



# REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

<b>Contents</b>	<b>Page</b>
Legal and administrative information	2
Report of the trustees	3
Report of the independent examiner	9
Statement of financial activities (SoFA)	10
Balance sheet	11
Notes forming part of the financial statements	12

The Centre Project Limited  
REPORT OF THE BOARD OF TRUSTEES FOR YEAR ENDED 31 MARCH 2021

The Board of Trustees presents its report and the independently examined financial statements for period ended 31 March 2021

LEGAL AND ADMINISTRATIVE INFORMATION

Charity Name: THE CENTRE PROJECT LIMITED

Charity Registration Number: 1140710

Company Registration Number: 07409088

Board of Trustees: Rev. Craig Sweeney-Essex  
Mr A. Oppon (Treasurer)  
Dr R.I. Norman  
Mrs R. Nelson  
Mrs V. Frimpong  
Mr M. Gage (Chair)

Company Secretary and Chief Executive: Mr E. Waweru

Registered Office and Operational Address: 1 Alfred Place  
Leicester  
LE1 1EB

Bankers: Bank of Scotland  
Pentland House  
8 Lochside Avenue  
Edinburgh Park,  
South Gale, Edinburgh  
EH12 9DJ

Cooperative Bank  
P O Box 250  
Delf House  
Southway, Skelmersdale  
WN8 6WT

Independent Examiner: Mr Hamid Ravat  
Chartered Accountant (ICAEW)

## **I. STRUCTURE, GOVERNANCE AND MANAGEMENT**

### Governing Document

The organisation was established as a charity in 1996. The Centre Project is a registered charity and a company limited by guarantee without a share capital. It was incorporated on 15/10/2010 under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association.

The board members elect one of their members to be Chair.

The role of Company Secretary is performed by the Chief Executive who has no voting rights.

Full Board meetings are held at least 6 times per year to make decisions, set policy, and direct management.

Day to day responsibility for the management and provision of services is delegated to the Chief Executive with further delegation to managers for services, resources, administration and finance.

### Recruitment and Appointment of Trustees

The Trustees are the Directors of the company for the purpose of company law. In line with the Articles of Association the company may by ordinary resolution at an annual general meeting appoint a person who is willing to act to be a Director. Additionally, a person may become a Trustee at the invitation of a majority of existing Trustees. A Director appointed by a resolution of the other Directors must retire at the next AGM but can stand for election.

### Trustee induction and training

Existing Trustees are familiar with the practical work of the Charity and are encouraged to attend meetings, training and events.

New Trustees are provided with an induction pack containing relevant information covering the areas of roles and obligations; operational framework for the charity including the Memorandum and Articles of Association; resource related information and the current financial position as detailed in the latest set of accounts; and future plans and objectives.

Trustees are drawn from an appropriate range of professional and technical skills and reflect the composition of the community within which we operate.

### Risk Management

The material, financial and non-financial risks that the Charity is exposed to have been identified and the risk register is updated annually. An action plan is in place to regularly review and update those items considered to be High risk.

## 2. OBJECTIVES AND ACTIVITIES

The objects of the Company are such activities as shall be exclusively charitable to the benefit of the community in Leicester as the directors shall from time to time determine.

The charity aims:

- To provide or assist in the provision, in the interest of social welfare, of holistic services which will promote social inclusion and enhance the quality of life for men, women and young people with the object of promoting health and wellbeing
- To serve people who are vulnerable, including refugees and asylum seekers, those affected by, or are at risk of, homelessness, loneliness and social isolation, those with learning difficulties, mental health problems, and those affected by drug and alcohol misuse
- To deliver client-centred services which are responsive to the changing needs of those we serve, whilst demonstrating Christian love through our thoughts and action.
- To provide access to support, befriending and sign-posting to improve access to services and advice

We aim to support individuals to address issues that impact on their health and wellbeing including;

- Loneliness and isolation
- Housing and homelessness related support
- Mental health
- Welfare and benefits
- Food bank and poverty
- Digital access

People are supported at a time of crisis or critical moment through our drop-in access model, no appointments needed.

We enable people to develop improved support networks and build resilience and determination.

### Public Benefit Statement

The Board of Trustees can confirm that it has regard for the Charity Commission's guidance on **public benefit** and that its work is reflective of this. The Charity's services were centrally based and all services were open and freely accessible to all mainly via drop-in or by telephone.

Our main activities and beneficiaries are described in this annual report. All our charitable work is undertaken to further our charitable purposes for the public benefit. Our work is supported by appropriate policies, procedures, guidelines and governance documentation.

## Annual review



### Our provision and Activities

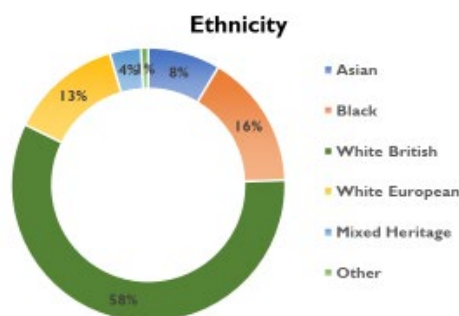
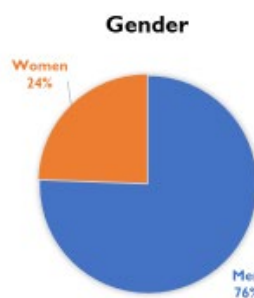


It has been a challenging year. We have seen the restrictions imposed on us as a result of Covid-19 impact on our key activities and the people who rely on us.

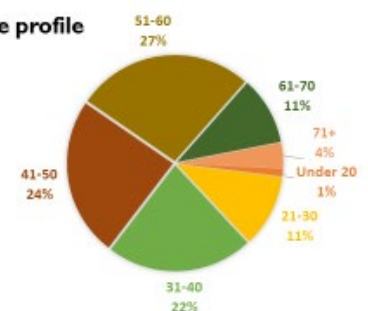
Our centre had to close its doors on Friday 20th March 2020 following the Covid-19 outbreak in the UK. Though we had to stop face to face consultation and group activities, we remained on the frontline providing food parcels, staying in touch with clients via telephone and WhatsApp to help them to access support when needed.

We also supported people's wellbeing during isolation, which we recognise was incredibly tough for many people. We made regular 'social check-in' phone calls to check in with clients. As the restrictions lifted we were able to provide in-person support to some of our clients who found the isolation and loneliness of the lockdown particularly difficult to deal with.

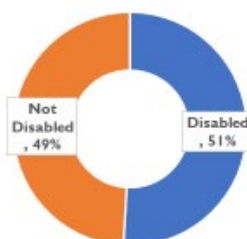
#### Who we serve



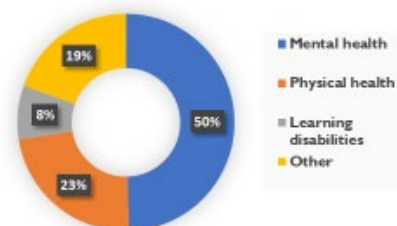
#### Age profile



#### Disability



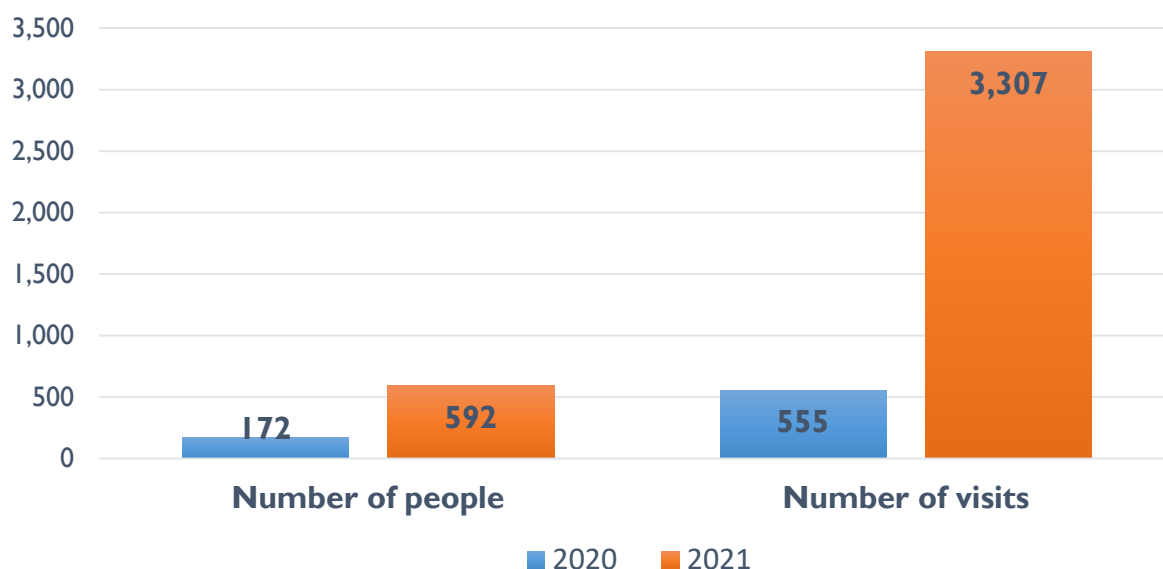
#### Disability breakdown



## Activity and projects

### Food Bank

The beginning of the pandemic in March 2020 was characterised by a shortage of food and household items, which greatly impacted our service users. As covid-19 restrictions forced us to suspend our day centre activities, the demand for emergency food parcels increased significantly and the Board decided to operate a food bank in partnership with South Leicestershire Food Bank to meet this need. The year saw a huge 244% increase in the number of people getting support food and support at our Monday morning Food bank.



People Fed	4,404	Adults 3,680	Children 724
Total weight of food distributed		32,283kgs	

We would like to thank our staff and volunteers for keeping this service open and available to anyone in need of food, including those people who were self-isolating. Our thanks also to all the donors and supporters who have enabled us to scale up our operations to meet the increase in demand. The Foodbank continues to be well used by the community and it will continue to be one of our core activities in 2022.

### Community Hub.






Social support is not only about providing an individual with practical assistance, but also consists of interactions and relationships that are felt to be caring, comforting and readily available in times of need.

Covid-19 restrictions led to closure of the day centre, suspending of face to face support. The closure of community centres, the ban of large gatherings and the advice to people to self-isolate, posed an existential challenge for our service users who struggled to remain at home. Many used our day centre for support and the closure means they were extremely lonely with no support networks. Loneliness featured prominently as one of the key issues affecting most people's mental and physical welling. Often people just wanted a face to face interaction and group activities.

We responded to the needs of our community by providing

- **1-2-1 support.** We provided in-person support for people seeking general social support, digital and phone access to doctors, dentists, housing, benefits etc.
- **Social check-in.** We have been making weekly phones calls to our members to find out how they are doing. People are pleased to be called and often surprised that someone remembered them.

- **Mental health & emotional support** – Feedback from the weekly calls was that people struggled with loneliness and isolation, complaining of long days and nights, not going out or talking to anyone- which is ‘doing their head in’. So, we started to invited people who are struggling for a coffee and chat (socially distanced and covid-19 safe). We offered active listening, confidence building and working with the client to develop skills and strategies for dealing with issues that may be affecting their mental health.
- **12 Days to Christmas** – prepared and delivered individualised Christmas boxes, including face masks, activity and information packs, to people who would be alone at Christmas. We contacted 110 people about what they needed for Christmas. Sourced, prepared and delivered the boxes within 4 days.

 <p>110 people asked if they wanted a special Christmas package. 82 people responded positively and said what they preferred to get. Others people declined because they felt other people needed it more.</p>	 <p><b>71 people benefited</b></p>	<p><b>Items in the box included</b></p> <ul style="list-style-type: none"> <li>• Christmas dinner (of choice) , soup, pigs in blanket, fresh vegetables, pudding, mince pies, cheese, crackers, chocolate, soft drink, milk, fresh fruit, tea, drinking chocolate or coffee, cereal, biscuits</li> <li>• Reusable face masks</li> <li>• Hand sanitiser gel &amp; hand wash</li> <li>• Toiletries</li> <li>• Activity pack e.g. puzzle book, drawing book, crosswords, board games</li> <li>• Information on services available over Christmas and where to get help if needed</li> </ul>	<p><b>Personal considerations included.</b></p> <ul style="list-style-type: none"> <li>• Hotel meals - due to lack of cooking facilities or unable to prepare a meal.</li> <li>• Halal meat</li> <li>• Choice of meat – turkey, chicken, beef</li> <li>• Vegan /Vegetarian</li> <li>• Religious reasons e.g. halal, no beef, pork</li> <li>• Fish option</li> <li>• Allergies</li> <li>• Spicy items</li> <li>• Pet food (cat &amp; dog food)</li> <li>• No cheese</li> <li>• Tin openers</li> <li>• Type of activity pack</li> </ul> <p>Every box had someone's name on it with their personal requests</p>	
 <p><b>51 Boxes delivered, 11 collected in person</b></p>	<p><b>153 face masks</b></p> <p><b>72 bottles of hand gel</b></p> <p><b>22 hot/ready made meals</b></p> <p><b>80 activity packs</b></p> <p><b>150 information flyers</b></p>	<p><b>49 Miles</b></p> <p>Distance covered by staff and volunteers making the deliveries</p>	<p><b>4 days</b></p> <p>The time it took to plan, call, purchase, cook, pack and deliver the packages in time for Christmas</p>	
<p>"I was going to be alone over the Christmas now I have something which will enable me to invite my son over and make a meal for us both over the festive period. Thanks" KW</p> <p>DI finds it hard to concentrate for more than a few minutes. He can't put 2 pans on the hob at the same time. He is grateful for a Christmas box for he and his partner can have a full Christmas meal without the stress of cooking. "I will just have to pop it in the microwave!"</p>	<p>"I was not going to do anything, very grateful you all thought of me Thank you" MA</p> <p><b>40</b></p> <p>New Year Gift bags distributed</p> <p>A call from the Centre to offer a Christmas box "surprised" her and her partner at Christmas. TT</p>	 <p>The New year gift bags given out to people coming for a hot meal</p>		

- **Small group activities** – Art and Craft and Nutritious Living activity groups. When Covid-19 guidelines eased, we started to have small group activities geared at promoting both physical and mental health. The sessions were organised around the ‘5 ways to wellbeing’ – Connecting, Being Active, Taking Notice, Learning and Giving. The group members contribute to the themes and activities which have included cooking, baking, quizzes, mindfulness, how to..., anger management and friendships.

The feedback has been overwhelmingly positive with comments such as

- “Enjoyed wellbeing sessions especially art really helps to stay focused and calm. Such a dedicated team who genuinely help and care about you.”
- “Enjoyed the fresh cooked meals, makes a change to the vast amount of processed food.”
- “Very therapeutic and de-stressor – loved it. Helps and encourages me to eat better and socialise with more confidence which is much needed.”





Supporting people and reducing isolation in challenging times

Individuals supported 631	Total contacts made 4,073
In-person support 257	Group sessions 122
Emotional support 346	Mental health support 249
Welfare check-phone calls made 1,184	Hot meals distributed 285



Freedom Youth Club (FYC) provides a safe space for young refugees and asylum seekers, aged 13-19 year olds, to meet together, have fun as well as practical help and support.

Impact of Covid-19

- Suspended all indoor youth club activities as per government guidance between April and June 2020, however we continued to support our young people by phone and social media.
- Resumed limited indoor sessions and in-person support in July 2020 working within government and National Youth Agency (NYA) guidelines.
- Provided outdoor activities like football and cricket, but this was affected by the second lockdown, however indoor club sessions continued by invitation only, targeted at the most vulnerable young people.



## What we offered

- Activities like pool, table tennis, x-box, football
- A range of workshops and activities including:
  - ✓ Drugs, alcohol and substance misuse
  - ✓ Work, employability and careers advice
  - ✓ Informal educational activities
  - ✓ Art and craft sessions
  - ✓ 1-2-1 learning support including homework support
  - ✓ Independent living skills & money management
  - ✓ Health and wellbeing support, focusing on mental health
  - ✓ Advocacy and practical support to ensure that their voices are heard
- Held consultative meetings with the young people, on an ongoing basis, to determine what their needs are and how best we can go about meeting these needs

**Number of young people supported – 52**  
**Number of contacts made with the young people 582**

## Partnerships

- We continue to maintain a strong relationship with Central Baptist Church, who support us by allowing us to use the church building for all our activities.
- The Centre Project is a member of Reaching People – which brings together frontline delivery partners from the Voluntary and Community Sector in Leicester, Leicestershire, and Rutland.
- The Centre Project is member of Leicester and Leicestershire Citizens.
- We continue to be members of One Roof Leicester (ORL).
- The Sound Café and The Centre Project signed a Memorandum of understanding and agreed to work on developing joint projects that benefit our mutual clients.
- Maintained DMU Music Department to run a series of Roll Call projects at the Centre Project
- Leicester South Foodbank who continues to provide food parcels for the Foodbank. Their support has been particularly helpful during the lockdown when demand increased and they managed to keep up with our requests for increased supply.
- Our link with Neighbourly continues to enable us to get surplus products from Aldi and other businesses. This helps to supplement the Foodbank.
- Our link with Leicester College has enabled us to provide work experience and placement opportunities to 3 students during the year.
- We provide placement opportunities to Students from DMU's BA (Hons) Youth Work and Community Development degree course. 2 students joined in the year.
- We linked with University of Derby to provide a placement opportunity to 1 student on the BA (Hons) Working with Young People and Communities course.
- Leicester College – we provide placement for students in taking Health and Social Care courses

## Client involvement

We have worked hard to keep client involvement at the centre of our work during the pandemic. We made weekly wellbeing phone calls to all our clients not only to find out how they were doing, but also how we could best support them cope with the impact of the lockdown. We also used social media to enable our clients, especially the young people to give us feedback and make suggestions on how we deliver our services.

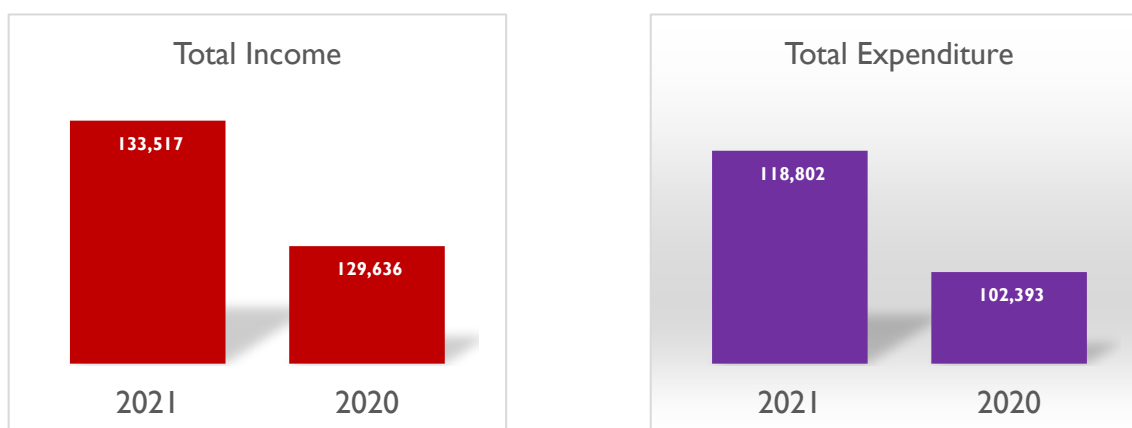
## Plans for the future.

- Increase our mental health offer, with everything we do having a mental health and wellbeing focus
- Outreach and home visiting, supporting those who are not able to come to the Centre.
- Garden project - provide a therapeutic space for individuals to relax or actively engage in a range of gardening activities.
- Refurbish our premises to increase the room space and ventilation to enable us to have unrestricted drop-in sessions that have been impacted by the need for social distancing.

## 3. Financial Performance

The charity received income of £ 133,517 (a 3% increase over previous year).

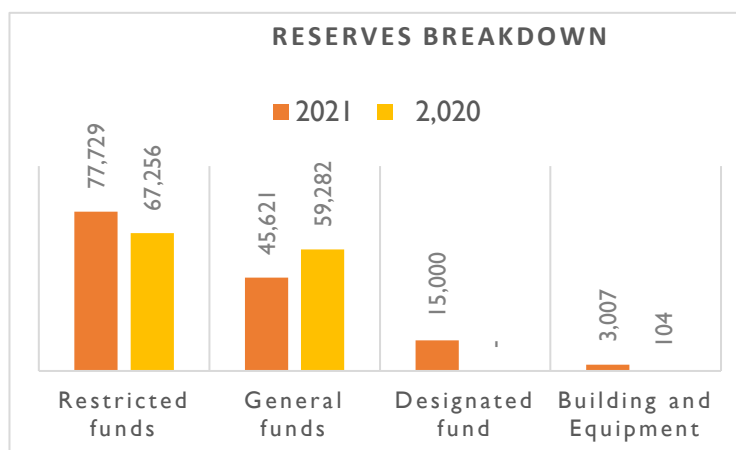
Expenditure of £ 118,802 was incurred during the period.



The principal funding sources for the charity are by way of grants and income from our day opportunities for adults with learning difficulties.

## Reserves Policy

The Charity's free reserves level is currently equivalent to 7 months running costs. This will allow the Charity to cover operating costs for administration of the charity and day-to-day running costs; provide against redundancies/winding up costs if a substantial part of the charity is faced with financial loss; and to assist in maintaining cash flow. A review of the policy is undertaken annually within which the Charity's financial forecast



and results of financial performance are considered to ensure that Trustees are satisfied that an adequate level of reserves is maintained without detriment to the objectives of the Charity.

The Trustees have decided to create a designated fund for building refurbishment. The pandemic highlighted the need to create more spacious and better ventilated community spaces and the designated fund will be used to meet part of the cost of making the building fit for purpose. The bulk of the build costs will be met by fundraising.

### **Investment Policy**

Apart from ensuring that there are sufficient funds to meet the requirements of the Charity's Reserves Policy most funds received are to be expended in the short term and there is little or no scope for long term investment. The Charity has maximised opportunities to accrue bank interest on account balances and any interest received will be used in the furtherance of the Charity's work.

### **Responsibilities of Trustees**

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the Charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees are required to follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue on that basis

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the organisation to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Board of Trustees who are directors for the purpose of company law are also Trustees for the purpose of charity law.

### **Audit:**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

#### **4. INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CENTRE PROJECT.**

I report on the accounts of the charity for the year period ended 31 March 2021, which are set out on pages 13 to 20.

##### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

##### **Basis of independent examiners report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

##### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Hamid Ravat BA, ACA  
4 Clumber Road, Leicester

3/12/2021

**The Centre Project Limited**  
**Statement of Financial Activities (SoFA)**  
**For the year ended 31 March 2021**

	<b>General funds £</b>	<b>Restricted funds £</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
<b>Note</b>				
<b>3</b>				
<b>Incoming resources</b>				
Donations and Legacies	7,719	1,885	9,604	4,125
Charitable activities	16,690	102,533	119,223	125,011
Other income	3,769	921	4,690	500
<b>Total</b>	<b>28,178</b>	<b>105,339</b>	<b>133,517</b>	<b>129,636</b>

<b>Resources expended</b>	<b>4</b>			
Charitable activities	23,874	94,787	118,661	102,323
Other	141	-	141	70
<b>Total</b>	<b>24,015</b>	<b>94,787</b>	<b>118,802</b>	<b>102,393</b>

<b>Net income/(Expenditure)</b>	4,163	10,552	14,715	27,243
Transfers between funds	-	-	-	-
<b>Net movement in funds</b>	<b>4,163</b>	<b>10,552</b>	<b>14,715</b>	<b>27,243</b>
<b>Total funds brought forward</b>	<b>59,386</b>	<b>67,256</b>	<b>126,642</b>	<b>99,399</b>
<b>Total funds carried forward</b>	<b>63,549</b>	<b>77,808</b>	<b>141,357</b>	<b>126,642</b>

All incoming resources and resources expended derive from continuing activities.

There are no gains and losses other than those recorded in the Statement of Financial Activities

**The Centre Project Limited**  
**Statement of Financial Position**  
**For the year ended 31st March 2021**

		<b>2021</b>	<b>2020</b>
	<b>Note</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible assets	7	3,007	104
<b>Current assets</b>			
Debtors	8	979	10,188
Cash at bank and in hand		156,368	128,856
<b>Total current assets</b>		157,347	139,044
<b>Creditors: amounts falling due within one year</b>	9	(18,997)	(12,506)
<b>Net current assets</b>		138,350	126,538
<b>Net assets</b>		141,357	126,642
<b>Funds of the Charity</b>			
<b>Restricted funds</b>	10	77,808	67,256
<b>Unrestricted funds</b>			
General		45,542	59,282
Designated	11	15,000	-
Fixed Assets		3,007	104
<b>Total unrestricted funds</b>		63,549	59,386
<b>Total funds</b>		141,357	126,642

Approved by the Management Committee and is signed on its behalf by:

Mr. Martin Gage

Chairperson

Mr. Adrian Oppon

Treasurer

## **Note 1: Basis of preparation**

### **1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost in accordance with:

- the "Statement of Recommended Practice: Accounting and Reporting by Charities"
- the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)
- and with the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102

### **1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

### **1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

### **1.4 Fund Accounting**

Unrestricted Funds	These are funds available for general use for any or all of the charity's permitted activities.
Restricted Funds	These are funds that can only be expended in accordance with specific restrictions. These arise either by the wishes of the donor or by the nature of the appeal.

## **Note 2: Accounting policies**

### **INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>• the charity becomes entitled to the resources;</li> <li>• the trustees are virtually certain they will receive the resources; and</li> <li>• the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.

### **EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Depreciation</b>	Depreciation is provided on all tangible fixed assets at the rates calculated to write off the cost of each asset over its estimated useful life. Kitchen equipment 10%, Furnishing, Fittings and Equipment 15% and Office Equipment - 25%

### **ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £1,000. However, amounts less than these may be capitalised if required as a condition of restricted funds. They are valued at cost or a reasonable value on receipt.
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**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

**Note 3 : Analysis of incoming resources**

	General	Restricted	2021	2020
	£	£	£	£
<b>Donations and Grants</b>				
Donations	7,719	1,885	9,604	4,125
<b>Total</b>	<b>7,719</b>	<b>1,885</b>	<b>9,604</b>	<b>4,125</b>

**Charitable Activities**

Grants for Charitable Activities	16,250	102,533	118,783	99,978
Centre Activities	180	-	180	2,452
Community Opportunities	260	-	260	15,320
Food and drink	-	-	-	4,211
Partner contributions	-	-	-	3,050
<b>Total</b>	<b>16,690</b>	<b>102,533</b>	<b>119,223</b>	<b>125,011</b>

<b>Other income</b>				
Other	3,769	921	4,690	500
<b>Total</b>	<b>3,769</b>	<b>921</b>	<b>4,690</b>	<b>500</b>

**Note 4: Total resources expended**

	<b>General</b>	<b>Restricted</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Charitable activities (exp.)</b>				
<b>Costs directly allocated to activities</b>				
Kitchen costs	-	-	-	1,448
Activities & events	6,928	3,371	10,299	4,076
	<b>6,928</b>	<b>3,371</b>	<b>10,299</b>	<b>5,524</b>
<b>Support costs</b>				
Staff Costs	10,116	74,634	84,750	78,168
Training	180	-	180	1,324
Travel & Parking	625	1,000	1,625	1,500
Volunteer expenses	108	60	168	462
Insurance	189	830	1,019	901
Premises costs	2,529	12,672	15,201	9,408
General office & finance	2,033	2,100	4,133	3,976
Publicity and promotion	322	-	322	182
Bank charges	32	-	32	32
Other fees	732	200	932	847
Total	<b>16,866</b>	<b>91,496</b>	<b>108,362</b>	<b>96,799</b>
<b>Total expenditure for charitable activities</b>	<b>23,794</b>	<b>94,867</b>	<b>118,661</b>	<b>102,323</b>
<b>Other resources expended</b>				
Depreciation	141	-	141	70
<b>TOTAL</b>	<b>23,935</b>	<b>94,867</b>	<b>118,802</b>	<b>70</b>

**Note 5: Trustee Remuneration & Related Party Transactions**

No trustees or directors received any remuneration during the year.

No trustee or member of the charity had any personal interest in any contract or transaction entered into by the charity during the period

During the year, the charity paid £5,736 (2020: £5,736) to Central Baptist Church for utilities and cleaning charges. The charity does not pay for use of church premises. The Church is connected to the charity and has significant influence over the charity as most board members are also members of the Central Baptist Church, Leicester.

**Note 6: Staff costs and numbers**

**6.1 Staff Costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Gross wages, salaries and benefits in kind	79,010	73,475
Employer's National Insurance costs	1,760	1,611
Pension costs	3,980	3,083
<b>Total staff costs</b>	<b>84,750</b>	<b>78,169</b>

**6.2 Average number of employees in the year**

	<b>2021</b>	<b>2020</b>
	<b>Number</b>	<b>Number</b>
Charitable activities	6	5
Executive staff	1	1
<b>Total</b>	<b>7</b>	<b>6</b>

**Note 7: Fixed assets**

**7.1 Cost or valuation**

	<b>Kitchen</b>	<b>Fixtures, fittings and equipment</b>	<b>Office equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance brought forward	19,379	32,836	8,153	60,368
Additions	1,487	1,172	384	3,043
Disposals on revaluation	-	-	-	-
Balance carried forward	20,866	34,008	8,537	63,411

**7.2 Accumulated depreciation and impairment provisions**

	<b>Rate</b>	<b>10%</b>	<b>15%</b>	<b>25%</b>
Balance brought forward		19,379	32,730	8,154
Disposal		-	-	-
Depreciation charge for year		32	97	12
Balance carried forward		19,411	32,827	8,166

**7.3 Net book value**

Brought forward - 01/04/2020	-	104	-	104
Carried forward - 31/03/2021	1,455	1,181	371	3,007

**Note 8: Debtors**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accrued income	-	6,125
Debtors	979	3,200
Recoverable Gift Aid	-	620
Prepayments	-	243
<b>Total</b>	<b>979</b>	<b>10,188</b>

**Note 9: Creditors (Amounts falling due within one year)**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accruals	(11,878)	(9,998)
Other creditors	(7,119)	(2,508)
<b>Total</b>	<b>(18,997)</b>	<b>(12,506)</b>

**Note 10: Movements of major funds**

<b>Fund name</b>	<b>Fund balances brought forward</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Fund balances carried forward</b>
General fund	59,386	28,178	(24,015)	(15,000)	48,549
Capital Fund- Buildings & Equip.	-	-	-	15,000	15,000
BBC Children in Need	4,398	10,000	(9,890)	-	4,508
Carlton Hayes Charity	2,881	-	-	-	2,881
Church Urban Fund 2	2,219	1,500	-	-	3,719
CLG Homelessness Grant	2,984	24,500	(24,611)	-	2,873
Community Development Fund	865	-	-	-	865
Community Foundation LLR	1,550	6,000	(2,265)	-	5,285
DWP KickStart Scheme	-	921	(921)	-	-
Edward Gostling Foundation	-	2,000	-	-	2,000
Freedom club	-	11,885	(8,362)	-	3,523
George Ernest Ellis Foundation	367	1,500	-	-	1,867
Groundwork UK	5,531	2,000	-	-	7,531
Judith Sharpe	3,500	-	-	-	3,500
LCC Castle Ward Fund	1,162	3,275	(3,275)	-	1,162
Leicester City CCG	40,599	5,000	(28,325)	-	17,274
National Lottery	-	25,988	(16,596)	-	9,392
The Barrow Cadbury Trust	-	10,770	(542)	-	10,228
Youth Opportunities Fund	1,200	-	-	-	1,200
<b>Total Funds</b>	<b>126,642</b>	<b>133,517</b>	<b>(118,802)</b>	<b>-</b>	<b>141,357</b>

**Thank you**

- To our Trustees, Staff and volunteers
- Every donation we receive is greatly appreciated. We wish to say a thank you to all our supporters who made donations of their time and energy or gave financial support to The Centre Project during 2020-21.
- We would like to acknowledge the partners and funders we worked with:
  - Leicester City Council
  - Leicester City Clinical Commissioning Group
  - BBC Children in Need
  - Pedestrian Arts
  - Central Baptist Church
  - Zinhiya Trust
  - South Leicestershire Food Bank
  - The Barrow Cadbury Trust
  - Groundwork UK
  - Severn Trent Water
  - Whitehall Primary school
  - iStyle Events
  - DMU Music Department and MetamorPhonics
  - HSBC UK Leicester Clock Tower Team
  - Leicestershire Cares
  - Ward 23 & 31 – Leicester Royal Infirmary
  - One Roof Leicester
  - Nylacast
  - Neighbourly Community Funds
  - The Race Equality Centre – RMVCS
  - National Lottery Community Fund
  - Hinckley & Rugby Building Society
  - The George Ernest Ellis Foundation

