THE PROMPT MATERNITY FOUNDATION

England & Wales · Charity number 1140557

Details

Status	Registered
Legal form	Charitable company
Company number	07506593
Registered	2011-02-23
Register	View on the Charity Commission register

Contact

Address	Bizspace Ltd Equinox South Great Park Road Bradley Stoke Bristol BS32 4QL
Phone	01179116843
Email	info@promptmaternity.org
Website	www.promptmaternity.org

Activities

Objects: 3.1 THE OBJECTS OF THE CHARITY ARE FOR THE PUBLIC BENEFIT IN PARTICULAR TO REDUCE PREVENTABLE HARM FOR WOMEN AND THEIR BABIES THROUGH:3.1.1 THE PROMOTION OF EDUCATION AND RESEARCH IN THE SUBJECT OF GYNAECOLOGY AND MATERNITY CARE;3.1.2 THE PROVISION OF ADVICE, TREATMENT AND ASSISTANCE FOR WOMEN IN RELATION TO GYNAECOLOGY AND MATERNITY CARE; 3.1.3 THE PROVISION OF ADVICE, TREATMENT AND ASSISTANCE FOR INFANTS IN RELATION TO PERI-NATAL CARE; AND IN PARTICULAR BUT WITHOUT LIMITATION BY PROVIDING PRACTICAL OBSTETRIC MULTI-PROFESSIONAL TRAINING (PROMPT) TO IMPROVE MATERNAL AND NEONATAL BIRTH OUTCOMES WITHIN THE UK AND INTERNATIONALLY

Activities: PROMPT's purpose is to reduce preventable harm for mothers and babies through:- the promotion of education and research - the provision of advice, treatment and assistance for women in gynaecology and maternity care, and for infants in peri-natal careand seeks to do this by the provision of Practical Obstetric Multi-Professional Training within the UK and Internationally.

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Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, Other Defined Groups, The General Public/mankind

Geography

- Australia
- Barbados
- Canada
- China
- Egypt
- Germany
- Hong Kong
- India
- Indonesia
- Ireland
- Laos
- Mongolia
- New Zealand
- Northern Ireland
- Oman
- Philippines
- Scotland
- Singapore
- Solomon Islands
- Spain
- United Arab Emirates
- United States
- Zimbabwe
- Throughout England And Wales

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Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£432,893	£584,836	-	-
2024-03-31	£755,055	£592,495	£1,301,130	9
2023-03-31	£679,422	£474,109	£1,138,570	4
2022-03-31	£590,398	£492,252	£933,257	13
2021-03-31	£146,641	£730,948	-	-

Trustees

Name	Role	Appointed
Helen Mary Crisp	Chair	2020-02-09
Andrew James Peter Burnette		2022-01-17
Jessica Whitton		2024-06-22
Jonathan Roberts		2024-06-22
Kerstin Scheel		2019-12-15

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THE PROMPT MATERNITY FOUNDATION

England & Wales - Charity number 1140557

Accounts

REGISTERED COMPANY NUMBER: 07506593 (England and Wales)
REGISTERED CHARITY NUMBER: 1140557

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31 March 2025

for

The Prompt Maternity Foundation

PROMPT
PRactical Obstetric Multi-Professional Training

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for the Year Ended 31 March 2025

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PROMPT
PRactical Obstetric Multi-Professional Training

The PROMPT Maternity Foundation
(A company limited by guarantee)

TRUSTEES' REPORT FOR YEAR ENDING MARCH 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Purpose and Aims:

The charity's purposes, as set out in the objects in the company's Memorandum of Association, are to reduce preventable harm for mothers and their babies through:

- The promotion of education and research in the subject of gynaecology and maternity care.
- The provision of advice, treatment and assistance for women in relation to gynaecology and maternity care.
- The provision of advice, treatment and assistance for infants in relation to perinatal care.

The PROMPT Maternity Foundation (PMF) seeks to do this by the provision of PRactical Obstetric Multi-Professional Training (PROMPT) to improve maternal and neonatal birth outcomes within the UK and internationally.

2. How we seek to deliver our aims:

The Trustees and Members have agreed their mission is '***to reduce preventable harm in maternity care***' and they seek to achieve this mission by focussing on four primary objectives:

- Delivering market-priced PROMPT Training packages to meet the needs of the aims for the charity. We have developed an implementation package to support units increase and update their staff in delivering our training products. We reserve the Train the Trainers (T3) programmes which are market-priced, subsidised, or free for settings outside of the UK where there is little experience of Multi professional training.
- Conducting research into the efficacy of obstetric emergencies training and associated outcomes.
- Developing new training packages, materials and tools to promote sustainable, best practice to reduce maternal and neonatal mortality and morbidity.
- Conducting the affairs of the charity through good governance, best practice and compliance with all relevant regulations and enactments, treating all those with whom the charity has dealings with fairness and respect.

PROMPT is an evidence based multi-professional training package for obstetric emergencies. It is unique in that its implementation has been associated with direct improvements in perinatal outcome across multiple settings with parallel improvements in knowledge, clinical skills and team working. PMF is a multi-professional group of obstetricians, midwives, anaesthetists and non-clinical staff based in the UK who strive to make childbirth safer through training, education and research in the UK and abroad.

PMF provides the training and materials to enable hospitals and institutions to deliver PROMPT Courses locally rather than 'off site', in line with current evidence-based practice.

3. The focus of our activities in 2024-2025:

- **PROMPT Symposium November 2024**
  We hosted our 3rd PROMPT Symposium in November 2024, in the historic city of Bath, UK. We were thrilled to be joined by many members of the 'PROMPT community' from the UK and across the world, including representation from Germany, the Netherlands, Abu Dhabi, New Zealand, and the Pacific Islands....to name just a few! We had some excellent informative and dynamic speakers, addressing topical issues in maternity care and multi-professional training, both in the present and future. A big thank you to all of those who contributed. It was wonderful to see attendees sharing ideas and experiences of local multi-professional PROMPT training. Thank you to everyone for joining us and taking part; we look forward to hosting more events in the future!

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- **Simulation Research Fellow collaboration**
  Chloe De Souza, started as the second PMF/Limbs & Things (L&T) Simulation Fellow. It is great to see that L&T have valued the collaboration between the two groups to continue the sponsorship for another year and hopefully into the future.

  Joint projects include:
  - Augmented Reality Training (the ART Mat and app) which uses AI to enhance education
  - An updated female pelvic examination trainer model.
  - Delivering monthly Global Webinars to ensure distributors have a good understanding of the evidence base for the models that are being used in practice!



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PROMPT Training in the UK:

PROMPT

- **Annual Update for PROMPT**
  Having launched the First PROMPT Annual update in July 2021 and the second annual update in December 2022 it has been pleasing to see the continued interest in growth with UK maternity units. We have had a further 17 new units take on the first Annual Update, and 36 more units purchase the second Annual Update.

- **Annual Update 2024/2025 Package:**
  The PROMPT team are currently working hard to complete the third and final annual Update for this trilogy of the PMF training material. This will contain a further selection of obstetric emergencies and other important topics for multi-professional maternity teams.
  - Diabetes in pregnancy - a brand new topic
  - Preterm birth - a brand new topic
  - Twins - an update
  - Perinatal mental health - a brand new topic
  - Uterine inversion - an update

- **PROMPT Manual 4th Edition**
  Coming later in 2025 is the new fourth edition of the PROMPT Course Manual. The Manual includes 23 chapters covering both common and/or immediately life-threatening obstetric emergencies, as well as wider considerations, such as inequalities and inequities in maternity care, and civility and teamworking, that are key to safe multi-professional working. Brand new chapters include:
  - Civility
  - Mental health
  - Equity and equality
  - Impacted fetal head
  - Unplanned preterm birth
  - Diabetes in pregnancy

- **Pre-Hospital PROMPT**

  PRE-HOSPITAL PROMPT

  We continue to provide our online e-learning resources for paramedics and undergraduate/pre-registration paramedic students, who are aligned within NHS ambulance trusts and universities. This provides individuals to access training videos and lectures online within national guidance.

- **Undergraduate PROMPT**

  PROMPT

  The GMC visited Bristol in May 2024 to observe an Undergraduate PROMPT course. They were very complimentary regarding all aspects of the inter-professional day, and here is their summary statement.

  "We believe that the Undergraduate PROMPT course gives students meaningful opportunities to develop their clinical, medical and practical skills before using skills in a clinical situation. It also enables students to work and learn with other professionals and students in order to support inter-professional multidisciplinary working."

PROMPT Training overseas:

GLOBAL PROMPT

- **PROMPT Global**
  We launched the PROMPT Global Package in 2023. This material has been adapted from the first and second Annual Updates. The PROMPT Global package is for international teams (outside of the UK), and contains evidence-based resources that are intended to be adapted (and translated, if needed) by multi-professional maternity teams for use in their own units/institutions. The package also includes the PROMPT Global Implementation programme.

- **PROMPT In Oman**
  In May 2024 we sent a team to Muscat to start training 14 units to deliver PROMPT Training in their units. After a meeting with the Minister for Health it was apparent that there was a serious commitment on behalf of the Omani Government to roll out PROMPT training throughout the country, with the aim of improving outcomes for mothers and babies.

  We were delighted to go back to Oman in October 2024 to catch up with 14 local multi-professional teams from units across Oman. It was wonderful to hear how they had all been rolling out local PROMPT training in their units and it was a brilliant opportunity for teams to share their ideas, innovations and experiences! The meeting also provided us with a great opportunity to localise resources for use in Oman, and we look forward to our ongoing collaboration with the Ministry of Health in Oman to improve maternal and neonatal outcomes!

PROMPT charitable work:

- **PROMPT in Nigeria**





PROMPT is delighted to have been asked by the Gates Foundation to pilot a roll-out of multi-professional maternity training in Nigeria, as part of a wider project of health systems strengthening. We are working closely with Nigeria's Ministry of Health and Nursing & Midwifery Council to support PROMPT Nigeria 'Master Trainers' to implement PROMPT training in 11 states initially (which have a combined population of 72 million). We look forward to updating you on its progress in next year's report.

- **International Committee of the Red Cross - Lebanon**
  We are delighted to be working with the International Committee of the Red Cross, who are currently in the process of implementing the PROMPT Global package within Rafic Hariri University hospital (RHUH) in Beirut, Lebanon. Following a phase of adapting the PROMPT Global resources and using these to train their own staff in the RHUH, the initiative is expected to be extended to a second government hospital located in Tripoli (Lebanon) with the support of RHUH team. Subsequently, the programme will be expanded to include two additional units in the southern region of the country in 2026.

- **Jonny Rust - Mulika Afrika - Tanzania**
  We are very pleased to have been able to support an initiative in Tanzania, led by Dr Jonny Rust in collaboration with Mulika Africa. Mulika Africa is a charity dedicated to improving the well-being of the Maasai community through comprehensive programmes that address health, education, economic empowerment, and environmental sustainability.

  PMF have provided Dr Rust with the PROMPT Global package, which he has adapted and used within a newly developed 'Stone' course, which is being run for multi-professional teams from three rural centres, in addition to the district hospital staff. The PROMPT Global resources have been adapted to provide the obstetric component of this course, with the aim of training all maternity staff at all four centres in the local management of relevant obstetric emergencies, over time. In May 2025, Dr Rust has reported that they received very positive feedback following their first course. He also added that 'The online resources and algorithms have been invaluable'.



PROMPT
PRactical Obstetric Multi-Professional Training

PROMPT Communication:

- **PROMPT Webinars**

PROMPT Webinars

In December 2023 we launched our online PROMPT Webinar series, which we hope will provide another way of reaching out to our 'PROMPT Community'. There will be four interactive webinars to start with, covering the following subjects:

- iPROMPT
- Community PROMPT
- The Annual Update model
- Pre-Hospital PROMPT

The webinars will be broadcast live, but we will also be posting recordings of each episode on our website.

- **PROMPT Podcasts**

PROMPTCast

On the 27th of November 2023 we launched our new PROMPT Cast podcast, hosted by PROMPT core team members - Dr Katherine Lattey (Obstetrician) and Siân Harrington (Midwife).



The first 4 Podcasts covered a range of topics and included a wide variety of guests:

Episode 4, released on Monday 25th March includes:
MBRRACE-UK released figures in 2022 that Black women are 3.7 times more likely to die in pregnancy while Asian women are 1.8 times more likely to die, both when compared to White women.
In this episode, we speak to Katie Donovan-Adekanmbi and Aisha Thomas about their involvement in Black Maternity Matters from Health Innovation, West of England.

PROMPT Academic work:

- **THIS Institute**
  The PROMPT core team continue to collaborate in research projects with THIS Institute at the University of Cambridge. Current projects include:
  - Collating information on postpartum haemorrhage (PPH) emergency kits within UK units
  - Strategies to improve maternity escalation and the complexities that this entails within labour ward settings.

- **Avoiding brain injury in childbirth (ABC)**
  Members of the PROMPT team have been supporting their implementation of the pilot of a national training programme for Impacted Fetal head and Intrapartum Fetal deterioration. The programme has been led by the RCOG, RCM and THIS Institute. The national roll-out is now being planned by NHS England.

4. **Trustee Appointments/Resignations**
   During the year Hannah Rulton resigned as a Trustee and in April 2025, after the year end, Neil Muchatuta resigned. Thank you to both for their fantastic support over many years.

5. **Fundraising**
   PROMPT does not use any external fundraising companies. All fundraising activities undertaken during the year were monitored by the management team and Trustees. The charity has not received any complaints about our fundraising activities.

6. **Examples of Research Presentations and publications for 2024-2025:**
   PMF's most recent presentations and publications are listed on the PMF website.

7. **How our activities deliver public benefit**
   In shaping our objectives and planning our activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: running a charity (PB2)'.

   The reduction in preventable harm for mothers and their babies is core to our activities, and the education, research and training we provide are the means through which we endeavor to provide this public benefit both in the UK and internationally.

   PROMPT continues to expand across both the UK and internationally with improved outcomes for mothers and babies with published litigation costs in the US, Australia and UK, notwithstanding the benefits to individuals and their families.

We have a number of projects in the pipeline in addition, to the PSRH project. We have been in discussions with Lebanon, potential projects In Nigeria and central Africa which we hope to report on next year.

8. Message from our Chair of Trustees

It is a great pleasure to look back over another successful year for the PROMPT Maternity Foundation. The charity has continued to provide up to date, easy to use training materials, supported with published manuals and online resources. Day in, day out, these prove invaluable to healthcare professionals, enabling them to provide safe maternity services.

A highlight of the year was undoubtedly the PROMPT Symposium, held in the beautiful setting of Bath, in November 2024. The event included a wide range of speakers from the NHS, researchers and international maternity teams using PROMPT. It was a wonderful opportunity to connect with the global PROMPT community and showcase our training materials and the results achieved through their use.

Our small hardworking and innovative team, based in Bristol, have updated and developed the resources, in addition to running in-person and online training to support maternity teams in the NHS and internationally over the year 2024-25. The team delivers amazing results in the quality and quantity of resources produced, while our committed volunteer faculty members have delivered high quality in-person and virtual training events over the year. The finance report and accounts demonstrate that the charity's finances are in good shape, with sustained take-up of PROMPT training offers by the NHS and other health services, providing income to contribute to daily running costs and to fund development of new resources.

Achievements over the year include development for the third Annual Update package, alongside the work towards a revised PROMPT Manual, to come out later in 2025. Led by Cathy Winter, Lead Midwife, the materials are produced to a high standard, ensuring that all the latest relevant professional guidance is covered. Maternity services are gaining further insights and training through the production of PROMPT podcasts, providing easily accessible input on key topics for maternity safety.

I would like to thank all the Trustees who have continued to provide their experience and insight to PMF. Over the year we were sad to say goodbye to Hannah Rulton, as a Trustee, and noted her fantastic fundraising efforts for the charity. We welcomed Jess Whitton to the Trustee group adding valuable experience in NHS governance and management. The Trustees provide advice on strategic development, management and contracting and legal issues to contribute to PMF planning and decision-making.

There continues to be international interest in PROMPT training, with examples of the team's work over the year in this report. The Trustees support the development of PROMPT Global Limited to help to ensure that this is planned and effectively managed, generating income from high income countries internationally, which then supports our charitable work.

Many thanks to all who have contributed to the charity's work over the past year to prevent harm to mothers and babies in maternity emergencies.

Helen Crisp

Helen Crisp
Chair of Trustees, PROMPT Maternity Foundation

9. Targets for PMF in 2025-2026

We have been working hard to adapt and update our training methods to ensure we are able to generate a sustainable income for the future:

- Annual Updates: - The successful uptake of Annual Update 1 was followed in 2023 by the second annual update, then a third and a plan for Annual Update 4 next year.
- PROMPT Manual 4th Edition for completion 2025.
- We will continue to explore how we can increase the PROMPT community in the UK and Globally. We aim to start meeting with international teams to look at developing partnerships and encouraging the spread and reach of PROMPT.
- There are plans to work with the Ministry of Health in Oman to roll out PROMPT in their units and hope to develop a partnership agreement in the future.
- Working with the Gates Foundation on the introduction of PROMPT to Nigeria and central Africa.
- Continue with our charitable aims of providing PROMPT material for under resourced areas including ongoing support from the PROMPT team.

PROMPT
PRactical Obstetric Multi-Professional Training

10. Financial Review:

In 2024/25 net expenditure was £152k compared to the net income in 2023/24 £163k. This net expenditure in the year was £143k unrestricted activities and £9k of restricted funds (2023/4: an increase of £163k being £249k increase in unrestricted funds less a decrease of £86k in restricted funds).

Our unrestricted income of £414k (2023/24: £755k and 2022/23: £467k) is generated mainly from educational services such as on-line and face to face training, together with royalties and commission on sales of PROMPT manuals and scenarios, the development of the annual update and bank interest. The level of income does depend upon the timing of the annual update publication, and as such it is cyclical. Income from both training and annual update were reduced in the year compared to the previous year. The restricted income in the year was £19k (2023/24: £Nil) and this is dependent upon the number and timing of restricted projects undertaken.

Expenditure remained high for the year at £585k (2023/24: £592k up from £474k in 2022/23), but within this the expenditure on training was £398k (2023/24: £449k and £289k in 2022/23) whilst research expenditure returned to £181k (2023/24 £139k and 2022/23: £185k).

PROMPT has again benefitted from the generous commitment of our volunteers and we are very grateful for their contribution to our charitable activities.

11. Reserves and Investment Policies

The Trustees have decided that unrestricted (or free) reserves should aim to be maintained at two years cover of core expenditure rather than a fixed-target value.

The Trustees have a policy of holding reserves of funds to:

- Provide adequate working capital to carry out projects for which funds have been granted by external bodies but for which those funds are payable only after expenditure has been incurred.
- To provide a reserve to cover short-term payment of essential costs in the event of an unanticipated shortfall in funds.
- To meet any legal obligations on the charity to meet any future costs.
- To take advantage of strategic opportunities to further the aims of the charity.
- Seek to develop and grow the international impact of PROMPT.

Total funds held at 31 March 2025 were £1,149k (2024: £1,301k) of which £98k (2024: £107k) were held as restricted funds and £1,051k (2024: £1,194k) as unrestricted funds. The Trustees consider that this level of reserves meets the above policy and reserves established over the last few years will enable PMF to take advantage of strategic opportunities and develop to support our work.

The aim of PMF is stated in our objectives and the Trustees plan to develop KPI measurement across these objectives in future. However, each project is different and has diverse activities so to date a common set of KPI's across all projects has not yet been determined.

12. Structure Governance and Management:

PMF is a charitable company limited by guarantee incorporated on 26th July 2011 and registered as a charity on 22nd February 2011. The company was established under a Memorandum of Association, which established its objects and powers and is governed by the Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The Trustees

The directors of the company are also the charity trustees for the purpose of charity law and one of the current trustees is an original subscriber to the company. Under the requirements of the Memorandum of Association and Articles of Association, a Trustee is eligible for re-election for consecutive periods not exceeding an aggregate nine years from the date of his or her original appointment but thereafter a Trustee will not be eligible for reappointment until one year after his or her retirement.

Trustees give their time voluntarily and receive no benefits from the charity other than the following:

- Dr Neil Muchatuta, who is seconded from United Hospitals Bristol NHS Foundation Trust.

Any expenses reclaimed are set out in the accounts.

Recruitment to expand the current Trustees is underway and new Trustees are nominated by existing Trustees and selected by a majority vote. When trustees are appointed, they receive an induction including:

- Attendance at a local PROMPT course
- Attendance at a Train the Trainers (T3) day
- Brief on the obligations of the trustees
- Documents setting out the operational framework and plans of the charity including Memorandum and

Articles and the current business plan
- Information on the current financial position as set out in the latest published accounts and management accounts.

Members
The PMF charity currently has 69 members who actively contribute to the continued development of PROMPT and are interested in the aims of the Foundation. Some of the roles and responsibilities of members of PMF are:
- To contribute actively to the development of PROMPT
- To attend and vote at general meetings
- To act and vote in the best interests of the Charity
- To abide by decisions taken fairly and in accordance with the Rules of the Charity
- To receive regular reports on the activities of the Charity
- To make recommendations to the Trustees

The Management Team
Day to day management of the charity is delegated to a small management team who liaise closely with the Trustees and members on individual projects and activities. Many staff are currently seconded from North Bristol Trust, where their salaries are reviewed annually. The charity reimburses for time spent on PROMPT related activities.
In view of the nature of the charity, where it is possible salaries are benchmarked against pay levels in the NHS and other charities. NBT adds a 10% recharge on all NBT employees who are seconded and hosted for the PMF charity.

The management team meet monthly for a strategy meeting which includes discussion and decision on whether to undertake particular activities, planning and timing of activities and the planning of resources, funding applications and operational management decisions.

Risk Management
The Trustees consider risk regularly at their meetings seeking to minimise and manage the risks. A detailed Risk Register identifies key potential risks and with a set of control mechanisms and delivery actions. This is reviewed regularly by the Management Team.

PMF is committed to the principles of accident prevention and to ensure that we have robust health and safety management systems. We seek to provide and maintain safe working environments through appropriate risk assessments, maintenance and inspections. The most appropriate people in the organisation are directly involved in assessing control mechanisms, identifying delivery and remedial action, and reviewing performance.

The Trustees believe that PMF faces a number of risks in the short to medium term. These include
- The cost of developing our infrastructure and resources to meet global demand necessitates building unrestricted reserves.
- The success of PROMPT depends upon the quality of the people we can recruit and retain and so investment in the development of staff is increasingly important.

PROMPT
PRactical Obstetric Multi-Professional Training

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07506593 (England and Wales)

Registered Charity number
1140557

Registered office
c/o Narrow Quay House
Narrow Quay
BRISTOL
BS1 4QA

Trustees
H M Crisp
N A Muchatuta – resigned 12/4/25
H Rulton – resigned 17/9/24
K Scheel
A Burnett
J Whitton – appointed 22/6/24
J Roberts – appointed 22/6/24

Independent Examiner
Fiona Westwood
Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Approved by order of the board of trustees on 20 Sep 2025 and signed on its behalf by:

Helen Crisp

H M Crisp – Trustee

Independent Examiner's Report to the Trustees of The Prompt Maternity Foundation

Independent examiner's report to the trustees of The Prompt Maternity Foundation ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Fiona Westwood

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Date: 18 November 2025

The Prompt Maternity Foundation

Statement of Financial Activities for the Year Ended 31 March 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	1,023	19,190	20,213	223
Charitable activities	5				
Training		220,076	-	220,076	686,285
Research		88,484	-	88,484	22,542
Other trading activities	3	-	-	-	284
Investment income	4	24,509	-	24,509	19,350
Other income	6	79,611	-	79,611	26,371
Total		413,703	19,190	432,893	755,055
EXPENDITURE ON					
Raising funds	7	5,421	-	5,421	4,653
Charitable activities	8				
Training		370,434	27,495	397,929	448,681
Research		180,836	650	181,486	139,161
Total		556,691	28,145	584,836	592,495
NET INCOME/(EXPENDITURE)		(142,988)	(8,955)	(151,943)	162,560
Transfers between funds	21	(43)	43	-	-
Net movement in funds		(143,031)	(8,912)	(151,943)	162,560
RECONCILIATION OF FUNDS					
Total funds brought forward		1,194,326	106,804	1,301,130	1,138,570
TOTAL FUNDS CARRIED FORWARD		1,051,295	97,892	1,149,187	1,301,130

The notes form part of these financial statements

The Prompt Maternity Foundation (Registered number: 07506593)

Balance Sheet
31 March 2025

	Notes	2025 £	2024 £
FIXED ASSETS			
Intangible assets	15	1	1
Tangible assets	16	206	708
Investments	17	1	1
		208	710
CURRENT ASSETS			
Debtors	18	125,746	61,301
Cash at bank		1,147,209	1,375,288
		1,272,955	1,436,589
CREDITORS			
Amounts falling due within one year	19	(123,976)	(136,169)
NET CURRENT ASSETS		1,148,979	1,300,420
TOTAL ASSETS LESS CURRENT LIABILITIES		1,149,187	1,301,130
NET ASSETS		1,149,187	1,301,130
FUNDS	21		
Unrestricted funds		1,051,295	1,194,326
Restricted funds		97,892	106,804
TOTAL FUNDS		1,149,187	1,301,130

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20-09-25 and were signed on its behalf by:

Helen Crisp

H M Crisp - Trustee

The notes form part of these financial statements

The Prompt Maternity Foundation

Cash Flow Statement
for the Year Ended 31 March 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	(252,588)	179,045
Net cash (used in)/provided by operating activities		(252,588)	179,045
Cash flows from investing activities			
Purchase of fixed asset investments		-	(1)
Interest received		24,509	19,350
Net cash provided by investing activities		24,509	19,349
Change in cash and cash equivalents in the reporting period		(228,079)	198,394
Cash and cash equivalents at the beginning of the reporting period		1,375,288	1,176,894
Cash and cash equivalents at the end of the reporting period		1,147,209	1,375,288

The notes form part of these financial statements

The Prompt Maternity Foundation

Notes to the Cash Flow Statement for the Year Ended 31 March 2025

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(151,943)	162,560
Adjustments for:		
Depreciation charges	502	2,153
Interest received	(24,509)	(19,350)
(Increase)/decrease in debtors	(64,445)	111,526
Decrease in creditors	(12,193)	(77,844)
Net cash (used in)/provided by operations	(252,588)	179,045

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24 £	Cash flow £	At 31.3.25 £
Net cash			
Cash at bank and in hand	1,375,288	(228,079)	1,147,209
	1,375,288	(228,079)	1,147,209
Total	1,375,288	(228,079)	1,147,209

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Company Status

The company is a company limited by guarantee, incorporated in England and Wales. In the event of the company being wound up, the liability of the guarantee is limited to £1 per member of the company.The address of the registered office is given in the Trustees' Report. The nature of the charity's operations and principal activities are given in the Trustees' Report.

Preparation of consolidated financial statements

The financial statements contain information about The Prompt Maternity Foundation as an individual company and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Income from grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

License fee income is recognized over the period of the licence.

Income tax recoverable in relation to donations received under gift aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion the service.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

continued...

1. **ACCOUNTING POLICIES - continued**

Allocation and apportionment of costs
Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Intangible fixed assets and amortisation
Intangible assets costing £1 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment. Amortisation is provided on a straight line basis over their useful lives. The useful lives of intangible assets are as follows

Intellectual property rights - 20 years

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - Straight line at 33.33%

All assets costing more than £200 are capitalised.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Investments
Investments in subsidiaries are measured at cost less impairment.

Debtors
Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand
Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments
The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Foreign currency
Foreign currency transactions are initially recognised by applying to the foreign currency amount the spot exchange rate between the functional currency and the foreign currency at the date of the transaction.

continued...

1. **ACCOUNTING POLICIES - continued**

Investments

Monetary assets and liabilities denominated in a foreign currency at the balance sheet date are translated using the closing rate.

2. **DONATIONS AND LEGACIES**

	2025	2024
	£	£
Donations	1,023	223
Grants	19,190	-
	20,213	223

Grants received, included in the above, are as follows:

	2025	2024
	£	£
The Gates Foundation	19,190	-

3. **OTHER TRADING ACTIVITIES**

	2025	2024
	£	£
Fundraising events	-	284

4. **INVESTMENT INCOME**

	2025	2024
	£	£
Deposit account interest	24,509	19,350

5. **INCOME FROM CHARITABLE ACTIVITIES**

	Activity	2025	2024
		£	£
Course fees	Training	174,021	651,285
Project sponsorship	Training	-	35,000
Symposium tickets	Training	46,055	-
Project collaboration	Research	57,404	22,542
Project sponsorship	Research	31,080	-
		308,560	708,827

6. **OTHER INCOME**

	2025	2024
	£	£
Royalty income	19,328	21,998
Other income	-	4,373
Management charge	60,283	-
	79,611	26,371

continued...

7. RAISING FUNDS

Raising donations and legacies

	2025	2024
	£	£
Fundraising costs	-	216
Support costs	5,421	4,437
	5,421	4,653

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 9)	Support costs (see note 10)	Totals
	£	£	£
Training	-	397,929	397,929
Research	28,057	153,429	181,486
	28,057	551,358	579,415

9. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2025	2024
	£	£
Staff costs	8,824	97,147
Direct costs	19,233	51,855
	28,057	149,002

10. SUPPORT COSTS

	Management
	£
Raising donations and legacies	5,421
Training	397,929
Research	153,429
	556,779

Support costs, included in the above, are as follows:

Management

	Raising donations and legacies	Training	Research	2025 Total activities	2024 Total activities
	£	£	£	£	£
Wages	4,102	291,315	112,231	407,648	280,167
Rent	181	12,829	5,058	18,068	3,000
Insurance	54	3,866	1,524	5,444	6,211
Printing, postage and stationery	98	7,636	3,012	10,746	37,144
Travel and subsistence	330	23,419	9,236	32,985	51,654
Meeting room hire and catering	361	25,645	10,113	36,119	9,159
IT	17	1,192	470	1,679	21,638
Professional fees	121	8,568	3,446	12,135	4,876
Consultancy fees	(18)	12,049	3,853	15,884	9,432
Bank charges	6	407	161	574	736
Support, Training, Volunteer	13	915	361	1,289	8,068
Sundry	151	9,721	3,834	13,706	8,343
Carried forward	5,416	397,562	153,299	556,277	440,428

continued...

10. SUPPORT COSTS - continued

Management - continued

	Raising donations and legacies	Training	Research	2025 Total activities	2024 Total activities
	£	£	£	£	£
Brought forward	5,416	397,562	153,299	556,277	440,428
Course and MD fees	-	-	-	-	709
Exchange loss/(gain)	-	-	-	-	(13)
Depreciation	5	367	130	502	2,153
	5,421	397,929	153,429	556,779	443,277

11. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	502	2,153
Operating leases - rent	-	2,250
Independent examination	3,250	3,000

12. TRUSTEES' REMUNERATION AND BENEFITS

During the year, the following Trustees received remuneration:
- Dr Neil Muchatuta £44,972 (2024: £32,942)

This was received for his role as Consultant Anaesthetist involved in research and training for the Charity. The legal authority for these payment is the Memorandum of Association, which established the objects and powers of the charitable company.

During the year, no trustees received any benefits in kind (2024: Nil).

Trustees' expenses

During the year, no Trustee and no Key management personnel received expenses (2024: none).

13. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	406,825	372,979
Social security costs	7,098	2,779
Other pension costs	2,549	1,556
	416,472	377,314

The average monthly number of employees during the year was as follows:

	2025	2024
Full or part time staff	9	9

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2025	2024
£70,001 - £80,000	1	1

continued...

13. STAFF COSTS - continued

Many PROMPT staff are employed by other organisations, mainly North Bristol NHS Trust but also University of Bristol and University Hospitals Bristol NHS Foundation Trust, working in collaboration with PROMPT and as such the costs included in the financial statements represent payments to the employer for time spent on PROMPT activities. The costs of those employed by PROMPT directly total £109,330 (2024: £88,865).

Remuneration received by trustees and key management personnel amounted to £164,259 (2024: £151,867).

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	223	-	223
Charitable activities			
Training	686,285	-	686,285
Research	22,542	-	22,542
Other trading activities	284	-	284
Investment income	19,350	-	19,350
Other income	26,371	-	26,371
Total	755,055	-	755,055
EXPENDITURE ON			
Raising funds	4,653	-	4,653
Charitable activities			
Training	448,681	-	448,681
Research	52,822	86,339	139,161
Total	506,156	86,339	592,495
NET INCOME/(EXPENDITURE)	248,899	(86,339)	162,560
RECONCILIATION OF FUNDS			
Total funds brought forward	945,427	193,143	1,138,570
TOTAL FUNDS CARRIED FORWARD	1,194,326	106,804	1,301,130

15. INTANGIBLE FIXED ASSETS

	Intellectual Property Rights £
COST	
At 1 April 2024 and 31 March 2025	1
NET BOOK VALUE	
At 31 March 2025	1
At 31 March 2024	1

continued...

16. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2024 and 31 March 2025	12,752
DEPRECIATION	
At 1 April 2024	12,044
Charge for year	502
At 31 March 2025	12,546
NET BOOK VALUE	
At 31 March 2025	206
At 31 March 2024	708

17. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 April 2024 and 31 March 2025	1
NET BOOK VALUE	
At 31 March 2025	1
At 31 March 2024	1

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

PROMPT Global Ltd (Company No: 14929422)
Registered office: United Kingdom
Nature of business: Overseas training

Class of share:	% holding
Ordinary	100

	2025 £	2024 £
Aggregate capital and reserves	85,730	1
Profit for the year	85,729	-

18. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade debtors	25,089	47,000
Amounts owed by group undertakings	60,282	-
Other debtors	28,434	10,987
VAT	2,339	-
Prepayments and accrued income	9,602	3,314
	125,746	61,301

continued...

19. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	2,406	20,776
Social security and other taxes	4,566	-
Other creditors	6,344	3,990
Accruals and deferred income	110,660	111,403
	123,976	136,169

Deferred income

	£
Deferred Income at 1 April 2024	82,449
Resources deferred in the year	-
Amounts released from previous years	(13,334)
Deferred Income at 31 March 2025	69,115

Deferred income represents performance-related grants received in advance of delivering the training or research required by that grant. It also represents training courses invoiced but not delivered until after the year end and multi-year licence fee income deferred. Deferred income is released to income in the reporting period in which the performance-related or other conditions that limit recognition are met. Multi-year licence fee income is released over the period of the license.

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2025 Total funds	2024 Total funds
	£	£	£	£
Fixed assets	207	-	207	709
Investments	1	-	1	1
Current assets	1,175,063	97,892	1,272,955	1,436,589
Current liabilities	(123,976)	-	(123,976)	(136,169)
	1,051,295	97,892	1,149,187	1,301,130

21. MOVEMENT IN FUNDS

	At 1.4.24	Net movement in funds	Transfers between funds	At 31.3.25
	£	£	£	£
Unrestricted funds				
General fund	1,194,326	(142,988)	(43)	1,051,295
Restricted funds				
Mpilo Zimbabwe Fund	3,310	-	-	3,310
Midwives Training Fund	90	(90)	-	-
CL Eskell Bursary fund	650	(650)	-	-
ODON 5 - Human Factors Fund	4,200	-	-	4,200
ODON 7 Fund	86,615	-	-	86,615
ODON 10 Fund	3,767	-	-	3,767
BMGF - Assist	4,250	(4,250)	-	-
Maternal & Neonatal Health Initiative	3,922	(3,965)	43	-
	106,804	(8,955)	43	97,892
TOTAL FUNDS	1,301,130	(151,943)	-	1,149,187

continued...

21. **MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	413,703	(556,691)	(142,988)
Restricted funds			
Midwives Training Fund	-	(90)	(90)
CL Eskell Bursary fund	-	(650)	(650)
BMGF - Assist	-	(4,250)	(4,250)
Maternal & Neonatal Health Initiative	-	(3,965)	(3,965)
BMGF - Nigeria	19,190	(19,190)	-
	19,190	(28,145)	(8,955)
TOTAL FUNDS	432,893	(584,836)	(151,943)

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	945,427	248,899	1,194,326
Restricted funds			
Mpilo Zimbabwe Fund	3,310	-	3,310
Midwives Training Fund	90	-	90
CL Eskell Bursary fund	650	-	650
ODON 5 - Human Factors Fund	4,200	-	4,200
ODON 7 Fund	86,615	-	86,615
ODON 10 Fund	3,767	-	3,767
BMGF - Assist	13,132	(8,882)	4,250
Maternal & Neonatal Health Initiative	81,379	(77,457)	3,922
	193,143	(86,339)	106,804
TOTAL FUNDS	1,138,570	162,560	1,301,130

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	755,055	(506,156)	248,899
Restricted funds			
BMGF - Assist	-	(8,882)	(8,882)
Maternal & Neonatal Health Initiative	-	(77,457)	(77,457)
	-	(86,339)	(86,339)
TOTAL FUNDS	755,055	(592,495)	162,560

Mpilo Training - to improve training equipment and facilities specifically at Mpilo Maternity Hospital, Zimbabwe

continued...

21. MOVEMENT IN FUNDS - continued

Midwives Training Fund - to provide training for midwives. It was established by a transfer of funds generated from a symposium in Bath

CL Eskell Bursary Fund - this research fund will be available for midwives, obstetricians and anaesthetists in the UK and across the world to apply to work on projects with the PROMPT team

ODON 7 - this training fund is to develop a training package to allow for the safe use and adoption of the BD Odon Device in clinical practice

ODON 10 - funding for a short simulation study

DI Head Fund - this research fund, provided by grants from D Telling and Limbs and Things, is an investigation into the management of an impacted foetal head during caesarean section

ODON 5 - Human Factors - this research grant is to undertake one round of Human Factors equivalence testing on two contingency versions of the BD Odon Device

The Scaling Project Fund - this research fund, provided by a grant from The Health Foundation, is to address the question, "How can a successful learning-based Maternity Safety Improvement Programme be replicated and scaled?". This study involves collaboration between PROMPT, Cambridge University and Leicester University.

BMGF- Assist - This research project aims to determine the effectiveness and safety of the BS Odon Device by conducting a multi-centered, randomized controlled trial of the Device versus the current practice predicate device of the AVB (the Kiwi vacuum). This study will be performed in two countries (UK and France) with the aim of a next step, after grant-end activity of extending the study to India.

Maternal & Neonatal Health Initiative - funding to develop a course that could be used by the Maternal Newborn Health Innovations to train clinical staff in the sue of their ODON Assist delivery decide.

BMGF- Nigeria - A roll-out of multi-professional maternity training in Nigeria, as part of a wider project of health systems strengthening. We are working closely with Nigeria's Ministry of Health and Nursing & Midwifery Council to support PROMPT Nigeria 'master trainers' to implement PROMPT training in 11 states (which have a combined population of 72 million).

22. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £2,549 (2024: £1,556). There were no outstanding contributions were payable at the year end.

23. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

THE PROMPT MATERNITY FOUNDATION

England & Wales - Charity number 1140557

Accounts

PROMPT
PRactical Obstetric Multi-Professional Training®

REGISTERED COMPANY NUMBER: 07506593 (England and Wales)
REGISTERED CHARITY NUMBER: 1140557

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31 March 2024

for

The Prompt Maternity Foundation

PROMPT
PRactical Obstetric Multi-Professional Training®

Contents of the Financial Statements for the Year Ended 31 March 2024

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The PROMPT Maternity Foundation
(A company limited by guarantee)

TRUSTEES' REPORT FOR YEAR ENDING MARCH 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. **Purpose and Aims**:
   The charity's purposes, as set out in the objects in the company's Memorandum of Association, are to reduce preventable harm for mothers and their babies through:
   - The promotion of education and research in the subject of gynaecology and maternity care.
   - The provision of advice, treatment and assistance for women in relation to gynaecology and maternity care.
   - The provision of advice, treatment and assistance for infants in relation to perinatal care.

   The PROMPT Maternity Foundation (PMF) seeks to do this by the provision of **P**ractical **O**bstetric **M**ulti-**P**rofessional **T**raining (PROMPT) to improve maternal and neonatal birth outcomes within the UK and internationally.

2. **How we seek to deliver our aims**:
   The Trustees and Members have agreed their mission is '***to reduce preventable harm in maternity care'*** and they seek to achieve this mission by focussing on four primary objectives:
   - Delivering market-priced PROMPT Training packages to meet the needs of the aims for the charity. We have developed an implementation package to support units increase and update their staff in delivering our training products. We reserve the Train the Trainers (T3) programmes which are market-priced, subsidised, or free for settings outside of the UK where there is little experience of Multi professional training.
   - Conducting research into the efficacy of obstetric emergencies training and associated outcomes.
   - Developing new training packages, materials and tools to promote sustainable, best practice to reduce maternal and neonatal mortality and morbidity.
   - Conducting the affairs of the charity through good governance, best practice and compliance with all relevant regulations and enactments, treating all those with whom the charity has dealings with fairness and respect.

   PROMPT is an evidence based multi-professional training package for obstetric emergencies. It is unique in that its implementation has been associated with direct improvements in perinatal outcome across multiple settings with parallel improvements in knowledge, clinical skills and team working. PMF is a multi-professional group of obstetricians, midwives, anaesthetists and non-clinical staff based in the UK who strive to make childbirth safer through training, education and research in the UK and abroad.

   PMF provides the training and materials to enable hospitals to deliver PROMPT Courses locally in maternity units rather than 'off site', in line with current evidence based practice.

3. **The focus of our activities in 2023-2024:**

   Pilot Simulation Research Fellow collaboration
   Katherine Lattey, a research fellow currently working for the PROMPT Maternity Foundation (PMF), has become the first PMF/Limbs & Things (L&T) Fellow to pilot a new research collaboration between our two organisations. PMF and L&T have been working together informally for many years to develop simulation models and training tools to improve care for women and babies during obstetric emergencies.



Training in the UK

Annual Update for PROMPT

Having launched the First PROMPT Annual update in July 2021 and the second annual update in December 2022 it has been pleasing to see the continued interest in growth with UK maternity units. We have had 17 new units take on the first annual update and 36 purchase the second annual update.

Annual Update 2024/2025 Package:

The PROMPT team are currently working hard to complete the third and final annual Update for this trilogy of the PMF training material. This will contain a further selection of obstetric emergencies and other important topics for multi-professional maternity teams.

- Diabetes in pregnancy - a brand new topic
- Preterm birth - a brand new topic
- Twins - an update
- Mental health - a brand new topic
- Equality and equity - an update
- Uterine inversion - an update

PROMPT Manual 4th Edition

Whilst more information is passed digitally there is still great interest in the PROMPT manual. We are therefore updating the third edition and the team are working hard on this to be available 2025. This will be published by Cambridge University press. The cost will be carefully placed to allow maximum exposure both in the UK and internationally.

Community PROMPT

PMF were pleased to launch the new stand-alone Community PROMPT training package for midwife-led teams wishing to run local maternity emergencies training in community settings. The development of the package was in collaboration with the PROMPT Wales team and is included as part of our second Annual Update 2022/23. The Community PROMPT facilitators' kit and accompanying digital resources, provide all of the tools to support teams in planning, facilitating and reviewing their local maternity emergencies training in community settings.







Pre-Hospital PROMPT

We continue to provide our online e-learning resources for paramedics and undergraduate/pre-registration paramedic students, who are aligned within NHS ambulance trusts and universities. This provides individuals to access training videos and lectures online within national guidance.

So far, we have provided Pre-Hospital PROMPT resources for 9 ambulance trusts and universities in the UK, and multiple virtual Train-the Trainer (T3) courses. Increasingly, ambulance trusts are employing a lead midwife to coordinate their pre-hospital maternity training, thus ensuring a truly multi-professional approach.

We provided access to the online training for over 3000 paramedics in the UK.

In October 2023, we launched a pilot project with Safety Direct Solutions (SDS) to adapt and localise the package for rural areas in Perth, Australia.





Training overseas

PROMPT Global

We launched the PROMPT Global Package in 2023. This material has been adapted from the first and second annual update. The PROMPT Global package contains training resources incorporating the latest evidence, and UK National guidance including an emphasis on multi-professional team working, human factors and civility and other recommendations in line with the Ockenden and Kirkup report. It is designed to be easily adapted for local guidelines and differences in practice however the multi professional training remains paramount.
It includes:

- **Facilitators kit containing the following modules that include handbooks, algorithms and checklists:**
  - Impacted Fetal Head,
  - PPH, Shoulder Dystocia, Severe Hypertension & Eclampsia, Maternal Sepsis, Vaginal Breech, Anaesthetic Emergencies, Antepartum Haemorrhage, Maternal Collapse, Uterine Rupture, Cord Prolapse.
  - 2 supplementary reading booklets containing all of the updated guidance for the modules included, these also supplement and update the information contained in the third edition of the PROMPT Course Manual published in 2017
- **PROMPT CiPP** - Maternal Critical Care training package for labour ward maternity teams.
- **Access to our new implementation programme (iPROMPT) -** This replaces the previously run PROMPT Train the trainers (T3) programme and provides a half day pre-recorded programme of video's and presentations from the PROMPT Core Team. This will mean that your multi-professional training team can watch and learn together in your own unit, how to plan and authentically implement local PROMPT training for the year ahead.
- **Access to our Learning Management System (LMS) -** Access to all the online resources and presentations for all 11 modules, which can be adapted to be in line with your local curriculum.

We held two successful Showcase Events in 2023 in Abu Dhabi and Perth, Australia, to launch the new PROMPT Global package.

This widens the access of our Annual Update training materials to international teams.

Through these showcase events we have 19 new international units who purchased and are now using PROMPT Global. From the middle east to Australia/New Zealand and Canada.







Global Charitable work

PSRH - We are extremely proud to be working with The Pacific Society for Reproductive Health (PSRH), a non-governmental organization which encourages the professional development of reproductive and neonatal health care workers, across the diverse geography, economy and population of Pacific Island countries.



We provided PROMPT resources to allow local adaptation of the material to fit in with local guidelines and culture. Initially we have piloted 3 modules: PPH, maternal sepsis and maternal collapse. There will also be access to some of our other resources around pre hospital and community PROMPT. We development a specific learning Management System (LMS) to allow transfer of material and resources. PSRH will localise the training material with the assistance of the PROMPT UK team. The initial meeting took place during the showcase event in Perth, Australia.

PROMPT Webinars

PROMPT Webinars

In December 2023 we launched our online PROMPT Webinar series, which we hope will provide another way of reaching out to our 'PROMPT Community'. There will be four interactive webinars to start with, covering the following subjects:

- iPROMPT
- Community PROMPT
- The Annual Update model
- Pre-Hospital PROMPT

The webinars will be broadcast live, but we will also be posting recordings of each episode on our website.

PROMPT Podcasts

On the 27th of November 2023 we launched our new PROMPT Cast podcast, hosted by PROMPT core team members - Dr Katherine Lattey (Obstetrician) and Siân Harrington (Midwife).

PROMPT
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PROMPTCast



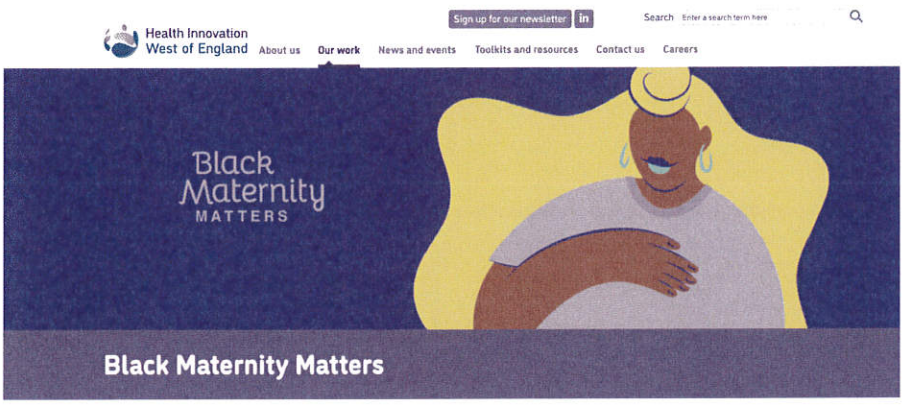
The first 4 Podcasts covered a range of topics and included a wide variety of guests:

Podcast 1 – released on the 27th November 2023 included
iPROMPT - We hear from Cathy Winter and Tim Draycott, lead midwife and obstetrician for PROMPT, about iPROMPT, or the PROMPT Implementation package.
Impacted fetal head - Speaking to Katie Cornthwaite (academic clinical lecturer and senior obstetric registrar) who completed her PhD in impacted fetal head.
High spinal - We chat to Neil Muchatuta, lead anaesthetist for PROMPT, about high spinal.
Local unit – Abu Dhabi - Not so local to us in the United Kingdom, but a brilliant local unit who were early adapters of PROMPT training. Here we speak to Zarah Sadiq, a clinical resource midwife at the Corniche Hospital in Abu Dhabi. She talks to us about successes they have had as a unit with PROMPT training, challenges they experience and how they have made PROMPT work for them.

Episode 2 was released on 31st January 2024, and includes:
Pre-hospital PROMPT - We chat to Alex Jamieson and Charlotte Ryan from the South western Ambulance Service NHS Foundation Trust about Pre-hospital PROMPT.
Uterine Rupture - Covered in the Annual Update 2022/23 content.
Civility - an incredibly important topic in healthcare, but especially in maternity due to the high-pressure situations that we all work in. We speak to Ganga Verma and Sarah Quinn about this topic. Ganga is a consultant in Southampton and currently shares the RCOG workplace advisor role with Susie Crowe, and is part of 'Civlity Saves Lives'.
PROMPT Wales - We speak to Sophie Renwick and Sarah Hookes about how PROMPT Wales training was further developed and the success that they have had.

Podcast 3 – Episode 3, released on Monday 26th February
Undergraduate PROMPT - We speak to Siân Harrington and Cathy Winter from the PROMPT Core Team based in Bristol. This is a new package designed for midwifery and medical students as part of undergraduate inter-professional training.
Failed intubation - was covered in the Annual Update 2022/23 training resources. We chat to Neil Muchatuta, PROMPT's lead anaesthetist, and Sharan Athwal, an obstetrician working with PROMPT. We discuss managing the emergency and including this in your local training days.
Limbs & Things Ltd - PMF and Limbs & Things have been working together informally for many years to develop simulation models and training tools to improve care for women and babies during obstetric emergencies.

Episode 4, released on Monday 25th March includes:
MBRRACE-UK released figures in 2022 that Black women are 3.7 times more likely to die in pregnancy while and Asian women are 1.8 times more likely to die, both when compared to White women.
In this episode, we speak to Katie Donovan-Adekanmbi and Aisha Thomas about their involvement in Black Maternity Matters from Health Innovation, West of England.



Black Maternity Matters is a ground-breaking collaboration, supporting midwives to reduce the inequitable maternity outcomes faced by Black mothers and their babies. It will support maternity systems to offer safer, equitable care for all.
Equity and Equality is covered in the PROMPT Annual Update 2022/23 in our Supplementary Reading Booklet and PowerPoint presentation, including a narrated version with ideas for local adaptation.

PROMPT Academic work

Members of the PMF team are involved and contribute to several national initiatives and provide consultancy advice. These include the ABC impacted foetal head training and the Foetal monitoring group. 'Postbox': PPH kit research with THIS institute The PROMPT Core team continue to be involved in research projects, and most recently have been collaborating with THIS Institute at the University of Cambridge, to collate information on postpartum haemorrhage (PPH) emergency boxes and trolleys used within UK units. This exciting project will involve participation from units all over the UK.

4. Trustee Appointments/Resignations

Daphne Amevenu retired as a Trustee in June 2023 and we thank her for her contribution and support of the charity.
After the year end, in June 2024, we welcomed Jessica Whitton as a Trustee, and Jonathan Roberts returned to the Board.

5. Fundraising

PROMPT does not use any external fundraising companies. All fundraising undertaken during the year were monitored by the management team and Trustees. The charity has not received any complaints about our fundraising activities.

6. Examples of Research Presentations and publications for 2023-2024:

PMF's most recent presentations and publications are listed on the PMF website.

- Woodward, M., et al., How to co-design a prototype of a clinical practice tool: a framework with practical guidance and a case study. BMJ Qual Saf, 2024. 33(4): p. 258-270.
- Mottet, N., et al., Safety and efficacy of the OdonAssist inflatable device for assisted vaginal birth: the BESANCON ASSIST study. Am J Obstet Gynecol, 2024. 230(3S): p. S947-S958.
- McGowan, J., et al., Quality and reporting of large-scale improvement programmes: a review of maternity initiatives in the English NHS, 2010-2023. BMJ Qual Saf, 2024.
- Lame, G., et al., Why is safety in intrapartum electronic fetal monitoring so hard? A qualitative study combining human factors/ergonomics and social science analysis. BMJ Qual Saf, 2024. 33(4): p. 246-256.
- Hotton, E.J., et al., The OdonAssist inflatable device for assisted vaginal birth-the ASSIST II study (United Kingdom). Am J Obstet Gynecol, 2024. 230(3S): p. S932-S946 e3.
- Hinton, L., et al., Quality framework for remote antenatal care: qualitative study with women, healthcare professionals and system-level stakeholders. BMJ Qual Saf, 2024. 33(5): p. 301-313.
- Dooley, J., et al., A positive deviant approach to examining the impact of Covid-19 on ethnic inequalities in maternal and neonatal outcomes. Sex Reprod Healthc, 2024. 40: p. 100971.
- Cornthwaite, K.R., et al., Management of impacted fetal head at cesarean delivery. Am J Obstet Gynecol, 2024. 230(3S): p. S980-S987.
- Cornthwaite, K., et al., Management of impacted fetal head at cesarean birth: A systematic review and meta-analysis. Acta Obstet Gynecol Scand, 2024.
- Bahl, R., et al., Assisted vaginal birth in 21st century: current practice and new innovations. Am J Obstet Gynecol, 2024. 230(3S): p. S917-S931.
- van der Scheer, J.W., et al., Training for managing impacted fetal head at caesarean birth: multimethod evaluation of a pilot. BMJ Open Qual, 2023. 12(3).
- Steer, P.J., et al., A case-control study of the interaction of fetal heart rate abnormalities, fetal growth restriction, meconium in the amniotic fluid and tachysystole, in relation to the outcome of labour. BJOG, 2023. 130(3): p. 286-291.
- Lame, G., et al., Why is safety in intrapartum electronic fetal monitoring so hard? A qualitative study combining human factors/ergonomics and social science analysis. BMJ Qual Saf, 2023.
- Jindal, S., et al., Risk factors for a serious adverse outcome in neonates: a retrospective cohort study of vaginal births. BJOG, 2023. 130(12): p. 1521-1530.
- Hinton, L., et al., A qualitative study of the dynamics of access to remote antenatal care through the lens of candidacy. J Health Serv Res Policy, 2023. 28(4): p. 222-232.
- Cornthwaite, K., et al., Definition, management, and training in impacted fetal head at cesarean birth: a national survey of maternity professionals. Acta Obstet Gynecol Scand, 2023. 102(9): p. 1219-1226.
- Cornthwaite, K., et al., Validation of a novel birth simulator for impacted fetal head at cesarean section: An observational simulation study. Acta Obstet Gynecol Scand, 2023. 102(1): p. 43-50.
- Cornthwaite, K., et al., Management of Impacted Fetal Head at Caesarean Birth: Scientific Impact Paper No. 73. BJOG, 2023. 130(12): p. e40-e64.
- Betran, A.P., et al., A research agenda to improve incidence and outcomes of assisted vaginal birth. Bull World Health Organ, 2023. 101(11): p. 723-729.
- Lattey K, Barton K, Draycott T. Assisted reproductive therapies and antenatal care. Obstetrics, Gynaecology & Reproductive Medicine. 2023 Oct 9
- Lattey K, Demetri A, Draycott T, Hotton E. Assisted vaginal birth: what is best practice. Obstetrics, Gynaecology & Reproductive Medicine. 2023 Jul 23.

7. How our activities deliver public benefit

In shaping our objectives and planning our activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: running a charity (PB2)'.

The reduction in preventable harm for mothers and their babies is core to our activities, and the education, research and training we provide are the means through which we endeavor to provide this public benefit both in the UK and internationally.

PROMPT continues to expand across both the UK and internationally with improved outcomes for mothers and babies with published litigation costs in the US, Australia and UK, notwithstanding the benefits to individuals and their families.

We have a number of projects in the pipeline in addition, to the PSRH project. We have been in discussions with Lebanon potential projects In Nigeria and central Africa which we hope to report on next year.

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8. Message from our Chair of Trustees

During the past year PROMPT Maternity Foundation has continued to thrive through a combination of adherence to our core values, hard work and innovative responses to the challenge of safe maternity services. The team in Bristol are reaching out globally, and through more channels than ever before, to bring the message of 'Making the right way the easy way' to maternity teams, wherever they are. The annual accounts demonstrate that the charity's finances are healthy, and the take-up of PROMPT training offers by the NHS and other health services is buoyant. Participant evaluations continue to show the extent to which health care staff positively value the training.

My fellow Trustees have continued to provide their experience and insight to PMF from the perspectives of parenting, business development, the law and health services management to contribute to PMF planning and decision-making, ensuring that the charity's development proceeds on a sounds footing.

During the year 2023 -24 our small staff team has worked tirelessly to update and improve the training resources, led by Cathy Winter, Lead Midwife. The second Annual Update Training package was produced, together with the PROMPT Community Package. The Pre-Hospital PROMPT online courses have continued to have great take up by paramedic services throughout the country, while the Train the Trainer course for paramedic services supports implementation of Pre-Hospital PROMPT. Maternity services are gaining further insights and training through the production of PROMPT webinars and podcasts, providing easily accessible input on key topics for maternity safety.

There continues to be international interest in PROMPT training and the development of PROMPT Global is helping to ensure that this is planned and effectively managed, generating income from high income countries internationally, which can then support our charitable work.

PROMPT relies on a small and dedicated staff team to keep all the systems functioning. As ever, the team has produced amazing results in the quality and quantity of resources produced, while contributing to significant research in the field. Likewise, our committed volunteer faculty members have delivered in-person and virtual training events, with unlimited enthusiasm and talent. Many thanks to all who have contributed to the charity's work to prevent harm to mothers and babies in maternity emergencies.

Helen Crisp

Helen Crisp
Chair of Trustees, PROMPT Maternity Foundation

9. Targets for PMF in 2023-2024

We have been working hard to adapt and update our training methods to ensure we are able to generate a sustainable income for the future:

- Annual Updates: - The successful uptake of Annual Update 1 was followed in 2023 by the second annual update and a plan for Annual Update 4 next year (2024).
- PROMPT Manual 4th Edition for completion 2024/5.
- We will continue to explore how we can increase the PROMPT community in the UK and Globally. We aim to start meeting with international teams to look at developing partnerships and encouraging the spread and reach of PROMPT.
- There are plans to work with the ministry of Health in Oman to roll out PROMPT in their units and the hope to develop a partnership agreement in the future.
- Working with Bill and Melinda Gates Foundation on the introduction of PROMPT to Nigeria and central Africa.
- Continue with our charitable aims of providing PROMPT material for under resourced areas including ongoing support from the PROMPT team.
- Continue to develop our webinars and podcast to increase the knowledge and Prescence of PROMPT and its training materials.

10. Financial Review:

The net increase in funds in 2023/24 £163k (2022/23: £205k) comprising an increase in unrestricted activities of £249k (2022/23: £174k) and a decrease in restricted funds of £86k (2022/23: an increase of £32k).

Our unrestricted income of £755k (2022/23: £467k) is generated mainly from educational services such as training, both on-line and face to face, together with royalties and commission on sales of PROMPT manuals and scenarios and the development of the annual update. There was no restricted income in the year but the restricted income received in 2022/23 was mainly charitable research grants and totaled £212k.

Expenditure increased overall from £474k in 2022/23 to £592k in the year, but within this the expenditure on training increased from £289k to £449k whilst research expenditure decreased from £185k to £139k.

PROMPT has again benefitted from the generous commitment of our volunteers and we are very grateful for their contribution to our charitable activities.

11. Reserves and Investment Policies

The Trustees have decided that unrestricted (or free) reserves should aim to be maintained at two years cover of core expenditure rather than a fixed-target value.

The Trustees have a policy of holding reserves of funds to:

- Provide adequate working capital to carry out projects for which funds have been granted by external bodies but for which those funds are payable only after expenditure has been incurred.
- To provide a reserve to cover short-term payment of essential costs in the event of an unanticipated shortfall in funds.
- To meet any legal obligations on the charity to meet any future costs.
- To take advantage of strategic opportunities to further the aims of the charity.
- Seek to develop and grow the international impact of PROMPT.

Total funds held at 31 March 2024 were £1,301k (2023: £1,138k) of which £107k (2023: £193k) was held as restricted funds and £1,194k (2023: £945k) as unrestricted reserves. The Trustees consider that this level of reserves meets the above and reserves established over the last few years will enable PMF to take advantage of strategic opportunities and develop to support our work.

The aim of PMF is stated in our objectives and the Trustees plan to develop KPI measurement across these objectives in future. However, each project is different and has diverse activities so to date a common set of KPI's across all projects has not yet been determined.

12. Structure Governance and Management:

PMF is a charitable company limited by guarantee incorporated on 26th July 2011 and registered as a charity on 22nd February 2011. The company was established under a Memorandum of Association, which established its objects and powers and is governed by the Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The Trustees

The directors of the company are also the charity trustees for the purpose of charity law and two of the current trustees are the original subscribers to the company. Under the requirements of the Memorandum of Association and Articles of Association, a Trustee is eligible for re-election for consecutive periods not exceeding an aggregate nine years from the date of his or her original appointment but thereafter a Trustee will not be eligible for reappointment until one year after his or her retirement.

Trustees give their time voluntarily and receive no benefits from the charity other than the following:

- Dr Neil Muchatuta, who is seconded from University Hospitals Bristol & Weston NHS Foundation Trust.

Any expenses reclaimed are set out in the accounts.

Recruitment to expand the current Trustees is underway and new Trustees are nominated by existing Trustees and selected by a majority vote. When trustees are appointed, they receive an induction including:

- Attendance at a local PROMPT course
- Attendance at a Train the Trainers (T3) day
- Brief on the obligations of the trustees
- Documents setting out the operational framework and plans of the charity including Memorandum and Articles and the current business plan
- Information on the current financial position as set out in the latest published accounts and management accounts.

Members
The PMF charity currently has 69 members who actively contribute to the continued development of PROMPT and are interested in the aims of the Foundation. Some of the roles and responsibilities of members of PMF are:

- To contribute actively to the development of PROMPT
- To attend and vote at general meetings
- To act and vote in the best interests of the Charity
- To abide by decisions taken fairly and in accordance with the Rules of the Charity
- To receive regular reports on the activities of the Charity
- To make recommendations to the Trustees

The Management Team
Day to day management of the charity is delegated to a small management team who liaise closely with the Trustees and members on individual projects and activities. Many staff are currently seconded from North Bristol Trust, where their salaries are reviewed annually. The charity reimburses for time spent on PROMPT related activities.
In view of the nature of the charity, salaries are benchmarked against pay levels in the NHS and other charities. NBT adds a 10% recharge on all NBT employees who are seconded and hosted for the PMF charity and PMF also pays 20% VAT for secondment/hosted administration staff.

The management team meet monthly for a strategy meeting which includes discussion and decision on whether to undertake particular activities, planning and timing of activities and the planning of resources, funding applications and operational management decisions.

Risk Management
The Trustees consider risk regularly at their meetings seeking to minimise and manage the risks. A detailed Risk Register is being developed to identify key potential risks and with a set of control mechanisms and delivery actions. This will be reviewed regularly by the Management Team.

PMF is committed to the principles of accident prevention and to ensure that we have robust health and safety management systems. We seek to provide and maintain safe working environments through appropriate risk assessments, maintenance and inspections. The most appropriate people in the organisation are directly involved in assessing control mechanisms, identifying delivery and remedial action, and reviewing performance.

The Trustees believe that PMF faces a number of risks in the short to medium term. These include

- The impact of Brexit and the post-Brexit economic climate on securing funding to achieve our ambitious plans. Funding sources that may be impacted include grant income in an increasingly competitive market, fundraising and donations from supporters.
- The cost of developing our infrastructure and resources to meet global demand necessitates building unrestricted reserves.
- The success of the PROMPT depends upon the quality of the people we can recruit and retain and so investment in the development of staff is increasingly important.

PROMPT
PRactical Obstetric Multi-Professional Training

REFERENCE AND ADMINISTRATIVE DETAILS
Registered Company number
07506593 (England and Wales)

Registered Charity number
1140557

Registered office
c/o Narrow Quay House
Narrow Quay
BRISTOL
BS1 4QA

Trustees
H M Crisp
N A Muchatuta
H Rulton
K Scheel
A Burnett
D Amevenu – resigned 8/7/23
J Whitton – appointed 22/6/24
J Roberts – appointed 22/6/24

Independent Examiner
Fiona Westwood
Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Approved by order of the board of trustees on 16 Sep 2024 and signed on its behalf by:

Helen Crisp
H M Crisp – Trustee

Independent Examiner's Report to the Trustees of The Prompt Maternity Foundation

Independent examiner's report to the trustees of The Prompt Maternity Foundation ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Fiona Westwood

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Date: 30 October 2024

The Prompt Maternity Foundation

Statement of Financial Activities for the Year Ended 31 March 2024

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	223	-	223	212,981
Charitable activities	5				
Training		686,285	-	686,285	443,780
Research		22,542	-	22,542	-
Other trading activities	3	284	-	284	-
Investment income	4	19,350	-	19,350	2,930
Other income		26,371	-	26,371	19,731
Total		755,055	-	755,055	679,422
EXPENDITURE ON					
Raising funds	6	4,653	-	4,653	360
Charitable activities	7				
Training		448,681	-	448,681	289,166
Research		52,822	86,339	139,161	184,583
Total		506,156	86,339	592,495	474,109
NET INCOME/(EXPENDITURE)		248,899	(86,339)	162,560	205,313
RECONCILIATION OF FUNDS					
Total funds brought forward		945,427	193,143	1,138,570	933,257
TOTAL FUNDS CARRIED FORWARD		1,194,326	106,804	1,301,130	1,138,570

The notes form part of these financial statements

Balance Sheet
31 March 2024

	Notes	2024 £	2023 £
FIXED ASSETS			
Intangible assets	14	1	1
Tangible assets	15	708	2,861
Investments	16	1	-
		710	2,862
CURRENT ASSETS			
Debtors	17	61,301	172,827
Cash at bank		1,375,288	1,176,894
		1,436,589	1,349,721
CREDITORS			
Amounts falling due within one year	18	(136,169)	(214,013)
NET CURRENT ASSETS		1,300,420	1,135,708
TOTAL ASSETS LESS CURRENT LIABILITIES		1,301,130	1,138,570
NET ASSETS		1,301,130	1,138,570
FUNDS	21		
Unrestricted funds		1,194,326	945,427
Restricted funds		106,804	193,143
TOTAL FUNDS		1,301,130	1,138,570

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 16 Sep 2024 and were signed on its behalf by:

Helen Crisp

H M Crisp - Trustee

The notes form part of these financial statements

The Prompt Maternity Foundation

Cash Flow Statement
for the Year Ended 31 March 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	179,045	107,004
Net cash provided by operating activities		179,045	107,004
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(925)
Purchase of fixed asset investments		(1)	-
Interest received		19,350	2,930
Net cash provided by investing activities		19,349	2,005
Change in cash and cash equivalents in the reporting period		198,394	109,009
Cash and cash equivalents at the beginning of the reporting period		1,176,894	1,067,885
Cash and cash equivalents at the end of the reporting period		1,375,288	1,176,894

The notes form part of these financial statements

Notes to the Cash Flow Statement for the Year Ended 31 March 2024

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net income for the reporting period (as per the Statement of Financial Activities)	162,560	205,313
Adjustments for:		
Depreciation charges	2,153	2,954
Interest received	(19,350)	(2,930)
Decrease/(increase) in debtors	111,526	(75,351)
Decrease in creditors	(77,844)	(22,982)
Net cash provided by operations	179,045	107,004

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.23 £	Cash flow £	At 31.3.24 £
Net cash			
Cash at bank and in hand	1,176,894	198,394	1,375,288
	1,176,894	198,394	1,375,288
Total	1,176,894	198,394	1,375,288

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Company Status

The company is a company limited by guarantee, incorporated in England and Wales. In the event of the company being wound up, the liability of the guarantee is limited to £1 per member of the company.The address of the registered office is given in the Trustees' Report. The nature of the charity's operations and principal activities are given in the Trustees' Report.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities or services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Income from grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

License fee income is recognized over the period of the licence.

Income tax recoverable in relation to donations received under gift aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion the service.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

continued...

1. ACCOUNTING POLICIES - continued

Allocation and apportionment of costs
Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity, Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Intangible fixed assets and amortisation
Intangible assets costing £1 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment. Amortisation is provided on a straight line basis over their useful lives. The useful lives of intangible assets are as follows

Intellectual property rights - 20 years

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - Straight line at 33.33%

All assets costing more than £200 are capitalised.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Investments
Investments in subsidiaries are measured at cost less impairment.

Debtors
Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand
Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments
The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Foreign currency
Foreign currency transactions are initially recognised by applying to the foreign currency amount the spot exchange rate between the functional currency and the foreign currency at the date of the transaction.

continued...

1. ACCOUNTING POLICIES - continued

Investments

Monetary assets and liabilities denominated in a foreign currency at the balance sheet date are translated using the closing rate.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	223	981
Grants	-	212,000
	223	212,981

Grants received, included in the above, are as follows:

	2024	2023
	£	£
MNHI	-	212,000

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Fundraising events	284	-

4. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	19,350	2,930

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Course fees	Training	651,285	443,780
Project sponsorship	Training	35,000	-
Project collaboration	Research	22,542	-
		708,827	443,780

6. RAISING FUNDS

Raising donations and legacies

	2024	2023
	£	£
Fundraising costs	216	360
Support costs	4,437	-
	4,653	360

continued...

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Training	32,007	416,674	448,681
Research	116,995	22,166	139,161
	149,002	438,840	587,842

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024	2023
	£	£
Staff costs	97,147	124,169
Direct costs	51,855	56,451
	149,002	180,620

9. SUPPORT COSTS

	Management
	£
Raising donations and legacies	4,437
Training	416,674
Research	22,166
	443,277

Support costs, included in the above, are as follows:

Management

	Raising donations and legacies	Training	Research	2024 Total activities	2023 Total activities
	£	£	£	£	£
Wages	2,802	263,357	14,008	280,167	210,991
Rent	30	2,820	150	3,000	3,000
Insurance	62	5,838	311	6,211	5,586
Printing, postage and stationery	371	34,916	1,857	37,144	27,352
Travel and subsistence	517	48,554	2,583	51,654	12,731
Meeting room hire and catering	92	8,609	458	9,159	9,136
IT	220	20,336	1,082	21,638	8,579
Professional fees	49	4,583	244	4,876	7,514
Consultancy fees	94	8,866	472	9,432	-
Bank charges	7	692	37	736	249
Support, Training, Volunteer	80	7,584	404	8,068	7,743
Sundry	84	7,842	417	8,343	1,059
Course and MD fees	8	666	35	709	-
Exchange loss/(gain)	-	(12)	(1)	(13)	(3,765)
Depreciation of tangible and heritage assets	21	2,023	109	2,153	2,954
	4,437	416,674	22,166	443,277	293,129

continued...

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	2,153	2,954
Operating leases - rent	2,250	3,000
Independent examination	3,000	2,750

11. TRUSTEES' REMUNERATION AND BENEFITS

During the year, the following Trustees received remuneration:
- Dr Neil Muchatuta £32,942 (2023: £34,097)

This was received for his role as Consultant Anaesthetist involved in research and training for the Charity. The legal authority for these payment is the Memorandum of Association, which established the objects and powers of the charitable company.

During the year, no trustees received any benefits in kind (2023: Nil).

Trustees' expenses

During the year, no Trustee and no Key management personnel received expenses (2023: none).

12. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	372,979	334,222
Social security costs	2,779	-
Other pension costs	1,556	938
	377,314	335,160

The average monthly number of employees during the year was as follows:

	2024	2023
Full or part time staff	9	10

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2024	2023
£70,001 - £80,000	1	1

Many PROMPT staff are employed by other organisations, mainly North Bristol NHS Trust but also University of Bristol and University Hospitals Bristol & Weston NHS Foundation Trust, working in collaboration with PROMPT and as such the costs included in the financial statements represent payments to the employer for time spent on PROMPT activities. The costs of those employed by PROMPT directly total £88,865 (2023: £53,867).

Remuneration received by trustees and key management personnel amounted to £149,589 (2023: £151,867).

continued...

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	981	212,000	212,981
Charitable activities			
Training	443,780	-	443,780
Investment income	2,930	-	2,930
Other income	19,498	233	19,731
Total	467,189	212,233	679,422
EXPENDITURE ON			
Raising funds	360	-	360
Charitable activities			
Training	289,166	-	289,166
Research	3,962	180,621	184,583
Total	293,488	180,621	474,109
NET INCOME	173,701	31,612	205,313
RECONCILIATION OF FUNDS			
Total funds brought forward	771,726	161,531	933,257
TOTAL FUNDS CARRIED FORWARD	945,427	193,143	1,138,570

14. INTANGIBLE FIXED ASSETS

	Intellectual Property Rights £
COST	
At 1 April 2023 and 31 March 2024	1
NET BOOK VALUE	
At 31 March 2024	1
At 31 March 2023	1

continued...

15. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2023 and 31 March 2024	12,752
DEPRECIATION	
At 1 April 2023	9,891
Charge for year	2,153
At 31 March 2024	12,044
NET BOOK VALUE	
At 31 March 2024	708
At 31 March 2023	2,861

16. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
Additions	1
NET BOOK VALUE	
At 31 March 2024	1
At 31 March 2023	-

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

PROMPT Global Ltd (Company No: 14929422)
Registered office: United Kingdom

Class of share:	% holding
Ordinary	100

	2024 £	2023 £
Aggregate capital and reserves	1	-

The company was dormant throughout the year.

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade debtors	47,000	144,091
Other debtors	10,987	5,425
Prepayments and accrued income	3,314	23,311
	61,301	172,827

continued...

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	20,776	3,831
Social security and other taxes	-	(318)
Other creditors	3,990	3,248
Accruals and deferred income	111,403	207,252
	136,169	214,013

Deferred income

	£
Deferred Income at 1 April 2023	202,782
Resources deferred in the year	-
Amounts released from previous years	(120,333)
Deferred Income at 31 March 2024	82,449

Deferred income represents performance-related grants received in advance of delivering the training or research required by that grant. It also represents training courses invoiced but not delivered until after the year end and multi-year licence fee income deferred. Deferred income is released to income in the reporting period in which the performance-related or other conditions that limit recognition are met. Multi-year licence fee income is released over the period of the license.

19. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024	2023
	£	£
Within one year	-	2,250

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2024 Total funds	2023 Total funds
	£	£	£	£
Fixed assets	709	-	709	2,862
Investments	1	-	1	-
Current assets	1,329,785	106,804	1,436,589	1,349,721
Current liabilities	(136,169)	-	(136,169)	(214,013)
	1,194,326	106,804	1,301,130	1,138,570

continued...

21. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	945,427	248,899	1,194,326
Restricted funds			
Mpilo Zimbabwe Fund	3,310	-	3,310
Midwives Training Fund	90	-	90
CL Eskell Bursary fund	650	-	650
ODON 5 - Human Factors Fund	4,200	-	4,200
ODON 7 Fund	86,615	-	86,615
ODON 10 Fund	3,767	-	3,767
BMGF - Assist	13,132	(8,882)	4,250
Maternal & Neonatal Health Initiative	81,379	(77,457)	3,922
	193,143	(86,339)	106,804
TOTAL FUNDS	1,138,570	162,560	1,301,130

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	755,055	(506,156)	248,899
Restricted funds			
BMGF - Assist	-	(8,882)	(8,882)
Maternal & Neonatal Health Initiative	-	(77,457)	(77,457)
	-	(86,339)	(86,339)
TOTAL FUNDS	755,055	(592,495)	162,560

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	771,726	173,701	945,427
Restricted funds			
Mpilo Zimbabwe Fund	3,310	-	3,310
Midwives Training Fund	90	-	90
CL Eskell Bursary fund	650	-	650
ODON 5 - Human Factors Fund	4,200	-	4,200
ODON 7 Fund	87,615	(1,001)	86,614
ODON 10 Fund	3,767	-	3,767
BMGF - Assist	61,899	(48,766)	13,133
Maternal & Neonatal Health Initiative	-	81,379	81,379
	161,531	31,612	193,143
TOTAL FUNDS	933,257	205,313	1,138,570

continued...

21. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	467,189	(293,488)	173,701
Restricted funds			
ODON 7 Fund	-	(1,001)	(1,001)
BMGF - Assist	233	(48,999)	(48,766)
Maternal & Neonatal Health Initiative	212,000	(130,621)	81,379
	212,233	(180,621)	31,612
TOTAL FUNDS	679,422	(474,109)	205,313

Mpilo Training - to improve training equipment and facilities specifically at Mpilo Maternity Hospital, Zimbabwe

Midwives Training Fund - to provide training for midwives. It was established by a transfer of funds generated from a symposium in Bath

CL Eskell Bursary Fund - this research fund will be available for midwives, obstetricians and anaesthetists in the UK and across the world to apply to work on projects with the PROMPT team

ODON 7 - this training fund is to develop a training package to allow for the safe use and adoption of the BD Odon Device in clinical practice

ODON 10 - funding for a short simulation study

DI Head Fund - this research fund, provided by grants from D Telling and Limbs and Things, is an investigation into the management of an impacted foetal head during caesarean section

ODON 5 - Human Factors - this research grant is to undertake one round of Human Factors equivalence testing on two contingency versions of the BD Odon Device

BMGF- Assist - This research project aims to determine the effectiveness and safety of the BS Odon Device by conducting a multi-centered, randomized controlled trial of the Device versus the current practice predicate device of the AVB (the Kiwi vacuum). This study will be performed in two countries (UK and France) with the aim of a next step, after grant-end activity of extending the study to India.

Maternal & Neonatal Health Initiative - funding to develop a course that could be used by the Maternal Newborn Health Innovations to train clinical staff in the sue of their ODON Assist delivery decide.

22. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £1,556 (2023: £938). There were no outstanding contributions were payable at the year end.

continued...

23. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

THE PROMPT MATERNITY FOUNDATION

England & Wales - Charity number 1140557

Accounts

REGISTERED COMPANY NUMBER: 07506593 (England and Wales)
REGISTERED CHARITY NUMBER: 1140557

Report of the Trustees and

Unaudited Financial Statements

for the Year Ended 31 March 2023

for

The Prompt Maternity Foundation

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

The Prompt Maternity Foundation

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Report of the Trustees for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Purpose and Aims:

The charity's purposes, as set out in the objects in the company's Memorandum of Association, are to reduce preventable harm for mothers and their babies through:

- The promotion of education and research in the subject of gynaecology and maternity care.
- The provision of advice, treatment and assistance for women in relation to gynaecology and maternity care.
- The provision of advice, treatment and assistance for infants in relation to perinatal care.

The PROMPT Maternity Foundation (PMF) seeks to do this by the provision of **P**ractical **M**ulti-**P**rofessional **T**raining (PROMPT) to improve maternal and neonatal birth outcomes within the UK and internationally.

2. How we seek to deliver our aims:

The Trustees and Members have agreed their mission is '***to reduce preventable harm in maternity care***' and they seek to achieve this mission by focussing on four primary objectives:

- Delivering market-priced PROMPT Train the Trainers (T3) programmes within the UK and also market-priced, subsidised, or free T3 programmes in settings outside of the UK.
- Conducting research into the efficacy of obstetric emergencies training and associated outcomes.
- Developing new training packages, materials and tools to promote sustainable, best practice to reduce maternal and neonatal mortality and morbidity.
- Conducting the affairs of the charity through good governance, best practice and compliance with all relevant regulations and enactments, treating all those with whom the charity has dealings with fairness and respect.

PROMPT is an evidence based multi-professional training package for obstetric emergencies. It is unique in that its implementation has been associated with direct improvements in perinatal outcome across multiple settings with parallel improvements in knowledge, clinical skills and team working. PMF is a multi-professional group of obstetricians, midwives, anaesthetists and non-clinical staff based in the UK who strive to make childbirth safer through training, education and research in the UK and abroad.

PMF provides the training and materials to enable hospitals to deliver PROMPT Courses locally in maternity units rather than 'off site', in line with current evidence based practice.
The PMF UK faculty run Train the Trainers (T3) programmes for key members of the multi-professional team from maternity units/institutions. This has been delivered virtually due to COVID restrictions. Teams who attend a Virtual PROMPT T3 programme delivered by an approved PMF faculty (UK, US, Singapore, Australia, New Zealand and Canada) are then to implement PROMPT courses in their own units, hospital or institution. To assist teams in their local PROMPT training, attendees of the Virtual T3 programme are provided with Course and Trainer Manuals and a password to access the downloadable materials including all the resources and tools required to facilitate the implementation of PROMPT courses in their local units. The PMF charity also provides ongoing support to further aid delivery of the programme locally when asked.

Local PROMPT training has been recognised as best practice in national reports including the National Maternity Review – Better Births
https://www.england.nhs.uk/wp-content/uploads/2016/02/national-maternity-review-report.pdf

3. The focus of our activities in 2022-2023:

Training in the UK

Second Annual Update for PROMPT
Having launched the First PROMPT Annual update in July 2021 we were pleased to be able to launch the second annual update in December 2022.

Annual Update 2022/2023 Package & PROMPT Implementation Programme (IPROMPT) training package:
As PMF moves away from delivering T3 training we have developed the PROMPT Implementation Programme (IPROMPT) training package which is an interactive training course that can be run within local units to explain and train the faculty in the delivery of the training material in their units.

It also includes - Community PROMPT (NEW stand-alone training package for midwife-led teams wishing to run local maternity emergencies training in community settings).

Additional contents to the modules on the Learning Management System are:
Introduction including updates on national reports, publications and guidance

- Civility and workplace behaviour
- Inequalities and inequities in maternity services module
- Major Antepartum Haemorrhage
- Maternity anaesthetic emergencies update:
- Local anaesthetic systemic toxicity
- Failed Intubation
- High regional block
- Maternal collapse & cardiac arrest
- Umbilical cord prolapse
- Uterine rupture
- Community PROMPT

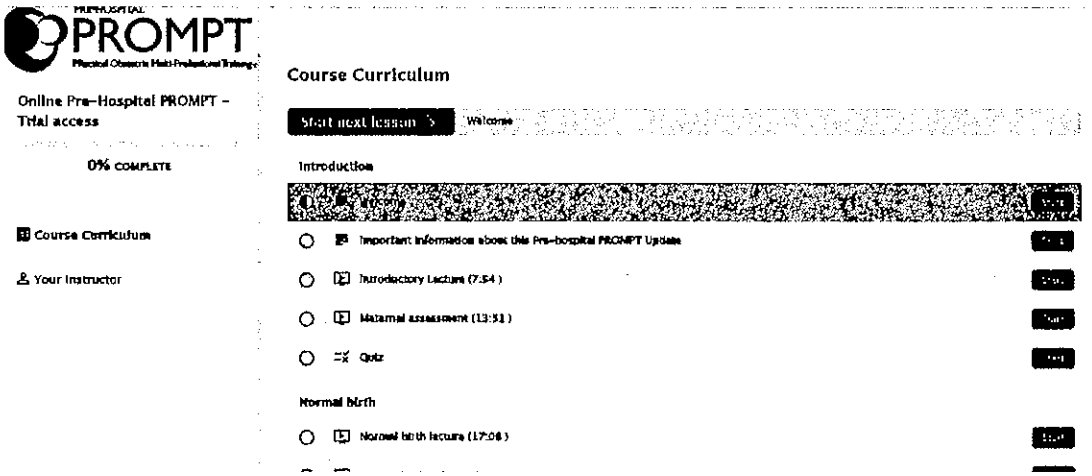
PROMPT Train the Trainers (T3) Courses became Virtual.
Due to the COVID-19 pandemic all face-to-face PROMPT T3 Training courses were cancelled. This led to the development on a virtual T3 training programme that was delivered on Microsoft Teams or ZOOM. We continued to deliver Virtual T3 training through 2022/23. With the introduction of the new iPROMPT (Implementation package) we will be moving away from the traditional T3 Training days (virtual and F2F).

Pre-Hospital PROMPT



Pre-Hospital PROMPT training programmes have continued to be a successful addition to the PROMPT portfolio.

We continue to provide our online e-learning resources for paramedics and undergraduate/pre-registration paramedic students, who are aligned within NHS ambulance trusts and universities. This provides individuals with access to training videos and lectures online within national guidance.



As part of this training each paramedic/student paramedic receives a copy of the algorithm booklet.

In 2022/23 we have launched a new Pre-Hospital training package available to NHS ambulance Trusts/undergraduate institutions throughout the UK. During this period we have sold Pre-Hospital PROMPT trainers packages to 4 to ambulance trusts which contain printed and digital resources to support the delivery of face to face training.

With the success of the Virtual T3 training for the annual update we went on to develop a virtual T3 course for paramedics and Ambulance staff which has been delivered in 2022/23. We have carried out three virtual T3 for ambulance Trusts to date.

Undergraduate PROMPT



Undergraduate PROMPT training was not able to be further introduced or developed due to the pandemic, as it is felt that this sort of training should be delivered Face to Face. There are plans for development of this training package and launch in fourth quarter 2023 due to significant interest from universities.

Odon ASSIST T3 program:
We entered into an agreement with Maternal Neonatal Health Innovation (MNHI) who had taken over for the ODON device. They wished to develop a T3 type course and we were approached because of our track history to develop a training course for them. Whilst this is not a PROMPT course it was good to be able to help them in the development of this training.

PROMPT T3 Training overseas:

Australia/New Zealand:
As we move forward, PROMPT will continue to be firmly established in Australia and New Zealand. The PROMPT Maternity Foundation aims to develop a partnership programme with units that have experience with PROMPT training in Melbourne who will support the rollout of PROMPT training in Victoria.

We are developing the PROMPT Global package to be launched in 2023 for use around the world. And specifically encourage Australia and New Zealand to introduce the updated training material.

PROMPT International
Having agreed and signed a Licence for Germany with PROMPT Germany gUG (haftungsbeschränkt) it was great for the core team to attend and assist in the initial German T3 courses in 2022. Already they are getting positive data about its popularity and effectiveness in Germany.

Canada specifically Vancouver, in BC, attended a virtual T3 and started PROMPT training. We continue to keep in touch with them and hope to create contact with units in the east coast to increase the PROMPT Canada community.

The PROMPT Global Package will be ready for next year and the team look forward to rolling it out.

4. Trustee Appointments/Resignations
Welcomed Andrew Burnette as a new Trustee who provides excellent advice and support, and guidance from a legal contract point of view.

5. Fundraising
The charity does not use any external fundraisers. All fundraising undertaken during the year was monitored by the Trustees. The charity has not received any complaints regarding its fundraising activities.

6. Examples of Research Presentations and publications for 2020-2021:
PMF's most recent presentations and publications are listed on the PMF website.

7. How our activities deliver public benefit
In shaping our objectives and planning our activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: running a charity (PB2)'.

The reduction in preventable harm for mothers and their babies is core to our activities, and the education, research and training we provide are the means through which we endeavor to provide this public benefit both in the UK and Internationally.
PROMPT continues to expand across both the UK and internationally with improved outcomes for mothers and babies with published litigation costs in the US, Australia and UK, notwithstanding the benefits to individuals and their families.

8. Message from our Chair of Trustees

I am very pleased to report on another successful year for PROMPT Maternity Foundation as we continue to adapt and develop our maternity safety training offer. The team have built on the transformational work to move PROMPT into virtual training and have delivered a comprehensive Annual Update package, together with other online training courses. The finance report and accounts show that the charity is in good financial health and the response from the NHS and other health services demonstrate that PROMPT is relevant, effective and welcomed by health care staff.

During the year 2022 -23 our core team has worked as hard as ever to continue to update and improve the training resources, led by Cathy Winter, Lead Midwife. I am particularly pleased that additional modules include 'Civility and workplace behaviour' and 'Inequalities and inequities in maternity services' focusing on very important non-clinical aspects of maternity care that play a big part in improving safety for mothers and babies.

This report highlights the ongoing work to ensure that each year maternity units get updated resources, reflecting the latest evidence-based guidance and good practice information. The team are responding to the need for maternity units to gain support in how best to implement PROMPT Training locally. The traditional face-to-face Train the Trainer courses have been replaced with interactive online training in 2022-23 and this will be further enhanced by the development of the new iPROMPT (Implementation package), further extending the reach of the training programme. The Pre-Hospital PROMPT online courses have continued to have great take up by paramedic services throughout the year. The implementation of Pre-Hospital PROMPT will be boosted across the country through the new virtual T3 course for paramedic services.

There continues to be international interest in PROMPT training and the switch to online training opens up the ability to respond in a more timely, efficient and ecologically friendly manner. Developments in Germany, Australia, New Zealand and Canada, reported here, show the PROMPT is internationally relevant and lends itself to implementation in different maternity service settings.

PROMPT relies on a small and dedicated staff team to keep all the systems functioning. As ever, the team has responded well to changing demands. Likewise, our committed volunteer faculty members have proved ever ready to adapt to developments in the way the PROMPT services are delivered. Many thanks to all who have contributed to the success of the past year.

I would also like to acknowledge the input of my fellow Trustees for their continued interest and commitment to the charity. The Trustees bring a range of perspectives from parenting, business, maternity services user experience, the law, and health services. This combines to strengthen PMF planning and also to provide the necessary challenge to ensure that we check the feasibility of aspirations for the charity's development.

There are exciting plans for the coming months: to develop PROMPT Global training materials; develop international partnerships to effectively and efficiently enhance our global reach; to develop webinars and podcasts to provide ongoing insights and training expertise to our UK participating maternity services. Throughout 2023 and beyond we will continue to meet our goal of preventing harm to mothers and babies in maternity emergencies.

Helen Crisp

Helen Crisp
Chair of Trustees, PROMPT Maternity Foundation

9. Targets for PMF in 2023-2024

We have been working hard to adapt and update our training methods to ensure we are able to generate a sustainable income for the future:

- Annual Updates: - The successful uptake of Annual Update 1 was followed in 2023 by the second annual update and a plan for Annual Update 4 next year (2024).
- Develop and complete PROMPT Global for International distribution.
- PROMPT Implementation - The virtual T3 training course provided greater reach for units allowing them to increase the number of their trainers attending. However, we are moving away from the T3 model and have incorporated this knowledge in the development of a prerecorded implementation facility that can be accessed by units and will allow greater international exposure. We aim to look at improving the course using feedback from the initial units.
- We will continue to explore how we can increase the PROMPT community in the UK and Globally. We aim to start meeting with International teams to look at developing partnerships and encouraging the spread and reach of PROMPT.
- Explore our use or webinars and podcast to increase the knowledge and Prescence of PROMPT and its training materials.

10. Financial Review:

The net increase in funds in 2022/23 was £205k (2021/22: £98k) comprising an increase in unrestricted activities of £174k (2021/22: £292k) and an increase in restricted funds of £32k (2021/22: £193k).
Our unrestricted income of £467k (2021/22: £590k) is generated mainly from educational services such as training, both on-line and face to face, together with royalties and commission on sales of PROMPT manuals and scenarios and the development of the annual update. Restricted income is mainly charitable research grants and was £212k (2021/22: £Nil).
Expenditure decreased overall from £492k in 2021/22 to £474k in the year, but within this the expenditure on training increased from £278k in 2021/22 to £289k whilst research expenditure decreased slightly from £214k to £185k.

PROMPT has again benefitted from the generous commitment of our volunteers and we are very grateful for their contribution to our charitable activities.

Reserves and Investment Policies

The Trustees have decided that unrestricted (or free) reserves should aim to be maintained at two years cover of core expenditure rather than a fixed-target value.

The Trustees have a policy of holding reserves of funds to:

- Provide adequate working capital to carry out projects for which funds have been granted by external bodies but for which those funds are payable only after expenditure has been incurred.
- To provide a reserve to cover short-term payment of essential costs in the event of an unanticipated shortfall in funds.
- To meet any legal obligations on the charity to meet any future costs.
- To take advantage of strategic opportunities to further the aims of the charity.
- Seek to develop and grow the international impact of PROMPT.

Total funds held at 31 March 2023 were £1,138k (2022: £933k) of which £193k (2022: £162k) was held as restricted funds and £945k (2022: £772k) as unrestricted reserves. The Trustees consider that this level of reserves is adequate to meet the above and reserves established over the last few years will enable PMF to take advantage of strategic opportunities and development to support our work.

The aim of PMF is stated in our objectives and the Trustees plan to develop KPI measurement across these objectives in future. However, each project is different and has diverse activities so to date a common set of KPI's across all projects has not yet been determined.

11. Structure Governance and Management:

PMF is a charitable company limited by guarantee incorporated on 26th July 2011 and registered as a charity on 22nd February 2011. The company was established under a Memorandum of Association, which established its objects and powers and is governed by the Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The Trustees

The directors of the company are also the charity trustees for the purpose of charity law. Under the requirements of the Memorandum of Association and Articles of Association, a Trustee is eligible for re-election for consecutive periods not exceeding an aggregate nine years from the date of his or her original appointment but thereafter a Trustee will not be eligible for reappointment until one year after his or her retirement.

Trustees give their time voluntarily and receive no benefits from the charity other than the following:
Dr Nell Muchatuta, who is seconded from United Hospitals Bristol NHS Foundation Trust.
Any expenses reclaimed are set out in the accounts.

Recruitment to expand the current Trustees is underway and new Trustees are nominated by existing Trustees and selected by a majority vote. When trustees are appointed, they receive an induction including:

- Attendance at a local PROMPT course
- Attendance at a Train the Trainers (T3) day
- Brief on the obligations of the trustees
- Documents setting out the operational framework and plans of the charity including Memorandum and Articles and the current business plan
- Information on the current financial position as set out in the latest published accounts and management accounts.

Members

The PMF charity currently has 69 members who actively contribute to the continued development of PROMPT and are interested in the aims of the Foundation. Some of the roles and responsibilities of members of PMF are:

- To contribute actively to the development of PROMPT
- To attend and vote at general meetings
- To act and vote in the best interests of the Charity
- To abide by decisions taken fairly and in accordance with the Rules of the Charity
- To receive regular reports on the activities of the Charity
- To make recommendations to the Trustees

The Management Team

Day to day management of the charity is delegated to a small management team who liaise closely with the Trustees and members on individual projects and activities. Many staff are currently seconded from North Bristol Trust, where their salaries are reviewed annually. The charity reimburses for time spent on PROMPT related activities.
In view of the nature of the charity, salaries are benchmarked against pay levels in the NHS and other charities. NBT adds a 10% recharge on all NBT employees who are seconded and hosted for the PMF charity and PMF also pays 20% VAT for secondment/hosted administration staff.

The management team meet monthly for a strategy meeting which includes discussion and decision on whether to undertake particular activities, planning and timing of activities and the planning of resources, funding applications and operational management decisions.

Risk Management

The Trustees consider risk regularly at their meetings seeking to minimise and manage the risks. A detailed Risk Register is being developed to identify key potential risks and with a set of control mechanisms and delivery actions. This will be reviewed regularly by the Management Team.

PMF is committed to the principles of accident prevention and to ensure that we have robust health and safety management systems. We seek to provide and maintain safe working environments through appropriate risk assessments, maintenance and inspections. The most appropriate people in the organisation are directly involved in assessing control mechanisms, identifying delivery and remedial action, and reviewing performance.

The Trustees believe that PMF faces a number of risks in the short to medium term. These include

- The impact of Brexit and the post-Brexit economic climate on securing funding to achieve our ambitious plans. Funding sources that may be impacted include grant income in an increasingly competitive market, fundraising and donations from supporters.
- The cost of developing our infrastructure and resources to meet global demand necessitates building unrestricted reserves.
- The success of the PROMPT depends upon the quality of the people we can recruit and retain and so investment in the development of staff is increasingly important.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07506593 (England and Wales)

Registered Charity number
1140557

Registered office
c/o Narrow Quay House
Narrow Quay
Bristol
BS1 4QA

Trustees
H M Crisp
N A Muchatuta
J Roberts (resigned 11.4.22)
H Rulton
K Scheel
D Amevenu (resigned 8.07.2023)
A Burnette (appointed 17.09.2022)

Senior leadership team
Mark James - Chief executive officer
Cathy Winter – Lead Midwife
Tim Draycott – Lead Obstetrician
Neil Muchatuta – Lead Anaesthetist
Jane Davis – Finance Director

Independent Examiner
Fiona Westwood
Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Approved by order of the board of trustees on 7 Oct 2023 and signed on its behalf by:

Helen Crisp

H M Crisp - Trustee

Independent Examiner's Report to the Trustees of The Prompt Maternity Foundation

Independent examiner's report to the trustees of The Prompt Maternity Foundation ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report
As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Flona Westwood FCA, DChA

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Date: 21 November 2023

The Prompt Maternity Foundation

Statement of Financial Activities for the Year Ended 31 March 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	981	212,000	212,981	17,032
Charitable activities	4				
Training		443,780	-	443,780	558,337
Investment income	3	2,930	-	2,930	558
Other income		19,498	233	19,731	14,471
Total		467,189	212,233	679,422	590,398
EXPENDITURE ON					
Raising funds	5	360	-	360	418
Charitable activities	6				
Training		289,166	-	289,166	278,105
Research		3,962	180,621	184,583	213,729
Total		293,488	180,621	474,109	492,252
NET INCOME		173,701	31,612	205,313	98,146
RECONCILIATION OF FUNDS					
Total funds brought forward		771,726	161,531	933,257	835,111
TOTAL FUNDS CARRIED FORWARD		945,427	193,143	1,138,570	933,257

The notes form part of these financial statements

Balance Sheet
31 March 2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Intangible assets	13	1	1
Tangible assets	14	2,861	4,890
		2,862	4,891
CURRENT ASSETS			
Debtors	15	172,827	97,476
Cash at bank and in hand		1,176,894	1,067,885
		1,349,721	1,165,361
CREDITORS			
Amounts falling due within one year	16	(214,013)	(236,995)
NET CURRENT ASSETS		1,135,708	928,366
TOTAL ASSETS LESS CURRENT LIABILITIES		1,138,570	933,257
NET ASSETS		1,138,570	933,257
FUNDS	19		
Unrestricted funds		945,427	771,726
Restricted funds		193,143	161,531
TOTAL FUNDS		1,138,570	933,257

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7 October 2023 and were signed on its behalf by:

Helen Crisp

H M Crisp - Trustee

The notes form part of these financial statements

The Prompt Maternity Foundation

Cash Flow Statement
for the Year Ended 31 March 2023

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	107,004	(66,817)
Net cash provided by/(used in) operating activities		107,004	(66,817)
Cash flows from investing activities			
Purchase of tangible fixed assets		(925)	(2,707)
Interest received		2,930	558
Net cash provided by/(used in) investing activities		2,005	(2,149)
Change in cash and cash equivalents in the reporting period		109,009	(68,966)
Cash and cash equivalents at the beginning of the reporting period		1,067,885	1,136,851
Cash and cash equivalents at the end of the reporting period		1,176,894	1,067,885

The notes form part of these financial statements

Notes to the Cash Flow Statement for the Year Ended 31 March 2023

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net Income for the reporting period (as per the Statement of Financial Activities)	205,313	98,146
Adjustments for:		
Depreciation charges	2,954	2,251
Interest received	(2,930)	(558)
Increase in debtors	(75,352)	(39,605)
Decrease in creditors	(22,981)	(127,051)
Net cash provided by/(used in) operations	107,004	(66,817)

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank and in hand	1,067,885	109,009	1,176,894
	1,067,885	109,009	1,176,894
Total	1,067,885	109,009	1,176,894

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Company Status
The company is a company limited by guarantee, incorporated in England and Wales. In the event of the company being wound up, the liability of the guarantee is limited to £1 per member of the company. The address of the registered office is given in the Trustees' Report. The nature of the charity's operations and principal activities are given in the Trustees' Report.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities or services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Income from grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

License fee income is recognized over the period of the licence.

Income tax recoverable in relation to donations received under gift aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion the service.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

continued...

1. **ACCOUNTING POLICIES - continued**

Allocation and apportionment of costs
Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Intangible fixed assets and amortisation
Intangible assets costing £1 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment. Amortisation is provided on a straight line basis over their useful lives. The useful lives of intangible assets are as follows

Intellectual property rights - 20 years

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - Straight line at 33.33%

All assets costing more than £200 are capitalised.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Investments
Investments in subsidiaries are measured at cost less impairment.

Debtors
Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand
Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments
The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Foreign currency
Foreign currency transactions are initially recognised by applying to the foreign currency amount the spot exchange rate between the functional currency and the foreign currency at the date of the transaction.
Monetary assets and liabilities denominated in a foreign currency at the balance sheet date are translated using the closing rate.

continued...

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	981	17,032
Grants	212,000	-
	212,981	17,032

Grants received, included in the above, are as follows:

	2023	2022
	£	£
MNHI	212,000	-

3. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	2,930	558

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2023	2022
		£	£
Course fees	Training	443,780	558,337

5. RAISING FUNDS

Raising donations and legacies

	2023	2022
	£	£
Fundraising costs	360	418

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7)	Support costs (see note 8)	Totals
	£	£	£
Training	-	289,166	289,166
Research	180,620	3,963	184,583
	180,620	293,129	473,749

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2023	2022
	£	£
Staff costs	124,169	298,521
Direct costs	56,451	44,459
	180,620	342,980

continued...

8. SUPPORT COSTS

	Management
	£
Training	289,166
Research	3,963
	293,129

Support costs, included in the above, are as follows:

Management

	Training	Research	2023 Total activities	2022 Total activities
	£	£	£	£
Wages	207,874	2,179	210,053	116,824
Pensions	-	938	938	-
Rent	2,969	31	3,000	(2,800)
Insurance	5,528	58	5,586	4,545
Printing, postage and stationery	27,070	282	27,352	10
Travel and subsistence	12,600	131	12,731	443
Meeting room hire and catering	9,042	94	9,136	647
IT	8,491	88	8,579	7,175
Professional fees	7,437	77	7,514	14,142
Bank charges	246	3	249	201
Support, Training, Volunteer	7,663	80	7,743	2,120
Sundry	1,048	11	1,059	958
Course and MD fees	-	-	-	1,191
Exchange loss/(gain)	(3,726)	(39)	(3,765)	1,147
Depreciation of tangible and heritage assets	2,924	30	2,954	2,251
	289,166	3,963	293,129	148,854

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	2,954	2,251
Auditor's remuneration	-	13,136
Operating leases - rent	3,000	3,000
Independent examination	2,750	-

10. TRUSTEES' REMUNERATION AND BENEFITS

During the year, the following Trustees received remuneration:
- Dr Nell Muchatuta £34,097 (2022: £25,825)

This was received for his role as Consultant Anaesthetist involved in research and training for the Charity. The legal authority for these payment is the Memorandum of Association, which established the objects and powers of the charitable company.

During the year, no trustees received any benefits in kind (2022: Nil).

continued...

10. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses
During the year, no Trustee and no Key management personnel received expenses (2022: none).

11. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	334,222	414,761
Other pension costs	938	584
	335,160	415,345

The average monthly number of employees during the year was as follows:

	2023	2022
Full or part time staff	14	13

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2023	2022
£70,001 - £80,000	1	-

Many PROMPT staff are employed by other organisations, mainly North Bristol NHS Trust but also University of Bristol and University Hospitals Bristol NHS Foundation Trust, working in collaboration with PROMPT and as such the costs included in the financial statements represent payments to the employer for time spent on PROMPT activities. The costs of those employed by PROMPT directly total £53,867 (2022: £39,306).

Remuneration received by trustees and key management personnel amounted to £151,867 (2022: £180,655).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	17,032	-	17,032
Charitable activities			
Training	558,337	-	558,337
Investment income	558	-	558
Other income	8,534	5,937	14,471
Total	584,461	5,937	590,398
EXPENDITURE ON			
Raising funds	418	-	418
Charitable activities			
Training	278,105	-	278,105
Research	1,551	212,178	213,729
Total	280,074	212,178	492,252
NET INCOME/(EXPENDITURE)	304,387	(206,241)	98,146
Transfers between funds	(12,823)	12,823	-
Net movement in funds	291,564	(193,418)	98,146
RECONCILIATION OF FUNDS			
Total funds brought forward	480,162	354,949	835,111

continued...

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	771,726	161,531	933,257

13. INTANGIBLE FIXED ASSETS

	Intellectual Property Rights £
COST	
At 1 April 2022 and 31 March 2023	1
NET BOOK VALUE	
At 31 March 2023	1
At 31 March 2022	1

14. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2022	11,827
Additions	925
At 31 March 2023	12,752
DEPRECIATION	
At 1 April 2022	6,937
Charge for year	2,954
At 31 March 2023	9,891
NET BOOK VALUE	
At 31 March 2023	2,861
At 31 March 2022	4,890

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	144,091	40,751
Other debtors	5,425	49,720
Prepayments and accrued income	23,311	7,005
	172,827	97,476

continued...

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	3,831	46,119
Social security and other taxes	(318)	656
Other creditors	3,248	2,864
Accruals and deferred income	207,252	187,356
	214,013	236,995

Deferred income

	£
Deferred Income at 1 April 2022	120,671
Resources deferred in the year	121,444
Amounts released from previous years	(39,333)
Deferred Income at 31 March 2023	202,782

Deferred income represents performance-related grants received in advance of delivering the training or research required by that grant. It also represents training courses invoiced but not delivered until after the year end and multi-year licence fee income deferred. Deferred income is released to income in the reporting period in which the performance-related or other conditions that limit recognition are met. Multi-year licence fee income is released over the period of the license.

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023	2022
	£	£
Within one year	2,250	3,000
Between one and five years	-	2,250
	2,250	5,250

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2023 Total funds	2022 Total funds
	£	£	£	£
Fixed assets	2,862	-	2,862	4,891
Current assets	1,156,578	193,143	1,349,721	1,165,361
Current liabilities	(214,013)	-	(214,013)	(236,995)
	945,427	193,143	1,138,570	933,257

continued...

19. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	771,726	173,701	945,427
Restricted funds			
Mpilo Zimbabwe Fund	3,310	-	3,310
Midwives Training Fund	90	-	90
CL Eskell Bursary fund	650	-	650
ODON 5 - Human Factors Fund	4,200	-	4,200
ODON 7 Fund	87,615	(1,001)	86,614
ODON 10 Fund	3,767	-	3,767
BMGF - Assist	61,899	(48,766)	13,133
Maternal & Neonatal Health Initiative	-	81,379	81,379
	161,531	31,612	193,143
TOTAL FUNDS	933,257	205,313	1,138,570

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	467,189	(293,488)	173,701
Restricted funds			
ODON 7 Fund	-	(1,001)	(1,001)
BMGF - Assist	233	(48,999)	(48,766)
Maternal & Neonatal Health Initiative	212,000	(130,621)	81,379
	212,233	(180,621)	31,612
TOTAL FUNDS	679,422	(474,109)	205,313

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	480,162	304,387	(12,823)	771,726
Restricted funds				
Mpilo Zimbabwe Fund	3,310	-	-	3,310
Midwives Training Fund	90	-	-	90
CL Eskell Bursary fund	650	-	-	650
ODON 5 - Human Factors Fund	4,200	-	-	4,200
ODON 7 Fund	94,409	(6,794)	-	87,615
ODON 10 Fund	3,767	-	-	3,767
DI Head Fund	-	(9,959)	9,959	-
The Scaling Project	-	(2,864)	2,864	-
BMGF - Assist	248,523	(186,624)	-	61,899
	354,949	(206,241)	12,823	161,531
TOTAL FUNDS	835,111	98,146	-	933,257

continued...

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	584,461	(280,074)	304,387
Restricted funds			
ODON 7 Fund	-	(6,794)	(6,794)
DI Head Fund	-	(9,959)	(9,959)
The Scaling Project	5,698	(8,562)	(2,864)
BMGF - Assist	239	(186,863)	(186,624)
	5,937	(212,178)	(206,241)
TOTAL FUNDS	590,398	(492,252)	98,146

Mpilo Training - to improve training equipment and facilities specifically at Mpilo Maternity Hospital, Zimbabwe

Midwives Training Fund - to provide training for midwives. It was established by a transfer of funds generated from a symposium in Bath

CL Eskell Bursary Fund - this research fund will be available for midwives, obstetricians and anaesthetists in the UK and across the world to apply to work on projects with the PROMPT team

ODON 7 - this training fund is to develop a training package to allow for the safe use and adoption of the BD Odon Device in clinical practice

ODON 10 - funding for a short simulation study

DI Head Fund - this research fund, provided by grants from D Telling and Limbs and Things, is an investigation into the management of an impacted foetal head during caesarean section

ODON 5 - Human Factors - this research grant is to undertake one round of Human Factors equivalence testing on two contingency versions of the BD Odon Device

The Scaling Project Fund - this research fund, provided by a grant from The Health Foundation, is to address the question, "How can a successful learning-based Maternity Safety Improvement Programme be replicated and scaled?". This study involves collaboration between PROMPT, Cambridge University and Leicester University.

BMGF- Assist - This research project aims to determine the effectiveness and safety of the BS Odon Device by conducting a multi-centered, randomized controlled trial of the Device versus the current practice predicate device of the AVB (the Kiwi vacuum). This study will be performed in two countries (UK and France) with the aim of a next step, after grant-end activity of extending the study to India.

Maternal & Neonatal Health Initiative - funding to develop a course that could be used by the Maternal Newborn Health Innovations to train clinical staff in the sue of their ODON Assist delivery decide.

20. RELATED PARTY DISCLOSURES

The charity purchased a laptop for trustee, N Muchatuta, which has 50% private use, valued at £925. The trustee repaid the charity £203 in the year to 31 March 2023. At 31 March 2023, £722 is due from the trustee and is included in other debtors. Repayments are being made monthly.

21. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £938 (2022: £584). There were no outstanding contributions were payable at the year end.

THE PROMPT MATERNITY FOUNDATION

England & Wales - Charity number 1140557

Accounts

REGISTERED COMPANY NUMBER: 07506593 (England and Wales)
REGISTERED CHARITY NUMBER: 1140557

Report of the Trustees and

Financial Statements

for the Year Ended 31 March 2022

for

The Prompt Maternity Foundation

Monahans
Statutory Auditor
Chartered Accountants
Suite B, Blackdown House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

The Prompt Maternity Foundation

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Report of the Trustees for the Year Ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Purpose and Aims:

The charity's purposes, as set out in the objects in the company's Memorandum of Association, are to reduce preventable harm for mothers and their babies through:

- The promotion of education and research in the subject of gynaecology and maternity care.
- The provision of advice, treatment and assistance for women in relation to gynaecology and maternity care.
- The provision of advice, treatment and assistance for infants in relation to perinatal care.

The PROMPT Maternity Foundation (PMF) seeks to do this by the provision of **P**ractical **M**ulti-**P**rofessional **T**raining (PROMPT) to improve maternal and neonatal birth outcomes within the UK and internationally.

2. How we seek to deliver our aims:

The Trustees and Members have agreed their mission is '***to reduce preventable harm in maternity care'*** and they seek to achieve this mission by focussing on four primary objectives:

- Delivering market-priced PROMPT Train the Trainers (T3) programmes within the UK and also market-priced, subsidised, or free T3 programmes in settings outside of the UK.
- Conducting research into the efficacy of obstetric emergencies training and associated outcomes.
- Developing new training packages, materials and tools to promote sustainable, best practice to reduce maternal and neonatal mortality and morbidity.
- Conducting the affairs of the charity through good governance, best practice and compliance with all relevant regulations and enactments, treating all those with whom the charity has dealings with fairness and respect.

PROMPT is an evidence based multi-professional training package for obstetric emergencies. It is unique in that its implementation has been associated with direct improvements in perinatal outcome across multiple settings with parallel improvements in knowledge, clinical skills and team working. PMF is a multi-professional group of obstetricians, midwives, anaesthetists and non-clinical staff based in the UK who strive to make childbirth safer through training, education and research in the UK and abroad.

PMF provides the training and materials to enable hospitals to deliver PROMPT Courses locally in maternity units rather than 'off site', in line with current evidence based practice.

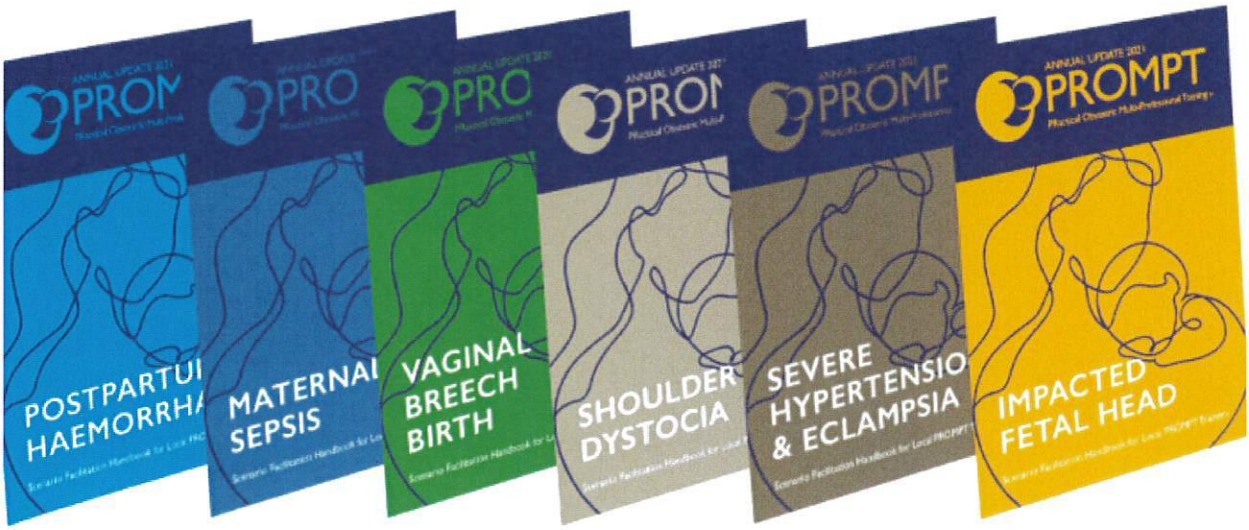
The PMF UK faculty run Train the Trainers (T3) programmes for key members of the multi-professional team from maternity units/institutions. Teams who attend a PROMPT T3 programme delivered by an approved PMF faculty (in the UK, US, Singapore and Australia) are then authorised to implement PROMPT courses in their own units, hospital or institution. To assist teams in their local PROMPT training, attendees of the T3 programme are provided with Course and Trainer Manuals and a downloadable materials password containing all the resources and tools required to facilitate the implementation of PROMPT courses in their local units. The PMF charity also provides ongoing support to further aid delivery of the programme locally for twelve months from the date of attendance at the T3 course.

Local PROMPT training has been recognised as best practice in national reports including the National Maternity Review – Better Births
https://www.england.nhs.uk/wp-content/uploads/2016/02/national-maternity-review-report.pdf

3. The focus of our activities in 2021-2022:

Training in the UK

First Annual Update for PROMPT
We launched the First PROMPT Annual update in July 2021



The package contains:
- A new course incorporating the latest evidence and national guidance
- Training in line with the Ockenden Report recommendations
- New Drill Facilitation and Top Tips videos for training your local faculty on simulated scenarios
- Annual Update 'Facilitators Kit' with 6 new scenario handbooks, algorithms and checklists printed and ready for your faculty to use
- New scenarios and algorithms for Impacted Fetal head at Caesarean Section
- Supplementary Booklet with up-to-date evidence and national guidance for local PROMPT Course attendees
- Pre-hospital PROMPT – An entire training package so that you can work with your local ambulance Trust to update your paramedic colleagues
- PROMPT CiPP – Maternal Critical Care training package refresher
- Introductory webcast and regular follow-up webinars for support and troubleshooting

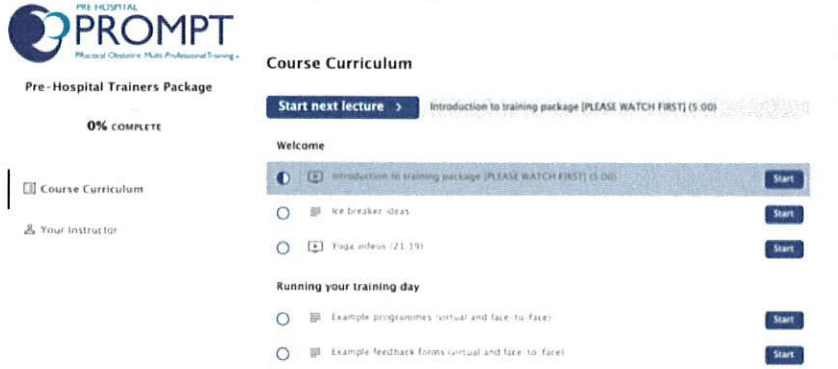
We had 67 units purchase the annual Update spread over England, Northern Ireland and Republic of Ireland. We did send 1 course to Canada and aim to open up Internationally when the Annual update 2 is developed which will contain a pre recorded online implementation instruction package.

PROMPT Train the Trainers (T3) Courses became Virtual.
Due to the COVID-19 pandemic all face-to-face PROMPT T3 Training courses were cancelled. Trusts were unable to release multi-professional teams to attend the training and due to social distancing requirements PMF were unable to deliver the training days which included hands-on drills. This led to the development on a virtual T3 training programme that was delivered on Microsoft Teams or ZOOM. We had 21 units receive this training by March 2022.

Pre-Hospital PROMPT



Due to the COVID-19 pandemic all face-to-face Pre-Hospital PROMPT training were suspended, however PMF continued to collaborate with South Western Ambulance NHS Foundation Trust (SWAST) and developed an online learning course for Paramedics and affiliated health professionals. This online training resources allowed individuals to access training videos and lectures on line with a certificate at the end on completion. As part of this training each paramedic would receive a copy of the algorithm booklet.



We have had 2209 unit purchases for the LMS online learning package and algorithm booklet. There were almost 50 individuals who purchased the algorithm booklet on its own.

In addition we sold 8 annual updates to ambulance trusts which contained the prehospital training module which will allow them to perform F2F training when that is possible.

With the success of the Virtual T3 training for the annual update we went on to develop a Virtual T3 course for paramedics and Ambulance staff which will be delivered in 2022.

Undergraduate PROMPT



Undergraduate PROMPT training was not able to be further introduced or developed due to the pandemic, as it is felt that this sort of training should be delivered Face to Face. There are plans for development of this training package in 2022-2023 due to significant interest from universities.

PROMPT T3 Training overseas:

- **Australia/New Zealand:**

As we move forward, PROMPT will continue to be firmly established in Australia and New Zealand. The PROMPT Maternity Foundation aims to develop a partnership programme with the Royal Women's Hospital in Melbourne who will support the rollout of PROMPT training in Victoria. We plan to create an MoU in order to work with them in supporting Training throughout Victoria.

This e learning package discussed in detail in the 2021 Annual report was Localised for Australian units to use, and was downloaded by 69 units throughout Australia.

Currently they are using the 3rd edition of PROMPT and will need to make local changes to the annual update for future use. In addition, we aim to work and expand through other states in Australia.

PMF Research Projects

- **Odon Device**
  This research project is now in its Sixth year. The original Bill & Melinda Gates Foundation Grant has had a no-cost extension until June 2022, allowing us to complete our current research studies: The ASSIST II Study in Bristol, recruiting 104 women to have the Odon Device assist the birth their baby if an assisted vaginal birth is required and Besançon ASSIST in France, recruiting 104 women to have the Odon Device assist the birth their baby if an assisted vaginal birth is required. The work is completed however, the study will not shut down until July 2022.

- **Disimpaction Study**
  PMF are continued to investigate impacted fetal head at caesarean section. After a successful extension to the study Katie successfully continued her work in collaboration with the RCOG to further develop the training around impacted fetal head. She is developing an evidence-based management algorithm and training package. for UK units. We were able to use her developmental work in the first annual Update for PROMPT which was a completely new module.

PROMPT International

Having agreed and signed a Licence for Germany with PROMPT Germany gUG (haftungsbeschränkt) the pandemic has prevented the T4 training from taking place. The Aim is to complete in 2022.

In the future we aim to provide a virtual pre recorded T3 type programme on line for units to explain and demonstrate how to implement PROMPT training. In addition, the success of prehospital PROMPT will be followed by international availability in 2022.

We continue to work with NZ, Australia and more recently Canada in the implementation of PROMPT training and will be providing virtual T3 training to both Countries from UK.

4. Trustee Appointments/Resignations

Jon Roberts ended his 9 year position as Trustee. He has provided invaluable advice and guidance over this tenure and we are pleased that he will remain involved as a Bro Bono consultant for advice on current projects and the future direction of PMF.

5. Fundraising

The charity does not use any external fundraisers. All fundraising undertaken during the year was monitored by the Trustees. The charity has not received any complaints regarding its fundraising activities.

6. How our activities deliver public benefit

In shaping our objectives and planning our activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: running a charity (PB2)'.

The reduction in preventable harm for mothers and their babies is core to our activities, and the education, research and training we provide are the means through which we endeavor to provide this public benefit both in the UK and internationally.

PROMPT continues to expand across both the UK and internationally with improved outcomes for mothers and babies with published litigation costs in the US, Australia and UK, notwithstanding the benefits to individuals and their families.

7. Message from our Chair of Trustees

PROMPT Maternity Foundation continues to adapt to respond to the ongoing pandemic and incredible pressures across the NHS, of staff shortages, burnout and funding constraints. The previous year was a story of survival. I am very proud to state that this year we have done more than survive. PMF has re-grouped, consolidated, and is poised to thrive.

During the year 2021-22 our small team has turned around our training approaches and innovated to become an expert provider of online, virtual and hybrid training for maternity teams, paramedics and doctors and midwives in training. You will read elsewhere in the report of the success of our Annual Update package, the reinvention Train the Trainers as a virtual training course and the high take-up of the online Pre-Hospital PROMPT training package. Thanks to the creativity and resilience of our clinical training developers, led by Cathy Winter, sales of the training programmes have been excellent, and the charity's finances are buoyant.

I would like to thank all the staff group for their hard work and adaptability in coping with constant change in the way we are providing training services. Mark James has led as CEO, bringing new talent into the team and retaining our core staff. A special thank you to our administrative staff, Karly Hunter and Jo Sirett for their flexibility in managing the changes and keeping all of our systems functioning efficiently. I would also like to acknowledge the work of my fellow Trustees for their continued interest and commitment to the charity, coupled with keen insights and timely challenges, all of which help us to steer PMF through these 'interesting times'. Massive thanks to Jonathan Roberts who completed his tenure as a Trustee at the end of the 2021-22 year. He is very generously continuing to provide his invaluable advice to the charity, pro bono, as voluntary development consultant.

PROMPT benefitted from some very generous fundraising over the year by our supporters. Particular thanks go to Lee Rulton for his 'Walk for PROMPT' along the South West Coastal path. In a feat of endurance, Lee walked the full 630miles and raised over £17,000 for the charity. Trustee, Hannah Rulton was in charge of logistics and coordination, our administrators promoted the cause through PROMPT social media channels, while Mark James and Tim Draycott provided moral support and encouragement, joining Lee for parts of the route.

In the autumn of 2021, we launched our first Annual Update of training materials. This development was led by Cathy Winter, thus starting a three-year rolling cycle to ensure that PROMPT modules reflect current good practice guidance and NHS requirements. The team has built up a wealth of experience and the skills to produce online materials that are engaging and stimulate an excellent online learning experience. There continues to be international interest in PROMPT training and the switch to online training opens up the ability to respond in a more timely, efficient and ecologically friendly manner.

Over the next few months, the team are looking forward to regaining some of the immediacy and responsiveness as we re-start in-person training, while increasing the accessibility of our training through the extended reach of virtual courses. The Trustees are extremely appreciative of the efforts of the PMF Steering Group. Mark James, Cathy Winter, Tim Draycott, Neil Muchatuta and Jane Davis have put in place effective plans for the ongoing revision of all our training materials, while maintaining the energy and creativity to develop entirely new modules. A very special thank you to Cathy Winter, PMF Lead Midwife, as our new online materials would not have been possible without her dedication, inventiveness and sheer hard work. The materials enable us to continue to meet our goal of preventing harm to mothers and babies in maternity emergencies.

Helen Crisp

Helen Crisp, Chair of Trustees, PROMPT Maternity Foundation

8. Targets for PMF in 2022-2023 –

As the recovery starts we have been working hard to adapt and update our training methods to ensure we are able to generate a sustainable income for the future:

- Annual Updates: - we are moving away from rewriting PROMPT every 3 years to delivering an annual update. The successful uptake of Annual Update 1 will be followed in 2022 by the second annual update and then the third in 2023. It is hoped that we develop a committed customer base who will take advantage of each annual update.
- Virtual Training: - The virtual T3 training course provided greater reach for units allowing them to increase the number of their trainers attending and over time we were able to develop and improve the learning experience. We aim to incorporate this knowledge in the development of a prerecorded Implementation facility that can be accessed by units and will allow greater international exposure and not require as many staff hours as before allowing the team to get on with developing and updating ongoing training packages.
- We are continue to exploring the development of partnerships with maternity units especially internationally to provide local support to replace the current licensing system that is proving rather cumbersome.

9. Financial Review:

The performance for the year 2021-22 shows a net increase in funds of £98k (2020/21 a decrease of £584k) comprising an increase in unrestricted funds of £292k (2020/21: decrease of £66k) and a decrease in restricted funds of £193k (2020/21: decrease of £518k).

Our charitable activity income of £590k (2020/21: £147k) includes training, grants, license sales, royalties and commissions on the sale of PROMPT manuals and scenarios. This year income has been generated mainly from our charitable training activities £558k (in 2020/21 these were severely impacted by the Covid 19 pandemic and were only £14k). Income from charitable research activities was £Nil (£95k in 2020/21).

Income from research grants is recognized when the grant conditions are fulfilled in line with the charity SORP and our accounting policies.

Overall expenditure decreased to £492k from £731k in the previous year. Restricted fund expenditure decreased from £518k to £212k.

Volunteers PROMPT has again benefitted from the generous commitment of our many volunteers and we are very grateful for this huge contribution to our charitable activities. This vital support is in addition to the activities shown in the accounts for the year.

Reserves and Investment Policies
The Trustees have decided that unrestricted (or free) reserves should aim to be maintained at six months cover of core expenditure rather than a fixed-target value.

The Trustees have a policy of holding reserves of funds to:

- Provide adequate working capital to carry out projects for which funds have been granted by external bodies but for which those funds are payable only after expenditure has been incurred.
- To provide a reserve to cover short-term payment of essential costs in the event of an unanticipated shortfall in funds.
- To meet any legal obligations on the charity to meet any future costs.
- To take advantage of strategic opportunities to further the aims of the charity.
- Seek to develop and grow the International impact of PROMPT.

Total funds held at 31 March 2022 were £933k (2020/21: £835k) of which £162k (2020/21: £355k) was held as restricted funds and £772k (2020/21: £480k) as unrestricted reserves. Reserves established over the last few years will enable PMF to take advantage of strategic opportunities and development to support our work.

The aim of PMF is stated in our objectives and the Trustees plan to develop KPI measurement across these objectives in future. However, each project is different and has diverse activities so to date a common set of KPI's across all projects has not yet been determined.

10. Structure Governance and Management:

PMF is a charitable company limited by guarantee incorporated on 26th July 2011 and registered as a charity on 22nd February 2011. The company was established under a Memorandum of Association, which established its objects and powers and is governed by the Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The Trustees

The directors of the company are also the charity trustees for the purpose of charity law and two of the current trustees are the original subscribers to the company. Under the requirements of the Memorandum of Association and Articles of Association, a Trustee is eligible for re-election for consecutive periods not exceeding an aggregate nine years from the date of his or her original appointment but thereafter a Trustee will not be eligible for reappointment until one year after his or her retirement.

Trustees give their time voluntarily and receive no benefits from the charity other than the following:

- Dr Neil Muchatuta, who is seconded from United Hospitals Bristol NHS Foundation Trust.

Any expenses reclaimed are set out in the accounts.

Recruitment to expand the current Trustees is underway and new Trustees are nominated by existing Trustees and selected by a majority vote. When trustees are appointed, they receive an induction including:

- Attendance at a local PROMPT course
- Attendance at a Train the Trainers (T3) day
- Brief on the obligations of the trustees
- Documents setting out the operational framework and plans of the charity including Memorandum and Articles and the current business plan
- Information on the current financial position as set out in the latest published accounts and management accounts.

Members

The PMF charity currently has 69 members who actively contribute to the continued development of PROMPT and are interested in the aims of the Foundation. Some of the roles and responsibilities of members of PMF are:

- To contribute actively to the development of PROMPT
- To attend and vote at general meetings
- To act and vote in the best interests of the Charity
- To abide by decisions taken fairly and in accordance with the Rules of the Charity
- To receive regular reports on the activities of the Charity
- To make recommendations to the Trustees

The Management Team

Day to day management of the charity is delegated to a small management team who liaise closely with the Trustees and members on individual projects and activities. Many staff are currently seconded from North Bristol Trust, where their salaries are reviewed annually. The charity reimburses for time spent on PROMPT related activities.
In view of the nature of the charity, salaries are benchmarked against pay levels in the NHS and other charities. NBT adds a 10% recharge on all NBT employees who are seconded and hosted for the PMF charity and PMF also pays 20% VAT for secondment/hosted administration staff.

The management team meet monthly for a strategy meeting which includes discussion and decision on whether to undertake particular activities, planning and timing of activities and the planning of resources, funding applications and operational management decisions.

Risk Management

The Trustees consider risk regularly at their meetings seeking to minimise and manage the risks. A detailed Risk Register has been developed to identify key potential risks and with a set of control mechanisms and delivery actions. This will be reviewed regularly by the Management Team.

PMF is committed to the principles of accident prevention and to ensure that we have robust health and safety management systems. We seek to provide and maintain safe working environments through appropriate risk assessments, maintenance and inspections. The most appropriate people in the organisation are directly involved in assessing control mechanisms, identifying delivery and remedial action, and reviewing performance.

The Trustees believe that PMF faces a number of risks in the short to medium term. These include

- The impact of Brexit and the post-Brexit economic climate on securing funding to achieve our ambitious plans. Funding sources that may be impacted include grant income in an increasingly competitive market, fundraising and donations from supporters.
- The cost of developing our infrastructure and resources to meet global demand necessitates building unrestricted reserves.
- The success of the PROMPT depends upon the quality of the people we can recruit and retain and so investment in the development of staff is increasingly important.

Report of the Trustees for the Year Ended 31 March 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07506593 (England and Wales)

Registered Charity number
1140557

Registered office
c/o Narrow Quay House
Narrow Quay
Bristol
BS1 4QA

Trustees
H M Crisp
N A Muchatuta
J Roberts (resigned 11.4.22)
H Rulton
K Scheel
D Amevenu

Auditors
Monahans
Statutory Auditor
Chartered Accountants
Suite B, Blackdown House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Prompt Maternity Foundation for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Monahans, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 17-09-22 and signed on its behalf by:

Helen Crisp

H M Crisp - Trustee

Report of the Independent Auditors to the Members of The Prompt Maternity Foundation

Opinion

We have audited the financial statements of The Prompt Maternity Foundation (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees
As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the provision of training and undertaking of research activities, we identified that the principal risks of non-compliance with laws and regulations related to NHS guidelines, guidelines for the recruitment of patients for research programs, health and safety, employment law, Companies Act 2006 and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements of the charity. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006 and the Charities Statement of Recommended Practice.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to revenue recognition and management override. Audit procedures performed by the audit engagement team included:
- discussions with management, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- understanding and review of management's internal controls designed to prevent and detect irregularities, and fraud;
- review of the minutes of the Trustees meetings;
- designing audit procedures to incorporate unpredictability;
- performing analytical procedures to identify any unusual or unexpected relationships that might indicate risks of material misstatement due to fraud;
- review of the financial statements disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations discussed above;
- enquiring about actual and potential litigation and claims;
- testing transactions entered into outside of the normal course of the charity's business; and
- identifying and testing journal entries, in particular any journal entries with fraud characteristics such as journals with round numbers.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and the transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Report of the Independent Auditors to the Members of The Prompt Maternity Foundation

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Fiona Westwood (Senior Statutory Auditor)
for and on behalf of Monahans
Statutory Auditor
Chartered Accountants
Suite B, Blackdown House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 15 November 2022

The Prompt Maternity Foundation

Statement of Financial Activities for the Year Ended 31 March 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	17,032	-	17,032	2,594
Charitable activities	5				
Training		558,337	-	558,337	13,634
Research		-	-	-	95,000
Other trading activities	3	-	-	-	3,234
Investment income	4	558	-	558	1,890
Other income		8,534	5,937	14,471	30,289
Total		584,461	5,937	590,398	146,641
EXPENDITURE ON					
Raising funds	6	418	-	418	217
Charitable activities	7				
Training		278,105	-	278,105	80,295
Research		1,551	212,178	213,729	650,436
Total		280,074	212,178	492,252	730,948
NET INCOME/(EXPENDITURE)		304,387	(206,241)	98,146	(584,307)
Transfers between funds	20	(12,823)	12,823	-	-
Net movement in funds		291,564	(193,418)	98,146	(584,307)
RECONCILIATION OF FUNDS					
Total funds brought forward		480,162	354,949	835,111	1,419,418
TOTAL FUNDS CARRIED FORWARD		771,726	161,531	933,257	835,111

The notes form part of these financial statements

Balance Sheet
31 March 2022

	Notes	2022 £	2021 £
FIXED ASSETS			
Intangible assets	14	1	1
Tangible assets	15	4,890	4,434
		4,891	4,435
CURRENT ASSETS			
Debtors	16	97,476	57,871
Cash at bank and in hand		1,067,885	1,136,851
		1,165,361	1,194,722
CREDITORS			
Amounts falling due within one year	17	(236,995)	(364,046)
NET CURRENT ASSETS		928,366	830,676
TOTAL ASSETS LESS CURRENT LIABILITIES		933,257	835,111
NET ASSETS		933,257	835,111
FUNDS	20		
Unrestricted funds		771,726	480,162
Restricted funds		161,531	354,949
TOTAL FUNDS		933,257	835,111

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17-09-22 and were signed on its behalf by:

Helen Crisp

H M Crisp - Trustee

The notes form part of these financial statements

The Prompt Maternity Foundation

Cash Flow Statement
for the Year Ended 31 March 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	(66,817)	(570,095)
Net cash used in operating activities		(66,817)	(570,095)
Cash flows from investing activities			
Purchase of tangible fixed assets		(2,707)	(5,144)
Sale of tangible fixed assets		-	598
Sale of fixed asset investments		-	1
Interest received		558	1,890
Net cash used in investing activities		(2,149)	(2,655)
Change in cash and cash equivalents in the reporting period		(68,966)	(572,750)
Cash and cash equivalents at the beginning of the reporting period		1,136,851	1,709,601
Cash and cash equivalents at the end of the reporting period		1,067,885	1,136,851

The notes form part of these financial statements

Notes to the Cash Flow Statement for the Year Ended 31 March 2022

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	98,146	(584,307)
Adjustments for:		
Depreciation charges	2,251	673
Interest received	(558)	(1,890)
Increase in debtors	(39,605)	(6,757)
(Decrease)/increase in creditors	(127,051)	22,186
Net cash used in operations	(66,817)	(570,095)

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	1,136,851	(68,966)	1,067,885
	1,136,851	(68,966)	1,067,885
Total	1,136,851	(68,966)	1,067,885

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements
The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Company Status
The company is a company limited by guarantee, incorporated in England and Wales. In the event of the company being wound up, the liability of the guarantee is limited to £1 per member of the company. The address of the registered office is given in the Trustees' Report. The nature of the charity's operations and principal activities are given in the Trustees' Report.

Income
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities or services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Income from grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

License fee income is recognized over the period of the licence.

Income tax recoverable in relation to donations received under gift aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion the service.

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs
Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity, Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

continued...

1. **ACCOUNTING POLICIES - continued**

Intangible fixed assets and amortisation
Intangible assets costing £1 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment. Amortisation is provided on a straight line basis over their useful lives. The useful lives of intangible assets are as follows

Intellectual property rights - 20 years

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - Straight line at 33.33%

All assets costing more than £200 are capitalised.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Investments
Investments in subsidiaries are measured at cost less impairment.

Debtors
Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand
Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial Instruments
The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Foreign currency
Foreign currency transactions are initially recognised by applying to the foreign currency amount the spot exchange rate between the functional currency and the foreign currency at the date of the transaction.

Monetary assets and liabilities denominated in a foreign currency at the balance sheet date are translated using the closing rate.

continued...

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	17,032	2,594

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Fundraising events	-	3,234

4. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	558	1,890

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2022	2021
		£	£
Course fees	Training	558,337	13,634
Grants	Research	-	95,000
		558,337	108,634

6. RAISING FUNDS

Raising donations and legacies

	2022	2021
	£	£
Fundraising costs	418	217

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Training	130,803	147,302	278,105
Research	212,177	1,552	213,729
	342,980	148,854	491,834

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Staff costs	298,521	547,737
Direct costs	44,459	98,476
	342,980	646,213

continued...

9. SUPPORT COSTS

	Management £
Training	147,302
Research	1,552
	148,854

Support costs, included in the above, are as follows:

Management

	Training £	Research £	2022 Total activities £	2021 Total activities £
Wages	115,606	1,218	116,824	31,717
Rent	(2,771)	(29)	(2,800)	-
Insurance	4,498	47	4,545	5,486
Printing, postage and stationery	10	-	10	1,578
Travel and subsistence	438	5	443	(197)
Meeting room hire and catering	640	7	647	-
IT	7,100	75	7,175	8,328
Professional fees	13,994	148	14,142	15,940
Bank charges	199	2	201	200
Support, Training, Volunteer	2,098	22	2,120	3,235
Sundry	948	10	958	1,228
Course and MD fees	1,179	12	1,191	136
Exchange loss/(gain)	1,135	12	1,147	5,096
Bad debt write off	-	-	-	11,098
Depreciation of tangible and heritage assets	2,228	23	2,251	673
	147,302	1,552	148,854	84,518

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022 £	2021 £
Depreciation - owned assets	2,251	673
Auditor's remuneration	13,136	11,640

11. TRUSTEES' REMUNERATION AND BENEFITS

During the year, the following Trustees received remuneration:
- Dr Neil Muchatuta £25,825 (2021: £11,908)

This was received for his role as Consultant Obstetrician involved in research and training for the Charity. The legal authority for these payment is the Memorandum of Association, which established the objects and powers of the charitable company.

During the year, no trustees received any benefits in kind (2021: Nil).

continued...

11. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

During the year, no Trustee and no Key management personnel received expenses (2021: 1 Trustee and 2 Key management personnel received £454 for travel expenses).

12. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	414,761	579,204
Social security costs	-	250
Other pension costs	584	-
	415,345	579,454

The average monthly number of employees during the year was as follows:

	2022	2021
Full or part time staff	13	12

No employees received emoluments in excess of £60,000.

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,594	-	2,594
Charitable activities			
Training	13,634	-	13,634
Research	-	95,000	95,000
Other trading activities	3,234	-	3,234
Investment income	1,890	-	1,890
Other income	28,352	1,937	30,289
Total	49,704	96,937	146,641
EXPENDITURE ON			
Raising funds	217	-	217
Charitable activities			
Training	80,295	-	80,295
Research	4,222	646,214	650,436
Total	84,734	646,214	730,948
NET INCOME/(EXPENDITURE)	(35,030)	(549,277)	(584,307)
Transfers between funds	(31,307)	31,307	-
Net movement in funds	(66,337)	(517,970)	(584,307)
RECONCILIATION OF FUNDS			
Total funds brought forward	546,499	872,919	1,419,418
TOTAL FUNDS CARRIED FORWARD	480,162	354,949	835,111

continued...

14. INTANGIBLE FIXED ASSETS

	Intellectual Property Rights £
COST	
At 1 April 2021 and 31 March 2022	1
NET BOOK VALUE	
At 31 March 2022	1
At 31 March 2021	1

15. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2021	9,120
Additions	2,707
At 31 March 2022	11,827
DEPRECIATION	
At 1 April 2021	4,686
Charge for year	2,251
At 31 March 2022	6,937
NET BOOK VALUE	
At 31 March 2022	4,890
At 31 March 2021	4,434

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	40,751	49,780
Other debtors	49,720	7,341
Prepayments and accrued income	7,005	750
	97,476	57,871

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	46,119	71,887
Social security and other taxes	656	530
Other creditors	2,864	679
Accruals and deferred income	187,356	290,950
	236,995	364,046

Deferred income

	£
Deferred Income at 1 April 2021	218,233
Resources deferred in the year	35,000
Amounts released from previous years	(132,560)
Deferred Income at 31 March 2022	120,671

continued...

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR - continued

Deferred income represents performance-related grants received in advance of delivering the training or research required by that grant. It also represents training courses invoiced but not delivered until after the year end and multi-year licence fee income deferred. Deferred income is released to income in the reporting period in which the performance-related or other conditions that limit recognition are met. Multi-year licence fee income is released over the period of the license.

18. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022	2021
	£	£
Within one year	3,000	-
Between one and five years	2,250	-
	5,250	-

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2022 Total funds	2021 Total funds
	£	£	£	£
Fixed assets	4,891	-	4,891	4,435
Current assets	972,110	193,251	1,165,361	1,194,722
Current liabilities	(205,275)	(31,720)	(236,995)	(364,046)
	771,726	161,531	933,257	835,111

20. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	Transfers between funds	At 31.3.22
	£	£	£	£
Unrestricted funds				
General fund	480,162	304,387	(12,823)	771,726
Restricted funds				
Mpilo Zimbabwe Fund	3,310	-	-	3,310
Midwives Training Fund	90	-	-	90
CL Eskell Bursary fund	650	-	-	650
ODON 5 - Human Factors Fund	4,200	-	-	4,200
ODON 7 Fund	94,409	(6,794)	-	87,615
ODON 10 Fund	3,767	-	-	3,767
DI Head Fund	-	(9,959)	9,959	-
The Scaling Project	-	(2,864)	2,864	-
BMGF - Assist	248,523	(186,624)	-	61,899
	354,949	(206,241)	12,823	161,531
TOTAL FUNDS	835,111	98,146	-	933,257

continued...

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	584,461	(280,074)	304,387
Restricted funds			
ODON 7 Fund	-	(6,794)	(6,794)
DI Head Fund	-	(9,959)	(9,959)
The Scaling Project	5,698	(8,562)	(2,864)
BMGF - Assist	239	(186,863)	(186,624)
	5,937	(212,178)	(206,241)
TOTAL FUNDS	590,398	(492,252)	98,146

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	546,499	(35,030)	(31,307)	480,162
Restricted funds				
Mpilo Zimbabwe Fund	3,310	-	-	3,310
Midwives Training Fund	90	-	-	90
CL Eskell Bursary fund	650	-	-	650
E=QUALS Fund	1,381	(1,381)	-	-
ODON 5 - Human Factors Fund	4,200	-	-	4,200
ODON 7 Fund	94,409	-	-	94,409
ODON 10 Fund	3,767	-	-	3,767
DI Head Fund	1	(18,198)	18,197	-
HF - Social Franchising	6,478	(19,588)	13,110	-
The Scaling Project	3,876	(3,876)	-	-
BMGF - Assist	754,757	(506,234)	-	248,523
	872,919	(549,277)	31,307	354,949
TOTAL FUNDS	1,419,418	(584,307)	-	835,111

continued...

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	49,704	(84,734)	(35,030)
Restricted funds			
E=QUALS Fund	-	(1,381)	(1,381)
DI Head Fund	-	(18,198)	(18,198)
HF - Social Franchising	95,000	(114,588)	(19,588)
The Scaling Project	-	(3,876)	(3,876)
BMGF - Assist	1,937	(508,171)	(506,234)
	96,937	(646,214)	(549,277)
TOTAL FUNDS	146,641	(730,948)	(584,307)

Mpilo Training - to improve training equipment and facilities specifically at Mpilo Maternity Hospital, Zimbabwe

Midwives Training Fund - to provide training for midwives. It was established by a transfer of funds generated from a symposium in Bath

CL Eskell Bursary Fund - this research fund will be available for midwives, obstetricians and anaesthetists in the UK and across the world to apply to work on projects with the PROMPT team

E=QUALS fund - this research fund, established by a generous grant from Erbs Palsy Group, is to measure the quality of life of adults with obstetric brachial plexus injuries and their families

ODON 7 - this training fund is to develop a training package to allow for the safe use and adoption of the BD Odon Device in clinical practice

ODON 10 - funding for a short simulation study

DI Head Fund - this research fund, provided by grants from D Telling and Limbs and Things, is an investigation into the management of an impacted foetal head during caesarean section

ODON 5 - Human Factors - this research grant is to undertake one round of Human Factors equivalence testing on two contingency versions of the BD Odon Device

HF - Social Franchising Fund - this research fund, provided by a grant from The Health Foundation, is to generate deeper understanding of the potential of social franchising and licencing models for scaling effective health and social care interventions within the NHS

The Scaling Project Fund - this research fund, provided by a grant from The Health Foundation, is to address the question, "How can a successful learning-based Maternity Safety Improvement Programme be replicated and scaled?". This study involves collaboration between PROMPT, Cambridge University and Leicester University.

BMGF- Assist - This research project aims to determine the effectiveness and safety of the BS Odon Device by conducting a multi-centered, randomized controlled trial of the Device versus the current practice predicate device of the AVB (the Kiwi vacuum). This study will be performed in two countries (UK and France) with the aim of a next step, after grant-end activity of extending the study to India.

Transfers between funds

A transfer has been made to the restricted Disimpaction/Deep Impacted Head fund and the restricted Scaling Project fund from the general fund to cover the deficit on these funds.

continued...

21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022 or 31 March 2021, other than those disclosed in note 11.

THE PROMPT MATERNITY FOUNDATION

England & Wales - Charity number 1140557

Accounts

REGISTERED COMPANY NUMBER: 07506593 (England and Wales)
REGISTERED CHARITY NUMBER: 1140557

Report of the Trustees and

Financial Statements

for the Year Ended 31 March 2021

for

The Prompt Maternity Foundation

MHA Monahans
Statutory Auditor
Chartered Accountants
Rumwell Hall
Rumwell
Taunton
Somerset
TA4 1EL

Contents of the Financial Statements for the Year Ended 31 March 2021

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Notes to the Financial Statements	21 to 31

Report of the Trustees for the Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. **Purpose and Aims:**
The charity's purposes, as set out in the objects in the company's Memorandum of Association, are to reduce preventable harm for mothers and their babies through:

- The promotion of education and research in the subject of gynaecology and maternity care.
- The provision of advice, treatment and assistance for women in relation to gynaecology and maternity care.
- The provision of advice, treatment and assistance for infants in relation to perinatal care.

The PROMPT Maternity Foundation (PMF) seeks to do this by the provision of **P**ractical **M**ulti-**P**rofessional **T**raining (PROMPT) to improve maternal and neonatal birth outcomes within the UK and internationally.

2. **How we seek to deliver our aims:**
The Trustees and Members have agreed their mission is ***'to reduce preventable harm in maternity care'*** and they seek to achieve this mission by focussing on four primary objectives:
    - Delivering market-priced PROMPT Train the Trainers (T3) programmes within the UK and also market-priced, subsidised, or free T3 programmes in settings outside of the UK.
    - Conducting research into the efficacy of obstetric emergencies training and associated outcomes.
    - Developing new training packages, materials and tools to promote sustainable, best practice to reduce maternal and neonatal mortality and morbidity.
    - Conducting the affairs of the charity through good governance, best practice and compliance with all relevant regulations and enactments, treating all those with whom the charity has dealings with fairness and respect.

PROMPT is an evidence based multi-professional training package for obstetric emergencies. It is unique in that its implementation has been associated with direct improvements in perinatal outcome across multiple settings with parallel improvements in knowledge, clinical skills and team working. PMF is a multi-professional group of obstetricians, midwives, anaesthetists and non-clinical staff based in the UK who strive to make childbirth safer through training, education and research in the UK and abroad.

PMF provides the training and materials to enable hospitals to deliver PROMPT Courses locally in maternity units rather than 'off site', in line with current evidence based practice.

The PMF UK faculty run Train the Trainers (T3) programmes for key members of the multi-professional team from maternity units/institutions. Teams who attend a PROMPT T3 programme delivered by an approved PMF faculty (in the UK, US, Singapore and Australia) are then authorised to implement PROMPT courses in their own units, hospital or institution. To assist teams in their local PROMPT training, attendees of the T3 programme are provided with Course and Trainer Manuals and a downloadable materials password containing all the resources and tools required to facilitate the implementation of PROMPT courses in their local units. The PMF charity also provides ongoing support to further aid delivery of the programme locally for twelve months from the date of attendance at the T3 course.

Local PROMPT training has been recognised as best practice in national reports including the National Maternity Review – Better Births https://www.england.nhs.uk/wp-content/uploads/2016/02/national-maternity-review-report.pdf

3. **The focus of our activities in 2020-2021:**

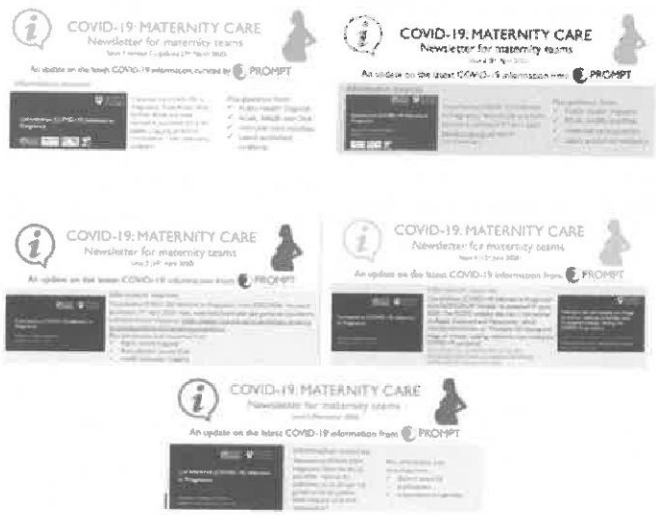
Training in the UK

PROMPT Train the Trainers (T3) Courses
Due to the COVID-19 pandemic all face-to-face PROMPT T3 Training courses were postponed until at least spring of 2021. Trusts were unable to release multi-professional teams to attend the training and due to social distancing requirements PMF were unable to deliver the training days which included hands-on drills.

Report of the Trustees
for the Year Ended 31 March 2021

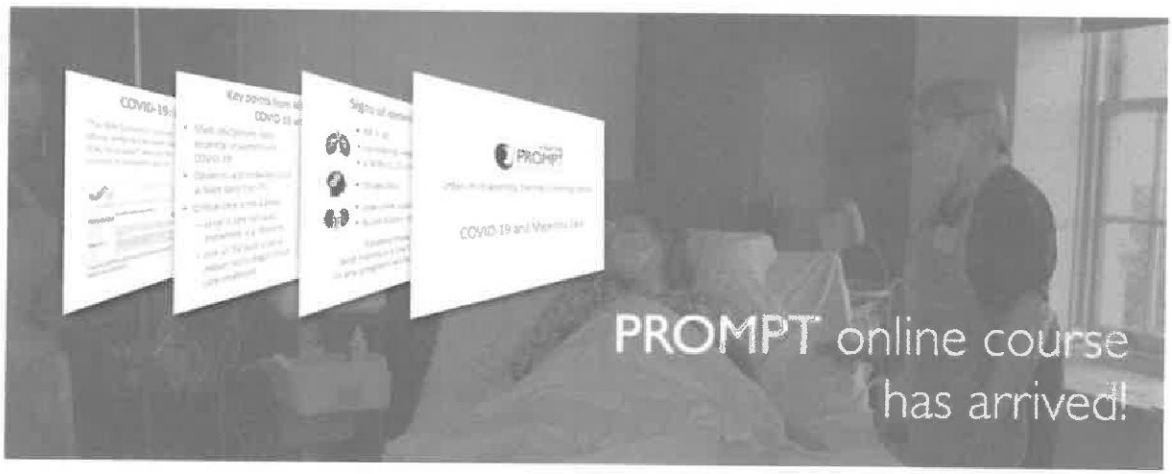
PROMPT COVID-19 newsletters

Five PROMPT COVID-19 newsletters were created and shared with maternity units across the UK and globally keeping maternity teams up to date with the latest COVID-19 information, published research and resources.



Issue 1 – 27 March 2020
Issue 2 – 8 April 2020
Issue 3 – 24 April 2020
Issue 4 – 12 June 2020
Issue 5 – 18 November 2020

PROMPT e-learning



Whilst the national requirement for face-to-face training was paused due to the COVID-19 pandemic, the PMF team developed an interim PROMPT e-learning package giving maternity units everything they needed to ensure their staff remained up-to-date during the challenging COVID pandemic. The materials produced were intended to be adapted locally to ensure hospitals provided a locally relevant update for all maternity staff. Full guidance and resources were provided for training teams on how to make their 'tailor-made' local e-learning course.

The half day e-learning package provided up-to-date information covering key messages and national guidance including:

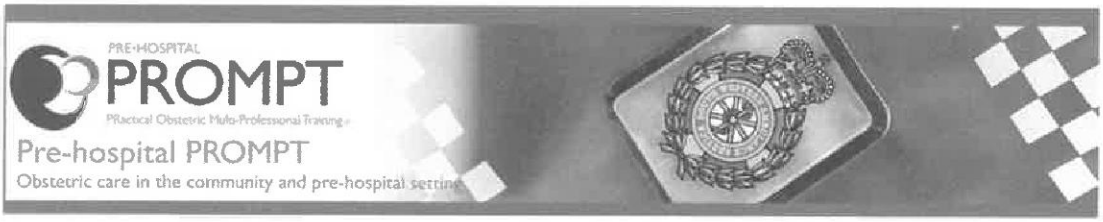
- Recent UKOSS and MBRACE UK reports on learning from COVID-19 in pregnant women.
- Presentations covering maternity emergency care.
- Guidance related to COVID-19.
- Interactive videos of emergency drills
- Maternal critical care and COVID-19.
- Perinatal mental health & domestic abuse and COVID-19.

In light of the exceptionally challenging circumstances of this COVID-19 emergency, the Trustees of the PROMPT Maternity Foundation decided to provide this PROMPT e-learning maternity training package free of charge to all maternity units in the world. The package fulfils the core ethos and aims of the charity to support safer maternity care and reduce preventable harm to mothers and babies by making PROMPT as widely available as possible.

As at 31.03.2021 the PROMPT e-learning package was distributed to:

UK Maternity Units	International Maternity Units	UK Universities	International Universities
176	63	40	3

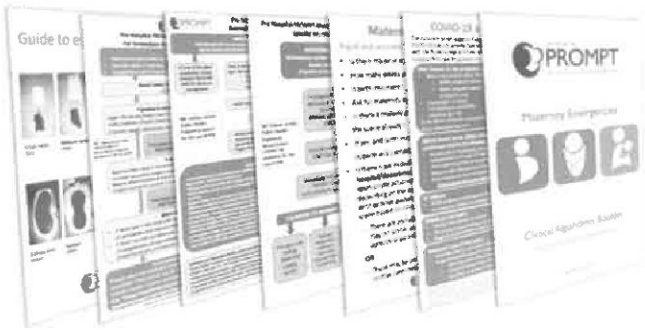
Pre-Hospital PROMPT



Due to the COVID-19 pandemic all face-to-face Pre-Hospital PROMPT training were suspended, however PMF continued to collaborate with South Western Ambulance NHS Foundation Trust (SWAST) and delivered the Pre-hospital PROMPT Maternity Emergencies Updates for paramedics and ambulance staff virtually:

No of attendees	Date	Location
23	28-Nov-20	Virtual Training
30	12-Dec-20	Virtual Training
27	23-Jan-21	Virtual Training
30	27-Feb-21	Virtual Training
27	20-Mar-21	Virtual Training

To aid virtual training the PROMPT Maternity team developed the Pre-Hospital PROMPT Clinical Algorithm Booklet which SWAST have also purchased for maternity packs on their ambulance fleet.



- **Undergraduate PROMPT**



As with PROMPT T3, Undergraduate PROMPT training was not able to be further introduced. Students were escalated to assist Trusts in front-line cover for the COVID-19 pandemic.

PROMPT T3 Training overseas:

- **Australia/New Zealand:**

The Royal Australian and New Zealand College of Gynaecologists and Obstetricians (RANZCOG) were unable to deliver PROMPT training due to COVID-19 before their licence expired at the end of November 2020. PMF would like to thank RANZCOG for their dedication and hard work in co-ordinating the rollout of PROMPT training throughout Australia and New Zealand since 2012. We are glad to remain close partners with RANZCOG and are grateful for their continued endorsement and recognition of our training methods and materials.

As we move forward, PROMPT will continue to be firmly established in Australia and New Zealand. In the short-term, The PROMPT Maternity Foundation in the UK will ensure that maternity units are able to access support and guidance as needed.

Our long-term aim is to expand the reach of PROMPT multi-professional training across Australia and New Zealand, supporting localisation of the PROMPT materials and ensuring they are available to any maternity unit wishing to deliver our training.

The PROMPT e-learning package released in the UK during COVID has also been made available to maternity units in Australia and we have been working with a multi-professional team of clinicians in Victoria to localise the resources to include national information that is relevant for Australian and New Zealand maternity units. The adapted package is available from March 2021.

PMF Research Projects:

- **Odon Device**

This research project is now in its fifth year. The original Bill & Melinda Gates Foundation Grant has had a no-cost extension until June 2022, allowing us to complete our current research studies: The ASSIST II Study in Bristol, recruiting 104 women to have the Odon Device assist the birth their baby if an assisted vaginal birth is required and Besançon ASSIST in France, recruiting 104 women to have the Odon Device assist the birth their baby if an assisted vaginal birth is required.

This time extension has been approved as:

⇒ There are funds in the original grant to complete these studies

⇒ The Foundation recognise the impact of the global pandemic on study recruitment. Both studies stopped recruiting for a period of time in 2020 in accordance with national guidelines regarding research in the first lockdown. However, both studies have been able to continue during the second lockdown, again in accordance with national guidelines. Redeployment of staff during these periods of 'non-recruiting' have enabled the budget to remain stable.

At the time of writing Bristol has 14 births left until sample size completion and France has 17 births. All data from both studies will be analysed in Bristol and published.



The Foundation grant has also enabled Mary Alvarez (Senior Research Midwife) to undertake an MRes through the University of Bristol (due for completion May 2021) and Dr Emily Hotton to undertake a PhD through the University of Bristol (due for completion May 2022).

The grant has enabled the development and expansion of the midwifery research team at Southmead. We now have four midwives with substantive research posts through the Research and Innovation Department, which is huge progress. A full time substantive research administrator has also been recruited. The substantive midwifery posts have enabled dramatic expansion of the portfolio of studies which are supported by seconded staff and fixed term external recruitment. Training as a result of the ASSIST programme has enabled this expansion, and has improved the visibility of Clinical Research across the W&C Directorate. We have also been fortunate enough to gain Abi Loose as Trial Manager for ASSIST II and who also now provides oversight for the PMF Odon Programme and leads the liaison with the Besançon ASSIST team. Her expertise, leadership, attention to detail and hard work has been invaluable.

Additionally the National Institute for Health Research (NIHR) commended the ASSIST Study for its Trial dissemination to participants and has used it as an exemplar of good practice for dissemination, creating a video https://www.youtube.com/watch?v=mioXSqZr3sg and a publishing a participant case study https://local.nihr.ac.uk/case-studies/helen-the-assist-trial/26356.

Potential next steps for the project will be to plan for a randomised controlled trial against currently available alternatives (ventouse) and feasibility work in low and middle- income countries, seeing if we can recreate the ASSIST Studies in different health settings. However, the outcomes of ASSIST II and Besançon ASSIST will help guide next steps so decisions will be made post completion.

• Social Franchising and PROMPT

As advised in the previous annual report, The Health Foundation have funded a collaborative project between PMF and a social franchising company, Spring Impact, to consider how the model of social franchising could be used to scale and sustain PROMPT. The aim of the project is to design a replication model for scaling PROMPT and identify the key drivers of impact and sustainability, eg PROMPT's core requirements that would ensure it is replicated authentically in new locations. Previous evaluation has identified difficulties with the effective implementation of PROMPT which may affect its impact on local culture and clinical outcomes.

PMF had designed the 'PROMPT Partnership Programme' which provides training and ongoing implementation support for maternity units to run and sustain authentic local PROMPT training.

In April 2019 The Health Foundation granted funding to pilot and validate the 'PROMPT Partnership Programme for five maternity units in England until October 2020. Due to COVID this had to be extended to 31 December 2020.

PMF developed:

- A systematic and professional recruitment process
- PROMPT Partnership Implementation Handbook
- PROMPT Partnership Agreement for PMF and Maternity Units

PMF successfully recruited five maternity units to the PROMPT Partnership Programme, three units new to PROMPT and two who had previous experience but had struggled to implement and/or sustain PROMPT training locally. We worked closely with clinical champions in the units assisting them with adapting PROMPT to their local needs. All five sites were able to initiate training more rapidly and consistently than with the previous T3 model and our observations on training days have demonstrated high intervention fidelity.

One challenge was that many local champions were not provided with funded time to implement PROMPT training. This created an obstacle to their buy-in for the programme. We would advise future projects to realistically consider the time that will be required by local staff and to ensure this time is budgeted.

There are also concerns that the PROMPT Partnership model may not be financially sustainable as the average price of £30-35,000 per maternity trust may be prohibitive. Therefore we have explored a model of reduced support which we will evaluate once the ongoing pandemic allows.

Qualitive interviews indicate that building relations, providing progress reports and feedback and giving quality assurance were found to be valuable. Social Franchising has enabled effective scaling of PROMPT, however, its feasibility on a larger scale, and financial viability outside of this funded programme are yet to be determined.

There is significant demand for PROMPT Training and we have been approached by other maternity units wishing to implement PROMPT and we hope to use our PROMPT champions from the five maternity units to peer support new units as part of a potential 'regional hub' model for scaling, which may be more sustainable.

- **The Scaling Project**

Following on from the publication of the first paper 'How to be a very Safe Maternity Unit' in January 2019 (https://www.thisinstitute.cam.ac.uk/research-articles/safe-maternity-unit-ethnographic-study/), the THIS Institute ethnographers have now completed their observations and staff interviews in 5 additional maternity units. In September 2020 the THIS Institute released the final publication which included a framework that can be used to identify the features of safe care in hospital-based maternity units.
The publication can be accessed on-line: https://for-us-framework.carrd.co/

- **Disimpaction Study**

PMF are continuing to investigate impacted fetal head at caesarean section. In the last year, we have published a national survey of obstetricians regarding clinical practice and training for impacted fetal head at caesarean section. We observed and recorded 35 obstetricians and midwives delivering an impacted fetal head during simulated caesarean section using a bespoke, novel birth simulator developed with Limbs & Things. High levels of realism and usefulness for training were reported, and the trainer was able to distinguish between senior and junior obstetricians, demonstrating face, content and construct validity.



Over 100 simulated scenarios have been analysed to examine the technical and non-technical skills required to successfully deliver an impacted fetal head and identify lessons for training. We will triangulate findings with analysis of participant interviews to develop an evidence-based management algorithm and training package.

PROMPT International

We are delighted to have finally agreed and signed a Licence for Germany with PROMPT Germany gUG (haftungsbeschränkt). Constantin von Kaisenberg based in Hannover has been working with us for several years now and has adapted and translated the PROMPT manuals and materials into German. This will start when we are able to provide training with the team, which may have to be virtual depending the progress of the COVID pandemic.

The international pandemic has had a devastating effect on training worldwide which has led to us having to adapt and develop our Training methods and delivery. We are looking at different models of deliveryand making the training available internationally. The licencing agreements have proven cumbersome and rather a blunt instrument resulting in us exploring a partnership model in the future with smaller regional training groups.

We have however continued to keep in contact with a number of countries around the world and are developing links for future rollout of PROMPT Training.

- Australia
- New Zealand
- Canada
- Portugal
- Egypt
- Brazil
- Israel

4. Trustee Appointments/Resignations

Daphne Amevenu joined the Trustees as a guest in January 2021 with the intention of her formally joining the Board of Trustees in April 2021. Daphne brings a wealth of experience from her previous roles with PWC, The Health Foundation and now at UCL Partners.

5. Examples of Research Presentations and publications for 2020-2021:

PMF's most recent presentations and publications are listed on the PMF website.

Publications Website Link: https://www.promptmaternity.org/publications
Presentations Website Link: https://www.promptmaternity.org/presentations

6. How our activities deliver public benefit

In shaping our objectives and planning our activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: running a charity (PB2)'.

The reduction in preventable harm for mothers and their babies is core to our activities, and the education, research and training we provide are the means through which we endeavor to provide this public benefit both in the UK and internationally.

PROMPT continues to expand across both the UK and internationally with improved outcomes for mothers and babies with published litigation costs in the US, Australia and UK, notwithstanding the benefits to individuals and their families.

7. Message from our Chair of Trustees

What an extraordinary year it has been for PMF! In one of the most over-used words of the current time,'unprecedented'. The main focus of the year has been survival for our small charity. Training fees were planned as our major source of income for 2020-2021 and at the start of the year we saw all team training cancelled across the NHS and our income for the year went with it.

Thanks to extraordinary quick thinking and perseverance from the senior team, mentioning Cathy Winter and Debbie Sirett in particular, we have been able to retain staff, by means of seconding our small team into the NHS, making a worthy contribution to the pandemic response. A special thank you to our administrative staff Karly Hunter and Jo Sirett for their flexibility in adapting to new arrangements at such a stressful time.

We retained a skeleton staff for PMF, to keep the charity going and to transform our approach to online materials and training. In the first week of the national lockdown, in March 2020, the team led by Cathy Winter's excellent contribution, produced our first Covid-19 newsletter for maternity staff, with the latest guidance for managing pregnancies and births during pandemic conditions. The newsletters have been backed up by a series of videos covering obstetric emergencies in Covid-19.

In the autumn, due to a massive effort led by Cathy, we launched our free interim e-learning package for the NHS, incorporating updated guidance. Work on these materials has increased our team's experience and skills to produce online materials that are engaging and stimulate an excellent online learning experience. There continues to be international interest in PROMPT training and the switch to online training opens up a wealth of possibilities to respond in a more timely, efficient and ecologically friendly manner.

Every year, the Trustees need to give our opinion to the auditors of the charity's financial viability as a going concern. Over 2020 -2021 we had very serious discussions about how much of the charity's reserves to use to keep afloat. We wanted to work on a conservative estimate of likely income from sales of online training to ensure future stability. Thanks to the excellent stewardship of previous Trustees and sound financial advice, we were able to confirm PROMPT Maternity Foundation is a going concern.

We are delighted to welcome Daphne Amevenu as a new Trustee. Daphne brings a wealth of experience from her previous roles with PWC, The Health Foundation and now at UCL Partners. And, at the same time, we are very sorry to say goodbye to Debbie Sirett, Business Development Manager at the end of this financial year. Debbie has given devoted service to PMF and been the mainstay of our administration, marketing and 'backroom operations' for many years. We wish Debbie all the best for the future.

We look forward to a 'blended' future, where we can regain some of the immediacy and contact of in-person sessions, while increasing the accessibility of our training through the extended reach of virtual courses.

Report of the Trustees for the Year Ended 31 March 2021

The Trustees are extremely appreciative of the efforts of the PMF Steering Group. Mark James, Debbie Sirett, Tim Draycott, Neil Muchatuta and Jane Davis have led new ways of working, putting in place effective plans for redeployment of staff and the development of entirely new approaches. A very special thank you must be noted to Cathy Winter, PMF Lead Midwife, as our new online materials would not have been possible without her amazing dedication, creativity and sheer hard work. The materials enable us to continue to meet our goal of preventing harm to mothers and babies in maternity emergencies.

Helen Crisp

Helen Crisp
Chair of Trustees, PROMPT Maternity Foundation

8. Targets for PMF in 2021-2022

Due to COVID-19 our target plans for training and development have been severely restricted, however true to PROMPT ethos we have been working hard to adapt and update our training methods to ensure we are able to generate a sustainable income for the future:

- Annual Updates: - we are moving away from rewriting PROMPT every 3 years to delivering an annual update. This will ensure that the material delivered and produced is up to date and as relevant as possible. Within this will be new modules such as impacted fetal head and prehospital PROMPT.
- Virtual Training: - having lost the ability to carry out face to face training we have already adapted very successfully the prehospital PROMPT material with great feedback from the para medics who have attended. We plan to develop a virtual T3 training course which will allow greater reach for units allowing them to increase the number of their trainers.
- We are exploring the development of partnerships with maternity units to provide local support to replace the current licensing system that is proving rather cumbersome.

9. Financial Review:

The performance for the year shows a net decrease in funds of £584k (2019/20 an increase of £315k) comprising a decrease in unrestricted funds of £66k (2019/20: increase of £144k) and a decrease in restricted funds of £518k (2019/20: increase of £172k).

Income has been generated mainly from our charitable activities which were severely impacted by the Covid 19 pandemic. Income from charitable activities was £109k compared to £1,116k in 2019/20. These activities include training, grants, license sales, royalties and commissions on the sale of PROMPT manuals and scenarios.

Income from research grants is recognized when the grant conditions are fulfilled in line with the charity SORP and our accounting policies.

Overall expenditure decreased to £731k from £849k in the previous year. Restricted fund expenditure decreased from £706k to £518k.

- **Volunteers**

PROMPT has again benefitted from the generous commitment of our many volunteers and we are very grateful for this huge contribution to our charitable activities. We estimate that the total hours contributed for 2020/21 was compared to 291hours in 2019/20 (value of £11,305). This vital support is in addition to the activities shown in the accounts for the year.

- **Reserves and Investment Policies**

The Trustees have decided that unrestricted (or free) reserves should aim to be maintained at six months cover of core expenditure rather than a fixed-target value.

The Trustees have a policy of holding reserves of funds to:

- Provide adequate working capital to carry out projects for which funds have been granted by external bodies but for which those funds are payable only after expenditure has been incurred.
- To provide a reserve to cover short-term payment of essential costs in the event of an unanticipated shortfall in funds.
- To meet any legal obligations on the charity to meet any future costs.
- To take advantage of strategic opportunities to further the aims of the charity.
- Seek to develop and grow the international impact of PROMPT.

Total funds held at 31 March 2021 were £835k (2020 £1,419k) of which £355k (2020: £873k) was held as restricted funds and £480k (2020: £547k) as unrestricted reserves. The Trustees consider that this level of reserves is sufficient to enable PMF to take advantage of strategic opportunities and development to support our work.

It is the intention of the Trustees to develop a more comprehensive investment policy as the funds under management increase and a subcommittee of Trustees has been established to progress this.

The aim of PMF is stated in our objectives and the Trustees plan to develop KPI measurement across these objectives in future. However, each project is different and has diverse activities so to date a common set of KPI's across all projects has not yet been determined.

10. Structure Governance and Management:

PMF is a charitable company limited by guarantee incorporated on 26th July 2011 and registered as a charity on 22nd February 2011. The company was established under a Memorandum of Association, which established its objects and powers and is governed by the Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The Trustees

The directors of the company are also the charity trustees for the purpose of charity law and one of the current trustees is an original subscriber to the company. Under the requirements of the Memorandum of Association and Articles of Association, a Trustee is eligible for re-election for consecutive periods not exceeding an aggregate nine years from the date of his or her original appointment but thereafter a Trustee will not be eligible for reappointment until one year after his or her retirement.

Trustees give their time voluntarily and receive no benefits from the charity other than the following:

- Dr Neil Muchatuta, who is seconded from United Hospitals Bristol NHS Foundation Trust.

Any expenses reclaimed are set out in the accounts.

Recruitment to expand the current Trustees is underway and new Trustees are nominated by existing Trustees and selected by a majority vote. When trustees are appointed, they receive an induction including:

- Attendance at a local PROMPT course
- Attendance at a Train the Trainers (T3) day
- Brief on the obligations of the trustees
- Documents setting out the operational framework and plans of the charity including Memorandum and Articles and the current business plan
- Information on the current financial position as set out in the latest published accounts and management accounts.

Members

The PMF charity currently has 69 members who actively contribute to the continued development of PROMPT and are interested in the aims of the Foundation. Some of the roles and responsibilities of members of PMF are:

- To contribute actively to the development of PROMPT
- To attend and vote at general meetings
- To act and vote in the best interests of the Charity
- To abide by decisions taken fairly and in accordance with the Rules of the Charity
- To receive regular reports on the activities of the Charity
- To make recommendations to the Trustees

The Management Team

Day to day management of the charity is delegated to a small management team who liaise closely with the Trustees and members on individual projects and activities. Many staff are currently seconded from North Bristol Trust, where their salaries are reviewed annually. The charity reimburses for time spent on PROMPT related activities.
In view of the nature of the charity, salaries are benchmarked against pay levels in the NHS and other charities. NBT adds a 10% recharge on all NBT employees who are seconded and hosted for the PMF charity and PMF also pays 20% VAT for secondment/hosted administration staff.

The management team meet monthly for a strategy meeting which includes discussion and decision on whether to undertake particular activities, planning and timing of activities and the planning of resources, funding applications and operational management decisions.

Report of the Trustees for the Year Ended 31 March 2021

Risk Management

The Trustees consider risk regularly at their meetings seeking to minimise and manage the risks. A detailed Risk Register has been developed to identify key potential risks and with a set of control mechanisms and delivery actions. This is reviewed regularly by the Management Team.

PMF is committed to the principles of accident prevention and to ensure that we have robust health and safety management systems. We seek to provide and maintain safe working environments through appropriate risk assessments, maintenance and inspections. The most appropriate people in the organisation are directly involved in assessing control mechanisms, identifying delivery and remedial action, and reviewing performance.

The Trustees believe that PMF faces a number of risks in the short to medium term. These include

- The continuing impact of the Covid 19 pandemic, particularly on the delivery of face to face training courses
- The impact of Brexit and the post-Brexit economic climate on securing funding to achieve our ambitious plans. Funding sources that may be impacted include grant income in an increasingly competitive market, fundraising and donations from supporters.
- The cost of developing our infrastructure and resources to meet global demand necessitates building unrestricted reserves.
- The success of the PROMPT depends upon the quality of the people we can recruit and retain and so investment in the development of staff is increasingly important.

Fundraising

The charity does not use any external fundraisers. All fundraising undertaken during the year was monitored by the Trustees. The charity has not received any complaints regarding its fundraising activities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07506593 (England and Wales)

Registered Charity number
1140557

Registered office
The Chilterns, Dept Womens Health
Southmead Hospital, Southmead Road
Westbury-on-Trym
Bristol
BS10 5NB

Trustees
H M Crisp
N A Muchatuta
J Roberts
H Rulton
K Scheel
D Amevenu – appointed 16.1.21

Auditors
MHA Monahans
Statutory Auditor
Chartered Accountants
Rumwell Hall
Rumwell
Taunton
Somerset
TA4 1EL

Report of the Trustees for the Year Ended 31 March 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Prompt Maternity Foundation for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, MHA Monahans, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 28 September 2021 and signed on its behalf by:

Helen Crisp

Helen Crisp – Chair of Trustees

Report of the Independent Auditors to the Members of The Prompt Maternity Foundation

Opinion

We have audited the financial statements of The Prompt Maternity Foundation (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees
As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the provision of training and undertaking of research activities, we identified that the principal risks of non-compliance with laws and regulations related to NHS guidelines, guidelines for the recruitment of patients for research programs, health and safety, employment law, Companies Act 2006 and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements of the charity. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006 and the Charities Statement of Recommended Practice.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to revenue recognition and management override. Audit procedures performed by the audit engagement team included:
- discussions with management, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- understanding and review of management's internal controls designed to prevent and detect irregularities, and fraud;
- review of the minutes of the Trustees meetings;
- review of tax compliance;
- designing audit procedures to incorporate unpredictability;
- performing analytical procedures to identify any unusual or unexpected relationships that might indicate risks of material misstatement due to fraud;
- review of the financial statements disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations discussed above;
- enquiring of the Trustees and third-party advisors about actual and potential litigation and claims;
- testing transactions entered into outside of the normal course of the charity's business; and
- identifying and testing journal entries, in particular any journal entries with fraud characteristics such as journals with round numbers.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and the transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Report of the Independent Auditors to the Members of The Prompt Maternity Foundation

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Fiona Westwood (Senior Statutory Auditor)
for and on behalf of MHA Monahans
Statutory Auditor
Chartered Accountants
Rumwell Hall
Rumwell
Taunton
Somerset
TA4 1EL

Date: 25 November 2021

The Prompt Maternity Foundation

Statement of Financial Activities for the Year Ended 31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	2,594	-	2,594	7,200
Charitable activities	5				
Training		13,634	-	13,634	314,108
Research		-	95,000	95,000	801,982
Other trading activities	3	3,234	-	3,234	3,150
Investment income	4	1,890	-	1,890	3,701
Other income		28,352	1,937	30,289	34,838
Total		49,704	96,937	146,641	1,164,979
EXPENDITURE ON					
Raising funds	6	217	-	217	686
Charitable activities	7				
Training		80,295	-	80,295	51,969
Research		4,222	646,214	650,436	796,519
Total		84,734	646,214	730,948	849,174
NET INCOME/(EXPENDITURE)		(35,030)	(549,277)	(584,307)	315,805
Transfers between funds	20	(31,307)	31,307	-	-
Net movement in funds		(66,337)	(517,970)	(584,307)	315,805
RECONCILIATION OF FUNDS					
Total funds brought forward		546,499	872,919	1,419,418	1,103,613
TOTAL FUNDS CARRIED FORWARD		480,162	354,949	835,111	1,419,418

The notes form part of these financial statements

The Prompt Maternity Foundation
REGISTERED COMPANY NUMBER: 07506593 (England and Wales)

Balance Sheet
31 March 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Intangible assets	14	1	1
Tangible assets	15	4,434	561
Investments	16	-	1
		4,435	563
CURRENT ASSETS			
Debtors	17	57,871	51,114
Cash at bank and in hand		1,136,851	1,709,601
		1,194,722	1,760,715
CREDITORS			
Amounts falling due within one year	18	(364,046)	(341,860)
NET CURRENT ASSETS		830,676	1,418,855
TOTAL ASSETS LESS CURRENT LIABILITIES		835,111	1,419,418
NET ASSETS		835,111	1,419,418
FUNDS	20		
Unrestricted funds		480,162	546,499
Restricted funds		354,949	872,919
TOTAL FUNDS		835,111	1,419,418

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 28 September 2021 and were signed on its behalf by:

Helen Crisp

Helen Crisp – Chair of Trustees

The notes form part of these financial statements

The Prompt Maternity Foundation

Cash Flow Statement
for the Year Ended 31 March 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	(570,116)	226,585
Net cash (used in)/provided by operating activities		(570,116)	226,585
Cash flows from investing activities			
Purchase of tangible fixed assets		(5,144)	-
Sale of tangible fixed assets		598	-
Sale of fixed asset investments		1	-
Interest received		1,890	3,701
Net cash (used in)/provided by investing activities		(2,655)	3,701
Cash flows from financing activities			
Loan repayments in year		21	99
Net cash provided by financing activities		21	99
Change in cash and cash equivalents in the reporting period		(572,750)	230,385
Cash and cash equivalents at the beginning of the reporting period		1,709,601	1,479,216
Cash and cash equivalents at the end of the reporting period		1,136,851	1,709,601

The notes form part of these financial statements

Notes to the Cash Flow Statement for the Year Ended 31 March 2021

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(584,307)	315,805
Adjustments for:		
Depreciation charges	673	471
Interest received	(1,890)	(3,701)
(Increase)/decrease in debtors	(6,778)	95,534
Increase/(decrease) in creditors	22,186	(181,524)
Net cash (used in)/provided by operations	(570,116)	226,585

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank and in hand	1,709,601	(572,750)	1,136,851
	1,709,601	(572,750)	1,136,851
Total	1,709,601	(572,750)	1,136,851

The notes form part of these financial statements

Notes to the Financial Statements for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Company Status

The company is a company limited by guarantee, incorporated in England and Wales. In the event of the company being wound up, the liability of the guarantee is limited to £1 per member of the company.The address of the registered office is given in the Trustees' Report. The nature of the charity's operations and principal activities are given in the Trustees' Report.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities or services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP. Further detail is given in the Trustees' Annual Report.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Income from grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

License fee income is recognized over the period of the licence.

Income tax recoverable in relation to donations received under gift aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion the service.

continued...

1. ACCOUNTING POLICIES - continued

Expenditure
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs
Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity, Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Intangible fixed assets and amortisation
Intangible assets costing £1 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment. Amortisation is provided on a straight line basis over their useful lives. The useful lives of intangible assets are as follows

Intellectual property rights - 20 years

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - Straight line at 33.33%

All assets costing more than £200 are capitalised.

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Investments
Investments in subsidiaries are measured at cost less impairment.

Debtors
Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand
Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments
The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

continued...

1. ACCOUNTING POLICIES - continued

Investments

Foreign currency
Foreign currency transactions are initially recognised by applying to the foreign currency amount the spot exchange rate between the functional currency and the foreign currency at the date of the transaction.

Monetary assets and liabilities denominated in a foreign currency at the balance sheet date are translated using the closing rate.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	2,594	7,200

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	3,234	3,150

4. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	1,890	3,701

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021	2020
		£	£
Course fees	Training	13,634	314,108
Grants	Research	95,000	801,982
		108,634	1,116,090

Grants received, included in the above, are as follows:

	2021	2020
	£	£

6. RAISING FUNDS

Raising donations and legacies

	2021	2020
	£	£
Fundraising costs	217	266
Support costs	-	420
	217	686

continued...

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8)	Support costs (see note 9)	Totals
	£	£	£
Training	-	80,295	80,295
Research	646,213	4,223	650,436
	646,213	84,518	730,731

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021	2020
	£	£
Staff costs	547,737	376,343
Direct costs	98,476	338,565
	646,213	714,908

9. SUPPORT COSTS

	Management
	£
Training	80,295
Research	4,223
	84,518

Support costs, included in the above, are as follows:

Management

	Training	Research	2021 Total activities	2020 Total activities
	£	£	£	£
Wages	30,131	1,586	31,717	105,992
Social security	-	-	-	150
Insurance	5,212	274	5,486	4,437
Printing, postage and stationery	1,499	79	1,578	245
Advertising and branding	-	-	-	223
Travel and subsistence	(184)	(13)	(197)	8,892
Meeting room hire and catering	-	-	-	1,907
Rent	-	-	-	2,501
IT	7,911	417	8,328	1,772
Professional fees	15,143	797	15,940	13,414
Consultancy fees	-	-	-	19,502
Bank charges	190	10	200	334
Support, Training, Volunteer	3,072	163	3,235	510
Sundry	1,166	62	1,228	185
Course and MD fees	129	7	136	8,932
Exchange loss/(gain)	4,841	255	5,096	(35,467)
Bad debt write off	10,545	553	11,098	-
Depreciation of tangible and heritage assets	640	33	673	471
	80,295	4,223	84,518	134,000

continued...

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	673	471
Auditor's remuneration	11,640	9,250

11. TRUSTEES' REMUNERATION AND BENEFITS

During the year, the following Trustees received remuneration:
- Dr Neil Muchatuta £11,908 (2020: £15,796)
- Helen Crisp £Nil (2020: £16,800).

This was received for their roles as Consultant Obstetricians, facilitator and chief executive officer involved in research and training for the Charity. The legal authority for these payment is the Memorandum of Association, which established the objects and powers of the charitable company.

During the year, no trustees received any benefits in kind (2020: Nil).

Trustees' expenses

During the year, 1 Trustee and 2 Key management personnel received £454 for travel expenses (2020: 3 Trustees and 2 Key management personnel received £27,817).

12. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	579,204	482,335
Social security costs	250	150
	579,454	482,485

The average monthly number of employees during the year was as follows:

	2021	2020
Full or part time staff	12	16

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2021	2020
£60,001 - £70,000	-	1

PROMPT staff are all employed by other organisations, mainly North Bristol NHS Trust but also University of Bristol and University Hospitals Bristol NHS Foundation Trust, working in collaboration with PROMPT. The costs included in the financial statements represent payments to the employer for time spent on PROMPT activities.

Remuneration received by trustees and key management personnel amounted to £176,075 (2020: £211,455).

continued...

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	6,198	1,002	7,200
Charitable activities			
Training	255,108	59,000	314,108
Research	-	801,982	801,982
Other trading activities	3,150	-	3,150
Investment income	3,701	-	3,701
Other income	30,792	4,046	34,838
Total	298,949	866,030	1,164,979
EXPENDITURE ON			
Raising funds	686	-	686
Charitable activities			
Training	50,380	1,589	51,969
Research	91,897	704,622	796,519
Total	142,963	706,211	849,174
NET INCOME	155,986	159,819	315,805
Transfers between funds	(12,058)	12,058	-
Net movement in funds	143,928	171,877	315,805
RECONCILIATION OF FUNDS			
Total funds brought forward	402,571	701,042	1,103,613
TOTAL FUNDS CARRIED FORWARD	546,499	872,919	1,419,418

14. INTANGIBLE FIXED ASSETS

	Intellectual Property Rights £
COST	
At 1 April 2020 and 31 March 2021	1
NET BOOK VALUE	
At 31 March 2021	1
At 31 March 2020	1

continued...

15. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2020	4,574
Additions	5,144
Disposals	(598)
At 31 March 2021	9,120
DEPRECIATION	
At 1 April 2020	4,013
Charge for year	673
At 31 March 2021	4,686
NET BOOK VALUE	
At 31 March 2021	4,434
At 31 March 2020	561

16. FIXED ASSET INVESTMENTS

The company's investments at the balance sheet date in the share capital of companies included the following:

PROMPT Maternity China Ltd (Company No: 10557366)

Class of share: Ordinary
Holding: 100%

	2021 £	2020 £
Aggregate capital and reserves	-	1

PROMPT Maternity China Ltd was dissolved on 3 November 2020.

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	49,780	39,812
Amounts owed by group undertakings	-	21
Other debtors	7,341	9,561
Prepayments and accrued income	750	1,720
	57,871	51,114

continued...

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	71,887	32,630
Social security and other taxes	530	122
Other creditors	679	-
Accruals and deferred income	290,950	309,108
	364,046	341,860

Deferred income

	£
Deferred Income at 1 April 2020	129,409
Resources deferred in the year	109,542
Amounts released from previous years	(20,718)
Deferred Income at 31 March 2021	218,233

Deferred income represents performance-related grants received in advance of delivering the training or research required by that grant, It also represents training courses invoiced but not delivered until after the year end and multi-year licence fee income deferred. Deferred income is released to income in the reporting period in which the performance-related or other conditions that limit recognition are met. Multi-year licence fee income is released over the period of the license.

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	2021 Total funds	2020 Total funds
	£	£	£	£
Fixed assets	4,435	-	4,435	562
Investments	-	-	-	1
Current assets	839,773	354,949	1,194,722	1,760,715
Current liabilities	(364,046)	-	(364,046)	(341,860)
	480,162	354,949	835,111	1,419,418

20. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	Transfers between funds	At 31.3.21
	£	£	£	£
Unrestricted funds				
General fund	546,499	(35,030)	(31,307)	480,162
Restricted funds				
Mpilo Zimbabwe Fund	3,310	-	-	3,310
Midwives Training Fund	90	-	-	90
CL Eskell Bursary fund	650	-	-	650
E=QUALS Fund	1,381	(1,381)	-	-
ODON 5 - Human Factors Fund	4,200	-	-	4,200
ODON 7 Fund	94,409	-	-	94,409
ODON 10 Fund	3,767	-	-	3,767
DI Head Fund	1	(18,198)	18,197	-
HF - Social Franchising	6,478	(19,588)	13,110	-
The Scaling Project	3,876	(3,876)	-	-
BMGF - Assist	754,757	(506,234)	-	248,523
	872,919	(549,277)	31,307	354,949
TOTAL FUNDS	1,419,418	(584,307)	-	835,111

continued...

20. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	49,704	(84,734)	(35,030)
Restricted funds			
E=QUALS Fund	-	(1,381)	(1,381)
DI Head Fund	-	(18,198)	(18,198)
HF - Social Franchising	95,000	(114,588)	(19,588)
The Scaling Project	-	(3,876)	(3,876)
BMGF - Assist	1,937	(508,171)	(506,234)
	96,937	(646,214)	(549,277)
TOTAL FUNDS	146,641	(730,948)	(584,307)

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	402,571	155,986	(12,058)	546,499
Restricted funds				
Mpilo Zimbabwe Fund	3,490	(153)	(27)	3,310
Overseas Training Appeal Fund	290	(317)	27	-
Midwives Training Fund	1,209	(1,119)	-	90
CL Eskell Bursary fund	1,650	(1,000)	-	650
E=QUALS Fund	1,381	-	-	1,381
ODON 5 - Human Factors Fund	4,200	-	-	4,200
ODON 7 Fund	100,623	-	(6,214)	94,409
ODON 9 Fund	-	(6,214)	6,214	-
ODON 10 Fund	-	3,767	-	3,767
DI Head Fund	34,553	(46,610)	12,058	1
HF - Social Franchising	5,539	939	-	6,478
The Scaling Project	-	3,876	-	3,876
BMGF - Assist	548,107	206,650	-	754,757
	701,042	159,819	12,058	872,919
TOTAL FUNDS	1,103,613	315,805	-	1,419,418

continued...

20. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	298,949	(142,963)	155,986
Restricted funds			
Mpilo Zimbabwe Fund	-	(153)	(153)
Overseas Training Appeal Fund	-	(317)	(317)
Midwives Training Fund	-	(1,119)	(1,119)
CL Eskell Bursary fund	-	(1,000)	(1,000)
ODON 7 Fund	42,816	(42,816)	-
ODON 9 Fund	-	(6,214)	(6,214)
ODON 10 Fund	5,050	(1,283)	3,767
DI Head Fund	1	(46,611)	(46,610)
HF - Social Franchising	187,993	(187,054)	939
HF Insurance	729	(729)	-
The Scaling Project	4,818	(942)	3,876
BMGF - Assist	624,623	(417,973)	206,650
	866,030	(706,211)	159,819
TOTAL FUNDS	1,164,979	(849,174)	315,805

Mpilo Training - to improve training equipment and facilities specifically at Mpilo Maternity Hospital, Zimbabwe

Midwives Training Fund - to provide training for midwives. It was established by a transfer of funds generated from a symposium in Bath

CL Eskell Bursary Fund - this research fund will be available for midwives, obstetricians and anaesthetists in the UK and across the world to apply to work on projects with the PROMPT team

E=QUALS fund - this research fund, established by a generous grant from Erbs Palsy Group, is to measure the quality of life of adults with obstetric brachial plexus injuries and their families

ODON 7 - this training fund is to develop a training package to allow for the safe use and adoption of the BD Odon Device in clinical practice

ODON 10 - funding for a short simulation study

DI Head Fund - this research fund, provided by grants from D Telling and Limbs and Things, is an investigation into the management of an impacted foetal head during caesarean section

ODON 5 - Human Factors - this research grant is to undertake one round of Human Factors equivalence testing on two contingency versions of the BD Odon Device

HF - Social Franchising Fund - this research fund, provided by a grant from The Health Foundation, is to generate deeper understanding of the potential of social franchising and licencing models for scaling effective health and social care interventions within the NHS

The Scaling Project Fund - this research fund, provided by a grant from The Health Foundation, is to address the question, "How can a successful learning-based Maternity Safety Improvement Programme be replicated and scaled?". This study involves collaboration between PROMPT, Cambridge University and Leicester University.

BMGF- Assist - This research project aims to determine the effectiveness and safety of the BS Odon Device by conducting a multi-centered, randomized controlled trial of the Device versus the current practice predicate device of the AVB (the Kiwi vacuum). This study will be performed in two countries (UK and France) with the aim of a next step, after grant-end activity of extending the study to India.

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Notes to the Financial Statements - continued for the Year Ended 31 March 2021

20. MOVEMENT IN FUNDS - continued

Transfers between funds

A transfer has been made to the restricted DI Head fund and the restricted HF - Social Franchising fund from the general fund to cover the deficit on these funds.

21. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.