



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-------|------|----|-----------------|-------|------|
| | Day | Month | Year | | Day | Month | Year |
| | 01 | 02 | 2020 | | 31 | 01 | 2021 |

Section A Reference and administration details

Charity name Plum Layton Charitable Trust

Other names charity is known by

Registered charity number (if any) 1140546

Charity's principal address

The Brow

Great Somerford

Chippenham

Postcode SN15 5JB

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---|
| 1 | J M Layton | | | |
| 2 | Mrs K Armitage | | | |
| 3 | Mrs R Worsley | | | |
| 4 | Mrs A Des Forges | | | |
| 5 | T W Layton | | | |
| 6 | WF Wyldbore-Smith | | | |
| 7 | | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
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| |
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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|------------|
| Type of governing document (eg. trust deed, constitution) | Trust Deed |
| How the charity is constituted (eg. trust, association, company) | Trust |
| Trustee selection methods (eg. appointed by, elected by) | Appointed |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Trustee shall hold the Trust Fund and its income upon Trust to apply them generally for all and any charitable objects as prescribed by the Charity Act 2006 or any succeeding statute or ordinance

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. To hold funds and apply them generally for all charitable objects.
2. To support individual activities which in themselves fulfil a charitable object.
3. To generate and hold an endowment fund to be used to fulfil these objectives.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity continued to raise funds during the year and will be making a substantial donation to Imperial College Healthcare Charity.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity's policy is, after meeting its financial obligations, to donate its funds in accordance with its objectives.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|----------------------|--|
| Signature(s) | | |
| Full name(s) | James Michael Layton | |
| Position (eg Secretary, Chair, etc) | Trustee | |
| Date | 28.05.2021 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

PLUM LAYTON Charitable Trust

1140546

Receipts and payments accounts

CC16a

For the period
from

01.02.19

To

31.01.2020

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Voluntary Donations | 30,753 | - | - | 30,753 | 16,306 |
| Fund Raising Event | 6,450 | - | - | 6,450 | - |
| Income Tax Recovery | 5,412 | - | - | 5,412 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 42,615 | - | - | 42,615 | 16,306 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 42,615 | - | - | 42,615 | 16,306 |
| A3 Payments | | | | | |
| Administration costs | 1,861 | - | - | 1,861 | 2,460 |
| Event costs | 4,315 | - | - | 4,315 | - |
| Donations | 40,000 | - | - | 40,000 | 1,000 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 46,176 | - | - | 46,176 | 3,460 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 46,176 | - | - | 46,176 | 3,460 |
| Net of receipts/(payments) | - 3,561 | - | - | - 3,561 | 12,846 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 82,270 | - | - | 82,270 | 69,424 |
| Cash funds this year end | 78,709 | - | - | 78,709 | 82,270 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Bank Account | 78,709 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 78,709 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | J M Layton | 01.05.2020 | |
| | | | | |



Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

Charity Name
PLUM LAYTON CHARITABLE TRUST

**On accounts for the
year ended**

31ST JANUARY 2021

**Charity
no (if
any)**

1140546

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31.01.2021**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ☐ the accounting records were not kept in accordance with section 130 of the Charities Act; or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

05.07.2021

Name: Diana Moses

Relevant professional qualification(s) or body (if any): Accountant

Address: 198 Cookham Road
Maidenhead
Berkshire SL6 7HN

| Section B | Disclosure |
|-----------|------------|
|-----------|------------|

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.