

Ark Community Transport Ltd

Unaudited Financial Statements

31 October 2022

Registered Charity Number : 1140576

Company Number : 06901868

**HAILWOOD & CO
CHARTERED ACCOUNTANTS**

Ark Community Transport Ltd
Unaudited Financial Statements
for the year ended 31 October 2022

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Ark Community Transport Ltd**Unaudited Financial Statements****for the year ended 31 October 2022**

Registered Charity Number : 1140576

Company Number : 06901868

TRUSTEES/DIRECTORS

J Derbyshire
J A Mouarkach
A Ferguson
C Burrows

REGISTERED OFFICE

Beaufort House
Beaufort Road
Birkenhead
Merseyside
CH41 1HE

ACCOUNTANTS

Hailwood & Co.
Chartered Accountants
392-394 Hoylake Road
Moreton
Wirral
CH46 6DF

Ark Community Transport Ltd

TRUSTEES' ANNUAL REPORT

for the year ended 31 October 2022

The trustees present their report and the financial statements for the year ended 31 October 2022.

Structure, Governance and Management

Constitution and organisation

The registered name of the Charity is Ark Community Transport Limited, charity number 1140576, company number 06901868. The Charity is an incorporated association and is governed by its memorandum and articles. The Charity was established and incorporated on 11 May 2009.

All the trustees who served during the year are listed on page 1 of the accounts along with details of the registered office and the Charity's professional advisers.

Method of appointment

New trustees are appointed by the existing trustees based on their ability to benefit the organisation with their skills and knowledge.

Risk Management

An ongoing review of all risks related to the work of the charity are assessed and in co-operation with advisors addressed.

Objectives and Activities

Charitable objectives

The objects of the Charity are: to provide transport facilities for vulnerable children and adults with mental and/or physical disabilities.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives.

Strategic Report :

Achievements and Performance

The trustees provide a high standard of transport and working environment for both the users of its vehicles and staff. Vehicles are adapted specifically for transporting wheelchairs. The vehicles are regularly serviced and updated. Drivers and attendants are recruited based on their experience and training.

Contracts with Wirral Borough Council are in place to assist vulnerable children and adults with mental/physical disabilities who were housebound to attend day centres, affording some respite for their home carers and improving the individuals quality of life.

During the period we have provided transport 5 days a week for over 80 adults.

Ark Community Transport Ltd**TRUSTEES' ANNUAL REPORT****for the year ended 31 October 2022****Strategic Report (continued):***Financial Review*

Total incoming resources were £408,157 whilst total resources expended were £492,415 resulting in a deficit for the year of £84,258 compared to a surplus of £14,727 in 2021. All income is from unrestricted funds.

Related Parties

The related parties of the Trust include the directors who served during the year, whose names are shown on page 1 of the accounts. Related party transactions are disclosed in note 11 to the financial statements.

Reserves Policy

The reserves fund represents the unrestricted funds arising from past activities. The policy is for reserves to be maintained at between 3 and 6 months of expenditure excluding motor running costs. Based on the expenditure for the year to 31 October 2022 the target range would be between £71,000 and £143,000. Reserves at 31 October 2022 were £8,160.

The Charity's main contract was renewed in September 2022.

Future Plans

The Charity plans to carry on fulfilling its contracts with Wirral Borough Council and possibly subsidising its work with other commercial activities.

The report has been prepared in accordance with special provisions for small companies under part 15 of the Companies Act 2006.

On behalf of the trustees

J Derbyshire

Chairman

24 April 2023

Ark Community Transport Ltd**STATEMENT OF TRUSTEES' RESPONSIBILITIES****for the year ended 31 October 2022**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the examiner is aware of that information.

On behalf of the Trustees

Independent Examiner's Report

to the members of Ark Community Transport Ltd

I report to the trustees of Wirral Women and Children's Aid on the accounts for the year ended 31 October 2022 which comprise of the Summary Income and Expenditure Account, the Statement of Financial Activities, the Balance Sheet and related notes.

Respective responsibilities of the trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records have not been kept in respect of the company as required by section 386 of the Companies Act 2006; or
- the accounts do not accord with these records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

24 April 2023
Moreton, Wirral

Adam French B.Eng FCA
Hailwood & Co.
Chartered Accountants
Registered Auditors

Ark Community Transport Ltd

SUMMARY INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 October 2022

	Note	Y/E 31/10/2022 £	17 months to 31/10/2021 £
Income		408,112	601,113
Interest and investment income		45	47
Total income		<u>408,157</u>	<u>601,160</u>
Expenditure		487,569	581,587
Depreciation		4,846	4,846
Total expenditure		<u>492,415</u>	<u>586,433</u>
Net (expenditure)/income for the year	10	<u><u>(84,258)</u></u>	<u><u>14,727</u></u>

Movements in reserves are shown in note 9.

None of the charity's activities were acquired or discontinued during the above two financial periods.

There are no recognised gains and losses in the year ended 31 October 2022 or the period ended 31 October 2021 other than the surplus/ (deficit) for each period.

Total income comprises of £408,157 for unrestricted funds. There were no restricted funds. A detailed analysis of income by source is provided in the Statement of Financial Activities.

The summary income and expenditure account is derived from the statement of financial activities on page 7 which together with the notes to the accounts on pages 9 to 12, provides full information on the movement during the year on all the funds.

Ark Community Transport Ltd

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 October 2022

	Note	Y/E 31/10/2022 £	17 months to 31/10/2021 £
Income from:			
Services		408,112	600,457
Grants		-	479
Other income		-	177
Investment income		45	47
Total income	2	408,157	601,160
Expenditure on:			
Charitable activities	3	490,521	585,333
Governance costs	4	1,894	1,100
Total expenditure		492,415	586,433
Net (outgoing)/incoming resources before transfers		(84,258)	14,727
Transfers between funds	9	-	-
Net movement in funds		(84,258)	14,727
Reconciliation of funds:			
Total funds brought forward	9	92,418	77,691
Total funds carried forward	9	8,160	92,418

Ark Community Transport Ltd

BALANCE SHEET

As At 31 October 2022

	Note	Y/E 31/10/2022 £	17 months to 31/10/2021 £
Fixed assets			
Tangible assets	6	24,214	29,060
Current assets			
Debtors	7	4,527	24,586
Cash at bank and in hand		126,543	139,145
		<u>131,070</u>	<u>163,731</u>
Liabilities:			
Creditors: amounts falling due within one year	8	<u>(147,124)</u>	<u>(100,373)</u>
Net current assets		(16,054)	63,358
Net assets		<u>8,160</u>	<u>92,418</u>
The funds of the charity:			
Unrestricted income funds	9	<u>8,160</u>	<u>92,418</u>
		<u>8,160</u>	<u>92,418</u>

For the year ended 31 October 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and preparation of the accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with SORP (FRS 102).

The financial statements on pages 6 to 14 were approved by the Trustees on 24 April 2023 and signed on its behalf by:

J Derbyshire

Company Number : 06901868

Ark Community Transport Ltd

NOTES ON FINANCIAL STATEMENTS

for the year ended 31 October 2022

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost accounting rules and comply with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 but does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The charity constitutes a public benefit entity as defined by FRS 102.

Company Status

The charity is a company limited by guarantee. The company has no share capital.

Fund accounting

Restricted funds are those subject to specific restrictions imposed by donors and funders.

Unrestricted funds are available to use at the discretion of the trustees to fulfil the Charities objectives.

General funds comprise funds which represent accumulated surpluses and deficits in the Statement of Financial Activities, after transfers to/from the designated funds.

Income and expenditure

All income and expenditure are recognised on an accruals basis.

Income is received by way of transport service fees provided.

Expenditure, including staff costs, is directly attributable to the Charities activities.

Fixed assets and depreciation

Fixed assets are stated at cost and are depreciated over their useful economic lives at the following rates:

Improvements to property	Over 20 years
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All significant assets are reviewed annually for impairment and provision made where considered necessary.

Ark Community Transport Ltd

NOTES ON FINANCIAL STATEMENTS

for the year ended 31 October 2022

	Y/E 31/10/2022 £	17 months to 31/10/2021 £
2 Income		
Services	408,112	600,457
Grants	-	479
Interest	45	47
Other income	-	177
	<u>408,157</u>	<u>601,160</u>
3 Charitable activities		
Salaries and related costs	280,217	357,281
Premises costs	58,095	39,341
Sundry expenses	1,522	763
Bank charges	212	436
Telephone	3,012	993
Motor expenses	142,617	181,673
Depreciation: Property improvements	4,846	4,846
	<u>490,521</u>	<u>585,333</u>
4 Governance costs		
Accountancy fees	1,894	1,100
	<u>1,894</u>	<u>1,100</u>
5 Salaries and wages	Y/E 31/10/2022 No	17 months to 31/10/2021 No
Average number of employees	21	21
Staff costs for the above:	£	£
Wages and salaries	280,217	357,281

There were no employees earning a salary in excess of £60,000 in either year.

The company operates a defined contribution scheme for the benefit of its employees.

For payments to Trustees, see related party note 11.

Ark Community Transport Ltd

NOTES ON FINANCIAL STATEMENTS

for the year ended 31 October 2022

6 Tangible fixed assets

	Property improvements £	Total £
Cost or valuation		
1 November 2021	68,410	68,410
Additions	-	-
Disposals	-	-
31 October 2022	68,410	68,410
Depreciation		
1 November 2021	39,350	39,350
Charge for Period	4,846	4,846
Disposals	-	-
31 October 2022	44,196	44,196
Net book amount		
31 October 2022	24,214	24,214
31 October 2021	29,060	29,060

	Y/E 31/10/2022 £	17 months to 31/10/2021 £
7 Debtors		
Trade debtors	-	20,196
Other debtors	4,527	4,390
	4,527	24,586

Ark Community Transport Ltd

NOTES ON FINANCIAL STATEMENTS

for the year ended 31 October 2022

	Y/E 31/10/2022	17 months to 31/10/2021
	£	£
8 Creditors due within one year		
Trade creditors	16,634	14,513
Taxes and social security	7,360	11,058
Other creditors	122,000	73,702
Accruals	1,130	1,100
	<u>147,124</u>	<u>100,373</u>

9 Funds

	Balance at 1 November 2021 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 October 2022 £
Unrestricted Funds					
General Fund	92,418	408,157	492,415	-	8,160
	<u>92,418</u>	<u>408,157</u>	<u>492,415</u>	<u>-</u>	<u>8,160</u>

10 Income and expenditure account

	£
1 November 2021	92,418
Deficit for the period	(84,258)
	<u>8,160</u>
31 October 2022	<u>8,160</u>

11 Related parties

Control

The company is controlled by its directors whose names are shown on the information page on page 1. The directors are also the trustees of the charity.

Ark Community Transport Ltd

NOTES ON FINANCIAL STATEMENTS

for the year ended 31 October 2022

11 Related parties (continued)

Transactions with related parties

During the year 3 trustees were employed by the charity. Each of the related parties' salaries was set at a commercial rate. They are not able to use their position to their advantage. The amounts involved were as follows:

	Gross salary £	Employers NI £	Pension £
J Debyshire	29,576	2,917	-
J A Mouarkach	12,815	550	-
A Ferguson	23,457	2,115	-
	<u>65,848</u>	<u>5,582</u>	<u>-</u>

12 Capital Commitments

	Y/E 31/10/2022	17 months to 31/10/2021
Contracted for but not provided for	<u>-</u>	<u>-</u>
Authorised but not contracted for	<u>-</u>	<u>-</u>

Ark Community Transport Ltd

DETAILED INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 October 2022

	Y/E 31/10/2022		17 months to 31/10/2021	
	£	£	£	£
Income				
Services		408,112		600,457
Grants receivable		-		479
Interest		45		47
Other income		-		177
		<hr/>		<hr/>
		408,157		601,160
Less Admin & Support Costs				
Salaries and related costs	280,217		357,281	
Premises costs	58,095		39,341	
Sundry expenses	1,522		763	
Accountancy fees	1,894		1,100	
Bank charges	212		436	
Telephone	3,012		993	
Motor expenses	142,617		181,673	
Depreciation	4,846		4,846	
	<hr/>		<hr/>	
		492,415		586,433
		<hr/>		<hr/>
(Deficit)/surplus for the year		(84,258)		14,727
		<hr/> <hr/>		<hr/> <hr/>