

JUSTLIFE FOUNDATION

England & Wales · Charity number 1140822

Details

Status Registered

Legal form Charitable company

Company number [07517887](#)

Registered 2011-03-17

Register [View on the Charity Commission register](#)

Contact

Address Justlife
1479 Ashton Old Road
Openshaw
Manchester
M11 1HH

Phone 0161 285 5888

Email info@justlife.org.uk

Website www.justlife.org.uk

Activities

Objects: THE PREVENTION OR RELIEF OF POVERTY [OR FINANCIAL HARDSHIP] ANYWHERE IN THE WORLD BY PROVIDING OR ASSISTING IN THE PROVISION OF EDUCATION, TRAINING, HEALTHCARE PROJECTS AND ALL THE NECESSARY SUPPORT DESIGNED TO ENABLE INDIVIDUALS TO GENERATE A SUSTAINABLE INCOME AND BE SELF-SUFFICIENT.

Activities: Justlife exists to help people stay in homeless temporary accommodation short, safe and healthy. We work nationally to support and influence the improvement of temporary accommodation and our services in Greater Manchester and Brighton and Hove regions meet the needs of those living in temporary accommodation.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Accommodation/housing, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- Brighton And Hove
- East Sussex
- Manchester City
- Throughout London

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,963,259	£1,584,214	£956,224	38
2024-03-31	£1,500,248	£1,608,534	£577,179	39
2023-03-31	£1,243,204	£1,290,550	£685,465	34
2022-03-31	£983,616	£1,093,733	£732,811	33
2021-03-31	£1,122,551	£945,509	£842,928	22

Trustees

Name	Role	Appointed
David Steell	Chair	2023-03-23
Amy Rebekah Sheehan Daly		2020-04-27
Francesca Albanese		2022-11-10
HELEN JOANNE EVANS		2023-03-26
Hilary Burkitt		2023-03-26
Jack Shaw		2022-11-10
Nicolas Alexander Ulrich WYKEMAN		2024-03-17
Thomas Neumark Jones		2022-11-10

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England & Wales - Charity number 1140822

Accounts

Company number: 07517887

Charity Number: 1140822

Justlife Foundation Limited

Report and financial statements

For the year ended 31 March 2025

Justlife Foundation Limited
Reference and administration information

Company number 07517887

Charity number 1140822

Registered office and operational address

Justlife Centre, 1479-1489 Ashton Old Road, Openshaw, Manchester, England, M11 1HH

Name

The charity also uses the name “Justlife Foundation” or “Justlife”.

Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Oliver Heath	
Zoe Maurice	(resigned 07 March 2025)
Amy Sheehan Daly	
Andrew Man	(resigned 24 May 2024)
Francesca Albanese	
Thomas Neumark Jones	
Jack Shaw	
Hilary Burkitt	
Helen Evans	
Emma Garner	
David Steell	
Charlotte Michael	(resigned 07 March 2025)
Nicolas Wykeman	(appointed 07 March 2025)

Key management personnel

Chief Executive, Simon Gale

Bankers

Cop-operative Bank plc, PO Box 101, 1 Balloon Street, Manchester M60 4EP

Auditors

Third Sector Accountancy Limited, Holyoake House, Hanover Street, Manchester M60 0AS.

Justlife Foundation Limited

Trustees' annual report for the year ended 31 March 2025

The trustees present their report and the audited financial statements for the year ended 31 March 2025. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

The Chair and Chief Executive's Statement for the year ended 31 March 2025

2024/25 was a year of successful and impactful service delivery and thought leadership for Justlife within the area of homeless temporary accommodation that we strive to change. Our 3 year strategic plan 2022 to 2025, with aims to Inform, Involve, Innovate and Inspire, ended with some real highlights.

We launched a 5 year programme, Transforming Temporary Accommodation, to inform and drive policy changes nationally, radically reducing the use of temporary accommodation, ensuring the accommodation is appropriate to the intersectional needs of individuals and making the experience short, safe and healthy. This is our largest ever piece of grant funding.

We involved over 50 people with current or lived experience of homelessness across the organisation, who through meaningful co-production helped make changes within homelessness, health, and drug and alcohol services, as well as conducting their own research and inputting into our organisational developments.

We were able to work with 1030 people, and the outcomes of our services were impressive, for example almost 90% of people reported improved physical and mental health and almost 100% said they felt less isolated, and we innovated with new peer support groups for women and the LGBTQ+ community in response to highlighted needs.

Through our staff survey we received lovely feedback on our culture, as we've looked to inspire one another. 93% saying they are proud to tell people they work at Justlife and 94% say we have a positive workplace culture. One member of staff described our culture as "Aspirational, collaborative, unique, listening, genuinely caring and inspirational."

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Sadly, the numbers of households across the country in homeless temporary accommodation has risen again, a rise that started in 2011 and has continued to figures of 131,000 households and 169,000 children as we write this in July 2025. We are in the process of working with the trustees, staff team, volunteers and those we support to co-produce our next strategy to launch in 2026, which we hope will be able to make a difference to these numbers and the huge impact it has on those who find themselves homeless.

Despite financial challenges at the start of the year we were able to end the year increasing our Unrestricted General Fund to within our policy range and moving into the current year in a much healthier place. But the fundraising landscape remains deeply challenging for charities like Justlife and we are continuing to diversify our income streams, investing in relationships with existing funders, and exploring new avenues such as corporate partnerships, community fundraising and major donor giving. We are deeply grateful to everyone who has kindly donated and supported our work, for joining us in our passion to make people's experience of homeless temporary accommodation short, safe and healthy.

Dave Steell
Co-Chair

Amy Sheehan-Daly
Co-Chair

Simon Gale
Chief Executive

Objectives and activities

Objects

The objects of Justlife as set out in the in the company's Memorandum of Association are:

The prevention or relief of poverty anywhere in the world by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient.

Vision

Our vision is to make people's stay in homeless temporary accommodation short, safe and healthy. Justlife was created to meet the needs of those living in temporary accommodation who are suffering from deteriorating mental and physical health, becoming victims of crime, losing control of their lives and dying prematurely.

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Mission

Our mission is to deliver work that helps us achieve this vision. The charity's main activities are providing services for people living in temporary accommodation and carrying out research, policy development, local and national networking and collaboration around temporary accommodation.

Our Theory of Change Strategy highlights four specific changes Justlife want to see through its work:

- Improved health and wellbeing.
- Improved housing and financial opportunities.
- Improved social capital.
- Systems change.

Values

The core values which underpin the way Justlife delivers services and operates as an organisation are:

- People before programmes.
- Collaboration before competition.
- Innovation before institution.

Public Benefit

The trustees review the aims, objectives and activities of the charity each year. This report looks at the achievements of the charity and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees to ensure the charity's aims, objectives and activities remain focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

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Volunteers

Volunteers play an important part at Justlife and this year more than 60 people have given their time and skills to support our work, through services such as the Social Connection Project, as well as helping with fundraising, administration and governance.

Achievements and Performance

The charity's main activities are described below. All its charitable activities focus on people experiencing homelessness, especially the 'hidden homeless' in temporary

accommodation and are undertaken to further Justlife Foundation Limited's charitable purposes for the public benefit.

Our core services focus on improving people's health, housing and wellbeing, and involve a variety of projects that aim to make people's stay in homeless temporary accommodation short, safe and healthy. Alongside these services, we carry out campaigns, research and policy development, and build local and national networking and collaboration around temporary accommodation.

The following outlines our performance and achievements across the two geographical areas in which we deliver frontline services, Brighton & Hove and Greater Manchester, alongside our national campaigns and social change work. In the last year, we have supported 930 individuals through our frontline services, many of whom are the most difficult to reach, hidden homeless households in temporary accommodation.

Brighton & Hove

Health Engagement

The Health Engagement team has continued to support people experiencing homelessness to access treatment and engagement with their health needs, with the aim of empowering people to take control of their health needs, improve their quality of life and move on from homelessness. Health outcomes are notoriously poor for people experiencing homelessness and life expectancy is around 47 years, 30 less than those not experiencing homelessness. Health Engagement workers were joined by a specialist liver health worker and a member of the team based at the Accident and Emergency Department of the Royal Sussex County Hospital, specifically supporting people attending A&E. The team have helped people practically through support with

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travel, food and clothing, helped positive transitions away from homelessness into more secure housing, and addressed wide ranging needs of those they support.

The Health Engagement team has worked with 571 people and some of the outcomes achieved are:

- 89 per cent had improved physical health
- 94 per cent had improved financial situation
- 81 per cent had improved mental health
- 83 per cent are less lonely and isolated
- 89 per cent have improved tenancy management

Social Connection

The Social Connection Project has provided social support to individuals transitioning away from homelessness by pairing them with a volunteer befriender to meet weekly and engage in a chosen fun activity together. The project also offers a weekly peer support and social group, where clients can discuss themes of mental health and wellbeing, connect through shared experiences, and exchange tips and strategies to enhance their wellbeing. People also have had the opportunity to engage in activities and workshops through the quarterly Living Well Programme, enabling them to try new things and learn about various wellbeing techniques and strategies.

New monthly women's and LGBTQ+ groups began this year providing a safe space for connection and peer support whilst doing wellbeing activities. Another new development has been transitional and exit plans co-created with people who are now securely housed to move onto general community activities which has seen excellent results. This includes people transitioning to project volunteers and others developing connections to community groups and opportunities for external volunteering.

The Social Connection project has worked with 54 people and engaged 30 volunteers and some of the outcomes achieved are:

- 100 per cent felt less lonely and isolated.
- 81 per cent felt their mental health has improved.
- 75 per cent felt their motivation has improved.
- 59 per cent reported they managed their tenancies better, reducing their risk of returning to homelessness.

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Changing Futures

The Community Support Workers have continued to play a key role in the multi-disciplinary team within the local authority, aiming to improve outcomes for adults experiencing multiple disadvantage, - known as Multiple and Compound Needs (MCN) – including combinations of substance misuse, mental health issues, domestic abuse and contact with the criminal justice system, all alongside homelessness. The work has developed over the past year to have a strong focus on supporting those experiencing domestic violence and has continued to have positive outcomes for those they have supported. The team worked with 25 people across the year.

Common Ambition

Common Ambition improves support systems for people experiencing multiple compound needs in Brighton and Hove through co-production and advocating for lived experience voice to be central to service and system change. The project is led by Arch Health in partnership with Justlife. The highlights this year have been two programmes engaging 32 people.

Our Homelessness and Health programme has worked closely with Brighton and Hove City Council's housing department to consult on the Homelessness and Rough Sleeping Strategy for the city, co-designed training for medical students which is now a permanent part of the medical school curriculum and hosted consultation events with frontline staff, CEOs, and service managers to explore the development of a homeless health hub. The participants also co-designed training on co-production, which will be delivered across the sector this summer.

The Drug and Alcohol programme has included a significant system and service level impact, including the creation of three system maps, a detailed drug and alcohol journey map, and six co-produced prototypes—such as the widely supported 'health and support card.' The group helped shape the Combatting Drugs Strategy and co-designed GP training. Participants have reported increased confidence, deeper understanding of the systems they are part of, and improved transitions into work, education, and volunteering.

The Brighton & Hove, East and West Sussex Networks

The Networks Team offer support and resources for organisations tackling homelessness across Brighton & Hove, East and West Sussex through facilitating a

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number of networks and regular meetings. In Brighton, the Frontline Network and Homelessness & Rough Sleeping Network offer workforce development and support to people working within the homelessness sector, bringing together leaders to improve joined-up working and collaboration with the local authority. In East and West Sussex, the Practice Network is a community of workers engaging with people experiencing Multiple Compound Needs, where we facilitate Trauma Informed training and provide tools and resources for workforce development and wellbeing.

Over the year we have hosted 28 events with over 500 people attending, including 120 people at the annual Homeless Health Conference and Remembrance Events in

partnership with Arch Healthcare. Our regular email newsletters continue to go out to over 500 people across the 3 local authorities in Sussex.

"It was incredibly well facilitated, the Justlife & Arch team are amazing. So welcoming, well laid out, great structure, easy to remain engaged & such important topics that are not talked about enough."

"Great to meet other service providers & hear similarities and differences in the challenges we face."

Justlife Hub

In September 2023 the Brighton team moved into new premises and for the first time, we had our own space to deliver services and support. The Justlife Hub has continued to be a much used home for the Justlife team, for meeting clients, delivering groups such as the Social Connection, Peer Research and Common Ambition projects, as well as hosting a series of drop-in workshops and activities for people in homeless temporary accommodation across Brighton & Hove. The activities have included advice on housing rights, navigating council housing bidding systems, dealing with anxiety as well as creative sessions, attended by 90 people. The Hub has also become a key resource for the city's homelessness sector, hosting multiple networks and meetings.

Greater Manchester

The Greater Manchester projects worked with 283 people and some of the outcomes achieved are:

- 89 per cent have improved physical health
- 89 per cent have improved tenancy management

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- 92 per cent have improved mental health
- 95 per cent have improved confidence and self esteem
- 95 per cent are less lonely and isolated

Specialist Support and Outreach Service

The team provides specialist support for people from the Justlife Centre in Openshaw and through outreach services supporting people in their out of area temporary accommodation placements. This includes working with people to sustain their placement, understand their rights in the accommodation and move on options and

access the correct benefits. Over the past year the team have increased support and advocacy for people in health appointments at the GP and local hospitals while continuing to refer people to specialist services, supporting them to access suitable move-on accommodation, develop life skills and access essential items such as furniture and white goods.

Targeted Referrals

Working closely with the Greater Manchester Probation Service, the Targeted Referrals Specialist Support Workers support prison leavers who are placed into temporary accommodation by the local authority, and prison leavers who follow unofficial routes into unsupported temporary accommodation. Individuals are supported as they move in, during their time in temporary accommodation, and to move on to longer-term accommodation. Support includes developing life skills like setting up bank accounts and managing finances, registering with health services, helping people avoid eviction, applying for suitable housing and supporting people to settle into their new property.

Social Connection Project

A programme of regular activities including arts and crafts, games and outdoor activities have run to help overcome social barriers, loneliness and develop meaningful social connections.

Leaving Prison Well Network and Sector Involvement

The Leaving Prison Well network was set up by Justlife in Bolton to bring together a wider range of services and strategic leads supporting people both in custody and out into the community. We facilitated discussion and gave opportunities to understand what

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is working well and what can be improved. Participants included the Prison and Probation Service, local authorities, housing providers and support services.

The learning was shared with the Greater Manchester Homeless Prevention Team and through other strategic forums to highlight issues and find ways to develop and improve the service further. Justlife also co-chaired the Accommodation Action Group as part of the Manchester Homelessness Partnership and are part of the Greater Manchester Homeless Action Network steering group.

National

Transform Temporary Accommodation Programme

The Campaigns and Social Change team (previously Research, Policy and Communications team) received some exciting new funding at the end of 2024, to develop a 5 year programme to transform temporary accommodation. The programme will develop national best practice and drive policy change in order to transform temporary accommodation by radically reducing its use, ensuring the accommodation is appropriate to the intersectional needs of individuals and make the experience short, safe and healthy.

This will include developing our national Temporary Accommodation Network, providing grant funding to organisations across the country to test out project ideas and building upon our work supporting the set up of Temporary Accommodation Action Group's (TAAG's), while ensuring lived experience voice and input is at the heart of the change we are looking to see. We look forward to updating next year on the progress of the programme when we will be 15 months into the programme.

Temporary Accommodation Action Group's (TAAG's)

TAAG's brings a wide range of stakeholders including the local authority, accommodation providers, people with lived experience and support services into a safe space where they can build trust and relationships in order to collaborate to identify local issues and implement changes to improve the experience for people living in temporary accommodation. We facilitated TAAG's across 9 areas of England (Hackney, Islington, Newham, Waltham Forest & Westminster in London; Brighton & Hove, East Sussex and West Sussex in the South East; and Bristol in the South West) to meet every 3 months.

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Some of the achievements have been;

- Delivering trauma informed approaches training in partnership with Changing Futures to 24 people across the membership of the TAAG in West Sussex.
- In Bristol, the TAAG developed 3 key action areas - Needs Assessments; House Rules; and Communication between Services. A Lived Experience group with 6 members has taken the lead on developing the action plan for the Needs Assessment.
- Newham, Waltham Forest and Westminster TAAG's have all developed individual temporary accommodation leaflets for people placed there, ready for piloting, giving an overview of the accommodation, a directory of local services and an understanding of an expected journey through the temporary accommodation system.

An external evaluation of the London TAAG's was completed in June 2024, identifying the strengths, achievements and some challenges, making 14 recommendations for taking this work forward. Feedback from the evaluation included:

“Yes [change has happened]. It [the TAAG] has made me challenge our policies, procedures and ensure we place residents at the heart of our service”. TAAG attendee from the local council

“The external circumstances make it very difficult to make significant changes other than in relation to communications. However, individuals living in temporary accommodation have had their voices heard and this has informed policy development and relationships.” Survey respondent

All Party Parliamentary Group (APPG) for Households in Temporary Accommodation

The APPG for Households in Temporary Accommodation is a cross-party group working to improve the lives and experiences of families and single adults living in temporary accommodation across England. Justlife is co-secretariat of the group alongside Shared Health Foundation and works alongside MPs, local councillors, accommodation providers and various stakeholders to raise awareness of the challenges faced in temporary accommodation, develop solutions, and work towards their implementation through national policy change.

The APPG was reformed after the July 2024 general election, convening regularly throughout the year, with its membership growing from 7 to 42 Members of Parliament

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and the House of Lords. This has given us greater capacity to influence policy making in Westminster. The APPG's key campaign was based on recommendations from 2023's Call for Evidence, which suggested placing a duty on local authorities to notify support services when a household becomes homeless. The APPG submitted an amendment to the Children's Wellbeing and Schools Bill, through our chair Siobhain McDonagh MP, to establish this notification system for homeless families with children. The secretariat has since held meetings with Government ministers, who are keen to find a way to implement this system.

Research and Influencing

In May 2025 we published "A Better Vision for Temporary Accommodation", a comprehensive report 12 months in the making that interviewed 132 individuals, including 44 who have lived experience of homelessness, asking for opinions and ideas on how to address the temporary accommodation crisis. The report was launched at an event in the Houses of Parliament and its key recommendations that will determine our policy asks over this and future years are;

- Increase the supply of affordable housing
- Prevent future and repeat homelessness
- Improve standards in temporary accommodation
- Provide better support to homeless households

Justlife were asked to be a member of the Expert Group pulling together recommendations for what should be in the Government's upcoming Homelessness and Rough Sleeping Strategy and as part of this co-led the lived experience research that would feed into the strategy on behalf of the government.

The Brighton & Hove Homelessness Research Forum, founded and chaired by Justlife, continued to meet every 3 months. It brings together academic, third sector and community researchers including peer researchers from across the city, to exchange ideas, develop joint projects and bring about research-led change, improving the lives of people experiencing homelessness.

Peer Research

Following the success of the pilot in the previous year, the Peer Research project continued to

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train people with lived experience of temporary accommodation to carry out their own research projects, by learning research skills and methodology. The co-produced Peer Research Manual was tested, refined and distributed widely with valuable input from partners RISE and the University of Southampton.

The pilot group designed and conducted research with the following question *“How can we prevent individuals with diverse intersectionality from ending up in temporary accommodation?”* To carry this out they designed an anonymous, accessible, and inclusive survey and successfully organised and facilitated a peer research event to share their lived experiences of entering temporary accommodation. The group then navigated the complex process of data analysis, shaping findings, and developed meaningful recommendations.

A new group of people went through the peer research training and followed this by designing and conducting research to address their chosen question: *“How do conditions in temporary accommodation impact physical and mental health?”*

One of the Peer Researchers was successful in securing a grant from the Mental Health Research Engagement Network to conduct an arts-based creative participatory action research project, focusing on women’s mental health in relation to homelessness.

Feed back from the Peer Researchers included;

“I have found being involved with Justlife's peer research project very rewarding. I've learned new skills, met wonderful people and had a space where I felt able to learn and share learnings with others as equals. The space has been fun, informative and accepting in a way few other spaces are. I feel the work we have done is valuable; we have contributed to real social change in a way that couldn't be done in other spaces. Being a part of the project has been a privilege.” (Peer Researcher)

Lived Experience Leadership

A key focus of our current strategic plan is making sure that those we support are at the heart of our service design and development and involved across the organisation in meaningful ways through co-production. In 2023 we developed a new role within Justlife, a Lived Experience Lead, to enable us to achieve this aim. We embarked on an extensive staff consultation, exploring current strengths, feelings, barriers, and staff needs around lived experience work - clear priorities emerged including: time and space

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for reflection, ethical guidance, psychologically informed practices, and practical tools to support involvement.

Over the past year we have focused on meeting these needs through structural changes: creating core policies, ethical frameworks, payment guidance, accessible resources and models for involving people with lived experience in leadership ethically. This ensures lived experience involvement is supported consistently across the organisation, rather than depending on individual projects or staff starting from scratch.

A year long Community of Practice was developed to provide staff with a regular space to explore and reflect on lived experience work, supporting a cultural shift where involvement and co-production are embedded as standard practice across Justlife, internally as well as in our projects.

A Lived Experience Advisory Panel group was developed to support participatory design of services with a team of Social Connection Project volunteers, all of whom have lived experience of homelessness. Over a three month period, the panel used a service design approach to explore how the project could become more inclusive and reflective of lived experience perspectives.

“As a volunteer (Social Connection Project) I’ve also been humbled and privileged to be asked if I could be a member of the Lived Experience Advisory Panel group.. It’s unsurprising but extremely reassuring to know that in line with their values, Justlife choose to listen to and learn from the voices and experiences of those with a lived experience of homelessness (of which I am one). This in turn will hopefully improve and inform future learning and training for volunteers not only of this project - but also for the benefit of the organisation itself.” - Lived Experience Advisory Panel member

Beneficiaries of our services

Justlife was started to meet the need among those living in temporary accommodation who are suffering from deteriorating mental and physical health becoming victims of crime, losing control of their lives, and dying prematurely. Our National Temporary Accommodation Network and network of Temporary Accommodation Action Groups has provided a space for people to work together and devise local solutions that, along with our support work in Brighton and Manchester, aims to make people's experience of temporary accommodation short, safe and healthy.

Short – We work hard to ensure those we work with understand their housing options and support them to move on from temporary accommodation quickly.

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Safe – We raise issues of safety quickly and have seen improvements and steps taken to ensure people are safe through working closely with landlords and local authorities. This has included people being moved to other temporary accommodation when access requirements are not suitable or for safeguarding reasons, as well as advocating for repairs to dangerous buildings.

Healthy – Our support workers supported people to attend hundreds of health appointments this year, enabling them to engage with their healthcare. We have provided food, run activities for people to get active and distributed digital devices along with support to use them, all with the aim of improving mental and physical wellbeing.

Our approach

Our approach to our work is underpinned by our core values:

- **People before programmes** – Each of our health, housing and wellbeing services is shaped to the needs of the individual we are supporting. We work alongside individuals to provide a flexible care plan that will help them move away from homelessness. The voices of people with lived experience of homelessness are at the heart of what we do and are incorporated into the design and delivery of our services.
- **Innovation before institution** – Our research is ongoing and always seeks to improve our understanding of the needs and experiences of different people living in temporary accommodation. This research and experience of our staff maintains innovation and informs our services and policy recommendations that we bring to the attention of policymakers, commissioners and other organisations in the sector.
- **Collaboration before competition** – We promote changes to the system and recognise that the people who use our service suffer under a system. Only systemic change will prevent more people who are placed in temporary accommodation from suffering. We know we cannot achieve our aims alone and actively collaborate to bring about change at the individual, local and national level.

Fundraising

This year, we have reported our highest ever income. We began the year with a target of raising at least £98.5K via applications to trusts and foundations to continue to deliver services where funding was ending. By the year's end, we had successfully secured £849.5K towards this and new work.

We hoped to raise around £90K from donations and community fundraising and ended up exceeding this target, raising around £116.5K, through the generosity of individuals and organisations. This was 36 per cent more than we generated in donations last year.

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The fundraising landscape remains deeply challenging for charities like Justlife. Although 2024/25 was a financially strong year and our reserves are now in a healthier position, this success masks the underlying reality: raising unrestricted income continues to be incredibly tough. The squeeze on trusts and foundations has tightened, with fewer open opportunities and unprecedented competition for every grant. We can't afford to be complacent. That's why we are continuing to diversify our income streams, investing in relationships with existing funders, and exploring new avenues such as corporate partnerships, community fundraising and major donor giving. Our approach remains proactive and resilient, focused on adapting to change, stewarding our supporters, and seeking out the opportunities that do exist in an increasingly crowded field.

Fundraising was led by the Head of Income & Development with support from project managers, an external fundraising consultant, Brightideas Partnership, and our Supporter Engagement worker. Justlife understands its duty to protect the public, including vulnerable people, from unreasonably intrusive or persistent fundraising approaches and undue pressure to donate and we ensure we conduct our fundraising in an ethical way.

We keep up to date with changing regulations and are members of the Fundraising Regulator and ensure we adhere to the Code of Fundraising Practice and associated rulebooks as set out by them as a governing body. Our privacy policy is kept up to date and is accessible to everyone via our website and clear instructions are given on how to contact us if anyone should have any grievances with our fundraising activities. Fundraising requests are made only of supporters who have opted in to receive such requests from us, and they can unsubscribe at any time. We did not receive any complaints about our fundraising directly or via the Charity Commission.

We continue to be enormously grateful to all those who have supported our work in 2024/25.

Financial review

Justlife's income in this year was £1.9M. This compares to £1.5M in 2023/24 and shows a 27 per cent increase and a 50 per cent increase compared to 2022/23.

Our restricted income this year was £1,660K (85 per cent of our total income) compared to £1,221K (81 per cent of our total income) in 2023/24. Unrestricted income this year was £303K (15 per cent of our total income) compared to £279K (19 per cent of our total income) in 2023/24.

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Justlife's expenditure decreased by 1.5%. Justlife also reduced the core costs of the organisation by 63% through restructuring our staff leadership team, and careful control of costs, in what was a challenging start to the year.

The current short-term liquidity level of the charity is strong, recovering from last year's concerns, our free reserves have increased over the past year and currently sit within the range we aim for. Following last year's audit, action was taken by the organisation to address this and as a result our free reserves increased this year to back within our expected range.

Justlife's income is largely from charitable activities (93 per cent) through grant funding and contracts, along with some donations (7 per cent). The funding is used for the main operations of the charity, supporting people in temporary accommodation and providing the infrastructure to do so safely and effectively. The organisation spent £116K on fundraising in 2024/25. The cost of fundraising includes staff time spent on fundraising activities, being a proportion of the Head of Income and Development's time and 100 per cent of the Supporter Engagement role, the work of consultant fundraisers and a suitable proportion of the charities support costs.

The key financial risks to Justlife moving forward is ensuring we raise enough unrestricted income to cover the core costs of our services, central team and related costs, alongside continuing to fund our current projects when current restricted funding comes to an end. The trusts and foundations sector continues to report higher demands on their funding and have less funding to give. While our income generation has been increasingly successful over the past few years we must continue to this focus on grants and donations. As we move into the financial year 2025/26 the organisation continues to reduce our expenditure without reducing our service delivery, and we have started work to develop our corporate fundraising strategy over the next three to five years.

We continue to be innovative in our approach to meeting the needs of those we support, developing new projects and building new collaborations and relationships with partners and potential partners. We also continue to include the voice of those in temporary accommodation in the design and development of projects through our research and person-centred approaches. This has meant we are quick to respond to opportunities that arise and are able to show the need for our work effectively.

Reserves policy

The aim of the Reserves Policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and

Justlife Foundation Limited Trustees' annual report for the year ended 31 March 2025

expenditure. Restricted reserves as at 31 March 2025 are £559K and continue to be expended in agreement with the funding criteria agreed at the time of the relevant grant. These are monitored and tracked, the details of which are contained within the notes to the accounts.

Unrestricted reserves are maintained to provide appropriate working capital for charitable activities outside the scope of restricted funding or to enhance committed funding within the overall objectives of the charity. Justlife has constructed its reserves policy using guidance from The Charity Commission & NCVO. Reserves: Building Resilience (CC19).

The Board reviewed the reserves policy and agreed that a level of unrestricted general funds, also known as free reserves, of between £100K and £200K is appropriate given the risks faced by the charity and the sustainability of its different income streams. Free reserves as at 31 March 2025 were £140K, which represents unrestricted funds excluding designated funds and fixed assets. In comparison with 31 March 2024 when these were at £80K, we are pleased the charity sits in a more stable position.

Our fixed assets are £257K and can only be realised by disposing of them. They are currently essential for the future operation of the charity and so are excluded from free reserves

Plans for the future

Justlife developed a new three-year strategic plan in April 2022 to ensure we are best placed to achieve our vision. The plan, which was developed with input from our stakeholders, reviewed our strengths, weaknesses, opportunities, and threats, and considered the external factors impacting the organisation. It highlighted three challenges currently facing Justlife and a series of approaches we are taking to overcome these. These challenges and approaches are still just as relevant in 2025.

Last year the Trustees, Chief Executive, Senior Leadership Team and staff team began to co-create a new strategic plan. The plan will be launched later this year following further engagement with our stakeholders and we look forward to building on our work over the past three years as we look ahead to the increased change we hope to see for people experiencing homeless temporary accommodation.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2025

The challenges facing us are:

Worsening Crisis

The numbers in homeless temporary accommodation continue to rise, the consequences of the pandemic and ongoing cost of living crisis are increasing pressure on local authorities and reducing options for people who are experiencing homelessness.

Lack of Understanding

Temporary accommodation is often seen as an answer to homelessness which it is not, and it remains a hidden side of homelessness with little public understanding of its impact on people. This leads to resources not being allocated where they are needed and the issues are not improving.

Income and Resources

We remain predominantly reliant and focused on grant funding, which is becoming more competitive.

Approaches and actions to help us overcome challenges

Inform

Driving positive change through Systems Leadership in the temporary accommodation sector, convening those with a common interest to build a movement that brings about lasting change.

- Growing Networks
- Developing Research
- Building Influence

Involve

Making sure that those we support are at the heart of our service design and development and involved across the organisation in meaningful ways through co-production.

- Doing With
- One Team

Justlife Foundation Limited

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- With Others

Innovate

Seeking opportunities to develop our work and find new ways to increase our impact, including working with new areas, people and partners, using tools such as Human-Centred Design methods.

- Diversifying Income
- Expanding Areas
- Reaching people

Inspire

Focusing on our why, vision and values, so we can be agile and responsive, striving to be as great as we can be in everything we do.

- Designing Environments
- Driving Excellence
- Cultivating Culture

Over the past 17 years, we have not focused on growth for growth's sake but have seen our work and impact grow steadily and organically. We have continued to have a national impact while also remaining focused on why we exist and operate within our values. Our plan outlines our desire to continue to grow because of the ever-growing need to raise awareness and bring about systemic change in the temporary accommodation sector as well as knowing there are many more people right now who need support.

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated and registered as a charity on 4 February 2011.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2025 was 10 (2024: twelve). The Trustees are members of the charity but this

Justlife Foundation Limited Trustees' annual report for the year ended 31 March 2025

entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in Note 12 to the accounts.

The directors of the company are also charity Trustees for the purposes of charity law. Trustees are elected to serve a three-year term. Under the requirements of the Memorandum and Articles of Association, one third of directors must retire annually, with the longest serving first. Trustees can be re-elected to serve a further two three-year terms.

David Steell joined Justlife as Chairperson and trustee in March 2023. Amy Sheehan-Daly joined Justlife as trustee in April 2020, was appointed as Vice Chairperson in January 2024 and appointed as Co-chairperson in January 2025. Gretta Starks, who served on the board from 4 February 2011 – 31 March 2013, has maintained her position as Company Secretary.

In an effort to maintain a broad skill mix, the Board carries out Board skills audits, and in the event of skills being lost due to retirement, a Board recruitment process will take place. Recruitment of new trustees is governed through the principles set out in the charity's Code of Governance. No person or body external to the charity is entitled to appoint a Trustee.

Most Trustees are already familiar with the practical work of the charity, having been encouraged to visit Justlife projects during operational hours. Additionally, all Trustees are provided with an induction which includes a detailed overview of the activity of the charity. This is jointly led by the Chair of the Board and the CEO of the Justlife Foundation.

The Trustees also receive an induction pack which covers:

- The obligations of Board members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles of Association.
- Resourcing and the current financial situation.
- Justlife Governance Manual.

The Board meet quarterly and is responsible for the strategic direction and policies of the charity. At present, the Board has 10 members from a variety of professional backgrounds relevant to the work of the charity. A scheme of delegation is in place and

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2025

the day-to-day responsibility for the provision of services rests with the CEO and the Senior Leadership Team at Justlife:

- The Chief Executive Officer (CEO) is responsible for ensuring that the charity delivers its specified services and that key performance indicators are met. The CEO also provides management and support of all organisation-wide areas including HR, health and safety, finance, facilities, infrastructure and resources responsibility.
- The Director of Services – has day-to-day responsibility for the operations of the Brighton & Hove and Manchester services including supervision and support for the staff and volunteers. They ensure the team continues to develop their skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local areas and fundraising.
- The Director of Campaigns & Social Change has day-to-day responsibility for managing the development of a network which will drive local and national change, carrying out research and developing policy recommendations, and building relationships with stakeholders nationally and fundraising.
- The Director of Income and Development has day-to-day responsibility for managing the generation of income, considering development opportunities across the organisation and building partnerships with a range of stakeholders to increase our impact.

The Code of Governance identifies decisions that are to be made at Board level: - Appointment and removal of directors, chair and company secretary.

- Arrangements for entering contracts.
- Staff appointments, dismissals and pay.
- Approval of budgets, and budget deviances.
- Expenditure outside agreed tolerances.
- Arrangements for the Annual General Meeting.
- Changes to Code of Governance and Memorandum of Association.

The Board of Trustees has two committees which are:

Nominations & Remuneration Committee, whose main role is to monitor and review the structure and composition of the Board, making appointment recommendations to the Board for approval and ensuring fair and equitable decisions in relation to remuneration policies and practices.

Justlife Foundation Limited

Trustees' annual report for the year ended 31 March 2025

Audit & Risk Committee, whose main role is to provide oversight of Justlife's systems of internal control, regulatory compliance, risk management and financial reporting, and through supervision of the quality, independence and effectiveness of both the internal and external auditors.

Governance Review

The Trustees initiated an external review of their governance in December 2020 due to the number of new Trustees joining in the previous 12 months. This was carried out against the seven principles of the Charity Governance and the review found the Charity in general compliance with the Code's recommendations. The review made several recommendations where improvements could be made, and these have now been implemented. The Trustees remain committed to working towards achieving excellence in delivering effective governance of the charity and continue to self-review yearly.

Partnership working and related parties

One of our core values is Collaboration over Competition and so we work hard to ensure we do this through partnerships with a wide range of organisations. These include statutory services such as local authorities, Public Health, Probation, and substance misuse services and GP practices. We also partner with many charities and voluntary sector groups such as FairShare, Shared Health Foundation and St. Martin in the Fields. We have no entities which are related parties.

Remuneration policy for key management personnel

Pay scales are set by the board for all staff, including management personnel, and are reviewed on an annual basis.

Risk management

The Trustees consider the major risks the charity faces and ensure systems and procedures have been established to mitigate and reduce the impact they may have. The Trustees acknowledge that it is impossible to eliminate all risks and that systems of control should not be so rigid that they stifle innovation and imaginative use of limited resources. Justlife aims to provide a safe environment for staff that encourages learning and developing through an open and fair culture.

The charity's Risk Register is reviewed by the Trustees on a quarterly basis at Board meetings and also at Audit & Risk Committee meetings where new risks are considered as well as the ongoing management of existing risks. The Trustee Safeguarding Lead also presents an overview of Safeguarding concerns on a quarterly basis at each Board meeting. This report highlights the number of concerns raised relating to the people that Justlife supports, the actions staff have taken, responses from local authorities as well

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as themes that are emerging and an update on staff and volunteer Safeguarding training.

Our policies and procedures help to ensure risks are minimised and these are periodically reviewed to ensure that they continue to meet the needs of the charity. Key policies and procedures such as Financial Management and Safeguarding are reviewed yearly.

Statement of responsibilities of the Trustees

The Trustees (who are also directors of Justlife Foundation Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2025

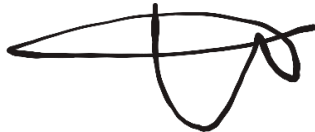
The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Third Sector Accountancy Limited were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Trustees' Annual Report has been approved by the Trustees and signed on their behalf by

A handwritten signature in black ink, appearing to be 'David Steell', written over a horizontal line.

David Steell
Co-Chair of the Board of Trustees

Date: 10 / 11 / 2025

Independent auditor's report to the members of Justlife Foundation Limited

Opinion

We have audited the financial statements of Justlife Foundation Limited (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independent auditor's report to the members of Justlife Foundation Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 24, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent auditor's report to the members of Justlife Foundation Limited

Capability of the audit in detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and the environment in which it operates, we identified the principal risks of non-compliance with laws and regulations related to pension legislation, tax legislation, employment legislation, health and safety legislation, safeguarding legislation, data protection and other legislation specific to the industry in which the group operates, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006, the reporting requirements under the Charities SORP and FRS102, and the Charities Act 2011.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principle risks were related to the pressure on management to achieve particular results. Audit procedures performed by the group engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journal entries; and
- Challenging assumptions and judgments made by management.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of the audit report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and, the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Patrick Morrello (Senior Statutory Auditor)
For and on behalf of Third Sector Accountancy Limited, Statutory Auditor
Holyoake House
Hanover Street
Manchester
M60 0AS

Date 10 / 11 / 2025

Justlife Foundation Limited
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2025

	Note	Unrestricted funds £	Restricted funds £	Total funds 2025 £	Unrestricted funds £	Restricted funds £	Total funds 2024 £
Income from:							
Donations and legacies	3	114,458	1,994	116,452	85,598	-	85,598
Charitable activities	4	168,625	1,650,123	1,818,748	182,189	1,221,216	1,403,405
Other trading activities	6	16,996	8,295	25,291	8,514	-	8,514
Investments	7	2,768	-	2,768	2,731	-	2,731
Total income		302,847	1,660,412	1,963,259	279,032	1,221,216	1,500,248
Expenditure on:							
Raising funds	8	116,136	-	116,136	112,834	-	112,834
Charitable activities	9	138,810	1,329,268	1,468,078	293,465	1,202,235	1,495,700
Total expenditure		254,946	1,329,268	1,584,214	406,299	1,202,235	1,608,534
Net income/(expenditure) for the year	11	47,901	331,144	379,045	(127,267)	18,981	(108,286)
Transfer between funds		(8,515)	8,515	-	-	-	-
Net movement in funds for the year		39,386	339,659	379,045	(127,267)	18,981	(108,286)
Reconciliation of funds							
Total funds brought forward		357,766	219,413	577,179	485,033	200,432	685,465
Total funds carried forward		397,152	559,072	956,224	357,766	219,413	577,179

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Justlife Foundation Limited
Company number 7517887

Balance sheet as at 31 March 2025

	Note	2025		2024	
		£	£	£	£
Fixed assets					
Intangible assets	16		1,723		3,275
Tangible assets	17		254,974		274,290
			256,697		277,565
Current assets					
Debtors	18	29,693		59,110	
Cash at bank and in hand		913,963		356,713	
		943,656		415,823	
Liabilities					
Creditors: amounts falling due in less than one year	19	(244,129)		(116,209)	
			699,527		299,614
Net current assets					
			956,224		577,179
Net assets					
			956,224		577,179
The funds of the charity:					
Restricted income funds	21		559,072		219,413
Unrestricted income funds	22		397,152		357,766
			956,224		577,179
Total charity funds					
			956,224		577,179

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 32 to 49 form part of these accounts.

Approved by the trustees on 10 / 11 / 2025 and signed on their behalf by:



.....
David Steell, Chair

Justlife Foundation Limited

Statement of Cash Flows
for the year ending 31 March 2025

	Note	2025 £	2024 £
Cash provided by/(used in) operating activities	25	562,403	(138,454)
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		2,768	2,731
Purchase of intangible fixed assets		-	-
Purchase of tangible fixed assets		(7,921)	(30,830)
Cash provided by/(used in) investing activities		(5,153)	(28,099)
Increase/(decrease) in cash and cash equivalents in the year		557,250	(166,553)
Cash and cash equivalents at the beginning of the year		356,713	523,266
Cash and cash equivalents at the end of the year		913,963	356,713

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Justlife Foundation Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

b Judgments and estimates

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the fundraising fees and associated support costs.
- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 10.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Intangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and will be depreciated over their estimated useful economic lives on a straight line basis. The website is depreciated over 5 years.

Notes to the accounts for the year ended 31 March 2025 (continued)

k Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Leasehold	Over the life of the lease
Manchester office refurbishment	4%
Office equipment	20%
Motor vehicles	25%

l Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 12. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within support and governance costs and allocated to the funds of the charity using the methodology set out in note 10.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2025 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2025 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2024</i> £
Other income	-	-	-	1,344	-	1,344
Donations	114,458	1,994	116,452	84,254	-	84,254
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	114,458	1,994	116,452	85,598	-	85,598
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2025 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2024</i> £
Contracts and services	103,625	417,161	520,786	123,863	475,035	598,898
Grants	65,000	1,232,962	1,297,962	58,326	746,181	804,507
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	168,625	1,650,123	1,818,748	182,189	1,221,216	1,403,405
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2025 (continued)

5 Analysis of income from charitable activities

	Brighton	Manchester	Campaigns and Social Change	Total 2025	Total 2024
Contracts and services	477,586	43,200	-	520,786	598,898
Grants	347,143	224,756	726,062	1,297,961	804,507
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	824,729	267,956	726,062	1,818,747	1,403,405
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

6 Income from other trading activities

	Unrestricted £	Restricted £	Total 2025 £	Unrestricted £	Restricted £	Total 2024 £
Other income	16,996	8,295	25,291	8,514	-	8,514
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	16,996	8,295	25,291	8,514	-	8,514
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

7 Investment income

	Unrestricted £	Restricted £	Total 2025 £	Unrestricted £	Restricted £	Total 2024 £
Income from bank deposits	2,768	-	2,768	2,731	-	2,731
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2025 (continued)

8 Cost of raising funds

	Unrestricted £	Restricted £	2025 £	<i>Unrestricted</i> £	<i>Restricted</i> £	2024 £
Consultancy	37,748	-	37,748	31,921	-	31,921
Staff costs	64,353	-	64,353	62,706	-	62,706
Support and governance costs (see note 10)	14,035	-	14,035	18,207	-	18,207
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	116,136	-	116,136	112,834	-	112,834
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

9 Analysis of expenditure on charitable activities

	Brighton £	Manchester £	Campaigns and Social Change £	Total 2025 £	<i>Total 2024</i> £
Project costs	167,509	55,564	131,584	354,657	333,846
Staff costs	498,255	169,755	227,515	895,525	889,311
Depreciation	-	23,781	-	23,781	19,135
Support and governance costs (see note 10)	107,786	37,083	49,246	194,115	253,408
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	773,550	286,183	408,345	1,468,078	1,495,700
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

10 Analysis of governance and support costs

	2025	2024
	£	£
Communications	5,383	4,975
Staff support costs	2,741	4,787
Information and computer technology	457	1,879
Premises costs	-	9,500
Staff costs	157,084	201,759
Depreciation	5,009	5,009
General expenses	11,672	16,340
Governance	25,084	18,561
Legal costs	720	8,805
	<hr/>	<hr/>
	208,150	271,615
	<hr/> <hr/>	<hr/> <hr/>

Allocated as follows on the basis of time spent in each activity:

Fundraising	14,035	18,207
Brighton	107,786	148,206
Manchester	37,083	59,613
Campaigns and Social Change	49,246	45,589
	<hr/>	<hr/>
	208,150	271,615
	<hr/> <hr/>	<hr/> <hr/>

11 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2025	2024
	£	£
Depreciation	28,789	24,144
Operating lease rentals:		
Property	46,850	38,938
Auditor's remuneration - audit fees	6,000	4,560
Auditor's remuneration - accountancy fees	2,100	2,040
	<hr/>	<hr/>
	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2025 (continued)

12 Staff costs

Staff costs during the year were as follows:

	2025	2024
	£	£
Wages and salaries	980,141	1,018,781
Social security costs	84,631	87,547
Pension costs	46,775	47,448
	<hr/>	<hr/>
	1,111,547	1,153,776
	<hr/> <hr/>	<hr/> <hr/>
Allocated as follows:		
Cost of raising funds	64,353	62,706
Charitable activities	890,110	889,311
Support and governance costs	157,084	201,759
	<hr/>	<hr/>
	1,111,547	1,153,776
	<hr/> <hr/>	<hr/> <hr/>

No employees have employee benefits in excess of £60,000 (2024: Nil).

The average number of staff employed during the period was 38 (2024: 39).

The average full time equivalent number of staff employed during the period was 31 (2024: 32).

The key management personnel of the charity comprise the trustees, the Chief Executive Officer, Business Support Manager, the Director of Services, the Director of Campaigns and Social Change and the Director of Income and Development. The total employee benefits of the key management personnel of the charity were £210,369 (2024: £115,660).

A termination payment of £12,152 was made to employees as part of a compromise agreement during the year.

13 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration during the year (2024: Nil).

One member of the management committee received reimbursed travel expenses during the year of £84 (2024: £195).

Aggregate donations from related parties were £1,000 (2024: £nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2024: Nil).

14 Government grants

The government grants recognised in the accounts were as follows:

	2025 £	2024 £
The National Lottery Community Fund	95,000	75,000
Brighton & Hove City Council	79,816	64,355
Manchester City Council	70,000	78,500
	<hr/>	<hr/>
	244,816	217,855
	<hr/> <hr/>	<hr/> <hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

15 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

16 Fixed assets: intangible assets

	Website £
Cost	
At 1 April 2024	7,759
Additions	-
	<hr/>
At 31 March 2025	7,759
	<hr/> <hr/>
Depreciation	
At 1 April 2024	4,484
Charge for the year	1,552
	<hr/>
At 31 March 2025	6,036
	<hr/> <hr/>
Net book value	
At 31 March 2025	1,723
	<hr/> <hr/>
At 31 March 2024	3,275
	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2025 (continued)

17 Fixed assets: tangible assets

	Land and buildings: long leasehold £	Office equipment £	Vehicles £	Total £
Cost				
At 1 April 2024	272,735	22,923	39,817	335,475
Additions	-	-	7,921	7,921
Disposals	-	-	-	-
At 31 March 2025	<u>272,735</u>	<u>22,923</u>	<u>47,738</u>	<u>343,396</u>
Depreciation				
At 1 April 2024	21,442	9,097	30,646	61,185
Charge for the year	10,656	3,457	13,124	27,237
Disposals	-	-	-	-
At 31 March 2025	<u>32,098</u>	<u>12,554</u>	<u>43,770</u>	<u>88,422</u>
Net book value				
At 31 March 2025	<u>240,637</u>	<u>10,369</u>	<u>3,968</u>	<u>254,974</u>
At 31 March 2024	<u>251,293</u>	<u>13,826</u>	<u>9,171</u>	<u>274,290</u>

18 Debtors

	2025 £	2024 £
Trade debtors	840	29,892
Prepayments and accrued income	17,603	17,968
Other debtors	11,250	11,250
	<u>29,693</u>	<u>59,110</u>

Notes to the accounts for the year ended 31 March 2025 (continued)

19 Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade Creditors	16,871	6,712
Accruals	13,515	24,997
Deferred income	213,743	84,500
	<hr/>	<hr/>
	244,129	116,209
	<hr/> <hr/>	<hr/> <hr/>

20 Deferred income

	2025	2024
	£	£
Deferred income brought forward	84,500	119,245
Income received	684,663	158,655
Released to income from charitable activities	(555,420)	(193,400)
	<hr/>	<hr/>
Deferred income carried forward	213,743	84,500
	<hr/> <hr/>	<hr/> <hr/>

£213,743 relates to multi-period grants with agreed annual budgets.

21 Analysis of movements in restricted funds
Current reporting period

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2025 £
Brighton					
Brighton Core Funding	-	21,030	(29,335)	8,305	-
Health Engagement	-	300,726	(291,800)	-	8,926
Social Connection	-	86,425	(78,237)	-	8,188
Frontline Workers Network	7,358	40,057	(40,386)	-	7,029
A & E Worker	-	70,716	(70,720)	4	-
Changing Futures	6,748	80,854	(87,602)	-	-
Mental Health Engagement Worker	5,255	-	(5,255)	-	-
Common Ambition	-	45,267	(44,897)	(370)	-
Practice Development Network	8,646	33,959	(27,070)	-	15,535
Temporary Accommodation Support Centre	18,366	40,142	(37,864)	-	20,644
	<u>46,373</u>	<u>719,176</u>	<u>(713,166)</u>	<u>7,939</u>	<u>60,322</u>
Manchester					
Referral Project	-	300	(300)	-	-
Manchester Core	1,485	88,209	(65,268)	574	25,000
National Lottery Community Fund	26,127	75,000	(75,887)	-	25,240
Social Connection	-	35,690	(29,840)	13	5,863
Manchester Frontline Work	-	40,000	(39,987)	(13)	-
	<u>27,612</u>	<u>239,199</u>	<u>(211,282)</u>	<u>574</u>	<u>56,103</u>
Campaigns and Social Change					
Influencing Programme	2,843	50,947	(47,859)	-	5,931
Lived Experience Taking the Lead	76,200	114,399	(130,273)	-	60,326
Better Temporary Accommodation for Londoners	8,919	80,500	(64,286)	-	25,133
Peer Research	57,466	19,218	(76,686)	2	-
Transforming TA Programme	-	436,973	(85,716)	-	351,257
	<u>145,428</u>	<u>702,037</u>	<u>(404,820)</u>	<u>2</u>	<u>442,647</u>
Total	<u>219,413</u>	<u>1,660,412</u>	<u>(1,329,268)</u>	<u>8,515</u>	<u>559,072</u>

Transfers between funds represent minor overspend on a project which has been covered by unrestricted funds.

Analysis of movements in restricted funds - continued

Comparative reporting period

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2024 £
Brighton					
Brighton Core Funding	-	7,500	(7,500)	-	-
Health Engagement	-	301,388	(301,388)	-	-
Social Connection	-	85,000	(85,000)	-	-
<i>Frontline Workers</i>					
Network	12,475	35,805	(40,922)	-	7,358
A & E Worker	796	56,355	(57,151)	-	-
Changing Futures	1,062	78,159	(72,473)	-	6,748
<i>Mental Health</i>					
Engagement Worker	-	49,470	(44,215)	-	5,255
Common Ambition	-	23,772	(23,772)	-	-
<i>Practice Development</i>					
Network	-	30,533	(21,887)	-	8,646
Temporary Accommodation Support Centre	-	50,000	(31,634)	-	18,366
	<u>14,333</u>	<u>717,982</u>	<u>(685,942)</u>	<u>-</u>	<u>46,373</u>
Manchester					
Referral Project	9,102	-	(9,102)	-	-
Manchester Core National Lottery	32,316	35,834	(66,665)	-	1,485
Community Fund	36,568	75,089	(85,530)	-	26,127
<i>Manchester Frontline</i>					
Work	-	67,353	(67,353)	-	-
Social Connection	-	42,500	(42,500)	-	-
	<u>77,986</u>	<u>220,776</u>	<u>(271,150)</u>	<u>-</u>	<u>27,612</u>
Campaigns and Social Change					
Research Core	-	4,725	(4,725)	-	-
Influencing Programme	-	8,167	(5,324)	-	2,843
Lived Experience Taking the Lead	86,806	115,114	(125,720)	-	76,200
<i>Better Temporary</i>					
Accommodation for Londoners	5,577	77,575	(74,233)	-	8,919
UTA Research and Development	15,730	-	(15,730)	-	-
Peer Research	-	76,877	(19,411)	-	57,466
	<u>108,113</u>	<u>282,458</u>	<u>(245,143)</u>	<u>-</u>	<u>145,428</u>
Total	<u>200,432</u>	<u>1,221,216</u>	<u>(1,202,235)</u>	<u>-</u>	<u>219,413</u>

Analysis of movements in restricted funds - continued

Name of fund	Description, nature and purposes of the fund
A & E Worker	Non-clinical support for people experiencing homelessness who are attending A&E at the Royal Sussex County Hospital in Brighton & Hove funded by Brighton & Hove City Council.
Better Temporary Accommodation for Londoners	The development of Temporary Accommodation Action Groups across five London Boroughs funded by Trust for London.
Brighton Core	The costs of running the Brighton project that help to support the running of the frontline team and provide funding for managerial roles.
Changing Futures	Improving outcomes for people experiencing multiple disadvantages, known as Multiple and Compound Needs (MCN) – including combinations of homelessness, substance misuse, mental health issues, domestic abuse and contact with the criminal justice system, funded by Brighton & Hove City Council.
Common Ambition	Co-production harnessing the ideas and experiences of people with lived experience of homelessness to improve homeless health services
Frontline Workers Network	Bringing together people working in the homelessness sector in Brighton & Hove to support one another, build relationships, develop ideas, share experiences and ultimately improve the services and support for people who are homeless in the city. Funded by St Martin-in-the-Fields.
Health engagement work	Non-clinical support for homeless people being discharged from hospital into unsupported temporary accommodation in Brighton & Hove and surrounding area.
Influencing Programme Lloyds	Putting lived experience at the centre of the governments decision-making about temporary accommodation. Supported by Lloyds Bank Foundation for England & Wales.
Lived Experience Taking the Lead	Developing lived experience involvement in the design and delivery of Justlife’s research, projects and organisation, driving positive change locally and nationally.
Manchester core	The costs of running the Manchester project that help to support the running of the frontline team and provide funding for the managerial roles
Manchester Frontline Work	Centre based activities and drop ins to support clients and provide a space to meet and hang out, other than their accommodation. Mobile support service using the Justlife van to improve the health, wellbeing, and housing situation of people in temporary accommodation in Greater Manchester
Mental Health Engagement Worker	Mental health support for people living in temporary and emergency accommodation funded by Brighton & Hove City Council.
National Lottery Community Fund	Supporting people living in temporary accommodation in Greater Manchester to improve their experience and to move onto more suitable and longer-term accommodation.

Analysis of movements in restricted funds - continued

Peer Research	Supporting people with lived experience to create change through democratising access to knowledge and increasing understanding of intersectional experiences of temporary accommodation. Supported by the Community Knowledge Fund, The Young Foundation and UK Research and Innovation.
Practice Development Network	Bringing together people working in the homelessness sector across east & west Sussex to support one another, share experiences and ultimately improve the services and support for people who are experiencing homelessness in the region.
Referral project	Supporting homeless individuals in Greater Manchester with high level support needs referred by the Probation Service with a support and re-housing plan, to prevent a deterioration in health and well-being.
Social Connection	Matching volunteer befrienders with people leaving homelessness to support them to engage with their community in Brighton & Hove and Greater Manchester. Funded in Brighton by the Henry Smith Charity, in Manchester by the Greater Manchester Mayor's Charity, and CRH Charitable Trust and in both regions by Nationwide Building Society.
Temporary Accommodation Support Centre	Services to improve the health and wellbeing of people experiencing homelessness and living in temporary accommodation in Brighton and Hove.
Transforming TA Programme	Driving policy changes nationally, radically reducing the use of TA, ensuring the accommodation is appropriate to the intersectional needs of individuals and make the experience short, safe and healthy. Supported by Oak Foundation

Notes to the accounts for the year ended 31 March 2025 (continued)

22 Analysis of movement in unrestricted funds

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	As at 31 March 2025 £
General fund	80,201	302,847	(254,946)	12,353	140,455
Designated funds:					
Fixed assets fund	277,565	-	-	(20,868)	256,697
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	357,766	302,847	(254,946)	(8,515)	397,152
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Comparative period					
	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	194,828	279,032	(406,299)	12,640	80,201
Designated funds:					
Property refurbishment	19,326	-	-	(19,326)	-
Fixed assets fund	270,879	-	-	6,686	277,565
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
General fund	485,033	279,032	(406,299)	-	357,766
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2025 (continued)

Analysis of movement in unrestricted funds - continued

Name of unrestricted fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
<i>Designated funds:</i>	
Property refurbishment	Property refurbishment costs set aside for spending in the following year
Fixed assets	The fixed assets are essential for the future operation of the charity and so are excluded from free reserves.

23 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2025 £
Tangible fixed assets		256,697	-	256,697
Net current assets/(liabilities)	140,455	-	559,072	699,527
Total	140,455	256,697	559,072	956,224
<i>Comparative period</i>				
	<i>General fund £</i>	<i>Designated funds £</i>	<i>Restricted funds £</i>	<i>Total 2024 £</i>
<i>Tangible fixed assets</i>		277,565	-	277,565
<i>Net current assets/(liabilities)</i>	80,201	-	219,413	299,614
<i>Total</i>	80,201	277,565	219,413	577,179

Notes to the accounts for the year ended 31 March 2025 (continued)

24 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property	
	2025	2024
	£	£
Less than one year	48,150	48,150
One to five years	121,350	166,350
Over five years	166,950	170,100
	<hr/>	<hr/>
	336,450	384,600
	<hr/> <hr/>	<hr/> <hr/>

25 Reconciliation of net movement in funds to net cash flow from operating activities

	2025	2024
	£	£
Net income/(expenditure) for the year	379,045	(108,286)
Adjustments for:		
Interest received	(2,768)	(2,731)
Depreciation charge	28,789	24,144
Decrease/(increase) in debtors	29,417	(22,289)
Increase/(decrease) in creditors	127,920	(29,292)
	<hr/>	<hr/>
Net cash provided by/(used in) operating activities	562,403	(138,454)
	<hr/> <hr/>	<hr/> <hr/>

JUSTLIFE FOUNDATION

England & Wales - Charity number 1140822

Accounts

Company number: 07517887

Charity Number: 1140822

Justlife Foundation Limited

Report and financial statements

For the year ended 31 March 2024

Justlife Foundation Limited
Reference and administration information

Company number 07517887

Charity number 1140822

Registered office and operational address

Justlife Centre, 1479-1489 Ashton Old Road, Openshaw, Manchester, England, M11 1HH

Name

The charity also uses the name "Justlife Foundation" or "Justlife".

Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Oliver Heath

Zoe Maurice

Amy Sheehan Daly

John Wilson (resigned 24 January 2024)

Andrew Man (resigned 24 May 2024)

Francesca Albanese

Thomas Neumark Jones

Jack Shaw

Hilary Burkitt

Helen Evans

Emma Garner

David Steell

Charlotte Michael (appointed 30 June 2023)

Key management personnel

Chief Executive, Simon Gale

Bankers

Cop-operative Bank plc, PO Box 101, 1 Balloon Street, Manchester M60 4EP

Auditors

Third Sector Accountancy Limited, Holyoake House, Hanover Street, Manchester M60 0AS.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2024

The Chair and Chief Executive's Statement for the year ended 31 March 2024

2023/24 has been an incredible and challenging year for Justlife in equal measure. Our income grew by 21% to £1.5M as we developed new projects such as training people with experience of homelessness to carry out research into temporary accommodation, and a national role increasing our capacity to influence policy makers and power holders. We have seen a 25% increase in the number of people we were able to support during the year to over 550 and some notable impact such as 78% of people receiving specialist support showing improved physical and mental health and 87% of those engaging in the Social Connection project reporting feeling less lonely and isolated.

We are extremely proud to have played a key role in the All Party Parliamentary Group for Households in Temporary Accommodation led campaign that saw the Government change their code of guidance for local authorities so they now have to provide children under 2 with safe sleeping conditions. We hope this will have a direct impact on reducing the number of infant deaths where temporary accommodation is listed as a factor.

Worryingly, the number of households in homeless temporary accommodation now stands at a 25 year high of 117,450 which includes 151,630 children, up 12% in a year. The cost of living crisis, increased rent in the private rented sector and local and national government budget restraints have led to increasing pressure on people experiencing homelessness and have resulted in higher barriers to moving on positively in their lives. The need for Justlife is at its most critical since we were established 16 years ago.

The fundraising landscape continues to challenge charities including Justlife. Despite achieving our highest ever income, raising enough unrestricted income to cover the core costs of our services, central team and related costs is the hardest we've experienced. This challenge led to us spending unrestricted reserves and reducing our forecast expenditure for the 2024/25 financial year. Fortunately, we did not need to reduce service delivery. We continue to try to diversify our income streams and are excited by new opportunities and partnerships for the coming year.

As we move into the third and final year of our strategic plan, we are making good progress towards our aims. We are in the process of working with the staff team, volunteers and those we support to coproduce our next strategy and look forward to highlighting it in next year's report. We want to thank everyone including those who have kindly donated to our work, for joining us in our passion to make people's experience of homeless temporary accommodation short, safe and healthy.



Dave Steell
Chair



Simon Gale
Chief Executive

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2024

Objectives and activities

Objects

The objects of Justlife as set out in the in the company's Memorandum of Association are:
The prevention or relief of poverty anywhere in the world by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient.

Vision

Our vision is to make people's stay in homeless temporary accommodation short, safe and healthy. Justlife was created to meet the needs of those living in temporary accommodation who are suffering from deteriorating mental and physical health, becoming victims of crime, losing control of their lives and dying prematurely.

Mission

Our mission is to deliver work that helps us achieve this vision. The charity's main activities are providing services for people living in temporary accommodation and carrying out research, policy development, local and national networking and collaboration around temporary accommodation.

Our Theory of Change Strategy highlights four specific changes Justlife want to see through its work:

- Improved health and wellbeing.
- Improved housing and financial opportunities.
- Improved social capital.
- Systems change.

Values

The core values which underpin the way Justlife delivers services and operates as an organisation are:

- People before programmes.
- Collaboration before competition.
- Innovation before institution.

Public Benefit

The trustees review the aims, objectives and activities of the charity each year. This report looks at the achievements of the charity and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees to ensure the charity's aims, objectives and activities remain focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

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Volunteers

Volunteers play an important part at Justlife and this year more than 50 people have given their time and skills to support our work, through services such as the Social Connection Project, as well as helping with fundraising, administration and governance.

Achievements and Performance

The charity's main activities are described below. All its charitable activities focus on people experiencing homelessness, especially the 'hidden homeless' in temporary accommodation and are undertaken to further Justlife Foundation Limited's charitable purposes for the public benefit.

Our core services focus on improving people's health, housing and wellbeing, and involve a variety of projects that aim to make people's stay in homeless temporary accommodation short, safe and healthy. Alongside these services, we carry out research, and policy development and build local and national networking and collaboration around temporary accommodation.

The following outlines our performance and achievements across the two geographical areas in which we deliver frontline services, Brighton & Hove and Greater Manchester, alongside our national research and policy work. In the last year, we have supported 557 individuals through our frontline services, many of whom are the most difficult to reach, hidden homeless households in temporary accommodation.

Brighton & Hove

Health Engagement

The Health Engagement team supports people to access treatment for mental and physical health issues, with the aim of empowering people to take control of their health needs, improve their quality of life and move on from homelessness. The team helps people move out of temporary accommodation into more secure housing and address any wider needs they have. The team includes a specialist liver health role and has a member of the team based at the Accident and Emergency Department of the Royal Sussex County Hospital.

The Health Engagement team has worked with 236 people and some of the outcomes achieved are:

- 75 per cent had improved physical and mental health.
- 33 per cent had moved into appropriate accommodation
- 71 per cent had improved their access to health services.
- 60 per cent had improved their financial situation.

Social Connection

Social Connection is a befriending project that pairs people moving away from homelessness with a volunteer who meets regularly to help overcome social barriers and loneliness and develop meaningful

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social connections. The meetings are a fun activity of their choice, such as going for coffee, walks in the park, or to an event. The project also runs a peer support group, socials, and skills/wellbeing activities.

The Social Connection project has worked with 82 people and engaged 40 volunteers and some of the outcomes achieved are:

- 87 per cent felt less lonely and isolated.
- 60 per cent felt their resilience has increased.
- 75 per cent felt their motivation has improved.
- 90 per cent felt their confidence has increased.

“I have high-functioning autism, depression, anxiety and binge-eating disorder. I've recently been matched with (befriender) and already feel very lucky to have her in my life. To me having her as my befriender means having an empathetic, listening ear, who can use her own experiences to make suggestions on how to improve my situation.” (Social Connection beneficiary)

Changing Futures

Justlife has two Community Support Workers who are part of a multi-disciplinary team within the local authority, aiming to improve outcomes for adults experiencing multiple disadvantage,- known as Multiple and Compound Needs (MCN) – including combinations of homelessness, substance misuse, mental health issues, domestic abuse and contact with the criminal justice system. Our Community Support Workers engaged with 25 people and highlights have included supporting people to remain in their accommodation rather than return to rough sleeping, enter into alcohol detox and rehabilitation and fully engage with physical and mental health services.

Justlife Hub

In September 2023 the Brighton team moved into new premises and for the first time, we had our own space to deliver services and support. The Hub is used for meeting clients, delivering groups such as the Social Connection project and the Peer Research project, as well as launching a series of drop-in workshops and activities for people in homeless temporary accommodation across Brighton & Hove. The activities have included collaborations with the local authority, Citizens Advice, Kew Gardens and Together Co. 75 people attended the workshops and activities. The Hub has also become a key resource for the city's homelessness sector, hosting multiple networks and meetings.

Common Ambition

Common Ambition is a co-production project, made up of a steering group of people with lived experience of homelessness, who work together to improve health services for those experiencing homelessness in Brighton & Hove. The project is led by Arch Healthcare in partnership with Justlife, the University of Brighton, Brighton & Hove Clinical Commissioning Group and Brighton & Hove City Council Public Health Department. It aims to strengthen the homelessness healthcare system to better meet the needs of patients through the co-creation of ideas, models and best practice recommendations.

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Amongst the highlights of the year have been the 12-person steering group developing a lived experience specification for a city-wide homeless hub, designing and delivering training to medical students and a range of sector professionals on coproduction, trauma-informed practice and inclusion health.

The Brighton & Hove Networks

The Networks team has grown this year, enabling them to offer greater support and more resources for organisations tackling homelessness across the city. The Brighton & Hove Frontline Network continues to offer workforce development and support to people working within the homelessness sector. The Brighton & Hove Homelessness & Rough Sleeping Network brings together leaders to improve joined-up working and collaboration with the local authority and the East and West Sussex Practice Network is a community of workers engaging with people experiencing Multiple Compound Needs. The team has:

- Hosted 21 events that have been attended by over 400 people including a homeless health conference, remembrance event and learning lunches.
- Launched a city-wide website.
- Released a series of podcasts.
- Presented at several regional conferences.
- Sent regular email newsletters to over 500 people working with people experiencing homelessness across East and West Sussex

"It's a great space, lovely to network with colleagues in the sector and learn new things, So valuable for frontline workers." (Frontline Homelessness Worker).

"The network allowed my organisation to find out about valuable events for our sector, facilitated workshops and discussions for our staff and acted as a 'single voice' for the housing and rough sleeping charities to communicate with our local council representatives. This was particularly useful when new policies were being consulted on." (CEO, Homelessness & Rough Sleeping Network Member Organisation).

Greater Manchester

Specialist Support Service & Mobile Justlife

The team provides specialist support for people from the Justlife Centre in Openshaw, which had its refurbishment completed in April 2023 and is now a beautiful and welcoming space for those we support and the staff team. The team makes regular use of the minibus which is converted into a support van. This includes supporting people to sustain their tenancy, understand their rights in the accommodation, access the correct benefits and manage any rent arrears. The team supports and advocates for people in appointments with health and housing providers and the local authority, referring them to specialist services, supporting them to access suitable move-on accommodation, develop life skills and helping them access essential items such as furniture and white goods.

The Social Connection project (Manchester) has also begun this year and the befriending project has paired people moving away from homelessness with a volunteer who meets regularly to help overcome social barriers and loneliness and develop meaningful social connections. In order to prepare people for

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involvement in the Social Connection Project the team run socials and skills-building activities such as gardening.

Targeted Referrals

Working closely with the Greater Manchester Probation Service, the Targeted Referrals Specialist Support Workers support prison leavers who are placed into temporary accommodation by the local authority, and prison leavers who follow unofficial routes into unsupported temporary accommodation. Individuals are supported as they move in, during their time in temporary accommodation, and to move on to longer-term accommodation. Support includes developing life skills like setting up bank accounts and managing finances, registering with health services, helping people avoid eviction, applying for suitable housing and supporting people to settle into their new property.

The Greater Manchester projects worked with 117 people and some of the outcomes achieved are:

- 78 per cent had improved physical and mental health.
- 30 per cent had moved into appropriate accommodation
- 78 per cent had improved their financial situation.
- 30 people supported to maintain engagement with probation, find longer-term housing and have reduced reoffending rates.

“There’s no communication (from services). You are having to go round in circles. I would still be stuck in the same position without you guys [Justlife]” (Greater Manchester beneficiary).

One Team Action Groups

The One Team Action Groups were run across three areas of Greater Manchester; Bolton, Tameside and Wigan with a range of stakeholders involved in the delivery of the new homelessness prevention service for prison leavers, CAS-3 (Community Accommodation Service). Through providing a safe and supportive space we were able to facilitate discussion and understand what is working well and what can be improved. Participants included the Prison and Probation Service, local authorities, housing providers and support services. The learning was shared with the Greater Manchester Homeless Prevention Team and through other strategic forums to highlight issues and find ways to develop and improve the service further.

National

Research and Policy

Our Research, Policy and Communications team aims to uncover some of the hidden experiences of temporary accommodation through the publication of research, alongside collaborating with key stakeholders to work towards our vision of making people’s stays in homeless temporary accommodation short, safe and healthy. This year the team developed a pilot project to train people with lived experience of temporary accommodation to carry out their own research projects, by learning

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research skills and methodology. The group co-produced a peer research manual which gives step-by-step guidance on how to set up a peer research group in a trauma-informed way so that people who are experiencing homelessness can safely research issues they are still facing.

The pilot developed into a year-long project testing and refining the manual with new cohorts of peers at the Justlife Brighton project, the University of Southampton and the local domestic abuse charity, Rise. We believe peer-led research can effectively address power imbalances in both research outputs and methodologies. We embrace diversity within our peer groups, acknowledging the intersectional nature of homelessness. These groups include individuals with varied neurodiversity, sexual orientations, ethnicities, gender identities, and disabilities. This commitment fosters a comprehensive understanding of the challenges faced by individuals experiencing homelessness.

The Brighton & Hove Homelessness Research Forum, chaired by Justlife, brings together academic, third sector and community researchers including peer researchers from across the city, to exchange ideas, develop joint projects and bring about research-led change, improving the lives of people experiencing homelessness.

"Having the opportunity to learn new skills in a group and working with other people has been fun so far. I like that we're all learning together, and we all have different strengths, learning from each other."
(Peer Researcher)

"Learning that there is so much more to research than I originally realised and how what you're researching can be different for different intersectionalities." (Peer Researcher)

All Party Parliamentary Group (APPG) for Households in Temporary Accommodation

The APPG for Households in Temporary Accommodation is a cross-party group working to improve the lives and experiences of families and single adults living in temporary accommodation across England. Justlife is co-secretariat of the group alongside Shared Health Foundation and works alongside MPs, local councillors, accommodation providers and various stakeholders to raise awareness of the challenges faced in temporary accommodation, develop solutions, and work towards their implementation through national policy change.

This year the Office for National Statistics shared data indicating that that temporary accommodation has contributed to the deaths of 55 children in England since 2019. Following a campaign led by the APPG, the Minister for Housing and Homelessness changed the Homelessness Code of Guidance for Local Authorities to state that cots should be provided to every child under two in temporary accommodation, ensuring safer sleep arrangements are in place.

Temporary Accommodation Network

The National Temporary Accommodation Network aims to build a movement of people bringing about lasting change within temporary accommodation across the country. The network is establishing Temporary Accommodation Action Groups (TAAGs), and now comprises ten in: East Sussex, West Sussex, Brighton & Hove, Bristol, Hackney, Westminster, Waltham Forest, Newham, Islington and Manchester.

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Each TAAG brings a wide range of stakeholders including the local authority, accommodation providers, people with lived experience and support services into a safe space where they can build trust and relationships in order to collaborate to identify local issues and implement changes to improve the experience for people living in temporary accommodation.

Key activities of the National Temporary Accommodation Network have been:

- Launched the 'Better Vision for Temporary Accommodation' consultation, shaped by people with lived experience and those in the homelessness sector, highlighting the need for an improved prevention strategy, the establishment and enforcement of decent living standards and the need for improved access to support. The consultation included the voices of over 40 people with current or lived experience of temporary accommodation and over 90 people working alongside people experiencing homelessness.
- Hosted the UK's only temporary accommodation conference attended by over 80 people from across the country representing a range of stakeholders.
- Increased TAAGs to ten.
- Increased relationship building between local authorities and the TAAGs leading to local councils proactively bringing policies and strategies to the TAAG for comment. For example, in Westminster, the TAAG has been asked to be involved in the updating of the allocations policy and in Waltham Forest feedback was given on their updated Housing Strategy recommendations.
- Providing a bi-monthly email update on temporary accommodation research, issues, successes and updates to more than 300 people.

"I suppose realising at the time [through engagement with the TAAG], how many people were going through it, so I didn't feel as rubbish about my situation as well" (TAAG attendee with lived experience)

"Yes [change has happened]. It [the TAAG] has made me critical challenge our policies, procedures and ensure we place residents at the heart of our service"
(TAAG attendee from the local council)

Beneficiaries of our services

Justlife was started to meet the need among those living in temporary accommodation who are suffering from deteriorating mental and physical health becoming victims of crime, losing control of their lives, and dying prematurely. Our National Temporary Accommodation Network and network of Temporary Accommodation Action Groups has provided a space for people to work together and devise local solutions that, along with our support work in Brighton and Manchester, aims to make people's experience of temporary accommodation short, safe and healthy.

Short – We work hard to ensure those we work with understand their housing options and support them to move on from temporary accommodation quickly.

Safe – We raise issues of safety quickly and have seen improvements and steps taken to ensure people are safe through working closely with landlords and local authorities. This has included people being moved to other temporary accommodation when access requirements are not suitable or for safeguarding reasons, as well as advocating for repairs to dangerous buildings.

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Healthy – Our support workers supported people to attend hundreds of health appointments this year, enabling them to engage with their healthcare. We have provided food, run activities for people to get active and distributed digital devices along with support to use them, all with the aim of improving mental and physical wellbeing.

Our approach

Our approach to our work is underpinned by our core values:

- People before programmes – Each of our health, housing and wellbeing services is shaped to the needs of the individual we are supporting. We work alongside individuals to provide a flexible care plan that will help them move away from homelessness. The voices of people with lived experience of homelessness are at the heart of what we do and are incorporated into the design and delivery of our services.
- Innovation before institution – Our research is ongoing and always seeks to improve our understanding of the needs and experiences of different people living in temporary accommodation. This research and experience of our staff maintains innovation and informs our services and policy recommendations that we bring to the attention of policymakers, commissioners and other organisations in the sector.
- Collaboration before competition – We promote changes to the system and recognise that the people who use our service suffer under a system. Only systemic change will prevent more people who are placed in temporary accommodation from suffering. We know we cannot achieve our aims alone and actively collaborate to bring about change at the individual, local and national level.

Fundraising

This year, we have reported our highest ever income. We began the year with a target of raising at least £230K via applications to trusts and foundations to continue to deliver services where funding was ending. By the year's end, we had successfully secured £427K towards this and new work.

We hoped to raise around £80K from donations and community fundraising and ended up exceeding this target, raising around £86K, through the generosity of individuals and organisations. This was 18 per cent less than we generated in donations last year.

Although our fundraising performance overall was strong, we faced challenges when it came to raising funds for our core organisational costs. This meant we needed to use some of our Unrestricted General Fund. Moving forward we are adapting to the current fundraising landscape nationally and considering ways to diversify our income, specifically looking to build corporate partnerships and work with major donors.

Fundraising was led by the Head of Income & Development with support from project managers, an external fundraising consultant, Brightideas Partnership, and our Supporter Engagement worker. Justlife

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understands its duty to protect the public, including vulnerable people, from unreasonably intrusive or persistent fundraising approaches and undue pressure to donate and we ensure we conduct our fundraising in an ethical way.

We keep up to date with changing regulations and are members of the Fundraising Regulator and ensure we adhere to the Code of Fundraising Practice and associated rulebooks as set out by them as a governing body. Our privacy policy is kept up to date and is accessible to everyone via our website and clear instructions are given on how to contact us if anyone should have any grievances with our fundraising activities. Fundraising requests are made only of supporters who have opted in to receive such requests from us, and they can unsubscribe at any time. We did not receive any complaints about our fundraising directly or via the Charity Commission.

We continue to be enormously grateful to all those who have supported our work in 2023/24.

Financial review

Justlife's income in this year was £1.5M. This compares to £1.25M in 2022/23 and shows a 21 per cent increase and a 50 per cent increase compared to 2021/22.

Our restricted income this year was £1,221K (81 per cent of our total income) compared to £1,132K (91 per cent of our total income) in 2022/23. Unrestricted income this year was £279K (19 per cent of our total income) compared to £110K (9 per cent of our total income) in 2022/23.

Justlife's expenditure increased by 25%. This was due to growth in services provided as well as factors such as moving to a larger premises in Brighton, maintaining services where specific funding has been challenging, and some other unexpected costs.

The current short-term liquidity level of the charity is strong, although lower than in recent years, our free reserves have decreased over the past year and currently sit below the range we aim for. Action has been taken by the organisation to address this and we expect our free reserves to increase this year to back within our expected range.

Justlife's income is largely from charitable activities (94 per cent) through grant funding and contracts, along with some donations (6 per cent). The funding is used for the main operations of the charity, supporting people in temporary accommodation and providing the infrastructure to do so safely and effectively. The organisation spent £113K on fundraising in 2023/24. The cost of fundraising includes staff time spent on fundraising activities, being a proportion of the Head of Income and Development's time and 100 per cent of the Supporter Engagement role, the work of consultant fundraisers and a suitable proportion of the charities support costs.

One of the key financial risks to Justlife moving forward is ensuring we raise enough unrestricted income to cover the core costs of our services, central team and related costs. The trusts and foundations sector continues to report higher demands on their funding and have less funding to give. While our income generation has been increasingly successful over the past few years we must continue to focus on grants and donations that are unrestricted. As we move into the financial year 2024/25 the organisation has

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taken steps to reduce our expenditure without reducing our service delivery and we have plans to develop our corporate fundraising strategy over the next three to five years.

We continue to be innovative in our approach to meeting the needs of those we support, developing new projects and building new collaborations and relationships with partners and potential partners. We also continue to include the voice of those in temporary accommodation in the design and development of projects through our research and person-centred approaches. This has meant we are quick to respond to opportunities that arise and are able to show the need for our work effectively.

Reserves policy

The aim of the Reserves Policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. Restricted reserves as at 31 March 2024 are £219K and continue to be expended in agreement with the funding criteria agreed at the time of the relevant grant. These are monitored and tracked, the details of which are contained within the notes to the accounts.

Unrestricted reserves are maintained to provide appropriate working capital for charitable activities outside the scope of restricted funding or to enhance committed funding within the overall objectives of the charity. Justlife has constructed its reserves policy using guidance from The Charity Commission & NCVO. Reserves: Building Resilience (CC19).

The Board reviewed the reserves policy and agreed that a level of unrestricted general funds, also known as free reserves, of between £100K and £200K is appropriate given the risks faced by the charity and the sustainability of its different income streams. Free reserves as at 31 March 2024 were £80K which represents unrestricted funds excluding designated funds and fixed assets. The organisation has taken steps to reduce our expenditure and maximise our income and expects our free reserves to be within the planned range moving forward.

Our fixed assets are £278K and can only be realised by disposing of them. They are currently essential for the future operation of the charity and so are excluded from free reserves.

Plans for the future

Justlife developed a new three-year strategic plan in April 2022 to ensure we are best placed to achieve our vision. The plan, which was developed with input from our stakeholders, reviewed our strengths, weaknesses, opportunities, and threats, and considered the external factors impacting the organisation. It highlighted three challenges currently facing Justlife and a series of approaches we are taking to overcome these.

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The challenges facing us are:

Worsening Crisis

The numbers in homeless temporary accommodation continue to rise, the consequences of the pandemic and ongoing cost of living crisis are increasing pressure on local authorities and reducing options for people who are experiencing homelessness.

Lack of Understanding

Temporary accommodation is often seen as an answer to homelessness which it is not, and it remains a hidden side of homelessness with little public understanding of its impact on people. This leads to resources not being allocated where they are needed and the issues are not improving.

Income and Resources

We remain predominantly reliant and focused on grant funding which is becoming more competitive.

Approaches and actions to help us overcome challenges

Inform

Driving positive change through Systems Leadership in the temporary accommodation sector, convening those with a common interest to build a movement that brings about lasting change.

- Growing Networks
- Developing Research
- Building Influence

Involve

Making sure that those we support are at the heart of our service design and development and involved across the organisation in meaningful ways through co-production.

- Doing With
- One Team
- With Others

Innovate

Seeking opportunities to develop our work and find new ways to increase our impact, including working with new areas, people and partners, using tools such as Human-Centred Design methods.

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- Diversifying Income
- Expanding Areas
- Reaching people

Inspire

Focusing on our why, vision and values, so we can be agile and responsive, striving to be as great as we can be in everything we do.

- Designing Environments
- Driving Excellence
- Cultivating Culture

Over the past 16 years, we have not focused on growth for growth's sake but have seen our work and impact grow steadily and organically. We have continued to have a national impact while also remaining focused on why we exist and operate within our values. Our plan outlines our desire to continue to grow because of the ever-growing need to raise awareness and bring about systemic change in the temporary accommodation sector as well as knowing there are many more people right now who need support.

The Trustees, Chief Executive and Senior Leadership Team are currently working with the staff team and wider stakeholders, including those we support, to co-create a new strategic plan to begin in April 2025.

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated and registered as a charity on 4 February 2011.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2024 was 12 (2023: twelve). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in Note 12 to the accounts.

The directors of the company are also charity Trustees for the purposes of charity law. Trustees are elected to serve a three-year term. Under the requirements of the Memorandum and Articles of Association, one third of directors must retire annually, with the longest serving first. Trustees can be re-elected to serve a further two three-year terms.

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David Steell joined Justlife as Chairperson and trustee in March 2023 and Gretta Starks, who served on the board from 4 February 2011 – 31 March 2013, has maintained her position as Company Secretary.

In an effort to maintain a broad skill mix, the Board carries out Board skills audits, and in the event of skills being lost due to retirement, a Board recruitment process will take place. Recruitment of new trustees is governed through the principles set out in the charity's Code of Governance. No person or body external to the charity is entitled to appoint a Trustee.

Most Trustees are already familiar with the practical work of the charity, having been encouraged to visit Justlife projects during operational hours. Additionally, all Trustees are provided with an induction which includes a detailed overview of the activity of the charity. This is jointly led by the Chair of the Board and the CEO of the Justlife Foundation.

The Trustees also receive an induction pack which covers:

- The obligations of Board members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles of Association.
- Resourcing and the current financial situation.
- Justlife Governance Manual.

The Board meet quarterly and is responsible for the strategic direction and policies of the charity. At present, the Board has 11 members from a variety of professional backgrounds relevant to the work of the charity. A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the CEO and the Senior Leadership Team at Justlife:

- The Chief Executive Officer (CEO) is responsible for ensuring that the charity delivers its specified services and that key performance indicators are met. The CEO also provides management and support of all organisation-wide areas including HR, health and safety, finance, facilities, infrastructure and resources responsibility.
- The Head of Services – has day-to-day responsibility for the operations of the Brighton & Hove and Manchester services including supervision and support for the staff and volunteers. They ensure the team continues to develop their skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local areas and fundraising.
- The Head of Research, Policy and Communications has day-to-day responsibility for managing the development of a network which will drive local and national change, carrying out research and developing policy recommendations, and building relationships with stakeholders nationally and fundraising.
- The Head of Income and Development has day-to-day responsibility for managing the generation of income, considering development opportunities across the organisation and building partnerships with a range of stakeholders to increase our impact.

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The Code of Governance identifies decisions that are to be made at Board level: - Appointment and removal of directors, chair and company secretary.

- Arrangements for entering contracts.
- Staff appointments, dismissals and pay.
- Approval of budgets, and budget deviances.
- Expenditure outside agreed tolerances.
- Arrangements for the Annual General Meeting.
- Changes to Code of Governance and Memorandum of Association.

The Board of Trustees has two committees which are:

Nominations & Remuneration Committee, whose main role is to monitor and review the structure and composition of the Board, making appointment recommendations to the Board for approval and ensuring fair and equitable decisions in relation to remuneration policies and practices.

Audit & Risk Committee, whose main role is to provide oversight of Justlife's systems of internal control, regulatory compliance, risk management and financial reporting, and through supervision of the quality, independence and effectiveness of both the internal and external auditors.

Governance Review

The Trustees initiated an external review of their governance in December 2020 due to the number of new Trustees joining in the previous 12 months. This was carried out against the seven principles of the Charity Governance and the review found the Charity in general compliance with the Code's recommendations. The review made several recommendations where improvements could be made, and these have now been implemented. The Trustees remain committed to working towards achieving excellence in delivering effective governance of the charity and continue to self-review yearly.

Partnership working and related parties

One of our core values is Collaboration over Competition and so we work hard to ensure we do this through partnerships with a wide range of organisations. These include statutory services such as local authorities, Public Health, Probation, and substance misuse services and GP practices. We also partner with many charities and voluntary sector groups such as FairShare, Shared Health Foundation and St. Martin in the Fields. We have no entities which are related parties.

Remuneration policy for key management personnel

Pay scales are set by the board for all staff, including management personnel, and are reviewed on an annual basis.

Risk management

The Trustees consider the major risks the charity faces and ensure systems and procedures have been established to mitigate and reduce the impact they may have. The Trustees acknowledge that it is impossible to eliminate all risks and that systems of control should not be so rigid that they stifle innovation and imaginative use of limited resources. Justlife aims to provide a safe environment for staff that encourages learning and developing through an open and fair culture.

The charity's Risk Register is reviewed by the Trustees on a quarterly basis at Board meetings and also at Audit & Risk Committee meetings where new risks are considered as well as the ongoing management of existing risks. The Trustee Safeguarding Lead also presents an overview of Safeguarding concerns on a quarterly basis at each Board meeting. This report highlights the number of concerns raised relating to the people that Justlife supports, the actions staff have taken, responses from local authorities as well as themes that are emerging and an update on staff and volunteer Safeguarding training.

Our policies and procedures help to ensure risks are minimised and these are periodically reviewed to ensure that they continue to meet the needs of the charity. Key policies and procedures such as Financial Management and Safeguarding are reviewed yearly.

Statement of responsibilities of the Trustees

The Trustees (who are also directors of Justlife Foundation Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

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The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

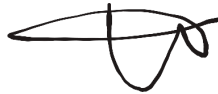
The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Third Sector Accountancy Limited were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Trustees' Annual Report has been approved by the Trustees and signed on their behalf by



24 / 10 / 2024

David Steell
Chair of the Board of Trustees

Independent auditor's report to the members of Justlife Foundation Limited

Opinion

We have audited the financial statements of Justlife Foundation Limited (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independent auditor's report to the members of Justlife Foundation Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 17, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent auditor's report to the members of Justlife Foundation Limited

Capability of the audit in detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and the environment in which it operates, we identified the principal risks of non-compliance with laws and regulations related to pension legislation, tax legislation, employment legislation, health and safety legislation, safeguarding legislation, data protection and other legislation specific to the industry in which the group operates, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006, the reporting requirements under the Charities SORP and FRS102, and the Charities Act 2011.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principle risks were related to the pressure on management to achieve particular results. Audit procedures performed by the group engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journal entries; and
- Challenging assumptions and judgments made by management.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of the audit report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and, the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Patrick Morrello (Senior Statutory Auditor)
For and on behalf of Third Sector Accountancy Limited, Statutory Auditor
Holyoake House
Hanover Street
Manchester
M60 0AS

Date 24 / 10 / 2024

Justlife Foundation Limited
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Unrestricted funds £	Restricted funds £	Total funds 2023 £
Income from:							
Donations and legacies	3	85,598	-	85,598	104,233	1,391	105,624
Charitable activities	4	182,189	1,221,216	1,403,405	-	1,130,620	1,130,620
Other trading activities	5	8,514	-	8,514	5,285	278	5,563
Investments	6	2,731	-	2,731	1,397	-	1,397
Total income		279,032	1,221,216	1,500,248	110,915	1,132,289	1,243,204
Expenditure on:							
Raising funds	7	112,834	-	112,834	93,998	-	93,998
Charitable activities	8	293,465	1,202,235	1,495,700	126,189	1,070,363	1,196,552
Total expenditure		406,299	1,202,235	1,608,534	220,187	1,070,363	1,290,550
Net income/(expenditure) for the year	10	(127,267)	18,981	(108,286)	(109,272)	61,926	(47,346)
Transfer between funds		-	-	-	138,449	(138,449)	-
Net movement in funds for the year		(127,267)	18,981	(108,286)	29,177	(76,523)	(47,346)
Reconciliation of funds							
Total funds brought forward		485,033	200,432	685,465	455,856	276,955	732,811
Total funds carried forward		357,766	219,413	577,179	485,033	200,432	685,465

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Justlife Foundation Limited
Company number 7517887

Balance sheet as at 31 March 2024

	Note	2024		2023	
		£	£	£	£
Fixed assets					
Intangible assets	15		3,275		4,827
Tangible assets	16		274,290		266,052
			<hr/>		<hr/>
			277,565		270,879
Current assets					
Debtors	17	59,110		36,821	
Cash at bank and in hand	18	356,713		523,266	
		<hr/>		<hr/>	
Total current assets		415,823		560,087	
Liabilities					
Creditors: amounts falling due in less than one year	19	(116,209)		(145,501)	
		<hr/>		<hr/>	
Net current assets			299,614		414,586
			<hr/>		<hr/>
Total assets less current liabilities			577,179		685,465
			<hr/>		<hr/>
Net assets			577,179		685,465
			<hr/>		<hr/>
The funds of the charity:					
Restricted income funds	21		219,413		200,432
Unrestricted income funds	22		357,766		485,033
			<hr/>		<hr/>
Total charity funds			577,179		685,465
			<hr/>		<hr/>

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 25 to 42 form part of these accounts.

Approved by the trustees on 24 / 10 / 2024 and signed on their behalf by:



.....
David Steell, Chair

Justlife Foundation Limited

Statement of Cash Flows
for the year ending 31 March 2024

	Note	2024 £	2023 £
Cash provided by/(used in) operating activities	25	(138,454)	17,217
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		2,731	1,397
Purchase of intangible fixed assets		-	-
Purchase of tangible fixed assets		(30,830)	(154,975)
Cash provided by/(used in) investing activities		(28,099)	(153,578)
Increase/(decrease) in cash and cash equivalents in the year		(166,553)	(136,361)
Cash and cash equivalents at the beginning of the year		523,266	659,627
Cash and cash equivalents at the end of the year		356,713	523,266

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Justlife Foundation Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

b Judgments and estimates

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2024 (continued)

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the fundraising fees and associated support costs.
- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 9.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Intangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and will be depreciated over their estimated useful economic lives on a straight line basis. The website is depreciated over 5 years.

k Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Leasehold	Over the life of the lease
Manchester office refurbishment	4%
Office equipment	20%
Motor vehicles	25%

l Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar

n Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p Pensions

Employees of the charity are entitled to join a defined contribution ‘money purchase’ scheme. The charity’s contribution is restricted to the contributions disclosed in note 11. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within support and governance costs and allocated to the funds of the charity using the methodology set out in note 9.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2024 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2024 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2023</i> £
Other income	1,344	-	1,344	421	1,391	1,812
Donations	84,254	-	84,254	103,812	-	103,812
Total	85,598	-	85,598	104,233	1,391	105,624

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2024 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2023</i> £
Contracts and services	123,863	475,035	598,898		515,718	515,718
Grants	58,326	746,181	804,507	-	614,902	614,902
Total	182,189	1,221,216	1,403,405	-	1,130,620	1,130,620

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2024 (continued)

5 Income from other trading activities

	Unrestricted £	Restricted £	Total 2024 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2023</i> £
Other income	8,514		8,514	5,285	278	5,563
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	8,514	-	8,514	5,285	278	5,563
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

6 Investment income

	Unrestricted £	Restricted £	Total 2024 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2023</i> £
Income from bank deposits	2,731	-	2,731	1,397	-	1,397
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2024 (continued)

7 Cost of raising funds

	Unrestricted £	Restricted £	2024 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>2023</i> £
Consultancy	31,921	-	31,921	31,936	-	31,936
Staff costs	62,706	-	62,706	44,037	-	44,037
Support and governance costs (see note 9)	18,207	-	18,207	18,025	-	18,025
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	112,834	-	112,834	93,998	-	93,998
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

8 Analysis of expenditure on charitable activities

	Brighton £	Manchester £	Research and policy £	Total 2024 £	<i>Total 2023</i> £
Project costs	184,132	74,875	74,839	333,846	206,768
Staff costs	517,496	214,809	157,006	889,311	699,253
Depreciation	1,475	17,660	-	19,135	4,319
Support and governance costs (see note 9)	148,206	59,613	45,589	253,408	286,212
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	851,309	366,957	277,434	1,495,700	1,196,552
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2024 (continued)

9 Analysis of governance and support costs

	2024	2023
	£	£
Communications	4,975	7,806
Staff support costs	4,787	2,202
Information and computer technology	1,879	3,093
Premises costs	9,500	4,628
Staff costs	201,759	229,745
Depreciation	5,009	11,903
General expenses	16,340	24,968
Governance	18,561	16,247
Project costs	-	3,625
Legal costs	8,805	20
	<hr/>	<hr/>
	271,615	304,237
	<hr/> <hr/>	<hr/> <hr/>

Allocated as follows on the basis of time spent in each activity:

Fundraising	18,207	18,025
Brighton	148,206	183,746
Manchester	59,613	73,407
Research and policy	45,589	29,059
	<hr/>	<hr/>
	271,615	304,237
	<hr/> <hr/>	<hr/> <hr/>

10 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2024	2023
	£	£
Depreciation	24,144	16,222
Operating lease rentals:		
Property	38,938	24,150
Auditor's remuneration - audit fees	4,560	4,380
Auditor's remuneration - accountancy fees	2,040	1,680
	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2024 (continued)

11 Staff costs

Staff costs during the year were as follows:

	2024	2023
	£	£
Wages and salaries	1,018,781	855,998
Social security costs	87,547	77,521
Pension costs	47,448	39,516
	<hr/>	<hr/>
	1,153,776	973,035
	<hr/> <hr/>	<hr/> <hr/>
Allocated as follows:		
Cost of raising funds	62,706	44,037
Charitable activities	889,311	699,253
Support and governance costs	201,759	229,745
	<hr/>	<hr/>
	1,153,776	973,035
	<hr/> <hr/>	<hr/> <hr/>

No employees have employee benefits in excess of £60,000 (2023: Nil).

The average number of staff employed during the period was 39 (2023: 34).

The average full time equivalent number of staff employed during the period was 32 (2023: 29).

The key management personnel of the charity comprise the trustees, the Chief Executive Officer and the Business Support Manager. The total employee benefits of the key management personnel of the charity were £115,660 (2023: £113,256).

12 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration during the year (2023: Nil).

The management committee received reimbursed travel expenses during the year of £195 (2023: £230).

Aggregate donations from related parties were £nil (2023: £5,050).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2023: Nil).

Notes to the accounts for the year ended 31 March 2024 (continued)

13 Government grants

The government grants recognised in the accounts were as follows:

	2024	2023
	£	£
The National Lottery Community Fund	75,000	85,000
Brighton & Hove City Council	64,355	145,279
HM Prison & Probation Service	-	15,000
Manchester City Council	78,500	20,000
Greater Manchester Combined Authority	-	32,013
	<hr/>	<hr/>
	217,855	297,292
	<hr/> <hr/>	<hr/> <hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

14 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

15 Fixed assets: intangible assets

	Website £
Cost	
At 1 April 2023	7,759
Additions	-
	<hr/>
At 31 March 2024	7,759
	<hr/> <hr/>
Depreciation	
At 1 April 2023	2,932
Charge for the year	1,552
	<hr/>
At 31 March 2024	4,484
	<hr/> <hr/>
Net book value	
At 31 March 2024	3,275
	<hr/> <hr/>
At 31 March 2023	4,827
	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2024 (continued)

16 Fixed assets: tangible assets

	Land and buildings: long leasehold £	Office equipment £	Vehicles £	Total £
Cost				
At 1 April 2023	259,849	21,693	39,817	321,359
Additions	29,600	1,230	-	30,830
Disposals	(16,714)	-	-	(16,714)
At 31 March 2024	<u>272,735</u>	<u>22,923</u>	<u>39,817</u>	<u>335,475</u>
Depreciation				
At 1 April 2023	28,975	5,640	20,692	55,307
Charge for the year	9,181	3,457	9,954	22,592
Disposals	(16,714)	-	-	(16,714)
At 31 March 2024	<u>21,442</u>	<u>9,097</u>	<u>30,646</u>	<u>61,185</u>
Net book value				
At 31 March 2024	<u>251,293</u>	<u>13,826</u>	<u>9,171</u>	<u>274,290</u>
At 31 March 2023	<u>230,874</u>	<u>16,053</u>	<u>19,125</u>	<u>266,052</u>

17 Debtors

	2024 £	2023 £
Trade debtors	29,892	15,000
Prepayments and accrued income	17,968	21,821
Other debtors	11,250	-
	<u>59,110</u>	<u>36,821</u>

18 Cash at bank and in hand

	2024 £	2023 £
Short term deposits	-	169,587
Cash at bank and on hand	356,713	353,679
	<u>356,713</u>	<u>523,266</u>

Notes to the accounts for the year ended 31 March 2024 (continued)

19 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other creditors and accruals	31,709	26,256
Deferred income	84,500	119,245
	<hr/>	<hr/>
	116,209	145,501
	<hr/> <hr/>	<hr/> <hr/>

20 Deferred income

	2024	2023
	£	£
Deferred income brought forward	119,245	58,550
Income received	158,655	96,330
Released to income from charitable activities	(193,400)	(35,635)
	<hr/>	<hr/>
Deferred income carried forward	84,500	119,245
	<hr/> <hr/>	<hr/> <hr/>

£39,500 of deferred income relates to contract income where the service has not yet been provided.
£45,000 relates to a multi-period grants with agreed annual budgets.

Notes to the accounts for the year ended 31 March 2024 (continued)

21 Analysis of movements in restricted funds

Current reporting period

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2024 £
Brighton					
Brighton Core Funding	-	7,500	(7,500)	-	-
Health Engagement	-	301,388	(301,388)	-	-
Social Connection Frontline Workers	-	85,000	(85,000)	-	-
Network	12,475	35,805	(40,922)	-	7,358
A & E Worker	796	56,355	(57,151)	-	-
Changing Futures Mental Health	1,062	78,159	(72,473)	-	6,748
Engagement Worker	-	49,470	(44,215)	-	5,255
Common Ambition	-	23,772	(23,772)	-	-
Practice Development Network	-	30,533	(21,887)	-	8,646
Temporary Accommodation Support Centre	-	50,000	(31,634)	-	18,366
	<u>14,333</u>	<u>717,982</u>	<u>(685,942)</u>	<u>-</u>	<u>46,373</u>
Manchester					
Referral Project	9,102		(9,102)	-	-
Manchester Core	32,316	35,834	(66,665)	-	1,485
National Lottery Community Fund	36,568	75,089	(85,530)	-	26,127
Manchester Frontline Work	-	67,353	(67,353)	-	-
Social Connection	-	42,500	(42,500)	-	-
	<u>77,986</u>	<u>220,776</u>	<u>(271,150)</u>	<u>-</u>	<u>27,612</u>
Research and policy					
Research Core	-	4,725	(4,725)	-	-
Influencing Programme	-	8,167	(5,324)	-	2,843
Lived Experience Taking the Lead	86,806	115,114	(125,720)	-	76,200
Better Temporary Accommodation for Londoners	5,577	77,575	(74,233)	-	8,919
UTA Research and Development	15,730		(15,730)	-	-
Peer Research	0	76,877	(19,411)	-	57,466
	<u>108,113</u>	<u>282,458</u>	<u>(245,143)</u>	<u>-</u>	<u>145,428</u>
Total	<u>200,432</u>	<u>1,221,216</u>	<u>(1,202,235)</u>	<u>-</u>	<u>219,413</u>

Notes to the accounts for the year ended 31 March 2024 (continued)

Analysis of movements in restricted funds - continued

Comparative reporting period

	<i>Balance at 1 April 2022</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>Balance at 31 March 2023</i>
	£	£	£	£	£
Brighton					
<i>Activities and Support</i>	18,343	14,350	(32,769)	76	-
<i>Creative Studio</i>	16,692	-	(17,343)	651	-
<i>Fresh Start</i>	4,047	-	-	(4,047)	-
<i>Health Engagement</i>	37,417	389,110	(437,869)	11,342	-
<i>Social Connection</i>	36,436	22,915	(59,561)	210	-
<i>Frontline Workers</i>	8,545	36,694	(32,764)	-	12,475
<i>A & E Worker</i>	-	64,643	(63,847)	-	796
<i>Changing Futures</i>	-	33,856	(32,794)	-	1,062
<i>Mental Health Engagement Worker</i>	-	10,030	(10,162)	132	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	121,480	571,598	(687,109)	8,364	14,333
Manchester					
<i>Mobile Justlife</i>	36,502	30,278	(66,296)	-	484
<i>Referral Project</i>	8,824	47,751	(47,473)	-	9,102
<i>Test and Learn</i>	6,313	21,468	(28,268)	487	-
<i>Activities and Support</i>	7,500	-	-	(7,500)	-
<i>Manchester Core</i>	36,416	56,144	(78,771)	18,043	31,832
<i>Service User Costs</i>	10,543	-	-	(10,543)	-
<i>National Lottery Community Fund</i>	-	75,000	(38,432)	-	36,568
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	106,098	230,641	(259,240)	487	77,986
Research and policy					
<i>UTA Research & Development</i>	34,377	194,050	(120,314)	-	108,113
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	34,377	194,050	(120,314)	-	108,113
Capital					
<i>Building Redevelopment</i>	15,000	136,000	(3,700)	(147,300)	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total</i>	276,955	1,132,289	(1,070,363)	(138,449)	200,432
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2024 (continued)

Analysis of movements in restricted funds - continued

Name of fund	Description, nature and purposes of the fund
A & E Worker	Non-clinical support for people experiencing homelessness who are attending A&E at the Royal Sussex County Hospital in Brighton & Hove funded by Brighton & Hove City Council.
Better Temporary Accommodation for Londoners	The development of Temporary Accommodation Action Groups across five London Boroughs funded by Trust for London.
Brighton Core	The costs of running the Brighton project that help to support the running of the frontline team and provide funding for managerial roles.
Changing Futures	Improving outcomes for people experiencing multiple disadvantages, known as Multiple and Compound Needs (MCN) – including combinations of homelessness, substance misuse, mental health issues, domestic abuse and contact with the criminal justice system, funded by Brighton & Hove City Council.
Common Ambition	Co-production harnessing the ideas and experiences of people with lived experience of homelessness to improve homeless health services
Frontline Workers Network	Bringing together people working in the homelessness sector in Brighton & Hove to support one another, build relationships, develop ideas, share experiences and ultimately improve the services and support for people who are homeless in the city. Funded by St Martin-in-the-Fields.
Health engagement work	Non-clinical support for homeless people being discharged from hospital into unsupported temporary accommodation in Brighton & Hove and surrounding area.
Influencing Programme Lloyds	Putting lived experience at the centre of the governments decision-making about temporary accommodation. Supported by Lloyds Bank Foundation for England & Wales.
Lived Experience Taking the Lead	Developing lived experience involvement in the design and delivery of Justlife’s research, projects and organisation, driving positive change locally and nationally.
Manchester core	The costs of running the Manchester project that help to support the running of the frontline team and provide funding for the managerial roles
Manchester Frontline Work	Centre based activities and drop ins to support clients and provide a space to meet and hang out, other than their accommodation. Mobile support service using the Justlife van to improve the health, wellbeing and housing situation of people in temporary accommodation in Greater Manchester.
Mental Health Engagement Worker	Mental health support for people living in temporary and emergency accommodation funded by Brighton & Hove City Council.
National Lottery Community Fund	Supporting people living in temporary accommodation in Greater Manchester to improve their experience and to move onto more suitable and longer-term accommodation.

Notes to the accounts for the year ended 31 March 2024 (continued)

Analysis of movements in restricted funds - continued

Peer Research	Supporting people with lived experience to create change through democratising access to knowledge and increasing understanding of intersectional experiences of temporary accommodation. Supported by the Community Knowledge Fund, The Young Foundation and UK Research and Innovation.
Practice Development Network	Bringing together people working in the homelessness sector across east & west Sussex to support one another, share experiences and ultimately improve the services and support for people who are experiencing homelessness in the region.
Referral project	Supporting homeless individuals in Greater Manchester with high level support needs referred by the Probation Service with a support and re-housing plan, to prevent a deterioration in health and well-being.
Research Core	The costs of running the Research, Policy and Communications work
Social Connection	Matching volunteer befrienders with people leaving homelessness to support them to engage with their community in Brighton & Hove and Greater Manchester. Funded in Brighton by the Henry Smith Charity, in Manchester by the Greater Manchester Mayor's Charity, and CRH Charitable Trust and in both regions by Nationwide Building Society.
Temporary Accommodation Support Centre	Services to improve the health and wellbeing of people experiencing homelessness and living in temporary accommodation in Brighton and Hove.
UTA (Unsupported Temporary Accommodation) Research & Development	The Research and Policy team works to drive structural, long-term change in the housing and homelessness sector around temporary accommodation in Brighton & Hove, Greater Manchester and across England.

Notes to the accounts for the year ended 31 March 2024 (continued)

22 Analysis of movement in unrestricted funds

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	194,828	279,032	(406,299)	12,640	80,201
Designated funds:					
Property refurbishment	19,326	-	-	(19,326)	-
Fixed assets fund	270,879	-	-	6,686	277,565
	<u>485,033</u>	<u>279,032</u>	<u>(406,299)</u>	<u>-</u>	<u>357,766</u>
Comparative period					
	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	211,730	110,915	(220,187)	92,370	194,828
Designated funds:					
Fundraising	55,000	-	-	(55,000)	-
Property refurbishment	27,000	-	-	(7,674)	19,326
Fixed assets fund	132,126	-	-	138,753	270,879
Manchester Core	15,000	-	-	(15,000)	-
UTA research and development fund	15,000	-	-	(15,000)	-
	<u>455,856</u>	<u>110,915</u>	<u>(220,187)</u>	<u>138,449</u>	<u>485,033</u>

Notes to the accounts for the year ended 31 March 2024 (continued)

Analysis of movement in unrestricted funds - continued

Name of unrestricted fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
<i>Designated funds:</i>	
Property refurbishment	Property refurbishment costs set aside for spending in the following year
Fixed assets	The fixed assets are essential for the future operation of the charity and so are excluded from free reserves.

23 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2024 £
Tangible fixed assets		277,565	-	277,565
Net current assets/(liabilities)	80,201	-	219,413	299,614
Total	80,201	277,565	219,413	577,179
<i>Comparative period</i>				
	<i>General fund £</i>	<i>Designated funds £</i>	<i>Restricted funds £</i>	<i>Total 2023 £</i>
Tangible fixed assets	133,926	132,126	-	266,052
Net current assets/(liabilities)	55,631	82,000	276,955	414,586
Total	189,557	290,205	276,955	680,638

Notes to the accounts for the year ended 31 March 2024 (continued)

24 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property	
	2024	2023
	£	£
Less than one year	48,150	13,650
One to five years	166,350	12,600
Over five years	170,100	173,250
	<hr/>	<hr/>
	384,600	199,500
	<hr/> <hr/>	<hr/> <hr/>

25 Reconciliation of net movement in funds to net cash flow from operating activities

	2024	2023
	£	£
Net income/(expenditure) for the year	(108,286)	(47,346)
Adjustments for:		
Interest received	(2,731)	(1,397)
Depreciation charge	24,144	16,222
Decrease/(increase) in debtors	(22,289)	3,036
Increase/(decrease) in creditors	(29,292)	46,702
	<hr/>	<hr/>
Net cash provided by/(used in) operating activities	(138,454)	17,217
	<hr/> <hr/>	<hr/> <hr/>

JUSTLIFE FOUNDATION

England & Wales - Charity number 1140822

Accounts

Company number: 07517887

Charity Number: 1140822

Justlife Foundation Limited

Report and financial statements
For the year ended 31 March 2023

Justlife Foundation Limited
Reference and administration information

Company number 07517887

Charity number 1140822

Registered office and operational address

Justlife Centre, 1479-1489 Ashton Old Road, Openshaw, Manchester, England, M11 1HH

Name

The charity also uses the name “Justlife Foundation” or “Justlife”.

Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

April Baker	(resigned as chairperson and Trustee 30 May 2022)
Alexandra Fleming	(resigned 25 January 2023)
Oliver Heath	
Zoe Maurice	
Amy Sheehan Daly	
Katie Wildig	(resigned 10 November 2022)
John Wilson	(known as ‘Ollie’)
Andrew Man	
Francesca Albanese	(appointed 10 November 2022)
Thomas Neumark Jones	(appointed 10 November 2022)
Jack Shaw	(appointed 10 November 2022)
Hilary Burkitt	(appointed 26 March 2023)
Helen Evans	(appointed 26 March 2023)
Emma Garner	(appointed 26 March 2023)
David Steell	(appointed as chairperson and trustee 23 March 2023)

Key management personnel

Chief Executive, Simon Gale
Business Support Manager, Andy Morris

Bankers

Cop-operative Bank plc, PO Box 101, 1 Balloon Street, Manchester M60 4EP

Auditors

Third Sector Accountancy Limited, Holyoake House, Hanover Street, Manchester M60 0AS.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2023

The trustees present their report and the audited financial statements for the year ended 31 March 2023. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

The Chair and Chief Executive's Statement for the year ended 31 March 2023

Since 2008, Justlife has been a lifeline for people whose experience of homelessness has largely been unseen and unheard. In the past year, we have worked alongside our partners to raise the profile of temporary accommodation across the country and in Westminster. This work, and the combined efforts of a number of organisations, has led to temporary accommodation getting some of the focus that it has desperately needed for a long time.

The All Party Parliamentary Group (APPG) for Households in Temporary Accommodation, for which Justlife is co-secretariat, published its first report, adding to the ever-growing mountain of evidence that temporary accommodation is often unsuitable and unsafe. One of the APPG's recommendations, that minimum standards be enforced by a national temporary accommodation regulator, was proposed as an amendment to the Social Housing Regulation Bill by our chair Siobhan McDonagh, MP for Mitchem and Morden. Although the amendment was not accepted by the House, this was the first time temporary accommodation had been debated in Parliament, an exciting first step on the journey towards policy change, but we know there's a lot more to be done.

Our three-year strategic plan, published in 2022, sets out how we're working towards a world where all experiences of temporary accommodation are short, safe and healthy. We're excited to further develop lived experience participation in our work and will explore ways of continuing to ensure people we support are at the heart of our service design. This is our co-production project which has engaged 17 people in paid roles, where they work together to improve the homelessness health system in Brighton & Hove.

Building on the work of our national Temporary Accommodation Network and the APPG, we'll continue to gather and present evidence of people's experiences of temporary accommodation to the stakeholders who can drive change locally and nationally. Last year, as part of our strategy to widen the influence of the network and foster more collaboration, we established three new Temporary Accommodation Action Groups (TAAGs) in Westminster, Waltham Forest and Newham.

We have continued to provide direct support to 402 people across Brighton & Hove and Greater Manchester, putting many of the recommendations from our research into practice through our holistic, person-centred approach that improves health, builds life skills, and empowers people to move on from homelessness. This has led to outcomes that we're incredibly proud of, including 70 percent of clients in our Health Engagement project experiencing substance misuse said they had improved and two-thirds (66 percent) saying their mental health had improved, along with 90 percent of those engaged in the social connection project feeling less lonely and isolated.

While not all temporary accommodation is bad, that shouldn't stop us from working to guarantee that, at the very least, people will always live in a property with acceptable standards. That means basic facilities for cooking and laundry, accessibility adaptations for people with disabilities, and accountability when problems aren't fixed in a reasonable time. We believe regulation is the first step towards achieving this at a national scale, but we'll continue to change lives locally through our incredible projects. Thank you to everyone who has supported our work over the last year.

David Steell
Chair



Simon Gale
Chief Executive



Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2023

Objectives and activities

Objects

The objects of Justlife as set out in the in the company's Memorandum of Association are:
The prevention or relief of poverty anywhere in the world by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient.

Vision

Our vision is to make people's stay in temporary accommodation short, safe and healthy.

Justlife was started with the aim of meeting the need among those living in temporary accommodation who are suffering with deteriorating mental and physical health, becoming victims of crime, losing control of their life and dying prematurely.

Mission

Our mission is to deliver work that helps us achieve this vision. The charity's main activities are providing services for people living in temporary accommodation and carrying out research, policy development, local and national networking and collaboration around temporary accommodation.

Our Theory of Change Strategy highlights four specific changes Justlife want to see through its work:

- Improved health and wellbeing.
- Improved housing and financial opportunities.
- Improved social capital.
- Systems change.

Values

The core values which underpin the way Justlife delivers services and operates as an organisation are:

- People before programmes.
- Collaboration before competition.
- Innovation before institution.

Public Benefit

The trustees review the aims, objectives and activities of the charity each year. This report looks at the achievements of the charity and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees to ensure the charity's aims, objectives and activities remain focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2023

Volunteers

Volunteers play an important part at Justlife and this year more than 40 people have given their time and skills to support our work, through services such as the Social Connection Project, as well as helping with fundraising, administration and governance.

Achievements and Performance

The charity's main activities and who it tries to help are described below. All its charitable activities focus on people experiencing homelessness, especially the 'hidden homeless' in temporary accommodation and are undertaken to further Justlife Foundation Limited's charitable purposes for the public benefit.

Our core services focus on improving people's health, housing and wellbeing, and involve a variety of projects that aim to make people's stay in temporary accommodation short, safe and healthy. Alongside these services we carry out research, policy development and build local and national networking and collaboration around temporary accommodation.

The following outlines our performance and achievements across the two geographical areas in which we deliver frontline services, Brighton & Hove and Greater Manchester, and our research and policy work. In the last year, we have supported 402 individuals through our frontline services, many of whom are the most difficult to reach hidden homeless households in temporary accommodation.

Brighton & Hove

Health Engagement

The Health Engagement team supports people living in emergency and temporary accommodation to access treatment for mental and physical health issues, with the aim of empowering people to take control of their health needs, improve their quality of life and move on from homelessness. The team helps people to move out of temporary accommodation into more secure housing and address any wider needs they might have such as accessing benefits or support groups for substance addiction or trauma.

Impact

The Health Engagement team has worked with 215 people and some of the outcomes are:

- 65 percent had improved physical health.
- 70 percent had improved substance misuse.
- 50 percent had improved social networks.
- 66 percent had improved mental health.
- 70 percent had improved meaningful use of time.

What do people say about the Health Engagement Work?

"Justlife are a fantastic organisation. Having a health engagement worker gives my client the support to live an independent life away from the streets".

"Homelessness is only part of the problem that our residents experience. Very often once housed in temporary accommodation they are left on their own. I found Justlife to be very attentive to each and every case I referred to them. They were always helpful by trying to find solutions to other problems that our residents can experience".

Justlife Foundation Limited
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Ellen's story

Ellen was referred to Justlife for support with her undiagnosed heart condition and high blood pressure. She had recently visited A&E and was not keeping on top of her medication regime or GP appointments and was struggling to eat. Ellen's Personal Independence Payment (PIP) application was unsuccessful, and she was struggling to cover her living expenses.

Ellen's Health Engagement Worker supported her throughout numerous GP, nurse, and cardiology appointments and blood tests, including a heart echo test. We helped her manage her prescriptions, attend a *Change Grow Live* review for methadone, and completed referrals for the dentist and opticians. We also provided several food parcels and organised taxi travel to all her appointments.

Justlife helped Ellen appeal the Personal Independence Payment (PIP) decision with supporting letters from her GP and Physio. The appeal was won and the PIP awarded. We set her up with a bank account with Nationwide, which does not require ID documentation, and supported her to begin a savings account. We liaised with Ellen's housing officer on her behalf, filling in the application form that led to a Housing First interview, and a viewing at a property. Once we had supported her with the paperwork for this property, Ellen moved in, and we helped her settle in.

Once her heart condition improved and she was successfully managing her benefits and medication, it was time to pass on her support needs to her Housing First Worker. Ellen's self-esteem and anxiety have improved vastly, and she feels much happier now she is in her own flat.

Changing Futures

In November 2022 we became a partner in Changing Futures Sussex, a government and National Lottery funded programme which aims to improve outcomes for adults experiencing multiple disadvantages, known as Multiple and Compound Needs (MCN) – including combinations of homelessness, substance misuse, mental health issues, domestic abuse and contact with the criminal justice system.

We have two Community Support Workers who are part of a multi-disciplinary team with the local authority and other partners, working overall with 66 people during the first six months.

Impact

Our Community Support Workers have worked with 17 people and highlights have included enabling a previously non-engaging person to take part in an alcohol detox and subsequent stay in rehab and supporting several people into supported accommodation.

Social Connection Project

Social Connection is a befriending project that pairs people moving away from homelessness with a volunteer who meets regularly to help overcome social barriers and loneliness and develop meaningful social connections. The meetings are a fun activity of their choice, such as going for coffee, walks in the park, or to an event. The project also runs a peer support group and organises social and skills-building activities such as theatre trips, art workshops and mindfulness classes.

Impact

The Social Connection Project has worked with 72 people and engaged 31 volunteers and some of the outcomes are:

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2023

- 90 percent felt less lonely and isolated.
- 55 percent felt their resilience has increased.
- 64 percent felt their self-esteem has improved.
- 90 percent felt their social networks has improved.
- 81 percent felt their mental health has improved.
- 72 percent felt their motivation has improved.
- 81 percent felt they are making better use of their time.
- 90 percent felt their confidence has increased.

What do people say about the Social Connection Project?

"I love the community activities and the way it feels like a family outing whenever we go somewhere. The group seems to look out for each other and includes everyone, despite our differences. It gives me such a feeling of belonging."

Max's story

Max is a gender non-conforming person who identifies as non-binary and uses they/them pronouns. They were a victim of an abusive marriage where their husband controlled all aspects of their life. Max completely lost their social network over time, and the sustained abuse significantly impacted their mental health, resulting in a suicide attempt and a hospital admission. Max became homeless in December 2021 after being discharged from hospital and was placed in emergency accommodation.

The Project Coordinator met with Max for an informal chat to talk through how Justlife could help them and came up with an agreed plan. This resulted in Max being matched with a befriending volunteer. Their befriender has similar interests to them, personal experience of depression and anxiety, and understands trans and non-binary identities, which was important for Max to feel safe.

Max meets with their befriender regularly to go for coffee and do activities together such as walking along the seafront or visiting local places of interest. They have built a positive and meaningful befriending relationship.

Max has also started to attend the fortnightly peer support group. They were nervous to begin with but have become a valued member of the group. Max was able to access housing advice from their peers and talk about their mental health openly with people who have similar experiences. Max has also become involved with our community activities project, attending various wellbeing workshops and trips.

Max's confidence and self-esteem have grown significantly since being involved with the project. They have established a safe and secure social network, and report feeling less lonely and isolated. Max has enrolled in various college courses including dressmaking and sewing and has become involved with a local sea swimming club. They have navigated the housing pathways independently and advocated for themselves to secure a private rented flat.

Max has had an opportunity to get involved in the recruitment process for Justlife's Community Activities Coordinator role, supporting us in deciding which interview questions should be used for the candidates. They also got involved with the Common Ambition Project, giving them a voice to change healthcare provision for people experiencing homelessness in Brighton & Hove.

Common Ambition

Common Ambition is a co-production project, made up of a steering group of people with lived experience of homelessness, who work together to improve health services for those experiencing homelessness in Brighton & Hove. The project is led by Arch Healthcare in partnership with Justlife, University of Brighton, Brighton & Hove Clinical Commissioning Group and Brighton & Hove City Council Public Health

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Trustees' annual report for the year ended 31 March 2023

Department. It aims to strengthen the homelessness healthcare system to better meet the needs of patients through the co-creation of ideas, models and best practice recommendations.

Impact

Common Ambition has engaged 17 people with lived experience of homelessness in co-production and some of the outcomes have been:

- Creating a prototype accessible, easy-to-use directory of services in Brighton and Hove for people experiencing homelessness, called "Route to Roof".
- Co-facilitating several events where the project presented its work and led discussion groups to key city stakeholders such as the local authority, health and charity sectors.
- Co-creating a Student Select Module for Brighton & Hove Medical School on 'Homeless Health'.
- Presenting to local MPs Lloyd Russell-Moyle and Caroline Lucas who pledged their support for the project and mentioned it on their social media platforms.
- Co-creating manifesto recommendations for local parties on housing following the MPs visit which were sent to the Labour Party and the Green Party.

The Brighton & Hove Frontline Network

The Brighton & Hove Frontline Network gives workers in the homelessness sector a space to work through the key issues affecting them and the people they support, and the opportunity to connect with the wider community of organisations tackling homelessness. Justlife runs the network in partnership with St Martin in the Field's National Frontline Network and is developing a national Frontline Network for those working with people in Temporary and Emergency Accommodation.

Impact

Frontline Network's impact includes:

- Co-hosting a Homeless Health Conference with 150 attendees in partnership with Arch Healthcare (specialist homeless GP surgery).
- Facilitating support for local workers to feel energised, motivated and inspired through hosting events and spaces of learning focusing on psychological and trauma informed approaches.
- Providing the only sector-wide email update on training, events, funding opportunities, vacancies that goes out to more than 350 people ,in the city each month.

What do people say about the Frontline Network?

"A safe space to learn, share, network"

"Friendly, organised, informative and punctual"

Manchester

Support Service & Mobile Justlife

The team provides support for people from the Justlife centre in Openshaw, over the phone or on outreach to their property using a minibus converted into a support van. This includes supporting people to sustain their tenancy, understand their rights in the accommodation, access the correct benefits and manage any rent arrears. The team also supports and advocates for people in appointments with health providers and

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2023

the local authority, referring them to specialist services, supporting them to develop life skills and help them access essential items such as furniture and white goods.

Mobile Justlife takes our service to people living in a range of temporary accommodation properties in Manchester and Tameside, including piloting a floating support service for residents of Medlock House, a property where the local authority places people on a temporary basis. The bus enables us to reach more people over a greater area. When asked, 93 percent of people agreed their Justlife worker is easy to talk to and that they feel listened to and 64 percent agreed that Justlife is trying to improve their housing situation.

Impact

The Support Service and Mobile Justlife has worked with 117 people and some of the outcomes are:

- 64 percent felt their health had improved.
- 78 percent felt their emotional wellbeing had improved.

What do people say about the Support Service and Mobile Justlife?

“Any problems that build up night after night, I worry and speak to staff and it’s a massive weight lifted and helps me straight away.”

“Justlife staff, I feel, are my friends. I can count on the staff at Justlife, and they never let me down.”

“Both of them have done a brilliant job. Absolutely amazing! You have a great service. Everything’s going wonderful.”

Kenny’s story

Kenny spent almost two decades living in Unsupported Temporary Accommodation (UTA) properties and, during this time, he became isolated from services and the community. The Justlife team built a relationship with Kenny during regular outreach visits to the temporary accommodation. Over time, he opened up with staff and shared how he had been physically attacked and consequently suffered with anxiety and panic attacks, which prevented him from going out. He was also struggling with his physical health, experiencing constant pain and mobility issues. Having been disconnected from health services for many years, Kenny felt afraid to access support.

Kenny’s Specialist Support Worker listened to his concerns and suggested ways to overcome some of the barriers he faced to accessing healthcare. This included attending health appointments with Kenny so he was not alone and supporting him to get to the appointments by taxi, so he did not have to use public transport, which could lead to him having a panic attack.

Building Kenny’s confidence to attend appointments took time. There were occasions when Kenny cancelled appointments because he felt too unwell to attend them. Rather than immediately booking a new appointment, Kenny’s Specialist Support Worker provided Kenny with breathing space and tried to ensure that he felt as in control as possible.

This approach led to Kenny going to his GP and to follow-up hospital appointments, where he had to undergo further tests. He was diagnosed with arthritis and COPD and was able to access medication, to help manage his conditions, and a mobility scooter. Kenny’s physical health continued to deteriorate while living in the UTA and he struggled to get to his room on the first floor and access the kitchen in the basement. His Specialist Support Worker suggested alternative housing options that would allow him to have a better quality of life and again, with time, Kenny agreed to start this process.

After a few years of building up a relationship with Kenny and supporting him to connect with services, Kenny has now moved into his own flat in a sheltered accommodation scheme. He continues to access

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healthcare with the support of Justlife, including the GP, drugs service and specialist hospital departments, as he undergoes tests for a possible cancer diagnosis. He has also joined Justlife on visits to a local community centre to enjoy a meal out and play some games and is taking steps to reconnect with his family.

Targeted Referrals

Working closely with the Greater Manchester Probation Service, the Targeted Referrals Specialist Support Workers support prison leavers who are placed into temporary accommodation by the local authority, and prison leavers who follow unofficial routes into unsupported temporary accommodation. Individuals are supported as they move in, during their time in temporary accommodation, and to move on to longer-term accommodation. Support includes developing life skills like setting up bank accounts and managing finances, registering with health services, helping people avoid eviction, applying for suitable housing and supporting people to settle into their new property.

Impact

The Targeted Referrals project has worked with 25 people leaving prison and some of the outcomes are:

- Seven people moved out of Temporary Accommodation into the private rented sector, sheltered accommodation or social housing.
- Five people were supported to prevent an eviction.
- 21 people have been referred into specialist services such as community mental health, drug and alcohol services and counselling.
- 72% of people we worked with did not reoffend during this period.

What do people say about the Targeted Referrals Project?

"They've listened, they've been there, and no matter when I've phoned up or what questions I've asked, they've always responded and sorted things out for me straight away, which I could never sort out for myself".

One Team Action Groups

The One Team Action Groups were run across three areas of Greater Manchester; Bolton, Tameside and Wigan with a range of stakeholders involved in the delivery of the new homelessness prevention service for prison leavers – CAS-3 (Community Accommodation Service). Through providing a safe and supportive space we were able to facilitate discussion and understand what is working well and what can be improved. Participants include the Probation Service, local authorities, housing providers and support services. The learning was shared with the Greater Manchester Homeless Prevention Team and through other strategic forums to highlight issues and find ways to develop and improve the service further.

Manchester Centre Refurbishment

The team and service in Manchester have been operating out of our centre in Openshaw since 2010 when we took on the lease of the former GP surgery, and subsequently purchased the building in 2015. For several years we have been looking at redeveloping the building as it was in desperate need of modernising, with a dis-jointed layout that created a busy, noisy and unwelcoming space for our clients to engage with activities and support, as well as being energy inefficient.

We were delighted to begin the refurbishment in January this year and complete it by April. The building has been completely transformed and now is a brighter and more welcoming space which greater matches the principles of PIE (Psychologically Informed Environments). The space is more multifunctional and includes a large, decked area to the rear of the building, as well as a separate client meeting room. The office space is much bigger and brighter providing a hugely improved working environment for staff.

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The buildings energy efficiencies have also improved with new glazed windows and new heating system throughout the building. There have been upgrades to internal security (CCTV), fully monitored fire and intruder alarms and door access controls. Clients have greater access to the garden space, security is improved and areas within the centre are more defined.

The impact of the investment in the space will be a better experience for people living in temporary accommodation to receive support, engage in activities and workshops to develop their skills and sense of connection. The psychologically informed environment will also benefit the staff team, improving their experience of working at Justlife. These will both lead to people's experience of temporary accommodation in Manchester being shorter, safer and healthier.

The process began by securing pro-bono support from Landaid (the construction industry's charity) to consider how the building could be redesigned and we ran client consultation sessions to discuss ideas. KKS Savills offered their design team to develop the design and manage the project, including the tender, also on a pro-bono basis. Following a tender process Edgemont Projects were appointed as the main contractor. We successfully raised capital funding along with designating some unrestricted reserves to the project.

The project ran smoothly, keeping to budget and timescale. The site manager had weekly meetings with KKS Savills, and our Business Support Manager and Team Lead for our services and we are grateful to Edgemont Projects and KKS Savills for their excellent management of the project.

We are also grateful to the generosity of the funders of the refurbishment, as well as the staff team and those we support for bearing with us during the work. We plan to raise further funds over the next few years for phase two which will involve a new roof with solar panelling and a garden hub, increasing our space for client meetings and workshops.

National

Households in Temporary Accommodation All Party Parliamentary Group

The APPG for Households in Temporary Accommodation is a cross-party group working to improve the lives and experiences of families and single adults living in temporary accommodation across England. Justlife is co-secretariat for the group alongside Shared Health, and works alongside MPs, councillors, accommodation providers and various stakeholders to raise awareness of the challenges faced in temporary accommodation, develop solutions, and work towards their implementation through policy change.

Impact

- Published a report that gathered testimonies from 81 people who have lived in temporary accommodation, or know someone who has, and developed seven solutions to the challenges.
- The report was referenced in seven news articles, including on the front page of iPaper.
- Temporary accommodation was debated in Parliament for the first time following a proposed amendment to the Social Housing Regulation Bill by our Chair, MP Siobhan McDonough
- The report and recommendations were publicly supported by MPs Bob Blackman, Rebecca Long-Bailey and Green Party Peer Natalie Bennett

Research and Policy

Our research and policy team aims to uncover some of the hidden experiences of temporary accommodation through the publication of research, alongside collaborating with key stakeholders to work towards our vision of making people's stays short, safe and healthy.

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Impact

- Published research and recommendations on disabilities of those in temporary accommodation.
- Conducted interviews with people in temporary accommodation and developed a series of co-produced blogs on mental health, disability and intersectionality within temporary accommodation.
- Published a report on out-of-area placements, which was featured in BBC Radio Sussex and The Argus.
- Led an evaluation on an LGBTQ+ night shelter pilot project in partnership with Switchboard LGBT+, Stonewall Housing and Trans Pride Brighton and Hove.
- Recruited a Lived Experience Lead role to ensure lived experience voice is heard in all aspects of our work.
- Launched a peer researcher pilot project to train a cohort of five people with lived experience of temporary accommodation in research skills and methodology.

Temporary Accommodation Network

The research and policy team coordinates our National Temporary Accommodation Network and works to establish Temporary Accommodation Action Groups (TAAGs).

The National Temporary Accommodation Network comprises six Temporary Accommodation Action Groups (TAAG), in East Sussex, Hackney, Westminster, Waltham Forest, Newham, Bristol and Brighton. Each TAAG brings a wide range of stakeholders including the local authority, accommodation providers, people with lived experience and support services into a safe space where they can connect and collaborate to identify local issues and implement changes to improve the experience for people living in temporary accommodation.

Impact

- Established three new TAAGs in London including Westminster, Waltham Forest and Newham, alongside strategic partners the Cardinal Hume Centre, The Magpie Project, Shelter and Notting Hill Genesis.
- Established a new TAAG in Bristol.
- Providing a bi-monthly email update on temporary accommodation research, issues, successes and updates to more than 300 people.

Beneficiaries of our services

Justlife was started with the aim of meeting the need among those living in temporary accommodation who are suffering from deteriorating mental and physical health becoming victims of crime, losing control of their lives, and dying prematurely. Our National Temporary Accommodation Network and network of Temporary Accommodation Action Groups has provided a space for people to work together and devise local solutions that, along with our support work in Brighton and Manchester, aims to make people's experience of temporary accommodation short, safe and healthy.

Short – We work hard to ensure those we work with understand their housing options and support them to move on from temporary accommodation quickly.

Safe – We raise issues of safety quickly and have seen improvements and steps taken to ensure people are safe through working closely with landlords and local authorities. This has included people being moved to other temporary accommodation when access requirements are not suitable or for safeguarding reasons, as well as advocating for repairs to dangerous buildings.

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Healthy – Our support workers supported people to attend hundreds of health appointments this year, enabling them to engage with their healthcare. We have provided food, run activities for people to get active and distributed digital devices along with support to use them, all with the aim of improving mental and physical wellbeing.

Our approach

Our approach to our work is underpinned by our core values:

- People before programmes – Each of our health, housing and wellbeing services is shaped to the needs of the individual we are supporting. We work alongside individuals to provide a flexible care plan that will help them move away from homelessness. The voices of people with lived experience of homelessness are at the heart of what we do and are incorporated into the design and delivery of our services.
- Innovation before institution – Our research is ongoing and always seeks to improve our understanding of the needs and experiences of different people living in temporary accommodation. This research and experience of our staff maintains innovation and informs our services and policy recommendations that we bring to the attention of policymakers, commissioners and other organisations in the sector.
- Collaboration before competition – We promote changes to the system and recognise that the people who use our service suffer under a system. Only systemic change will prevent more people who are placed in temporary accommodation from suffering. We know we cannot achieve our aims alone and actively collaborate to bring about change at the individual, local and national level.

Fundraising

Fundraising was led by the Head of Income & Development, with support from the Chief Executive Officer and heads of departments, alongside an external fundraising consultant, The Bright Ideas Partnership, and our small in-house Supporter Engagement team. Justlife understands its duty to protect the public, including vulnerable people, from unreasonably intrusive or persistent fundraising approaches and undue pressure to donate and we ensure we conduct our fundraising in an ethical way.

We keep up to date with changing regulations and are members of the Fundraising Regulator and ensure we adhere to the Code of Fundraising Practice and associated rulebooks as set out by the Regulator. Our privacy policy is kept up to date and is accessible to everyone through our website and clear instructions are given on how to contact us if anyone should have any grievances with our fundraising activities. Fundraising requests are made only of supporters who have opted in to receive such requests from us, and they can unsubscribe at any time. We did not receive any complaints about our fundraising directly or through the Charity Commission.

This year was successful for us in securing income, and we exceeded our targets. Our aim for the year was to raise at least £295K via applications to trusts and foundations to ensure all of our projects could continue for the year, and we substantially beat this target receiving £615K in new funding. We also hoped to raise around £76K from donations, legacies and community fundraising and we ended up raising around £105K through the generosity of individuals and organisations. We are enormously grateful to all those who have supported our work in 2022/23.

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Financial review

Justlife's income in this year was £1,243K. This compares to £984K in 2022/23 and shows a 26 percent increase in income. This is a result of the impact of employing our Head of Income and all their work starting to show real results. Our restricted income this year was £1,132K (91 percent of our total income) compared to £771K (78 percent of our total income) in 2021/22. Unrestricted income this year was £111K (9 percent of our total income) compared to £213K (22 percent of our total income) in 2021/22.

Justlife's expenditure has increased by 18% due to the fact we have increased our income and our service delivery. This is also reflected in the increase in staff costs by 18% which was also impacted by a pay rise for all staff in April and a one-off cost of living payment in December. We completed the refurbishment of the Manchester centre, spending £170K.

The current short-term liquidity level of the charity remains strong and our free reserves are healthy and within the set range. Justlife's income is largely from charitable activities (91 percent) through grant funding and contracts, along with some donations (9 percent). The funding is used for the main operations of the charity, supporting people in temporary accommodation and providing the infrastructure to do so safely and effectively. The organisation spent £94K on fundraising. The cost of fundraising includes staff time spent on fundraising activities, being a proportion of the Head of Income and Development's time and 100 percent of the Supporter Engagement role, the work of consultant fundraisers and a suitable proportion of the charities support costs.

One of the key financial risks to Justlife moving forward are the over-reliance on existing contract income and current restricted multi-year grants from trusts and foundations, certainly there needs to be a continued focus on gaining unrestricted grants such as Lloyds which are for use on core costs, allowing the office function to successfully support the service delivery team. The trusts and foundations sector continues to report higher demands on their funding, following the pandemic and, in some cases, trusts and foundations have less funding to give. Our largest overhead is our staff cost so our main risk is having to reduce the size of our team, which would affect the amount of service delivery possible.

We continue to be innovative in our approach to meeting the needs of those we support, developing new projects and building new collaborations and relationships with partners and potential partners. We also continue to include the voice of those in temporary accommodation in the design and development of projects through our research and person-centred approaches. These have served us well in previous years and meant we are quick to respond to opportunities that arise and are able to show the need for our work effectively.

In February 2022, we recruited a new position of Head of Income and Development as part of our strategic plan to address the potential financial risks. This has given us a more strategic focus on developing our existing work as well as seeking out new opportunities, being committed to delivering both support for individuals and using research and policy work to make a difference on a systemic level. We have seen this investment in our team begin to diversify and open new income streams over this past year.

Reserves policy

The aim of the Reserves Policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. Restricted reserves as at 31 March 2023 are £200K and continue to be expended in agreement with the funding criteria agreed at the time of the relevant grant. These are monitored and tracked, the details of which are contained within the notes to the accounts.

Unrestricted reserves are maintained to provide an appropriate working capital for charitable activities outside the scope of restricted funding or to enhance committed funding within the overall objectives of the charity. Justlife has constructed its reserves policy using guidance from The Charity Commission, Charity

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Reserves: Building Resilience (CC19). The Board reviewed the reserves policy and agreed that a level of unrestricted general funds, also known as free reserves, of between £160K and £240K is appropriate given the risks faced by the charity and the sustainability of its different income streams. Free reserves were £195K which represents unrestricted funds excluding designated funds and fixed assets.

The Board of Trustees designated £27K in previous years towards the refurbishment costs of the Manchester Centre and the balance stands at £19K as of 31st March 2023 and this expenditure will occur during the financial year 2023/24. Our fixed assets are £271K and can only be realised by disposing of them. They are currently essential for the future operation of the charity and so are excluded from free reserves.

Plans for the future

Justlife began working towards a new three-year strategic plan in April 2022 to ensure we are best placed to achieve our vision. The plan engaged with our stakeholders, reviewed our strengths, weaknesses, opportunities, and threats, and considered the external factors impacting the organisation. It highlighted three challenges currently facing Justlife and a series of approaches we are taking to overcome these.

At Justlife we know thousands of people struggle to manage in poor and unsuitable temporary accommodation and we are passionate about making this experience short, safe and healthy.

Over the past 15 years, we have not focussed on growth for growth's sake but have seen our work and impact grow steadily and organically. We have continued to have a national impact while also remaining focussed on why we exist and operate within our values. Our plan outlines our desire to continue to grow because of the ever-growing need to raise awareness and bring about systemic change in the temporary accommodation sector as well as knowing there are many more people right now who need support.

The challenges facing us are:

Worsening Crisis

The numbers in temporary accommodation continue to rise, the consequences of the pandemic and ongoing cost of living crisis are increasing pressure on local authorities and reducing options for people who are experiencing homelessness.

Lack of Understanding

Temporary accommodation is often seen as an answer to homelessness which it is not, and it remains a hidden side of homelessness with little public understanding of its impact on people. This leads to resources not being allocated where they are needed and the issues are not improving.

Income and Resources

We remain predominantly reliant and focused on grant funding which is becoming more competitive.

Approaches and actions to help us overcome challenges

Inform

Driving positive change through Systems Leadership in the temporary accommodation sector, convening those with a common interest to build a movement that brings about lasting change.

- Growing Networks
- Developing Research
- Building Influence

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Involve

Making sure that those we support are at the heart of our service design and development and involved across the organisation in meaningful ways through co-production.

- Doing With
- One Team
- With Others

Innovate

Seeking opportunities to develop our work and find new ways to increase our impact, including working with new areas, people and partners, using tools such as Human-Centred Design methods.

- Diversifying Income
- Expanding Areas
- Reaching people

Inspire

Focusing on our why, vision and values, so we can be agile and responsive, striving to be as great as we can be in everything we do.

- Designing Environments
- Driving Excellence
- Cultivating Culture

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated and registered as a charity on 4 February 2011.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2023 was 12 (2022: eight). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in Note 12 to the accounts.

The directors of the company are also charity Trustees for the purposes of charity law. Trustees are elected to serve a three-year term. Under the requirements of the Memorandum and Articles of Association, one third of directors must retire annually, with the longest serving first. Trustees can be re-elected to serve a further two three-year terms.

David Steell joined Justlife as Chairperson and trustee in March 2023, as well as 3 other new trustees, following a successful trustee recruitment drive towards the end of 2022. Gretta Starks, who served on the board from 4 February 2011 – 31 March 2013, has maintained her position as Company Secretary.

In an effort to maintain a broad skill mix, the Board carries out Board skills audits, and in the event of skills being lost due to retirements, a Board recruitment process will take place. Recruitment of new trustees is governed through the principles set out in the charity's Code of Governance. No person or body external to the charity is entitled to appoint a Trustee.

Most Trustees are already familiar with the practical work of the charity, having been encouraged to visit Justlife projects during operational hours. Additionally, all Trustees are provided with an induction which includes a detailed overview of the activity of the charity. This is jointly led by the Chair of the Board, the CEO and the Business Support Manager of the Justlife Foundation.

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The Trustees also receive an induction pack which covers:

- The obligations of Board members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles of Association.
- Resourcing and the current financial situation.
- Justlife Governance Manual.

The Board meet quarterly and is responsible for the strategic direction and policies of the charity. At present, the Board has 12 members from a variety of professional backgrounds relevant to the work of the charity. A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the CEO, the Business Support Manager and the Senior Leadership Team at Justlife:

- The Chief Executive Officer (CEO) is responsible for ensuring that the charity delivers its specified services and that key performance indicators are met.
- The Business Support Manager provides management and support of all organisation-wide areas including HR, health and safety, finance, facilities, infrastructure and resources responsibility. The Business Support Manager also provides support to the Senior Leadership Team and the Board of Trustees.
- The Head of Services – Brighton & Hove has day-to-day responsibility for the operations of the Brighton & Hove service including supervision and support for the staff and volunteers. To ensure the team continues to develop their skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local area and fundraising.
- The Head of Services – Greater Manchester has day-to-day responsibility for the operations of the Greater Manchester service including supervision and support for the staff and volunteers. To ensure the team continues to develop its skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local area and fundraising.
- The Head of Research, Policy and Communications has day-to-day responsibility for managing the development of a network which will drive local and national change, carrying out research and developing policy recommendations, and building relationships with stakeholders nationally and fundraising.
- The Head of Income and Development has day-to-day responsibility for managing the generation of income, considering development opportunities across the organisation and building partnerships with a range of stakeholders to increase our impact.

The Code of Governance identifies decisions that are to be made at Board level:

- Appointment and removal of directors, chair and company secretary.
- Arrangements for entering contracts.
- Staff appointments, dismissals and pay.
- Approval of budgets, and budget deviances.
- Expenditure outside agreed tolerances.
- Arrangements for the Annual General Meeting.
- Changes to Code of Governance and Memorandum of Association.

The Board of Trustees has two committees which are:

Nominations & Remuneration Committee, whose main role is to monitor and review the structure and composition of the Board, making appointment recommendations to the Board for approval and ensuring fair and equitable decisions in relation to remuneration policies and practices.

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Audit & Risk Committee, whose main role is to provide oversight of Justlife's systems of internal control, regulatory compliance, risk management and financial reporting, and through supervision of the quality, independence and effectiveness of both the internal and external auditors.

Governance Review

The Trustees initiated an external review of their governance in December 2020 due to the number of new Trustees joining in the previous 12 months. This was carried out against the seven principles of the Charity Governance and the review found the Charity in general compliance with the Code's recommendations. The review made several recommendations where improvements could be made, and these have now been implemented. The Trustees remain committed to working towards achieving excellence in delivering effective governance of the charity and continue to self-review yearly.

Partnership working and related parties

One of our core values is Collaboration over Competition and so we work hard to ensure we do this through partnerships with a wide range of organisations. These include statutory services such as local authorities in Brighton & Hove and Manchester as well as Public Health, Probation, and substance misuse services and GP practices. We also partner with many charities and voluntary sector groups such as FairShare, Shared Health Foundation and St. Martin in the Fields. We have no entities which are related parties.

Remuneration policy for key management personnel

Pay scales are set by the board for all staff, including management personnel, and are reviewed on an annual basis.

Risk management

The Trustees consider the major risks the charity faces and ensure systems and procedures have been established to mitigate and reduce the impact they may have. The Trustees acknowledge that it is impossible to eliminate all risks and that systems of control should not be so rigid that they stifle innovation and imaginative use of limited resources. Justlife aims to provide a safe environment for staff that encourages learning and developing through an open and fair culture.

The charity's Risk Register is reviewed by the Trustees on a quarterly basis at Board meetings and also at Audit & Risk Committee meetings where new risks are considered as well as the ongoing management of existing risks. The Trustee Safeguarding Lead also presents an overview of Safeguarding concerns on a quarterly basis at each Board meeting. This report highlights the number of concerns raised relating to the people that Justlife supports, the actions staff have taken, responses from local authorities as well as themes that are emerging and an update on staff and volunteer Safeguarding training.

Our policies and procedures help to ensure risks are minimised and these are periodically reviewed to ensure that they continue to meet the needs of the charity. Key policies and procedures such as Financial Management and Safeguarding are reviewed yearly.

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Statement of responsibilities of the Trustees

The Trustees (who are also directors of Justlife Foundation Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Third Sector Accountancy Limited were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Trustees' Annual Report has been approved by the Trustees and signed on their behalf by



14 / 10 / 2023

David Steell
Chair of the Board of Trustees

Independent auditor's report to the members of Justlife Foundation Limited

Opinion

We have audited the financial statements of Justlife Foundation Limited (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independent auditor's report to the members of Justlife Foundation Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 18, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent auditor's report to the members of Justlife Foundation Limited

Capability of the audit in detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and the environment in which it operates, we identified the principal risks of non-compliance with laws and regulations related to pension legislation, tax legislation, employment legislation, health and safety legislation, safeguarding legislation, data protection and other legislation specific to the industry in which the group operates, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006, the reporting requirements under the Charities SORP and FRS102, and the Charities Act 2011.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principle risks were related to the pressure on management to achieve particular results. Audit procedures performed by the group engagement team included:

- Review of policies and risk assessments;
- Review of insurance;
- Discussions with management including consideration of known or suspected instances of non-compliance;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journal entries; and
- Challenging assumptions and judgments made by management.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of the audit report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and, the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

P Morrello

Patrick Morrello (Senior Statutory Auditor)
For and on behalf of Third Sector Accountancy Limited, Statutory Auditor
Holyoake House
Hanover Street
Manchester
M60 0AS

Date 18 / 10 / 2023

Justlife Foundation Limited
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Unrestricted funds £	Restricted funds £	Total funds 2022 £
Income from:							
Donations and legacies	3	104,233	1,391	105,624	170,354	4,795	175,149
Charitable activities	4	-	1,130,620	1,130,620	35,007	765,988	800,995
Other trading activities	5	5,285	278	5,563	7,248	-	7,248
Investments	6	1,397	-	1,397	224	-	224
Total income		110,915	1,132,289	1,243,204	212,833	770,783	983,616
Expenditure on:							
Raising funds	7	93,998	-	93,998	41,412	-	41,412
Charitable activities	8	126,189	1,070,363	1,196,552	161,354	890,967	1,052,321
Total expenditure		220,187	1,070,363	1,290,550	202,766	890,967	1,093,733
Net income/(expenditure) for the year	10	(109,272)	61,926	(47,346)	10,067	(120,184)	(110,117)
Transfer between funds		138,449	(138,449)	-	-	-	-
Net movement in funds for the year		29,177	(76,523)	(47,346)	10,067	(120,184)	(110,117)
Reconciliation of funds							
Total funds brought forward		455,856	276,955	732,811	445,789	397,139	842,928
Total funds carried forward		485,033	200,432	685,465	455,856	276,955	732,811

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Justlife Foundation Limited
Company number 7517887

Balance sheet as at 31 March 2023

	Note	2023		2022	
		£	£	£	£
Fixed assets					
Intangible assets	15		4,827		6,379
Tangible assets	16		266,052		125,747
			270,879		132,126
Current assets					
Debtors	17	36,821		39,857	
Cash at bank and in hand	18	523,266		659,627	
		560,087		699,484	
Total current assets					
Liabilities					
Creditors: amounts falling due in less than one year	19	(145,501)		(98,799)	
Net current assets					
			414,586		600,685
Total assets less current liabilities					
			685,465		732,811
Net assets					
			685,465		732,811
The funds of the charity:					
Restricted income funds	21		200,432		276,955
Unrestricted income funds	22		485,033		455,856
			685,465		732,811
Total charity funds					
			685,465		732,811

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 25 to 42 form part of these accounts.

Approved by the trustees on 14 / 10 / 2023 and signed on their behalf by:



.....
David Steell, Chair

Justlife Foundation Limited

Statement of Cash Flows
for the year ending 31 March 2023

	Note	2023 £	2022 £
Cash provided by/(used in) operating activities	25	17,217	(54,977)
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		1,397	224
Purchase of intangible fixed assets		-	(1,287)
Purchase of tangible fixed assets		(154,975)	(2,200)
Cash provided by/(used in) investing activities		(153,578)	(3,263)
Increase/(decrease) in cash and cash equivalents in the year		(136,361)	(58,240)
Cash and cash equivalents at the beginning of the year		659,627	717,867
Cash and cash equivalents at the end of the year		523,266	659,627

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Justlife Foundation Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

b Judgments and estimates

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the fundraising fees and associated support costs.
- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 9.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Intangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and will be depreciated over their estimated useful economic lives on a straight line basis. The website is depreciated over 5 years.

Notes to the accounts for the year ended 31 March 2023 (continued)

k Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Long leasehold	1.47%	(68 years)
Office equipment	20%	
Motor vehicles	25%	

l Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar

n Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 11. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within support and governance costs and allocated to the funds of the charity using the methodology set out in note 9.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2023 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2022</i> £
Other income	421	1,391	1,812	-	1,024	1,024
Donations	103,812	-	103,812	170,354	3,771	174,125
Total	104,233	1,391	105,624	170,354	4,795	175,149

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2022</i> £
Contracts and services	-	515,718	515,718	35,007	417,002	452,009
Grants	-	614,902	614,902	-	348,986	348,986
Total	-	1,130,620	1,130,620	35,007	765,988	800,995

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2023 (continued)

5 Income from other trading activities

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2022</i> £
Other income	5,285	278	5,563	7,248	-	7,248
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	5,285	278	5,563	7,248	-	7,248
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

6 Investment income

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2022</i> £
Income from bank deposits	1,397	-	1,397	224	-	224
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2023 (continued)

7 Cost of raising funds

	Unrestricted £	Restricted £	2023 £	<i>Unrestricted</i> £	<i>Restricted</i> £	2022 £
Consultancy	31,936	-	31,936	30,653	-	30,653
Staff costs	44,037	-	44,037	-	-	-
Support and governance costs (see note 9)	18,025	-	18,025	10,759	-	10,759
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	93,998	-	93,998	41,412	-	41,412
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

8 Analysis of expenditure on charitable activities

	Brighton £	Manchester £	Research and policy £	Total 2023 £	Total 2022 £
Project costs	141,482	57,676	7,610	206,768	188,776
Staff costs	448,915	179,342	70,996	699,253	635,998
Depreciation	2,786	1,533	-	4,319	4,319
Support and governance costs (see note 9)	183,746	73,407	29,059	286,212	223,228
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	776,929	311,958	107,665	1,196,552	1,052,321
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2023 (continued)

9 Analysis of governance and support costs

	2023	2022
	£	£
Communications	7,806	3,909
Staff support costs	2,202	3,010
Information and computer technology	3,093	1,435
Premises costs	4,628	1,483
Staff costs	229,745	186,442
Depreciation	11,903	11,732
General expenses	24,968	9,309
Governance	16,267	16,667
Project costs	3,625	-
	<hr/>	<hr/>
	304,237	233,987
	<hr/> <hr/>	<hr/> <hr/>

Allocated as follows on the basis of time spent in each activity:

Fundraising	18,025	10,759
Brighton	183,746	129,005
Manchester	73,407	67,753
Research and policy	29,059	26,470
	<hr/>	<hr/>
	304,237	233,987
	<hr/> <hr/>	<hr/> <hr/>

10 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2023	2022
	£	£
Depreciation	16,222	14,669
Operating lease rentals:		
Property	24,150	21,000
Auditor's remuneration - audit fees	4,380	3,600
Auditor's remuneration - accountancy fees	1,680	1,680
	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2023 (continued)

11 Staff costs

Staff costs during the year were as follows:

	2023	2022
	£	£
Wages and salaries	855,998	735,352
Social security costs	77,521	53,301
Pension costs	39,516	33,787
	<hr/>	<hr/>
	973,035	822,440
	<hr/> <hr/>	<hr/> <hr/>
Allocated as follows:		
Cost of raising funds	44,037	-
Charitable activities	635,998	635,998
Support and governance costs	229,745	186,442
	<hr/>	<hr/>
	909,780	822,440
	<hr/> <hr/>	<hr/> <hr/>

No employees have employee benefits in excess of £60,000 (2022: Nil).

The average number of staff employed during the period was 34 (2022: 33).

The average full time equivalent number of staff employed during the period was 29 (2022: 25).

The key management personnel of the charity comprise the trustees, the Chief Executive Officer and the Business Support Manager. The total employee benefits of the key management personnel of the charity were £113,256 (2022: £106,735).

12 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration during the year (2022: Nil).

Neither the management committee nor any persons connected with them received any travel expenses during the year (2022: £230).

Aggregate donations from related parties were £5,050 (2022: £5,000).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2022: Nil).

Notes to the accounts for the year ended 31 March 2023 (continued)

13 Government grants

The government grants recognised in the accounts were as follows:

	2023 £	2022 £
The National Lottery Community Fund	85,000	-
Brighton & Hove City Council	145,279	171,985
HM Prison & Probation Service	15,000	15,000
Manchester City Council	20,000	31,163
Greater Manchester Combined Authority	32,013	-
	<hr/>	<hr/>
	297,292	218,148
	<hr/> <hr/>	<hr/> <hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

14 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

15 Fixed assets: intangible assets

	Website £
Cost	
At 1 April 2022	7,759
Additions	-
	<hr/>
At 31 March 2023	7,759
	<hr/> <hr/>
Depreciation	
At 1 April 2022	1,380
Charge for the year	1,552
	<hr/>
At 31 March 2023	2,932
	<hr/> <hr/>
Net book value	
At 31 March 2023	4,827
	<hr/> <hr/>
At 31 March 2022	6,379
	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2023 (continued)

16 Fixed assets: tangible assets

	Land and buildings: long leasehold £	Office equipment £	Vehicles £	Total £
Cost				
At 1 April 2022	120,927	5,640	39,817	166,384
Additions	138,922	16,053	-	154,975
At 31 March 2023	<u>259,849</u>	<u>21,693</u>	<u>39,817</u>	<u>321,359</u>
Depreciation				
At 1 April 2022	24,656	5,243	10,738	40,637
Charge for the year	4,319	397	9,954	14,670
At 31 March 2023	<u>28,975</u>	<u>5,640</u>	<u>20,692</u>	<u>55,307</u>
Net book value				
At 31 March 2023	<u>230,874</u>	<u>16,053</u>	<u>19,125</u>	<u>266,052</u>
At 31 March 2022	<u>96,271</u>	<u>397</u>	<u>29,079</u>	<u>125,747</u>

17 Debtors

	2023 £	2022 £
Trade debtors	15,000	16,935
Prepayments and accrued income	21,821	22,922
	<u>36,821</u>	<u>39,857</u>

18 Cash at bank and in hand

	2023 £	2022 £
Short term deposits	169,587	169,142
Cash at bank and on hand	353,679	490,485
	<u>523,266</u>	<u>659,627</u>

Notes to the accounts for the year ended 31 March 2023 (continued)

19 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other creditors and accruals	26,256	40,249
Deferred income	119,245	58,550
	<hr/>	<hr/>
	145,501	98,799
	<hr/> <hr/>	<hr/> <hr/>

20 Deferred income

	2023	2022
	£	£
Deferred income brought forward	58,550	8,887
Income received	96,330	58,550
Released to income from charitable activities	(35,635)	(8,887)
	<hr/>	<hr/>
Deferred income carried forward	119,245	58,550
	<hr/> <hr/>	<hr/> <hr/>

£46,330 of deferred income relates to contract income where the service has not yet been provided.
£72,915 relates to a multi-period grants with agreed annual budgets.

Notes to the accounts for the year ended 31 March 2023 (continued)

21 Analysis of movements in restricted funds

Current reporting period

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2023 £
Brighton					
Activities and Support	18,343	14,350	(32,769)	76	-
Creative Studio	16,692	-	(17,343)	651	-
Fresh Start	4,047	-	-	(4,047)	-
Health Engagement	37,417	389,110	(437,869)	11,342	-
Social Connection Frontline Workers	36,436	22,915	(59,561)	210	-
Network	8,545	36,694	(32,764)	-	12,475
A & E Worker	-	64,643	(63,847)	-	796
Changing Futures Mental Health	-	33,856	(32,794)	-	1,062
Engagement Worker	-	10,030	(10,162)	132	-
	<u>121,480</u>	<u>571,598</u>	<u>(687,109)</u>	<u>8,364</u>	<u>14,333</u>
Manchester					
Mobile Justlife	36,502	30,278	(66,296)	-	484
Referral Project	8,824	47,751	(47,473)	-	9,102
Test and Learn	6,313	21,468	(28,268)	487	-
Activities and Support	7,500	-	-	(7,500)	-
Manchester Core	36,416	56,144	(78,771)	18,043	31,832
Service User Costs	10,543	-	-	(10,543)	-
National Lottery Community Fund	-	75,000	(38,432)	-	36,568
	<u>106,098</u>	<u>230,641</u>	<u>(259,240)</u>	<u>487</u>	<u>77,986</u>
Research and policy					
UTA Research & Development	34,377	194,050	(120,314)	-	108,113
	<u>34,377</u>	<u>194,050</u>	<u>(120,314)</u>	<u>-</u>	<u>108,113</u>
Capital					
Building redevelopment	15,000	136,000	(3,700)	(147,300)	-
	<u>15,000</u>	<u>136,000</u>	<u>(3,700)</u>	<u>(147,300)</u>	<u>-</u>
Total	<u>276,955</u>	<u>1,132,289</u>	<u>(1,070,363)</u>	<u>(138,449)</u>	<u>200,432</u>

Notes to the accounts for the year ended 31 March 2023 (continued)

Analysis of movements in restricted funds - continued**Comparative reporting period**

	<i>Balance at 1</i>				<i>Balance at</i>
	<i>April 2021</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>31 March</i>
	£	£	£	£	2022
					£
Brighton					
<i>Activities and Support</i>	13,024	32,632	(27,313)	-	18,343
<i>Creative Studio</i>	11,346	15,000	(9,654)	-	16,692
<i>Fresh Start</i>	4,156	-	(109)	-	4,047
<i>Health Engagement</i>	26,883	429,089	(418,555)	-	37,417
<i>Social Connection</i>	52,635	37,085	(53,284)	-	36,436
<i>Frontline Workers</i>					
<i>Network</i>	7,123	25,190	(23,768)	-	8,545
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	115,167	538,996	(532,683)	-	121,480
Manchester					
<i>Big Lottery Fund</i>	89,934	-	-	(89,934)	-
<i>Dulverton - Housing</i>	21,582	-	-	(21,582)	-
<i>Edward Holt</i>	13,044	-	-	(13,044)	-
<i>Move in Packs</i>	6,446	-	-	(6,446)	-
<i>Mobile Justlife</i>	42,985	50,000	(78,065)	21,582	36,502
<i>Referral Project</i>	-	33,500	(24,676)	-	8,824
<i>Thrive</i>	8,108	-	-	(8,108)	-
<i>Test and Learn</i>	3,754	54,727	(65,212)	13,044	6,313
<i>Activities and Support</i>	-	11,957	(36,391)	31,934	7,500
<i>Manchester Core</i>	-	32,323	(53,907)	58,000	36,416
<i>Service User Costs</i>	-	1,000	(5,011)	14,554	10,543
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	185,853	183,507	(263,262)	-	106,098
Research and policy					
<i>UTA Research & Development</i>	96,119	33,280	(95,022)	-	34,377
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	96,119	33,280	(95,022)	-	34,377
Capital					
<i>Building Redevelopment</i>	-	15,000	-	-	15,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	397,139	770,783	(890,967)	-	276,955
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2023 (continued)

Analysis of movements in restricted funds - continued

Name of fund	Description, nature and purposes of the fund
Activities and support	Services to improve the health and wellbeing of homeless people living in temporary accommodation in Brighton and Hove.
Big Lottery Fund Reaching Communities (Manchester)	Centre and outreach based services to improve the health and wellbeing of the homeless and vulnerably housed in East Manchester.
Building redevelopment	Funds received to modernise and update the Manchester centre to make it a more usable and inviting space for service users
Creative Studio	A creative art studio in Brighton & Hove providing a safe space open to anyone who is homeless, or has experienced homelessness, to explore art in a supportive environment.
Dulverton - Housing Project	Helping people move on from temporary accommodation to more secure and stable accommodation in Greater Manchester.
Edward Holt	Outreach work supporting people in temporary accommodation in Greater Manchester
Fresh Start	Providing important basic supplies and move-in packs for people moving into emergency accommodation in Brighton and surrounding areas.
Frontline Workers Network	Bringing together people working in the homelessness sector in Brighton & Hove to support one another, build relationships, develop ideas, share experiences and ultimately improve the services and support for people who are homeless in the city.
Health engagement work	Non-clinical support for homeless people being discharged from hospital into unsupported temporary accommodation in Brighton & Hove and surrounding area.
Mobile Justlife	Mobile support service using the Justlife van to improve the health, wellbeing and housing situation of people in temporary accommodation in Greater Manchester.
Move in Packs	Providing important basic supplies and move-in packs for people moving into temporary accommodation in Manchester and surrounding areas.
Referral project	Supporting homeless individuals in Greater Manchester with high level support needs referred by the Probation Service with a support and re-housing plan, to prevent a deterioration in health and wellbeing.
Social Connection	Matching volunteer befrienders with people leaving homelessness to support them to engage with their community in Brighton & Hove.
Test & Learn	Engagement and relationship building with new landlords across Greater Manchester, support for people living in their properties and development of a region wide landlord forum.

Notes to the accounts for the year ended 31 March 2023 (continued)

Analysis of movements in restricted funds - continued

Project Thrive	Aims to work with individuals with enduring mental health issues living in Manchester, delivering user led and co-designed workshops and activities to connect them with the professional health and wellbeing services they require.
UTA (Unsupported Temporary Accommodation) Research & Development	The Research and Policy team works to drive structural, long-term change in the housing and homelessness sector around temporary accommodation in Brighton & Hove, Greater Manchester and across England.
Activities and support (Manchester)	Centre based activities and drop ins to support clients and provide a space to meet and hang out, other than their accommodation
Manchester core	The costs of running the Manchester project that help to support the running of the frontline team and provide funding for the managerial roles
Service user costs (Manchester)	Intervention type funding to help support service users buy large furniture when moving on and other one off expenditure
A & E Worker	Non-clinical support for people experiencing homelessness who are attending A&E at the Royal Sussex County Hospital in Brighton & Hove.
Changing Futures	Improving outcomes for people experiencing multiple disadvantages, known as Multiple and Compound Needs (MCN) – including combinations of homelessness, substance misuse, mental health issues, domestic abuse and contact with the criminal justice system in Brighton & Hove.
Mental Health Engagement Worker	Mental health support for people living in temporary and emergency accommodation.
National Lottery Community Fund	Supporting people living in temporary accommodation in Greater Manchester to improve their experience and to move onto more suitable and longer-term accommodation.

Transfers between restricted funds in the current year represent a merging of funds where they have the same restricted purpose and can be more accurately classified.

In the year ended 31 March 2023 the transfers out of the building redevelopment fund represent the use of those funds for the purchase of capital assets, where the assets purchased are no longer subject to a restriction and can be used for the general purposes of the charity.

Notes to the accounts for the year ended 31 March 2023 (continued)

22 Analysis of movement in unrestricted funds

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	211,730	110,915	(220,187)	92,370	194,828
Designated funds:					
Fundraising	55,000	-	-	(55,000)	-
Property refurbishment	27,000	-	-	(7,674)	19,326
Fixed assets fund	132,126	-	-	138,753	270,879
Manchester Core	15,000	-	-	(15,000)	-
UTA research and development fund	15,000	-	-	(15,000)	-
	<u>455,856</u>	<u>110,915</u>	<u>(220,187)</u>	<u>138,449</u>	<u>485,033</u>
Comparative period					
	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	As at 31 March 2022 £
General fund	231,101	212,833	(190,204)	(42,000)	211,730
Designated funds:					
Fundraising	55,000	-	-	-	55,000
Property refurbishment	15,000	-	-	12,000	27,000
Fixed assets fund	144,688	-	(12,562)	-	132,126
Manchester Core	-	-	-	15,000	15,000
UTA research and development fund	-	-	-	15,000	15,000
General fund	<u>445,789</u>	<u>212,833</u>	<u>(202,766)</u>	<u>-</u>	<u>455,856</u>

Notes to the accounts for the year ended 31 March 2023 (continued)

Analysis of movement in unrestricted funds - continued

Name of unrestricted fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
<i>Designated funds:</i>	
Fundraising	Fundraising costs set aside for spending in the following year
Property refurbishment	Property refurbishment costs set aside for spending in the following year
Fixed assets	The fixed assets are essential for the future operation of the charity and so are excluded from free reserves.
Other project funds	Unrestricted grant funding has been designated to those projects where it is most needed in 2022

23 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2023 £
Tangible fixed assets		270,879	-	270,879
Net current assets/(liabilities)	194,828	19,326	200,432	414,586
	<hr/>	<hr/>	<hr/>	<hr/>
Total	194,828	290,205	200,432	685,465
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<i>Comparative period</i>				
	<i>General fund £</i>	<i>Designated funds £</i>	<i>Restricted funds £</i>	<i>Total 2022 £</i>
Tangible fixed assets	<i>(6,379)</i>	<i>132,126</i>	<i>-</i>	<i>125,747</i>
Net current assets/(liabilities)	<i>241,730</i>	<i>82,000</i>	<i>276,955</i>	<i>600,685</i>
	<hr/>	<hr/>	<hr/>	<hr/>
Total	<i>235,351</i>	<i>244,126</i>	<i>276,955</i>	<i>726,432</i>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2023 (continued)

24 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property	
	2023	2022
	£	£
Less than one year	13,650	24,150
One to five years	12,600	23,100
Over five years	173,250	176,400
	<hr/>	<hr/>
	199,500	223,650
	<hr/> <hr/>	<hr/> <hr/>

25 Reconciliation of net movement in funds to net cash flow from operating activities

	2023	2022
	£	£
Net income/(expenditure) for the year	(47,346)	(110,117)
Adjustments for:		
Interest received	(1,397)	(224)
Depreciation charge	16,222	16,049
Decrease/(increase) in debtors	3,036	14,426
Increase/(decrease) in creditors	46,702	24,889
	<hr/>	<hr/>
Net cash provided by/(used in) operating activities	17,217	(54,977)
	<hr/> <hr/>	<hr/> <hr/>

Justlife are extremely grateful to everyone who has generously supported us during our 2022-2023 financial year. This support has enabled us to continue the delivery of our important work. We would especially like to thank the Trusts, Foundations and Grant Making organisations who have helped make this happen.

Arch Health CIC
Barnabas Trust
Beer-Harris Memorial Trust
Brighton & Hove City Council
Changing Futures Sussex
Charles Hayward Foundation
EQ Foundation
Ernest Kleinwort Charitable Trust
Greater Manchester Combined Authority
Lloyds Bank Foundation
Longleigh Foundation
Manchester City Council
National Lottery Community Fund
National Philanthropic Trust UK
National Probation Service
Nationwide Foundation
Oak Foundation
Opportunity Trust
Regatta Foundation
Souter Charitable Trust
St-Martin-in-the-Fields Charity
The Health Foundation
The Henry Smith Charity
The Zochonis Charitable Foundation
Trust for London
Tudor Trust
University Hospitals Sussex NHS Foundation Trust
Young Foundation

Special thanks to the following, whose support enabled us to undertake the refurbishment of our Manchester centre.

B&Q Foundation
Beatrice Laing
The Clothworkers' Foundation
Manchester Guardian Society
The Albert Hunt Trust
The Bernard Sunley Charitable Trust
The Screwfix Foundation
The Society of The Holy Child Jesus
The team at KKS Savills

JUSTLIFE FOUNDATION

England & Wales - Charity number 1140822

Accounts

Company number: 07517887

Charity Number: 1140822

Justlife Foundation Limited

Report and financial statements
For the year ended 31 March 2022

Justlife Foundation Limited
Reference and administration information

Company number 07517887

Charity number 1140822

Registered office and operational address

Justlife Centre, 1479-1489 Ashton Old Road, Openshaw, Manchester, England, M11 1HH

Name

The charity also uses the name “Justlife Foundation” or “Justlife”.

Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Steven Coles	(resigned as chairperson 28 April 2021, resigned as Trustee 11 July 2021)
April Baker	(appointed chairperson 24 April 2021, resigned as chairperson and Trustee 30 May 2022)
Saoirse Codling	(resigned 26 January 2022)
Alexandra Fleming	
Oliver Heath	
Zoe Maurice	
Amy Sheehan Daly	
Katie Wildig	
John Wilson	known as ‘Ollie’ (appointed as Vice Chair 21 July 2021)
Tracey Read	(resigned 28 April 2021)
Andrew Man	(appointed 16 December 2021)

Key management personnel

Chief Executive, Simon Gale
Business Support Manager, Andy Morris

Bankers

Cop-operative Bank plc
PO Box 101
1 Balloon Street
Manchester M60 4EP

Auditors

Third Sector Accountancy Limited, Holyoake House, Hanover Street, Manchester M60 0AS.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

The trustees present their report and the audited financial statements for the year ended 31 March 2022. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

The Vice Chair's and Chief Executive's Statement for the year ended 31 March 2022

There are currently 95,450 households living in temporary accommodation in England, yet the experiences of the people who live here are largely hidden and unknown. This year, Justlife has continued to support hundreds of people and provide what is often life changing help, as well as pushing for temporary accommodation to be at the forefront of conversations around homelessness, and for action to address the numerous issues that often affect the people who are placed there while homeless.

While not all temporary accommodation is bad, there are too many B&Bs, hostels and houses of multiple occupation that are not fit for people to live in: places that are overcrowded and infested with pests, loud and chaotic, or do not meet people's accessibility needs. As a charity with a local and national vantage point, we see first-hand how people can end up stuck in temporary accommodation for years, how dire living conditions can be, and how stays in temporary accommodation can lead to decline in people's mental and physical health.

In 2021-2022, against a backdrop of rising living costs, ongoing pandemic pressures and with homelessness numbers going up, demand for our services in Brighton & Hove and Manchester have risen and the urgency to address issues through our national Temporary Accommodation Network have increased.

In Brighton & Hove, we have expanded our Health Engagement team to include specific support for people placed out-of-area, those with poor mental health and those who frequently attend A&E, as the team continues to help people overcome the barriers they face to living in good health. The Common Ambition project has gathered people with lived experience of homelessness and worked towards changes within the homeless health system through co-production, while the Frontline Network has played an important role in supporting people working with those experiencing homelessness throughout the pandemic.

To support people who struggle with loneliness, our befriending scheme, Social Connection, has gone from strength to strength, continuing to match people with befrienders and run a peer support group, as well as the recent introduction of social activities such as theatre trips, cooking classes and music lessons, to give people a much-needed break from their accommodation. Alongside this the Creative Art Studio continued to give a space for people to be creative, develop new skills and have fun.

In Greater Manchester, our Mobile Justlife project has seen our team visiting temporary accommodation properties all over the region, supporting people at their accommodation through weekly drop-ins where they can access advice, refreshments, the internet or have appointments on our minibus. Those local to Openshaw have continued to access support at our centre, such as help to find suitable accommodation.

Our Targeted Referrals project continues to support people who leave prison homeless in collaboration with the North West Probation Service, playing a key role in helping prison leavers reconnect with the community, build skills, and reduce reoffending rates.

In both Brighton & Hove and Manchester the teams are dedicated to building local partnerships and playing a key role in bringing the sector together, engaging with statutory services to try and work strategically to address the issues for people experiencing homelessness, especially for those placed in temporary

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

accommodation. In Manchester we are very involved with the Homelessness Partnership and the Greater Manchester Homelessness Action Network as well as new projects bringing together and strengthening organisations working to support people being discharged from prison into homeless accommodation. In Brighton we chair the Homeless Operational Forum and the Homelessness & Rough Sleeping Network and through the Brighton & Hove Frontline Network we have continued to support, inform and raise the voice of those who work with people experiencing homelessness in the city.

Nationally, the Research & Policy team has raised awareness of the reality of temporary accommodation across the country, establishing a new Temporary Accommodation Action Group (TAAG) in Bristol, as well as the Households in Temporary Accommodation All Party Parliamentary Group (APPG) alongside Shared Health Foundation. Through TAAG's and the APPG, we hope to bring about much-needed change by getting the right people around the table to listen to the testimonies of people with lived experience, and to understand what action they can take to improve temporary accommodation in the short and long term.

We are proud of our achievements this year but are excited to look ahead at the opportunities and possibilities of seeing our impact increased. Our new organisational strategic plan is now in place for 2022 to 2025 and as a team we are working every day towards achieving our aim of making people's experience of temporary accommodation short, safe and healthy.

Finally we would like to thank April Baker for serving as a trustee and more recently as the chairperson where she showed dedication and support to the Board and the organisation. The Board is now in the process of recruiting a new chairperson and hope to appoint shortly.



John Wilson, known as 'Ollie'
Vice Chair



Simon Gale
Chief Executive

19 / 07 / 2022

21 / 07 / 2022

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

Objectives and activities

Objects

The objects of Justlife as set out in the in the company's Memorandum of Association are:
The prevention or relief of poverty anywhere in the world by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient.

Vision

Our vision is to make people's stay in temporary accommodation short, safe and healthy.

Justlife was started with the aim of meeting the need amongst those living in temporary accommodation who are suffering with deteriorating mental and physical health, becoming victims of crime, losing control of their life and dying prematurely.

Mission

Our mission is to deliver work that helps us achieve this vision and the charity's main activities are services for people living in temporary accommodation and to carry out research, policy development, local and national networking and collaboration around temporary accommodation.

Our Theory of Change Strategy highlights four specific changes Justlife want to see through its work:

- Improved health & wellbeing.
- Improved housing & financial opportunities.
- Improved social capital.
- Systems change.

Values

The core values which underpin the way Justlife deliver services and operate as an organisation are:

- People before programmes.
- Collaboration before competition.
- Innovation before institution.

Public Benefit

The Trustees review the aims, objectives and activities of the charity each year. This report looks at the achievements of the charity and the outcomes of its work in the reporting period. The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Volunteers

Volunteers play an important part at Justlife and we currently have over 40 people who give their time and skills to support our work, through services such as the Creative Studio and the Social Connection Project, as well as helping with fundraising, administration and governance.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

"It's been an absolutely brilliant project to be a part of. The thing that I value the most is meeting the amazing person that I was matched with. Getting to know them and spending time with them has been a real privilege. I've also had the chance to be involved with some of the group activities that the project offers and doing that has allowed me to meet so many other people."

Cat, Social Connection Project Volunteer

Achievements and Performance

The charity's main activities and who it tries to help are described below. All its charitable activities focus on people experiencing homelessness, especially the 'hidden homeless' in temporary accommodation and are undertaken to further Justlife Foundation Limited's charitable purposes for the public benefit.

Our core services can be categorised under health, housing and wellbeing, and involve a variety of projects that aim to make people's stay in temporary accommodation as short, safe and healthy as possible. Alongside these services we carry out research, policy development and build local and national networking and collaboration around temporary accommodation.

The following outlines our performance and achievements across the two geographical areas we deliver frontline services, Brighton & Hove and Greater Manchester, and our Research & Policy work. In the last year, we have supported 490 individuals through our frontline services, many of whom are the most difficult to reach hidden homeless households in temporary accommodation.

Greater Manchester

In Manchester, we support people who are homeless while living in Unsupported Temporary Accommodation (UTA). UTA is private accommodation in which residents have very few rights and are typically 'non-priority-need' with the local authority meaning they have limited access to support to find settled accommodation. UTA is typically a Bed & Breakfast (B&B), short-stay House of Multiple Occupation (HMO), private hostel or guesthouse. People living in UTA often receive very little support to meet their needs.

Through Mobile Justlife, Justlife provides weekly drop-in sessions outside of UTA properties where residents can access advice to help them work through any problems they're facing. UTA residents who have been in prison can also access specific support through our designated Targeted Referrals worker. We also offer digital inclusion support to improve access to technology among a demographic who are by and large very digitally excluded.

In the past year, our services have become much more outreach-focused which has been really successful in reaching new people among the UTA population. Some people, especially those who live locally, prefer to get out of their accommodation and visit our centre and we have continued to meet people here to provide their support. Visitors always receive a warm welcome from our staff at the centre, with snacks and refreshments available, and comfortable, private spaces to work through any issues with a Support Worker. We have also continued to run weekly food deliveries of basic supplies such as tea, milk, coffee, fruit and vegetables - a service that was introduced during COVID-19.

Some highlights of our work have included:

- Supporting 130 individuals living in UTA in Manchester, including 43 new residents.
- Over 2200 support interventions including help to attend appointments, referrals to food banks and wellbeing checks.
- More than 1900 landlord-related interventions providing advice on Universal Credit claims for residents, and working through issues with resident behaviour or concerns for resident's wellbeing.
- 150 tenant packs have been distributed which include useful information such as numbers they can call for support for certain issues, what their housing rights are, where to access certain resources and cooked meals etc.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

- 51 people were facilitated to access a grant of £70 via the Community Support Fund.

“Ay up Colette, just wanted to say a quick but massive thank you to you and all the Justlife team. That free payment you guys sorted out for us has gone into our banks and we wanted to say thanks. Me and the lads really appreciate what you guys do for us.”

Justlife client

Mobile Justlife

Mobile Justlife involves bringing our services to residents of UTA, rather than asking them to come to us. Using our minibus, kindly donated by the Edward Holt Trust, we have visited UTA properties across Greater Manchester over the past year, including in Bury, Ashton Under Lyne, Openshaw, Longsight, Harpurhey, Ardwick and Middleton. This mobile way of operating has enabled more residents to access the support we provide and helped to build trust with residents as they became more familiar and comfortable with us over time.

The pop-up drop-in takes place outside the UTA property. Residents can get advice for any challenges they're facing, whether that's accessing benefits, troubleshooting issues with their accommodation or anything else they're struggling with. Residents can also meet with a Support Worker in private for more sensitive matters and they're free to use the space to make their own calls, or to access the internet.

“Since coronavirus, it's been great to have a covid-safe space to have appointments. The minibus is great for giving people privacy and they find it really useful to be able to access the internet because internet access isn't usually available in TA properties. Food distribution has been a lot easier thanks to the minibus and residents have enjoyed the refreshments we've been able to provide”.

Colette, Justlife Specialist Support Worker

“Since you've been coming down, I feel as though I've got someone there that I can ask questions to, and they'll give me the right answers. They'll point me in the right direction. I know there's always someone that will help me out. I know if I'm stuck there's someone I can go to.”

Justlife client

Mobile Justlife highlights:

- 229 outreach visits to UTA properties across Greater Manchester.
- 24 people received eviction prevention support, for example working through rent arrears, liaising or negotiating with landlords, supporting them to access alternative accommodation, and addressing anti-social behaviour.
- Over 1200 housing-related interventions such as bidding on social housing properties, sourcing furniture or troubleshooting accommodation issues.
- Almost 400 money management interventions have been made for 75 people, including help with setting up benefit payments or overcoming issues with accessing Universal Credit.
- 660 health-related interventions have been taken such as referring people to specialist mental health or substance misuse services.
- Providing mental health support to 53 people.
- 20 people have moved into more suitable supported accommodation.

Peter's story*

At one of the pop-up drop-ins outside of a UTA property, Justlife's Support Workers began talking to Peter, who knew about Justlife because we had been delivering food and wellbeing supplies to his UTA during the

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

pandemic. He told us he was really grateful for the food and wellbeing supplies but was now keen for more support.

Peter is in his early 50s, with multiple physical and mental health needs. In a one-to-one session with a Specialist Support Worker, Peter shared the struggles he has had with his health and spoke about a recent stay in hospital which had been traumatic. As a result, Peter often feels suicidal. Peter was also struggling with managing his money and paying his rent due to a mix-up with his benefits.

Justlife helped Peter to come up with an action plan. At the end of the session, Peter expressed how simply having someone to talk to and share how he is feeling has been a big help. We now provide ongoing support for Peter, helping him to navigate the healthcare system, the benefits system and housing system, whilst also offering wellbeing support.

On days when he feels suicidal, he shares this with his Support Worker and after having a chat or text has feels able to cope. Peter has shared how thankful he is for being listened to. Some of the conversations have included thinking about the future. Peter is keen to move and Justlife is now also helping him to explore housing options.

*Peter's name has been changed to protect his identity

Digital inclusion

Although essential for accessing many support services, purchasing a digital device such as a smartphone is not usually financially viable for people affected by homelessness, nor a priority. Many of the people we work with have been isolated from the digital world for a long time and therefore struggle with digital literacy, finding it difficult to search for services that are relevant to their needs, and navigate online application processes.

Providing new - and more importantly free - smartphones and data to the people we work with, has added another important dimension to the support that Justlife offers. We recruited a Digital Engagement Worker who has provided training and support to residents who needed help with their new device and learning basic functions. This training, along with the provision of phones and tablets, has helped residents build new skills and become more independent.

Digital inclusion highlights

- 32 smart phones provided to people.
- Over 190 monthly top-up codes distributed to provide text, calls and mobile data.

"I have seen a positive difference in Paul since supporting him. Paul is now independently contacting other services, which initially I was doing on his behalf due him not feeling confident to do this. Paul has also signed up to start a course to help develop his reading and writing."

Tash, Justlife Specialist Support Worker

"I can't thank you enough David [the Digital Engagement Worker] and all at Justlife for my new phone, you are all [emoji of stars] thank you."

Text message from a Justlife client

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Trustees' annual report for the year ended 31 March 2022

Targeted Referrals

In partnership with the National Probation Service, our Targeted Referrals project ensures that people who leave prison homeless are supported into and out of temporary accommodation. Through targeted support, the project aims to facilitate a healthy transition into life outside of prison and minimise the risk of reoffending. This is achieved by helping people navigate the housing system, working through health issues, helping them find opportunities for work and fostering skills needed for independence.

Justlife's Targeted Referrals Worker has worked with 17 people this year and has carried out over 730 interventions to address people's health, wellbeing and housing needs.

Targeted Referrals highlights:

- Over 360 interventions for people to engage with physical and mental health and substance misuse support.
- Over 300 housing related interventions have been completed.
- 4 clients have been supported to move out of UTA into more suitable accommodation.
- Over 250 financial support interventions carried out.
- Over 50 employability interventions have been made such as referring people to Back on Track Manchester where they can access courses and skills development.
- 58 referrals have been made to other services for support such as food provision and legal advice.

Mark's story*

Mark found himself living in a chaotic, shared house upon leaving the approved premises he had been staying in since his release from prison. He suffers from PTSD, depression, anxiety and has a personality disorder; as well as having diabetes, tinnitus, and nerve damage due to a head injury he sustained in prison. The environment in the temporary shared house had a detrimental effect on his mental health and he turned to drugs and alcohol to cope. He was also self-harming and experiencing suicidal thoughts. Whilst in this accommodation he was referred to Justlife.

Mark met with one of our Specialist Support Workers at the Justlife Centre and spoke about the difficulties he was facing due to his mental and physical health needs, as well as his housing issues which left him feeling isolated and hopeless. The Specialist Support Worker provided one-to-one support, working collaboratively with Mark to develop a support plan focusing on key areas that he wanted to address.

Following this, referrals were sent to the Mental Health Team and Self-Help services to try and get access to psychological support for Mark. We also supported Mark to register with a GP and ensured he was able to collect his medication from the pharmacy; something he had been neglecting, by providing transport and reminders.

Finally, we also referred to him Change, Grow, Live to access specialist drugs and alcohol support. However, the referrals to mental health services were unsuccessful: Mark was informed that his needs were too high to receive support from psychological wellbeing services in the community, but they also deemed his needs were not high enough to be accessing specialist psychiatric support. We had to advocate strongly on Mark's behalf for him to access mental health services. Eventually, Mark was offered a further assessment with the mental health team which led to a referral to a psychiatrist, and access to more support. We also referred Mark to a local Crisis Café service which functioned throughout the evenings and nights, to ensure he had a safe place to access in times of need out-of-hours too.

Alongside this health-focused work, our work with other partners led to Mark being placed in a rented flat where he had his own private space. During this time, we connected Mark with services to access furniture, energy advice, and benefits support, all to help the transition from living in the shared house to independent living.

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This, and the other support provided, has meant Mark is now in a much better mental space, allowing him the opportunity to consider other areas of his life he wanted to develop. He decided he wanted meaningful activities to fill his time and to start to build a support network. He has signed up to English classes, cooking courses at Back on Track and has recently joined the gym to increase his fitness and general wellbeing. Mark now talks about his hopes for the future, which include going on holiday and losing weight, something that would have been impossible for him to do at the beginning of our support. We are now reducing our support for Mark, who continues to sustain his tenancy and access support services.

"Justlife is the most positive and constructive support I have ever had."
Mark, Justlife client

*Mark's name has been changed to protect his identity

Brighton & Hove

Outside of London, Brighton & Hove has the third highest rate of homelessness, with 1 in 78 people being affected compared to 1 in every 206 across England (Shelter, 2021), and numbers are growing each year. Many of these people are placed in temporary accommodation and the Justlife team focuses on supporting them during their stay and helping them move onto more suitable accommodation.

To help meet the rising demand we have expanded the reach of our support this year by creating 3 new positions to focus on out-of-area placements, people struggling with their mental health and those frequently attending A&E. These roles operate alongside our Health Engagement Team to help people engage with their health care while advocating for people to get suitable housing, welfare benefits and practical supplies.

Our befriending scheme, Social Connection, has continued to match volunteers with people moving away from homelessness to help them overcome social barriers or feelings of loneliness. The project has also continued running its biweekly peer support group to give project participants a space to meet other people, have a laugh and share their experiences with one another. Following the group's interest in spending more time with each other outside of the peer support group, we have begun running workshops and activities such as trips, drumming and song writing workshops, country walks and wellbeing sessions.

The Common Ambition project has taken off this year, with a well established steering group comprising people with lived experience of homelessness that meets every week to share ideas and continue working towards improving the health system through co-production. Our Brighton & Hove Frontline Network has played an important role in supporting people working with those experiencing homelessness throughout the pandemic, providing up to date information and spaces for staff to gather and train.

Health Engagement

Justlife's Health Engagement Team works with people experiencing homelessness who have recently been discharged from hospital or are struggling with their health needs and are living in temporary accommodation. This involves helping people address physical and mental health needs, substance misuse, and trauma-related issues by facilitating better access to - and engagement with - health services. Working closely with Arch Healthcare, a local GP practice specialising in homeless health care, and other specialist services, the Health Engagement team aims to reduce the likelihood of hospital readmissions and empower people to take control of their health needs.

Alongside the trauma of losing their homes, many of the people we work with are struggling with a number of unmet health needs as a result of adverse life experiences such as neglect, abuse or poverty, which can lead to low self-worth, anxiety, depression and addiction, among other health issues.

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Our Health Engagement team will carry out interventions such as registering them at the GP, accompanying them to appointments, referring them to specialist support services, advocating for their health and housing needs, and providing emotional support. They also help improve people's self-confidence and independence by building certain skills such as filling out forms and using tablet devices. Through these interventions, the Health Engagement team has the following outcomes:

- Improved overall physical and mental health.
- People accessing rehab and detox services.
- Better management of substance misuse.
- Moves into long-term sustainable accommodation.
- Maximising income and receipt of benefit entitlements.
- Improving people's chances of moving away from homelessness for good.

"What we do is work with people living in temporary accommodation with complex health needs. So, these are unmet needs where they're really unwell and they're living in poor-quality temporary accommodation. We'll work with them to address those health needs by registering them at the GP, going with them to those appointments, helping sort their medication, helping them access mental health or substance misuse services."

Sara, Justlife Health Engagement Team Leader

Health Engagement highlights

- 214 people supported.
- Over 3,500 interventions have been taken by the team with those supported.
- 1,400 interventions carried out to improve someone's mental or physical health such as referring them to detox services, advocating for them in an appointment, or collecting a prescription.
- More than 750 housing related appointments arranged or attended by the team.
- Over 400 interventions in relation to money management support including setting up bank accounts, getting ID documentation, and applying for benefits.
- 418 appointments have been arranged or attended in relation to substance misuse.
- 78 people have been moved out of temporary accommodation into more suitable accommodation.

"So, when I went into emergency 6 months ago when I was homeless, I was dumped and I didn't hear anything from the council. I was really anxious and I was basically beside myself that I had no one like to support me and to help me. I was then put in contact with Justlife through my doctors and ever since they've been supporting me with everything down to filling out forms and getting me shopping. Tom's [My Support Worker] is really nice to talk to, he'll support anything."

Jasmine, Justlife client

Social Connection

Justlife's Social Connection Project (SCP) provides support to people moving away from homelessness by helping them overcome social barriers, isolation and loneliness. This is achieved through three distinct community-focused and relationship-building initiatives.

Befriending Project

Our befriending project matches people with a volunteer who meets up with them regularly to do an activity of their choice. The activities are community-based and range from having a coffee and a chat, to going to

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the theatre together to watch a show.

There have been 35 befriending relationships over the last year who have benefited hugely from being able to meet safely in the community since the lifting of pandemic restrictions.

Highlights of the befriending project:

- 85% of people said they had built a stronger social network.
- 74% of people saw an improvement in their confidence.
- 70% of people saw an improvement in their mental health.
- 70% of people reported being less isolated.
- 65% of people reported increased motivation.
- 60% of people reported increased resilience.

"We started talking on the phone once a week and then a few weeks later we met up in person which was great. We'd go for a walk or meet up in the park and do a training session together. We'd chat about anything and everything - sometimes really serious stuff but we'd always have a laugh and just enjoy each other's company. No judgement, just a completely safe space to talk and with the help of Justlife I was able to signpost him to local courses and services that he might be interested in."

Jo, Justlife Volunteer

"Justlife came into my life by me being in hostels and it was suggested to me to get some support, so I've been with them for about 8 months. It's amazing, they do support groups about mental health, loneliness, how you're feeling, what other activities are going on in Brighton & Hove. If somebody doesn't like to get out very much, there's lots of information there."

Hayley, Justlife client

"The Social Connection project has been life changing for me. The fact that my befriender is willing to take the time out of her week every week just makes me feel worth something and we always have so much fun."

Jude, Justlife client

Peer Support Group

Our peer support group meets up regularly and provides a space for participants to meet people, support each other and reduce loneliness. The group aims to improve people's mental health, wellbeing and community engagement. Over the past year there have been a total of 30 groups and 32 people attending them.

"It has brought some sunshine into my life. I always come away with a smile on my face. It's connected me to other people."

Justlife Peer Support Group Member

Community Activities

This year we have provided community-based activities, workshops, events and trips. We held a consultation event to enable people who were accessing our services to share their ideas. One of our clients was also involved in the hiring of the Activities Coordinator, which included writing interview questions, being on the interview panel, and deciding which candidate to choose.

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We launched the project in December with a three-session therapeutic drumming group. This was co-produced by an occupational therapist student on placement at Justlife and a client. Since then, activities have included beginner's guitar lessons, a cooking on a budget workshop, and a trip to Seven Sisters Country Park.

"It was really useful in that it gave me recipes that I have easily started to use day to day. The recipes took into account that I don't want to be spending massive amounts on fuel to cook."

Jude, Justlife client

Creative Studio

Justlife's Creative Studio is a collective of Brighton-based artists who have experienced homelessness. The group provides an open, supportive environment where people can try different creative activities such as painting, photography and poetry etc.

The group is run as a co-operative, with each of the artists providing peer support to each other and deciding on the group's activities together. The main purpose of the group is to give artists a space to have fun, make connections and build their confidence.

The group have completed sessions using a variety of different art materials including sessions exploring spring-inspired art and concentrating on specific techniques using acrylic paints to paint blossom trees and clouds, sessions drawing 3D butterflies and dragonflies, and a session where crayons were melted onto canvas using a hairdryer.

Common Ambition

Common Ambition is a co-produced homeless health project that gives people with lived experience of homelessness paid opportunities to improve their local health services. Run by a partnership of organisations including Justlife, Arch Healthcare, University of Brighton, Brighton & Hove Clinical Commissioning Group and Brighton & Hove City Council Public Health Department, the project is delivered by the Common Ambition Steering Group who meet regularly to co-produce improvements to the health services that they use, or have used in the past, and work towards better outcomes for people experiencing homelessness in Brighton & Hove.

The Common Ambition Steering Group's main objectives are to:

- Develop a greater understanding of the needs and experiences of homeless patients.
- Integrate the expertise and experience of people who use the services into evaluation, improvement, and development of homeless healthcare.
- Strengthen the homeless healthcare system to better meet the needs of patients.
- Improve governance of the overall system by working with patients, providers and commissioners.

The steering group operates as a collective and every group member has a say on the direction of the group and is free to contribute in their own way. They are also offered payment for their time, which is important to ensure an equal power dynamic and to reimburse people for the hard work they put in as well as a series of training programmes.

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Common Ambition highlights

- 18 people with lived experience of homelessness made up the project steering group.
- A Homeless Health Needs Audit carried out in the city interviewing over 80 people who were homeless.
- Mapping of the services, systems, healthcare pathways and funding streams.
- Gathering feedback from over 40 people with lived experience and those who work with people experiencing homelessness.
- Identified the key challenges in the homeless healthcare system and developing plans to address them.

“The group and project is something I really enjoy. It's a chance to change things. I like doing things together as a group to make change. Sometimes I've been pushed into things that I haven't enjoyed but this is something I have chosen to do and it feels like we are on the right track! I'm taking the lead in small groups and coming forward to do things which I didn't before. I'm loving it!”

Steering Group Member

“Joining the group has given me loads of confidence and the willpower to continue doing new things. Everyone has made me feel very welcome and I feel part of something positive and achievable.”

Steering Group Member

Frontline Network

Justlife runs the Brighton & Hove Frontline Network in partnership with the St Martin in the Field's National Frontline Network, supporting people who work with people experiencing homelessness. This last year has seen us continue to adapt how we help workers stay connected and informed during a time of pandemic restrictions.

We have achieved this through hosting a series of online events where we provided opportunities for them to meet the local Homelessness Commissioning Team who fund many of the homeless services in the city, hear updates from local services, as well as meet for some more informal 'online coffee breaks'. We have also distributed a monthly email newsletter to over 350 people and have a variety of updates on services, sector news and upcoming events. These newsletters have continued to provide workers with a sense of connection with the wider homelessness sector during the pandemic restrictions

Frontline Network highlights:

- Compiling and sharing of a list of services that were open over the Christmas period.
- Focus on 'Work and Learning' highlighting the numerous services providing specific learning or work opportunity support to those experiencing homelessness.
- Promoting activities around digital inclusion; access to work and learning; worker wellbeing; trauma-informed practice; psychologically informed environments.
- A week of in-person activities and discussions including sessions on supporting dog owners, people on the autism spectrum and some light-hearted activities such as art workshops.

“I find these events invaluable for keeping up to date with services and priorities in the city – Thanks for hosting and keep up the good work!!”

Homelessness Charity Worker

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Research and Policy

We lead the Temporary Accommodation Network, a national initiative to improve people's experiences of temporary accommodation across the country. Through the network, our research, and the newly established Households in Temporary Accommodation All Party Parliamentary Group (APPG), the team raises awareness of the issues faced by people living in temporary accommodation, finds solutions, and drives change.

This year, the team has helped establish a new Temporary Accommodation Action Group (TAAG) in Bristol to give local stakeholders a space to work through the issues that are prevalent in this particular area. Alongside Shared Health Foundation, the team heads up the Households in Temporary Accommodation APPG to give this area of homelessness much-needed focus in national conversations and bring together MPs, policymakers and organisations from across the sector and political spectrum to drive change.

Following on from our COVID-19 report, Hidden Homeless Exposed, where we identified the prevalence of disability among the temporary accommodation population and research gap in this area, we have conducted interviews with people who are living in temporary accommodation with disabilities to build our understanding in this area and create evidence-based solutions.

Temporary Accommodation Network

The Temporary Accommodation Network is a national network of local groups that meet regularly to work through issues relating to temporary accommodation, with the aim of making experiences of temporary accommodation short, safe and healthy. The groups bring together the key stakeholders who can raise awareness of the issues, overcome its challenges, and implement changes; Such as the council, landlords, service providers, and people with lived experience. Currently, the network includes five Temporary Accommodation Action Groups (TAAG's) in Brighton, East Sussex, Hackney, Manchester, and Bristol.

TAAG's cover a variety of topics such as how living conditions can be improved, what issues face a particular demographic of people such as women or people living with disabilities and what training can be undertaken to improve care. TAAG's also give landlords an opportunity to engage with support services and one another to find new ways of solving problems and improving their services.

We have seen first-hand how these forums are bringing about positive change for people in temporary accommodation and this year we conducted a survey to ascertain the effectiveness of the TAAG's. Responses were overwhelmingly positive and confirmed that the TAAG's are valued by temporary accommodation providers, charities and local authorities. Some of the themes that emerged from the survey were that they are:

- A constructive, problem-solving space.
- A place to bring your concerns/questions and hope to get answers.
- Somewhere for conditions to be highlighted and improved.
- A space for learning and accessing training.

"I feel that the TAAG has been a really important forum for sharing learning and shining a light on the issues in. We have been able to have greater influence to achieve change as a group, particularly through building support for the temporary accommodation Charter (that the local authority has adopted)."

Brighton TAAG member

"It has clearly improved building quality and greatly improved liaison between landlords and services."

East Sussex TAAG member

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Temporary Accommodation Network highlights:

- Setting up the new Bristol TAAG and regular meetings of the other TAAG's.
- Developed a Temporary Accommodation Charter which has been agreed on among landlords, the local authority and charities. First developed in East Sussex, it was followed by Brighton where it has been officially adopted by the council and will be embedded into future landlord contracts.
- Hosting two national events 2 Temporary Accommodation Network events including the National Temporary Accommodation Conference with guest speakers from a number of organisations, researchers, local authorities and people with lived experience.

Households in Temporary Accommodation All Party Parliamentary Group

Justlife and Shared Health Foundation are the co-secretariats of the newly established All-Party Parliamentary Group (APPG) for Households in Temporary Accommodation. The APPG is a cross-party group of MPs and Members of the House of Lords that aims to improve the health, lives and experiences of people living in temporary accommodation across England.

We have set up this APPG because hidden homeless households living in temporary accommodation face particular challenges that cannot be addressed through rough sleeping initiatives, and therefore need unique focus. This APPG will give temporary accommodation the attention it needs and hopefully lead to action to address it in both the short and the long-term.

The meetings have been attended by over 100 people including politicians, journalists, academics and people from a number of different sectors and those with lived experience. Our Chair is Siobhain McDonagh MP for Mitcham and Morden, Co-Chair is The Right Reverend Julian Henderson, Lord Bishop of Blackburn, Secretary is Rebecca Long-Bailey MP for Salford and Eccles, and Treasurer is Sara Britcliffe MP for Hyndburn.

Research

Our COVID-19 research from 2020 uncovered a high prevalence of people with disabilities living in unsuitable temporary accommodation, and yet disability amongst those experiencing homelessness is under-reported and presents a significant research gap.

We have begun to research this topic and have interviewed people living with a disability in order to begin to address this gap and the emerging themes include:

- Poor upkeep of facilities, for example there may be a lift but it wasn't working.
- Being placed in a room that quite obviously wasn't fit for their needs, for example up several flights of stairs for someone with mobility issues.
- An absence of simple assistive technology such as handles and fire door retainers, which could make a big difference to people.
- Feeling unable to ask for any help or adaptation to the properties.

In our COVID-19 report, we recommended that disability should be mainstreamed across all levels of housing and homelessness services, specifically as part of the discussion around strategy, programming and funding of social housing and temporary accommodation. This research will help us call for specific action that is evidence based.

In addition to conducting this new piece of research, we have also increased the sharing and dissemination of information, research and news stories related to temporary accommodation through our website and email newsletter that is sent out monthly to other 300 people nationally.

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Beneficiaries of our services

Justlife was started with the aim of meeting the need amongst those living in temporary accommodation who are suffering with deteriorating mental and physical health, becoming victims of crime, losing control of their life and dying prematurely. Our National Temporary Accommodation Network and network of Temporary Accommodation Action Groups has provided a space for people to work together and devise local solutions, that along with our support work in Brighton and Manchester aims to make people's experience short, safe and healthy.

Short – We work hard to ensure those we work with understand their housing options and support them to move on from temporary accommodation quickly.

Safe - We raise issues of safety quickly and have seen improvements and steps taken to ensure people are safe through working closely with landlords and local authorities. This has included people being moved to other TA when access requirements are not suitable or for safeguarding reasons, as well as advocating for repairs to dangerous buildings.

Healthy – Our support workers attended hundreds of health appointments this year to support those we work with and engage with their health care. We have delivered food, run many activities for people to get active and involved in and handed out digital devices along with support to use, all with the aim to improve mental and physical wellbeing.

Our approach

Along with our core values we aim for our work to be:

- Person-centred - Each of our health, housing and wellbeing services are shaped to individual care needs. Every person who uses our service works alongside their support worker to devise an individual and flexible care plan that will help them move away from homelessness. The voices of people with lived experience of homelessness are at the heart of what we do and are incorporated into the design of our services.
- Linking experience with policy - Our research is ongoing and always seeks to improve our understanding of the needs and experiences of different people living in temporary accommodation. The real-life experiences our staff and people we support experience inform the policy recommendations that we bring to the attention of policymakers, commissioners and other organisations in the sector.
- Promoting changes to the system - We recognise that the people who use our service suffer under a system, and that only systemic changes will prevent more people who are placed in temporary accommodation from suffering. We affect change at the individual, local and national level.

Fundraising

Fundraising was led by the Chief Executive Officer with support from project managers, an external fundraising consultant, Brightideas Partnership, and our small in-house Supporter Engagement team. Justlife understands its duty to protect the public, including vulnerable people, from unreasonably intrusive or persistent fundraising approaches and undue pressure to donate and we ensure we conduct our fundraising in an ethical way. In February we appointed for a new role, Head of Income and Development and we look forward to seeing how this role develops in future years.

We keep up to date with changing regulations and are members of the Fundraising Regulator and ensure we adhere to the Code of Fundraising Practice and associated rulebooks as set out by them as a governing body. Our privacy policy is kept up to date and is accessible to everyone via our website and clear instructions are given on how to contact us if anyone should have any grievances with our fundraising

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activities. Fundraising requests are made only of supporters who have opted in to receive such requests from us, and they can unsubscribe at any time. We did not receive any complaints about our fundraising directly or via the Charity Commission.

This year was successful for us in securing income, and we exceeded our targets. Our aim for the year was to raise at least £168K via applications to trusts and foundations to ensure all our projects could continue for the year, and we substantially beat this target receiving £421K in new funding. We also hoped to raise around £75K from donations, legacies and community fundraising and we ended up raising around £172K through the generosity of individuals and organisations. The increase in our fundraising efforts meant we were able to deliver more support to people, which was especially needed during the COVID-19 pandemic. We are enormously grateful to all those who have supported our work in 2021/22.

Financial review

Justlife's income in this year was £983,616 this compares to £1,122,551 in 2020/21 and shows a 12% drop in income. This is a result of fluctuations in grant income and a large increase in the prior year due to funders and councils giving out Covid specific funds. Our restricted income this year was £770,783 (78% of our total income) compared to £868,208 (77% of our total income) in 2020/21. Unrestricted income this year was £212,833 (22% of our total income) compared to £254,343 (23% of our total income) in 2020/21.

Whilst we experienced a drop in income, our expenditure increased by around 16%. This is in part due to funds raised in prior year (2020/21), particularly within the Manchester and Research and Policy work, and this being our expectation when presenting our previous accounts and budgets. We expect our income to increase again this year (2022/23) to around £1,100,000 and our expenditure to drop to a similar level.

The current short term liquidity level of the charity remains strong and our free reserves are healthy and within the range set. Justlife's income is largely from charitable activities (81%) through grant funding and contracts, along with some donations (18%). The funding is used for the main operations of the charity, supporting people in temporary accommodation and providing the infrastructure to do so safely and effectively. The organisation spent £41,412 on the cost of fundraising. The cost of fundraising includes the work of consultant fundraisers and a suitable proportion of the charities support costs.

The financial risks to Justlife moving forward are the over reliance on existing contract income and a lack of current multi-year grants from trusts and foundations. Following the pandemic, the trusts and foundations sector is reporting higher demands on their funding and in some cases having less funding to give away. Our largest overhead is our staff cost so our main risk is having to reduce the size of our team which would affect the amount of service delivery possible.

We continue to be innovative in our approach to meeting the needs of those we support, developing new projects and building new collaborations and relationships with partners and potential partners. We also continue to include the voice of those in temporary accommodation in the design and development of projects through our research and person-centred approaches. These have served us well in previous years and meant we are quick to respond to opportunities that arise and are able to show the need for our work effectively.

We are addressing the potential financial risks by building our in-house income generation and fundraising team, including recruiting to the new position of Head of Income and Development in February of this year. This will include a more strategic focus on developing our existing work as well as seeking out new opportunities, being committed to delivering both support for individuals and using research and policy work to make a difference on a systemic level. We expect this investment to diversify and open up new income streams as we move forward.

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Reserves policy

The aim of the reserves policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. Restricted reserves continue to be expended in agreement with the funding criteria agreed at the time of the relevant grant. These are monitored and tracked, the details of which are contained within the notes to the accounts.

Unrestricted reserves are maintained to provide an appropriate working capital for charitable activities outside the scope of restricted funding or to enhance committed funding within the overall objectives of the charity. Justlife has constructed its reserves policy using guidance from The Charity Commission, Charity Reserves: Building Resilience (CC19). The Board reviewed the reserves policy and agreed that a level of unrestricted general funds, also known as free reserves, of between £160K and £240K is appropriate given the risks faced by the charity and the sustainability of its different income streams. Free reserves were £211,730 which represents unrestricted funds excluding designated funds and fixed assets.

The Board of Trustees designated £12K towards the refurbishment costs of the Manchester Centre together with £15K designated in the prior year. £55K is designated towards developing the in-house fundraising team. This expenditure will occur during the financial year 2022/23. £30K of unrestricted grant funding from Garfield Weston has been designated to those projects where it is most needed in 2022. Our fixed assets are £132,126 and can only be realised by disposing of them. They are currently essential for the future operation of the charity and so are excluded from free reserves.

Plans for the future

The Board of Trustees have recently approved a new 3-year strategic plan, 2022-25, to ensure we are best placed to move towards achieving our vision. The plan engaged with our stakeholders, reviewed our strengths, weakness, opportunities, and threats, and considered the external factors impacting the organisation. It highlighted three challenges currently facing Justlife and a series of approaches we will take to overcome these.

At Justlife we know thousands of people struggle to manage in poor and unsuitable temporary accommodation and we are passionate about making this experience short, safe and healthy.

Over the past 14 years we have not focussed on growth for growth's sake but have seen our work and impact grow steadily and organically. We have continued to have a national impact whilst also remaining focussed on why we exist and operating within our values. Our plan outlines our desire to continue to grow because of the ever-growing need to raise awareness and bring about systemic change in the temporary accommodation sector as well as knowing there are many more people right now who need support.

The challenges facing us are:

Worsening Crisis

The numbers in temporary accommodation continue to rise, the ongoing pandemic and its consequences are increasing pressure on local authorities and options for people who are homeless.

Lack of Understanding

Temporary accommodation is too often seen as an answer to homelessness – which it is not – and it remains hidden with little understanding of its impact on people. This leads to resources not being allocated where they are needed and the issues are not improving.

Income & Resources

We remain predominantly reliant and focused on grant funding which is becoming more competitive and haven't invested resources into exploring other potential income streams.

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The approaches and actions to help us overcome our challenges

Inform

Driving positive change through Systems Leadership in the temporary accommodation sector, convening those with a common interest to build a movement that brings about lasting change.

- Growing Networks
- Developing Research
- Building Influence

Involve

Making sure that those we support are at the heart of our service design and development and involved across the organisation in meaningful ways through Co-Production.

- Doing With
- One Team
- With Others

Innovate

Seeking opportunities to develop our work and find new ways to increase our impact, including working with new areas, people and partners, using tools such as Human Centred Design methods.

- Diversifying Income
- Expanding Areas
- Reaching people

Inspire

Focusing on our why, vision and our values, so we can be agile and responsive, striving to be as great as we can be in everything we do.

- Designing Environments
- Driving Excellence
- Cultivating Culture

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated and registered as a charity on 4th February 2011.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2022 was 8 (2021: 10). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 12 to the accounts.

The directors of the company are also charity Trustees for the purposes of charity law. Trustees are elected to serve a 3-year term. Under the requirements of the Memorandum and Articles of Association, one third of directors must retire annually, with the longest-serving first. Trustees can be re-elected to serve a further two three-year terms.

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Gretta Starks, who served on the board from 4 February 2011 - 31 March 2013, has maintained her position as Company Secretary.

In effort to maintain a broad skill mix, the Board carries out Board skills audits, and in the event of skills being lost due to retirements, a Board recruitment process will take place. Recruitment of new directors is governed through the principles set out in the charities Code of Governance. No person or body external to the charity is entitled to appoint a Trustee.

Most Trustees are already familiar with the practical work of the charity, having been encouraged to visit Justlife projects during operational hours. Additionally, all Trustees are provided with an induction which includes a detailed overview of the activity of the charity. This is jointly led by the Chair of the Board, the CEO and the Business Support Manager of the Justlife Foundation.

The Trustees also receive an induction pack which covers:

- The obligations of Board members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles of Association.
- Resourcing and the current financial situation.
- Justlife Governance Manual.

The Board meet quarterly and are responsible for the strategic direction and policies of the charity. At present, the Board has eight members from a variety of professional backgrounds relevant to the work of the charity. A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the CEO, the Business Support Manager and the Senior Leadership Team at Justlife:

- The Chief Executive Officer (CEO) is responsible for ensuring that the charity delivers its specified services and that key performance indicators are met.
- The Business Support Manager provides management and support of all organisation-wide areas including HR, health & safety, finance, facility, infrastructure and resources responsibility. The Business Support Manager also provides support to the Senior Leadership Team and the Board of Trustees.
- The Operations Manager (Brighton) has day-to-day responsibility for the operations of the Brighton service including supervision and support for the staff and volunteers. To ensure the team continues to develop their skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local area and fundraising.
- The Regional Operations Manager (North) has day-to-day responsibility for the operations of the Greater Manchester service including supervision and support for the staff and volunteers. To ensure the team continues to develop their skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local area and fundraising.
- The Head of Research, Policy and Communications has day-to-day responsibility for managing the development of a network which will drive local and national change, carrying out research and developing policy recommendations, and building relationships with stakeholders nationally and fundraising.
- The Head of Income and Development has day-to-day responsibility for managing the generation of income, considering development opportunities across the organisation and building partnerships with a range of stakeholders to increase our impact.

The Code of Governance identifies decisions that are to be made at a Board level, and these are:

- Appointment and removal of directors, chair and company secretary.
- Arrangements for entering into contracts.
- Staff appointments, dismissals and pay.
- Approval of budgets, and budget deviances.

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- Expenditure outside agreed tolerances.
- Arrangements for the AGM.
- Changes to Code of Governance and Memorandum of Association.

The Board of Trustees have two committees which are:

Nominations & Remuneration Committee – Whose main role is to monitor and review the structure and composition of the Board, making appointment recommendations to the Board for approval and ensuring fair and equitable decisions in relation to remuneration policies and practices.

Audit & Risk Committee – Whose main role is to provide oversight of Justlife's systems of internal control, regulatory compliance, risk management and financial reporting, and through supervision of the quality, independence and effectiveness of both the internal and external auditors.

Governance Review

The Trustees initiated an external review of their governance in 2020 due to the number of new Trustees joining in the previous 12 months. This was carried out against the seven principles of the Charity Governance and the review found the Charity in general compliance with the Code's recommendations. The review made several recommendations where improvements could be made and these have now been implemented. The Trustees remain committed to working towards achieving excellence in delivering effective governance of the charity.

Partnership working and related parties

One of our core values is Collaboration over Competition and so we work hard to ensure we do this through partnerships with a wide range of organisations. These include statutory services such as local authorities in Brighton & Hove and Manchester as well as Public Health, Probation, substance misuse services and GP practices. We also partner with many charities and voluntary sector groups such as FairShare, Shared Health Foundation and St Martin in the Fields. We have no related parties or related party transactions.

Remuneration policy for key management personnel

Pay scales are set by the board for all staff, including management personnel, and are reviewed on an annual basis.

Risk management

The Trustees consider the major risks the charity faces and ensure systems and procedures have been established to mitigate and reduce the impact they may have. The Trustees acknowledge that it is impossible to eliminate all risks and that systems of control should not be so rigid that they stifle innovation and imaginative use of limited resources. Justlife aims to provide a safe environment for staff that encourages learning and developing through an open and fair culture.

The charity's Risk Register is reviewed by the Trustees on a quarterly basis at Board meetings where new risks are considered as well as the ongoing management of existing risks. The Trustee Safeguarding Lead also presents an overview of Safeguarding concerns on a quarterly basis at each Board meeting. This report highlights the number of concerns raised relating to people Justlife support, the actions staff have taken, responses from local authorities as well as themes that are emerging and an update on staff and volunteer Safeguarding training.

Our policies and procedures help to ensure risks are minimised and these are periodically reviewed to ensure that they continue to meet the needs of the charity. In April 2021, Justlife adopted a set of new updated policies and updated our Governance Manual and key procedures such as Financial Management and Safeguarding, which is reviewed yearly.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2022

Statement of responsibilities of the Trustees

The Trustees (who are also directors of Justlife Foundation Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Third Sector Accountancy Limited were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Trustees' Annual Report has been approved by the Trustees and signed on their behalf by



19 / 07 / 2022

John Wilson, known as 'Ollie'
Vice Chair of the Board of Trustees

Independent auditor's report to the members of Justlife Foundation Limited

Opinion

We have audited the financial statements of Justlife Foundation Limited (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independent auditor's report to the members of Justlife Foundation Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 22, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent auditor's report to the members of Justlife Foundation Limited

Capability of the audit in detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and the environment in which it operates, we identified the principal risks of non-compliance with laws and regulations related to pension legislation, tax legislation, employment legislation, health and safety legislation, safeguarding legislation, data protection and other legislation specific to the industry in which the group operates, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006, the reporting requirements under the Charities SORP and FRS102, and the Charities Act 2011.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principle risks were related to the pressure on management to achieve particular results. Audit procedures performed by the group engagement team included:

- Review of policies and risk assessments;
- Review of insurance;
- Discussions with management including consideration of known or suspected instances of non-compliance;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journal entries; and
- Challenging assumptions and judgments made by management.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of the audit report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and, the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Patrick Morrello (Senior Statutory Auditor)

For and on behalf of Third Sector Accountancy Limited, Statutory Auditor

Holyoake House

Hanover Street

Manchester

M60 0AS

Date 21 / 07 / 2022

Justlife Foundation Limited
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Income from:							
Donations and legacies	3	170,354	4,795	175,149	162,108	-	162,108
Charitable activities	4	35,007	765,988	800,995	83,000	868,208	951,208
Other trading activities	5	7,248	-	7,248	7,193	-	7,193
Investments	6	224	-	224	2,042	-	2,042
Total income		212,833	770,783	983,616	254,343	868,208	1,122,551
Expenditure on:							
Raising funds	7	41,412	-	41,412	43,523	-	43,523
Charitable activities	8	161,354	890,967	1,052,321	118,282	783,704	901,986
Total expenditure		202,766	890,967	1,093,733	161,805	783,704	945,509
Net income/(expenditure) for the year	10	10,067	(120,184)	(110,117)	92,538	84,504	177,042
Transfer between funds		-	-	-	99,145	(99,145)	-
Net movement in funds for the year		10,067	(120,184)	(110,117)	191,683	(14,641)	177,042
Reconciliation of funds							
Total funds brought forward		445,789	397,139	842,928	254,106	411,780	665,886
Total funds carried forward		455,856	276,955	732,811	445,789	397,139	842,928

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Justlife Foundation Limited
Company number 7517887

Balance sheet as at 31 March 2022

	Note	2022		2021	
		£	£	£	£
Fixed assets					
Intangible assets	15		6,379		6,472
Tangible assets	16		125,747		138,216
			<hr/>		<hr/>
			132,126		144,688
Current assets					
Debtors	17	39,857		54,283	
Cash at bank and in hand	18	659,627		717,867	
		<hr/>		<hr/>	
Total current assets		699,484		772,150	
Liabilities					
Creditors: amounts falling due in less than one year	19	(98,799)		(73,910)	
		<hr/>		<hr/>	
Net current assets			600,685		698,240
			<hr/>		<hr/>
Total assets less current liabilities			732,811		842,928
			<hr/>		<hr/>
Net assets			732,811		842,928
			<hr/>		<hr/>
The funds of the charity:					
Restricted income funds	21		276,955		397,139
Unrestricted income funds	22		455,856		445,789
			<hr/>		<hr/>
Total charity funds			732,811		842,928
			<hr/>		<hr/>

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 29 to 46 form part of these accounts.

Approved by the trustees on 19 / 07 / 2022 and signed on their behalf by:

Ollie J C Wilson

John Wilson, known as 'Ollie', Vice Chair

Justlife Foundation Limited

Statement of Cash Flows
for the year ending 31 March 2022

	Note	2022 £	2021 £
Cash provided by/(used in) operating activities	25	(54,977)	166,852
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		224	2,042
Purchase of intangible fixed assets		(1,287)	(6,472)
Purchase of tangible fixed assets		(2,200)	(37,617)
Cash provided by/(used in) investing activities		(3,263)	(42,047)
Increase/(decrease) in cash and cash equivalents in the year		(58,240)	124,805
Cash and cash equivalents at the beginning of the year		717,867	593,062
Cash and cash equivalents at the end of the year		659,627	717,867

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Justlife Foundation Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

b Judgments and estimates

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the fundraising fees and associated support costs.
- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 9.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Intangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and will be depreciated over their estimated useful economic lives on a straight line basis. The website is depreciated over 5 years.

Notes to the accounts for the year ended 31 March 2022 (continued)

k Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Long leasehold	1.47%	(68 years)
Office equipment	20%	
Motor vehicles	25%	

l Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar

n Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 11. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within support and governance costs and allocated to the funds of the charity using the methodology set out in note 9.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2022 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2021</i> £
Other income	-	1,024	1,024	4,462	-	4,462
Donations	170,354	3,771	174,125	157,646	-	157,646
Total	170,354	4,795	175,149	162,108	-	162,108

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2021</i> £
Contracts and services	35,007	417,002	452,009	69,589	325,005	394,594
Grants	-	348,986	348,986	13,411	543,203	556,614
Total	35,007	765,988	800,995	83,000	868,208	951,208

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2022 (continued)

5 Income from other trading activities

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2021</i> £
Other income	7,248	-	7,248	7,193	-	7,193
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	7,248	-	7,248	7,193	-	7,193
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

6 Investment income

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2021</i> £
Income from bank deposits	224	-	224	2,042	-	2,042
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2022 (continued)

7 Cost of raising funds

	Unrestricted £	Restricted £	2022 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>2021</i> £
Fundraiser's fees	30,653	-	30,653	32,123	-	32,123
Support and governance costs (see note 9)	10,759	-	10,759	11,400	-	11,400
	<u>41,412</u>	<u>-</u>	<u>41,412</u>	<u>43,523</u>	<u>-</u>	<u>43,523</u>

8 Analysis of expenditure on charitable activities

	Brighton £	Manchester £	Research and policy £	Total 2022 £	<i>Total 2021</i> £
Project costs	116,614	59,472	12,690	188,776	176,210
Staff costs	367,548	193,035	75,415	635,998	562,822
Depreciation	2,786	1,533	-	4,319	(36,783)
Support and governance costs (see note 9)	129,005	67,753	26,470	223,228	199,737
	<u>615,953</u>	<u>321,793</u>	<u>114,575</u>	<u>1,052,321</u>	<u>901,986</u>

Notes to the accounts for the year ended 31 March 2022 (continued)

9 Analysis of governance and support costs

	2022	2021
	£	£
Communications	3,909	4,308
Staff support costs	3,010	1,625
Information and computer technology	1,435	2,209
Premises costs	1,483	3,260
Staff costs	186,442	166,453
Depreciation	11,732	1,912
General expenses	9,309	5,328
Governance	16,667	26,042
	<hr/>	<hr/>
	233,987	211,137
	<hr/> <hr/>	<hr/> <hr/>

Allocated as follows on the basis of time spent in each activity:

Fundraising	10,759	11,400
Brighton	129,005	112,877
Manchester	67,753	60,885
Research and policy	26,470	25,975
	<hr/>	<hr/>
	233,987	211,137
	<hr/> <hr/>	<hr/> <hr/>

10 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2022	2021
	£	£
Depreciation	14,669	(34,871)
Operating lease rentals:		
Property	21,000	21,000
Auditor's remuneration - audit fees	3,600	3,600
Auditor's remuneration - accountancy fees	1,680	1,680
	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2022 (continued)

11 Staff costs

Staff costs during the year were as follows:

	2022 £	2021 £
Wages and salaries	735,352	653,618
Social security costs	53,301	47,355
Pension costs	33,787	28,302
	<hr/>	<hr/>
	822,440	729,275
	<hr/> <hr/>	<hr/> <hr/>
Allocated as follows:		
Charitable activities	635,998	562,822
Support and governance costs	186,442	166,453
	<hr/>	<hr/>
	822,440	729,275
	<hr/> <hr/>	<hr/> <hr/>

No employees have employee benefits in excess of £60,000 (2021: Nil).

The average number of staff employed during the period was 33 (2021: 37).

The average full time equivalent number of staff employed during the period was 25 (2021: 22.25).

The key management personnel of the charity comprise the trustees, the Chief Executive Officer and the Business Support Manager. The total employee benefits of the key management personnel of the charity were £106,735 (2021: £95,679).

12 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration during the year (2021: Nil).

Members of the management committee received travel expenses during the year; the total reimbursed was £230 (2021: £Nil).

Aggregate donations from related parties were £Nil (2021: £Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2021: Nil).

Notes to the accounts for the year ended 31 March 2022 (continued)

13 Government grants

The government grants recognised in the accounts were as follows:

	2022 £	2021 £
The Big Lottery - Coronavirus Community Support Fund	-	89,929
Brighton & Hove City Council	171,985	157,498
National Probation Service	15,000	15,000
HMRC Coronavirus Job Retention Scheme	-	6,911
Manchester City Council	11,663	-
	<hr/>	<hr/>
	198,648	269,338
	<hr/> <hr/>	<hr/> <hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

14 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

15 Fixed assets: intangible assets

	Website £
Cost	
At 1 April 2021	6,472
Additions	1,287
	<hr/>
At 31 March 2022	7,759
	<hr/> <hr/>
Depreciation	
At 1 April 2021	-
Charge for the year	1,380
	<hr/>
At 31 March 2022	1,380
	<hr/> <hr/>
Net book value	
At 31 March 2022	6,379
	<hr/> <hr/>
At 31 March 2021	6,472
	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2022 (continued)

16 Fixed assets: tangible assets

	Land and buildings: long leasehold £	Office equipment £	Vehicles £	Total £
Cost				
At 1 April 2021	120,927	5,640	37,617	164,184
Additions	-	-	2,200	2,200
	<u>120,927</u>	<u>5,640</u>	<u>39,817</u>	<u>166,384</u>
Depreciation				
At 1 April 2021	20,338	4,846	784	25,968
Charge for the year	4,318	397	9,954	14,669
	<u>24,656</u>	<u>5,243</u>	<u>10,738</u>	<u>40,637</u>
Net book value				
At 31 March 2022	<u>96,271</u>	<u>397</u>	<u>29,079</u>	<u>125,747</u>
<i>At 31 March 2021</i>	<u>100,589</u>	<u>794</u>	<u>36,833</u>	<u>138,216</u>

17 Debtors

	2022 £	2021 £
Trade debtors	16,935	39,217
Prepayments and accrued income	22,922	15,066
	<u>39,857</u>	<u>54,283</u>

18 Cash at bank and in hand

	2022 £	2021 £
Short term deposits	169,142	168,918
Cash at bank and on hand	490,485	548,949
	<u>659,627</u>	<u>717,867</u>

Notes to the accounts for the year ended 31 March 2022 (continued)

19 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other creditors and accruals	40,249	65,023
Deferred income	58,550	8,887
	<hr/>	<hr/>
	98,799	73,910
	<hr/> <hr/>	<hr/> <hr/>

20 Deferred income

	2022	2021
	£	£
Deferred income brought forward	8,887	50,000
Income received	58,550	8,887
Released to income from charitable activities	(8,887)	(50,000)
	<hr/>	<hr/>
Deferred income carried forward	58,550	8,887
	<hr/> <hr/>	<hr/> <hr/>

£10,635 of deferred income relates to contract income where the service has not yet been provided.
£47,915 relates to a multi-period grant with agreed annual budgets.

Notes to the accounts for the year ended 31 March 2022 (continued)

21 Analysis of movements in restricted funds

Current reporting period

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
Brighton					
Activities and Support	13,024	32,632	(27,313)	-	18,343
Creative Studio	11,346	15,000	(9,654)	-	16,692
Fresh Start	4,156	-	(109)	-	4,047
Health Engagement	26,883	429,089	(418,555)	-	37,417
Social Connection	52,635	37,085	(53,284)	-	36,436
Frontline Workers					
Network	7,123	25,190	(23,768)	-	8,545
	<u>115,167</u>	<u>538,996</u>	<u>(532,683)</u>	<u>-</u>	<u>121,480</u>
Manchester					
Big Lottery Fund	89,934	-	-	(89,934)	-
Dulverton - Housing project	21,582	-	-	(21,582)	-
Edward Holt	13,044	-	-	(13,044)	-
Move in Packs	6,446	-	-	(6,446)	-
Mobile Justlife	42,985	50,000	(78,065)	21,582	36,502
Referral Project	-	33,500	(24,676)	-	8,824
Thrive	8,108	-	-	(8,108)	-
Test and Learn	3,754	54,727	(65,212)	13,044	6,313
Activities and Support	-	11,957	(36,391)	31,934	7,500
Manchester Core	-	32,323	(53,907)	58,000	36,416
Service User Costs	-	1,000	(5,011)	14,554	10,543
	<u>185,853</u>	<u>183,507</u>	<u>(263,262)</u>	<u>-</u>	<u>106,098</u>
Research and policy					
UTA Research & Development	96,119	33,280	(95,022)	-	34,377
	<u>96,119</u>	<u>33,280</u>	<u>(95,022)</u>	<u>-</u>	<u>34,377</u>
Capital					
Building redevelopment	-	15,000	-	-	15,000
	<u>-</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>15,000</u>
Total	<u>397,139</u>	<u>770,783</u>	<u>(890,967)</u>	<u>-</u>	<u>276,955</u>

Notes to the accounts for the year ended 31 March 2022 (continued)

Analysis of movements in restricted funds - continued

Comparative reporting period

	<i>Balance at 1</i>				<i>Balance at</i>
	<i>April 2020</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>31 March</i>
	£	£	£	£	2021
					£
Brighton					
<i>Activities and Support</i>	11,122	101,574	(99,672)	-	13,024
<i>Creative Studio</i>	-	16,536	(5,190)	-	11,346
<i>Fresh Start</i>	-	3,672	484	-	4,156
<i>Health Engagement</i>	-	273,942	(247,059)	-	26,883
<i>Social Connection</i>	38,765	75,000	(61,130)	-	52,635
<i>Frontline Workers</i>					
<i>Network</i>	6,683	24,580	(24,140)	-	7,123
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	56,570	495,304	(436,707)	-	115,167
Manchester					
<i>Big Lottery Fund</i>	89,725	141,554	(141,345)	-	89,934
<i>Dulverton - Housing</i>	21,612	35,000	(35,030)	-	21,582
<i>Edward Holt</i>	-	15,000	(1,956)	-	13,044
<i>Edward Holt Minibus</i>	-	39,817	-	(39,817)	-
<i>Move in Packs</i>	1,556	4,668	222	-	6,446
<i>Mobile Justlife</i>	-	47,500	(4,515)	-	42,985
<i>Referral Project</i>	-	20,000	(20,000)	-	-
<i>Thrive</i>	9,718	-	(1,610)	-	8,108
<i>Housing Support</i>	-	-	-	-	-
<i>Test and Learn</i>	33,816	11,365	(41,427)	-	3,754
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	156,427	314,904	(245,661)	(39,817)	185,853
Research and policy					
<i>UTA Research & Development</i>	139,455	58,000	(101,336)	-	96,119
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	139,455	58,000	(101,336)	-	96,119
Capital					
<i>Building Redevelopment</i>	59,328	-	-	(59,328)	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	411,780	868,208	(783,704)	(99,145)	397,139
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Analysis of movements in restricted funds - continued

Name of fund	Description, nature and purposes of the fund
Activities and support	Services to improve the health and wellbeing of homeless people living in temporary accommodation in Brighton and Hove.
Big Lottery Fund Reaching Communities (Manchester)	Centre and outreach based services to improve the health and wellbeing of the homeless and vulnerably housed in East Manchester.
Building redevelopment	Funds received to modernise and update the Manchester centre to make it a more usable and inviting space for service users
Creative Studio	A creative art studio in Brighton & Hove providing a safe space open to anyone who is homeless, or has experienced homelessness, to explore art in a supportive environment.
Dulverton - Housing Project	Helping people move on from temporary accommodation to more secure and stable accommodation in Greater Manchester.
Edward Holt	Outreach work supporting people in temporary accommodation in Greater Manchester
Fresh Start	Providing important basic supplies and move-in packs for people moving into emergency accommodation in Brighton and surrounding areas.
Frontline Workers Network	Bringing together people working in the homelessness sector in Brighton & Hove to support one another, build relationships, develop ideas, share experiences and ultimately improve the services and support for people who are homeless in the city.
Health engagement work	Non-clinical support for homeless people being discharged from hospital into unsupported temporary accommodation in Brighton & Hove and surrounding area.
Housing support	Housing single homeless households
Mobile Justlife	Mobile support service using the Justlife van to improve the health, wellbeing and housing situation of people in temporary accommodation in Greater Manchester.
Move in Packs	Providing important basic supplies and move-in packs for people moving into temporary accommodation in Manchester and surrounding areas.
Referral project	Supporting homeless individuals in Greater Manchester with high level support needs referred by the Probation Service with a support and re-housing plan, to prevent a deterioration in health and well-being.
Social Connection	Matching volunteer befrienders with people leaving homelessness to support them to engage with their community in Brighton & Hove.
Test & Learn	Engagement and relationship building with new landlords across Greater Manchester, support for people living in their properties and development of a region wide landlord forum.

Notes to the accounts for the year ended 31 March 2022 (continued)

Project Thrive	Aims to work with individuals with enduring mental health issues living in Manchester, delivering user led and co-designed workshops and activities to connect them with the professional health and wellbeing services they require.
UTA (Unsupported Temporary Accommodation) Research & Development	The Research and Policy team works to drive structural, long-term change in the housing and homelessness sector around temporary accommodation in Brighton & Hove, Greater Manchester and across England.
Manchester activities and support	Centre based activities and drop ins to support clients and provide a space to meet and hang out, other than their accommodation
Manchester core	The costs of running the Manchester project that help to support the running of the frontline team and provide funding for the managerial roles
Manchester service user costs	Intervention type funding to help support service users buy large furniture when moving on and other one off expenditure

Transfers between restricted funds in the current year represent a merging of funds where they have the same restricted purpose and can be more accurately classified.

In the year ended 31 March 2021 the transfers out of the building redevelopment fund and the Edward Holt Minibus Fund represent the use of those funds for the purchase of capital assets, where the assets purchased are no longer subject to a restriction and can be used for the general purposes of the charity.

Notes to the accounts for the year ended 31 March 2022 (continued)

22 Analysis of movement in unrestricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	As at 31 March 2022 £
General fund	231,101	212,833	(190,204)	(42,000)	211,730
Designated funds:					
Fundraising	55,000	-	-	-	55,000
Property	15,000	-	-	12,000	27,000
Fixed assets fund	144,688	-	(12,562)	-	132,126
Manchester Core				15,000	15,000
UTA research and development fund				15,000	15,000
	445,789	212,833	(202,766)	-	455,856

Comparative period

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	254,106	254,343	(161,805)	(115,543)	231,101
Designated funds:					
Fundraising	-	-	-	55,000	55,000
Property refurbishment	-	-	-	15,000	15,000
Fixed assets fund	-	-	-	144,688	144,688
General fund	254,106	254,343	(161,805)	99,145	445,789

Name of unrestricted fund

Description, nature and purposes of the fund

General fund	The free reserves after allowing for all designated funds
<i>Designated funds:</i>	
Fundraising	Fundraising costs set aside for spending in the following year
Property refurbishment	Property refurbishment costs set aside for spending in the following year
Fixed assets	The fixed assets are essential for the future operation of the charity and so are excluded from free reserves.
Other project funds	Unrestricted grant funding has been designated to those projects where it is most needed in 2022

23 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2022 £
Tangible fixed assets	-	132,126	-	132,126
Net current assets/(liabilities)	241,730	82,000	276,955	600,685
	<hr/>	<hr/>	<hr/>	<hr/>
Total	241,730	244,126	276,955	732,811
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Comparative period

	General fund £	Designated funds £	Restricted funds £	Total 2021 £
Tangible fixed assets	(6,472)	144,688	-	138,216
Net current assets/(liabilities)	231,101	70,000	397,139	698,240
	<hr/>	<hr/>	<hr/>	<hr/>
Total	224,629	214,688	397,139	836,456
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

24 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property		Equipment	
	2022 £	2021 £	2022 £	2021 £
Less than one year	24,150	24,150	-	-
One to five years	23,100	44,100	-	-
Over five years	176,400	179,550	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	223,650	247,800	-	-
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2022 (continued)

25 Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income/(expenditure) for the year	(110,117)	177,042
Adjustments for:		
Interest received	(224)	(2,042)
Depreciation charge	16,049	(34,871)
Decrease/(increase) in debtors	14,426	18,715
Increase/(decrease) in creditors	24,889	8,008
	<hr/>	<hr/>
Net cash provided by/(used in) operating activities	(54,977)	166,852
	<hr/> <hr/>	<hr/> <hr/>

26 Net debt statement

	At 1 April 2021 £	Cash flows £	Other non- cash changes £	At 31 March 2022 £
Cash at bank and in hand	717,867	(58,240)	-	659,627
	<hr/>	<hr/>	<hr/>	<hr/>
	717,867	(58,240)	-	659,627
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Justlife are extremely grateful to everyone who has generously supported us during our 2020-2021 financial year. This support has enabled us to continue the delivery of our important work. We would especially like to thank the Trusts, Foundations and Grant Making organisations who have helped make this happen.

Arch Health CIC
Asda Foundation
B&Q Foundation
Big Change Manchester
Brighton & Hove City Council
Charles Hayward Foundation
CRH Charitable Trust
Garfield Weston Foundation
Greater Manchester Mayor's Charity
Lloyds Bank Foundation
Longleigh Foundation
Manchester City Council
National Probation Service
Nationwide Foundation
NHS Brighton & Hove Clinical Commissioning Group
SHED
St Martin in the Fields Charity
The Henry Smith Charity
The Screwfix Foundation
The Souter Charitable Trust
The Tudor Trust
The Zochonis Charitable Trust
Turus Trust

JUSTLIFE FOUNDATION

England & Wales - Charity number 1140822

Accounts

Company number: 07517887

Charity Number: 1140822

Justlife Foundation Limited

Report and financial statements
For the year ended 31 March 2021

Justlife Foundation Limited
Reference and administration information

Company number 07517887

Charity number 1140822

Registered office and operational address

Justlife Centre, 1479-1489 Ashton Old Road, Openshaw, Manchester, England, M11 1HH

Name

The charity also uses the name "Justlife Foundation" or "Justlife".

Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Steven Coles	Chairperson (resigned as chairperson 28 April 2021, resigned as Trustee 11 July 2021)
April Baker	(appointed chairperson 24 April 2021)
Saoirse Codling	(appointed 2 May 2020)
Alexandra Fleming	
Oliver Heath	(appointed 30 April 2020)
Zoe Maurice	(appointed 4 May 2020)
Amy Sheehan Daly	(appointed 27 April 2020)
Katie Wildig	(appointed 11 June 2020)
John Wilson	(appointed 28 April 2020)
Hannah Clark	(resigned 7 May 2020)
Kirsty Rawlinson	(resigned 25 November 2020)
Tracey Read	(resigned 28 April 2021)

Key management personnel

Chief Executive, Simon Gale
Business Support Manager, Andy Morris

Bankers

Cop-operative Bank plc
PO Box 101
1 Balloon Street
Manchester M60 4EP

Auditors

Third Sector Accountancy Limited, Holyoake House, Hanover Street, Manchester M60 0AS.

Justlife Foundation Limited

Trustees' annual report for the year ended 31 March 2021

The trustees present their report and the audited financial statements for the year ended 31 March 2021. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

The Chair's and Chief Executive's Statement for the year ended 31 March 2021

In the past year homelessness charities all over the country have been confronted with similar challenges as a result of the COVID-19 pandemic. How do we continue to support those who depend on us in the safest way? Can we adapt our services to function remotely? What do the people we work with need in order to self-isolate and protect others? These are just some of the challenges Justlife has grappled with as we sought to continue providing health, housing and wellbeing support to people living in temporary accommodation.

The people we support are people who, without Justlife, are likely to face homelessness alone. People living in temporary accommodation are often overlooked in statistics and strategies to end homelessness because they are viewed as "housed" even though temporary accommodation doesn't offer the safety, stability and comfort that you would associate with having a home of your own.

At the height of the pandemic, we knew we had to keep going for the people we support even when many homelessness services shifted their focus to remote support. Along with continuing to support people to move onto stable accommodation and improving their chances of good health and wellbeing, our priorities were: meeting their immediate needs (food, hygiene, cleanliness), providing them with what they needed to self-isolate and protect those around them, maintaining their mental health and wellbeing, ensuring they were connected to support services and loved ones, and addressing the pandemic of loneliness and isolation by giving those who may not have anyone to connect with a regular source of contact.

We began providing weekly deliveries of groceries and hot meals, delivering over 15,000 in Brighton alone over the year, and hundreds in Manchester every week: a service that continues in Manchester today. We introduced a new befriending project, 'Social Connection', that gave people moving away from homelessness someone to talk to and connect with during lockdown, and it has now evolved into successful face-to-face meet ups and a peer support group.

Digital inclusion has always been critical for people who are homeless but became more of a priority during the pandemic to combat the increased loneliness and boredom, so we distributed mobile phones and tablets, as well as data packages. This undoubtedly helped people stay connected and informed about the restrictions.

Our Manchester services became more mobile and outreach focused instead of centre-based, which had been our plan, but was accelerated by the onset of the pandemic. This has involved taking our support out to where people are living instead of relying on them to come to us at the Justlife centre, which has enabled us to reach even more people living in Unsupported Temporary Accommodation in Greater Manchester.

We collaborated with St. John Ambulance and Arch Health to roll out the vaccination to over 700 people living in temporary accommodation in Brighton, which was televised on BBC South East. In Manchester vaccinations were offered to residents and landlords of Unsupported Temporary Accommodation. They were administered at the Justlife centre by Manchester Local Care Organisation, and Manchester Health and Care Commissioning.

Alongside the continuation of our core work and projects, the introduction of our COVID-19-response services helped people weather the storm safely, but it was not without struggle. Our 2021 report, Hidden Homelessness Exposed, looked into the impact of COVID-19 on people living in temporary accommodation and found that for some, life

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2021

hadn't changed much under lockdown because they were already living quite isolated lives before the pandemic hit.

Hearing these accounts provides a snapshot of the loneliness people face while living here but sadly, loneliness was not the only theme that emerged in this research, nor the only issue that impacts the people we work with. From the likelihood of worsening health, to the unmet accessibility needs of people with disabilities, the risks people face spur us on, even in the most difficult of circumstances.

Our Temporary Accommodation Network has provided a space to work through the different issues that people living here face, bringing together landlords, residents, councillors and charity leaders to affect change and amplify the voices of people with lived experience of temporary accommodation. We now have Temporary Accommodation Action Groups (TAAG's) in Brighton, Manchester, East Sussex and Hackney. We are working on growing this national network further and will continue to support the development of new TAAG's across the country.

The pandemic drew many challenges out of the woodwork but it also threw up many solutions that we can take forward into the future as we look ahead to a post-pandemic recovery. We'd like to thank our staff for their unwavering commitment to supporting people, our funders for standing with people who are hidden homeless and recognising the need, and the people we work with, for their strength and positivity despite everything they face. We would like to specifically thank our previous Chairperson, Steve Coles, who stepped down this year having served on the Board of Trustees of Justlife and previously as a Director of Justlife C.I.C for 9 years. We are grateful for Steve's leadership, support and impact during his time with us.

As we plan for next year, our successes and resilience during the pandemic have given us a solid foundation from which to build and expand, as we continue working towards a world in which everyone has a short, safe and healthy experience in temporary accommodation.

April Baker
Chair

Simon Gale
Chief Executive

Justlife Foundation Limited

Trustees' annual report for the year ended 31 March 2021

Objectives and activities

Objects

The objects of Justlife as set out in the in the company's Memorandum of Association is:

The prevention or relief of poverty anywhere in the world by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient.

Vision

Our vision is to ensure people's stay in temporary accommodation is short, safe and healthy.

Justlife was started with the aim of meeting the need amongst those living in temporary accommodation who are suffering with deteriorating mental and physical health, becoming victims of crime, losing control of their life and dying prematurely.

Mission

Our mission is to deliver work that helps us achieve this vision and the charity's main activities are services for people living in temporary accommodation and to carry out research, policy development, local and national networking and collaboration around temporary accommodation.

In 2019 our Theory of Change Strategy highlighted four specific changes Justlife want to see through its work:

- Improved health & wellbeing.
- Improved housing & financial opportunities.
- Improved social capital.
- Systems change.

Values

The core values which underpin the way Justlife deliver services and operate as an organisation are:

- People before programmes.
- Collaboration before competition.
- Innovation before institution.

Public Benefit

The Trustees review the aims, objectives and activities of the charity each year. This report looks at the achievements of the charity and the outcomes of its work in the reporting period. The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Volunteers

Volunteers have always been an important part of Justlife, and during the COVID-19 pandemic this importance has increased. We have had over 40 people give their time and skills to support our work, predominantly through the Creative Studio, Social Connection Project and the delivery of food during the national lockdowns.

Justlife Foundation Limited

Trustees' annual report for the year ended 31 March 2021

"I enjoy the fact that you can make a positive difference to someone's day just by talking to them. By being a listening ear and having regular contact with your beneficiary you can support and encourage their interests. Whether it's just having a coffee or a walk, as a volunteer you feel like you are making a difference" Clem, Justlife Volunteer

"I believe that social connections are key for everybody's wellbeing. Even just a little gesture such as giving some of my time to socialise can have a significant impact on someone who is struggling and it can be very rewarding" Tiziano, Justlife Volunteer

Achievements and Performance

The charity's main activities and who it tries to help are described below. All its charitable activities focus on people experiencing homelessness, especially the 'hidden homeless' in temporary accommodation and are undertaken to further Justlife Foundation Limited's charitable purposes for the public benefit.

Our core services can be categorised under health, housing and wellbeing, and involve a variety of projects that aim to make people's stay in temporary accommodation as short, safe and healthy as possible. Alongside these services we carry out research, policy development and build local and national networking and collaboration around temporary accommodation.

The following outlines our performance and achievements across the two geographical areas we deliver frontline services, Brighton & Hove and Greater Manchester, and our Research & Policy work. In the last year, we have supported 721 individuals through our frontline services, many of whom are the most difficult to reach hidden homeless households in temporary accommodation.

Brighton & Hove

COVID-19 response

The pandemic has had a big impact on the people we work with in Brighton & Hove, many of whom are unwell, have multiple support needs, and are in the "at risk" group that needed to shield. This left them unable to go to shops, access food drop-ins, or access their usual support services. We also saw a huge rise in the number of people being placed in temporary accommodation, so demand for our service rose dramatically.

Many people were socially isolated, unable to access services such as health appointments or see their support networks. Many organisations paused face-to-face contact, which also had an impact on the mental health and general wellbeing of some of the people we supported. Throughout the pandemic we remained open for the people we work with who, in some cases, would face homelessness alone without Justlife. On top of continuing our core health engagement work and helping people navigate housing and benefits issues, we also began addressing social isolation, food poverty and digital exclusion: issues that became particularly prominent during the onset of COVID-19.

We introduced a range of new services to meet people's needs and tackle loneliness, including:

- Coordinating a hot food delivery through a team of staff and volunteers to around 367 people per day, seven days a week.
- Developing an A&E Health Engagement Worker role to work specifically with the those attending hospital and returning to temporary accommodation.
- Distributing tablets with mobile data which has enabled recipients to stay in contact with family and friends, relieve boredom, and engage with Universal Credit, support services and recovery groups.
- The introduction of the Social Connection project provided valuable support for people who were isolated by giving them the opportunity to talk to friendly volunteers over the phone during lockdown.

Justlife Foundation Limited

Trustees' annual report for the year ended 31 March 2021

Sophie's story*

Sophie was living in one of the hotels that were offered as temporary accommodation during the height of the pandemic when she was referred to Justlife. She had PTSD and suffered with angry outbursts that resulted in her attacking people, along with a history of suffering from heart attacks. She was only receiving Universal Credit and was regularly running out of money due to funding her own street Diazepam use. She was not engaging with health services.

Justlife supported Sophie to engage with Arch Health, a homelessness GP service. Her angry outbursts were becoming more regular, and she was feeling suicidal, so Sophie's Support Worker pushed for an Acute Therapy Service (ATS) referral, which was made. Once this referral was made, ATS struggled to engage with Sophie due to COVID-19 and her quickly changing moods. Sophie's Support Worker attempted to facilitate numerous meetings which failed due to her angry outbursts.

Eventually, we got Sophie to agree to meet ATS at the hospital and supported her to go, sitting with her through the assessment and taking her home afterwards. This led to her diagnosis of EUPD (Emotionally unstable personality disorder), and allowed treatment to begin. We referred her to the homelessness occupational therapist, who worked closely with Justlife and Sophie, going on dog walking trips together which helped ease her mood.

Due to the ATS struggling to engage we kept Sophie's case open for longer than usual and even though she was securely housed, as we were concerned that it wouldn't be a safe discharge. During this time we were notified by a member of the public that Sophie had taken an overdose. We called the police who managed to force entry to her accommodation finding Sophie in an overdose state and she had to be resuscitated.

Justlife's support worker completed a Personal Independence Payment (PIP) form with Sophie, supplying her with food and electricity when she didn't have any, along with a tablet and internet access. She is now engaging with ATS, receiving treatment and receiving the correct amount of benefits.

*This story represents the experiences of a real person, but their name has been changed to protect their identity.

"I'm now in recovery from heroin, crack and alcohol addiction, and Justlife provided me with a tablet which has just made such a difference to my recovery because I can't get to physical meetings and also don't know when I will be able to because of my disability. But they (AA recovery) do online meetings through Zoom and it's just made a huge difference" Justlife client

"I didn't even know what a voice clip was, you can hold the button down and do voice clips to and from people, I never knew about that. So, I can have a little chat with somebody when they're at work and we voice clip each other. It's just made a massive, massive difference" Justlife client

Health Engagement

Our Health Engagement team operates alongside local healthcare organisations in Brighton, especially Arch Health, to strengthen people's chances of moving away from homelessness by improving their physical and mental wellbeing. This could involve improving access to professional treatment, attending and advocating for them in appointments, and ensuring they can access the medication they need. As well as health support, the team have a fully holistic remit to support people in whatever way helps them gain control of their own lives.

In the past year, 156 people have received Health Engagement support in Brighton with 80% reporting improvements to their mental and physical health, 75% were referred to specialist services for mental health or substance misuse issues and 30 people moved into more suitable accommodation.

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Joe's story*

Joe moved to Brighton from Leeds to flee violence and the cuckooing of his council flat that he'd lived in for eight years. Cuckooing is when someone's home is taken over by others and used to facilitate exploitation. He began a new relationship with a partner and wanted to remain in Brighton but his homeless application was refused and he was advised to return to Leeds, despite him feeling at risk there.

We supported Joe in appealing this decision, approaching a solicitor for legal help who was able to help overturn the decision, which led to Brighton & Hove council accepting a duty to house him. When we first started working with Joe his diagnoses were Rapid Cycling Schizoid Bipolar Affective Disorder, frequent suicidal ideation, Hepatitis C, frequently dislocating shoulders that required operating on, and a knee replacement.

He was always in pain and had underlying undiagnosed health issues, on top of other needs that had been unmet. Throughout 2019, we worked closely with his GP at Arch Health to refer him to have various health investigations. We supported him during numerous scans, appointments, consultations, linked him up with the drug and alcohol service and got him on Hepatitis C treatment, which he successfully completed. We supported him to reduce his alcohol intake as drinking daily was causing him liver issues. He now only drinks alcohol occasionally.

In January 2021 Joe was offered a ground floor accessible council flat. Now that he was securely housed, and feeling confident to attend some of his health appointments independently, we began moving towards closing his health engagement support. He now engages in Justlife's Social Connection Project and is volunteering for the Common Ambition project to improve health services for homeless people in Brighton.

*This story represents the experiences of a real person, but their name has been changed to protect their identity.

Social Connection

Justlife's Social Connection project (SCP) is a befriending scheme that provides support to people moving away from homelessness by matching them with volunteers who help them overcome social barriers, isolation and loneliness.

The project was set to launch in March 2020 with in-person meet ups but after lockdown was announced we redesigned the project to function remotely over the phone. This gave people someone to talk to and confide in during lockdown, helping to combat the loneliness many of them were experiencing.

Thirty one people were referred to the SCP this year and all have been matched with a volunteer. As the lockdowns have eased the matches have been meeting in person including activities such as going for runs or meeting for coffee, helping people engage with local support and community groups or helping practically with advice on getting back in work, setting up a tablet device or finding utility providers for their new flat.

A weekly peer support group has begun to provide a space for volunteers and people we work with to meet up, support each other and make friends. When asked how they would describe the group, participants used words like "compassionate" "friendly" "uplifting" and "a lifeline".

Some of the highlights reported by those involved in the project include:

- 81% of people said they had built a stronger social network.
- 74% of people saw an improvement in their confidence.
- 70% of people reported being less isolated.

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"It was important for me to be matched with trans or queer person, where there is a connection and shared queer experience" Social Connection beneficiary

"I really loved it, just talking and feeling normal for once, and getting out of the house. Just what I needed" Social Connection beneficiary

"My beneficiary's confidence in expressing himself has grown slowly but steadily. Despite the lockdown restrictions, it seems that he is increasingly motivated to get out for exercise, to meet up with a friend, to eat healthily and to give some positive thought to what he might do in the future" Social Connection Volunteer

Creative Studio

The Justlife Creative Studio offers a safe space for anyone who is homeless, or has experienced homelessness, to explore art in a supportive environment. 83% of those who use the studio reported they struggled with mental health issues and keeping the project running throughout the pandemic has been a lifeline for them. It is run as a collective and provides peer support, mentoring and workshops. The aim is to help people improve their wellbeing, become less socially isolated, and improve their chances of moving away from homelessness.

Throughout the pandemic we have continued adapting it based on the lockdown rules at the time. We hosted online classes on Zoom, providing data and tablets to people who needed them, and as soon as possible we began meeting with artists one-to-one outdoors to have a chat and draw in the park. Our studio space was too small for social distanced groups so we had to make the sad decision to hand back the keys, but we've been able to hire a more suitable venue now and meet in groups again.

People who use the Creative Studio have said the workshops have enabled them to develop their artistic skills, improve their overall wellbeing and improve their confidence and self-esteem. The workshops have included the studio artists running their own sessions for other attendees, which has helped them build their confidence

"The Justlife Studio is a lifesaver, you have the social aspect, the laughing but also the art. You think, why would anyone want to see my work and then you get encouraged from people's comments and I mean, I never thought I'd be able to do a solo exhibition" Creative Studio participant

"The studio has supported me and given me social support and been important in growing my self-esteem. It has really helped me believe in myself" Creative Studio participant

Brighton & Hove Frontline Network

The Frontline Network is run by Justlife to bring together people working in the homelessness sector in Brighton & Hove to support one another, build relationships, develop ideas, share experiences and ultimately improve the services and support for people who are homeless in the city. In pre-pandemic times the network focussed on running events but we adapted to suit the changing needs of frontline workers during lockdown by:

- Producing 21 e-newsletters sent to over 350 workers in over 60 different organisations, and including topics such as local events and training, service updates, worker wellbeing, and links to COVID-19 related help pages.
- Holding five online events with 88 attendees that focused on: looking after ourselves and those we support, introducing Street Support's new Brighton website and staff wellbeing.
- Playing a leading role in an audit of community and voluntary sector homelessness services in the city.
- Supporting the newly launched Street Support Brighton and Hove: a web-based listing of services and support to those experiencing or threatened with homelessness.

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The network is part of a national network hosted by St Martin in the Fields Frontline Network who work together to devise collective solutions to challenges faced by frontline workers.

"I think the network has helped enormously to hold things together for the city over the last year or so. Please keep going!" Gary, CEO of Arch Health

"Thank you for keeping us informed with the Justlife [Frontline Network] newsletters. I disseminate these to the whole team and Public Health colleagues" Local authority officer

"The newsletters have been really helpful during this time and helped me keep connected. Thank you" Local charity worker

Common Ambition

Common Ambition, launched in the last few months of this year is a co-production project that harnesses the ideas and experiences of people with lived experience of homelessness to improve homelessness health services. Co-production is a way of working that acknowledges that people with lived experience of a particular condition or experience are often best placed to advise on what support and services will make a positive difference to their lives.

The project is a partnership of Brighton-based organisations led by Arch Health and includes Justlife, The University of Brighton, Brighton & Hove Clinical Commissioning Group (CCG) and Public Health department. We began the project by establishing a lived experience steering group, gathered a group of actively engaged commissioners from health and the local authority, and built a network of services engaging with people who are homeless. The first steering group, for people with lived experience, was warmly received by all attendees and provided a space to build trust, instil the values of co-production and work together equally, laying a solid foundation for the project.

"Over the last ten years, as a frontline worker, I have seen many people die preventable deaths far too young on the street. Those with lived experience are the people who have seen the gaps in healthcare services in a way those without would not. The knowledge of what has and has not worked is what can help make real change. I believe co-production is really important because as a frontline worker I might see these gaps more than most but cannot really know what it is like to have experienced it personally. I get to go home at the end of the day or leave appointments and move on to the next." Sara Emerson, Justlife Health Engagement Team Leader

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Greater Manchester

COVID-19 response

Our focus in Manchester is meeting people's health, housing and wellbeing needs to give them the best chance of moving out of Unsupported Temporary Accommodation (UTA), a specific type of temporary accommodation that many people in the Greater Manchester region live in when homeless. This work has continued, but during the pandemic we shifted our aim from moving people out of UTA, towards supporting people to live there in the safest way possible.

This has meant adapting our services to become more mobile which involves taking our support to people's doorsteps rather than asking them to come to us. Weekly deliveries of essential items such as food, hygiene products and PPE have become a key part of our support work and have involved providing people with everything they need to self-isolate, stay safe and receive advice / guidance. We have kept people in UTA informed of government guidelines via text, calls, leaflets and face-to-face support, ensuring that they understand how to keep themselves safe and what to do if they become unwell.

Even under normal circumstances people living in UTA experience loneliness and social isolation, but the pandemic has exacerbated this. Staying connected is vital to combat feelings of loneliness, isolation and to maintain good mental health and so we checked in with them regularly to provide a friendly, supportive ear. We have also provided wellbeing packs including books, magazines, and art and craft resources to help keep people entertained, distributed mobile phones to those who need them to ensure they can keep in touch with support services and maintain a vital link to family and friends.

Access to food continues to be a big concern for people living in UTA, for those needing to self-isolate or shield, and for those who usually rely on going to foodbanks or community meals to survive. Justlife began delivering weekly food parcels in partnership with Fare Share to ensure residents received a regular supply of healthy food to help them maintain their overall health.

We recognise the important role landlords of UTA play in providing accommodation for people who are homeless and actively work to work in partnership with them. We were able to provide landlords with safety advice, tailored to each temporary accommodation setting, that included advice on self-isolation, social distancing, developing kitchen rotas, and managing shared spaces etc.

Some highlights of our work have included:

- Providing around 125 people with essential and wellbeing items such as food packages, cleaning and hygiene products, art/craft materials, puzzle books and radios.
- Providing one-to-one support to 95 people, helping them troubleshoot housing / rent issues, meet their health care needs, access specialist services etc.
- Overcoming digital barriers by distributing data-enabled tablets to 56 people and training them, where necessary, to use them.
- Helping landlords and residents access benefits and ensure debt does not build up.
- Ensuring people with substance misuse issues have access to the medication they need to maintain their recovery.
- Advocating for people and negotiating with UTA landlords who were unhappy with tenants' behaviour and, in some cases, threatening eviction
- Providing PPE to landlords and residents to keep all parties safe throughout the pandemic.
- Gifting 100 potted Geranium plants for people to look after and cards so that they could write to family and friends.

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We had intended for our support to become more outreach focused and the pandemic quickened this transition as we had to temporarily shut the Justlife Centre during lockdown. Now that we have a minibus for outreach, donated by Edward Holt Trust, we are holding pop-up drop-ins at different accommodation settings where residents will be able to have confidential chats with a support worker, receive support and enjoy refreshments.

"Justlife have really helped me, they all show me respect and never look down on me, they are good people" Justlife client

"I would like to thank you all for everything you have done this year, I hope you know how much you mean to us all" Justlife client

The Justlife Centre

Prior to the pandemic we supported people living in UTA through drop-in sessions at the centre where people could receive a wide range of support. When the first national lockdown was introduced we had to close the Justlife Centre and pause drop-ins and group activities but we are proud to have responded to the crisis with agility, adapting our model of working to respond to people's urgent needs by visiting UTAs to deliver food, PPE, cleaning supplies and wellbeing resources, as well as continuing our one-to-one support in a safe way.

Although there was less activity at the Centre than usual, highlights from our work there were:

- Working with the local authority in the Clayton and Openshaw ward, Florence House and Manchester Local Care Organisation to coordinate the vaccination of vulnerable UTA residents at our centre. This also involved advocating for UTA landlords to be offered the vaccine on the basis that they were housing vulnerable residents. As a result, six UTA landlords also received the vaccine.
- In the absence of drop-ins at the centre, we began "walk and talks" with people we support, offering them the opportunity to discuss any issues with their Support Worker whilst benefiting from some physical exercise and fresh air. Many people feel more comfortable talking in this way and have been finding them very beneficial, so we plan to continue these as a regular element of our support.
- We identified spaces in the building and garden that could be adapted to be COVID-19 safe so that people who needed important face-to-face appointments with their support worker could do so.

"It was really beneficial to give people the option to be vaccinated at the centre as it is somewhere that is familiar, where they feel comfortable in, and is within easy walking distance of where they live. This led to people being vaccinated who otherwise could easily have been missed in the vaccination programme. It was also great to work with our local partners who were really friendly and flexible in their approach. This was a brilliant piece of collaborative work" Sarah Todd, Justlife Specialist Support Team Lead

"I want to say a big thank you to you and the team, and thank all the funders, because this wouldn't be possible without their help and their funding" Justlife client

Mobile / Outreach

Throughout the past year we have increased our transition into more outreach focused work. This has involved reaching out to new UTA properties we identified, supporting residents on their doorsteps and bringing our support services to individuals living in UTA, rather than asking them to come to us.

Our one-to-one mobile support has involved: helping landlords and residents to access benefits and ensure debt does

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not build up, supporting clients to continue to access medical support (some have been experiencing health issues but felt anxious about the risk of contracting COVID-19 by visiting GP/going to hospital), and ensuring clients with substance misuse issues have access to the medication they need to maintain their recovery.

Becoming more mobile has helped us reach even more people who otherwise may have slipped through the cracks. Our mobile support helps engage people who can be difficult to reach and build trust in our services that often leads to more engagement with our longer-term support. It has also helped deepen and strengthen our relationships with landlords of UTA. This is hugely important because without landlords, changes can't be implemented, and without the properties they manage there wouldn't be any accommodation or bed spaces available for the people we work with.

The landlord forum was set up a few years ago to give landlords a space to discuss their challenges, share solutions, and receive support. This year we delivered our first online landlord forum where we recreated the in-person experience by delivering attendees their own mug, tea, coffee and biscuits. We also helped those who needed it set up online with Zoom.

"The meeting was really good and very informative and a great opportunity for us to find out what has been happening across the services so thank you so much for inviting us both. Hopefully the next one will be face to face but if not, we at least know that it is just as effective via Zoom!" Lisa from the Jobcentre Plus (after attending a Landlord Forum)

Other highlights from our mobile support this year have been:

- 60 eviction prevention actions taken to prevent people from falling into rough sleeping or worse.
- Facilitating access to financial and benefits support and troubleshooting any issues people had with rent or debt building up.
- 40 people encouraged to engage with local community activities and specialist services.
- 25 people empowered to speak out about their experiences of temporary accommodation.

Paul's Story

We gave Paul a phone at the start of the pandemic and he has really enjoyed having chats with his Justlife worker. Paul has now been able to reconnect with his children who live across the country. He also asked us for some art supplies which we sourced so he could keep busy throughout this time in his room.

Targeted Referrals Project

Our Targeted Referrals project works in partnership with the National Probation Service to ensure that people who leave prison homeless and end up being placed in temporary accommodation are supported throughout their stay, creating a warm handover into and out of temporary accommodation. This has proven to reduce reoffending rates, build independence, and facilitate their transition into more stable housing.

Across the year we worked with 18 people referred to us with a focus on helping them engage with housing options, physical and mental health appointments and opportunities for work. Some of the highlights included:

- Seven people have engaged in activities to build work readiness, including one person getting a job, and five people started some form of training.
- Three people were supported to move into more suitable accommodation.

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- A cost benefit analysis undertaken by The Bright Ideas Partnership found that the Targeted Referrals Project generates between £1.49 and £1.96 of direct value for every £1 invested in the project.

Tom's story*

After serving two years in prison for a serious offence Tom was released and quickly found work as a live-in renovator at a house conversion. Unfortunately after his employer found out about his custodial sentence he was asked to leave which left him homeless and unemployed.

Tom was referred to Justlife through his Offender Manager and began receiving our support. After developing an action plan to meet Tom's needs alongside his probation officer we secured him a place in temporary accommodation to prevent him from sleeping rough on the streets of Manchester. Tom's support worker also helped him set up a new Universal Credit benefits claim (UC), register with a local GP and access the appropriate medical care in order to address some immediate physical health needs.

After helping meet Tom's immediate needs for safety and shelter Justlife began looking into long-term housing options such as registering with social housing providers, specialist supported accommodation schemes and applying for deposit-assistance for the private rented sector (PRS). This involved working closely with Tom's offender manager in sourcing PRS landlords that accepted tenants with recent conviction histories, sourcing properties that were affordable, of a good standard and in a suitable location.

Whilst his UC application was being processed Justlife utilised its positive relationship with the landlord of Tom's temporary accommodation Tom was staying in to agree to allow him to remain there despite the delay in rental payment caused by UC, as well as provide Tom with a positive reference in applications to private landlords.

A few months later Tom secured an affordable, good-quality one-bed private rented flat in North Manchester. He quickly settled into his new property, made friends with his neighbours and saw an improvement in his health, enabling him to get back to work and support himself financially. Tom's business quickly took off, securing multiple jobs from new clients across Greater Manchester over the coming months – he even had to start employing other tradespeople to keep up with the demand for work, and kindly asked if there were any people Justlife supported who needed a job.

**This story represents the experiences of a real person, but their name has been changed to protect their identity.*

Research and Policy

The Research and Policy team within Justlife has a national reach, working to drive structural, long-term change in the housing and homelessness sector around temporary accommodation. Our research and recommendations are informed by the real-life experiences of temporary accommodation residents and aim to bring about national change for residents across the country.

Research

In 2020 our Research and Policy team spent time investigating the impact of COVID-19 on single homeless households in temporary accommodation during the first lockdown. The report, *Hidden Homelessness Exposed: The impact of COVID-19 on single homeless households in temporary accommodation*, has been well-received across the homelessness sector and picked up by several media outlets. This research was conducted with 19 individuals across Brighton and Manchester and uncovered many insights:

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- Some individuals felt lockdown made no difference in their lives due to the level of isolation in TA prior to lockdown.
"There's not a lot of guidelines for me to follow. I don't go out of my house. I self-isolate without this COVID-19 thing going on anyway. Don't make no difference to me"
- Others expressed a decline in their mental health.
"[Lockdown's] had a detrimental effect on me, yeah. All my PTSD, spending a lot of time on my own, it's exaggerated it and made it worse, so it's not really healthy sitting in a room on my own."
- Life in TA was challenging before the onset of a pandemic, but this report also highlighted the lack of cleanliness and overcrowding in properties that was conducive for COVID-19 to thrive.
- There was a higher proportion of people with disabilities living in temporary accommodation than in the general population, and some were being placed in rooms / accommodation that did not meet their accessibility needs.

We also released *Unsupported Temporary Accommodation: Housing for single homeless households in Greater Manchester*, a report that sheds new light on the scale and context of UTA across Greater Manchester, challenges the region to acknowledge its existence and explore steps to address the challenges it raises.

UTA is private, short-stay accommodation in which households do not have permanent residency status and have limited or no access to local authority support to find settled accommodation. Most residents of UTA are not considered homeless but very few rights to reside in the property and little to no protection from eviction. It is this lack of tenure and security that makes them homeless.

This report findings included:

- Identifying 43 UTA properties in Greater Manchester with 387 residents between them. Although we feel it's likely to be over 71 properties (with a population of over 700 residents) due to difficulties verifying the status of some properties.
- In some boroughs, the UTA population is much higher than the number of people rough sleeping, for example, in Rochdale the estimated UTA population is 20 times higher.
- UTA is much more likely to be in the most deprived areas of the 10 local boroughs.
- Resident experience and wellbeing is often poor. Residents feel isolated, anxious about being evicted, and are surrounded by poor cleanliness and the threat of violence.

"You pay for a room and you have not even got a radiator, you're cold in your room, you're damp in the room, they don't even give you a heater so, I brought my own quilt you know... I never had heating when I was there, I was freezing mate."

The report made several recommendations to begin to address the issues including:

- Collective agreement across Greater Manchester on the existence of UTA and its place within the homelessness system.
- Local Authorities to hold a record of UTA in their borough to keep track of the population, understand where local support is in relation to UTA and build a more detailed understanding of the local dependency on UTA.
- Temporary Accommodation Action Group's to be established across Greater Manchester.

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Temporary Accommodation Network

The TA Network brings together individuals and organisations across England to create systemic change to improve the lives and experience of those living in TA. The network facilitates collective action by stakeholders of TA across England, at a local and national level, in order to ensure that stays in temporary accommodation are as short, safe and healthy as possible.

The pandemic meant that we had to pause our in-person work but this gave us an opportunity to explore other avenues to develop our influencing work. Some highlights include:

- Launching a Temporary Accommodation Network Newsletter that reaches almost 300 individuals from local authorities, individuals with lived experience and local / national charities. Covering news from the world of temporary accommodation, new projects, interviews with people with lived experience and much more.
- Delivering a national conference in January with over 60 attendees from all over the country, something made easier by the pandemic and the use of online platforms. Speakers included members of Justlife's Research and Policy team who presented the findings of our COVID-19 report, leaders from Temporary Accommodation Action Groups area and someone with lived experience of temporary accommodation. We also had an insightful and positive discussion involving residents and landlords around what could be improved.

Temporary Accommodation Action Groups (TAAGs)

A TAAG is a cross-sector collaborative group that includes residents, landlords, local authorities and other public and voluntary sector individuals. They provide a vehicle to drive locally relevant changes for TA. There are currently TAAGs in Manchester, Brighton & Hove, East Sussex, and Hackney and they are all part of the TA Network. Justlife provides support in establishing these groups through our team of Network Development Workers.

The Manchester TAAG met in February to share how they were handling the pandemic and to discuss the future direction of the TAAG's work. One of the key discussions was initiated by a landlord of a property that Justlife works closely with who talked about the difficulty in making quick referrals to care coordinators within the Community Mental Health Team for residents whose mental health was deteriorating. Someone from the Homelessness Mental Health Team was there and able to provide insight into the challenges faced by their team and suggest a quicker way for referrals.

In Brighton & Hove the Temporary Accommodation Standards Charter developed by Justlife and Fulfilling Lives in partnership with the TAAG was formally endorsed at a Housing Committee meeting. We are working closely with the Head of Housing at Brighton & Hove City Council and members of the Housing Committee to ensure that the TA standards charter is embedded into the new TA specification which will be released shortly. There have also been discussions around how to avoid evictions which has led to a better understanding of the support available for the most vulnerable TA residents, before such an action becomes necessary.

In East Sussex we have supported the TAAG to develop their Temporary Accommodation Standards Charter and Temporary Accommodation providers and landlords have participated in training about working with people who may experience multiple and complex needs.

"Being a member of a TAAG has enabled me to gain a broader understanding of temporary accommodation, beyond my niche. I have grown my professional network which allows me to confidently reach out to other services to assist our guests access the help they need. The TAAG is an open forum where your voice can be heard by like-minded individuals, with a passion to improve the temporary accommodation journey through collaboration of disparate groups" Temporary Accommodation Landlord, East Sussex TAAG

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In Hackney there is a growing sense of collaborative working practice through the TAAG and the focus of the past year has been understanding the needs of people in TA, how the TAAG might support them, as well as supporting the providers of services to get the best possible outcomes. The TAAG worked to support Shelter in devising a listening campaign in which residents shared their experiences of TA. From it a list of recommendations were produced for the local authority, helping evidence the need for changes such as Wi-Fi in properties and accessibility improvements. The group also assisted Trust for London and The Oak Foundation in some of their recent research, and one of the group's members who is an expert by lived experience has created a proposal for a support network for people living in TA in the area, which we are excited to be able to support as it develops.

“Not only does it give residents a voice in their local areas, it helps to facilitate better communication between all parties involved, and when you're a resident like me, it gives you a level of trust and belief in the systems that are in control of your situation, as well as giving you, what sometimes can be, a much needed purpose and belief in yourself”
TAAG member with lived experience, Hackney

Beneficiaries of our services

Justlife was started with the aim of meeting the need amongst those living in temporary accommodation who are suffering with deteriorating mental and physical health, becoming victims of crime, losing control of their life and dying prematurely. Our National Temporary Accommodation Network and network of Temporary Accommodation Action Groups has provided a space for people to work together and devise local solutions, that along with our support work in Brighton and Manchester aims to make people's experience short, safe and healthy.

Short – We work hard to ensure those we work with understand their housing options and support them to move on from temporary accommodation quickly. This year, despite the pandemic, we have supported 45 people to move into a stable or permanent home.

Safe - We raise issues of safety quickly and have seen improvements and steps taken to ensure people are safe through working closely with landlords and local authorities. This has included people being moved to other TA for safeguarding reasons, repairs to dangerous buildings and personal protective equipment being distributed during COVID-19.

Healthy – Our support workers attended hundreds of health appointments this year to support those we work with engage with their health care. We have delivered food and hot meals to help people stay physically healthy, handed out mobile devices to improve mental wellbeing, provided wellbeing packs and activities to help people stay occupied.

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Our approach

Along with our core values we aim for our work to be:

- Person-centred - Each of our health, housing and wellbeing services are shaped to individual care needs. Every person who uses our service works alongside their support worker to devise an individual and flexible care plan that will help them move away from homelessness. The voices of people with lived experience of homelessness are at the heart of what we do and are incorporated into the design of our services.
- Linking experience with policy - Our research is ongoing and always seeks to improve our understanding of the needs and experiences of different people living in temporary accommodation. The real-life experiences our staff and people we support experience inform the policy recommendations that we bring to the attention of policymakers, commissioners and other organisations in the sector.
- Promoting changes to the system - We recognise that the people who use our service suffer under a system, and that only systemic changes will prevent more people who are placed in temporary accommodation from suffering. We affect change at the individual, local and national level.

Fundraising

Fundraising was led by the Chief Executive with support from project managers, an external fundraising consultant, Brightideas Partnership, and our small in-house Supporter Engagement team. Justlife understands its duty to protect the public, including vulnerable people, from unreasonably intrusive or persistent fundraising approaches and undue pressure to donate and we ensure we conduct our fundraising in an ethical way.

We keep up to date with changing regulations and this year became a member of the Fundraising Regulator and ensure we adhere to the Code of Fundraising Practice and associated rulebooks as set out by them as a governing body. Our privacy policy is kept up to date and is accessible to everyone via our website and clear instructions are given on how to contact us if anyone should have any grievances with our fundraising activities. Fundraising requests are made only of supporters who have opted in to receive such requests from us, and they can unsubscribe at any time. We did not receive any complaints about our fundraising directly or via the Charity Commission.

This year was successful for us in securing income, and we exceeded our targets. Our aim for the year was to raise at least £140K via applications to trusts and foundations to ensure all our projects could continue for the year, and we substantially beat this target receiving £421K in new funding. We also hoped to raise around £70K from donations, legacies and community fundraising and we ended up raising around £107K through the generosity of individuals and organisations. The increase in our fundraising efforts meant we were able to deliver more support to people, which was especially needed during the COVID-19 pandemic. We are enormously grateful to all those who have supported our work in 2020/21.

Financial review

Justlife's income in this year was £1,122,551 and for the first time in our history it has gone over the £1 million mark. This compares to £986,857 in 2019/20 and shows a 15% increase in income. Our Restricted income this year was £868,208 (77% of our total income) compared to £863,806 (87% of our total income) in 2019/20. Unrestricted income this year was £254,343 (23% of our total income) compared to £123,051 (13% of our total income) in 2019/20.

This increase in income is matched with a rise in our charitable expenditure (excluding depreciation) of 11% from last year, reflecting the increased demand on our service that we have experienced. The increased demand has been a result of the COVID-19 pandemic and the increased income has come from the emergency funds that many Trusts, Foundations and the Government put in place. We are proud to have been able to respond quickly and effectively to

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the higher demand by developing new projects and supporting more people through this very difficult time for everyone.

The current short term liquidity level of the charity remains strong, although the year end figure does represent a high proportion of income already received in relation to projects in the next financial year. Justlife's income is largely from charitable activities (87%) through grant funding and contracts, along with some donations (13%). The funding is used for the main operations of the charity, supporting people in temporary accommodation and providing the infrastructure to do so safely and effectively. The organisation spent £43,252 on the cost of fundraising. The cost of fundraising includes the work of consultant fundraisers and a suitable proportion of the charities support costs.

The financial risks to Justlife moving forward are the over reliance on existing contract income and a lack of current multi-year grants from trusts and foundations. Following the pandemic, the trusts and foundations sector is reporting higher demands on their funding and in some cases having less funding to give away. Our largest overhead is our staff cost so our main risk is having to reduce the size of our team which would affect the amount of service delivery possible.

We continue to be innovative in our approach to meeting the needs of those we support, developing new projects and building new collaborations and relationships with partners and potential partners. We also continue to include the voice of those in temporary accommodation in the design and development of projects through our research and person centred approaches. These have served us well in previous years and meant we are quick to respond to opportunities that arise and are able to show the need for our work effectively.

We are addressing the potential financial risks by building our in-house income generation and fundraising team. This will include a more strategic focus on developing our existing work as well as seeking out new opportunities, specifically building on our strengths of having a focus on those living in temporary accommodation and being committed to delivering both support for individuals and using research and policy work to make a difference on a systemic level. We expect this investment to diversify and open up new income streams as we move forward.

Reserves policy

The aim of the reserves policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. Restricted reserves continue to be expended in agreement with the funding criteria agreed at the time of the relevant grant. These are monitored and tracked, the details of which are contained within the notes to the accounts.

Unrestricted reserves are maintained to provide an appropriate working capital for charitable activities outside the scope of restricted funding or to enhance committed funding within the overall objectives of the charity. Justlife has constructed its reserves policy using guidance from The Charity Commission, Charity Reserves: Building Resilience (CC19). The Board reviewed the reserves policy and agreed that a level of unrestricted general funds, also known as free reserves, of between £160K and £240K is appropriate given the risks faced by the charity and the sustainability of its different income streams. Free reserves were £231,101 which represents unrestricted funds excluding designated funds and fixed assets.

The Board of Trustees designated £55K towards developing our in-house income generation and fundraising team along with £15K towards the refurbishment costs of the Manchester Centre. This expenditure will occur during the calendar year 2022. Our fixed assets are £89K and can only be realised by disposing of them. They are currently essential for the future operation of the charity and so are excluded from free reserves.

Justlife Foundation Limited

Trustees' annual report for the year ended 31 March 2021

Plans for the future

2021 marks the end of our 'Future Thinking 2016-2021' organisational strategic plan and there is currently an interim plan in place for 2021/22 while a new strategy to provide direction for the future is developed. The process has already engaged with our stakeholders and will continue to do so, as well as reviewing our strengths, weakness, opportunities and threats and considering the external factors.

We know that Temporary Accommodation is an ongoing issue in England and the need for our services in Brighton & Hove and Greater Manchester remains, along with the need and opportunity to play a role nationally bringing stakeholders together, carrying out research and recommending policies.

In terms of numbers, Shelter's report *Homeless in a Pandemic* showed over 250,000 people were living in temporary accommodation across England in June 2020, an increase of 83% since 2010. After London and Luton, the highest rates of people in temporary accommodation were in the areas we work, Brighton & Hove (1 in 78) and Manchester (1 in 93).

But these powerful statistics do not capture everyone and don't include the population in what we describe as Unsupported Temporary Accommodation (UTA). Our 2018 report, *Lifting the Lid on Hidden Homelessness: A New Analysis* estimated a UTA population based on how many households were living in Bed & Breakfasts (B&B). At the time, the official statistics recorded only 5,870 households in B&B across England but our analysis showed the figure was closer to 51,500, almost 10 times higher than those in official statistics, and we expect this to have risen over the past 3 years.

Our plans to achieve our objectives moving forward are:

- Deliver and develop services with ever-greater impact in Greater Manchester and Brighton & Hove, supporting and empowering people experiencing homelessness in temporary accommodation. For example, we have identified specific opportunities to expand our service across the Greater Manchester region and have developed our service to enable the team to go to the temporary accommodations across a larger area, rather than remaining predominantly a place-based service.
- Drive positive change in the temporary accommodation sector system, convening those with a common interest, people with lived experience, landlords, charities, local and national government, to build a movement that brings about lasting positive change. Carrying out research and gathering insights to develop campaigns, lobbying and influencing opportunities. For example, we are in the process of setting up an All-Party Parliamentary Group (APPG) in partnership with the Shared Health Foundation on temporary accommodation.

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated and registered as a charity on 4th February 2011.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2021 was 10 (2020: 6). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 12 to the accounts.

Justlife Foundation Limited

Trustees' annual report for the year ended 31 March 2021

The directors of the company are also charity Trustees for the purposes of charity law. Trustees are elected to serve a 3-year term. Under the requirements of the Memorandum and Articles of Association, one third of directors must retire annually, with the longest-serving first. Trustees can be re-elected to serve a further 2 three-year terms.

Gretta Starks, who served on the board from 4 February 2011 - 31 March 2013, has maintained her position as Company Secretary.

In effort to maintain a broad skill mix, the Board carry out Board skills audits, and in the event of skills being lost due to retirements, a Board recruitment process will take place. Recruitment of new directors is governed through the principles set out in the charities Code of Governance. No person or body external to the charity is entitled to appoint a Trustee.

Most Trustees are already familiar with the practical work of the charity, having been encouraged to visit Justlife projects during operational hours. Additionally, all Trustees are provided with an induction which includes a detailed overview of the activity of the charity. This is jointly led by the Chair of the Board, the CEO and the Business Support Manager of the Justlife Foundation.

The Trustees also receive an induction pack which covers:

- The obligations of Board members.
- The main documents which set out the operational framework for the charity including the Memorandum and Articles of Association.
- Resourcing and the current financial situation.
- Justlife Governance Manual.

The Board meet quarterly and are responsible for the strategic direction and policies of the charity. At present, the Board has eight members from a variety of professional backgrounds relevant to the work of the charity. A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the CEO, the Business Support Manager and the Senior Leadership Team at Justlife:

- The Chief Executive Officer (CEO) is responsible for ensuring that the charity delivers its specified services and that key performance indicators are met.
- The Business Support Manager provides management and support of all organisation-wide areas including HR, health & safety, finance, facility, infrastructure and resources responsibility. The Business Support Manager also provides support to the Senior Leadership Team and the Board of Trustees.
- The Operations Manager (Brighton) has day-to-day responsibility for the operations of the Brighton service including supervision and support for the staff and volunteers. To ensure the team continues to develop their skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local area and fundraising.
- The Regional Operations Manager (North) has day-to-day responsibility for the operations of the Greater Manchester service including supervision and support for the staff and volunteers. To ensure the team continues to develop their skills and working practices in line with good practice. The role is responsible for developing new opportunities, building relationships with stakeholders within the local area and fundraising.
- The Head of Research, Policy and Communications has day-to-day responsibility for managing the development of a network which will drive local and national change, carrying out research and developing policy recommendations, and building relationships with stakeholders nationally and fundraising.

The Code of Governance identifies decisions that are to be made at a Board level, and these are:

Justlife Foundation Limited

Trustees' annual report for the year ended 31 March 2021

- Appointment and removal of directors, chair and company secretary.
- Arrangements for entering into contracts.
- Staff appointments, dismissals and pay.
- Approval of budgets, and budget deviances.
- Expenditure outside agreed tolerances.
- Arrangements for the AGM.
- Changes to Code of Governance and Memorandum of Association.

The Board of Trustees have two committees which are:

Nominations & Remuneration Committee – Whose main role is to monitor and review the structure and composition of the Board, making appointment recommendations to the Board for approval and ensuring fair and equitable decisions in relation to remuneration policies and practices.

Audit & Risk Committee – Whose main role is to provide oversight of Justlife's systems of internal control, regulatory compliance, risk management and financial reporting, and through supervision of the quality, independence and effectiveness of both the internal and external auditors.

Governance Review

The Trustees requested an external review of their governance, due to the number of new Trustees joining in the previous 12 months, be carried out against the seven principles of the Charity Governance Code which was completed in December 2020. The review found the Charity in general compliance with the Code's recommendations. The review made several recommendations where improvements could be made and these have been, or are in the process of being, implemented. The Trustees remain committed to working towards achieving excellence in delivering effective governance of the charity.

Partnership working and related parties

One of our core values is Collaboration over Competition and so we work hard to ensure we do this through partnerships with a wide range of organisations. These include statutory services such as local authorities in Brighton & Hove and Manchester as well as Public Health, Probation, substance misuse services and GP practices. We also partner with many charities and voluntary sector groups such as FairShare, Shared Health Foundation and St Martin in the Fields. We have no related parties or related party transactions.

Remuneration policy for key management personnel

Pay scales are set by the board for all staff, including management personnel, and are reviewed on an annual basis.

Risk management

The Trustees consider the major risks the charity faces and ensure systems and procedures have been established to mitigate and reduce the impact they may have. The Trustees acknowledge that it is impossible to eliminate all risks and that systems of control should not be so rigid that they stifle innovation and imaginative use of limited resources. Justlife aim to provide a safe environment for staff that encourages learning and developing through an open and fair culture.

The Charities Risk Register is reviewed by the Trustees on a quarterly basis at Board meetings where new risks are considered as well as the ongoing management of existing risks. The Trustee Safeguarding Lead also presents an overview of Safeguarding concerns on a quarterly basis at each Board meeting. This report highlights the number of concerns raised relating to people Justlife support, the actions staff have taken, responses from local authorities as well as themes that are emerging and an update on staff and volunteer Safeguarding training.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2021

Our policies and procedures help to ensure risks are minimised and these are periodically reviewed to ensure that they continue to meet the needs of the charity. In April 2021 Justlife adopted a set of new updated policies and updated our Governance Manual and key procedures such as Financial Management and Safeguarding.

Justlife Foundation Limited
Trustees' annual report for the year ended 31 March 2021

Statement of responsibilities of the Trustees

The Trustees (who are also directors of Justlife Foundation Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Third Sector Accountancy Limited were appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Trustees' Annual Report has been approved by the Trustees and signed on their behalf by



April Baker
Chair of the Board of Trustees

03 / 12 / 2021

Independent auditor's report to the members of Justlife Foundation Limited

Opinion

We have audited the financial statements of Justlife Foundation Limited (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independent auditor's report to the members of Justlife Foundation Limited

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 23, the trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent auditor's report to the members of Justlife Foundation Limited

Capability of the audit in detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity and the environment in which it operates, we identified the principal risks of non-compliance with laws and regulations related to pension legislation, tax legislation, employment legislation, health and safety legislation, safeguarding legislation, data protection and other legislation specific to the industry in which the group operates, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006, the reporting requirements under the Charities SORP and FRS102, and the Charities Act 2011.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principle risks were related to the pressure on management to achieve particular results. Audit procedures performed by the group engagement team included:

- Review of policies and risk assessments;
- Review of insurance;
- Discussions with management including consideration of known or suspected instances of non-compliance;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journal entries; and
- Challenging assumptions and judgments made by management.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of the audit report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and, the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Patrick Morrello (Senior Statutory Auditor)

For and on behalf of Third Sector Accountancy Limited, Statutory Auditor

Holyoake House

Hanover Street

Manchester

M60 0AS

Date 03 / 12 / 2021

Justlife Foundation Limited
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	<i>Unrestricted funds £</i>	<i>Restricted funds £</i>	<i>Total funds 2020 £</i>
Income from:							
Donations and legacies	3	162,108	-	162,108	55,235	28,427	83,662
Charitable activities	4	83,000	868,208	951,208	67,214	835,379	902,593
Other trading activities	5	7,193	-	7,193	602	-	602
Investments	6	2,042	-	2,042	-	-	-
Total income		254,343	868,208	1,122,551	123,051	863,806	986,857
Expenditure on:							
Raising funds	7	43,523	-	43,523	24,884	-	24,884
Charitable activities	8	118,282	783,704	901,986	103,722	747,487	851,209
Total expenditure		161,805	783,704	945,509	128,606	747,487	876,093
Net income/(expenditure) for the year	10	92,538	84,504	177,042	(5,555)	116,319	110,764
Transfer between funds		99,145	(99,145)	-	73,098	(73,098)	-
Net movement in funds for the year		191,683	(14,641)	177,042	67,543	43,221	110,764
Reconciliation of funds							
Total funds brought forward		254,106	411,780	665,886	186,563	368,559	555,122
Total funds carried forward		445,789	397,139	842,928	254,106	411,780	665,886

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Justlife Foundation Limited
Company number 7517887

Balance sheet as at 31 March 2021

	Note	2021		2020	
		£	£	£	£
Fixed assets					
Intangible assets	15		6,472		-
Tangible assets	16		138,216		65,728
			144,688		65,728
Current assets					
Debtors	17	54,283		72,998	
Cash at bank and in hand	18	717,867		593,062	
			772,150		666,060
Liabilities					
Creditors: amounts falling due in less than one year	19	(73,910)		(65,902)	
			698,240		600,158
Net current assets			698,240		600,158
Total assets less current liabilities			842,928		665,886
Net assets			842,928		665,886
The funds of the charity:					
Restricted income funds	21		397,139		411,780
Unrestricted income funds	22		445,789		254,106
			842,928		665,886
Total charity funds			842,928		665,886

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 30 to 46 form part of these accounts.

Approved by the trustees on 03 / 12 / 2021 and signed on their behalf by:



 April Baker, Chair

Justlife Foundation Limited

Statement of Cash Flows
for the year ending 31 March 2021

	Note	2021 £	2020 £
Cash provided by/(used in) operating activities	25	166,852	99,042
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		2,042	-
Purchase of intangible fixed assets		(6,472)	-
Purchase of tangible fixed assets		(37,617)	-
Cash provided by/(used in) investing activities		(42,047)	-
Increase/(decrease) in cash and cash equivalents in the year		124,805	99,042
Cash and cash equivalents at the beginning of the year		593,062	494,020
Cash and cash equivalents at the end of the year		717,867	593,062

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Justlife Foundation Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

b Judgments and estimates

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2021 (continued)

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise the fundraising fees and associated support costs.
- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 9.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Intangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and will be depreciated over their estimated useful economic lives on a straight line basis. In the current period the only such asset was the website which had not been brought into use yet, and so was not depreciated.

Notes to the accounts for the year ended 31 March 2021 (continued)

k Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Long leasehold	1.47%	(68 years)
Office equipment	20%	
Motor vehicles	25%	

The long leasehold building was previously being depreciated over 10 years. During the year the accounting estimate was revised so that this building is now being depreciated over the life of the lease which is 68 years. This meant that in the period there was negative depreciation of £42,911 on this building, whereas without the change of estimate the depreciation charge would have been £10,421, a difference of £53,332.

l Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 11. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within support and governance costs and allocated to the funds of the charity using the methodology set out in note 9.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2021 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2020</i> £
Other income	4,462	-	4,462			
Donations	157,646	-	157,646	55,235	28,427	83,662
Total	162,108	-	162,108	55,235	28,427	83,662

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2021 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2020</i> £
Contracts and services	69,589	325,005	394,594	12,214	257,957	270,171
Grants	13,411	543,203	556,614	55,000	577,422	632,422
Total	83,000	868,208	951,208	67,214	835,379	902,593

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

5 Income from other trading activities

	Unrestricted £	Restricted £	Total 2021 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2020</i> £
Other income	7,193	-	7,193	602	-	602
	<u>7,193</u>	<u>-</u>	<u>7,193</u>	<u>602</u>	<u>-</u>	<u>602</u>
	<u><u>7,193</u></u>	<u><u>-</u></u>	<u><u>7,193</u></u>	<u><u>602</u></u>	<u><u>-</u></u>	<u><u>602</u></u>

6 Investment income

	Unrestricted £	Restricted £	Total 2021 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2020</i> £
Income from bank deposits	2,042	-	2,042	-	-	-
	<u>2,042</u>	<u>-</u>	<u>2,042</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u><u>2,042</u></u>	<u><u>-</u></u>	<u><u>2,042</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

7 Cost of raising funds

	Unrestricted £	Restricted £	2021 £	<i>Unrestricted</i> £	<i>Restricted</i> £	2020 £
Fundraiser's fees	32,123	-	32,123	24,884	-	24,884
Support and governance costs (see note 9)	11,400	-	11,400	-	-	-
	<u>43,523</u>	<u>-</u>	<u>43,523</u>	<u>24,884</u>	<u>-</u>	<u>24,884</u>

8 Analysis of expenditure on charitable activities

	Brighton £	Manchester £	Research and policy £	Total 2021 £	<i>Total 2020</i> £
Project costs	123,803	38,514	13,893	176,210	189,048
Staff costs	318,067	171,562	73,193	562,822	632,920
Depreciation	6,128	(42,911)	-	(36,783)	13,221
Support and governance costs (see note 9)	112,877	60,885	25,975	199,737	16,020
	<u>560,875</u>	<u>228,050</u>	<u>113,061</u>	<u>901,986</u>	<u>851,209</u>

Notes to the accounts for the year ended 31 March 2021 (continued)

9 Analysis of governance and support costs

	2021 £	2020 £
Communications	4,308	-
Staff support costs	1,625	-
Information and computer technology	2,209	-
Premises costs	3,260	-
Staff costs	166,453	-
Depreciation	1,912	-
General expenses	5,328	-
Governance	26,042	11,675
	<hr/>	<hr/>
	211,137	11,675
	<hr/> <hr/>	<hr/> <hr/>

Allocated as follows on the basis of time spent in each activity:

Fundraising	11,400	-
Brighton	112,877	-
Manchester	60,885	-
Research and policy	25,975	-
Charitable activities	-	11,675
	<hr/>	<hr/>
	211,137	11,675
	<hr/> <hr/>	<hr/> <hr/>

10 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2021 £	2020 £
Depreciation	(34,871)	13,221
Operating lease rentals:		-
Property	21,000	21,000
Auditor's remuneration - audit fees	3,600	-
Auditor's remuneration - accountancy fees	1,680	-
Independent examiner - accountancy		2,040
Independent examiner - payroll bureau		1,246
Independent examiner's fee	-	420
	<hr/>	<hr/>

11 Staff costs

Staff costs during the year were as follows:

	2021 £	2020 £
Wages and salaries	653,618	568,453
Social security costs	47,355	37,454
Pension costs	28,302	25,197
Redundancy and termination costs	-	1,816
	<hr/>	<hr/>
	729,275	632,920
	<hr/> <hr/>	<hr/> <hr/>
Allocated as follows:		
Charitable activities	562,822	632,920
Support and governance costs	166,453	-
	<hr/>	<hr/>
	729,275	632,920
	<hr/> <hr/>	<hr/> <hr/>

No employees has employee benefits in excess of £60,000 (2020: Nil).

The average number of staff employed during the period was 37 (2020: 29).

The average full time equivalent number of staff employed during the period was 22.25 (2020: 14.5).

The key management personnel of the charity comprise the trustees, the Chief Executive Officer and the Business Support Manager. The total employee benefits of the key management personnel of the charity were £95,679 (2020: £71,653).

12 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2020: Nil).

No members of the management committee received travel and subsistence expenses during the year (2020: £Nil).

Aggregate donations from related parties were £Nil (2020: £Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2020: nil).

13 Government grants

The government grants recognised in the accounts were as follows:

	2021 £	2020 £
The Big Lottery - Coronavirus Community Support Fund	89,929	-
Brighton & Hove City Council	157,498	-
National Probation Service	15,000	-
HMRC Coronavirus Job Retention Scheme	6,911	-
	<hr/>	<hr/>
	269,338	-
	<hr/> <hr/>	<hr/> <hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

14 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

15 Fixed assets: intangible assets

	Website £
Cost	
At 1 April 2020	-
Additions	6,472
	<hr/>
At 31 March 2021	6,472
	<hr/> <hr/>
Depreciation	
At 1 April 2020	-
	<hr/>
At 31 March 2021	-
	<hr/> <hr/>
Net book value	
At 31 March 2021	6,472
	<hr/> <hr/>
At 31 March 2020	-
	<hr/> <hr/>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

16 Fixed assets: tangible assets

	Land and buildings: long leasehold £	Office equipment £	Vehicles £	Total £
Cost				
At 1 April 2020	120,927	5,640	-	126,567
Additions	-	-	37,617	37,617
At 31 March 2021	<u>120,927</u>	<u>5,640</u>	<u>37,617</u>	<u>164,184</u>
Depreciation				
At 1 April 2020	57,121	3,718	-	60,839
Charge for the year	(36,783)	1,128	784	(34,871)
At 31 March 2021	<u>20,338</u>	<u>4,846</u>	<u>784</u>	<u>25,968</u>
Net book value				
At 31 March 2021	<u>100,589</u>	<u>794</u>	<u>36,833</u>	<u>138,216</u>
<i>At 31 March 2020</i>	<u>63,806</u>	<u>1,922</u>	<u>-</u>	<u>65,728</u>

17 Debtors

	2021 £	2020 £
Trade debtors	39,217	53,144
Prepayments and accrued income	15,066	19,854
	<u>54,283</u>	<u>72,998</u>

18 Cash at bank and in hand

	2021 £	2020 £
Short term deposits	168,918	166,877
Cash at bank and on hand	548,949	426,185
	<u>717,867</u>	<u>593,062</u>

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

19 Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors and accruals	65,023	15,902
Deferred income	8,887	50,000
	<hr/>	<hr/>
	73,910	65,902
	<hr/> <hr/>	<hr/> <hr/>

20 Deferred income

	2021 £	2020 £
Deferred grant brought forward	50,000	-
Grant received	8,887	50,000
Released to income from charitable activities	(50,000)	-
	<hr/>	<hr/>
Deferred grant carried forward	8,887	50,000
	<hr/> <hr/>	<hr/> <hr/>

Notes to the accounts for the year ended 31 March 2021 (continued)

21 Analysis of movements in restricted funds

Current reporting period

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
Brighton					
Activities and Support	11,122	101,574	(99,672)	-	13,024
Creative Studio	-	16,536	(5,190)	-	11,346
Fresh Start	-	3,672	484	-	4,156
Health Engagement	-	273,942	(247,059)	-	26,883
Social Connection Frontline Workers Network	38,765	75,000	(61,130)	-	52,635
	6,683	24,580	(24,140)	-	7,123
	<u>56,570</u>	<u>495,304</u>	<u>(436,707)</u>	<u>-</u>	<u>115,167</u>
Manchester					
Big Lottery Fund	89,725	141,554	(141,345)	-	89,934
Dulverton - Housing project	21,612	35,000	(35,030)	-	21,582
Edward Holt	-	15,000	(1,956)	-	13,044
Edward Holt Minibus	-	39,817	-	(39,817)	-
Move in Packs	1,556	4,668	222	-	6,446
Mobile Justlife	-	47,500	(4,515)	-	42,985
Referral Project	-	20,000	(20,000)	-	-
Thrive	9,718	-	(1,610)	-	8,108
Housing Support	-	-	-	-	-
Test and Learn	33,816	11,365	(41,427)	-	3,754
	<u>156,427</u>	<u>314,904</u>	<u>(245,661)</u>	<u>(39,817)</u>	<u>185,853</u>
Research and policy					
UTA Research & Development	139,455	58,000	(101,336)	-	96,119
	<u>139,455</u>	<u>58,000</u>	<u>(101,336)</u>	<u>-</u>	<u>96,119</u>
Capital					
Building Purchase	59,328	-	-	(59,328)	-
	<u>59,328</u>	<u>-</u>	<u>-</u>	<u>(59,328)</u>	<u>-</u>
Total	<u>411,780</u>	<u>868,208</u>	<u>(783,704)</u>	<u>(99,145)</u>	<u>397,139</u>

Notes to the accounts for the year ended 31 March 2021 (continued)

Analysis of movements in restricted funds - continued

Comparative reporting period

	<i>Balance at 1</i>				<i>Balance at</i>
	<i>April 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>31 March</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>	<i>2020</i>
					<i>£</i>
<i>Activities and Support</i>	44,638	94,869	(113,238)	(15,147)	11,122
<i>Big Lottery Fund</i>	90,635	178,522	(179,432)	-	89,725
<i>Building Purchase</i>	35,654	-	(5,200)	(5,200)	25,254
<i>Clothworkers</i>	19,274	-	(2,575)	(2,575)	14,124
<i>BLF</i>	19,811	-	(2,646)	(2,646)	14,519
<i>Manchester Ctr</i>	5,431	-	-	-	5,431
<i>Creative Studio</i>	-	18,148	(18,901)	753	-
<i>Dulverton - Housing</i>					
<i>project</i>	-	36,149	(12,787)	(1,750)	21,612
<i>Fresh Start</i>	-	7,750	(9,912)	2,162	-
<i>Frontline Workers</i>					
<i>Network</i>	-	27,489	(18,459)	(2,347)	6,683
<i>Health engagement</i>					
<i>work</i>	(13,831)	251,745	(214,817)	(23,097)	-
<i>Housing Support</i>	8,647	-	(7,707)	(940)	-
<i>Move in Packs</i>	-	4,750	(3,194)	-	1,556
<i>Referral Project</i>	4,830	20,000	(27,940)	3,110	-
<i>Social Connection</i>	-	50,000	(9,606)	(1,629)	38,765
<i>Test and Learn</i>	-	36,603	(645)	(2,142)	33,816
<i>Thrive</i>	2,753	9,761	(2,796)	-	9,718
<i>UTA Research &</i>					
<i>Development</i>	150,717	128,020	(117,632)	(21,650)	139,455
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total</i>	368,559	863,806	(747,487)	(73,098)	411,780
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Analysis of movements in restricted funds - continued

Name of fund	Description, nature and purposes of the fund
Activities and support	Services to improve the health and wellbeing of homeless people living in temporary accommodation in Brighton and Hove.
Big Lottery Fund Reaching Communities (Manchester)	Centre and outreach based services to improve the health and wellbeing of the homeless and vulnerably housed in East Manchester.
Building purchase	All the funding except Manchester Ctr was used to purchase the Justlife Manchester Centre. Manchester Ctr funding is for the ongoing development of Justlife Manchester Centre.
Creative Studio	A creative art studio in Brighton & Hove providing a safe space open to anyone who is homeless, or has experienced homelessness, to explore art in a supportive environment.
Dulverton - Housing Project	Helping people move on from temporary accommodation to more secure and stable accommodation in Greater Manchester.
Edward Holt	Outreach work supporting people in temporary accommodation in Greater Manchester
Fresh Start	Providing important basic supplies and move-in packs for people moving into emergency accommodation in Brighton and surrounding areas.
Frontline Workers Network	Bringing together people working in the homelessness sector in Brighton & Hove to support one another, build relationships, develop ideas, share experiences and ultimately improve the services and support for people who are homeless in the city.
Health engagement work	Non-clinical support for homeless people being discharged from hospital into unsupported temporary accommodation in Brighton & Hove and surrounding area.
Housing support	Housing single homeless households
Mobile Justlife	Mobile support service using the Justlife van to improve the health, wellbeing and housing situation of people in temporary accommodation in Greater Manchester.
Move in Packs	Providing important basic supplies and move-in packs for people moving into temporary accommodation in Manchester and surrounding areas.
Referral project	Supporting homeless individuals in Greater Manchester with high level support needs referred by the Probation Service with a support and re-housing plan, to prevent a deterioration in health and wellbeing.
Social Connection	Matching volunteer befrienders with people leaving homelessness to support them to engage with their community in Brighton & Hove.
Test & Learn	Engagement and relationship building with new landlords across Greater Manchester, support for people living in their properties and development of a region wide landlord forum.

Notes to the accounts for the year ended 31 March 2021 (continued)

Project Thrive	Aims to work with individuals with enduring mental health issues living in Manchester, delivering user led and co-designed workshops and activities to connect them with the professional health and wellbeing services they require.
UTA Research & Development	The Research and Policy team works to drive structural, long-term change in the housing and homelessness sector around temporary accommodation in Brighton & Hove, Greater Manchester and across England.

Material transfers out of restricted funds in the comparative period represent amounts agreed with funders for staff support costs and general charity overheads.

In the year ended 31 March 2021 the transfers out of the building purchase fund and the Edward Holt Minibus Fund represent the use of those funds for the purchase of capital assets, where the assets purchased are no longer subject to a restriction and can be used for the general purposes of the charity.

22 Analysis of movement in unrestricted funds

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	254,106	254,343	(161,805)	(115,543)	231,101
Designated funds:					
Fundraising	-	-	-	55,000	55,000
Property refurbishment	-	-	-	15,000	15,000
Fixed assets fund	-	-	-	144,688	144,688
	<u>254,106</u>	<u>254,343</u>	<u>(161,805)</u>	<u>99,145</u>	<u>445,789</u>
Comparative period					
	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	As at 31 March 2020 £
General fund	186,563	123,051	(128,606)	73,098	254,106

Name of unrestricted fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
<i>Designated funds:</i>	
Fundraising	Fundraising costs set aside for spending in the following year
Property refurbishment	Property refurbishment costs set aside for spending in the following year
Fixed assets	The fixed assets are essential for the future operation of the charity and so are excluded from free reserves.

Justlife Foundation Limited

Notes to the accounts for the year ended 31 March 2021 (continued)

23 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2021 £
Tangible fixed assets	(6,472)	144,688	-	138,216
Net current assets/(liabilities)	231,101	70,000	397,139	698,240
Total	224,629	214,688	397,139	836,456
Comparative period				
	General fund £	Designated funds £	Restricted funds £	Total 2020 £
Tangible fixed assets	11,831	-	53,897	65,728
Net current assets/(liabilities)	188,378	-	411,780	600,158
Total	200,209	-	411,780	665,886

24 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Property		Equipment	
	2021 £	2020 £	2021 £	2020 £
Less than one year	24,150	18,900	-	-
One to five years	44,100	12,600	-	-
Over five years	179,550	182,700	-	-
Total	247,800	214,200	-	-

Notes to the accounts for the year ended 31 March 2021 (continued)

25 Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/(expenditure) for the year	177,042	110,764
Adjustments for:		
Interest received	(2,042)	-
Depreciation charge	(34,871)	13,221
Decrease/(increase) in debtors	18,715	(61,284)
Increase/(decrease) in creditors	8,008	36,341
	<hr/>	<hr/>
Net cash provided by/(used in) operating activities	166,852	99,042
	<hr/> <hr/>	<hr/> <hr/>

26 Net debt statement

	At 1 April 2020 £	Cash flows £	Other non- cash changes £	At 31 March 2021 £
Cash at bank and in hand	593,062	124,805	-	717,867
	<hr/>	<hr/>	<hr/>	<hr/>
	593,062	124,805	-	717,867
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>