

COMPANY REGISTRATION NUMBER 07406571

**LOOK NATIONAL FEDERATION OF FAMILIES
WITH VISUALLY IMPAIRED CHILDREN**

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

31 MARCH 2021



Charity Number 1140471

**LOOK NATIONAL FEDERATION OF FAMILIES WITH
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EXECUTIVE SUMMARY

Annual Trustees Report - 2020 - 2021

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 31 March 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name Look National Federation of Families with Visually Impaired Children

Charity registration number 1140471

Company registration number 07406571

Principal office The Fred Bulmer Centre
Wall Street
Hereford
HR4 9HP

Registered office The Fred Bulmer Centre
Wall Street
Hereford
HR4 9HP

The trustees

The trustees who served the company during the period were as follows:

Dr M Wolffe
Ms Jennifer Burgos
Mr N Bowen QC
Mr M Thornton
Mr Simon Morris

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LOOK END OF YEAR REPORT

LOOK UK supports young blind and visually impaired people and their families to thrive. We do this through peer mentoring, youth forums, support groups, online information sessions , and our programme of transformational events.

The services we offer are designed and delivered in collaboration with the people we serve.

The need is clear. Children with visual and sensory impairments need support to thrive. Social and academic exclusion is a serious issue for young visually impaired people. They are at risk of isolation and the pandemic has exacerbated barriers faced. This year, we have reached more people than ever before. We have risen to the challenge of the changes enforced by Covid 19 and created a stronger, more connected community as a result.

This has been a period of great change, growth and development for Look. We are working hard to help families of VI children cope with the unprecedented challenges of the pandemic and provide holistic support. We have been commended by parents, professionals and young people alike, for the speed, agility and innovation of our response.

This financial year we have:

- Delivered 150 online support events
- Boosted Mentoring Support - We now have 70 trained VI Mentors ready to support VI children
- Supported 75 mentoring partnerships in the past 12 months.
- Delivered a programme of 12 informative panel events, on a range of topics
- Launched a free counselling service in partnership with York College, offering support to VI young adults and those who care for a VI child.
- Launched a weekly parent support group.
- Launched national online weekly youth forums for two different age groups.
- Delivered weekly online activities for families and young people, including cookery, quizzes, story-telling and open mic' nights.
- Delivered mindfulness and wellbeing events for parents and young adults.
- Developed and delivered an online level 1 braille course for sighted parents of VI children
- Continued much needed helpline support

"I really appreciate all the support – we have honestly learned more about how to

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support our child from Look during lockdown than we ever did from anyone else. It really is amazing to have such a bank of other parents, role models to tap into for advice and to hear about their experiences." (parent)

"LOOK has responded so quickly and powerfully to the pandemic, impressive and very much needed. Thank you." (parent and VI sector professional)

"I have loved coming to music forum. It gives me something to look forward to as life stuck at home can be pretty boring and I have made new friends there." (age 12 young VI Person)

"A lovely example of a charity identifying a need and very quickly putting something together to address it. What a great resource I'm really looking forward to the next sessions. Thanks!" (parent)

"Mentoring has really kept me focused and positive in what has been a really tough time. It feels great to know I am helping others and building my skills. It makes my own troubles more manageable. I love the team spirit amongst the mentors. We are all there for each other." (mentor)

LOOK Services 2020-2021

Look Mentoring 2020-2021:

We offer one-to-one support from a trained mentor who is visually impaired themselves. Many blind young people tell us that they do not have the opportunity to talk openly about their impairment and the isolation they are experiencing. Our mentors help, as they understand these issues first-hand in a way that teachers and other professionals can't. Mentoring happens online, one-to-one and in groups at our online youth forums, support groups and events. Lack of accessible opportunities, unemployment and isolation mean that young VI adults are at risk of mental health issues. Three out of four blind young adults are long term unemployed. By providing our VI volunteer mentors with training and ongoing development opportunities, we ensure that both the mentor and their mentee benefit from the LOOK mentoring project.

We have a team of **70** trained VI mentors in total.

We have supported **75** mentoring partnerships this year.

We have trained **20** new mentors this year.

Referrals have doubled since this time last year.

"My LOOK mentor is so helpful because he just gets it. She has been there and done that and come through it the other side. Just knowing that she has made a great life

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for herself and is happy, is a great boost for me - and for my Mum as well." (Mentee, LOOK mentoring project)

"I love being able to offer help to a younger VIP through the mentoring project. It feels great to provide a service I wish I'd had when I was growing up. It has also really helped me with my own confidence. I used my mentoring experience in a recent job interview and got the job! They were very interested in the experience I had gained through my volunteering with Look and I have no doubt it was this that swung it for me." (Look mentor)

Parent Support 2020-2021:

Look runs a helpline for parents struggling with challenges faced by their VI child. We provide emotional and practical support through listening, signposting and where needed liaise with statutory services to ensure that parents are not left struggling alone. In response to Covid, in April 2020 we established a regular online parents support group, run by a professional facilitator who is also a mother to a VI child. The group is a supportive peer-lead space for listening, sharing information and emotional support. We run alternate free-flow sessions with planned themed discussions with guests speakers.

"We can't thank you enough. The parent support group has been a life line."

"I have learned so much from other parents and it's great to have some time just for me, to relax and share with others in the same boat."

"The group has helped me gain confidence in my struggles to get my daughter the educational support she needs."

Look Events 2020-2021:

From March onwards, our schedule of face-to-face events had to be cancelled due to Covid. We adapted quickly and established a full calendar of online events in its place. These included online information expert panel events, support groups, discussion groups, activities and regular youth forums. These are detailed later in this report.

- 150 online events delivered
- 12 panel events delivered, in collaboration with invited partners
- All panel events were recorded and made available on our website

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Panel event topics:

- VI Students Coronavirus Q&A
- Assistive tech that you don't know you already have (online webinar)
- Supporting your VI child with complex disabilities during lockdown (online)
- Primary to secondary: supporting your vi child through the transition for parents (online)
- Primary to secondary: supporting families through transition for professionals
- Supporting your vi child with reading and literacy at home for parents (online)
- Professionals webinar VI Literacy supporting learning at home
- Back to uni Q&A for VI students
- Find your calm, Mindfulness course, online
- Virtual LOOKFest Open Mic, 2 August 2020

- Professionals' webinar: learning in lockdown.

Sample responses from attendees:

"What a fabulous community. Brilliant work from you all. For such a small charity you really are doing an amazing job, It was so wonderful to log on last night and see so many people listening to the webinar."

"Thank you for this event. It has been very helpful and encouraging to hear ideas and practices. We need more of this!"

"Thank you for the session, great panellists and interesting discussions" "I gained a lot of information on pre-Braille activities"

"This has been very useful amazing, everything's been thought of, a big thank you to the host"

Look Counselling:

This service was set up in partnership with York College, using their graduate counselling students to provide free counselling sessions on the phone or online. The service is available to any VI 18+ and any carer of a VI young person.

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"The Look counselling service has literally changed my life. I was so depressed. I have never had counselling about my VI before. It has changed things around for me and given me confidence for the future." (client)

Look helpline:

We provide a listening, emotional support and signposting service for VI families in need. We pride ourselves on the personal relationships we build with all members of our community. We listen to the needs and respond accordingly. Many parents who call us go on to join our parent support group, attend events or sign their children up for youth forum and mentoring.

Connections:

This year we have delivered a number of presentations and workshops to eye health professionals, education services and other charities. New local authority and charity relationships have been built across the UK, and we're recognised by statutory and non-statutory services for our valuable youth service. This is reflected in the increase in referrals from local authorities and teachers.

Our online panel information events got vital information out to parents, professionals and VI young people at this extremely isolating time.

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LOOK Infrastructure 2020-2021

We've worked hard to strengthen our capacity to deliver our much needed service. This has been balanced with the need to conserve funds due to economic uncertainty caused by the pandemic.

Staffing 2020-2021:

Look operates with a small staff team of 4 x full time and 3 x part time, plus a part-time outsourced communications team.

We also rely hugely on our fabulous volunteers, including parent support facilitator, braille club facilitators and our wonderful team of mentors.

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LOOK Scarborough Holiday Flat:

The lockdown meant that holiday bookings were limited. We took the opportunity to apply for funds to renovate the property and conduct a review of the works needed.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Look is a Registered Charity in England and Wales, number 1140471 and a Registered Company Limited by Guarantee, number 07406571. Look is governed by a Memorandum and Articles of Association. The Charity was founded and constituted in 1991, first registered in 1992, with future amendments to its Constitution in 1995 and 1998. The Memorandum and articles of Association were revised and updated in 2011. In October 2010 Look was registered as a Company Limited by Guarantee and as a consequence re-registered with the Charity Commission in February 2011. As a charitable company, Look began its activities as from 1st April, 2011, at which point the unincorporated Look (Registered Charity number 1007282) stopped operating and its assets have been transferred to Look as a Charitable Company (Registered Charity number 1140471).

The Trustees of Look, who are also the Directors for the purpose of Company law, have the overall responsibility for the governance and the strategic direction of the charity. The Chair, Vice Chair and Treasurer are elected annually. They then appoint the other Trustees who are recruited to provide the range of skills and expertise to effectively govern the Charity. The Board of Trustees meets regularly to review strategy and performance and agree budgets

An induction pack has been developed, which is available to all existing and newly recruited Trustees. This includes various Charity Commission publications, a copy of the Memorandum and Articles of Association, published Trustees Annual Report and Accounts, financial procedures, risk assessment documents, the current business plan, working budget, and the roles and responsibilities of a Trustee and the Board.

On a day to day basis the organisation is managed by the Director, Charlotte Carson, who has the overall responsibility for strategic planning, operational management, human and financial resources and service.

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Related Parties

Look has been a loose federation of groups with clusters of activity across the UK. More recently while the central organisation has gone through a period of evaluation these groups have continued and contact with them is being re-established.

Risk Management

The Board is responsible for the management of the risks faced by the charity. Detailed considerations of the risks are delegated to the Director. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis and risks are reviewed on a rolling cycle. The key controls used by the charity include strategic planning, budgeting, and management accounting, organizational and governance structure and lines of reporting. Formal written policies are reviewed annually, and assessment of risk is a standing item on the agenda at Board meetings. Through these risk management processes the Trustees are satisfied that the major risks have been adequately mitigated.

The main financial risk to the charity is considered to be the unexpected loss of income through charitable funding or funds brought in by the marathon runners and other fundraising activity. In order to mitigate this, we ensure that we abide by our reserves policy ensuring that we have six months core running costs in the bank. We have recruited a volunteer and a LOOK staff member manages our Marathon running team to ensure that core funds are received each year.

OBJECTIVES AND ACTIVITIES

Charitable Objects

To facilitate parents' groups and parents in enhancing the education, welfare and leisure opportunities of visually impaired children, to promote the co-ordination of services, both statutory and voluntary, provided by parent groups and organisations relating to visual impairment.

Vision

Our vision is to be an organisation that is recognised as a key provider of services to families with visually impaired children and young people.

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Purpose

To improve the lives of families with visually impaired children and young people by providing support, information and activities with a view to helping them gain the best outcomes in life. We want to break down the barriers that young VI people and their families face.

Public Benefit

The Trustees confirm that they have complied with their obligation under Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance used by the Charity Commission for England and Wales. The Trustees further confirm that the activities of the charity are carried out, in line with its objects, for the public benefit, and the charity achieves its objects through the activities described below.

ACHIEVEMENTS AND PERFORMANCE

Impacts of our service:

- Decreased isolation
- Increased confidence
- Increased transferable skills and employability
- Increased well-being
- Social opportunity
- Physical activity
- Increased understanding of available support streams for parents and young people
- Emotional Support
- Increased understanding amongst classmates and teachers of barriers faced by VI children

We achieved these positive impacts and outcomes through our Mentoring Service, helpline, counselling service, support groups and events programme.

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Example of Mentoring themes:

- Developing self-confidence and friendships
- Coping with school bullying and isolation
- Access to sports
- Dating, relationships and how to access this as a VIP
- Career development
- Independence skills and becoming more autonomous from parents on managing health needs
- Self Advocacy - Speaking up about your VI needs
- Transitions and next steps, leaving school, preparing for further & higher education
- Guidedogs and mobility – becoming more confident and practiced in this area
- Cooking and independent life skills
- How to overcome barriers to socialising and combatting isolation
- What's the best tech to use
- How to access education

We have developed entry, midway and exit questionnaires, built in to the mentoring platform, to evaluate the efficacy of the programme. Results are extremely positive.

Evaluations:

- 90% of participants say that Look mentoring is helping to develop their self-belief and consider their strengths
- 95% of participants said that mentoring is supporting their emotional wellbeing
- 100% of participants said that mentoring is supporting their ability to live with a visual impairment, through sharing ideas with others and developing their confidence
- 100% said they would recommend the mentoring service to others.

FINANCIAL REVIEW

Reserves Policy

Free reserves are represented by net current assets within the unrestricted fund. In view of the unpredictable nature of charitable income, it is the Trustees intention to maintain an unrestricted reserve of a minimum of six months' projected running costs.

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Fixed Assets

Following an agreement with the Lincoln VIPs Group to transfer their holiday flat to Look, the Trustees took ownership of the flat on 21st July 2006. This is an enormous asset valued at approximately £100,000. In 2010 the Trustees had the opportunity to acquire the freehold of the flat for £2,000 and this option was taken up. The flat creates the opportunity for Look member families and groups to enjoy a reasonably priced holiday by the sea.

Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements so that they give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.
- Observe the methods and principles in the Charities' SORP.
- The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared on the accounting policies set out in note 1 to the financial statements and comply with the Memorandum and Articles of Association, applicable law and the requirements of the Statement of Recommended Practice "Accounting and Reporting by Charities" issued March 2005.

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**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF LOOK
NATIONAL FEDERATION OF FAMILIES WITH VISUALLY IMPAIRED
CHILDREN**

YEAR ENDED 31 MARCH 2021

INDEPENDENT EXAMINER

Helen Wanless ACCA has been re-appointed as independent examiner for the ensuing year.

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 5 to 14.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Look National Federation of Families With Visually Impaired Children for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

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YEAR ENDED 31 MARCH 2021

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Helen Wanless ACCA
Independent examiner

29 Park Street
Macclesfield
Cheshire
SK11 6SR

Helen Wanless
22-12-2021

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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income	2	194,846	–	194,846	207,000
Activities for generating funds	3	3,776	–	3,776	40,414
Incoming resources from charitable activities	4	4,715	–	4,715	2,135
TOTAL INCOMING RESOURCES		<u>203,337</u>	<u>–</u>	<u>203,337</u>	<u>249,549</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Costs of generating voluntary income	5	(21,657)	–	(21,657)	(13,233)
Charitable activities	6/7	(179,859)	(1,288)	(181,147)	(265,078)
Governance costs	8	(600)	–	(600)	(1,081)
TOTAL RESOURCES EXPENDED		<u>(202,116)</u>	<u>(1,288)</u>	<u>(203,404)</u>	<u>(279,392)</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR/NET (EXPENDITURE)/INCOME FOR THE YEAR					
RECONCILIATION OF FUNDS	9	1,221	(1,288)	(67)	(29,843)
Total funds brought forward		<u>438,614</u>	<u>1,288</u>	<u>439,902</u>	<u>469,745</u>
TOTAL FUNDS CARRIED FORWARD		<u>439,835</u>	<u>–</u>	<u>439,835</u>	<u>439,902</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

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BALANCE SHEET

31 MARCH 2021

	Note	2020 £	2020 £
FIXED ASSETS			
Tangible assets	11	104,409	104,857
CURRENT ASSETS			
Debtors	12	13,311	11,026
Cash at bank		370,376	398,259
		<u>383,687</u>	<u>409,285</u>
CREDITORS: Amounts falling due within one year	13	<u>(48,261)</u>	<u>(74,240)</u>
NET CURRENT ASSETS		335,426	335,045
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>439,835</u>	<u>439,902</u>
CREDITORS: Amounts falling due after more than one year	14	—	—
NET ASSETS		<u>439,835</u>	<u>439,902</u>
FUNDS			
Restricted income funds	15	—	1,288
Unrestricted income funds	16	439,835	438,614
TOTAL FUNDS		<u>439,835</u>	<u>439,902</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

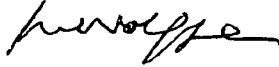
These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

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BALANCE SHEET (CONT'D)

31 MARCH 2021

These financial statements were approved by the Trustees and authorised for issue on the 16 December 2021 and are signed on their behalf



Dr M Wolffe
Director

Company Registration Number: 07406571

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards and the Companies Act 2006.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Incoming resources

All incoming resources are included in the Statement of financial activities when the company has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (CONT'D)

Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the company, and have been allocated to activity cost categories on a basis consistent with the usage of resources, apportioning staff costs by the budgeted time spent. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings - 20% reducing balance

2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations				
Donations	194,386	–	194,386	206,520
Other income				
Friends of LOOK	460	–	460	480
	<u>194,846</u>	<u>–</u>	<u>194,846</u>	<u>207,000</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Fundraising from London Marathon & events	<u>3,776</u>	<u>3,776</u>	<u>40,414</u>

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NOTES TO THE FINANCIAL STATEMENTS

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4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Holiday Flat	<u>4,715</u>	<u>4,715</u>	<u>2,135</u>

5. COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Advertising	—	—	1,543
Subscriptions	681	681	935
London Marathon and other events	20,743	20,743	10,430
Depreciation	233	233	325
	<u>21,657</u>	<u>21,657</u>	<u>13,233</u>

6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Helpline	6,084	—	6,084	6,396
Scarborough Flat	9,195	—	9,195	7,370
Youth Projects	19,401	—	19,401	23,066
Mentoring Project	145,179	1,288	146,467	228,246
	<u>179,859</u>	<u>1,288</u>	<u>181,147</u>	<u>265,078</u>

7. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly	Total Funds 2021	Total Funds 2020
	£	£	£
Helpline	6,084	6,084	6,396
Scarborough Flat	9,195	9,195	7,370
Youth Projects	19,401	19,401	23,066
Mentoring Project	145,179	145,179	228,246
	<u>179,859</u>	<u>179,859</u>	<u>265,078</u>

**LOOK NATIONAL FEDERATION OF FAMILIES WITH
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

8. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Independent examination	600	600	600
Costs of trustees' meetings	—	—	—
	<u>600</u>	<u>600</u>	<u>600</u>

9. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2021	2020
	£	£
Depreciation	448	625
Auditors' fees	<u>600</u>	<u>600</u>

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2021	2020
	£	£
Wages and salaries	120,785	168,931
Social security costs	—	—
	<u>120,785</u>	<u>168,931</u>

Particulars of employees:

The average number of employees during the year, was as follows:

	2021	2020
	No.	No.
Number of administrative staff	<u>7</u>	<u>9</u>

No employee received remuneration of more than £60,000 during the year (2020 - Nil).

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

11. TANGIBLE FIXED ASSETS

	Land and buildings £	Other plant & machinery etc. £	Total £
COST			
At 1 April 2020	102,625	31,126	133,751
Additions	—	—	—
At 31 March 2021	<u>102,625</u>	<u>31,126</u>	<u>133,751</u>
DEPRECIATION			
At 1 April 2020	—	28,894	28,894
Charge for the year	—	448	448
At 31 March 2021	<u>—</u>	<u>29,342</u>	<u>29,342</u>
NET BOOK VALUE			
At 31 March 2021	<u>102,625</u>	<u>1,784</u>	<u>104,409</u>
At 31 March 2020	<u>102,625</u>	<u>2,232</u>	<u>104,857</u>

12. DEBTORS

	2021 £	2020 £
Other debtors	<u>13,311</u>	<u>11,026</u>

13. CREDITORS: Amounts falling due within one year

	2021 £	2020 £
Other creditors	<u>48,261</u>	<u>74,240</u>

Other creditors includes accrued income in relation to the postponed London marathon of 2020 and the delayed 2021 marathon.

14. CREDITORS: Amounts falling due after more than one year

	2021 £	2020 £
Trade creditors	<u>—</u>	<u>—</u>

The Partially Sighted Society ("PSS") Loan was made in the financial year 2012. The loan is interest free with no requirement that it should be repaid within any specific period in time. The trustees agreed to repay the loan and it has been fully repaid after the balance sheet date.

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

15. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2020	Incoming resources	Outgoing resources	Balance at 31 Mar 2021
	£	£	£	£
Mentoring Project	<u>1,288</u>	<u>-</u>	<u>(1,288)</u>	<u>-</u>

16. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2020	Incoming resources	Outgoing resources	Balance at 31 Mar 2021
	£	£	£	£
General Funds	<u>438,614</u>	<u>203,337</u>	<u>(202,116)</u>	<u>439,835</u>

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net current assets	Other net liabilities	Total
	£	£	£	£
Unrestricted Income Funds	<u>104,409</u>	<u>383,687</u>	<u>(48,261)</u>	<u>439,835</u>
Total Funds	<u>104,409</u>	<u>383,687</u>	<u>(48,261)</u>	<u>439,835</u>

18. RELATED PARTY TRANSACTIONS

During the year the interest free loan of £50,000 received from the Partially Sighted Society in 2012 was repaid. Michael Wolffe was formerly a trustee of the Partially Sighted Society.

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MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2021

**The following pages do not form part of the statutory financial statements
which are the subject of the independent examiner's report on pages 14 to 15.**

**LOOK NATIONAL FEDERATION OF FAMILIES WITH
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COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOMING RESOURCES		
VOLUNTARY INCOME		
Donations	194,386	206,520
Friends of LOOK	460	480
	<u>194,846</u>	<u>207,000</u>
ACTIVITIES FOR GENERATING FUNDS		
Fundraising from London Marathon & events	3,776	40,414
	<u>3,776</u>	<u>40,414</u>
INCOMING RESOURCES FROM CHARITABLE ACTIVITIES		
Holiday Flat	4,715	2,135
	<u>4,715</u>	<u>2,135</u>
TOTAL INCOMING RESOURCES	<u>203,337</u>	<u>249,549</u>
RESOURCES EXPENDED		
COSTS OF GENERATING VOLUNTARY INCOME		
London marathon, subscriptions and marketing	21,424	12,908
Depreciation	233	325
	<u>21,657</u>	<u>13,233</u>

**LOOK NATIONAL FEDERATION OF FAMILIES WITH
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
CHARITABLE ACTIVITIES		
Wages & Salaries	120,785	168,931
Scarborough flat expenses	6,926	3,872
Motor and travel costs	-	-
General running costs	42,904	40,383
Depreciation	215	300
Training costs	479	2,715
Brightside Trust	8,640	-
Due diligence costs	260	548
Exhibition and conference costs	-	2,653
Sailing trip	-	672
Workshops and family activities	138	1,876
Staff and volunteer travel and subsistence	650	10,018
Braille Club	150	-
LookFEST	-	33,110
	<u>181,147</u>	<u>265,078</u>
GOVERNANCE COSTS		
Independent examination	600	600
Costs of trustees' meetings	-	481
	<u>600</u>	<u>1,081</u>
TOTAL RESOURCES EXPENDED	<u>203,404</u>	<u>279,392</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>(67)</u>	<u>(29,843)</u>

**LOOK NATIONAL FEDERATION OF FAMILIES WITH
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
COSTS OF GENERATING VOLUNTARY INCOME		
Marketing		
Marketing	—	1,543
Subscriptions		
Subscriptions	681	935
London Marathon and other events		
London marathon and Lookfest	20,743	10,430
Depreciation		
Depreciation	233	325
	<u>21,657</u>	<u>13,233</u>

**LOOK NATIONAL FEDERATION OF FAMILIES WITH
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
CHARITABLE ACTIVITIES		
Helpline		
<i>Activities undertaken directly</i>		
Wages and salaries	4,107	4,200
General running costs	1,977	2,196
	<u>6,084</u>	<u>6,396</u>
Scarborough Flat		
<i>Activities undertaken directly</i>		
Wages and salaries	2,054	2,100
Flat expenses	6,926	3,872
General running costs	–	1,098
Depreciation	215	300
	<u>9,195</u>	<u>7,370</u>
Youth Projects		
<i>Activities undertaken directly</i>		
Wages and Salaries	10,268	10,499
General running costs	9,132	12,567
	<u>19,400</u>	<u>23,066</u>
Mentoring Project		
<i>Activities undertaken directly</i>		
Wages and salaries	104,356	152,132
Motor and travel costs	–	–
General running costs	32,394	24,522
Training costs	479	2,715
Brightside Trust	8,640	–
Due diligence costs	260	548
Exhibition and conference costs	–	2,653
Sailing trip	–	672
Workshops and family activities	138	1,876
Staff and volunteer travel and subsistence	650	10,018
Braille club	150	–
LookFEST	–	33,110
	<u>147,067</u>	<u>228,246</u>
	<u>181,746</u>	<u>265,078</u>