

TEMPLEGATE TINY TOTS

Company Registered No.	7394284
Charity Commission Registered Number	1140718

ANNUAL REPORT AND ACCOUNTS For the year ended 31 August 2021

CONTENTS

	Page
Significant Information	1
Report of the Directors	2-4
Independent Examiners Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8-13

TEMPLEGATE TINY TOTS
SIGNIFICANT INFORMATION

DIRECTORS/TRUSTEES: Mrs C Deacon

TRUSTEES Mr M Pattison

COMMITTEE MEMBERS Mr M Pattison
Mrs R Routledge

GUARANTORS (MEMBERS): Mrs C Deacon

ADMINISTRATOR: Mrs C Walker

REGISTERED OFFICE: 49 Austhorpe Road
Cross Gates
Leeds
LS15 8BA

INDEPENDENT EXAMINERS: G L Barker & Co LLP
49 Austhorpe Road
Cross Gates
Leeds
West Yorkshire
LS15 8BA

TEMPLEGATE TINY TOTS
Company Registered Number 7394284

REPORT OF THE BOARD OF DIRECTORS
for the year ended 31 August 2021

The Board presents the report and financial statement of Templegate Tiny Tots for the year ended 31 August 2021. The statements appear in the format required by the Charities SORP FRS (102). The report and statements also comply with the Companies Act 2006. The company has no share capital and is a registered charity. The guarantee of each member is limited to £1. The members are the guarantors of the company.

Structure, Governance and Management

The governing document is the Memorandum and Articles of Association dated 1 October 2010.

The director is responsible for the overall strategy of the Company and the administrator is responsible for the day to day management.

New Directors/Trustees are selected and appointed by the current Board of Directors. They are given the necessary training as to their duties after their appointment.

Objectives and Activities

The Director has had regard to the charity commission guidance on public benefit and considers that the following objects and activities comply with this guidance.

- Our aim is to provide a safe, secure and stimulating environment in which pre-school children can learn, develop and have their individual needs addressed.
- We also aim to involve parents with the education of their child.
- We aim to provide equal opportunities for all children and families and give each child the chance to reach his/her full potential whatever their talent or background.

Director's responsibility for the Financial Statements

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of the company and of the income and expenditure of the company for that period. In preparing those financial statements, the director is required to:

- Select suitable accounting policies and apply them consistently;
- Follow applicable accounting standards and Statements of Recommended Practice without any material departures;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The director is responsible for keeping proper accounting records has disclose with reasonable accuracy at any time the financial position of the charity and to enable her to ensure that the financial statements comply with the Companies Act 2006 and the charity's governing document. She is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TEMPLEGATE TINY TOTS

Compliance

The director has complied with the duty in section 4 of the 2011/2006 Charities Acts to have due regard to guidance published by the Charity Commission, including public benefit guidance.

Financial Review

The financial statements show an excess of income over expenditure amounting to £13,294 (2019) excess of expenditure over income of £15,937) which the trustees have noted.

Risk Policy

The director has considered the risks facing Templegate Tiny Tots and has taken such steps as she considers necessary to mitigate those risks.

Trustee report for accounts – year ended 31st August 2021

Objectives

- Our aim is to provide a safe, secure and stimulating environment in which pre-school children can learn, develop and have their individual needs addressed.
- We also aim to involve parents with the education of their child.
- We aim to provide equal opportunities for all children and families and give each child the chance to reach his/her full potential whatever their talent or background

Activities, achievements and performance

Through various grants, fees and fundraising, we have supported 44 children and their families. In July, 24 left to start primary school reception, the majority moving into Whitkirk Primary School. We were unable to operate our usual transition process as no visits were allowed into the school classroom and dinner hall due to the covid restrictions.

This has been a difficult year due to the pandemic. During lockdown (January to March), pre-school remained open for children of key workers to attend. Extra procedures were put in place to ensure the safety of the children, staff and wider community. Many of the activities were held outdoors. Children remaining at home were sent activities online via Tapestry to progress their learning.

After the Easter break, as measures were lifted nationally, we remained cautious but were able to re-open to all children. We continued music sessions (outdoors) and also football during the summer term. The staff worked incredibly hard to ensure that the children were well cared for and supported in the setting, despite the difficulties they endured.

We were fortunate to continue receiving funding from the LEA and were able to pay all members of staff in full.

During the summer term, all members of staff engaged in a 10 week Elkan speech and language training course via zoom. Going forward and with extra training, we hope to achieve Communication Friendly Setting status which will help staff support children's communication skills.

Two senior members of staff are also planning to undertake Forest School training and cultivate an area in the school grounds to do more forest school activities.

All members of staff took place in research and training relating to the revision and updating of the EYFS for a September 2021 start date. The biggest change being the reduced need to document children's progress through tracking data. The onus is now on staff to know their children without reams of paperwork.

We should have been celebrating our 50th anniversary during the year 2020/2021 but celebrations have had to be put on hold.

Reserves Policy

The directors consider that liquid reserves sufficient to cover one term's expenditure are necessary. This equates to some £40,000 and the balance available at 31 August 2020 was £98,795.00

Principal Funding Sources

Some 90% (2019 - 86%) of normal controllable income came in the form of government grants. Whilst this could become a problem, HM government seems committed to an expansion in nursery education so the immediate future should be secure.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Board


.....
CLAIRE DEACON

Date: 4 January 2022.....

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF TEMPLEGATE TINY TOTS

I report on the accounts of the charity for the year ended 31 August 2021, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The Charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s.130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name of principle: Graeme Peter Greenfield

Name of firm: G L Barker & Co LLP

Relevant professional qualification or body: Chartered Certified Accountant

Address: 47-49 Austhorpe Road, Cross Gates, Leeds, LS15 8BA

Date: 7/1/22.

TEMPLEGATE TINY TOTS

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2021
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

Notes		2021 £	2020 £
	INCOMING RESOURCES		
	Incoming resources from generated funds		
4	SSP Recovery	479	-
5	Fund raising	140	730
6	Incoming resources from charitable activities	137,845	130,018
	Interest	20	27
	Total incoming resources	138,484	130,775
	RESOURCES EXPENDED		
	Costs of generated funds		
7	Charitable activities	124,564	117,414
8	Governance costs	792	768
9	Taxation	3	11
	Total resources expended	125,359	117,493
	Net incoming/ (outgoing) resources (Net gain/ (loss) for the year)	13,125	13,282
	Net movement in funds	13,125	13,282
	Funds brought forward	98,788	85,506
	Total funds carried forward	111,913	98,788

There were no costs of generating voluntary income.

There were no 'Fundraising Trading Costs'.

All of the activities undertaken by the charity were continuing activities and no new activities were acquired during the year.

All funds are unrestricted.

The notes on pages 8 to 13 form an integral part of these accounts.

TEMPLEGATE TINY TOTS

Company Registered Number 07394284
BALANCE SHEET AT 31 AUGUST 2021

Notes	2021 £	2021 £	2020 £	2020 £
Fixed Assets				
10 Tangible Assets		899		1,332
Current Assets				
Debtors	454		454	
Cash at bank or in hand	130,467		116,882	
	<u>130,921</u>		<u>117,336</u>	
11 Creditors: Amounts falling due within one year	<u>(19,899)</u>		<u>(19,872)</u>	
Net Current Assets		111,022		97,464
Net Assets		<u>111,921</u>		<u>98,796</u>
FUNDS				
Unrestricted		<u>111,921</u>		<u>98,796</u>

For the year ended 31 August 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The director acknowledges her responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

Approved by the director and trustees on and signed on their behalf by:

..... Director
CLARE DEACON

The notes on pages 8 to 13 form an integral part of these accounts.

TEMPLEGATE TINY TOTS
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

1 ACCOUNTING POLICIES

Basis of Accounting

The statement of accounts has been prepared under the historical cost convention in accordance with the provisions of the Companies Act 2006, the Statement of Recommended Practice Accounting by Charities and applicable accounting standards. Where necessary the headings laid down in the Companies Act have been adapted to meet the special activities of the Company. The company qualifies as a small company under the Companies Act 2006 and the trustees have elected to take advantage of the exemption under FRS102 not to prepare a cash flow statement.

Taxation

As a registered charity, the company benefits from rates relief and is generally exempt from income tax and capital gains tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Incoming Resources

All income is accounted for as soon as Templegate Tiny Tots has entitlement to the income and there is certainty of receipt and the amount is quantifiable.

Resources expended

All expenditure is accounted for on an accruals basis.

Governance costs are those incurred in compliance with constitutional and statutory requirements.

Fixed Assets

Assets intended to be of ongoing use to Templegate Tiny Tots in carrying out its activities are capitalised as fixed assets.

All fixed assets are included at cost.

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, fittings and equipment	50% on cost.
Improvements to property	50% on cost.
Computer equipment	50% on cost.

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

2 OPERATING PROFIT OF THE COMPANY

	2021 £	2020 £
The operating profit is stated after charging:		
Depreciation on tangible fixed assets	2,201	1,319
Independent examiners remuneration	792	768

3 EMPLOYEE INFORMATION

The average number of full time equivalent employees during the year was:

	2021	2020
Directors	1	1
Child care staff	3	3

The average total number of staff (including part time staff) was:

Directors	1	1
Child care staff	10	10

Staff costs for all the above were:

	2021 £	2020 £
Salaries and wages	94,661	96,071
Pension contributions	745	459
	95,406	96,530

In accordance with the company's Memorandum and Articles of Association, the directors are precluded from receiving any emoluments in respect of their services to the company. No expenses were reimbursed to any of the directors during the year.

No employee received a salary greater than £60,000.

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

4 SSP Recovery

	2021 £	2020 £
SSP Recovery	479	-

5 ACTIVITIES FOR GENERATING FUNDS

Fund raising	140	730

6 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2021 £	2020 £
Nursery Education Grant	110,777	106,621
Deprivation Grant	3,403	3,419
Carers fees	19,943	12,293
SEN Grant	3,221	7,685
Pupil Premium Receipts	501	-
	137,845	130,018

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

7 CHARITABLE ACTIVITIES

	2021 £	2020 £
Nursery education		
Rent	10,578	10,511
Wages and social security	94,660	96,071
Pension contributions	745	459
Visiting staff	1,305	835
Parties and outings	-	-
Equipment and toys	2,551	1,440
Food	935	737
Speech and language therapy	3,971	2,926
Telephone	274	290
Postage and stationery	287	247
Repairs and renewals	-	-
Computer Consumables: Office	80	80
PSLA membership and insurance	779	766
Training	4,619	156
Sundry expenses	1,579	877
Legal fees	-	-
Depreciation	2,201	1,319
	124,564	116,714

8 GOVERNANCE COSTS

	2021 £	2020 £
Independent examination	792	768

9 TAXATION

	2021 £	2020 £
Taxation is Corporation Tax on interest received		
Current Year	3	11
	3	11

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

10 TANGIBLE FIXED ASSETS

	<u>Improvements to Property</u>	<u>Fixtures & Fittings</u>	<u>Computer Equipment</u>	<u>Total</u>
Cost:	£	£	£	£
At 1 September 2020	9,637	5,030	5,022	19,689
Additions	1,768	-	-	1,768
At 31 August 2021	11,405	5,030	5,022	21,457
Depreciation:				
At 1 September 2020	8,759	4,792	4,802	18,353
Charge for the year	1,753	233	215	2,201
At 31 August 2021	7,006	4,559	4,587	16,152
Net Book Value				
At 31 August 2021	888	5	6	899
	=====	=====	=====	=====
At 31 August 2020	873	238	221	1,332
	=====	=====	=====	=====

11 CREDITORS

Amounts falling due within one year

	2021 £	2020 £
Other creditors	19,093	19,093
Accruals	792	768
Taxation	14	11
	19,899	19,872

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

12 COMMITMENTS AND CONTINGENT LIABILITIES

At the balance sheet date there were no commitments for capital expenditure other than as provided for in these accounts.

At the balance sheet date there were no contingent liabilities.