

Company registration number: 07232206

Charity registration number: 1140782

Bassetlaw Community and Voluntary Service

known as

BCVS

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

Community Accounting Plus
Units 1 and 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Bassetlaw Community and Voluntary Service
known as BCVS

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Reference and Administrative Details

Trustees	Fran Walker, Chair Fr Nicolas Spicer, Vice Chair Scott Shaw, Treasurer Greg Herdman Josephine Millar Elizabeth Prime Margaret Fowkes
Senior Management Team	Andria Birch, Chief Executive Officer Monika Rodzos, Head of Finance Rebecca Law, Head of Service Julie Barnes, Business Development and Compliance Manager, until 20/05/2023 Stephen Morris, Head of Bolsover, from 22/08/2022 Stephen Knott, Head of Business Development, from 01/07/2023
Charity Registration Number	1140782
Company Registration Number	07232206
Principal Office	The Old Abbey School Priorswell Road Worksop Notts S80 2BU
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 and 2 North West 41 Talbot Street Nottingham NG1 5GL
Bankers	Unity Trust Bank plc Four Brindleyplace Birmingham B1 2JB

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Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Fran Walker, Chair
	Fr Nicolas Spicer, Vice Chair
	Scott Shaw, Treasurer (appointed 1 July 2022)
	Greg Herdman
	Josephine Millar
	Elizabeth Prime (appointed 1 July 2022)
	Margaret Fowkes (appointed 15 September 2023)
	Derek Wilkinson (resigned 3 December 2022)
	Marzena Karp-Singh (resigned 17 May 2022)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 22 April 2010. It has no share capital and the liability of each member in the event of winding-up is limited to £10.

Recruitment and appointment of trustees

Under the requirements of the Memorandum and Articles of Association at each General Meeting, one third of the members of the Board, being those longest serving, shall retire, but shall be eligible for reappointment.

From time to time the existing trustees need to review the skills, experience and knowledge of the Committee, and this informs the appointment of new trustees.

The procedures to do this are:

- Identification by Members of the Committee of suitable candidates (i.e. their skills, experience, knowledge of the work and local community issues) via networks, and network organisations;
- Senior Managers discuss the vacancy opportunity with potential candidates & outline the nature of the organisation and its work;
- Interested candidates are invited to complete an application form and meet existing Members of the Committee at a Trustee meeting;
- Job Description / roles and responsibilities are discussed and agreed, and subject to agreement by Members of the Committee, interested and approved candidates are invited to join the Committee.

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Trustees' Report

Objectives and activities

Objects and aims

The principal objects of the charity are:

- To promote any charitable purpose for the benefit of the community in Nottinghamshire and surrounding areas and in particular, the advancement of education, furtherance of health, and the relief of poverty, distress and sickness, and;
- To promote and organise co-operation in the achievement of the above purposes and to that end to bring together representatives of statutory authorities and voluntary organisations engaged in the furtherance of the above purposes within the area of benefit.

Public benefit

The range of community initiatives supported to achieve the objectives of the B CVS is numerous, but the main areas cover:

- Resource support (financial, strategic, governance, equipment, hire of rooms and facilities) with positive, long term outcomes;
- A range of networking events highlighting new opportunities and challenges (Bassetlaw and Bolsover);
- Delivery of the Social Prescribing Link Worker Service, on behalf of all the 3 Primary Care Networks in Bassetlaw;
- Delivery of the Community Responders contract in Bassetlaw;
- Provision of a Dementia Link Worker across Bassetlaw;
- Active support of new and existing community developments (Bassetlaw and Bolsover);
- An extensive communications/information function to relevant statutory, voluntary and business interests (Bassetlaw and Bolsover);
- The support and development of volunteering (Bassetlaw and Bolsover);
- Administrative and financial support to voluntary and community organisation (Bassetlaw and Bolsover);
- Management of the Old Abbey School community resource centre in Worksop;
- Represent the interests of third sector organisations enabling them to contribute to/influence public policy, strategy and planning (Bassetlaw and Bolsover).

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

I am delighted to introduce our annual report for 2022/23 which illustrates some of hard work and many successes of B CVS this year.

The year has been busy and at times challenging. From our communities continuing to recover from the pandemic, welcoming Ukrainian guests to the area, to supporting coordination of the cost of living response for local groups and people. B CVS and the wider Voluntary and Community sector has worked tirelessly to ensure that we continued to provide the best support possible for local people throughout the year.

Celebrating our 50th Anniversary this year, I have seen many changes over the years, and have been proud and privileged to have been involved for all 50 of these years.

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Trustees' Report

I have seen BCVS grow far beyond its initial establishment, to become a highly respected and trusted organisation in Bassetlaw, and now Bolsover, with reaches into local, regional and national areas.

Established in 1973 as the infrastructure support organisation for Bassetlaw, BCVS was originally known as Bassetlaw Council for Voluntary Service. In 1973 BCVS was based in the Priory Gatehouse on Priorswell Road, Worksop. After this, we spent some time at an office on Park Street, Worksop and briefly an office in Retford. We then moved to our current location on Priorswell Road in 2012 in addition to opening a new office in Bolsover in 2022. Work has started in our 50th anniversary year to document and preserve this heritage and history.

In July 2022 we launched our new BCVS strategy 2022-2025 ‘#Working Together’ which was co-developed with all staff, trustees and key stakeholders.

The BCVS values of ‘Integrity, Inclusion and Collaboration, & Innovation and Learning’ alongside our mission to ‘Support development of a sustainable, inclusive and healthy VCSE sector for Bassetlaw and Bolsover’ have been front and centre in all work we have been doing throughout 2022/23 and will continue to inform and focus our work moving forwards.

We know through working together across our sector, and with the wider excellent partnerships we have with the public and private sector, that we continue to make a positive difference to the groups and people that we support.

Our strategy acts as both our roadmap and compass to navigate challenging times and ensure that we continue to deliver our mission for those we are here to serve and support.

Sustainability, Inclusion, Diversity and Equity (SIDE) and Health and Wellbeing have been increasingly visible and developed throughout all our work this year and have been championed by staff and trustees across our organisation. This work also fed into development and launch of our new brand for Bassetlaw CVS and Bolsover CVS in July 2022 and a special 50th version of our branding for our anniversary year.

The ‘Voice’ work of infrastructure organisations is often least visible but of critical importance to the health of the VCSE sector. The BCVS definition of ‘Voice’ is ‘Listening to and sharing the voices of groups, and all people connected with them, to influence and shape policy, funding, services and communities’. To this end, BCVS colleagues organise and attend hundreds of meetings each year across Bassetlaw and Bolsover. This enables BCVS to amplify the needs and voices of the diverse communities that we serve in order to influence system development and affect positive change for our sector.

BCVS has continued to lead and support a wide range of programmes with over 20 service areas and projects in operation in 2022/23 including:

Coordination of the Bassetlaw Food Insecurity Network;

Ongoing coordination of the system leading Social Prescribing Link Workers for Bassetlaw;

Successful delivery of year one of the POV project with funding from the Arts Council England;

Coordination of volunteer COVID-19 marshalls to support local vaccination programmes;

Wider brokerage of volunteering opportunities for local residents and ongoing VCSE group development support; a successful programme of activities;

Leading and facilitation of the Nottinghamshire wide Tackling Loneliness Collaborative;

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Trustees' Report

And, a range of projects in Bassetlaw and Bolsover to provide VCSE infrastructure support for VCSE Groups, People and Voice.

A spotlight on a selection of these projects and service areas is included within an extended Annual Report as a separate and more detailed publication for 22/23.

My thanks as always goes to the staff team and all trustees for their dedication throughout the year, and to our funders and partners for their ongoing support. We look forward to building on these very positive foundations in 23/24 and beyond.

Financial review

Policy on reserves

The BCVS Trustees policy on reserves is that free reserves have been set as a minimum of 9 months of operating costs.

Principal risks and uncertainties

Grant Aid

BCVS receives grant aid or contract funding from Nottinghamshire County Council, Bassetlaw District Council, NNICB and Bassetlaw Place Based Partnership and holds contracts for service delivery with Bolsover District Council, Derby and Derbyshire ICB/JUCD.

Two significant risks to BCVS are further reductions in Grant Aid for core infrastructure support in addition to the changing landscape of Integrated Care System (ICS) development and funding including the impact of the movement of Bassetlaw into the Nottinghamshire ICS footprint.

BCVS is a well-respected organisation which is responsive, dynamic and achieves positive outcomes for the groups and people it supports. BCVS continues to work hard and creatively to generate new sources of sustainable income, to ensure all activities have a sound financial basis. We will continue to document and increase awareness of the impact of our work to mitigate these risks.

Plans for future periods

Aims and key objectives for future periods

During the next financial year, 2023 to 2024, BCVS Trustees will be making financial investment into the following areas:

IT infrastructure and data management system development.

Supporting the running of office base in the Bolsover District to increase visibility and access for Bolsover CVS groups and service users.

A skills survey and continuous Professional Development of staff, trustees and volunteers.

Development of a Community Grants Programme in Bassetlaw and Bolsover.

Undertaking VCQA (Volunteer Centre Quality Assurance) accreditation.

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Trustees' Report

Funds held as custodian trustee on behalf of others

The BCVS held and managed funds for a number of other community groups, and these are as follows:

St Giles Church
Worksop Civic Society
Community Garden
Play Days
Youth Funds
Friends of Worksop Station
Sandy Lane Funds
Big Local
Big Local Creswell
Lloyds small grant
PCC – Vulnerability Fund Small Grant
Sport England – We Are Undefeatable
ACT 435 grants
Rufford Avenue Allotment
CCG Suicide Prevention
Clown Kitchen
Friends of West Lea
TLC
Retford Rotary

Movements in these funds are detailed in the notes in the accounts.

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Trustees' Report

Statement of Responsibilities

The trustees (who are also the directors of Bassetlaw Community and Voluntary Service for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on1/12/23..... and signed on its behalf by:



.....
Fran Walker
Trustee

Bassetlaw Community and Voluntary Service

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Independent Examiner's Report to the trustees of Bassetlaw Community and Voluntary Service ('the Company')

Independent examiner's report to the trustees of Bassetlaw Community and Voluntary Service ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

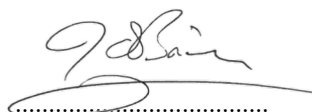
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 and 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 12/12/23

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Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income from:					
Donations and legacies	2	19,615	-	19,615	24,408
Charitable activities	3	57,399	874,102	931,501	958,750
Investment income	5	<u>2,562</u>	<u>-</u>	<u>2,562</u>	<u>2,249</u>
Total Income		<u>79,576</u>	<u>874,102</u>	<u>953,678</u>	<u>985,407</u>
Expenditure on:					
Charitable activities	6	<u>(41,468)</u>	<u>(918,764)</u>	<u>(960,232)</u>	<u>(797,200)</u>
Total Expenditure		<u>(41,468)</u>	<u>(918,764)</u>	<u>(960,232)</u>	<u>(797,200)</u>
Other recognised gains and losses					
Net movement in funds		38,108	(44,662)	(6,554)	188,207
Reconciliation of funds					
Total funds brought forward		<u>566,711</u>	<u>721,818</u>	<u>1,288,529</u>	<u>1,100,322</u>
Total funds carried forward	19	<u><u>604,819</u></u>	<u><u>677,156</u></u>	<u><u>1,281,975</u></u>	<u><u>1,288,529</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 19.

The notes on pages 13 to 27 form an integral part of these financial statements.

Bassetlaw Community and Voluntary Service

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Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	24,408	-	24,408
Charitable activities	3	27,547	931,203	958,750
Investment income	5	2,249	-	2,249
Total income		54,204	931,203	985,407
Expenditure on:				
Charitable activities	6	(73,940)	(723,260)	(797,200)
Total expenditure		(73,940)	(723,260)	(797,200)
Net (expenditure)/income		(19,736)	207,943	188,207
Transfers between funds		2,847	(2,847)	-
Net movement in funds		(16,889)	205,096	188,207
Reconciliation of funds				
Total funds brought forward		583,600	516,722	1,100,322
Total funds carried forward	19	566,711	721,818	1,288,529

The notes on pages 13 to 27 form an integral part of these financial statements.

Bassetlaw Community and Voluntary Service

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(Registration number: 07232206)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	14,767	19,414
Current assets			
Debtors	14	107,347	60,568
Cash at bank and in hand	15	<u>1,285,672</u>	<u>1,475,587</u>
		1,393,019	1,536,155
Creditors: Amounts falling due within one year	16	<u>(125,811)</u>	<u>(267,040)</u>
Net current assets		<u>1,267,208</u>	<u>1,269,115</u>
Net assets		<u>1,281,975</u>	<u>1,288,529</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	19	677,156	721,818
Unrestricted income funds			
Unrestricted funds		<u>604,819</u>	<u>566,711</u>
Total funds	19	<u>1,281,975</u>	<u>1,288,529</u>

For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 9 to 27 were approved by the trustees, and authorised for issue on 01/12/23 and signed on their behalf by:


Scott Shaw
Trustee

The notes on pages 13 to 27 form an integral part of these financial statements.

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Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash (expenditure)/income		(6,554)	188,207
Adjustments to cash flows from non-cash items			
Depreciation		8,647	7,761
Investment income	5	<u>(2,562)</u>	<u>(2,249)</u>
		(469)	193,719
Working capital adjustments			
(Increase)/decrease in debtors	14	(46,779)	33,358
Increase in creditors	16	12,093	12,222
(Decrease)/increase in deferred income	16	<u>(153,322)</u>	<u>238,322</u>
Net cash flows from operating activities		<u>(188,477)</u>	<u>477,621</u>
Cash flows from investing activities			
Interest receivable and similar income	5	2,562	2,249
Purchase of tangible fixed assets	13	<u>(4,000)</u>	<u>(4,842)</u>
Net cash flows from investing activities		<u>(1,438)</u>	<u>(2,593)</u>
Net (decrease)/increase in cash and cash equivalents		(189,915)	475,028
Cash and cash equivalents at 1 April		<u>1,475,587</u>	<u>1,000,559</u>
Cash and cash equivalents at 31 March		<u><u>1,285,672</u></u>	<u><u>1,475,587</u></u>
Reconciliation of net cash flow to movement in net funds			
(Decrease)/increase in cash		(189,915)	475,028
Net funds at 1 April 2022		<u>1,475,587</u>	<u>1,000,559</u>
Net funds at 31 March 2023		<u><u>1,285,672</u></u>	<u><u>1,475,587</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 13 to 27 form an integral part of these financial statements.

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Notes to the Financial Statements for the Year Ended 31 March 2023

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Bassetlaw Community and Voluntary Service meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

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Notes to the Financial Statements for the Year Ended 31 March 2023

Gift aid

Incoming resources from tax reclaims are included in the Statement of Financial Activities at the same time as the gift to which they relate.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold improvements	over the remaining life of the lease
IT equipment	33.3% straight line
General equipment	20.0% straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

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Notes to the Financial Statements for the Year Ended 31 March 2023

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Grants, including capital grants;			
Government grants	500	500	14,821
Grants from other charities	17,921	17,921	9,313
Other income from donations and legacies	1,194	1,194	274
	<u>19,615</u>	<u>19,615</u>	<u>24,408</u>

Bassetlaw Community and Voluntary Service

known as BCVS

Notes to the Financial Statements for the Year Ended 31 March 2023

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Grants	-	874,102	874,102	931,203
Management fees & recharges	51,272	-	51,272	24,942
Room hire & refreshments	2,725	-	2,725	530
Rental income	3,370	-	3,370	2,075
Sundry income	32	-	32	-
	<u>57,399</u>	<u>874,102</u>	<u>931,501</u>	<u>958,750</u>

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Bassetlaw District Council	-	15,000	15,000
Bolsover District Council	500	64,154	64,654
Arts Council	-	21,750	21,750
Derbyshire County Council	-	41,500	41,500
Derbyshire Voluntary Action	819	-	819
Nottingham CVS	1,000	-	1,000
Larwood Health Partnership	-	65,546	65,546
Newgate Medical Centre	-	36,797	36,797
Enable Nottingham	13,865	-	13,865
NHS Derby & Derbyshire ICS	-	18,170	18,170
Notts County Council	-	180,455	180,455
Active Partners Trust	-	7,160	7,160
RNN Group	500	-	500
South Derbyshire CVS	-	27,310	27,310
NHS Nottingham and Nottinghamshire ICB	-	216,666	216,666
Bassetlaw CCG	-	102,884	102,884
Sport England	1,468	7,426	8,894
Tuxford Medical Centre	-	66,784	66,784
Sundry grants & donations	1,463	2,500	3,963
	<u>19,615</u>	<u>874,102</u>	<u>893,717</u>

Bassetlaw Community and Voluntary Service

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Notes to the Financial Statements for the Year Ended 31 March 2023

5 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Interest receivable and similar income;			
Interest receivable on bank deposits	2,562	2,562	2,249

6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Bank charges	339	-	339	325
Stationery & postage	330	1,815	2,145	1,700
Cleaning	471	1,942	2,413	2,150
Communications	698	8,338	9,036	8,111
Computer & consumables	717	9,377	10,094	24,681
Depreciation	8,647	-	8,647	7,761
Equipment	313	294	607	1,427
Food hub	-	-	-	12,022
Insurances	-	4,711	4,711	3,156
Hospitality	1,759	1,948	3,707	1,994
Premises maintenance	2,213	19,449	21,662	11,002
Other expenses	701	153	854	11,429
Photocopying & printing	823	1,059	1,882	608
Professional fees	5,195	19,356	24,551	22,854
Publications & publicity	748	8,106	8,854	7,424
Rental expenses	162	2,921	3,083	518
Salaries, NI & pension	13,877	741,698	755,575	592,259
Service delivery	508	63,846	64,354	24,704
Staff training	1,457	8,716	10,173	1,825
Subscriptions	1,436	3,616	5,052	2,202
Travel expenses	122	4,452	4,574	4,876
Utilities	762	10,186	10,948	5,449
Grant repayment	-	-	-	7,519
Volunteering support	190	143	333	1,204
Grants made	-	6,638	6,638	40,000
	41,468	918,764	960,232	797,200

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Notes to the Financial Statements for the Year Ended 31 March 2023

7 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2023	2022
	£	£
Depreciation of fixed assets	<u>8,647</u>	<u>7,761</u>

8 Staff costs

The aggregate payroll costs were as follows:

	2023	2022
	£	£
Staff costs during the year were:		
Wages and salaries	668,889	523,778
Social security costs	53,779	38,974
Pension costs	<u>32,907</u>	<u>29,507</u>
	<u>755,575</u>	<u>592,259</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023	2022
	No	No
Average number of employees	<u>26</u>	<u>24</u>

18 (2022 - 16) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £32,907 (2022 - £29,507).

The number of employees whose emoluments fell within the following bands was:

	2023	2022
	No	No
£60,001 - £70,000	<u>1</u>	<u>-</u>

The total employee benefits of the key management personnel of the charity were £223,478 (2022 - £158,940).

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Notes to the Financial Statements for the Year Ended 31 March 2023

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

10 Related party transactions

During the year the charity made the following related party transactions:

Marzena Karp-Singh

(During this period, the charity paid £702 (2022 - £nil) to this trustee (during the period as a trustee until 17/05/22) for the provision of specialist services.)

At the balance sheet date the amount due to/from Marzena Karp-Singh was £Nil (2022 - £Nil).

11 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2023	2022
	£	£
Independent examination	1,525	1,450
Other financial services	120	120
	<u>1,645</u>	<u>1,570</u>

12 Taxation

The charity is a registered charity and is therefore exempt from taxation.

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Notes to the Financial Statements for the Year Ended 31 March 2023

13 Tangible fixed assets

	Leasehold improvements £	General equipment £	IT equipment £	Total £
Cost				
At 1 April 2022	45,816	11,825	34,004	91,645
Additions	-	1,553	2,447	4,000
At 31 March 2023	45,816	13,378	36,451	95,645
Depreciation				
At 1 April 2022	33,598	9,797	28,836	72,231
Charge for the year	3,055	1,223	4,369	8,647
At 31 March 2023	36,653	11,020	33,205	80,878
Net book value				
At 31 March 2023	9,163	2,358	3,246	14,767
At 31 March 2022	12,218	2,028	5,168	19,414

14 Debtors

	2023 £	2022 £
Trade debtors	82,472	60,568
Other debtors	24,875	-
	107,347	60,568

15 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	30	267
Cash at bank	1,285,642	1,475,320
	1,285,672	1,475,587

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Notes to the Financial Statements for the Year Ended 31 March 2023

16 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	16,508	8,633
Other taxation and social security	12,402	12,905
Other creditors	11,901	7,180
Deferred income	85,000	238,322
	<u>125,811</u>	<u>267,040</u>

17 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

18 Commitments

Capital commitments

The charity has one lease for premises at a peppercorn rent until 2026. Any rental income from sub-letting is to be split equally between the charity and the landlord.

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Notes to the Financial Statements for the Year Ended 31 March 2023

19 Funds

Unrestricted funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
Unrestricted funds				
<i>General</i>				
General	496,711	79,576	(41,468)	534,819
<i>Designated</i>				
Restructuring & redundancy fund	50,000	-	-	50,000
Capital costs fund	20,000	-	-	20,000
	<u>70,000</u>	<u>-</u>	<u>-</u>	<u>70,000</u>
Total unrestricted funds	<u>566,711</u>	<u>79,576</u>	<u>(41,468)</u>	<u>604,819</u>

Restricted funds

BCVS Community Responders (SP)	256,916	200,000	(218,338)	238,578
Volunteer Support	4,175	2,650	(244)	6,581
CCG Dementia Fund	15,355	-	(1,283)	14,072
Development fund (Mental Scoping)	87,465	-	-	87,465
Derbyshire Infrastructure Support	30,115	41,500	(58,519)	13,096
CCG Suicide Prevention	16,622	-	-	16,622
Bolsover Infrastructure Support	5,600	64,154	(69,754)	-
Notts Covid Fund	19,259	-	(7,965)	11,294
NNSP	15,000	15,000	-	30,000
Dementia Support	6,871	-	(6,871)	-
Volunteering Bolsover	4,780	-	-	4,780
Community Champions	148,853	-	(1,041)	147,812
Community Advocates Bolsover	27,083	-	(12,102)	14,981
Derbyshire CCG Living Well	7,500	-	(7,500)	-
NCC Recovery Post	6,553	32,765	(23,834)	15,484
SYB Mental Health	37,003	-	(21,047)	15,956
NCC Food Insecurity	9,720	28,302	(22,491)	15,531
NCC Tackling Loneliness	3,879	74,371	(44,249)	34,001
WAU Sport England	19,069	7,426	(26,495)	-
Voices	-	102,884	(102,884)	-
ICB Discharge	-	16,666	(16,666)	-
DCCG Vaccination	-	12,000	(12,000)	-

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Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
Derbyshire ICB Infrastructure	-	6,170	(6,170)	-
Home from Hospital	-	27,310	(27,310)	-
Together fund	-	7,160	(7,160)	-
LCF NCC	-	27,333	(27,333)	-
Link Workers	-	169,128	(169,128)	-
NCC Y Volunteers	-	17,533	(11,533)	6,000
POV Volunteers	-	21,750	(16,847)	4,903
Total restricted funds	<u>721,818</u>	<u>874,102</u>	<u>(918,764)</u>	<u>677,156</u>
Total funds	<u><u>1,288,529</u></u>	<u><u>953,678</u></u>	<u><u>(960,232)</u></u>	<u><u>1,281,975</u></u>

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Notes to the Financial Statements for the Year Ended 31 March 2023

The specific purposes for which the funds are to be applied are as follows:

BCVS Community Responders (SP) - To support identification and delivery of interventions that tackle local health inequalities whilst maximising value for money and ensuring we maintain focus on longer term financial sustainability.

Volunteer Support - Funds to support volunteer expenses.

CCG Dementia Fund - To support additional dementia-related developments within the community.

Development fund (Mental Scoping) - Mental health scoping and developing infrastructure.

Derbyshire Infrastructure Support - Local infrastructure support, volunteer brokerage.

CCG Suicide Prevention - Communication/promotions and second roll out of small grants scheme.

Bolsover Infrastructure - Voluntary and Community Sector Infrastructure Support and signposting.

Notts Covid Funds - To support the Emergency Humanitarian Response across Bassetlaw.

NNSP - Information Partnership to support vulnerable people in Bassetlaw.

Dementia Support - Nottinghamshire County Council (Better Care Funding) to support people living with dementia as well as their carers/families by providing advice and signposting to local organisations.

Volunteering Bolsover - Funds to support volunteer expenses across Derbyshire.

Community Champion - Research and engagement of minority ethnic communities through the community champion model.

Community Advocates Bolsover - To further develop a Community Advocate Project across Bolsover.

Derbyshire CCG Living Well - Lived experience and co-design.

NCC Recovery Post - Eastern European and minority ethnic group development.

SYB Mental Health - Learning on prescription pilot.

NCC Food Insecurity - Bassetlaw Food Insecurity network coordination.

NCC Tackling Loneliness - Tackling loneliness collaborative coordination.

WAU Sport England - Enabling people with long term health condition to address barriers to physical activity and affect system change.

Voices - to deliver high quality, locally accessible and tailored infrastructure support for groups and individuals to support tackling local health inequalities.

ICB Discharge - Social Prescriber in Bassetlaw Hospital; Discharge funds.

DCCG Vaccination – Health Inequalities Project in Shirebrook.

Derbyshire ICB Infrastructure - Local infrastructure support, volunteer brokerage.

Home from Hospital - Short term practical support for vulnerable people who are leaving hospital.

Together Funds - To enable less active communities to move more in Shirebrook.

LCF NCC -To provide infrastructure support to Nottinghamshire organisations and groups enabling communities to mitigate the impact of the pandemic.

Link Workers - Hosting of the PCN Social Prescribing Link Workers.

NCC Y Volunteers - Developing new volunteer roles for young people in Mansfield and Bassetlaw and create young volunteer led social-media campaigns around volunteering.

POV Volunteers - Point of View Volunteer Voices Project; new models of volunteering through the Arts across the wider VCSE sector.

Bassetlaw Community and Voluntary Service
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Notes to the Financial Statements for the Year Ended 31 March 2023

These are the figures for the previous accounting period and are included for comparative purposes

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
General	513,600	54,204	(73,940)	2,847	496,711
<i>Designated</i>					
Restructuring & redundancy fund	50,000	-	-	-	50,000
Capital costs fund	20,000	-	-	-	20,000
	<u>70,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>70,000</u>
Total unrestricted funds	<u>583,600</u>	<u>54,204</u>	<u>(73,940)</u>	<u>2,847</u>	<u>566,711</u>
Restricted					
Bassetlaw CCG	-	78,000	(78,000)	-	-
BCVS Community Responders (SP)	199,545	200,000	(140,992)	(1,637)	256,916
Volunteer Support	3,782	2,523	(2,130)	-	4,175
CCG Dementia Fund	19,738	-	(4,383)	-	15,355
Development fund (Mental Scoping)	87,465	-	-	-	87,465
Derbyshire Infrastructure Support	13,352	76,028	(59,265)	-	30,115
CCG Suicide Prevention	59,240	-	(42,618)	-	16,622
Home from Hospital	-	18,786	(18,786)	-	-
Link Workers	-	137,502	(137,502)	-	-
Bolsover Infrastructure Support	16,005	68,980	(78,780)	(605)	5,600
DCF Covid Fund	4,538	6,880	(11,418)	-	-
Notts Covid Fund	64,864	-	(45,605)	-	19,259
NNSP	-	15,000	-	-	15,000
Dementia Support	43,413	-	(36,542)	-	6,871
Volunteering Bolsover	4,780	-	-	-	4,780
Community Champions	-	169,400	(20,547)	-	148,853
Community Advocates Bolsover	-	27,083	-	-	27,083
Derbyshire CCG Living Well	-	7,500	-	-	7,500
NCC Recovery Post	-	6,553	-	-	6,553
SYB Mental Health	-	37,003	-	-	37,003
NCC Food Insecurity	-	14,151	(4,431)	-	9,720

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Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
NCC Tackling Loneliness	-	10,624	(6,140)	(605)	3,879
WAW Sport England	-	55,190	(36,121)	-	19,069
Total restricted funds	<u>516,722</u>	<u>931,203</u>	<u>(723,260)</u>	<u>(2,847)</u>	<u>721,818</u>
Total funds	<u>1,100,322</u>	<u>985,407</u>	<u>(797,200)</u>	<u>-</u>	<u>1,288,529</u>

20 Analysis of net assets between funds

	Unrestricted			2023 Total funds £
	General £	Designated £	Restricted £	
Tangible fixed assets	14,767	-	-	14,767
Current assets	560,863	70,000	762,156	1,393,019
Current liabilities	<u>(40,811)</u>	<u>-</u>	<u>(85,000)</u>	<u>(125,811)</u>
Total net assets	<u>534,819</u>	<u>70,000</u>	<u>677,156</u>	<u>1,281,975</u>

	Unrestricted			2022 Total funds £
	General £	Designated £	Restricted £	
Tangible fixed assets	19,414	-	-	19,414
Current assets	506,015	70,000	960,140	1,536,155
Current liabilities	<u>(28,718)</u>	<u>-</u>	<u>(238,322)</u>	<u>(267,040)</u>
Total net assets	<u>496,711</u>	<u>70,000</u>	<u>721,818</u>	<u>1,288,529</u>

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Notes to the Financial Statements for the Year Ended 31 March 2023

21 3rd Party Funds

	Opening balance £	Incoming resources £	Resources expended £	Closing balance £
Clown Kitchen	-	3,458	(1,065)	2,393
St Giles Church	3,937	-	-	3,937
Workshop Civic Society	403	-	-	403
Community Garden	4,934	120	(566)	4,488
Play Days	1,077	-	-	1,077
Youth Funds	1,372	-	-	1,372
Friends of Workshop Station	2,495	1,500	(1,551)	2,444
Sandy Lane Funds	10,535	-	-	10,535
ACT 435 grants	143	1,815	(714)	1,244
Big Local Creswell	38,859	370,514	(410,233)	(860)
Friends of West Lea	-	2,250	-	2,250
CCG Suicide Prevention	16,370	-	(8,000)	8,370
Rufford Avenue Allotment	431	-	(185)	246
We Are Undefeatable	1,468	-	(1,468)	-
PCC Vulnerability Small Grants Fund	1,000	-	(1,000)	-
Bolsover Small Grants (Lloyds) Fund	1,008	-	(750)	258
TLC	-	35,000	-	35,000
Retford Rotary	-	1,500	(1,000)	500
	<u>84,032</u>	<u>416,157</u>	<u>(426,532)</u>	<u>73,657</u>