

TEMPLEGATE TINY TOTS

Company Registered No.	7394284
Charity Commission Registered Number	1140718

ANNUAL REPORT AND ACCOUNTS For the year ended 31 August 2020

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TEMPLEGATE TINY TOTS
SIGNIFICANT INFORMATION

DIRECTORS/TRUSTEES: Mrs C Deacon

TRUSTEES Mr M Pattison

COMMITTEE MEMBERS	Mrs R Underwood	Resigned July 2020
	Mr M Pattison	
	Mrs K Bamforth	Resigned September 2020
	Mrs R Routledge	Appointed September 2020

GUARANTORS (MEMBERS): Mrs C Deacon

ADMINISTRATOR: Mrs C Walker

REGISTERED OFFICE: 49 Austhorpe Road
Cross Gates
Leeds
LS15 8BA

INDEPENDENT EXAMINERS: G L Barker & Co LLP
49 Austhorpe Road
Cross Gates
Leeds
West Yorkshire
LS15 8BA

TEMPLEGATE TINY TOTS
Company Registered Number 7394284

REPORT OF THE BOARD OF DIRECTORS
for the year ended 31 August 2020

The Board presents the report and financial statement of Templegate Tiny Tots for the year ended 31 August 2019. The statements appear in the format required by the Charities SORP FRS (102). The report and statements also comply with the Companies Act 2006. The company has no share capital and is a registered charity. The guarantee of each member is limited to £1. The members are the guarantors of the company.

Structure, Governance and Management

The governing document is the Memorandum and Articles of Association dated 1 October 2010.

The director is responsible for the overall strategy of the Company and the administrator is responsible for the day to day management.

New Directors/Trustees are selected and appointed by the current Board of Directors. They are given the necessary training as to their duties after their appointment.

Objectives and Activities

The Director has had regard to the charity commission guidance on public benefit and considers that the following objects and activities comply with this guidance.

- Our aim is to provide a safe, secure and stimulating environment in which pre-school children can learn, develop and have their individual needs addressed.
- We also aim to involve parents with the education of their child.
- We aim to provide equal opportunities for all children and families and give each child the chance to reach his/her full potential whatever their talent or background.

Director's responsibility for the Financial Statements

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of the company and of the income and expenditure of the company for that period. In preparing those financial statements, the director is required to:

- Select suitable accounting policies and apply them consistently;
- Follow applicable accounting standards and Statements of Recommended Practice without any material departures;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The director is responsible for keeping proper accounting records has disclose with reasonable accuracy at any time the financial position of the charity and to enable her to ensure that the financial statements comply with the Companies Act 2006 and the charity's governing document. She is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Compliance

The director has complied with the duty in section 4 of the 2011/2006 Charities Acts to have due regard to guidance published by the Charity Commission, including public benefit guidance.

Financial Review

The financial statements show an excess of income over expenditure amounting to £13,294 (2019) excess of expenditure over income of £15,937) which the trustees have noted.

Risk Policy

The director has considered the risks facing Templegate Tiny Tots and has taken such steps as she considers necessary to mitigate those risks.

Trustee report for accounts - year ended 31st August 2020

Objectives

- Our aim is to provide a safe, secure and stimulating environment in which pre-school children can learn, develop and have their individual needs addressed.
- We also aim to involve parents with the education of their child.
- We aim to provide equal opportunities for all children and families and give each child the chance to reach his/her full potential whatever their talent or background.

Activities, achievements and performance

Through various grants, fees and fundraising, we have supported 44 children and their families. All sessions were filled from September, including 6 younger children who were entitled to 2 year old funding. In July, 24 children left to start primary school reception, the majority moving into Whitkirk Primary School. We have an excellent transition process with visits to the classroom, school dinner hall and playground. All other schools elected were contacted to arrange visits and discuss transition.

Each child's potential has been developed in the form of classroom activities in and out of the building. The cabin in our playground is used for small group work, speech and language development and meetings with parents and outside agencies, including health visitors, ISAR team and physiotherapist.

We have regular visits from a lady who plays the guitar promoting the children's learning in music, rhythm and movement. Activities relating to the natural world were again planned, including Living Eggs, caterpillars and visits to the school pond.

The children continue to make good progress and attainment is high in all areas of the Early Years Foundation stage. Last year's tracking data indicated that 85% were at a good level of development or above.

We offer an 'open door' policy for all our parents and encourage them to have informal discussions with the key person about their child's achievements at home and any issues or concerns they may have. Parents access their child's learning and development on line and they can also add their comments about the learning at home. Parents receive a printed half-termly newsletter with information about planned events, important dates and health and safety issues.

We had a difficult year with regard to staffing, as 2 employees were off long term sick during the summer term involving other members of the team providing cover. We continue to support a child with profound needs with a dedicated adult.

We also had lengthy negotiations relating to rent and services with Red Kite Learning Trust who took over the running of the primary school from 1st November 2018. As a result our overheads have increased significantly.

In line with all provisions of educational services, the charity suffered due to Coronavirus. Carers fees were refunded where applicable and the nursery was only open for keyworkers during the national lockdown.

Reserves Policy

The directors consider that liquid reserves sufficient to cover one term's expenditure are necessary. This equates to some £40,000 and the balance available at 31 August 2020 was £98,795.00

Principal Funding Sources

Some 90% (2019 - 86%) of normal controllable income came in the form of government grants. Whilst this could become a problem, HM government seems committed to an expansion in nursery education so the immediate future should be secure.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Board



.....
CLAIRE DEACON

Date: 4-01-2021

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF TEMPLEGATE TINY TOTS

I report on the accounts of the charity for the year ended 31 August 2020, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The Charity is preparing accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s.130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name of principle: Graeme Peter Greenfield



Name of firm: G L Barker & Co LLP

Relevant professional qualification or body: Chartered Certified Accountant

Address: 47-49 Austhorpe Road, Cross Gates, Leeds, LS15 8BA

Date: 17/1/21.

TEMPLEGATE TINY TOTS

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2020
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

Notes	2020 £	2019 £
INCOMING RESOURCES		
Incoming resources from generated funds		
4 Voluntary Income	-	-
5 Fund raising	730	238
6 Incoming resources from charitable activities	130,018	136,571
Interest	27	19
Total incoming resources	130,775	136,828
RESOURCES EXPENDED		
Costs of generated funds		
7 Charitable activities	117,414	120,146
8 Governance costs	768	744
9 Taxation	11	3
Total resources expended	117,493	120,893
Net incoming/ (outgoing) resources (Net gain/ (loss) for the year)	13,282	15,935
Net movement in funds	13,282	15,935
Funds brought forward	85,506	69,571
Total funds carried forward	98,788	85,506

There were no costs of generating voluntary income.

There were no 'Fundraising Trading Costs'.

All of the activities undertaken by the charity were continuing activities and no new activities were acquired during the year.

All funds are unrestricted.

The notes on pages 8 to 13 form an integral part of these accounts.

TEMPLEGATE TINY TOTS

Company Registered Number 07394284
BALANCE SHEET AT 31 AUGUST 2020

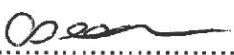
Notes	2020 £	2020 £	2019 £	2019 £
Fixed Assets				
10 Tangible Assets		1,332		13
Current Assets				
Debtors	454		4,165	
Cash at bank or in hand	116,882		101,174	
	<u>117,336</u>		<u>105,339</u>	
11 Creditors: Amounts falling due within one year	(19,872)		(19,846)	
	<u></u>		<u></u>	
Net Current Assets		97,464		85,493
		<u></u>		<u></u>
Net Assets		98,796		85,506
		<u></u>		<u></u>
FUNDS				
Unrestricted		98,796		85,506
		<u></u>		<u></u>

For the year ended 31 August 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The director acknowledges her responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

Approved by the director and trustees on 4-1-2021 and signed on their behalf by:


..... Director
CLARE DEACON

The notes on pages 8 to 13 form an integral part of these accounts.

TEMPLEGATE TINY TOTS
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

1 ACCOUNTING POLICIES

Basis of Accounting

The statement of accounts has been prepared under the historical cost convention in accordance with the provisions of the Companies Act 2006, the Statement of Recommended Practice Accounting by Charities and applicable accounting standards. Where necessary the headings laid down in the Companies Act have been adapted to meet the special activities of the Company. The company qualifies as a small company under the Companies Act 2006 and the trustees have elected to take advantage of the exemption under FRS102 not to prepare a cash flow statement.

Taxation

As a registered charity, the company benefits from rates relief and is generally exempt from income tax and capital gains tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Incoming Resources

All income is accounted for as soon as Templegate Tiny Tots has entitlement to the income and there is certainty of receipt and the amount is quantifiable.

Resources expended

All expenditure is accounted for on an accruals basis.

Governance costs are those incurred in compliance with constitutional and statutory requirements.

Fixed Assets

Assets intended to be of ongoing use to Templegate Tiny Tots in carrying out its activities are capitalised as fixed assets.

All fixed assets are included at cost.

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, fittings and equipment	50% on cost.
Improvements to property	50% on cost.
Computer equipment	50% on cost.

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2019

2 OPERATING PROFIT OF THE COMPANY

	2020 £	2019 £
The operating profit is stated after charging:		
Depreciation on tangible fixed assets	1,319	142
Independent examiners remuneration	768	744

3 EMPLOYEE INFORMATION

The average number of full time equivalent employees during the year was:

	2020	2019
Directors	1	1
Child care staff	3	3

The average total number of staff (including part time staff) was:

Directors	1	1
Child care staff	10	10

Staff costs for all the above were:

	2020 £	2019 £
Salaries and wages	96,071	104,147
Pension contributions	459	330
	96,530	104,477

In accordance with the company's Memorandum and Articles of Association, the directors are precluded from receiving any emoluments in respect of their services to the company. No expenses were reimbursed to any of the directors during the year.

No employee received a salary greater than £60,000.

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2019

4 VOLUNTARY INCOME

	2020	2019
	£	£
Donation	-	-

5 ACTIVITIES FOR GENERATING FUNDS

Fund raising	730	238

6 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2020	2019
	£	£
Nursery Education Grant	106,621	100,487
Deprivation Grant	3,419	5,092
Carers fees	12,293	18,297
SEN Grant	7,685	12,409
Pupil Premium Receipts	-	286
	130,018	136,571

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

7 CHARITABLE ACTIVITIES

	2020 £	2019 £
Nursery education		
Rent	10,511	2,903
Wages and social security	96,071	104,147
Pension contributions	459	330
Visiting staff	835	1,064
Parties and outings	-	-
Equipment and toys	1,440	1,353
Food	737	878
Speech and language therapy	2,926	4,598
Telephone	290	175
Postage and stationery	247	367
Repairs and renewals	-	700
Computer Consumables: Office	80	-
PSLA membership and insurance	766	768
Training	156	778
Sundry expenses	877	888
Legal fees	-	1,055
Depreciation	1,319	142
	116,714	120,146

8 GOVERNANCE COSTS

	2020 £	2019 £
Independent examination	768	744

9 TAXATION

	2020 £	2019 £
Taxation is Corporation Tax on interest received		
Current Year	11	3
	3	6

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

10 TANGIBLE FIXED ASSETS

	<u>Improvements to Property</u>	<u>Fixtures & Fittings</u>	<u>Computer Equipment</u>	<u>Total</u>
Cost:	£	£	£	£
At 1 September 2019	7,899	4,562	4,591	17,052
Additions	1,738	468	431	2,637
At 31 August 2020	9,637	5,030	5,022	19,689
Depreciation:				
At 1 September 2019	7,890	4,558	4,586	17,034
Charge for the year	869	234	216	1,319
At 31 August 2020	8,759	4,792	4,802	18,353
Net Book Value				
At 31 August 2020	873	238	221	1,332
At 31 August 2019	4	4	5	13

11 CREDITORS Amounts falling due within one year

	2020 £	2019 £
Other creditors	19,093	19,093
Accruals	768	744
Taxation	11	9
	19,872	19,840

TEMPLEGATE TINY TOTS

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

12 COMMITMENTS AND CONTINGENT LIABILITIES

At the balance sheet date there were no commitments for capital expenditure other than as provided for in these accounts.

At the balance sheet date there were no contingent liabilities.