

Registered Charity Number  
1140727

Registered Company Number  
07320054

Sue Ryder Prayer Fellowship (Parmoor)  
Report and Accounts  
For The Period Ended  
31 December 2021

## **Sue Ryder Prayer Fellowship (Parmoor)**

### **The report of the trustees for the year ended 31 December 2021**

#### **Introduction**

The trustees present their annual report and accounts for the period ended 31st December 2021. The board of trustees are satisfied with the performance of the charity during the period and the position at 31st December 2021 and consider that the charity is in a good position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

#### **Name, registered office and constitution of the charity**

The full name of the charity is the Sue Ryder Prayer Fellowship.

The legal registration details are :-

<i>Date of incorporation</i>	20/07/2010
<i>Company Registration Number</i>	07320054
<i>The Registered Office is</i>	St. Katharine's, Parmoor, Frieth Oxfordshire. RG9 6NN
<i>Charity Registration Number</i>	1140727

#### **Objectives and Activities of the Charity**

##### ***A summary of the objects of the charity as set out in its governing document.***

St. Katharine's is a Retreat House and provides a place where groups or individuals of all faiths or none can meet to find peace, a time for reflection and the chance to enjoy the house, the garden and the surrounding countryside.

#### **Structure, Governance and Management**

##### ***Nature of the Governing Document and constitution of the charity***

The memorandum and articles of association of the company act as the governing document and its constitution.

##### ***The methods adopted for the recruitment and appointment of new trustees***

New trustees are recruited by the existing trustees after interviewing them and considering their past achievements and their potential future contributions to the charity and its wider objectives.

## **Sue Ryder Prayer Fellowship (Parmoor)**

### **The report of the trustees for the year ended 31 December 2021**

#### **Financial Review**

##### ***Policies on reserves***

The company is limited by guarantee and therefore has no share capital. A reserves policy has been established with the following priorities :

Unrestricted Funds have been and will continue to be used to upgrade bedroom facilities in the house and further planned maintenance.

The charity only has one restricted fund (restricted by the donor and not available for general purposes), The Lady Ryder Memorial Garden Fund. This is being used to renovate the walled garden.

##### ***Availability and adequacy of assets of each of the funds***

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

##### ***Transactions and Financial position***

The financial statements are set out on pages 6 to 15. The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (revised in June 2008) and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net outgoing resources for the period of a revenue nature of £ 21,916 and net realised outgoing resources of a capital nature of £ nil, making net overall realised outgoing resources of £21,916.

The total reserves at the year end after accounting for unrealised losses of £ nil, stand at £391667.

Free unrestricted liquid reserves amounted to a shortfall of £.

##### ***Specific changes in fixed assets***

There have been no movements in fixed assets.

##### ***Share Capital***

The company is limited by guarantee and therefore has no share capital

## **Sue Ryder Prayer Fellowship (Parmoor)**

### **The report of the trustees for the year ended 31 December 2021**

#### ***Day to day management of the charity***

**The members of the Board of Trustees of the Charity during the period ended 31st December 2021 were :-**

Ruth Young  
The Reverend Canon Robert Clifton  
Kathleen Fitzsimmons  
The Reverend Charles Christiaan Radburn  
Susan Poole  
Rosemary King  
The Reverend Susan Lepp  
The Reverend Robert Carlyle Pestell

All the directors of the company are also trustees of the charity, and their responsibilities include all

#### **Statement of Directors' and Trustees' Responsibilities**

The Charities Acts and the Companies Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report.

#### **Method of preparation of accounts**

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.



## **Sue Ryder Prayer Fellowship (Parmoor)**

### **The report of the trustees for the year ended 31 December 2021**

#### **Chairman's report**

2021 proved to be another challenging year as the Covid 19 Pandemic continued to have a negative impact on the running of the retreat house, with lockdown and infection control procedures affecting both usage and income. With diligent and careful management by the Staff and Trustees, along with help from the Government Support Scheme, St. Katharine's has weathered the storm, although the effects will continue to be felt for some years.

Particular thanks must go to our Director, Stewart McCredie, and also to Mary and Eddie for maintaining and developing hospitality at the Retreat House along with support from the other staff. Recent growth in enquiries and bookings give encouragement that recovery from the pandemic is on the horizon, and that financial viability and stability can be achieved.

The work in the Memorial Garden has also been affected by the Pandemic, but to a lesser degree due to the outdoor activities. The Sensory garden has been a wonderful achievement and very welcome addition to the facilities being offered, especially for young people with disabilities and special learning needs.

Regular sales of produce from the Garden have been well supported by the local community, with proceeds supporting further development of the Garden. Contact with and visits from a number of groups catering for young people with special needs and disabilities have been restricted, however there are positive signs that this work will be able to resume soon.

The Garden Committee and Volunteers are to be commended for their dedication and commitment in creating a garden that has all age and all ability appeal.

The Trustees of the Prayer Fellowship have met regularly during the year, almost entirely on Zoom, to conduct the Charity's business, and members have joined Trustees for the monthly prayer meetings, thereby keeping in touch, and ensuring that the work of the House and Garden is supported in prayer.

Special thanks must go to our Secretary and Treasurer, Sue Lepp, for outstanding work in keeping the communication and administration going in challenging circumstances.

As the Trustees look towards the future, a full review of the work and resources of the Charity is planned, in order to ensure the long term future, viability and effectiveness of all that is in the care and responsibility of the Trustees.

Revd Robert Pestell  
Director and Trustee

## **Sue Ryder Prayer Fellowship (Parmoor) Independent Accountant's Report**

### **Report of the Independent Accountant to the trustees on the accounts of the Charity for the year ended 31st December 2021**

We report on the financial statements of the charity on pages 6 to 15 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (the FRSE), effective April 2008, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 revised in June 2008, under the historical cost convention and the accounting policies set out on page 10.

### **Respective responsibilities of directors and accountant**

As described on page 3, the charity's trustees are responsible for the preparation of the accounts. The trustees consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply, and that there is no requirement in the memorandum and articles of the charity for the conducting of an audit, and that the charity is exempt from an audit under Section 477 of the Companies Act 2006. The trustees also consider the charity to be exempt from the requirement to be subject to Independent Examination.

Our responsibility is to prepare accounts upon the basis of the information supplied to us.

### **No statement of opinion**

We have not carried out any audit procedures and have relied upon information supplied to us by the trustees, and the information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently we do not express an audit or other assurance opinion on the view given by the accounts.

Morgan Keen Limited  
Accountants  
70B High Street  
Bassingbourn  
Royston  
Herts.

The date upon which this report was completed is :-  
24 April 2022

**Sue Ryder Prayer Fellowship (Parmoor)**  
**Statement of Financial Activities**  
**for the year ended 31 December 2021**

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
<b>Incoming resources</b>					
<b><i>Incoming resources from generated funds</i></b>					
Donations & Legacies		4,275	39,751	44,026	4,397
Charitable activities		137,294	3,932	141,226	56,264
Investments		-	-	-	2
<b><i>Incoming resources from charitable activities</i></b>					
		-	-	-	-
<b>Total incoming resources</b>		<b>141,569</b>	<b>43,683</b>	<b>185,252</b>	<b>60,663</b>
<b><i>Costs of charitable activities</i></b>					
		163,485	43,683	207,168	182,238
<b>Total resources expended</b>		<b>163,485</b>	<b>43,683</b>	<b>207,168</b>	<b>182,238</b>
<b>Income from operations before tax</b>		(21,916)	-	(21,916)	(121,575)
<b>Realised gains on the disposal of investments</b>		-	-	-	-
<b>Unrealised gains on investments</b>		-	-	-	-
<b>Net Outgoing resources</b>		(21,916)	-	(21,916)	(121,575)
<b>Gross transfers between funds</b>		25,222	(25,222)	-	-
<b>Net outgoing resources before other recognised gains and losses</b>		3,306	(25,222)	(21,916)	(121,575)
<b>Other recognised gains and losses</b>		-	-	-	-
<b>Net movement in funds</b>		3,306	(25,222)	(21,916)	(121,575)
<b>Reconciliation of funds</b>					
<b><i>Total Funds brought forward</i></b>		<b>407,474</b>	<b>31,331</b>	<b>438,805</b>	<b>560,380</b>
<b><i>Total Funds carried forward</i></b>		<b>410,780</b>	<b>6,109</b>	<b>416,889</b>	<b>438,805</b>

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 9 as required by the said statement.

**All activities derive from continuing operations**

**The notes on pages 10 to 15 form an integral part of these accounts.**

**Sue Ryder Prayer Fellowship (Parmoor)**  
**Statement of Financial Activities**  
**for the year ended 31 December 2021**  
**Income and Expenditure Account as required by the Companies Act**  
**for the year ended 31 December 2021**

	2021 £	2020 £
<b>Income</b>		
Income from operations	185,252	60,661
Investment income		
Interest receivable	-	2
	<hr/> 185,252	<hr/> 60,663
<b>Gross income</b>	185,252	60,663
<b>Expenditure</b>		
Charitable expenditure, excluding depreciation	207,168	182,238
Governance costs	-	-
	<hr/> (21,916)	<hr/> (121,575)
<b>Net income before tax</b>	(21,916)	(121,575)
Tax on surplus on ordinary activities	-	-
	<hr/> (21,916)	<hr/> (121,575)
<b>Deficit for the financial year</b>	(21,916)	(121,575)
Gift Aid Payments	-	-
	<hr/> (21,916)	<hr/> (121,575)
<b>Retained Deficit for the financial year</b>	(21,916)	(121,575)

**All activities derive from continuing operations**

**The notes on pages 10 to 15 form an integral part of these accounts.**



**Sue Ryder Prayer Fellowship (Parmoor)**  
**Statement of Financial Activities**  
**for the year ended 31 December 2021**

**Statement of Total Recognised Gains and Losses**  
**for the year ended 31 December 2021**

	2021	2020
Excess of Income over Expenditure before realisation of assets	(21,916)	(121,575)
Defecit per Profit and Loss account	(21,916)	(121,575)
Grants for the acquisition of fixed assets	-	-
<b>Net Movement in funds before taxation</b>	<b>(21,916)</b>	<b>(121,575)</b>

**Movements in revenue and capital funds**  
**for the year ended 31 December 2021**

Revenue accumulated funds	Unrestricted Funds	Restricted Funds	Total Funds
	2021	2021	2021
	£	£	£
Accumulated funds brought forward	407,474	31,331	407,474
Recognised gains and losses before transfers	(21,916)	-	(21,916)
	385,558	31,331	385,558
Transfers between restricted and unrestricted funds	25,222	(25,222)	-
<b>Closing revenue accumulated funds</b>	<b>410,780</b>	<b>6,109</b>	<b>385,558</b>

The notes on pages 10 to 15 form an integral part of these accounts.

**Sue Ryder Prayer Fellowship (Parmoor)**  
**Company Number** 07320054  
**Balance Sheet**  
**as at 31 December 2021**

	Notes	2021 £	2020 £
<b><i>The assets and liabilities of the charity :</i></b>			
<b>Fixed assets</b>			
Tangible assets		344,304	344,304
Investments		96,015	96,015
<b>Total fixed assets</b>		<u>440,319</u>	<u>440,319</u>
<b>Current assets</b>			
Cash at bank and in hand	11,181	26,720	
Debtors	-	-	
<b>Creditors:-</b>			
amounts due within one year	7 (34,611)	(28,234)	
<b>Net current liabilities</b>		<u>(23,430)</u>	<u>(1,514)</u>
<b>Total assets less current liabilities</b>		<u>416,889</u>	<u>438,805</u>
<b>Creditors:-</b>			
amounts due after more than one year		-	-
<b>Net assets including pension asset / liability</b>		<u>416,889</u>	<u>438,805</u>
<b><i>The funds of the charity :</i></b>			
<b>Unrestricted income funds</b>			
Unrestricted revenue accumulated funds	410,780	404,474	
Designated revenue funds	-	-	
<b>Unrestricted capital funds</b>			
Designated fixed asset funds	-	-	
<b>Total unrestricted funds</b>		<u>410,780</u>	<u>404,474</u>
<b>Total restricted funds</b>		<u>6,109</u>	<u>31,331</u>
<b>Total charity funds</b>		<u>416,889</u>	<u>435,805</u>

The directors are satisfied that for the year in question the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The director(s) acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities ( effective April 2008).

Revd Robert Pestell  
Trustee

Approved by the board of trustees on 24 April 2022

The notes on pages 10 to 15 form an integral part of these accounts.

**Sue Ryder Prayer Fellowship (Parmoor)**  
**Notes to the Accounts**  
**for the year ended 31 December 2021**

**1 Accounting policies**

***Basis of preparation of the accounts***

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, and all other applicable accounting standards, as modified by the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Acts, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, (revised June 2008) requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The charity has taken advantage of the exemption in the FRSSE from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

***Accounting convention***

The financial statements are prepared, on a going concern basis, under the historical cost convention.

***Incoming Resources***

Incoming resources are accounted for on a receivable basis.

***Fixed assets and depreciation***

All tangible fixed assets, except freehold land and buildings, are stated at cost less depreciation. Land and buildings endowed to the community (the freehold property and land known as St Katharine's Parmoor) has not been included in the accounts and no value has been attributed to it. Refurbishment costs of the property have been included at cost.

Items of less than £100 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value) over their estimated useful economic lives.

Plant and machinery	25% straight line
Freehold land and buildings	0% straight line

**Sue Ryder Prayer Fellowship (Parmoor)**  
**Notes to the Accounts**  
**for the year ended 31 December 2021**

***Taxation***

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities.

***Funds structure policy***

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

A fixed asset fund is maintained which represents the written down value of tangible fixed assets, and is divided into a restricted fixed asset fund representing the written down value of those assets subject to restrictions, with the balance being in a designated fund representing the written down value of those assets free of restrictions. The detailed operation of these funds is described under the accounting policy 'Capital grants'

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

**2 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Funds belonging to the charity have not been used for the purchase of insurance to protect the charity from loss arising from the neglect or defaults of its trustees, employees or agents, or to indemnify its trustees, employees or agents, against the consequences of any neglect or default on their part. The sum expended on such insurance was as indicated in the above schedule.

**3 Statement that no expenses were paid to trustees or connected persons**

No expenses were paid to trustees or persons connected with them.



**Sue Ryder Prayer Fellowship (Parmoor)**  
**Notes to the Accounts**  
**for the year ended 31 December 2021**

**4 Detailed analysis of certain transactions required by the 2005 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective April 2005)**

Various items which are required by the 2005 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (revised June 2008) to be disclosed in the notes to the accounts are set out in the Detailed Schedule to the Statement of Financial Activities and its appendices, which should be read together with these notes.

<b>5 Investment Income</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Bank deposit interest received	<u>-</u>	<u>2</u>

**6 Trustees' Remuneration**

Neither the trustees nor any persons connected with them have received any remuneration, either in the current year or the prior year.

<b>7 Creditors: amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accrued expenses	<u>34,611</u>	<u>28,234</u>
	<u>34,611</u>	<u>28,234</u>

**Sue Ryder Prayer Fellowship (Parmoor)**  
**Notes to the Accounts**  
**for the year ended 31 December 2021**

<b>8 Analysis of the Net Movement in Funds</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Net movement in funds from Statement of Financial Activities	6,306	(121,575)
Net resources applied on functional fixed assets	-	-
<b>Net movement in funds available for future activities</b>	<b>6,306</b>	<b>(121,575)</b>

<b>9 Particulars of Individual Funds and analysis of assets and liabilities representing funds</b>				
<b>At 31 December 2021</b>	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>
	<b>funds</b>	<b>funds</b>	<b>funds</b>	<b>Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible Fixed Assets	344,304	-	-	344,304
Investments at valuation	96,015	-	-	96,015
Current Assets	5,072	-	6,109	11,181
Current Liabilities	(34,611)	-	-	-34,611
	<u>410,780</u>	<u>-</u>	<u>6,109</u>	<u>416,889</u>

**10 Endowment Funds**

The charity had no endowment funds in the period.

**11 Share Capital**

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are 11 members of the company .

**Sue Ryder Prayer Fellowship (Parmoor)**  
**Schedule to the Statement of Financial Activities**  
**for the year ended 31 December 2021**  
**Status of this schedule to the Statement of Financial Activities**

This schedule is an intrinsic part of the accounts required to comply with the 2008 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2008. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2021	2021	2021	2020
	£	£	£	£
<b>Incoming Resources</b>				
<b>Incoming Resources from generated funds</b>				
<b>Non government and non public bodies</b>				
<b>Incoming resources of a revenue nature</b>				
Small donations individually less than £1000	989	-	989	4,397
Memorial Garden donations and grant	-	39,751	39,751	-
Memorial Garden sales	-	3,932	3,932	-
Open day	1,231	-	1,231	-
Sensory gardens	1,000	-	1,000	-
FB appeal	1,055	-	1,055	-
<b>Total</b>	<b>4,275</b>	<b>43,683</b>	<b>47,958</b>	<b>4,397</b>
<b>Total Grants, Legacies &amp; Donations Received</b>	<b>4,275</b>	<b>43,683</b>	<b>47,958</b>	<b>4,397</b>
<b>Total Voluntary Income</b>	<b>4,275</b>	<b>43,683</b>	<b>47,958</b>	<b>4,397</b>
<b>Activities for generating funds</b>				
Retreats	65,932	-	65,932	-
Day groups	13,065	-	13,065	-
Accommodation and weddings	35,826	-	35,826	56,264
Property rents	21,338	-	21,338	-
Sundry sales	1,133	-	1,133	-
<b>Total of activities for generating funds</b>	<b>137,294</b>	<b>-</b>	<b>137,294</b>	<b>56,264</b>
<b>Incoming resources from charitable activities</b>				
Income from fundraising events	-	-	-	-
<b>Total Incoming resources from charitable activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Incoming Resources</b>				
Sundry other income	-	-	-	2
	-	-	-	2
<b>Total Incoming Resources</b>	<b>141,569</b>	<b>43,683</b>	<b>185,252</b>	<b>60,663</b>
<b>Costs of generating funds</b>				
Cost of fundraising activities	-	-	-	-
	-	-	-	-

**Charitable expenditure****Support costs of charitable activities****Direct support costs**

Gross wages and salaries - charitable activities	113,323	-	113,323	196,913
Job retention scheme subsidies	(35,937)	-	(35,937)	(82,367)
Food	8,671	-	8,671	6,476
Housekeeping	2,553	-	2,553	1,911
Other costs	472	-	472	-
	<b>89,082</b>	<b>-</b>	<b>89,082</b>	<b>122,933</b>

**Management and administration costs****in support of charitable activities****Indirect employee costs**

Training and welfare	10	-	10	-
Travel and subsistence	195	-	195	518
	<b>205</b>	<b>-</b>	<b>205</b>	<b>518</b>

**Premises Costs**

Rates, water and service charges	10,999	-	10,999	9,218
Memorial Garden expenses	-	43,683	43,683	-
Insurance	15,783	-	15,783	15,680
Light and heat	28,351	-	28,351	21,566
Premises repairs and renewals	6,785	-	6,785	4,299
Garden	832	-	832	170
	<b>62,750</b>	<b>43,683</b>	<b>106,433</b>	<b>50,933</b>

**General administrative expenses:**

Telephone and fax	1,142	-	1,142	900
Postage	25	-	25	2
Stationery and printing	713	-	713	-
Computer expenses	2,171	-	2,171	1,297
Volunteers' expenses	360	-	360	-
Advertising and PR	2,223	-	2,223	2,036
Motor and travel expenses	1,852	-	1,852	-
Bank charges	96	-	96	-
Professional fees	466	-	466	-
Sundry expenses	-	-	-	1,239
	<b>9,048</b>	<b>-</b>	<b>9,048</b>	<b>5,474</b>

**Total Support costs**

<b>161,085</b>	<b>43,683</b>	<b>204,768</b>	<b>179,858</b>
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**Support costs for grants paid**

<b>Total Expended on Charitable Activities</b>	<b>161,085</b>	<b>43,683</b>	<b>204,768</b>	<b>179,858</b>
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**Governance costs that are not direct management functions inherent in generating funds, service delivery and programme or project work (including management and administration costs)**

**Specific governance costs**

Independent Examiner's Fees	2,400	-	2,400	2,400
<b>Total governance costs</b>	<b>2,400</b>	<b>-</b>	<b>2,400</b>	<b>2,400</b>
<b>Total costs</b>	<b>163,485</b>	<b>43,683</b>	<b>207,168</b>	<b>182,258</b>