

TEMPLEGATE TINY TOTS

Company Registered No.	7394284
Charity Commission Registered Number	1140718

ANNUAL REPORT AND ACCOUNTS For the year ended 31 August 2022

CONTENTS

	Page
Significant Information	1
Report of the Directors	2-4
Independent Examiners Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8-13

TEMPLEGATE TINY TOTS
SIGNIFICANT INFORMATION

DIRECTORS/TRUSTEES: Mrs C Deacon

TRUSTEES Mr M Pattison

COMMITTEE MEMBERS Mr M Pattison
Mrs R Routledge

GUARANTORS (MEMBERS): Mrs C Deacon

ADMINISTRATOR: Mrs C Walker

REGISTERED OFFICE: 49 Austhorpe
Road
Cross Gates
Leeds
LS15 8BA

INDEPENDENT EXAMINERS: G L Barker & Co
LLP
49 Austhorpe
Road
Cross Gates
Leeds
West Yorkshire
LS15 8BA

TEMPLEGATE TINY TOTS
Company Registered Number 7394284

REPORT OF THE BOARD OF DIRECTORS
for the year ended 31 August 2022

The Board presents the report and financial statement of Templegate Tiny Tots for the year ended 31 August 2022. The statements appear in the format required by the Charities SORP FRS (102). The report and statements also comply with the Companies Act 2006. The company has no share capital and is a registered charity. The guarantee of each member is limited to £1. The members are the guarantors of the company.

Structure, Governance and Management

The governing document is the Memorandum and Articles of Association dated 1 October 2010.

The director is responsible for the overall strategy of the Company and the administrator is responsible for the day to day management.

New Directors/Trustees are selected and appointed by the current Board of Directors. They are given the necessary training as to their duties after their appointment.

Objectives and Activities

The Director has had regard to the charity commission guidance on public benefit and considers that the following objects and activities comply with this guidance.

- Our aim is to provide a safe, secure and stimulating environment in which pre-school children can learn, develop and have their individual needs addressed.
- We also aim to involve parents with the education of their child.
- We aim to provide equal opportunities for all children and families and give each child the chance to reach his/her full potential whatever their talent or background.

Director's responsibility for the Financial Statements

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of the company and of the income and expenditure of the company for that period. In preparing those financial statements, the director is required to:

- Select suitable accounting policies and apply them consistently;
- Follow applicable accounting standards and Statements of Recommended Practice without any material departures;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The director is responsible for keeping proper accounting records has disclose with reasonable accuracy at any time the financial position of the charity and to enable her to ensure that the financial statements comply with the Companies Act 2006 and the charity's

governing document. She is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Compliance

The director has complied with the duty in section 4 of the 2011/2006 Charities Acts to have due regard to guidance published by the Charity Commission, including public benefit guidance.

Financial Review

The financial statements show an excess of expenditure over income amounting to £2,830 (2021 excess of income over expenditure of £13,579.91) which the trustees have noted.

Risk Policy

The director has considered the risks facing Templegate Tiny Tots and has taken such steps as she considers necessary to mitigate those risks.

Trustee report for accounts - year ended 31st August 2022

Objectives

- Our aim is to provide a safe, secure and stimulating environment in which pre-school children can learn, develop and have their individual needs addressed.
- We also aim to involve parents with the education of their child.
- We aim to provide equal opportunities for all children and families and give each child the chance to reach his/her full potential whatever their talent or background

Activities, achievements and performance

Children

We supported 43 children throughout the year, some accessing additional funding, predominantly to support their language skills. In July 27 children left to start reception classes, mostly attending Whitkirk Primary School.

The children attending Templegate Tiny Tots Preschool have been well supported in their development with the majority starting school on track or above expectations.

The setting has access to a Speech and Language Therapist who attends once a week to observe, assess and support the children and staff.

Due to a long waiting list the places were filled immediately for the start of the September 2022 term.

The waiting list continues to be long and the preschool predicts it will be full for next academic year September 2023.

Staffing

In September 2021 Lizzie Booth was promoted to Deputy in preparation for the retirement of Karen Blanthorn in the following years. We employed a new member of staff, Heather Maddison, starting in November 2021 to replace a member who left in the summer to work at school.

In 2021-22 the staff team comprised of 8 staff members and 1 member of staff on maternity leave (starting March 2022). Of the 8 members of staff, Chris Walker operated as the Business Manager, Tori Pattison was Preschool Manager with 2 deputies. All staff are trained up to Level 3 Childcare qualification with 3 members of staff holding a degree level qualification.

In July two new members of staff were sought to support children with additional needs. Both hold a degree level qualification.

Succession planning for Karen Blanthorn's role and Chris Walker has begun in preparation for their retirement in July 2023.

Training and Staffing Development

Funds were invested in for several courses.

Of the 8 staff members 7 were trained in Paediatric First Aid.

Tori Pattison and Lizzie Booth trained as Forest School Leaders, providing an opportunity for the preschool to expand the provision in the future and offer current children the opportunity for more outdoor based education.

Lizzie Booth led the team on Elklan's Communication Friendly Setting Status which we are waiting for the award.

The new Early Years Foundation Stage (September 2021) required additional support and training for the whole staff team to ensure the transition was smooth.

In the next academic year the staff team will be completing other courses including a Safeguarding Refresher, Makaton and medical intervention procedures specific to children with additional needs.

The Setting

The preschool remains at Whitkirk Primary and continues to have a good relationship with the school. The furniture and resources for the indoor area were updated. Money was also invested in new tablets to make admin work more efficient for the whole team.

A new kitchen was purchased and installed in April. This has proved to have enormous benefits for staff and the setting including saving on the snack time routine due to the dishwasher therefore allowing more time spent with the children; and the washing machine meaning staff no longer have to wash at home, negating the risk of cross contamination.

A Forest School area has been established in the grounds of Whitkirk Primary. The area has received a substantial amount of money from our budget but grants and additional funding has been applied for to negate these costs.

In the next academic year the preschool would like to invest in the outdoor area and replace out of date equipment and repair structures such as the cabin and awning.

Reserves Policy

The directors consider that liquid reserves sufficient to cover one term's expenditure are necessary. This equates to some £50,000 and the balance available at 31 August 2022 was £109,090.00

Principal Funding Sources

Some 90% (2021 - 86%) of normal controllable income came in the form of government grants. Whilst this could become a problem, HM government seems committed to an expansion in nursery education so the immediate future should be secure.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Board

.....
CLAIRE DEACON

Date:

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF TEMPLEGATE TINY TOTS

I report on the accounts of the charity for the year ended 31 August 2022, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The Charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s.130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name of principle: Graeme Peter Greenfield

Name of firm: G L Barker & Co LLP

Relevant professional qualification or body: Chartered Certified Accountant

Address: 47-49 Austhorpe Road, Cross Gates, Leeds, LS15 8BA

Date:

TEMPLEGATE TINY TOTS

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2022
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

Note s		2022 £	2021 £
	INCOMING RESOURCES		
	Incoming resources from generated funds		
4	SMP/SSP Recovery	2,278	479
5	Fund raising	182	140
6	Incoming resources from charitable activities	136,873	137,845
	Interest	70	20
	Total incoming resources	139,403	138,484
	RESOURCES EXPENDED		
	Costs of generated funds		
7	Charitable activities	141,412	124,564
8	Governance costs	822	792
9	Taxation	-	3
	Total resources expended	142,234	125,359
	Net incoming/ (outgoing) resources (Net gain/ (loss) for the year)	(2,831)	13,125
	Net movement in funds	(2,831)	13,125

Funds brought forward	111,920	98,775
Total funds carried forward	109,090	111,920

There were no costs of generating voluntary income.

There were no 'Fundraising Trading Costs'.

All of the activities undertaken by the charity were continuing activities and no new activities were acquired during the year.

All funds are unrestricted.

The notes on pages 8 to 13 form an integral part of these accounts.

TEMPLEGATE TINY TOTS

Company Registered Number 07394284
BALANCE SHEET AT 31 AUGUST 2022

Note s	2022 £	2022 £	2021 £	2021 £
Fixed Assets				
10	Tangible Assets	16		899
Current Assets				
	Debtors	463	454	
	Cash at bank or in hand	128,536	130,466	
		128,999	130,920	
11	Creditors: Amounts falling due within one year	(19,925)	(19,899)	
Net Current Assets				
		109,074	111,021	
	Net Assets	109,090	111,920	

FUNDS

Unrestricted

109,090

111,920

For the year ended 31 August 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The director acknowledges her responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

Approved by the director and trustees on and signed on their behalf by:

..... Director

CLARE DEACON

The notes on pages 8 to 13 form an integral part of these accounts.

TEMPLEGATE TINY TOTS
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

1 ACCOUNTING POLICIES

Basis of Accounting

The statement of accounts has been prepared under the historical cost convention in accordance with the provisions of the Companies Act 2006, the Statement of Recommended Practice Accounting by Charities and applicable accounting standards. Where necessary the headings laid down in the Companies Act have been adapted to meet the special activities of the Company. The company qualifies as a small company under the Companies Act 2006 and the trustees have elected to take advantage of the exemption under FRS102 not to prepare a cash flow statement.

Taxation

As a registered charity, the company benefits from rates relief and is generally exempt from income tax and capital gains tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Incoming Resources

All income is accounted for as soon as Templegate Tiny Tots has entitlement to the income and there is certainty of receipt and the amount is quantifiable.

Resources expended

All expenditure is accounted for on an accruals basis.

Governance costs are those incurred in compliance with constitutional and statutory requirements.

Fixed Assets

Assets intended to be of ongoing use to Templegate Tiny Tots in carrying out its activities are capitalised as fixed assets.

All fixed assets are included at cost.

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, fittings and equipment	50% on cost.
Improvements to property	50% on cost.
Computer equipment	50% on cost.

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

2 OPERATING PROFIT OF THE COMPANY

	2022	2021
	£	£
The operating profit is stated after charging:		
Depreciation on tangible fixed assets	883	2,201
Independent examiners remuneration	822	792

3 EMPLOYEE INFORMATION

The average number of full time equivalent employees during the year was:

	2022	2021
Directors	1	1
Child care staff	3	3

The average total number of staff (including part time staff) was:

Directors	1	1
Child care staff	10	10
Staff costs for all the above were:		
	2022	2021
	£	£
Salaries and wages	106,021	94,661
Pension contributions	1,169	745
	107,190	95,406

In accordance with the company's Memorandum and Articles of Association, the directors are precluded from receiving any emoluments in respect of their services to the company. No expenses were reimbursed to any of the directors during the year.

No employee received a salary greater than £60,000.

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

4 SSP Recovery

	2022	2021
	£	£
SSP Recovery	2,278	479
	_____	_____

5 ACTIVITIES FOR GENERATING FUNDS

Fund raising	182	140
	_____	_____

6 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2022	2021
	£	£
Nursery Education Grant	109,669	110,777
Deprivation Grant	3,687	3,403
Carers fees	14,184	19,943
SEN Grant	7,851	3,221
Pupil Premium Receipts	1,482	501
	_____	_____
	136,873	137,845
	_____	_____

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

7 CHARITABLE ACTIVITIES

	2022 £	2021 £
Nursery education		
Rent	11,991	10,578
Wages and social security	106,021	94,660
Pension contributions	1,169	745
Visiting staff	1,595	
		1,305
Parties and outings	-	-
Equipment and toys	2,009	2,551
Food	833	935
Speech and language therapy	4,598	3,971
Telephone	284	274
Postage and stationery	254	287
Advertising	154	-
Repairs and renewals	4,453	-
Computer Consumables: Office	80	80
PSLA membership and insurance	785	779
Training	4,359	4,619
Workwear	170	-
Subscriptions	207	-
Sundry expenses	1,513	1,579
Bank charges	41	-
Legal fees	13	-
Depreciation	883	2,201
	141,412	124,564

8 GOVERNANCE COSTS

	2022 £	2021 £
Independent examination	822	792

9 TAXATION

	2022 £	2021 £
Taxation is Corporation Tax on interest received		
Current Year	-	3

- 3

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

10 TANGIBLE FIXED ASSETS

	<u>Improvements to Property</u>	<u>Fixtures & Fittings</u>	<u>Computer Equipment</u>	<u>Total</u>
Cost:	£	£	£	£
At 1 September 2021	11,405	5,030	5,022	21,457
Additions	-	-	-	-
	_____	_____	_____	_____
At 31 August 2022	11,405	5,030	5,022	21,457
	_____	_____	_____	_____
Depreciation:				
At 1 September 2021	10,517	5,025	5,016	20,558
Charge for the year	883	-	-	883
	_____	_____	_____	_____
At 31 August 2022	11,400	5,025	5,016	21,441
	_____	_____	_____	_____
Net Book Value				
At 31 August 2022	5	5	6	16
	=====	=====	=====	=====
At 31 August 2021	888	5	6	899
	=====	=====	=====	=====

11 CREDITORS Amounts falling due within one year

2022 2021
£ £

Other creditors	19,093	19,093
Accruals	822	792
Taxation	11	14
	19,926	19,899

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

12 COMMITMENTS AND CONTINGENT LIABILITIES

At the balance sheet date there were no commitments for capital expenditure other than as provided for in these accounts.

At the balance sheet date there were no contingent liabilities.