

Trustees annual report 2019/2020

Prince Philip Hospital Breast Care Unit Fund

During the financial year 1 Sep 2019 and 31 Aug 2020, the charity received £85,176 and spent £111,138 leaving a balance carried over of 105,100.

The year has been significantly affected by the Covid crisis and with few fund-raising opportunities available during the spring lock down. As in past years, amounts received have been from private individuals, bequests and local philanthropic organisations with some support from the banks in part sponsorship schemes. Although we have not been able to attend many events in person, we continue to write individual letters of thanks on behalf of the unit. The unit is very appreciative of the support we receive particularly at this time.

None of the officers of the charity have received any remuneration or expenses and all administration has been carried out on a volunteer basis with personal donations for minor items such as stationery and stamps.

The outgoings of the charity are listed individually in the accounts. They remain in line with past years expenditure. The main expenses again this year have been used to support half the salary of our Advanced Biomedical Scientist with Hywel Dda University Health Board (HDUHB) R&D providing the other half. She supports the intra-operative node analysis and biobanking services. We also pay the salary of a second medical scientist (through HDUHB R&D also) who is running the multi-centre trial into gene expression analysis in node positive breast cancer. Having found alternative employment, this post became vacant in August 2020. The trustees took the decision not to advertise for a replacement, given the funding uncertainty for the next year. The responsibilities were re-allocated to the Advanced Biomedical Scientist with additional input on a volunteer basis from Mr Simon Holt, Honorary Consultant Surgeon. This trial extends to 15 centres in the UK including 2 London teaching hospitals. Another significant cost for the year was to support a meeting of investigators held in Bristol in Nov 2019. We also support 2 members of staff studying for higher degrees in their own time paying 50% of their tuition fees. Few members of staff have been able to attend courses this year with a consequent reduction in costs. The unit continues to publish widely on many topics including intra-operative sentinel node analysis, breast reconstruction, neo-adjuvant chemotherapy, prognostic factors in breast cancer and gene expression analysis. The unit researchers are rated as being in the top 4% in the UK as judged by Researchgate.

The Chairmanship has now passed to Ms Saira Khawaja, Consultant Surgeon, on the retirement of Mr Simon Holt.

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 1 SEPTEMBER 2020
FOR
PRINCE PHILLIP BREAST CARE UNIT FUND

Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

PRINCE PHILLIP BREAST CARE UNIT FUND

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 1 SEPTEMBER 2020

	Page
Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 7
Detailed Statement of Financial Activities	8

PRINCE PHILLIP BREAST CARE UNIT FUND

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 1 SEPTEMBER 2020**

The trustees present their report with the financial statements of the charity for the year ended 1 September 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1140533

Principal address

Prince Phillip Hospital
Bryngwyn Mawr
Dafen
Llanelli
Carmarthenshire
SA14 8QF

Trustees

G M Dazeley
E A Chrystal
F S J Roberts
S Holt
C B Thomas

Independent examiner

Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 19 May 2021 and signed on its behalf by:

S Holt - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PRINCE PHILLIP BREAST CARE UNIT FUND

I report on the accounts for the year ended 1 September 2020, which are set out on pages three to seven.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

R Ashley Williams
FCCA
Charles & Co
Chartered Certified Accountants
3 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

19 May 2021

PRINCE PHILLIP BREAST CARE UNIT FUND

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 1 SEPTEMBER 2020

		2020 Unrestricted fund £	2019 Total funds £
	Notes		
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		84,953	81,701
Investment income	2	223	179
Total incoming resources		85,176	81,880
RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income	3	172	2,553
Other resources expended		110,966	75,790
Total resources expended		111,138	78,343
NET INCOMING/(OUTGOING) RESOURCES		(25,962)	3,537
RECONCILIATION OF FUNDS			
Total funds brought forward		131,062	127,525
TOTAL FUNDS CARRIED FORWARD		105,100	131,062

The notes form part of these financial statements

PRINCE PHILLIP BREAST CARE UNIT FUND

BALANCE SHEET
AT 1 SEPTEMBER 2020

		2020 Unrestricted fund £	2019 Total funds £
	Notes		
FIXED ASSETS			
Tangible assets	5	2,635	2,635
CURRENT ASSETS			
Cash at bank		102,465	128,427
NET CURRENT ASSETS		<u>102,465</u>	<u>128,427</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>105,100</u>	<u>131,062</u>
NET ASSETS		<u>105,100</u>	<u>131,062</u>
FUNDS	6		
Unrestricted funds		105,100	131,062
TOTAL FUNDS		<u>105,100</u>	<u>131,062</u>

The financial statements were approved by the Board of Trustees on 19 May 2021 and were signed on its behalf by:

S Holt -Trustee

PRINCE PHILLIP BREAST CARE UNIT FUND

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 1 SEPTEMBER 2020**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	223	179
	<u>223</u>	<u>179</u>

3. COSTS OF GENERATING VOLUNTARY INCOME

	2020	2019
	£	£
Equipment costs	85	2,091
Support costs	87	462
	<u>172</u>	<u>2,553</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 1 September 2020 nor for the year ended 1 September 2019 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 1 September 2020 nor for the year ended 1 September 2019 .

PRINCE PHILLIP BREAST CARE UNIT FUND

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 1 SEPTEMBER 2020

5. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 2 September 2019 and 1 September 2020	2,635
	<hr/>
NET BOOK VALUE	
At 1 September 2020	2,635
	<hr/>
At 1 September 2019	2,635
	<hr/>

6. MOVEMENT IN FUNDS

	At 2.9.19 £	Net movement in funds £	At 1.9.20 £
Unrestricted funds			
General fund	131,062	(25,962)	105,100
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	131,062	(25,962)	105,100
	<hr/>	<hr/>	<hr/>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	85,176	(111,138)	(25,962)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	85,176	(111,138)	(25,962)
	<hr/>	<hr/>	<hr/>

Comparatives for movement in funds

	At 2.9.18 £	Net movement in funds £	At 1.9.19 £
Unrestricted Funds			
General fund	127,525	3,537	131,062
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	127,525	3,537	131,062
	<hr/>	<hr/>	<hr/>

PRINCE PHILLIP BREAST CARE UNIT FUND

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 1 SEPTEMBER 2020

6. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	81,880	(78,343)	3,537
TOTAL FUNDS	<u>81,880</u>	<u>(78,343)</u>	<u>3,537</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 2.9.18 £	Net movement in funds £	At 1.9.20 £
Unrestricted funds			
General fund	127,525	(22,425)	105,100
TOTAL FUNDS	<u>127,525</u>	<u>(22,425)</u>	<u>105,100</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	167,056	(189,481)	(22,425)
TOTAL FUNDS	<u>167,056</u>	<u>(189,481)</u>	<u>(22,425)</u>

PRINCE PHILLIP BREAST CARE UNIT FUND

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 1 SEPTEMBER 2020

	2020 £	2019 £
INCOMING RESOURCES		
Voluntary income		
Gifts	84,953	81,701
Investment income		
Deposit account interest	223	179
Total incoming resources	85,176	81,880
RESOURCES EXPENDED		
Costs of generating voluntary income		
Equipment costs	85	2,091
Other resources expended		
Services and conference costs	110,966	75,790
Support costs		
Management		
Computer costs	-	244
Finance		
Bank charges	87	89
Information technology		
Postage and stationery	-	129
Total resources expended	111,138	78,343
Net (expenditure)/income	(25,962)	3,537

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 1 SEPTEMBER 2020
FOR
PRINCE PHILLIP BREAST CARE UNIT FUND

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