

# THE GRAND PAVILION LTD

England & Wales · Charity number 1140608

## Details

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Other names	THE SAVE THE PAVILION GROUP
Status	Registered
Legal form	Charitable company
Company number	<a href="#">07295460</a>
Registered	2011-02-28
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	The Grand Pavilion South Parade Matlock Bath Matlock Derbyshire DE4 3NR
Phone	01629 584675
Email	<a href="mailto:info@thegrandpavilion.co.uk">info@thegrandpavilion.co.uk</a>
Website	<a href="http://www.thegrandpavilion.co.uk">www.thegrandpavilion.co.uk</a>

## Activities

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**Objects:** 1) TO FURTHER OR BENEFIT THE RESIDENTS OF MATLOCK BATH, DERBYSHIRE AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR SPORT AND RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS. 2) TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE UNDERSTANDING AND APPRECIATION OF THE ARTS. 3) SUCH CHARITABLE PURPOSES FOR THE BENEFIT OF THE PUBLIC AS THE TRUSTEES SHALL THINK FIT.

**Activities:** Our overall vision is for the Grand Pavilion to be used as a multi-purpose centre for arts, entertainment, and local History/Heritage. This would be available to the local residents and the wider community, and utilised by different organisations and groups to maximise use.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** MATLOCK BATH, DERBYSHIRE
- Derbyshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£29,535	£58,563	-	-
2024-03-31	£219,779	£183,083	-	-
2023-03-31	£105,704	£99,665	-	-
2022-03-31	£127,131	£124,359	-	-
2021-03-31	£71,306	£64,791	-	-

## Trustees

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Name	Role	Appointed
DAVE MOWLE	Chair	
Kaleb Taylor		2024-04-01
NICK WHITEHEAD		

**THE GRAND PAVILION LTD**

England & Wales - Charity number 1140608

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# Accounts

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# THE GRAND PAVILION MATLOCK BATH

## The Grand Pavilion Ltd Group 2024/2025 Report

### 1. Finances

- **Reports and DOF Update:** The detailed financial reports and updates from the Director of Finance will be provided during the AGM.
  - Cash flow has stabilised compared to last year, with improved forecasting and VAT management processes now embedded.
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### 2. Successes

- **Building Works:** Following the successful flat roof replacements in 2023/24, this year we have focused on preventative maintenance and planning for the dome window repairs.
  - **Events Growth:** We delivered our busiest year yet, with a further increase in both the number and scale of events. Our reputation as a high-quality venue continues to grow, attracting new audiences and partners.
  - **Café:** Under new management, the café has implemented improved systems and processes, resulting in steady growth and excellent customer feedback. The new People Plan has supported staff resilience and volunteer engagement.
  - **Bar:** Building on last year's record revenues, the bar has grown again, with new product lines and improved service. Planning for future bar development is underway.
  - **Communications and Marketing:** With a new manager in post, our brand presence has expanded significantly. Social media engagement and website traffic have both increased, supporting ticket sales and community awareness.
  - **Governance and Processes:** Continued strengthening of organisational structures, risk management, and event duty manager processes has improved consistency and professionalism across operations.
  - **Community Engagement:** We have begun to reverse the decline in community room bookings, with new outreach and targeted programming starting to show results.
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### 3. Challenges

- **Lift Project:** Progressing the lift feasibility study highlighted the scale of technical and funding requirements, and securing the necessary capital remains a significant challenge.
- **Men's Toilets:** The upgrade project remains a priority. Despite progress in planning, securing the necessary £20k funding has been slower than hoped but we are hoping to tie funding for this within our Lift project.
- **Maintenance Backlog:** While improved, cash flow still limits the pace of estates work. Prioritisation remains essential.
- **Volunteer Capacity:** As activity grows, so too does the demand on our volunteer base. Recruitment and retention are ongoing challenges.
- **Grant Success Rates:** While bids have been submitted, competition remains fierce. Developing a three-year grant strategy is critical to future sustainability.



# THE GRAND PAVILION MATLOCK BATH

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## 4. Strategic Aims 2024 (Review)

- **Bids:** Minimum of 2 successful bids – *Partially achieved; one secured, others pending.*
  - **Three-Year Grant Strategy** – *Drafted, to be finalised in 2025.*
  - **Cash at Hand (£7,500 by April 2025)** – *On track but dependent on grant outcomes.*
  - **Revenue Growth (5%)** – *Achieved.*
  - **Events Growth (5%)** – *Exceeded.*
  - **Room Bookings (20%)** – *Improving but not yet achieved.*
  - **Café Growth (5%)** – *Achieved.*
  - **Café People & Productivity Plans** – *Implemented successfully.*
  - **Dome Windows** – *Planning stage, works scheduled for 2025(now completed).*
  - **Office/Meeting Space** – *In progress.*
  - **Gents' Toilets** – *Plan in place, funding still required.*
  - **Bar Growth (5%)** – *Achieved.*
  - **Events Promotion** – *Developing plans and processes new comms manager.*
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## 5. Planning for the Year Ahead (2025)

- **Capital Projects:** Deliver dome window repairs and progress the gents' toilet upgrade.
  - **Events:** Build on momentum with a diverse programme, including more community-led and heritage-focused events.
  - **Café:** Consolidate growth with new menu development and volunteer training.
  - **Bar:** Develop a long-term plan for expansion and improved facilities.
  - **Community Room:** Relaunch with targeted programming and improved facilities to attract local groups.
  - **Grants:** Finalise and implement the three-year grant strategy, with a focus on accessibility and sustainability.
  - **Office Spaces:** Complete under-dome office and meeting space to support staff and volunteer capacity.
  - **Strategy:** Board and operations team to refine long-term vision, aligning heritage preservation with community and commercial growth.
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## 6. Strategic Aims 2025

- a. Secure a minimum of 3 successful bids across 2025/26.
- b. Implement the Three-Year Grant Strategy.



THE GRAND  
PAVILION  
MATLOCK BATH

- c. Secure £10,000 cash at hand by April 2026.
- d. Lift project grant bid.
- e. 7% increase in revenue across charity activities.
- f. 10% increase in events across the year.
- g. 15% increase in community room bookings.
- h. 7% café growth with new menu and volunteer training.
- i. Deliver dome window repairs.
- j. Complete gents' toilet upgrade.
- k. Finalise under-dome office and meeting space.
- l. Develop and implement long-term bar plan.
- m. Expand brand awareness regionally to attract tourism audiences.

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**Closing Note**

This year has been one of consolidation and growth. With strong foundations in place, we are well positioned to deliver major capital improvements and expand our role as a cultural and community hub for Matlock Bath and beyond.

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# Statement of Activity

The Grand Pavilion Ltd

April 1, 2024-March 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Membership Fees	613.00
Rent	£24,398.50
Room Hire	4,200.00
<b>Total for Rent</b>	<b>£28,598.50</b>
Services	323.25
<b>Total for Income</b>	<b>£29,534.75</b>
Cost of Sales	
<b>Gross Profit</b>	<b>£29,534.75</b>
Expenses	
Admin	3,279.92
Bad debts	58,563.09
<b>Total for Expenses</b>	<b>£61,843.01</b>
<b>Net Operating Income</b>	<b>-£32,308.26</b>
Other Income	
Other Expenses	
<b>Net Other Income</b>	<b>0</b>
<b>Net Income</b>	<b>-£32,308.26</b>

## **Independent Examination / Audit Statement**

As The Grand Pavilion Ltd is not required by law to have its accounts formally audited, the trustees have undertaken an internal review of the financial statements for the year ended 31 March 2025.

The trustees confirm that:

- The accounts have been prepared in accordance with the Charities Act 2011 and applicable regulations.
- A self-audit process was carried out by the trustees, including a review of income, expenditure, and supporting documentation.
- No material matters have come to the trustees' attention which would give cause to believe that the financial statements do not give a true and fair view of the charity's financial activities during the year.

This statement is provided in place of an external examiner's or auditor's report, in line with the charity's size and statutory requirements.

Signed on behalf of the trustees:

*D Mowle*

David Mowle

Chair of Trustees

Date: 20/07/2025

**THE GRAND PAVILION LTD**

England & Wales - Charity number 1140608

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# Accounts

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## The Grand Pavilion Ltd Group 2023/2024 Report

### 1. Finances

- **Reports and DOF Update:** The detailed financial reports and updates from the Director of Finance will be provided during the AGM.

### 2. Successes

- **Flat Roof Replacements:** Over the past year, we encountered issues with two of our flat roofs, which unfortunately failed. Addressing these problems was crucial to maintaining the integrity of our building. The replacement work, which cost approximately £14,000, was completed to a very high standard. While this expenditure impacted other areas of our budget, it was necessary to ensure the safety and functionality of our facilities.
- **Bar Improvements:** We have made significant enhancements to our bar area, which have contributed to a better customer experience and increased revenue.
- **Stage and PA Improvements:** Upgrades to our stage and public address systems have been successfully implemented, enhancing the quality of our events and performances.
- **Lighting Improvements:** New lighting systems have been installed, providing better illumination and ambiance for our events.
- **Risk and Process Development:** We have developed and implemented new risk management strategies and operational processes across the building, ensuring a safer and more efficient environment.
- **Organisational Structures and Governance:** Improvements have been made to our organisational structures and governance, streamlining operations and enhancing accountability.
- **Lift Appraisal Project:** We have initiated a lift appraisal project and selected partners to deliver the work. The project is expected to report back this year, providing us with valuable insights and recommendations.
- **Communications and Marketing:** This year, we launched a new, focused company branding and promotion strategy, which has been well received by our community and stakeholders. Special thanks to Jen for her outstanding work under tight time and budget constraints. Jen will be leaving us next month, but we are hopeful she will continue to contribute as a volunteer.
- **Events:** This has been our most successful year to date, with several major events that have significantly raised our profile. Deb has been instrumental in driving success and growth, building a strong reputation for delivering excellent events.

- **Café:** The café has continued to grow, receiving excellent customer feedback. Kudos to Lucy and the entire café team for their hard work and dedication. Big thanks to Lucy for her contribution to our café incredible development under her tenure, really sorry to see her leave this role but she will be staying involved in the charity in other capacities so we are grateful to have her continue input.
- **Bar:** We achieved our highest bar revenue since inception. This success is a testament to the great work by Dave, Peggy, and all the volunteers and staff who have supported this growth.

### 3. Challenges

- **Men's Toilets:** The condition of the men's toilets remains a concern. We are currently exploring grants to fund necessary improvements to enhance the facilities.
- **Cash Flow and VAT:** Our VAT bill was higher than expected in our first year of registration. However, we have a plan in place with HMRC and have implemented robust processes to manage this. These measures will help us better anticipate and handle future financial obligations.
- **Maintenance Schedule:** Due to cash flow constraints throughout the year, it has been challenging to fund building maintenance as we would have liked. However, this situation is gradually improving, and we are optimistic about our ability to address maintenance needs more effectively in the future.
- **Community Room Bookings:** This area has not seen the growth we anticipated, and we have lost some community users. We aim to focus on this area in the coming year with an ambitious strategy to increase usage and improve facilities. Our goal is to make the community room a vibrant and well-utilised space once again.
- **Event Duty Manager Processes:** We have observed inconsistencies in this area and need a clear operational plan. Deb will lead efforts to improve this process, ensuring a more consistent and professional approach to event management.

### 4. Strategic Aims 2023

- a. **Review and update building plans and supporting estates risk documents** – New Documents and processes in place.
- b. **Complete a minimum of 4 bids across 2023/24** – Target met but limited success in obtaining funding from bids.

- c. **Secure £10,000 cash at hand by April 2024** – Due to flat roof repairs we have been unable to achieve this.
- d. **Feasibility study linked to accessibility and the supporting the creation of multi-functional lift provision** – Underway due to report back in 2024 / early 2025.
- e. **10% increase in revenue across charity activities** - Achieved
- f. **15% increase of events across the year** – Achieved
- g. **7% increase of room bookings** – Not Achieved
- h. **Stabilise Café staffing to improve resilience** – Staffing has been challenging at point sin the year but overall it has been a lot more stabile and this has helped support the café's continues growth.
- i. **Repair dome flat roof** - Completed
- j. **Estates work to create new office and meeting space in the under-dome level** – This work had to wait for roof repairs to be completed and we are now waiting for the room to dry out before planning improvement works.
- k. **Gents' toilet upgrade plan** – Plan agreed currently attempting to secure funding for this work, in the region of £20k is required.

## 5. Planning for the Year Ahead

- **Office Spaces:** The works team will focus on bringing more office space online for staff and volunteers, providing better facilities for our team to work and collaborate.
- **Events:** We aim to create our busiest year yet, with a packed schedule of events that will engage our community and attract new audiences. Planning for 2025 is already underway to ensure continued growth and success.
- **Café:** A new manager will start, implementing new systems and processes to boost productivity and efficiency. We are excited about the potential for further growth and improvement in this area.
- **Communications:** A new Communications and Marketing Manager will join us, focusing on growing brand awareness, increasing social media presence, and developing our website to support all business areas and events. This will help us reach a wider audience and enhance our engagement with the community.

- **Grants:** We will renew our focus on securing grants for capital projects and community-specific initiatives. This funding will be crucial in supporting our ongoing development and improvement efforts.
- **Rent Reviews:** We will conduct rent reviews for all tenants and long-term booking users to ensure fair and sustainable arrangements.
- **Strategy Update:** The board and operations team will hold strategy sessions later this year and into 2025 to clarify our purpose and mission. These sessions will help us set clear goals and develop a roadmap for the future growth and improvement of The Grand Pavilion Ltd.

## 6. Strategic Aims 2024

- Achieve a minimum of 2 successful bids across 2024/25.**
- Create overall Building Three Year Grant Strategy**
- Secure £7,500 cash at hand by April 2025.**
- Consider Lift Feasibility study and set out future plans to realise this.**
- 5% increase in revenue across charity activities.**
- 5% increase of events across the year.**
- 20% increase of room bookings**
- 5% Café Growth**
- Café People Plan**
- Café Efficacy and productivity Plan**
- Repair dome Windows**
- Estates work to create new office and meeting space in the under-dome level.**
- Gents' toilet upgrade project.**
- Increased Events promotion and brand awareness across our target audiences.**
- 5% Bar Growth**
- Future Bar Plans.**
- Whole Building Three Year Grant Strategy**



THE GRAND  
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MATLOCK BATH

This concludes this report, I hope you are encouraged and assured by our plans, and we look forward to discussing them with our staff, volunteers, friends of the grand pavilion, the local community and our customers.

# The Grand Pavilion

## Financial Activities

April 2023 - March 2024

	TOTAL
Income	
Cafe Takings	145,867.23
Other Income	7,936.91
Rent	983.99
Services	64,991.47
<b>Total Income</b>	<b>£219,779.60</b>
<b>TOTAL</b>	<b>£219,779.60</b>
Expenditures	
Accountancy	720.00
Admin & General Ops	-10,000.00
Advertising/Promotional	1,165.48
Banking Fees	251.61
Bar	-818.16
Building & Estates	-32,500.84
Café & Catering	-21,500.00
Card Payment Fees	4,683.92
Cleaning	3,479.14
Employer National Insurance Expense	1,956.81
Entertaining	582.49
Equipment Expense	8,847.38
Events	-11,160.32
Fire System	600.00
Food and Drink Stock	82,926.58
Insurances	9,041.55
Misc	5,624.93
Office/General Administrative Expenses	1,151.79
Other Professional Services	13,803.38
Promotion	493.34
Repairs	4,961.83
Security	391.00
Stock Waste	1,444.16
Sundry Supplies	117.92
Utilities	19,894.18
Wages Expense	94,399.91
Waste Collection	2,525.75
<b>Total Expenditures</b>	<b>£183,083.83</b>
<b>NET OPERATING INCOME</b>	<b>£36,695.77</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£36,695.77</b>

The Grand Pavilion Ltd is a small self-auditing organisation that prepares its own account. We used volunteers with accountancy and auditing background and skills to give support to the Operations Committee and Board and offer assurance to our membership.

15/05/2024 –GPL ops Committee

**THE GRAND PAVILION LTD**

England & Wales - Charity number 1140608

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# Accounts

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# **The Grand Pavilion Ltd**

**Report of the Operations Committee for the year ended 31 March 2023.** The Directors present their report and self-audited financial statements for the year ended 31 March 2023.

## **Reference and Administrative Information**

Charity Name: The Grand Pavilion Ltd Charity

registration number: 1140608 Company

registration number: 7295460

Registered Office: South Parade, Matlock Bath, Derbyshire, DE4 3NR Operational

Address: The Grand Pavilion, South Parade, Matlock Bath Derbyshire, DE4 3NR.

## **Charity Trustee Board**

Mr Dave Mowle Chair

Mr Nick Whitehead Treasurer

Mrs Tanya Taylor

Mr Andrew Brazewell

## **Operations Committee**

Mr Nick Whitehead Chair

Mrs Tanya Taylor

Mr David Catchpole

Mrs Lucy Woodhouse

Mrs Jenifer Jacobs

**Auditors – N/A**

**Bankers – NatWest Banking Group**

## **Our Aims and objectives**

### Purposes and Aims

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- 1) To further or benefit the residents of Matlock Bath, Derbyshire and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for sport and recreation leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objectives but not otherwise, the trustees shall have the power:-

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objectives.

- 2) To advance the education of the public in the understanding and appreciation of the arts.
- 3) Such charitable purposes for the benefit of the public as the trustees shall think fit.

#### Ensuring our work delivers our aims

We review our aims, objectives and activities each board meeting, generally twice per year. This review looks at what we achieved and the outcomes of our work since the previous meeting. The review looks at the success of each key activity and the benefits they have brought to the local community.

The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

#### The focus of our work

Our main objectives for the year continued to be the promotion the Grand Pavilion and our plans to bring it back to life as "A sustainable and beautifully restored **theatre, venue and community space** at the Grand Pavilion in Matlock Bath, **restoring pride** within Derbyshire Dales in perpetuity"

The strategies that we have employed to achieve this objective in 2012 have been as follows:

- To Use the Building Now
- To Engage the Community
- To Ensure Financial Viability
- To Prepare for Bids to fund the re-development

#### **How our activities deliver public benefit**

Our main activities and who we try to help are described below. All our charitable activities focus on the building itself and bringing it closer to the community.

#### Use the Building Now

We have developed into a real community hub for many local groups including but not limited to:

Pre-School Mining  
Museum Youth  
Theatre Dance  
Yoga  
Keep Fit Classes  
Theatre performances  
Music Performances  
Comedy  
Song writing Group  
Heritage Group Artist  
Studios

The building is seeing more use now than in the last 30 years.

### Engaging the Community

We have an outreach programme that involves a significant number of areas. The objective is to build up support within the community, so as to have a body of the public who support the plans, which we propose and the events which will take place once the plans have been implemented.

- We have around 1,100 members of The Friends of the Grand Pavilion.
- We organise regular tours of the Grand Pavilion building, explaining our plans for the future and inviting views of those who attend. During these tours, we also have a history section to explain the context of our project.
- We use the press extensively to inform the public of what we are trying to achieve and what progress we have made.
- We respond to other voluntary organisations when they need speakers. This presents another opportunity to discuss and consult with the public.
- We regularly discuss the plans with potential users in the area and those who are already able to use the building in its current state.

Through all these activities, The Grand Pavilion Ltd believes that it is meeting its strategy to engage the Community.

### Ensure Financial Viability

The Grand Pavilion Ltd has the desire to retain funds to ensure that there is no circumstance when the building is unable to be used by an unaffordable maintenance issue to arise. During the year the charity has made a surplus. It is the intention to keep the spending pattern such that there will be a reserve built up each year which will keep The Grand Pavilion Ltd financially viable.

### Prepare for Bids to fund the re-development

We actively look at grant opportunities to help restore and or improve the building for now and in the future.

## **Financial Review**

We have moved away from being overly reliant on Membership fee income, with our main source now coming from rental and events income, although our Membership fees still play a vital role ensuring our viability. The more diverse income portfolio safeguards our short-term future and ensures that all building and other running costs can be met, as well as unforeseen costs.

## **Plans for Future Periods**

All our public events over the past year have been successful and met our objectives.

The charity plans to continue the activities outlined above in the forthcoming years.

## **Structure, Governance and Management**

### Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 25<sup>th</sup> June 2010 and registered as a charity on 28<sup>th</sup> February 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required

to contribute an amount not exceeding £10.

All Directors give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in note 7 to the accounts.

#### Recruitment and Appointment of Operations Committee

The Directors have appointed members of the Operations Committee.

#### Trustee Induction and Training

Most trustees are already familiar with the practical work of the charity having been with it since the start. Potential new trustees are encouraged to take up the “Cooks Tour” of the building and have the history explained to them.

#### Risk Management

The Operations Committee has conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the Grand Pavilion.

These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

#### Organisational Structure

The Grand Pavilion has an Operations Committee who meet monthly and are responsible for the strategic direction and policy of the charity. The makeup of the committee is described in the section above.

#### **Responsibilities of the Operations Committee**

Company law requires the Operations Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Operations Committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Operations Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Operations Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Members of the Operations Committee

Members of the Operations Committee, who are mostly also directors for the purpose of company law and mostly trustees for the purpose of charity law, who served during the year and up to the date of this report.

In accordance with company law, as the company’s directors, we certify that:

- so far as we are aware, there is no relevant information of which the

- company has not disclosed in its accounts; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and account for it.

The accounts are approved by the Directors in a virtual meeting on 8<sup>th</sup> June 2023 and signed on its behalf by:

**Mr Nicholas Whitehead (Managing Director / Trustee)**

# The Grand Pavilion Ltd

## End of Year P&L Accounts

April 2022 - March 2023

	TOTAL
Income	
Cafe/Bar	26,595.59
Event Ticket Sales	5,345.73
Grants	12,000.00
Membership Fees	205.00
Rent	28,257.68
Room Hire	15,321.00
<b>Total Rent</b>	<b>43,578.68</b>
Services	6,504.00
Ticket Sales	11,475.08
Unapplied Cash Payment Income	0.00
<b>Total Income</b>	<b>£105,704.08</b>
TOTAL	<b>£105,704.08</b>
Expenditures	
Accountancy	432.00
Admin	2,929.92
Bar Stock	8,935.26
Cleaning	330.50
Company Expenses	13.00
Donation	-18.44
Equipment	5,556.31
Equipment Rental	954.00
Event Expense	8,202.02
Insurance Expense	16,715.93
Miscellaneous Expense	2,682.34
PayPal Fees	4.40
Professional Fees	31,014.83
Fire Safety Service	1,715.76
<b>Total Professional Fees</b>	<b>32,730.59</b>
Promotion	70.00
Online Marketing	99.99
Printing	1,093.40
<b>Total Promotion</b>	<b>1,263.39</b>
Refunds	50.00
Repairs and Maintenance	8,208.42
Utility Bill	10,638.79
Website	35.88
<b>Total Expenditures</b>	<b>£99,664.31</b>
NET OPERATING INCOME	<b>£6,039.77</b>
NET INCOME/(EXPENDITURE)	<b>£6,039.77</b>

The Grand Pavilion Ltd is a small self-auditing organisation that prepares its own account. We used volunteers with accountancy and auditing background and skills to give support to the Operations Committee and Board and offer assurance to our membership.

07/06/2023 –GPL ops Committee

**THE GRAND PAVILION LTD**

England & Wales - Charity number 1140608

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# Accounts

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# **The Grand Pavilion Ltd**

## **Report of the Operations Committee for the year ended 31 March 2022**

The Directors present their report and un-audited financial statements for the year ended 31 March 2022.

### **Reference and Administrative Information**

Charity Name: The Grand Pavilion Ltd  
Charity registration number: 1140608  
Company registration number: 7295460  
Registered Office: South Parade, Matlock Bath, Derbyshire, DE4 3NR  
Operational Address: The Grand Pavilion, South Parade, Matlock Bath Derbyshire, DE4 3NR.

### **Charity Trustee Board**

Mr Dave Mowle Chair  
Mr Nick Whitehead Treasurer  
Mrs Tanya Taylor  
Mr Andrew Brazewell

### **Operations Committee**

Mr Nick Whitehead Chair  
Mrs Tanya Taylor  
Mr David Catchpole  
Mrs Victoria Arran  
Mrs Lucy Woodhouse

**Auditors** – N/A

**Bankers** - the Co-Operative Bank, BUSINESS DIRECT  
P O Box 250, Skelmerdale, WN8 6WT, England. Phone: (8457) 215215,

## **Our Aims and objectives**

### Purposes and Aims

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- 1) To further or benefit the residents of Matlock Bath, Derbyshire and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for sport and recreation leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objectives but not otherwise, the trustees shall have the power:-

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objectives.

- 2) To advance the education of the public in the understanding and appreciation of the arts.
- 3) Such charitable purposes for the benefit of the public as the trustees shall think fit.

#### Ensuring our work delivers our aims

We review our aims, objectives and activities each board meeting, generally twice per year. This review looks at what we achieved and the outcomes of our work since the previous meeting. The review looks at the success of each key activity and the benefits they have brought to the local community.

The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

#### The focus of our work

Our main objectives for the year continued to be the promotion the Grand Pavilion and our plans to bring it back to life as "A sustainable and beautifully restored **theatre, venue and community space** at the Grand Pavilion in Matlock Bath, **restoring pride** within Derbyshire Dales in perpetuity"

The strategies that we have employed to achieve this objective in 2012 have been as follows:

- To Use the Building Now
- To Engage the Community
- To Ensure Financial Viability
- To Prepare for Bids to fund the re-development

#### **How our activities deliver public benefit**

Our main activities and who we try to help are described below. All our charitable activities focus on the building itself and bringing it closer to the community.

#### Use the Building Now

We have developed into a real community hub for many local groups including but not limited to:

Pre-School

Mining Museum

Youth Theatre

Dance

Yoga

Keep Fit Classes

Theatre performances

Music Performances

Comedy

Song writing Group

Heritage Group

Artist Studios

The building is seeing more use now than in the last 30 years.

### Engaging the Community

We have an outreach programme that involves a significant number of areas. The objective is to build up support within the community, so as to have a body of the public who support the plans, which we propose and the events which will take place once the plans have been implemented.

- We have around 1,100 members of The Friends of the Grand Pavilion.
- We organise regular tours of the Grand Pavilion building, explaining our plans for the future and inviting views of those who attend. During these tours, we also have a history section to explain the context of our project.
- We use the press extensively to inform the public of what we are trying to achieve and what progress we have made.
- We respond to other voluntary organisations when they need speakers. This presents another opportunity to discuss and consult with the public.
- We regularly discuss the plans with potential users in the area and those who are already able to use the building in its current state.

Through all these activities, The Grand Pavilion Ltd believes that it is meeting its strategy to engage the Community.

### Ensure Financial Viability

The Grand Pavilion Ltd has the desire to retain funds to ensure that there is no circumstance when the building is unable to be used by an unaffordable maintenance issue to arise. During the year the charity has made a surplus. It is the intention to keep the spending pattern such that there will be a reserve built up each year which will keep The Grand Pavilion Ltd financially viable.

### Prepare for Bids to fund the re-development

We actively look at grant opportunities to help restore and or improve the building for now and in the future.

### **Financial Review**

We have moved away from being overly reliant on Membership fee income, with our main source now coming from rental and events income, although our Membership fees still play a vital role ensuring our viability. The more diverse income portfolio safeguards our short-term future and ensures that all building and other running costs can be met, as well as unforeseen costs.

### **Plans for Future Periods**

All our public events over the past year have been successful and met our objectives.

The charity plans to continue the activities outlined above in the forthcoming years.

### **Structure, Governance and Management**

#### Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 25<sup>th</sup> June 2010 and registered as a charity on 28<sup>th</sup> February 2011. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10.

All Directors give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in note 7 to the accounts.

Recruitment and Appointment of Operations Committee

The Directors have appointed members of the Operations Committee.

### Trustee Induction and Training

Most trustees are already familiar with the practical work of the charity having been with it since the start. Potential new trustees are encouraged to take up the “Cooks Tour” of the building and have the history explained to them.

### Risk Management

The Operations Committee has conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces.

Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the Grand Pavilion.

These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

### Organisational Structure

The Grand Pavilion has an Operations Committee who meet monthly and are responsible for the strategic direction and policy of the charity. The makeup of the committee is described in the section above.

### **Responsibilities of the Operations Committee**

Company law requires the Operations Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Operations Committee should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Operations Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Operations Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Operations Committee

Members of the Operations Committee, who are mostly also directors for the purpose of company law and mostly trustees for the purpose of charity law, who served during the year and up to the date of this report.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant information of which the company has not disclosed in its accounts; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and account for it.

The accounts are approved by the Directors in a virtual meeting on 1<sup>st</sup> June 2022 and signed on its behalf by:

**Mr Nicholas Whitehead (Trustee/Treasurer)**

# The Grand Pavilion Ltd

## Financial Activities

April 2021 - March 2022

	TOTAL
Income	
Cafe/Bar	9,332.92
Event Ticket Sales	5,254.27
Gifts and Donations Income	116.39
Gift Aid donations	2,663.24
<b>Total Gifts and Donations Income</b>	<b>2,779.63</b>
Grants	43,758.00
Membership Fees	565.00
Miscellaneous Income	32,890.21
Rent	17,076.80
Room Hire	7,989.00
<b>Total Rent</b>	<b>25,065.80</b>
Services	5,656.13
Smile	20.18
Ticket Sales	1,808.88
<b>Total Income</b>	<b>£127,131.02</b>
<b>TOTAL</b>	<b>£127,131.02</b>
Expenditures	
Accountancy	714.84
Admin	4,620.12
Bar Stock	4,126.65
Cleaning	498.43
Equipment	23,990.05
Equipment Rental	4,277.80
Event Expense	7,751.60
Insurance Expense	19,737.38
Internet	615.12
Miscellaneous Expense	3,508.25
Office Expense	59.45
PayPal Fees	46.74
Professional Fees	19,201.07
Fire Safety Service	19,831.34
<b>Total Professional Fees</b>	<b>39,032.41</b>
Promotion	
Printing	583.20
<b>Total Promotion</b>	<b>583.20</b>
Repairs and Maintenance	5,680.56
Security Services	199.99
Telephone	437.76
Utility Bill	6,496.14
Website	1,981.75
<b>Total Expenditures</b>	<b>£124,358.24</b>
<b>NET OPERATING INCOME</b>	<b>£2,772.78</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£2,772.78</b>

The Grand Pavilion Ltd is a small self-auditing organisation that prepares its own account. We used volunteers with accountancy and auditing background and skills to give support to the Operations Committee and Board and offer assurance to our membership.

01/06/2022 –GPL ops Committee

**THE GRAND PAVILION LTD**

England & Wales - Charity number 1140608

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# Accounts

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# **The Grand Pavilion Ltd**

## **Report of the Operations Committee for the year ended 31 March 2021**

The Directors present their report and un-audited financial statements for the year ended 31 March 2021.

### **Reference and Administrative Information**

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Company registration number: 7295460  
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Mrs Judy Chappell  
Mrs Tanya Taylor  
Mr Andrew Brazewell

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Mrs Judy Chappell  
Mrs Tanya Taylor  
Mr Keith Burke  
Mr David Catchpole  
Mrs Victoria Arran

**Auditors** – N/A

**Bankers** - the Co-Operative Bank, BUSINESS DIRECT  
P O Box 250, Skelmerdale, WN8 6WT, England. Phone: (8457) 215215,

**Solicitors** - Lovedays Solicitors, Crown Chambers, 6 Bank Road, Matlock, Derbyshire, DE4 3AQL

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In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant information of which the company has not disclosed in its accounts; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and account for it.

The accounts are approved by the Directors in a virtual meeting on 24<sup>th</sup> May 2021 and signed on its behalf by:

**Mr David Mowle (Chairman)**



# The Grand Pavilion Ltd

End of Year P&L Accounts

April 2020 - March 2021

	TOTAL
Income	
Cafe/Bar	878.50
Grants	52,000.00
Membership Fees	620.00
Miscellaneous Income	144.50
Rent	15,897.94
Room Hire	1,602.14
<b>Total Rent</b>	<b>17,500.08</b>
Services	163.80
<b>Total Income</b>	<b>£71,306.88</b>
<b>TOTAL</b>	<b>£71,306.88</b>
Expenditures	
Accountancy	344.84
Admin	4,206.23
Bar Stock	2,270.25
Cafe Stock	1,725.00
Cleaning	1,231.35
COVID SPEND	3,789.00
Equipment	268.28
Equipment Rental	900.00
Event Expense	367.39
Insurance Expense	17,036.70
Internet	726.96
Miscellaneous Expense	1,649.80
Office Expense	40.00
Professional Fees	15,523.32
Fire Safety Service	2,556.24
<b>Total Professional Fees</b>	<b>18,079.56</b>
Promotion	
Adverts	60.00
<b>Total Promotion</b>	<b>60.00</b>
Refunds	32.14
Repairs and Maintenance	4,547.94
Telephone	600.00
Uncategorised Expenditure	532.29
Utility Bill	4,975.44
Website	1,407.46
<b>Total Expenditures</b>	<b>£64,790.63</b>
<b>NET OPERATING INCOME</b>	<b>£6,516.25</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£6,516.25</b>