

Charity number: 1140465

**PRIME TIME KIDS CLUB**  
(A Charitable Incorporated Organisation)  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**For the Year Ended 31 AUGUST 2025**



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## **PRIME TIME KIDS CLUB**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2025**

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The Trustees present their Report, together with the independently examined financial statements for the year ended 31 August 2025.

#### **Structure, Governance and Management**

Prime Time After School and Holiday Club was formed as an unincorporated voluntary organisation in October 1995. Prime Time Kids Club was set up as a company limited by guarantee on 4 January 2011 and became a registered charity on 17 February 2011. The Management Committee of Prime Time After School and Holiday Club agreed with the directors of Prime Time Kids Club to transfer all its assets, liabilities, staff etc. on 6 April 2011. On 12 March 2019 the charity converted from a company limited by guarantee to a Charitable Incorporated Organisation (CIO).

Prime Time Kids Club is a CIO with more members than its Trustees. It encourages those who support its aims, particularly the parents and carers who make use of the services, to become members. The members then elect Trustees, a third of which must stand down each year. The Board of Trustees during the year had a total of eight Trustees of which three were parents/carers of children using Prime Time and three previous users. The Board elect a Chair, Secretary and Treasurer. The Board meets at least 6 times a year but uses e-mail to debate issues between meetings and help inform any decisions taken by the Chair and/or its staff. Each Board member is provided with an induction pack containing the organisation's Constitution, past minutes and accounts and all the charity's policies.

All the Trustees give their time voluntarily and none received any benefit other than that which any other beneficiary would receive. One Trustee is closely related to one member of staff; however, approval has been given by the Charity Commission to the employment and the Trustee concerned takes no part in decisions relating to staff pay or conditions. These transactions and any expenses reimbursed to Trustees by the charity are set out in Note 4 to the accounts.

As Prime Time provides childcare services to 4-12 year olds we are registered on the Early Years, Childcare and the Voluntary Childcare Registers. Therefore, Prime Time is covered by Ofsted's regulatory activity and is subject to regular inspections. Our last Ofsted inspection was in October 2022 which you can find at <https://reports.ofsted.gov.uk/provider/16/EY425576>.

The Board meets to agree policy, pricing, funding, etc. Prime Time employs a Manager who has day to day control of Prime Time's operations and who attends the Board meetings and receives regular supervision from an ex-Chair of the charity. The Manager is responsible for all other staff, ensuring that Prime Time's policies, as agreed by the Trustees, are carried out and bringing to the attention of the Board any issues that require a policy decision.

#### **Charitable Objects**

The charity's objects as set out in its Constitution are:

- 1) To provide the necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays.
- 2) To advance the education and training of the persons in the provision of such care, education and recreational facilities.

#### **Public Benefit Statement**

In considering its future strategy, aims and objectives, Prime Time's Trustees have paid due regard to the Charity Commission's general guidance on Public Benefit. The Trustees are satisfied that through its primary activities the charity provides identifiable benefits consistent with its charitable objects. The Trustees do not consider that these activities produce any identifiable detriment or harm. The Trustees are satisfied that any private benefit is incidental to its public benefit activity.

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#### Aims

Prime Time's main aim is the provision of childcare for 4-12 year olds. It is our mission to provide the highest level of childcare that meets the needs of children and their parents and carers. We aim to employ the highest calibre of staff possible with the appropriate qualifications, to plan provision to best meet the needs of parent/carers at the most affordable price, and to provide for the widest needs and interests of children and involve them, wherever possible, in planning and evaluation.



Our main services are:

- Term-time Breakfast Club, 7:30am-8:45am for up to 25 children per session
- Term-time After School Club, 3pm-6pm for up to 25 children per session
- School Holiday Club, 7:30am-6pm, open 11 weeks of the year for up to 25 children per session

Prime Time also aims to improve the skills of its staff and others. Therefore, it invests in training for its staff and seeks, where appropriate, finance to support such training.

During the main Covid emergency, we, like most educational and care organisations, were closed. In September 2021 all restrictions on childcare settings were lifted. Since then, numbers have slowly returned to pre Covid numbers. In the years since reopening we had to attract grants to cover some of our costs as the Trustees did not wish to pass on all the additional operational costs to parents and carers who continue to experience the cost of living crisis, and to provide free childcare to families in need.

#### Achievements and Performance

Over the year from September 2024 to August 2025 Prime Time was open as follows:

- Breakfast Club for 190 days, averaging 13.0 children per session (Last year:12.9, Pre-covid:14.3)
- After School Club for 190 days, averaging 17.1 children per session (Last year:14.2, Pre-Covid:14.9)
- Holiday Club for 11 weeks of the year averaging 17.2 children per day (Last year:16.6, Pre-Covid:17)

Over the year Prime Time provided a service to 123 individual children (Last year:125, Pre-Covid:130) from 90 families (Last year:89, Pre-Covid:88). These are similar to the numbers of children and families benefiting as last year and now almost the same as pre-Covid. Of the 123 children, 29 (24%) had additional needs and 33 (27%), from 26 families, benefitted from free places.

The Breakfast Club provides a good wholesome breakfast and calm atmosphere before school preparing them for formal learning. We have regular feedback from the local primary school that this is the case. Numbers using it, and After School, increased on the previous year and are now close to, or better than, pre-Covid numbers.



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Holiday Club numbers have been good this year and were slightly higher than pre-Covid. For the fourth year we took part in the Holiday Activities and Food (HAF) programme. This programme is funded by central government and administered by Dorset Council to provide an offer of fun activities and healthy meals free of charge to children who are eligible for free school meals during school holidays. Usually, these places are only funded for the three main school holidays, but this year funding was also made available for the Spring half term. We offered up to six half-day places for three days at Christmas, for five days at Spring half term, for nine days at Easter and 22 days for the Summer holidays. Therefore, we offered a total of 234 places over the year of which 226 were used by 19 children from 12 families. Some of these families paid extra to stay all day benefiting two children at Christmas, two at February half term, four at Easter and four in the Summer. The Trustees greatly value this scheme as it allowed these children and their families to benefit who may well have been unable to afford our fees, even though we are much lower than other providers.

We successfully applied for grants to provide subsidised places to families in need during term time and half term holidays which benefited 15 children over the year. We liaised with the school and children's social care to identify those in need. It supported children on protection plans with Children's Social Care, those who are refugees and whose first language is not English, children with parents who have learning difficulties, those living in families with low incomes, and children with siblings with complex needs. The funds were:



- Purbeck LAG Inclusion Fund supported a Music and Movement for Well-being project. It helped us to purchase go-carts, a music system and trampolines, and offered free places to eight children from eight families to attend 85 after school sessions between January and March 2025.

- Dorset Council Community and Culture Project Fund R8 supported low income families between January and December 2025 (originally, we applied for two terms of funding but the funder wanted us to extend the project for a third term). Between April and July free places were used by 18 children from 15 families for 225 sessions.

- Dorset Community Foundation supported those experiencing cost of living issues by supporting those to work who may struggle to afford childcare without it. Between September and December 2024, we supported nine children from nine families to attend 92 after school sessions and the October half term.

The free places enabled children, who were identified as being in need, to experience play with peers including the chance to try new activities and games. We created a safe space to play and explore, craft and create, be indoors and outdoors and have fun. It also allowed some parents opportunities to access work knowing their children had suitable, registered childcare and improved the well-being of the family unit. One parent explained how hard it is to heat the home and was using the food bank. She was desperate for her child's funded place as her child is so happy attending, and she felt it was a positive part of her child's week. There had been difficulties with friendship groups at school, and she felt we provided a space where her child could play in a smaller group and increase her confidence and self-worth. She felt her child valued her time with us and it was something she looked forward to. Several parents have said how they were able to secure additional shifts in their work with their child being funded with us. This made them feel more empowered in their workplaces as it showed they were able to put themselves forward to go the extra mile at work which reflected on them

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as reliable employees. Two of the children who benefited were refugees and have English as a second language and playing with peers for a sustained period has greatly helped to improve language and social skills. It has also enabled the families to feel a part of something else within the school community grounds. Quotes from some of the families included:

- “The free sessions make a huge positive impact on our family life. I am able to work more hours which helps massively financially. I’m also studying at college one day a week, so this allows me to further my career. A enjoys the sessions at primetime and is always excited to go and says he has a lot of fun. We appreciate and need these sessions, being a single parent with no family members around me, I wouldn’t be able to provide what I do for my children.”
- “B has a younger sister with autism and severe learning disability. The extra sessions have been a great way for B to have some fun-time away from school and home.”
- “C loves going it helps her make friends learn new things and skills.”
- “Where do I start, I am super grateful that I have been offered the free sessions, as this has helped me grow my own business and take on a few extra cleaning jobs that I wouldn’t of if prime time wasn’t there. Both my children really enjoy going seeing different friends from different year groups and the fun activities they do here. The staff are amazing and friendly too! It really has helped us a lot. Thank you 😊”



This year we developed a relationship with Anglebury Court, a care home in Wareham run by the local council. It started with carers approaching us to visit the residents. A plan was put in place to visit the care home in October Half Term for a Halloween party. We attended for a few hours and played games, dressed up and enjoyed party food that the care home provided for us. In the summer the home brought a few residents up to us over two days. On one occasion they enjoyed sitting outside with the children doing colouring, having cakes and a drink and watched a music show the children performed for them. On the second occasion they played inside and watched some TV with

the children whilst enjoying an ice lolly. We plan to go to the care home again in October 2025 Half Term for lunch with the residents.

We continue to receive very positive feedback from our users. We regularly talk to, and survey, children and parents/carers about Prime Time. Below are some findings and quotes from the latest parent survey:

1. Please tell us what difference it makes to you and your family to be able to use Prime Times services? What do you look for when selecting childcare/ what is important to you?

- “Prime Time makes ALL the difference to our lives. I rely on the breakfast and after school club for my daughter. As a single parent, I wouldn’t manage my work without the wrap around school care. It’s a reliable, kind and fun service. Easily contactable and my daughter LOVES going. I look for a home from home feel when choosing childcare. I want my daughter to feel free to be herself, be able to unwind after school and have fun non-school activities.”
- “It makes a huge difference. Our kids love Prime Time, and the holiday club covers a better range of hours than any other we have found. We look for childcare environments that are supportive and positive experiences for our kids, promoting learning in an engaging and playful environment, and helping kids to grow themselves in a healthy and outward looking way.”

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- “Enable me to take my daughter to her SEN school base. Prime Time have been flexible when I have needed to add my son in for extra morning due to my daughter needing me to be with her unexpectedly.”
- “It makes a huge difference I’m able to work longer days due to Prime Time offering before and after school clubs.”
- “It makes a massive difference to our family being able to use Prime Time, I know my son is safe and having fun while I am having to work.”

2. What are the highlights/ positives for you as parents and for your child/children? What do you like about us?

- “Flexible booking, I like that my son is always happy to come, he loves the range of activities.”
- “Always enjoys going. Has fun. Staff friendly and accommodating”
- “Prime Time is very flexible and accommodating. The type of activities they offer to the kids are brilliant and it is just what they need after a long day at school”
- “I love that my child wants to go. Has fun, has made friends outside of her own school”
- “What stands out for me is the emotional care and support. Empathy towards my child and I has been wonderful. When she struggles on handovers the team, who know her well, are able to support her as I would.”
- “Warm welcome, wide range of activities, long operating hours.”
- “How easily my child settled into your setting and felt welcomed”



3. Overall, what rating would you give us? (Outstanding, Good, Average/OK, Poor)

- 86% said Outstanding
- 14% said Good

4. Is there anything else positive or negative you feel you would like to share with us? A special mention for something we have done. A concern you have.

- “All the staff are fab but Helen is stand out x thank you. Also Jo, so kind and gentle nature.”
- “Despite social services taking forever paying the invoices, Helen was very understanding and still allowed us to use her service.”
- “The staff at Prime Time are welcoming, professional and supportive. Would be lost without them.”



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- “Overall my experience is really positive and I am so glad it is available. A special mention absolutely needs to be said for accommodating us on a few last minute occasions when we have been called into work and you have very kindly taken the kids with about two seconds notice. We would absolutely be lost without this level of flexibility”
- “Just a mention but your door look unwelcoming with all the notes and stickers.”
- “Everything is positive with Prime Time!”
- “Have used you guys on and off for 6 years and it is always consistent with care and communication. When we have such a chaotic life this safe space for my son to play and chat to friends and staff has been amazing”

5. 100% of respondents said:

- The staff are approachable and willing to help with any concerns
- Prime Time is a good play experience for their children, with a range of play types provided
- Would recommend us to another parent

In October 2022 we had our first Ofsted inspection since 2016. The inspection made some very highly positive statements that reflect the high quality care we provide:

- Leaders are committed to fulfilling their vision to create an environment where children feel welcomed, safe and at home. They prioritise children's well-being by supporting staff to build respectful relationships with children, through shared training, regular feedback and discussion.
- Leaders provide an appealing range of resources. These range from resources to encourage children's imaginative play, to board games and craft activities.
- Children benefit from physical play in the fresh air using their outdoor shelter, playing ball games and using climbing equipment.
- Staff provide children with warm, friendly responses to their requests. They allow children to make choices in their play. Staff carefully watch children's engagement in activities and are on hand to guide, assist and enable successful and enjoyable play.



- Children are comfortable and content. They quickly become absorbed by the activities provided for them. Older children share and cooperate with younger children. They help them roll up their sleeves when washing hands and make up simple games that younger children can join in with.
- Children behave well. Staff promote consideration for others. They talk with children about valuing other people's views. Staff teach children to wait for their turn if another child is using equipment. They give clear time expectations that help children take turns. Some staff do not always give visual prompts that might help children to be patient.



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- Staff know the children and parents that they work with well. Staff discuss the children's day with parents at the setting entrance, so they can share relevant information about their child's school day. Parents are confident in staff. They appreciate the relationship that they develop with children and the creative play that they promote.
- Staff take into account the views and preferences provided by parents. Staff provide snacks for children and ensure that special dietary requirements are carefully followed. Children independently follow hygiene routines that staff have established.



Overall Prime Time provides a safe environment for children out of school hours, with consistent and committed staffing providing routines, fun and purposeful activities that develop their social, physical and cognitive skills. By offering very affordable, and flexible, childcare we are offering parents and carers a childcare service while they work or train which will improve the entire family's circumstances including the children. This was especially so for families during, and after, the pandemic.



Prime Time employs four contracted staff and a pool of 10 others. Staff are provided with mentoring, experience and training to develop their work with children. This year staff attended training on First Aid, Safeguarding level 3 and 2, Food hygiene, FGM, Prevent, Inclusion and Domestic Violence. Our Manager receives networking ideas and support from online forums. Our staff are, of course, the biggest strength that we have, and they have continued to show a high level of dedication and flexibility to meet the needs of Prime Time and the children we care for which was recognised by the Ofsted inspection in October 2022. Helen, our Manager, continues to

manage the facility and staff extremely well, and this is backed up by a dedicated committee.

To support our Manager, we have a Deputy/Senior Playworker who we employ for two administrative hours a week in termtime so there is a more shared team effort for planning activities, etc. We continue to offer the National Living Wage to all staff, not just those 21 years old and over, with a slightly better rate for our Playworkers and offer a contributory pension to all based on all earnings, so better than the statutory minimum.

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Prime Time operates from a self-contained mobile on licence from the Coastal Learning Partnership (CLP), which was adapted to our specifications, and we moved into it in April 2013 (see front page). We have access to the primary school's playground when we are open and some indoor facilities during the holidays which allows for a range of indoor and outdoor activities. In early 2016 we paid for a covered extension. It has enabled children to play 'outside' in all weathers and has been a great addition to the building. Prime Time is responsible for the internal repairs of the mobile and this year using donated paint and volunteers gave the inside a well-earned new coat of paint. Last year CLP decided, on financial grounds, that they could no longer maintain the mobile. The Trustees entered into negotiations to discuss our future responsibility for the building. CLP are very supportive of Prime Time and its services seeing them as a benefit to the school, the children and their families. Therefore, we have agreed to continue with our current licence agreement on the building and will review any major works on a case-by-case basis. This year, as replacement of the roof was identified by CLP as a critical repair, we started to look at fundraising to cover these costs (about £11,000). As part of our successful application to the Wraparound Funding programme we received £4,500. We followed up this by applying to other funders and so far have received £5,000 from the Valentine Charitable Trust.

#### **Use of volunteers**

Very occasionally we have volunteers in the sessions. We have a small group of volunteers who help with community fundraising and one ex-Trustee continues to volunteer by offering non-managerial supervision to our Manager. All of Prime Time's Trustees give up their time for free, attending half termly committee meetings. Prime Time greatly relies on volunteer time from its Trustees for much of its administrative support. Two Trustees between them carry out the regular day to day bookkeeping and banking functions Prime Time requires and two others take on active roles in fundraising. This time, freely given, enables Prime Time to keep its costs down so allowing as many families as possible to afford its childcare services.

#### **Ensuring that services remain relevant**

Out of school childcare is a continuing need, nationally and locally. A Dorset report shows that 50% of parents need out of school care to work more hours (39%), return to work (23%) or take up training (12%). The barriers are cost (31%), not being available (29%) or times do not match need (20%). The Trustees consider that because our costs are lower than the national average and provide some free spaces to families in need, that we are open before school from 7.30am, after school until 6pm and open for 11 weeks of school holidays from 7.30am and 6pm that we are positively addressing the needs and barriers. Feedback from families (see above) suggests that families recognise this.



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Prime Time constantly seeks the opinions of the children who use its services and their parents/carers. We regularly formally distribute questionnaires to parent/carers and carry out 'listening and recording' exercises with the children seeking ways to improve current services, and to see if new ones are required. Two of our current six Trustees are themselves parents/carers who have contact with many other local parents/carers and so provide valuable feedback from both users and non-users. We work very well with the local primary school which is located on the site.

#### **Ensuring that our services are accessible to the public**

Prime Time's main source of income is from fees charged to parents. The local area has a large proportion of families on low and below the national average income, including seasonal work. The local primary school has 35.6% of children receiving Pupil Premium (those entitled to free school meals), compared to a Dorset average of 16.9%, 21% in the South-West and 24.7% across England. Therefore, childcare has to be affordable. We are well aware that the cost of services could prohibit some families, perhaps those in most need of our services. We continue to charge parents/carers different costs for one, two and three hours' childcare helping to make our care very affordable. We review, at least once a year, the fee structure, balancing fees against cost. For a second year we had to increase our staff salaries by 9.8% to comply with the National Living Wage. With these increases, and the increase in inflation, the Trustees reluctantly decided to increase fees for 2024-25.

The charity, Coram Family and Childcare, in its annual survey of childcare costs, ([www.coram.org.uk/resource/childcare-survey-2025](http://www.coram.org.uk/resource/childcare-survey-2025)) says the average cost of 3 hours of after school childcare a day in England averaged £13.21/day, in the South West £12.25/day and £15.42/day in the South East. Prime Time's fees, after the increases, was £11.45, 87% of the national average. This is evidence of the Trustees' continuing commitment to ensuring our fees are as affordable as possible. We encourage, and support, parents and carers to use any means available to them that may reduce the cost to themselves such as tax credits, childcare vouchers, etc. If families face difficulties in paying fees, then we are prepared to negotiate easy payment plans.

This year we continued to offer free holiday places using the government's HAF scheme. Grants from Dorset Community Foundation, Dorset Council Community and Culture Fund and the Purbeck LAG Inclusion Fund allowed us to offer free places during term time and holidays to children identified by the school as in need. HAF and these grants meant that we provided 628 places (just under 10% of all places) to 33 individual children from 26 families who we believe would not have been able to do so, however reasonable our fees may be, without this financial support. We continued to support 3 children in need by providing places funded by Children's Social Care.

To keep our costs down we fundraise for specific items of equipment etc. Grant aid from Wareham Town Council enabled us to create a more natural environment for children's play, including solid wood tables and benches, built for us by Wareham Men's Sheds who were presented with a Thank You card (see below right).





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We were also very grateful for another year's grant from Wareham Carnival to support our general running costs. A grant from the Purbeck LAG, as well as providing free places to children in need, funded a Music and Movement for Well-being project for all children (see above). It provided children with a range of equipment to promote physical movement and music. The children purchased an outdoor speaker to play music on via an iPad. They were able to play music quite loudly outside and create dance routines and games which has been a highlight of their play this year. It became one of their favourite things to do. This promotes physical movement, social skills and play opportunities. We also purchased Go Karts which they have enjoyed using in multiple role-play type games, creating car washes, parking spaces, roads and racing tracks.



Prime Time usually engages in fund raising activities to help subsidise the costs. Two of our Trustees have actively engaged in fundraising, and the online lottery continues to provide a much-valued source of regular monthly income, and many of the winners chose to donate their winnings to Prime Time. This year we also received a £500 donation from the 41 Club on its closure which we were very appreciative of. In previous years we combined our AGM with a fundraising quiz night which were both fun and highly successful in raising funds. This year we successfully ran it in February 2025 with many thanks to The Kings Arms, Stoborough. We decided to trial a fundraising trip to the Bath

Christmas Market. This was highly successful and enjoyable, as well as contributing £400 net income and the Trustees have decided to repeat it next year. 12 of our children took part in the Lions Swim for Charity and raised an enormous £668 (photo above of four swimmers with their Lions Medals). The Trustees are enormously thankful to these children, their families and all those who supported them. Looking to the year ahead we will be arranging another family shopping trip for Christmas 2025, entering the Lions Swim for Charity and have secured two spaces in the London Marathon.

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This year we were encouraged to apply to the Wraparound Childcare Programme. This national programme aims to increase the availability of out of school childcare by supporting new locations or expanding the number of spaces in existing provision. We received a grant of £26,000 to be spent between June 2025 and May 2026. This provides a third worker at every breakfast and after school session so that we can accept another 10 children per session. It also will pay for a new website, marketing material, staff training and some resources and equipment. £4,500 has been earmarked to replace our flat roof which our landlord has identified as a critical repair.

We made a number of successful grant applications totalling £35,625, from:

- Purbeck LAG Inclusion Fund
- Wareham Town Council
- Wareham Carnival
- Dorset Council Community and Culture Project Fund
- Wraparound Childcare Programme
- Valentine Charitable Fund

Although most of these had to be used on specific activities, particularly free places to children in need, they helped contribute to our normal running costs. The Trustees would like to thank these funders for their valuable contributions and the very positive impact it has had on local children and families. In 2025-26 we will need to continue these efforts to ensure we stay open and that fees remain affordable, and offer free places to children in need, so providing for the needs of local children and their families.

Our services are available to any 4 to 12 year old. However, access to the Breakfast and After School sessions are generally limited to available transport from the school to our building, therefore in practice usage of these services is to Wareham St Mary Primary where children can easily walk the short distance between our building and their classrooms, with escorts as needed. We publicise the after school and breakfast club regularly to Wareham St Mary through leaflets, school sharing apps, mentions in the school newsletter, attending school events, etc. Our Holiday Club is publicised through e-mails sent to four schools in the local area for distribution to individual children, our Facebook page, website and posters in local shops, etc.

#### **Future Plans**

Our aims for the coming year include:

- Promote the benefits of Prime Time to more parents/carers, including launching a new website and promotional materials
- Ensure we keep fees affordable as families continue to struggle financially
- Continue to attract grants/fundraising to enable children on low incomes and other needs to attend and enhance the play environment
- Ensure parents/carers better understand that we are a charity and so are not profit driven
- Attract enough new and experienced staff to ensure we continue to provide high quality, all year round childcare
- Attract volunteers to help with fundraising and other tasks
- Transferring some of the bookkeeping functions from the volunteer Trustees to a paid member of staff if finances allow
- Continue to develop a good working relationship with the multi academy trust and local management at Wareham St Mary Primary School
- Work with school and multi-academy trust to identify capital repairs to the building and seek funding as required.

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**Financial Review**

As stated above our main source of income are the fees from the parents/carers of the children using our services. Most parents and carers pay their fees on time. Prime Time does understand that parents and carers may face financial difficulties and does enter into easy payment agreements. However, if parents/carers refuse to negotiate then reluctantly Prime Time will take legal action. We have engaged Chameleon Collections, a debt collection agency recommended by other out of school care clubs and refer outstanding payments to them when our initial contacts fail to elicit payments.

The following annual accounts are set out using the receipts and payments format, following guidance from the Charity Commission. Because our gross income is more than £25,000 a year the accounts must be examined by someone independent of the Trustees. The following accounts show that we made a surplus of £11,988 in general funds compared with £2,802 last year. Over the year numbers using Prime Time had increased again resulting in a 20% increase in our total fee income. We increased our community fundraising efforts and attracted a total of £35,625 in grants (although £26,567 will be carried over into next year), compared with £6,317 last year, much of which helped cover our costs. Last year the Trustees opened an instant deposit account with its Bankers, Lloyds, and this year a Notice Deposit account. Both of these generated £282 in interest compared with £111 last year.

At the end of the year the charity's cash reserves stood at £66,316 (Last year:£29,257), of which £39,749 is unrestricted (an increase of £11,988 over the year). If we take account of money we owe and due to pay within 3 months of year end our unrestricted reserves as of 31 August 2025 are £37,125 (Last year:£29,002), representing an increase of £6,123 (Last year:£1,870). Therefore, the free reserves available to the Trustees are £37,125 (Last year:£29,002).

**Reserves Policy**

The Trustees have agreed a Reserves Policy which they review each year and note any progress towards meeting the target level of reserves. The main consideration in setting the level of reserves required is the moral commitment the Trustees have to the long term welfare of the children cared for. For 2024-25 they have agreed the following statement for the Annual Report:

Prime Time Kids Club has a commitment to the long term welfare of the children it provides care to. Finding appropriate out of school care in the local area is not easy and may take parents and carers up to three months to find. Therefore, if Prime Time had to close then the Trustees would wish to give parents and carers a minimum of two months' notice, and ideally three months' notice, so that they can find appropriate care for their children. At 2025-26 costs the Trustees estimate they would need £35,500 to cover the costs of closing on giving 3 month notice to its staff. At the end of this financial year the charity had £37,125 in free reserves. This is just above the target and therefore the Trustees can provide parent/carers with 3 months' notice if they decide that Prime Time has to close.

**Trustees Responsibilities**

The charity Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law.

Approved by the Trustees on 27 January 2026 and signed on their behalf by:

*Roberta Sturgess*

**(Roberta Sturgess, Chair)**



## PRIME TIME KIDS CLUB

### CHARITY INFORMATION FOR THE YEAR ENDED 31 AUGUST 2025

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#### Charity Trustees:

Jim Bennett  
Kevin Brookes  
Anna Darling (resigned 24 September 2024)  
Jono Darling  
Coralie Frankland  
Vicki Limbrick (resigned 25 February 2025)  
Roberta Sturgess  
Steve Place

#### Charity number

1140465

#### Registered office

c/o Wareham St Mary Primary School  
Streche Road  
Wareham  
Dorset  
BH20 4PG

#### Independent Examiner

Mr Nigel J Maxted, B.Sc.  
12 Tuckers Mill Close  
Stoborough  
Wareham  
Dorset  
BH20 5BS

#### Bankers

Lloyds Bank  
Lewisham Branch  
PO Box 1000  
BX1 1LT

#### Staff

Manager:	Helen Pugh
Senior Playworker:	Jo Monks
Playworkers:	Sally Brookes (resigned 2/1/25)
	Dee Clark (started 2/12/24, resigned 30/5/25)
	Ellie Grant (started 9/6/25)
Cleaner:	Lianne Lewis

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES  
FOR THE YEAR TO 31 AUGUST 2025**

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**Responsibilities and basis of report**

I report to the Trustees on my examination of the accounts of the above charity ("the CIO") for the year ended 31 August 2025.

As the charity Trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature: *Max Maxted*

Max Maxted  
12 Tuckers Mill Close, Stoborough, Wareham, Dorset, BH20 5BS

## PRIME TIME KIDS CLUB

### RECEIPTS AND PAYMENTS FOR THE YEAR TO 31 AUGUST 2025

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Last year</b>
	<b>to the nearest £</b>	<b>to the nearest £</b>	<b>to the nearest £</b>	<b>to the nearest £</b>
<b>Receipts</b>				
Childcare fees	75,701	-	75,701	62,980
Fundraising	3,312	-	3,312	1,234
Donations	712	-	712	294
Grants	300	35,325	35,625	6,317
Bank interest	282	-	282	111
Sundry	160	-	160	-
<b>Total receipts</b>	<b>80,467</b>	<b>35,325</b>	<b>115,792</b>	<b>70,936</b>
<b>Payments</b>				
Staff	57,761	5,555	63,316	56,964
Rent and services	2,605	471	3,076	2,021
Insurance	810	147	957	882
Phone	212	39	251	322
Fees	1,841	351	2,192	1,011
Bank charges	129	24	153	130
Training	212	303	515	247
Resources	239	981	1,220	995
Equipment	207	2,076	2,283	799
Stationery/postage	171	31	202	288
Food	2,600	114	2,714	2,239
Building repairs, etc.	85	15	100	-
Cleaning materials	561	101	662	700
Trips/activities	790	-	790	-
Sundry	256	46	302	40
<b>Total payments</b>	<b>68,479</b>	<b>10,254</b>	<b>78,733</b>	<b>66,638</b>
<b>Net of receipts/(payments)</b>	<b>11,988</b>	<b>25,071</b>	<b>37,059</b>	<b>4,298</b>
<b>Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds last year end</b>	<b>27,761</b>	<b>1,496</b>	<b>29,257</b>	<b>24,959</b>
<b>Cash funds this year end</b>	<b>39,749</b>	<b>26,567</b>	<b>66,316</b>	<b>29,257</b>



## PRIME TIME KIDS CLUB

### STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD AS AT 31 AUGUST 2025

Cash funds		Unrestricted funds	Restricted funds
		to nearest £	to nearest £
	Current account	4,257	26,567
	Instant Deposit account	15,275	0
	Notice Deposit	20,117	0
	Petty cash	100	0
	<b>Total cash funds</b>	<b>39,749</b>	<b>26,567</b>

Other monetary assets		Due	
	Childcare fees owed	2,402	30/09/2025
	HAF funding	950	30/09/2025
	<b>Total</b>	<b>3,352</b>	

Liabilities		Due	
	Childcare fees in advance	9	
	HMRC	1,623	23/09/2025
	Credit Card	59	28/09/2025
	Heating/lighting	933	9/10/2025
	<b>Total</b>	<b>2,624</b>	

Approved by the Board of Trustees on 27 January Month 2026 and signed on its behalf by

*Roberta Sturgess* (Roberta Sturgess)

## PRIME TIME KIDS CLUB

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2025

#### 1 Accounting policies

The financial statements of the Charity have been prepared in accordance with the guidance of the Charity Commission using the Receipts and Payments basis.

The financial statements are prepared in sterling which is the functional currency of the Charity and rounded to the nearest £.

#### 2 Grants

##### Unrestricted

Wareham Carnival £300

##### Restricted

Fund	Balance 1/9/24	In	Out	Balance 31/8/25
Dorset Council Community & Culture Project Fund R6	38	0	38	0
Wareham Town Council 23-24	250	0	250	0
Dorset Community Foundation	1,198	0	1,198	0
Wareham Wednesdays	10	0	10	0
Purbeck LAG Inclusion Fund	0	2,000	2,000	0
Wareham Town Council 24-25	0	950	950	0
Dorset Council Community & Culture Project Fund R8	0	4,600	2,535	2,065
Wraparound Childcare Programme	0	18,275	3,273	15,002
Roof	0	9,500	0	9,500

##### Purposes of Restricted Funds

Dorset Council Community and Culture Project Fund R6-to provide a Creative Writing and Photography project for fee paying and subsidised children

Wareham Town Council 23-24- purchase a new dishwasher, floor mats, games and resources.

Dorset Community Foundation-to provide free place during term time to children entitled to pupil premium

Wareham Wednesdays-to provide subsidised places

Purbeck LAG Inclusion Fund-To support our Music and Movement for Well-being project

Wareham Town Council 24-25 – helping to create a more natural environment children's play

Dorset Council Community and Culture Project Fund R8- subsidised places for low income families

Wraparound Childcare Programme-to increase our numbers of children using before and after school provision

Roof-to replace our roof

#### 3 Unrestricted funds

	Balance 31/8/24 £	Balance 31/8/25 £
General Fund	24,994	37,125
Designated fund (Liabilities)	2,767	2,624
	<b>27,761</b>	<b>39,749</b>

##### Purposes of Funds

General fund – The 'free reserves' after allowing for all designated funds.

Designated fund (Liabilities) – To cover the liabilities due within 3 months of year end

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2025**

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**4 Transactions with Trustees and Related Parties**

During the year £nil (Last year: £nil) expenses were reimbursed to the Trustees.

Mrs Sally Brookes was employed as a part-time Playworker and is the wife of a Trustee, Mr Kevin Brooks. She was appointed by competitive interview and permission was obtained from the Charity Commission for her to be employed as a connected person to a Trustee. Mr Kevin Brooks does not take part in any discussion or decision on rates of pay or staff conditions of service and benefits. This year she left her contracted employment but remains as a sessional playworker and was paid a total of £273 (Last year: £3,267) over the year gross in salaries through PAYE, Employers NI and employer pension contributions.

**5 Loans**

During the year the CIO did not have a loan in place and:

- no one agreed to pay a loan if the CIO could not ('under guarantee')
- no loan was secured against the CIO's assets