



Trustees' Annual Report for the period

From 02 Sept 2021 **Period start date** **To** 01 Sept 2022
Period end date

Charity name: Friends of Skyswood School

Charity registration number: 1140514

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance the education of pupils in the School particularly by: Developing effective relationships between the staff, parents and others associated with the school; Engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The Friends of Skyswood School exists to provide financial support to the School, under the direction of the Head teacher and the Governing Body, in order to provide specific aids either within delivery of the curriculum or with improving the overall environment of the school or through the projection of the school into the community. The main event organised over the last 12 months is the Summer Fair which is popular event for the extended school community and involves many local businesses. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | All Trustees have received the guidance issued by the Charity Commission on public benefit upon commencement of their position |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|------------------------|----------------|--|
| Policy on grant making | Para 1.38 | |

| | | |
|--|-----------|--|
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The charity's main achievements are organising and running inclusive events for the whole School community, for example the Summer Fair, Elves workshop, Camp night and Discos.</p> <p>These events provide an opportunity for parents, teachers and pupils to come together, have fun and raise funds to benefit the school. Funds raised over the past year have provided resources in support of the curriculum such as sports equipment, library funding, D&T tools, reading scheme books and craft supplies. The school has a number of needs in the forthcoming months and years including a programme of external space development for the environment area and the 'stick area'.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |

| | | |
|--|-----------|--|
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

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|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | The cash balance held by the charity at the period end is very strong and is sufficient to cover all funding requests which have been approved. Successful fundraising events since the period end have raised a further profit of over £8,000 putting the charity in a great position to pay out funding requests as approved. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | No reserves are held but a minimum cash balance of £3,000 (after deduction of any approved funding requests) is always held to cover any emergency funding requests by the school |
| Amount of reserves held | Para 1.22 | N/a |
| Reasons for holding zero reserves | Para 1.22 | N/a |
| Details of fund materially in deficit | Para 1.24 | N/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/a |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | New Trustees are voted in at Committee meetings |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|----------------------------|
| Charity name | Friends of Skyswood School |
| Other name the charity uses | FoSS |
| Registered charity number | 1140514 |

| | |
|-----------------------------|---|
| Charity's principal address | Skyswood Primary School Chandlers Road ST. ALBANS Hertfordshire AL4 9RS |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------|-----------------|-----------------------------------|---|
| 1 | Vicki Shilston | Chairperson | | |
| 2 | Julie Amel-Azizpour | Treasurer | | |
| 3 | Samantha Dewar | Secretary | | |
| 4 | Gemma Lillian Kenward | | | |
| 5 | Stuart Burden | | | |
| 6 | | | | |
| 7 | | | | |
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| 20 | | | | |

Corporate trustees - names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
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Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/a |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/a |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|--|

Other optional information

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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Julie Amel-Azizpour

Full name(s)

Julie Amel-Azizpour

**Position (eg
Secretary, Chair, etc)**

Treasurer

Date

25/04/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends of Skyswood school

No 1140514

Receipts and payments accounts

| | | | |
|------------------------|----------|----|----------|
| For the period from | 2-Sep-21 | To | 1-Sep-22 |
|------------------------|----------|----|----------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ |
|---|--|---|--|---------------------------------|
| A1 Receipts | | | | |
| Gross takings from fundraising events | 21,005 | - | - | 21,005 |
| Parent donations | 7,999 | - | - | 7,999 |
| Amazon giving | 15 | - | - | 15 |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Sub total (Gross income for AR) | 29,019 | - | - | 29,019 |
| A2 Asset and investment sales, (see table). | | | | |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total receipts | 29,019 | - | - | 29,019 |
| A3 Payments | | | | |
| Cost of running fundraising events | 10,673 | - | - | 10,673 |
| Admin costs - NCPTA subs | 116 | - | - | 116 |
| Grants paid to Skyswood school | 5,353 | - | - | 5,353 |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | 16,142 | - | - | 16,142 |
| A4 Asset and investment purchases, (see table) | | | | |
| Purchase of gazebos | 163 | - | - | 163 |
| Purchase of urn | 85 | - | - | 85 |
| Purchase of candy floss machine | 228 | - | - | 228 |
| Sub total | 476 | - | - | 476 |
| Total payments | 16,618 | - | - | 16,618 |
| Net of receipts/(payments) | 12,401 | - | - | 12,401 |
| A5 Transfers between funds | - | - | - | - |
| A6 Cash funds last year end | 14,078 | - | - | 14,078 |
| Cash funds this year end | 26,479 | - | - | 26,479 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|
| B1 Cash funds | Bank Account | 26,479 | - |
| | | - | - |
| | | - | - |
| | Total cash funds | 26,479 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK |

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|
| B2 Other monetary assets | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) |
|-----------------------------|---------|-----------------------------|-----------------|
| B3 Investment assets | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

| | Details | Fund to which asset belongs | Cost (optional) |
|---|---------------------|-----------------------------|-----------------|
| B4 Assets retained for the charity's own use | Gazebos | unrestricted | - |
| | Card reader | unrestricted | - |
| | Urn | unrestricted | - |
| | Candy Floss Machine | unrestricted | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

| | Details | Fund to which liability relates | Amount due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|
| B5 Liabilities | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name |
|-----------|------------|
| | |
| | |

CC16a

Last year

to the nearest £

| |
|--------------|
| 3,019 |
| 2,750 |
| - |
| - |
| - |
| - |
| - |
| - |
| 5,769 |

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| - |
| - |
| - |

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|--------------|
| 5,769 |
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| 309 |
| 111 |
| 4,045 |
| - |
| - |
| - |
| - |
| - |
| - |
| - |
| 4,465 |

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|---|
| - |
| - |
| - |
| - |

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|--------------|
| 4,465 |
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|---------------|
| 1,304 |
| - |
| 12,774 |
| 14,078 |



**Endowment
funds**
to nearest £

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|---|
| - |
| - |
| - |
| - |

OK

**Endowment
funds**
to nearest £

| |
|---|
| - |
| - |
| - |
| - |
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**Current value
(optional)**

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| - |

**Current value
(optional)**

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**When due
(optional)**

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Date of
approval

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Independent examiner's report to the trustees of Friends of Skyswood School

I report to the trustees on my examination of the accounts of the Friends of Skyswood School (the Trust) for the year ended 1 September 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Paola Brazier*

Name: Paola Brazier

Relevant professional qualification: Chartered Accountant (ICAEW)

Address: 2 Evans Grove, St Albans, AL4 9PJ

Date: 25 April 2023