,795	175,149	162,108	-	162,108
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2021 £</i>
Contracts and services	35,007	417,002	452,009	69,589	325,005	394,594
Grants	-	348,986	348,986	13,411	543,203	556,614
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	35,007	765,988	800,995	83,000	868,208	951,208
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2022 (continued)

5 Income from other trading activities

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2021 £</i>
Other income	7,248	-	7,248	7,193	-	7,193
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	7,248	-	7,248	7,193	-	7,193
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

6 Investment income

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2021 £</i>
Income from bank deposits	224	-	224	2,042	-	2,042
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2022 (continued)

7 Cost of raising funds

	Unrestricted £	Restricted £	2022 £	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>2021 £</i>
Fundraiser's fees	30,653	-	30,653	<i>32,123</i>	-	<i>32,123</i>
Support and governance costs (see note 9)	10,759	-	10,759	<i>11,400</i>	-	<i>11,400</i>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	41,412	-	41,412	<i>43,523</i>	-	<i>43,523</i>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

8 Analysis of expenditure on charitable activities

	Brighton £	Manchester £	Research and policy £	Total 2022 £	<i>Total 2021 £</i>
Project costs	116,614	59,472	12,690	188,776	<i>176,210</i>
Staff costs	367,548	193,035	75,415	635,998	<i>562,822</i>
Depreciation	2,786	1,533	-	4,319	<i>(36,783)</i>
Support and governance costs (see note 9)	129,005	67,753	26,470	223,228	<i>199,737</i>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	615,953	321,793	114,575	1,052,321	<i>901,986</i>
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Notes to the accounts for the year ended 31 March 2022 (continued)

9 Analysis of governance and support costs

	2022 £	2021 £
Communications	3,909	4,308
Staff support costs	3,010	1,625
Information and computer technology	1,435	2,209
Premises costs	1,483	3,260
Staff costs	186,442	166,453
Depreciation	11,732	1,912
General expenses	9,309	5,328
Governance	16,667	26,042
	<hr/>	<hr/>
	233,987	211,137
	<hr/>	<hr/>

Allocated as follows on the basis of time spent in each activity:

Fundraising	10,759	11,400
Brighton	129,005	112,877
Manchester	67,753	60,885
Research and policy	26,470	25,975
	<hr/>	<hr/>
	233,987	211,137
	<hr/>	<hr/>

10 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2022 £	2021 £
Depreciation	14,669	(34,871)
Operating lease rentals:		
Property	21,000	21,000
Auditor's remuneration - audit fees	3,600	3,600
Auditor's remuneration - accountancy fees	1,680	1,680
	<hr/>	<hr/>

Notes to the accounts for the year ended 31 March 2022 (continued)

11 Staff costs

Staff costs during the year were as follows:

	2022 £	2021 £
Wages and salaries	735,352	653,618
Social security costs	53,301	47,355
Pension costs	33,787	28,302
	<hr/>	<hr/>
	822,440	729,275
	<hr/>	<hr/>
Allocated as follows:		
Charitable activities	635,998	562,822
Support and governance costs	186,442	166,453
	<hr/>	<hr/>
	822,440	729,275
	<hr/>	<hr/>

No employees have employee benefits in excess of £60,000 (2021: Nil).

The average number of staff employed during the period was 33 (2021: 37).

The average full time equivalent number of staff employed during the period was 25 (2021: 22.25).

The key management personnel of the charity comprise the trustees, the Chief Executive Officer and the Business Support Manager. The total employee benefits of the key management personnel of the charity were £106,735 (2021: £95,679).

12 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration during the year (2021: Nil).

Members of the management committee received travel expenses during the year; the total reimbursed was £230 (2021: £Nil).

Aggregate donations from related parties were £Nil (2021: £Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2021: Nil).

Notes to the accounts for the year ended 31 March 2022 (continued)

13 Government grants

The government grants recognised in the accounts were as follows:

	2022 £	2021 £
The Big Lottery - Coronavirus Community Support Fund	-	89,929
Brighton & Hove City Council	171,985	157,498
National Probation Service	15,000	15,000
HMRC Coronavirus Job Retention Scheme	-	6,911
Manchester City Council	11,663	-
	<hr/>	<hr/>
	198,648	269,338
	<hr/>	<hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

14 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

15 Fixed assets: intangible assets

	Website £
Cost	
At 1 April 2021	6,472
Additions	1,287
	<hr/>
At 31 March 2022	7,759
	<hr/>
Depreciation	
At 1 April 2021	-
Charge for the year	1,380
	<hr/>
At 31 March 2022	1,380
	<hr/>
Net book value	
At 31 March 2022	6,379
	<hr/>
At 31 March 2021	6,472
	<hr/>

Notes to the accounts for the year ended 31 March 2022 (continued)

16 Fixed assets: tangible assets

	Land and buildings: long leasehold £	Office equipment £	Vehicles £	Total £
Cost				
At 1 April 2021	120,927	5,640	37,617	164,184
Additions	-	-	2,200	2,200
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2022	120,927	5,640	39,817	166,384
	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation				
At 1 April 2021	20,338	4,846	784	25,968
Charge for the year	4,318	397	9,954	14,669
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2022	24,656	5,243	10,738	40,637
	<hr/>	<hr/>	<hr/>	<hr/>
Net book value				
At 31 March 2022	96,271	397	29,079	125,747
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2021	100,589	794	36,833	138,216
	<hr/>	<hr/>	<hr/>	<hr/>

17 Debtors

	2022 £	2021 £
Trade debtors	16,935	39,217
Prepayments and accrued income	22,922	15,066
	<hr/>	<hr/>
	39,857	54,283
	<hr/>	<hr/>

18 Cash at bank and in hand

	2022 £	2021 £
Short term deposits	169,142	168,918
Cash at bank and on hand	490,485	548,949
	<hr/>	<hr/>
	659,627	717,867
	<hr/>	<hr/>

Notes to the accounts for the year ended 31 March 2022 (continued)

19 Creditors: amounts falling due within one year

	2022 £	2021 £
Other creditors and accruals	40,249	65,023
Deferred income	58,550	8,887
	<hr/>	<hr/>
	98,799	73,910
	<hr/>	<hr/>

20 Deferred income

	2022 £	2021 £
Deferred income brought forward	8,887	50,000
Income received	58,550	8,887
Released to income from charitable activities	(8,887)	(50,000)
	<hr/>	<hr/>
Deferred income carried forward	58,550	8,887
	<hr/>	<hr/>

£10,635 of deferred income relates to contract income where the service has not yet been provided.
£47,915 relates to a multi-period grant with agreed annual budgets.

Notes to the accounts for the year ended 31 March 2022 (continued)

21 Analysis of movements in restricted funds**Current reporting period**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
Brighton					
Activities and Support	13,024	32,632	(27,313)	-	18,343
Creative Studio	11,346	15,000	(9,654)	-	16,692
Fresh Start	4,156	-	(109)	-	4,047
Health Engagement	26,883	429,089	(418,555)	-	37,417
Social Connection	52,635	37,085	(53,284)	-	36,436
Frontline Workers					
Network	7,123	25,190	(23,768)	-	8,545
	<u>115,167</u>	<u>538,996</u>	<u>(532,683)</u>	<u>-</u>	<u>121,480</u>
Manchester					
Big Lottery Fund	89,934	-	-	(89,934)	-
Dulverton - Housing					
project	21,582	-	-	(21,582)	-
Edward Holt	13,044	-	-	(13,044)	-
Move in Packs	6,446	-	-	(6,446)	-
Mobile Justlife	42,985	50,000	(78,065)	21,582	36,502
Referral Project	-	33,500	(24,676)	-	8,824
Thrive	8,108	-	-	(8,108)	-
Test and Learn	3,754	54,727	(65,212)	13,044	6,313
Activities and Support	-	11,957	(36,391)	31,934	7,500
Manchester Core	-	32,323	(53,907)	58,000	36,416
Service User Costs	-	1,000	(5,011)	14,554	10,543
	<u>185,853</u>	<u>183,507</u>	<u>(263,262)</u>	<u>-</u>	<u>106,098</u>
Research and policy					
UTA Research &					
Development	96,119	33,280	(95,022)	-	34,377
	<u>96,119</u>	<u>33,280</u>	<u>(95,022)</u>	<u>-</u>	<u>34,377</u>
Capital					
Building redevelopment	-	15,000	-	-	15,000
	<u>-</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>15,000</u>
Total	<u>397,139</u>	<u>770,783</u>	<u>(890,967)</u>	<u>-</u>	<u>276,955</u>

Notes to the accounts for the year ended 31 March 2022 (continued)

Analysis of movements in restricted funds - continued

Comparative reporting period

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
Brighton					
Activities and Support	11,122	101,574	(99,672)	-	13,024
Creative Studio	-	16,536	(5,190)	-	11,346
Fresh Start	-	3,672	484	-	4,156
Health Engagement	-	273,942	(247,059)	-	26,883
Social Connection	38,765	75,000	(61,130)	-	52,635
Frontline Workers					
Network	6,683	24,580	(24,140)	-	7,123
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	56,570	495,304	(436,707)	-	115,167
Manchester					
Big Lottery Fund	89,725	141,554	(141,345)	-	89,934
Dulverton - Housing	21,612	35,000	(35,030)	-	21,582
Edward Holt	-	15,000	(1,956)	-	13,044
Edward Holt Minibus	-	39,817	-	(39,817)	-
Move in Packs	1,556	4,668	222	-	6,446
Mobile Justlife	-	47,500	(4,515)	-	42,985
Referral Project	-	20,000	(20,000)	-	-
Thrive	9,718	-	(1,610)	-	8,108
Housing Support	-	-	-	-	-
Test and Learn	33,816	11,365	(41,427)	-	3,754
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	156,427	314,904	(245,661)	(39,817)	185,853
Research and policy					
UTA Research & Development	139,455	58,000	(101,336)	-	96,119
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	139,455	58,000	(101,336)	-	96,119
Capital					
Building Redevelopment	59,328	-	-	(59,328)	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	411,780	868,208	(783,704)	(99,145)	397,139
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Notes to the accounts for the year ended 31 March 2022 (continued)

Analysis of movements in restricted funds - continued

Name of fund	Description, nature and purposes of the fund
Activities and support	Services to improve the health and wellbeing of homeless people living in temporary accommodation in Brighton and Hove.
Big Lottery Fund Reaching Communities (Manchester)	Centre and outreach based services to improve the health and wellbeing of the homeless and vulnerably housed in East Manchester.
Building redevelopment	Funds received to modernise and update the Manchester centre to make it a more usable and inviting space for service users
Creative Studio	A creative art studio in Brighton & Hove providing a safe space open to anyone who is homeless, or has experienced homelessness, to explore art in a supportive environment.
Dulverton - Housing Project	Helping people move on from temporary accommodation to more secure and stable accommodation in Greater Manchester.
Edward Holt	Outreach work supporting people in temporary accommodation in Greater Manchester
Fresh Start	Providing important basic supplies and move-in packs for people moving into emergency accommodation in Brighton and surrounding areas.
Frontline Workers Network	Bringing together people working in the homelessness sector in Brighton & Hove to support one another, build relationships, develop ideas, share experiences and ultimately improve the services and support for people who are homeless in the city.
Health engagement work	Non-clinical support for homeless people being discharged from hospital into unsupported temporary accommodation in Brighton & Hove and surrounding area.
Housing support	Housing single homeless households
Mobile Justlife	Mobile support service using the Justlife van to improve the health, wellbeing and housing situation of people in temporary accommodation in Greater Manchester.
Move in Packs	Providing important basic supplies and move-in packs for people moving into temporary accommodation in Manchester and surrounding areas.
Referral project	Supporting homeless individuals in Greater Manchester with high level support needs referred by the Probation Service with a support and re-housing plan, to prevent a deterioration in health and wellbeing.
Social Connection	Matching volunteer befrienders with people leaving homelessness to support them to engage with their community in Brighton & Hove.
Test & Learn	Engagement and relationship building with new landlords across Greater Manchester, support for people living in their properties and development of a region wide landlord forum.

Notes to the accounts for the year ended 31 March 2022 (continued)

Project Thrive	Aims to work with individuals with enduring mental health issues living in Manchester, delivering user led and co-designed workshops and activities to connect them with the professional health and wellbeing services they require.
UTA (Unsupported Temporary Accommodation) Research & Development	The Research and Policy team works to drive structural, long-term change in the housing and homelessness sector around temporary accommodation in Brighton & Hove, Greater Manchester and across England.
Manchester activities and support	Centre based activities and drop ins to support clients and provide a space to meet and hang out, other than their accommodation
Manchester core	The costs of running the Manchester project that help to support the running of the frontline team and provide funding for the managerial roles
Manchester service user costs	Intervention type funding to help support service users buy large furniture when moving on and other one off expenditure

Transfers between restricted funds in the current year represent a merging of funds where they have the same restricted purpose and can be more accurately classified.

In the year ended 31 March 2021 the transfers out of the building redevelopment fund and the Edward Holt Minibus Fund represent the use of those funds for the purchase of capital assets, where the assets purchased are no longer subject to a restriction and can be used for the general purposes of the charity.

Notes to the accounts for the year ended 31 March 2022 (continued)

22 Analysis of movement in unrestricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	As at 31 March 2022 £
General fund	231,101	212,833	(190,204)	(42,000)	211,730
Designated funds:					
Fundraising	55,000	-	-	-	55,000
Property	15,000	-	-	12,000	27,000
Fixed assets fund	144,688	-	(12,562)	-	132,126
Manchester Core				15,000	15,000
UTA research and development fund				15,000	15,000
	445,789	212,833	(202,766)	-	455,856

Comparative period

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	254,106	254,343	(161,805)	(115,543)	231,101
Designated funds:					
Fundraising	-	-	-	55,000	55,000
Property refurbishment	-	-	-	15,000	15,000
Fixed assets fund	-	-	-	144,688	144,688
General fund	254,106	254,343	(161,805)	99,145	445,789

Name of unrestricted fund**Description, nature and purposes of the fund**

General fund	The free reserves after allowing for all designated funds
Designated funds:	
Fundraising	Fundraising costs set aside for spending in the following year
Property refurbishment	Property refurbishment costs set aside for spending in the following year
Fixed assets	The fixed assets are essential for the future operation of the charity and so are excluded from free reserves.
Other project funds	Unrestricted grant funding has been designated to those projects where it is most needed in 2022

23 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2022 £
Tangible fixed assets	-	132,126	-	132,126
Net current assets/(liabilities)	241,730	82,000	276,955	600,685
Total	241,730	244,126	276,955	732,811

Comparative period

	General fund £	Designated funds £	Restricted funds £	Total 2021 £
Tangible fixed assets	(6,472)	144,688	-	138,216
Net current assets/(liabilities)	231,101	70,000	397,139	698,240
Total	224,629	214,688	397,139	836,456

24 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property		Equipment	
	2022 £	2021 £	2022 £	2021 £
Less than one year	24,150	24,150	-	-
One to five years	23,100	44,100	-	-
Over five years	176,400	179,550	-	-
	223,650	247,800	-	-

Notes to the accounts for the year ended 31 March 2022 (continued)

25 Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income/(expenditure) for the year	(110,117)	177,042
Adjustments for:		
Interest received	(224)	(2,042)
Depreciation charge	16,049	(34,871)
Decrease/(increase) in debtors	14,426	18,715
Increase/(decrease) in creditors	24,889	8,008
	<hr/>	<hr/>
Net cash provided by/(used in) operating activities	(54,977)	166,852
	<hr/> <hr/>	<hr/> <hr/>

26 Net debt statement

	At 1 April 2021 £	Cash flows £	Other non- cash changes £	At 31 March 2022 £
Cash at bank and in hand	717,867	(58,240)	-	659,627
	<hr/>	<hr/>	<hr/>	<hr/>
	717,867	(58,240)	-	659,627
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Justlife are extremely grateful to everyone who has generously supported us during our 2020-2021 financial year. This support has enabled us to continue the delivery of our important work. We would especially like to thank the Trusts, Foundations and Grant Making organisations who have helped make this happen.

Arch Health CIC
Asda Foundation
B&Q Foundation
Big Change Manchester
Brighton & Hove City Council
Charles Hayward Foundation
CRH Charitable Trust
Garfield Weston Foundation
Greater Manchester Mayor's Charity
Lloyds Bank Foundation
Longleigh Foundation
Manchester City Council
National Probation Service
Nationwide Foundation
NHS Brighton & Hove Clinical Commissioning Group
SHED
St Martin in the Fields Charity
The Henry Smith Charity
The Screwfix Foundation
The Souter Charitable Trust
The Tudor Trust
The Zochonis Charitable Trust
Turus Trust