

Trustees annual report 2020/2021

Prince Philip Hospital Breast Care Unit Fund

During the financial year 1 Sep 2020 and 31 Aug 2021, the charity received £43,185 and spent £45,706 leaving a balance carried over of £102,579.

Again, this year has been significantly affected by the Covid crisis and with few fund-raising opportunities available during the continuing restrictions. As in past years, amounts received have been from private individuals, bequests and local philanthropic organisations with some support from the banks in part sponsorship schemes. Although we have not been able to attend many events in person, we continue to write individual letters of thanks on behalf of the unit. The unit is very appreciative of the support we have received at this difficult time for fund raising.

As in past years, none of the officers of the charity have received any remuneration or expenses and all administration has been carried out on a volunteer basis with personal donations for minor items such stationery and stamps.

The outgoings of the charity are listed individually in the accounts. The expenditure has been significantly reduced to match income, mainly by not replacing one member of the research team whom we supported through the Hywel Dda University Health Board. Our research program has continued by rearranging the duties of the Advanced Biomedical Scientist with the help of Mr Simon Holt, Consultant Surgeon (retired) who assists on a volunteer basis.

The main expenses again this year have been used to support half the salary of our Advanced Biomedical Scientist with Hywel Dda University Health Board (H DUHB) R&D providing the other half. She supports the intra-operative node analysis and biobanking services as well as taking on management of our multicentre trial. This trial extends to 16 centres in the UK including 2 London teaching hospitals and expects to complete recruitment in the first half of 2022. Other expenses have included supporting the replacement of the ultrasound machines in the clinic.

The unit continues to publish widely on many topics including intra-operative sentinel node analysis, breast reconstruction, neo-adjuvant chemotherapy, prognostic factors in breast cancer and gene expression analysis. The unit researchers continue to be rated in the top 5% in the UK as judged by Researchgate.

The officers of the Charity are:

Ms Saira Khawaja, Chairman of Trustees

Ms Carol Owen, Treasurer

Ms Anne Crystal, Secretary

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 1 SEPTEMBER 2021
FOR
PRINCE PHILLIP BREAST CARE UNIT FUND

Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

PRINCE PHILLIP BREAST CARE UNIT FUND

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FOR THE YEAR ENDED 1 SEPTEMBER 2021

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PRINCE PHILLIP BREAST CARE UNIT FUND

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 1 SEPTEMBER 2021

The trustees present their report with the financial statements of the charity for the year ended 1 September 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1140533

Principal address

Prince Phillip Hospital
Bryngwyn Mawr
Dafen
Llanelli
Carmarthenshire
SA14 8QF

Trustees

G M Dazeley
E A Chrystal
F S J Roberts
SDH Holt
C B Thomas
S Khawaja
E M Evans
C D Owen

Independent examiner

Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 10 February 2022 and signed on its behalf by:



SDH Holt - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PRINCE PHILLIP BREAST CARE UNIT FUND

I report on the accounts for the year ended 1 September 2021, which are set out on pages three to seven.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



R Ashley Williams
FCCA
Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

10 February 2022

PRINCE PHILLIP BREAST CARE UNIT FUND

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 1 SEPTEMBER 2021

		2021 Unrestricted fund £	2020 Total funds £
	Notes		
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		43,178	84,953
Investment income	2	7	223
Total incoming resources		<u>43,185</u>	<u>85,176</u>
RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income	3	297	172
Charitable activities			
Donations		250	-
Other resources expended		<u>45,159</u>	<u>110,966</u>
Total resources expended		<u>45,706</u>	<u>111,138</u>
NET INCOMING/(OUTGOING) RESOURCES		(2,521)	(25,962)
RECONCILIATION OF FUNDS			
Total funds brought forward		105,100	131,062
TOTAL FUNDS CARRIED FORWARD		<u>102,579</u>	<u>105,100</u>

The notes form part of these financial statements

PRINCE PHILLIP BREAST CARE UNIT FUND

BALANCE SHEET
AT 1 SEPTEMBER 2021

		2021 Unrestricted fund £	2020 Total funds £
	Notes		
FIXED ASSETS			
Tangible assets	5	2,635	2,635
CURRENT ASSETS			
Cash at bank		99,944	102,465
NET CURRENT ASSETS		99,944	102,465
TOTAL ASSETS LESS CURRENT LIABILITIES		102,579	105,100
NET ASSETS		102,579	105,100
FUNDS	6		
Unrestricted funds		102,579	105,100
TOTAL FUNDS		102,579	105,100

The financial statements were approved by the Board of Trustees on 10 February 2022 and were signed on its behalf by:



SDH Holt -Trustee

PRINCE PHILLIP BREAST CARE UNIT FUND

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 1 SEPTEMBER 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	7	223

3. COSTS OF GENERATING VOLUNTARY INCOME

	2021	2020
	£	£
Equipment costs	297	85
Support costs	-	87
	297	172

PRINCE PHILLIP BREAST CARE UNIT FUND

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 1 SEPTEMBER 2021

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 1 September 2021 nor for the year ended 1 September 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 1 September 2021 nor for the year ended 1 September 2020.

5. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 2 September 2020 and 1 September 2021	2,635
	<hr/>
NET BOOK VALUE	
At 1 September 2021	2,635
	<hr/>
At 1 September 2020	2,635
	<hr/>

6. MOVEMENT IN FUNDS

	At 2.9.20 £	Net movement in funds £	At 1.9.21 £
Unrestricted funds			
General fund	105,100	(2,521)	102,579
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	105,100	(2,521)	102,579
	<hr/>	<hr/>	<hr/>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	43,185	(45,706)	(2,521)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	43,185	(45,706)	(2,521)
	<hr/>	<hr/>	<hr/>

Comparatives for movement in funds

	At 2.9.19 £	Net movement in funds £	At 1.9.20 £
Unrestricted Funds			
General fund	131,062	(25,962)	105,100
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TOTAL FUNDS	131,062	(25,962)	105,100
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PRINCE PHILLIP BREAST CARE UNIT FUND

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 1 SEPTEMBER 2021

6. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	85,176	(111,138)	(25,962)
TOTAL FUNDS	<u>85,176</u>	<u>(111,138)</u>	<u>(25,962)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 2.9.19 £	Net movement in funds £	At 1.9.21 £
Unrestricted funds			
General fund	131,062	(28,483)	102,579
TOTAL FUNDS	<u>131,062</u>	<u>(28,483)</u>	<u>102,579</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	128,361	(156,844)	(28,483)
TOTAL FUNDS	<u>128,361</u>	<u>(156,844)</u>	<u>(28,483)</u>

PRINCE PHILLIP BREAST CARE UNIT FUND

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 1 SEPTEMBER 2021

	2021 £	2020 £
INCOMING RESOURCES		
Voluntary income		
Gifts	43,178	84,953
Investment income		
Deposit account interest	7	223
Total incoming resources	<u>43,185</u>	<u>85,176</u>
RESOURCES EXPENDED		
Costs of generating voluntary income		
Equipment costs	297	85
Charitable activities		
Grants to institutions	250	-
Other resources expended		
Services and conference costs	40,337	110,966
Diagnostic Equipment	4,822	-
	<u>45,159</u>	<u>110,966</u>
Support costs		
Finance		
Bank charges	-	87
Total resources expended	<u>45,706</u>	<u>111,138</u>
Net expenditure	<u>(2,521)</u>	<u>(25,962)</u>

This page does not form part of the statutory financial statements

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 1 SEPTEMBER 2021
FOR
PRINCE PHILLIP BREAST CARE UNIT FUND

Charles & Co
Chartered Certified Accountants
3 Murray Street
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PRINCE PHILLIP BREAST CARE UNIT FUND

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PRINCE PHILLIP BREAST CARE UNIT FUND

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Independent examiner

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Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 10 February 2022 and signed on its behalf by:



SDH Holt - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
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10 February 2022

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PRINCE PHILLIP BREAST CARE UNIT FUND

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PRINCE PHILLIP BREAST CARE UNIT FUND

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PRINCE PHILLIP BREAST CARE UNIT FUND

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