



**SPACE 2 BE ME LIMITED**  
(A company limited by guarantee)

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**

*FOR THE YEAR ENDED*  
**31 MARCH 2025**

Registered charity number: 1140764  
Registered company number: 07324545

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SPACE 2 BE ME LIMITED  
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REFERENCE AND ADMINISTRATIVE DETAILS  
*FOR THE YEAR ENDED 31 MARCH 2025*

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Board of Trustees	M. Tatton (Chair) A. J. Franklin L. J. Jenkinson M. L. Pember
Company number	07324545
Charity number	1140764
Registered and principal office	Howard de Walden Centre Bluett Street Maidstone Kent ME14 2UG
Independent examiner	Jonathan Healey FCA Lindeyer Francis Ferguson Limited North House 198 High Street Tonbridge Kent TN9 1BE

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

REPORT OF THE BOARD OF TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025

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The Board of Trustees of the charity present their annual report together with the financial statements of the charitable company for the year ended 31 March 2025. The Trustees confirm that the annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). This report is also the Directors' Report required by Company Law.

Reference and administrative details on page 1 also forms part of this report.

Objectives and activities

Space 2 Be Me's objects as set out in its Articles of Association is to provide or otherwise support the provision of services for disabled and special needs children and young people and their family members where the child is on the roll of a school and/or lives in Maidstone or the surrounding areas and is up to and including 25 years of age.

Strategic vision

In recent years, Space 2 Be Me Trustees, staff and members worked together to examine and refresh the aims, objectives, and vision of the charity:

Our aim is to support disabled children and young people with disabilities and additional needs to have the same life opportunities as their non-disabled peers, both educationally and socially and for their parents/ carers and families to feel safe, supported, empowered, and valued.

This is done through the following key objectives:

- Providing comprehensive information, advice, and signposting to ensure families can make informed choices and access services that meet their needs.
- Offering a range of formal and informal support and social opportunities for parents and disabled children and young people.
- Working to ensure future services are parent driven and responsive to the needs of families and disabled children and young people by speaking up for what families tell us they need and representing them to key partners.
- Working to ensure that disabled children are able to access universal provision where desired in a safe and supported manner and in doing so feel included and valued.

Priorities for 2024-25

Priorities identified at the start of the year ended 31 March 2025 were as follows:

- Space 2 Be Me aim to continue to deliver all our established activities including clubs, family support work, family events and training for parents, planning flexible delivery and reviewing activities regularly. We will aim to continue to develop our activities in Tunbridge Wells and seek to replicate the structure in place in the other two districts.

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- To maintain financial stability, keep reviewing the fundraising landscape, seek new funding and revenue opportunities and partnerships with likeminded organisations; to implement our fundraising strategy. We continue to seek medium to long term trust funding, explore alternative avenues of opportunity such as digital or virtual fundraising, seek regular donations, and to enhance our community fundraising engagement. We aim to continue to build on the success with our fundraising volunteers from among membership and others in our local communities to help raise funds.
- To embrace hybrid delivery and remain agile enough to respond to changing scenarios, while listening closely to feedback from our beneficiaries.
- To continue to develop a family support service integrating one-to-one support, drop ins and support groups and to seek training offers, including but not limited to Cygnet, webinars and our popular workshops developed by our staff. Space 2 Be Me will work hard to reach parents, extended families and professionals in each district.
- To seek feedback from parents and children on our work to ensure we are delivering the most relevant activities to them. We continue to seek outdoor activity opportunities, as requested by our members into 2024-5.
- To continue to develop a framework within which we can measure our impact across the organisation, building in the requirements of our new short break funding and assigning resources to enable and manage the process.
- To raise our profile across all areas and particularly in West Kent, exploring opportunities to expand clubs and other activities in Tunbridge Wells in particular.
- To continue to grow our membership base as we reach more families, welcome new members, look after those we have, ensuring regular communication and answering their queries.
- To develop and enhance our volunteer base in all areas of our activities and in relation to specific projects and fundraising.
- To continue to review and adapt back office and reporting functions within the Charity with an agile hybrid working structure for staff and delivery for projects where possible.
- To continue to explore widely partnership opportunities with other charities and community groups exploring opportunities which fit with mutual objectives.

#### Public Benefit

The Trustees have given due regard to the Charity Commission's guidance on public benefit. The objectives of the charitable company are the support and provision of services for disabled and special needs children. The level of public benefit is demonstrated by the support provided and the positive feedback we receive from those accessing our services.

#### Volunteers

Over the 2024-25 financial year the organisation has benefitted from volunteer support from many of our members at particular events, and in particular from 8 regular volunteers, in addition to our Trustees (who also act as volunteers). Volunteers are now helping to support parents with drop ins, at children's clubs and family events and we have particularly strengthened our relationship with key fundraising volunteers, building on the success of 2023-24.

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Space 2 Be Me continues to actively look for new volunteers, and develop its volunteer base, including actively seeking parent Trustees. We continue to seek to engage members and other volunteers to help fundraise and deliver services in 2025-26 and have been delighted to welcome several new volunteers to our fold since the end of March 2025.

### Achievements and Performance

#### Review of activities

#### Family Events



- 28 Family Events across Maidstone, Tonbridge and Tunbridge Wells with 571 children with additional needs attending and 743 individuals in total benefitting from the trips; these include 18 Short Breaks.
- Across our family events, 86% of families feel less isolated and 82% felt more supported as a result of attending the events and more than half were enabled to do something they wouldn't normally consider.

In April 2024, Space 2 Be Me began a new two-year funding round for Short Break activities including the delivery of six events in each of Maidstone, Tonbridge & Malling and Tunbridge Wells district. We delivered a further 10 events making the total for the year 28, benefitting 239 families.

Our family events offer families an opportunity to access activities that they might not otherwise be able to, to have a chance to meet other families and have a break from caring and normal routines. Most of our events are offered during the school holidays with occasional ones at weekends.

"This is a new family tradition for us and made possible due to affordability of Space 2 Be Me events."  
Parent Carer, 2024

The range of family events in 2024-25 was varied and included family bowling, mini golf, exclusive hire of indoor play, swimming facilities and a cinema; outings to Castles and gardens; our ever popular Christmas at Bedgebury lights trip, three pantos and a Christmas party. We tried to cater for all abilities, ages and interests in line with member requests.

"We're always grateful for the events held by Space 2 Be Me, we feel more confident as a family being able to access activities, knowing support is on hand if needed...seeing other families that resemble ours makes us feel like we have a safe space to belong without fear of judgment or anxiety."  
Parent Carer 2024

"A lovely opportunity to socialise, well supported by friendly staff. My daughter always loves to go to Space 2 Be Me events and was asking when the next one was before this one had finished!"  
Parent Carer 2024

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Family Support



- 231 Family Support enquiries in 2024-25
- New restructuring model of Family Support delivering
- 41 Family Support Clinics offering half hour appointments and wrap around / follow up support for over 200 people

“Absolutely fantastic! Went in feeling lost and overwhelmed and left with an action plan.”  
Parent Carer 2025

Funding secured at the end of the previous financial year from the National Lottery has enabled us to continue to develop and tweak a new Family Support service which included the launch of regular Clinics offering one-to-one appointments in person, via telephone or online to parents carers to discuss pertinent issues and help families, with follow up support where required.

During 2024-25, our Family Support Officers supported over 200 people directly alongside delivering our support groups and drop ins, both in person in Maidstone, Snodland, Tonbridge, East Malling and in Tunbridge Wells. We delivered some topic focused groups requested by parents but there was also a space offered to access face-to-face support and discuss issues with peers. We also established a new peer support group for parents who have additional needs themselves, inspired by feedback and the struggles we witness among members.



The team continued to deliver “Understanding Autism” workshops to parent carers, extended family and professional teams, attended by 90 individuals. We have continued to liaise with organisations to help raise awareness and developed workshops that take a deeper dive into common themes such as Emotional Regulation in 2025-26.

- 26 support groups in Maidstone, Tonbridge and Tunbridge Wells
- New Neurodivergent Parents Support Group offering a safe space for valued peer support
- 94% reporting reduced isolation and 85% increased knowledge and skills & 94% report greater confidence in supporting their child



“It was great to talk to someone so knowledgeable, especially when you're waiting for a diagnosis and it feels like there's no support available anywhere “  
Parent Carer 2024

“Everyone has been a huge support to me with lots of different things, it's nice to know that there will always be someone to turn to for advice”  
Parent Carer 2024

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### Youth Activities

- 16 regular youth groups, building on significant growth of the previous 2 years. Of these, 9 clubs are now short breaks, which has brought financial stability and an opportunity to expand to meet demand, including doubling capacity in our Rockets Club in Maidstone.
- 239 club sessions with 365 children and young people between 0 and 25 attending
- 79% club attendees are less isolated and 71% have increased confidence
- 83 families attending our SAMs stay and play groups in Maidstone and Tonbridge for ages 6 and under and Twinkling Stars baby group which alternates between Tunbridge Wells and Maidstone
- Two thriving Young Adult Groups with 42 young people
- Popular Dance Stars classes, with 23 attendees over the year split between two age groups.



In April 2024, Space 2 Be Me began two new two-year Short Break grants for the delivery of seven of our regular youth groups; covering all of our groups for children aged 6-11 with additional needs (Rockets, Starships and Lunar clubs) which has enabled us to double capacity and launch a new session to address the significant waiting list for Rockets in Maidstone and keep growing in other areas. In Maidstone and in Tonbridge our clubs for teenagers are also short break funded (Comets, Galaxy, Asteroid and Cosmic). In Tunbridge Wells, the club for this age group, Nebula, is still developing and has relatively small numbers of attendees and is not included in the short break grant agreement.

"Space 2 Be Me is exactly that for our child he can be himself where we know he is in a safe space with no worry about judgement or other children being mean."  
Parent Carer 2025

Space 2 Be Me delivered the following youth clubs in 2024-25 headed up by a team of part time Children and Young People Coordinators and a team of volunteers and sessional workers:

- Twinkling Stars (under 3s, monthly alternating between Maidstone and Tunbridge Wells)
- Dance Stars in Maidstone (fortnightly in term time, all ages)
- Rockets 1 and 2 in Maidstone (for children aged 6-11 and siblings, fortnightly in term time)
- Comets Maidstone (for 11-13s, fortnightly in term time)
- Galaxy Maidstone (for 14-17s, fortnightly in term time)
- Universe Maidstone and Universe Tonbridge (for 18-25s, fortnightly in each location)
- Starships Tonbridge (for 6-11s, fortnightly in term time)
- Asteroid Club Tonbridge (for 11-13s, fortnightly in term time)
- Cosmic Club Tonbridge (for 14-17s, fortnightly in term time)
- Lunar Club Tunbridge Wells (for 6-11s, fortnightly in term time)
- Nebula Tunbridge Wells (for 11-17s, fortnightly in term time)



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"I can't explain how much Space 2 Be Me has helped my daughter to make friends - it offers activities that help her grow and enjoy hobbies without feeling uncomfortable."  
Parent Carer 2025

In addition, we run a stay and play club for children with additional needs aged 6 and under and their families in SAMs Maidstone and SAMs Tonbridge. Funding secured from St James Place enabled us to expand to Tunbridge Wells during 2024. In total we delivered 38 sessions benefitting 71 families during the year.

Another area where we have been able to expand to meet demand is in the Universe Group for young adults over 18. In March 2024 we secured 3 year running costs for establishment and development of a new group in Tunbridge Wells. In 2025-26 we have been able to expand our Maidstone delivery to add another club. This was a key area that was identified as being of interest to many families in our 2025 Member Survey.

"The club is our special place to help gain confidence, grow, find ourselves and accept our differences without feeling pressured "  
Universe Club Member 2024



- 12 Space 2 Be Me Time holiday clubs for under 18s benefitting 76 young people attending and 8 sessions for our young adult members benefitting 25 young people; in all feedback, families reported reduced isolation.

Our "Space 2 Be Me Time" holiday sessions for children and young people during school holidays have continued to run alongside our family events, delivered by the Clubs team. These were 20 sessions delivered in total across various age groups, some for adults and some for children under 18; in 2024-25 this included Arts and Crafts, Bowling, Gaming, Lego and outdoor activities.

"My son was on top of the world when he was finished and keen to do more activities with Space 2 B Me. It was really nice to see the children happy and interacting so well together. Thank you to all the staff for supporting the children and creating a lovely atmosphere.."  
Parent Carer 2024

We continued to pursue outdoor-based sessions in partnership with Communigrow and Ambleford Farm and we also visited the Kent Scout activity base at Lower Grange Farm twice. Parents are able to leave their young people with us for a few hours, offering structure to school holidays, an opportunity to make friends and try new things and a break from caring for families.

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In 2024-25 Space 2 Be Me enjoyed support from Tesco Bags for Help and the Coop Community Fund, for our Space 2 Be Me Time activities. Towards the end of the year one of our parent members and a friend undertook to do the Jurassic Ultra Challenge in May 2025 which then funded our entire summer of activities for younger people in 2025-26.

"It is so awesome to be able to let the children go to a group, be dropped off and be independent yet safe and supported."  
Parent Carer 2025

### Marketing and Memberships

In 2023-24 we had 393 member families. During the year we increased our membership fee to £10 per family in 2024-25 to enable us to cover more of our back-office admin costs. Membership is an important part of the process of checking we are reaching the right people and gathering the information we need to better support families.

There was some reorganisation of capacity and roles withing the back office during the year and we maintained an effort to raise awareness and reach with existing team members picking up publicity work.

Our social media reach continued to grow. During 2023-24, we continued to develop our presence on Instagram and Linked in although the greatest social tool we have success with is Facebook, with more than 3,200 followers at the end of March 2025.

"Having been a member for a number of years from the beginning of our family journey with autism, I'm so proud of the work your organisation has done to empower children with Autism and my child...now young adult has continued with confidence to be in a safe space to be comfortable with who she is and grow as an individual whilst having fun"  
Parent Carer 2023-24

### Fundraising

While the majority of our funds come from local government grants, trusts and foundations, we continued to build momentum with our community fundraising and sponsorship events. Our members have continued to be motivated and engaged and as a result we have worked with them on a number of successful fundraising events raising over £15,000 in 2024-25.

In 2024-25 our key fundraising activities included:

- In May 2024, Space 2 Be Me Member Michelle Casey took on the Isle of Wight Ultra Challenge raising money for Space 2 Be Me, raising more than £2,300 in funds.
- In the July 2024, member parent James Jenkinson and his colleague David from Baunit ran the Maidstone half Marathon and the Tatra Mountains challenge in August 2024, together raising over £1,700 for Space 2 Be Me.
- We ran our second Hadlow Fun Day in August 2024. The same family hosted a Mid-Summer Concert and afternoon tea which was hugely successful. We must say a huge thank you to Allison Mark and Alex – and the team of volunteers who helped as well as Shipbourne Farmers Market for sponsoring the event – and helping to raise over £2,000 for the Universe group.
- We held an online Christmas raffle in 2024 which raised £475 with prizes donated from local and national companies and supermarkets as well as vouchers for gifts, trips and experiences.

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- We had our second Halloween party, this time in Maidstone attending by 33 young people with additional needs and their families.
- For the second-year running, a member family worked day and night to decorate their Halloween House, raising over £600 for Universe group. We are grateful to our member Karen and her family who put so much effort yet again into running the popular event.
- With the help of Space 2 Be Me members Lindsay Randall and Terry Measor, we entered the Tonbridge Dragon Boat race in collaboration for fellow disability charity Arthurs Quest and together our paddlers raised over £2,200 for each charity. Thanks to corporate sponsors and to the Greyhound at Charcott for supplementing this fundraising with a donation of proceeds from their quiz.
- Our club members got involved for the second year in a rotary-led sponsored swim event in March 2024, and a sponsored walk in June 2024, together raising close to £2,000.
- One parent member, Edward Hodgskin and his friend Mark McGroarty started raising money for his Jurassic Ultra Challenge in early 2025 – this money funded most of the holiday sessions for young people in the summer 2025.
- A parent member and ex staff member Sarah married Nick in the summer 2024 and collected donations for Space 2 Be Me instead of gifts amount to over £600.
- One of our volunteers, Emily Wright, raised close to £500 from donations for an online piano concert she recorded.
- We had a number of nominations to employers and other organisations by members which has resulted in donations towards Space 2 Be Me.

We have managed to secure corporate sponsorship for a number of our fundraising events – these have included Verdigris, CEC, Absolute Print, Big Blue and Widgit and Shipbourne Farmers Market. We are grateful to the Maidstone Riverside Rotary and Rotary of the Weald of Kent for the opportunity to take part in their sponsored events.

We are very grateful for every sponsor, every donation, every fundraiser – we have really felt the support of our members and community during 2024-25 and beyond.

#### Team Development

Although there were a number of key team changes in 2024-25, we continued to develop our clubs team, grow our team of sessional workers and volunteers, support families and deliver family events. From April 2024 more funding was secured in all three areas and we have been able to build and expand capacity once more to cater for growing demand.

We remain committed to being agile and flexible, able to respond to opportunities and funding, listening to members and reading the landscape as far as we can. We consult with our members in everything we do so that they feel included and valued by us as an organisation. Most of our staff and Trustees have lived experience of additional needs, as a parent, sibling, extended family member etc and so bring many valuable ideas to the table.

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Financial review

The Statement of Financial Position "SOFA" shows the Charity's total incoming resources for the year was £162,516 (2024: £158,680). Total resources expended amounted to £168,019 (2024: £160,053). The SOFA therefore reveals net expenditure of £5,503 (2024 net expenditure: £1,373).

The Charity held fund balances at 31 March 2025 of £50,251 (2024 - £55,754). These funds included restricted funds of £13,597 (2024 - £12,353) and unrestricted funds of £36,654 (2024 - £43,401).

As detailed in note 11, funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes total £13,143. The charity holds a separate fixed asset fund, which represents the fixed assets of the Charity, totalling £394, matching the net book value of fixed assets in the balance sheet. Other designated funds consists of fundraising efforts which are agreed for a ringfenced purpose totalling £3,117.

The designated fund of £20,000 is a contingency fund to cover expected employment related costs upon any decision to wind up the Charity.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Trustees are seeking a strategy of diversifying income streams and reviewing costs, and endeavour to undertake regular assessments of the financial stability of the Charity which is currently largely dependent on fundraising and grants for its income. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Principal risks and uncertainties

The Trustees conduct regular assessments of the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and are satisfied that appropriate controls are in place to mitigate our exposure to major risks. These include a Financial Controls Policy and a designated financial reserve which is reviewed annually and monitored at regular board meetings.

Staff work a hybrid model of part home working, supporting families both remotely and in person, alongside face-to-face delivery for clubs, family events and holiday sessions. Space 2 Be Me staff produce risk assessments for its activities and events and staff are in regular contact with the Manager who relays any issues to the Board as soon as they arise, as well as having a detailed organisational risk assessment.

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Reserves policy

The Trustees have agreed to designate funds to cover staff costs in case the Charity needs to be closed. Based on average staff expenditure over the last financial year this means that £20,000 was designated as a contingency fund.

Principal funding sources

The funding landscape changed quite significantly for Space 2 Be Me in 2024-25 again. One big change was that the short break funding grant for our family events has been granted for two years and extended to cover seven of our term time clubs. This a significant shift and has meant significant financial stability for a large portion of our work.

Other significant grants that came in during the year include Awards for All grant from the National Lottery for our family support work; 3-years funding from DFN Foundation for a new Universe Club in Tunbridge Wells. Our Maidstone Universe club has received some funding from KCC Local Members Grant Scheme, thanks to Cllr Ian Chittenden. Our Space 2 Be Me Times were part funded by Tesco Bags for Help and the Coop Community Foundation grant. We carried over a grant from St James Place which covered our two existing SAMs clubs and allowed the creation of a third.

Other notable support from organisations came in during 2024-25, including Maidstone Riverside Rotary Club, who raised money for Space 2 Be Me at the Race Night, the Loddington Harvest Festival and their Christmas Supermarket collection. Maidstone Lions also raised money for Space 2 Be Me at their Christmas Street Collection. We were lucky to receive donations from The Mall in Maidstone from their Santas Grotto for December 2024 as well as 2023 which arrived at the beginning of the financial year.

Structure, Governance and Management

Space 2 Be Me Ltd is registered as a charity with the Charity Commission in England and Wales (Charity Registration No. 1140764) and as a company limited by guarantee (Company Registration No. 07324545) and is governed by its Memorandum and Articles of Association.

Space 2 Be Me Ltd was incorporated as a company limited by guarantee on 23 July 2010 and was registered as a charity on 10 March 2011. It is a parent driven members' organisation that recognises that the experiences and knowledge parents bring should be valued and used as the building block for service development and provision for disabled children and their families in Maidstone.

Appointment of Trustees

The Board of Trustees must comprise between at least 50% and 70% of parents of disabled children and young people. Trustees are nominated and selected at the Annual General Meeting. A third of the Trustees retire in rotation at the Annual General Meeting but can stand for re-election. The last AGM of the charitable company was on 19 March 2025. The articles of Association require a minimum of 3 Trustees and a maximum of 12. Space 2 Be Me currently has 4 Trustees.

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*FOR THE YEAR ENDED 31 MARCH 2025*

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### Structure and Decision-making

Staff in the Charity report to the Manager who is responsible for the day-to-day operation of the organisation. The Board meet typically bi-monthly with individual Trustees in addition to the appointed officer positions of Chair and Treasurer leading on specific areas of work. These include having a named Safeguarding Lead for children and vulnerable adults. Existing Policies and Procedures of the Charity are reviewed regularly and amended to reflect current best practice with additional policies added as required to reflect the growing operations of the Charity.

At the end of March 2025, Space 2 Be Me employed a Manager (37 hours a week), a Finance and Operations Coordinator (15 hours a week), a Children and Young People Coordinator for Maidstone (15 hours a week), a Children and Young People Coordinator for Tunbridge Wells (15 hours a week), a Children and Young People Coordinator for SAMs Tonbridge/Tunbridge Wells (5 hours a week), a Children and Young People Coordinator for SAMs Maidstone and Rockets (6 hours a week); and two Family Support Workers (both 15 hours in term time). In addition to these salaried staff, a growing team of sessional staff and volunteers help to run clubs and events for children and young people, support parents and help in the office.

### Plans for future periods

Having undergone the strategic review in 2021-22, many of the plans and ideas identified as part of that process have been put into practice since then. We wanted to pursue fewer larger multiyear grants which has come to fruition in 2024-25 and this has provided a degree of stability but where those have ended we endeavoured to fill those gaps. We were hugely successful in securing core cost or unrestricted funding in 2023-24 which set up the year well along with the projects funding in place for 2024-25.

At our AGM in March 2025 we looked at the results of the Members Survey 2025 and discussed ways forward.

The top priorities for 2025-26 identified are:

- Space 2 Be Me aim to continue to deliver all our established activities including clubs, family support work, family events and training for parents, planning flexible delivery and reviewing activities regularly. We will aim to continue to develop our activities in Tunbridge Wells and seek to replicate the structure in place in the other two districts, putting in place a Universe group and further developing youth groups there.
- To further strengthen our offerings for under 6s, particularly in holidays.
- To expand our offer for young adults developing life skills activities further and to explore other opportunities to support this age group.
- To maintain financial stability, keep reviewing the fundraising landscape, seek new funding and revenue opportunities and partnerships with likeminded organisations; to implement our fundraising strategy. We continue to seek medium to long term trust funding, explore alternative avenues of opportunity such as digital or virtual fundraising, seek regular donations, and to enhance our community fundraising engagement. We aim to continue to build on the success with our fundraising volunteers from among membership and others in our local communities to help raise funds into 2025-26 and beyond.

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- To embrace hybrid delivery and remain agile enough to respond to changing scenarios, while listening closely to feedback from our beneficiaries.
- To continue to develop and secure a family support service integrating one-to-one support, drop ins and support groups and to seek training offers, including but not limited to Cygnet, webinars and our popular workshops. Space 2 Be Me will work hard to reach parents, extended families and professionals in each district offering activities for all ages.
- To seek feedback from parents and children on our work to ensure we are delivering the most relevant activities to them. We continue to seek outdoor activity opportunities and partnerships.
- To continue to develop a framework within which we can measure our impact across the organisation, building in the requirements of our new short break funding and employing extra resource to enable and manage the process.
- To raise our profile across all areas and particularly in West Kent, exploring opportunities to expand clubs and other activities in Tunbridge Wells in particular.
- To maintain our membership base and welcome new members; look after those we have, ensuring regular communication and answering their queries.
- To develop and enhance our volunteer base in all areas of our activities and in relation to specific projects and fundraising.
- To continue to review and adapt back office and reporting functions within the Charity with an agile hybrid working structure for staff and delivery for projects where possible.

By continuing to deliver in these priority areas the Board of Trustees is confident that Space 2 Be Me will continue to provide services for families of disabled children and young people that offer public benefit and meet our charitable objectives and vision.

#### Trustees' Responsibilities Statement

The Trustees (who are also directors of Space 2 Be Me Ltd for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

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The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

In preparing this report, the Trustees have taken advantage of the small companies' exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 27/12/2025 and signed on their behalf by:



M. Iatton  
Chair



M. L. Pember  
Treasurer



## INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SPACE 2 BE ME LIMITED FOR THE YEAR ENDED 31 MARCH 2025

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I report to the charity's trustees on my examination of the accounts of Space 2 Be Me Limited ("the charity") for the year ended 31 March 2025.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

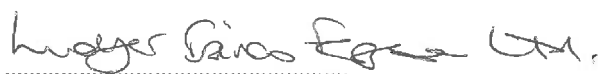
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145(5) (b) of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the Charities Act 2011.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathan Healey FCA  
Lindeyer Francis Ferguson Limited  
North House  
198 High Street  
Tonbridge  
Kent TN9 1BE

Date: 30 December 2025

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	3	22,445	104,032	126,477	130,235
Charitable activities	4	19,013	-	19,013	15,926
Other trading activities	5	16,673	-	16,673	12,247
Investments		353	-	353	272
Total income		58,484	104,032	162,516	158,680
Expenditure on:					
Raising funds		1,655	-	1,655	666
Charitable activities	6	63,576	102,788	166,364	159,387
Total expenditure		65,231	102,788	168,019	160,053
Net income / (expenditure)		( 6,747)	1,244	( 5,503)	( 1,373)
Net movement in funds		( 6,747)	1,244	( 5,503)	( 1,373)
Reconciliation of funds:					
Total funds brought forward		43,401	12,353	55,754	57,127
Total funds carried forward		36,654	13,597	50,251	55,754

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

BALANCE SHEET  
AS AT 31 MARCH 2025

	Note	£	2025 £	2024 £
Fixed assets				
Tangible assets	9		394	893
Current assets				
Cash at bank and in hand		52,556	57,185	
		<u>52,556</u>	<u>57,185</u>	
Creditors: amounts falling due within one year	10	( 2,699)	( 2,324)	
Net current assets			49,857	54,861
Total net assets			<u>50,251</u>	<u>55,754</u>
Represented by the funds of the charity:				
Unrestricted funds			36,654	43,401
Restricted funds			13,597	12,353
Total funds	11		<u>50,251</u>	<u>55,754</u>

The charity's financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the trustees on 27/12/2025 and signed on their behalf by:



M. Tatton  
Chair



M. L. Pember  
Treasurer

Company number: 07324545

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025

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1 Status

The charity is a private company limited by guarantee registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Howard de Walden Youth Centre, Bluett Street, Maidstone, Kent ME14 2UG.

2 Accounting policies

Basis of preparation of the financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Space 2 Be Me Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in pounds sterling, which is the functional currency of the charity, and rounded to the nearest £1.

The Trustees have assessed that there are no significant doubts over the charity's ability to continue as a going concern. As a result, the financial statements have been prepared on a going concern basis.

Income

Income from grants and donations is recognised when the charity is entitled to the funds, the receipt is probable and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer is made in writing, unless the grant contains terms and conditions outside of the charity's control which must be met before the charity is entitled to the funds. Where grants are received in response to a proposal including a budgeted timescale, such that the timescale for the expenditure is implicit in the grant agreement, the income is recognised in accordance with that timescale.

Income from charitable activities is recognised over the period to which the income relates. For contracts, income is recognised to the extent that the contractual services have been supplied. For performance-related grants, income is recognised to the extent that performance-related criteria have been met.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025

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2 Accounting policies continued

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is inclusive of irrecoverable VAT.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures, fittings and equipment	10% on cost
Computer equipment	33.3% on cost

Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds can only be used for the particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025

**3 Income from donations and legacies**

	2025 £	2024 £
Donations	25,160	23,374
Grants	101,317	106,861
	<u>126,477</u>	<u>130,235</u>

The comparative figures include £47,335 of restricted income.

**4 Income from charitable activities**

	2025 £	2024 £
<i>Activity: Provision of services for disabled children and their families in Maidstone</i>		
Contractal income	4,644	3,916
Clubs and events	10,802	10,052
Other income	3,567	1,958
	<u>19,013</u>	<u>15,926</u>

In the preceding period, restricted income from charitable activities was £nil.

**5 Income from other trading activities**

	2025 £	2024 £
Club income	10,418	7,354
Fundraising income	6,255	4,893
	<u>16,673</u>	<u>12,247</u>

In the preceding period, restricted income from other trading activities was £nil.

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025

6 Expenditure on charitable activities

	2025	2024
	£	£
<i>Activity: Provision of services for disabled children and their families in Maidstone</i>		
Direct costs:		
Staff costs	68,389	65,184
Recruitment, travel and agency costs	3,614	2,340
Clubs and events costs	19,376	16,851
Other direct costs	8,871	7,887
Support costs:		
Staff costs	45,664	45,564
Premises and general office costs	11,891	13,362
Insurance	1,169	1,166
IT costs	1,702	1,767
Accountancy and payroll	890	791
Other support costs	2,751	1,465
Depreciation	499	1,570
Governance costs:		
Independent examination	1,548	1,440
	<u>166,364</u>	<u>159,387</u>

In the preceding period, expenditure on charitable activities from restricted funds was £72,462.

7 Net income / (expenditure)

	2025	2024
	£	£
This is stated after charging:		
Depreciation	499	1,570
Independent examination	1,548	1,440
	<u>1,548</u>	<u>1,440</u>

8 Staff costs

	2025	2024
	£	£
Wages and salaries (incl social security costs)	110,831	106,028
Pension costs	3,222	4,720
	<u>114,053</u>	<u>110,748</u>

The average number of persons employed by the charity was 24 (2024: 23).

No employee received remuneration amounting to more than £60,000 in either year.

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025

9 Tangible fixed assets

	Fixtures, fittings & equipment £	Computer equipment £	Total £
Cost			
Brought forward	402	7,523	7,925
Carried forward	402	7,523	7,925
Depreciation			
Brought forward	202	6,830	7,032
Charge for the year	40	459	499
Carried forward	242	7,289	7,531
Net book value			
At 31 March 2025	160	234	394
At 31 March 2024	200	693	893

10 Creditors: amounts falling due within one year

	2025 £	2024 £
Other tax and social security	1,151	824
Accruals	1,548	1,500
	2,699	2,324



SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025

11 Statement of movements on funds - current year

	1 April 2024 £	Income £	Expenditure £	Transfers £	31 March 2025 £
General fund	22,508	51,845	( 61,210)	-	13,143
Designated funds:					
Contingency fund	20,000	-	-	-	20,000
Fixed asset fund	893	-	( 499)	-	394
Other designated funds	-	6,639	( 3,522)	-	3,117
Total unrestricted funds	43,401	58,484	( 65,231)	-	36,654
KCC Short Breaks - Events	-	20,780	( 20,780)	-	-
KCC Short Breaks u11s clubs	-	24,449	( 23,490)	-	959
KCC Short Breaks 12s+ clubs	-	24,714	( 24,371)	-	343
KCF Hardship Fund	10	-	( 10)	-	-
Kent Sport 2025	-	538	-	-	538
Tesco Stronger Starts	-	1,000	-	-	1,000
National Lottery A4A	-	19,986	( 19,398)	-	588
TMBC Comm Dev Fund	92	-	( 92)	-	-
Involve Kent Soc Presc Fund	286	-	( 286)	-	-
St James Place Foundation	8,724	-	( 8,724)	-	-
Screwfix Foundation	1,680	-	( 942)	-	738
KCC Local Mem Grant 2024/25	815	897	( 855)	-	857
Coop Community Fund	1,121	1,940	( 2,167)	-	894
DFN Foundation	-	6,479	-	-	6,479
Other restricted funds	( 375)	3,249	( 1,673)	-	1,201
Total restricted funds	12,353	104,032	( 102,788)	-	13,597
Total funds	55,754	162,516	( 168,019)	-	50,251

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025

11 Statement of movements on funds - current year (cont)

The designated contingency fund is to cover expected employment related costs upon winding up.

Restricted funds: activity grants are received for the charity's work, including youth groups, events and holiday activities, family support work, workshops, training and miscellaneous support for parents and children.

Space2 Be Me benefitted through various funders during the year 2024-25, including securing two-year short break funding from KCC for family events and youth groups, Awards for All from the National Lottery for family support work, and three-year funding from DFN Foundation for a new Universe Club in Tunbridge Wells. Other funding was also received in the year mainly towards parent support sessions, Space 2 Be Me Time and the various clubs held by the charity.

12 Statement of movements on funds - prior year

	1 April 2023 £	Income £	Expenditure £	Transfers £	31 March 2024 £
General fund	(2,817)	111,345	(86,020)	-	22,508
Designated funds:					
Contingency fund	20,000	-	-	-	20,000
Fixed asset fund	2,464	-	(1,571)	-	893
<b>Total unrestricted funds</b>	<b>19,647</b>	<b>111,345</b>	<b>(87,591)</b>	<b>-</b>	<b>43,401</b>
BBC Children in Need	2,931	-	(2,931)	-	-
KCC Early Help Preventative	6,078	-	(6,078)	-	-
KCC Short Breaks	537	18,106	(18,643)	-	-
KCF Hardship Fund	-	708	(698)	-	10
Kent Sport	-	625	(625)	-	-
National Lottery RC	14,670	-	(14,670)	-	-
MBC Resilience Fund	1,198	-	(1,198)	-	-
Tesco - Groundwork	(370)	370	-	-	-
Souter Charitable Trust	2,000	-	(2,000)	-	-
National Lotter A4A	6,366	-	(6,366)	-	-
Cobtree Charitable Trust	4,070	-	(4,070)	-	-
3H Foundation	-	2,000	(2,000)	-	-
Albert Hunt Trust	-	2,000	(2,000)	-	-
TMBC Comm Dev Fund	-	2,000	(1,908)	-	92
Involve West Kent	-	2,500	(2,500)	-	-
Involve Kent Soc Presc	-	500	(214)	-	286
Whitehead Monkton	-	1,500	(1,500)	-	-
Maidstone Leisure Trust	-	1,000	(1,000)	-	-

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025

12 Statement of movements on funds - prior year (cont)

St James Place Foundation	-	9,626	( 902)	-	8,724
Screwfix Foundation	-	1,680	-	-	1,680
KCC Local Mem Grant	-	1,000	( 185)	-	815
Coop Community Fund	-	1,121	-	-	1,121
Maidstone Lions	-	1,547	( 1,922)	-	( 375)
Malling and District Lions	-	552	( 552)	-	-
Maidstone Dawn Patrol Rotary	-	500	( 500)	-	-
Total restricted funds	37,480	47,335	( 72,462)	-	12,353
Total funds	57,127	158,680	( 160,053)	-	55,754

Space 2 B Me benefitted through various funders via the Kent Community Foundation Annual Route for core funding during 2023-24 including Gatwick Foundation, Charles Burnett III Memorial Fund , Polebrook Fund and KCF Uplift Fund. Other core cost or unrestricted funders including Colier Ferguson, Philip and Connie Philips Foundation, Garfield Weston, The Grace Trust and Postcode Society Trust.

13 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Current year:			
Tangible fixed assets	394	-	394
Net current assets	36,260	13,597	49,857
	36,654	13,597	50,251
Prior year:			
Tangible fixed assets	893	-	893
Net current assets	42,508	12,353	54,861
	43,401	12,353	55,754

SPACE 2 BE ME LIMITED  
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
*FOR THE YEAR ENDED 31 MARCH 2025*

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14 Related party transactions

The key management personnel are considered to be the Board of Trustees and the Manager of the Charity.

During the year, no Trustees received any remuneration, reimbursed expenses or other benefits (2024: None).

During the year the trustees donated a total of £118 (2024: £317), none of which involved conditions which would, or might require the charity to alter significantly the nature of its existing activities.

The total employee benefits paid in respect of the key management personnel was £44,787 (2024: £37,867).