

NEWPORT PEOPLE FIRST

England & Wales · Charity number 1140460

Details

Status Registered

Legal form Other

Registered 2011-02-16

Register [View on the Charity Commission register](#)

Contact

Address Studio 2E
Hill Street Studios
Commercial Street
Newport
NP20 1LN

Phone 01633842002

Email info@newportpeoplefirst.org.uk

Website newportpeoplefirst.org.uk

Activities

Objects: TO RELIEVE THE NEEDS OF PEOPLE WITH PROGRESSIVE LEARNING (LEARNING DISABILITY) WITHIN THE CITY AND SURROUNDING AREA OF NEWPORT, SOUTH WALES AND TO DEVELOP THEIR CAPACITIES SO THAT THEY MAY BETTER PARTICIPATE IN THEIR SOCIETY, INPARTICULAR BUT NOT EXCLUSIVELY BY:A) DEVELOPING SELF ADVOCACY SKILLSB) HELPING PEOPLE WITH PROGRESSIVE LEARNING TO MEET THEIR OWN NEEDS AND ACCESS AVAILABLE SERVICES.C) LIASING WITH STATUTORY AUTHORITIES, VOLUNTARY ORGANISATIONS AND SERVICE PROVIDERS TO HELP IDENTIFY AND MEET THE NEEDS OF PEOPLE WITH PROGRESSIVE LEARNING

Activities: NPF is a user-led organisation, part of the worldwide self-advocacy movement for people with a learning disability (LD). Our members are people who identify as having a LD, & are diverse in terms of age, ethnicity, abilities, & social circumstances. We run empowering projects, training courses & consultations.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** WITHIN THE CITY AND SURROUNDING AREA OF NEWPORT, SOUTH WALES
- Newport City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£25,987	£28,735	-	-
2024-03-31	£26,339	£28,639	-	-
2023-03-31	£22,530	£27,711	-	-
2022-03-31	£45,047	£33,129	-	-
2021-03-31	£53,544	£27,529	-	-

Trustees

Name	Role	Appointed
ANDREW JAMES WRIGHT		2021-11-12
Alex Perry		2013-06-16
Jo Blackley		2013-06-17
KELLY TRACEY BALL		
Linda Pauline Perry		2018-05-15
Rhiannon Currie		2024-03-12
Samantha Joanne Mitchell		2024-03-12
WYNDHAM SAMUELS CONNIFF		

NEWPORT PEOPLE FIRST

England & Wales - Charity number 1140460

Accounts

CHARITY REGISTRATION NUMBER: 1140460

Newport People First
Unaudited Financial Statements
31 March 2025

WALTER HUNTER & CO LIMITED

Chartered accountants
24 Bridge Street
Newport
South Wales
NP20 4SF

Newport People First

Financial Statements

Year ended 31 March 2025

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Newport People First

Trustees' Annual Report

Year ended 31 March 2025

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

Reference and administrative details

Registered charity name	Newport People First
Charity registration number	1140460
Principal office	2E Hill Street Studios Commercial Street Newport South Wales NP20 1LN

The trustees

Kelly Ann Ball	Trustee and Chair
Alex Perry	Trustee and Treasurer
Samanthan Joanne Mitchell	Trustee
Rhiannon Currie	Trustee
Andrew James Wright	Trustee
Linda Pauline Perry	Trustee
Jo Blackley	Trustee
Wyndham Samuels Conniff	Trustee

Independent examiner	Mr Jonathan Rhodes BSc BFP FCA Walter Hunter & Co Limited 24 Bridge Street Newport South Wales NP20 4SF
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Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2025

Structure, governance and management

The constitution was adopted on 1st October 1997, amended by special resolutions on 3rd November 2005 and 2nd December 2010.

The organisation registered as a charity on 16th February 2011.

The governing document of the organisation is its constitution.

The Charity constitutes an Unincorporated Association.

Structure:

The Trustee board manages the organisation.

The election of trustees:

According to the Constitution of Newport People First (Adopted: October 1997 as amended 3rd November 2005 and 2nd December 2010), members of the Charity in a general meeting shall elect the Officers and the other Trustees.

The Trustees may appoint any person who is willing to act as a Trustee. They may also appoint Trustees to act as officers. Each of the Trustees shall retire with effect from the conclusion of the annual general meeting next after his or her appointment but shall be eligible for re-election at that annual general meeting. No-one may be elected a Trustee or an Officer at any annual general meeting unless prior to the meeting the Charity is given a notice that:

- (a) is signed by a member entitled to vote at the meeting;
- (b) states the member's intention to propose the appointment of a person as a Trustee or as an officer;
- (c) is signed by the person who is to be proposed to show his or her willingness to be appointed.

The appointment of a Trustee, whether by the Charity in general meeting or by the other Trustees, must not cause the number of Trustees to exceed any number fixed in accordance with this constitution as the maximum number of Trustees.

The Trustees may not appoint a person to be an Officer if a person has already been elected or appointed.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2025

Objectives and activities

Newport People First Objects:

- I. To promote the rights of people with progressive learning (learning disability) within the City of Newport and surrounding areas. (Hereafter the members of Newport People First will be referred to as 'members').
- II. To develop awareness and capability so that 'members' may actively participate in society, by:
 - a) Encouraging 'members' to develop self- advocacy skills, take responsibility for themselves and become more independent.
 - b) Making sure that 'members' are involved in the planning and development of the services they receive.
 - c) Liaising with statutory authorities, voluntary organisations and service providers to help identify and meet the needs of people with progressive learning.
 - d) Assisting 'members' of the organisation and other people with progressive learning to access their rights by creating awareness of learning disability issues, campaigning and being involved in the People First Movement.

What is Newport People First?

Newport People First or NPF is a self-advocacy organisation, run for and by people with learning disabilities (or progressive learning as we are referred to be called). NPF is a member led organisation and encourages its members to volunteer at NPF.

The Main Activities of NPF:

- We plan and hold regular meetings where we are able to discuss matters which are important to us.
- We gain skills to become better self- advocates, including the use of social media.
- We campaign for the rights of people with progressive learning on a local and national level.
- We encourage our members to participate in Strategic Planning meetings, and Local Authority Service User Groups.
- We invite speakers to come to our groups' meetings and we ask them questions about issues and matters that are important to us.
- We participate (by attending or writing) in local and national consultations to address issues that affect people with a disability.
- We offer information and support/training in learning disability awareness to service providers and community groups.
- We increase members' skills, confidence and self-esteem through individual and group support.
- We create opportunities for friendships and relationships.
- We offer advice to members about our rights and responsibilities or any other issues that affect us
- We learn to be more independent and empower members to do things for themselves, like having a better social life
- We transform inaccessible information into a more accessible information in different creative ways.
- We are a Hate Crime reporting centre, therefore we work closely with the police.
- We encourage members to use public and community services, independently if possible.
- We work together with other self-advocacy groups to make our voice stronger

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2025

Achievements and performance

How we work:

Membership is open for all people with progressive learning (learning disability) living in Newport City or the surrounding area. We work as a group, this means that we help people (members of NPF and the community of people with progressive learning) to have an individual and collective voice on the issues that are important to them.

During the year to March 2025 our activities included:

- Providing opportunities for social gatherings to give members an opportunity to meet, socialise and discuss matters that are important to them.
- Taking part in regular walks with other organisations, including the Gwent Wildlife Trust, encouraging members to lead an active lifestyle, expanding their skills involved in planning events and promoting social interaction.
Holding digital training sessions for members to expand their IT skills so that they can access online activities
Organising trips to local destinations , enabling members to have new experiences and providing opportunities to socialise, to talk and to be part of the wider local community
Participating in projects run by other organizations on topics that are important to our members. We participated in a project called My Brilliant Life in conjunction with Cynon Taf People First and other People First Groups. We also participated in a project to train Medical Students in conjunction with Cardiff People First and other People First Groups.
- Our representative attended meetings of the All Wales People First National Council to discuss issues on a local, regional and national level.
- We continued to network with other charities and organisations including other People First groups, Gwent Wildlife Trust, All Wales People First, Digital Communities Wales, POBL, Newport Rising, The Place, Rubicon Dance studios, Learning Disability Wales, Able Radio, Swansea Bay NHS and also participated in a research project (TRAC) with the University of South Wales. We were able to discuss matters that are important to those with progressive learning and influence the design of services used by our membership.
- We continued to provide training in learning disability awareness and participated in activities for nurse training and research.
- NPF offered support to members to volunteer in the office.
- NPF ensured that inaccessible information was transformed into a more accessible way for our members. Our social media information, and letters, are designed to be accessible.
- We were proud to celebrate the 30th Anniversary of our organisation and invited many guests to an event to celebrate with us. Guests heard members speak about the impact that our charity has had on their lives resulting in increased confidence to speak up about things that are important to them, providing opportunities to widen their participation in their local communities and providing opportunities for social inclusion and friendship.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2025

Establishing relationships with other organisations

We aim to engage with many organisations to expand the networks of our members. We also continue to offer training sessions in learning disability awareness to businesses, medical facilities and other charities and support organisations. Our trainers are people with progressive learning.

FINANCIAL REVIEW

Newport City Council continued to support our members.

We continued to receive funding from the Lottery Community fund.

We received a one off payment for participation in a joint project with Cynon Taf People First

RISK MANAGEMENT

The Trustees meet regularly and have discussed and reviewed risks that are significant to Newport People First to ensure the safety and safeguarding of the Charity's assets, staff and those who benefit from its work.

Public Benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Future Plans

Newport People First are consulting with member beneficiaries about future projects and are seeking further grant funding to secure the future of the charity.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2025

Responsibilities of the trustees

The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for

- keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity Statement of Recommended Practice (FRSSE) 2015;
- safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities;
- the maintenance and integrity of the Charity's information included on the Charity's website.

29 Jan 2026

The trustees' annual report was approved on and signed on behalf of the board of trustees by:

K Ball

A perry

Ms K Ball
Trustee and Chair Person

Mr A Perry
Trustee and Treasurer

Newport People First

Independent Examiner's Report to the Trustees of Newport People First

Year ended 31 March 2025

I report to the trustees on my examination of the financial statements of Newport People First ('the charity') for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Rhodes

Mr Jonathan Rhodes BSc BFP FCA
Independent Examiner
Walter Hunter & Co Limited
24 Bridge Street
Newport
South Wales
NP20 4SF

Newport People First

Statement of Financial Activities

Year ended 31 March 2025

			2025		2024
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	—	81	81	340
Charitable activities	5	—	25,897	25,897	25,988
Investment income	6	—	9	9	11
Total income		<u>—</u>	<u>25,987</u>	<u>25,987</u>	<u>26,339</u>
Expenditure					
Expenditure on charitable activities	7,8	1,127	27,608	28,735	28,639
Total expenditure		<u>1,127</u>	<u>27,608</u>	<u>28,735</u>	<u>28,639</u>
Net expenditure and net movement in funds		<u>(1,127)</u>	<u>(1,621)</u>	<u>(2,748)</u>	<u>(2,300)</u>
Reconciliation of funds					
Total funds brought forward		18,800	32,828	51,628	53,928
Total funds carried forward		<u>17,673</u>	<u>31,207</u>	<u>48,880</u>	<u>51,628</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 10 to 19 form part of these financial statements.

Newport People First

Statement of Financial Position

31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible fixed assets	15	5,544	6,671
Current assets			
Cash at bank and in hand		46,770	46,610
Creditors: amounts falling due within one year			
Accruals and deferred income		3,434	1,653
Net current assets		<u>43,336</u>	<u>44,957</u>
Total assets less current liabilities		<u>48,880</u>	<u>51,628</u>
Net assets		<u>48,880</u>	<u>51,628</u>
Funds of the charity			
Restricted funds		31,207	32,828
Unrestricted funds		17,673	18,800
Total charity funds	16	<u>48,880</u>	<u>51,628</u>

These financial statements were approved by the board of trustees and authorised for issue on 29 Jan 2026 and are signed on behalf of the board by:

K Ball

A Perry

Ms K Ball
Trustee and Chair Person

Mr A Perry
Trustee and Treasurer

The notes on pages 10 to 19 form part of these financial statements.

Newport People First

Notes to the Financial Statements

Year ended 31 March 2025

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is: 2E Hill Street Studios, Commercial Road, Newport, NP20 1LN.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The particular accounting policies adopted are set out below.

Accounting Convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The financial statements are prepared in sterling which is the functional currency of the entity. The figures in the financial statements are rounded to the nearest whole pound.

Incoming Resources

Revenue grants, donations, voluntary and other income are credited to the Statement of Financial Activities in the year in which they are received.

Recognition of Liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles.

Resources Expended

The policy for including items within the relevant activity categories of resources expended is to recognise them when there is a legal and constructive obligation committing the charity to the expenditure as described in the Financial Reporting Standards 5 and 12. In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:

Costs of Generating Funds

Costs are included in generating income resources from all sources other than that from undertaking charitable activities or governance.

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Costs of Charitable Activities

Costs included in charitable activities comprise all resources applied to the charity in undertaking its work to meet its charitable objectives as opposed to the costs of raising the funds to finance these activities and governance costs.

Allocation of Costs within Types of Resources Expended

The methods and principles for the allocation and apportionment of all costs between the different activity categories of resources are based on directly attributable costs.

Going concern

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the charity.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Taxation

As a registered charity, the charity is exempt from income tax to the extent that its income and gains are applicable to charitable purposes only. Value added tax is not recoverable by the charity and is therefore included in the relevant costs in the Statement of Financial Activities.

Winding Up or Dissolution of the Charity

If upon winding up or dissolution of the charity there remains any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Tangible assets

All fixed assets are initially recorded at cost. Items below £100 are not capitalised. For items purchased from restricted funds and capitalised the provision for depreciation is transferred to unrestricted funds in the year of purchase.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment	-	10% straight line per annum on cost
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Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Donations	<u>—</u>	<u>81</u>	<u>81</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations	<u>340</u>	<u>—</u>	<u>340</u>

5. Charitable activities

	Restricted Funds £	Total Funds 2025 £	Restricted Funds £	Total Funds 2024 £
Newport City Council - Advocacy Service	13,528	13,528	12,500	12,500
National Lottery Community Fund	11,156	11,156	13,488	13,488
Cwm Taf People First - My Brilliant Life	<u>1,213</u>	<u>1,213</u>	<u>—</u>	<u>—</u>
	<u>25,897</u>	<u>25,897</u>	<u>25,988</u>	<u>25,988</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

6. Investment income

	Restricted Funds £	Total Funds 2025 £	Restricted Funds £	Total Funds 2024 £
Bank interest receivable	<u>9</u>	<u>9</u>	<u>11</u>	<u>11</u>

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Newport City Council Advocacy service	–	4,816	4,816
Social Fund	–	81	81
National Lottery Community Fund	–	10,725	10,725
Newport City Council Our Voice, Our Choice, Our Port	–	3,569	3,569
Support costs	<u>1,127</u>	<u>8,417</u>	<u>9,544</u>
	<u>1,127</u>	<u>27,608</u>	<u>28,735</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Newport City Council Advocacy service	–	2,589	2,589
National Lottery Community Fund	–	10,807	10,807
Newport City Council Our Voice, Our Choice, Our Port	–	3,456	3,456
Support costs	<u>1,127</u>	<u>10,660</u>	<u>11,787</u>
	<u>1,127</u>	<u>27,512</u>	<u>28,639</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

8. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2025	Total fund 2024
	£	£	£	£
General Fund	–	1,127	1,127	1,127
Newport City Council Advocacy service	4,816	2,896	7,712	7,925
Social Fund	81	–	81	–
National Lottery Community Fund	10,725	3,746	14,471	14,472
Newport City Council Our Voice, Our Choice, Our Port	3,569	–	3,569	3,456
Governance costs	–	1,775	1,775	1,659
	<u>19,191</u>	<u>9,544</u>	<u>28,735</u>	<u>28,639</u>

9. Analysis of support costs

	General Fund	Newport City Council	National Lottery Community Fund	Total 2025	Total 2024
	£	£	£	£	£
Premises	–	1,028	–	1,028	1,167
General office	–	1,868	3,746	5,614	7,834
Governance costs	–	1,775	–	1,775	1,659
Depreciation	1,127	–	–	1,127	1,127
	<u>1,127</u>	<u>4,671</u>	<u>3,746</u>	<u>9,544</u>	<u>11,787</u>

10. Net expenditure

Net expenditure is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation of tangible fixed assets	<u>1,127</u>	<u>1,127</u>

11. Independent examination fees

	2025	2024
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,775</u>	<u>1,659</u>

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025	2024
	£	£
Wages and salaries	<u>18,657</u>	<u>18,471</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

12. Staff costs *(continued)*

There were no employers pension contributions this year (2024: nil). No employers national insurance was payable (2024: nil).

The wages costs include payments to a book-keeper of £787 (2024: £602).

The average head count of employees during the year was 2 (2024: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2025 No.	2024 No.
Number of staff (FTE)	<u>1</u>	<u>1</u>

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity, were received by the trustees this year. (2024: nil)

One trustee was reimbursed expenses of £72 (2024: £145) for costs arising from charitable expenses on behalf of the charity.

14. Transfers between funds

The 2021 National Lottery Community Fund balance was transferred to the 2022 National Lottery Community Fund as authorised by the Charity.

15. Tangible fixed assets

	Equipment £	Total £
Cost		
At 1 Apr 2024 and 31 Mar 2025	<u>10,409</u>	<u>10,409</u>
Depreciation		
At 1 Apr 2024	3,738	3,738
Charge for the year	<u>1,127</u>	<u>1,127</u>
At 31 Mar 2025	<u>4,865</u>	<u>4,865</u>
Carrying amount		
At 31 Mar 2025	<u>5,544</u>	<u>5,544</u>
At 31 Mar 2024	<u>6,671</u>	<u>6,671</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

16. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2024	Income	Expenditure	At 31 Mar 2025
	£	£	£	£
General unrestricted funds	<u>18,800</u>	<u>—</u>	<u>(1,127)</u>	<u>17,673</u>

	At 1 Apr 2023	Income	Expenditure	At 31 Mar 2024
	£	£	£	£
General unrestricted funds	<u>19,587</u>	<u>340</u>	<u>(1,127)</u>	<u>18,800</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

16. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 Apr 2024	Income	Expenditure	Transfers	At 31 Mar 2025
	£	£	£	£	£
Cwm Taf- My Brilliant Life	–	1,213	–	–	1,213
Newport City Council - Advocacy support	8,421	13,528	(9,487)	–	12,462
Social Fund	427	90	(81)	–	436
National Lottery Community Fund 2021	4,427	–	–	(4,427)	–
National Lottery Community Fund 2022	5,156	11,156	(14,471)	4,427	6,268
GAVO ICF - Healthy Lives Happy People	1,201	–	–	–	1,201
GAVO ICF - Digital Communities project	5,917	–	–	–	5,917
Newport City Council - Our Voice, Our Choice, Our Port	3,572	–	(3,569)	–	3
DWP	3,707	–	–	–	3,707
	<u>32,828</u>	<u>24,774</u>	<u>(27,608)</u>	<u>–</u>	<u>31,207</u>

	At 1 Apr 2023	Income	Expenditure	Transfers	At 31 Mar 2024
	£	£	£	£	£
Cwm Taf- My Brilliant Life	–	–	–	–	–
Newport City Council - Advocacy support	5,505	12,500	(9,585)	–	8,420
Social Fund	416	11	–	–	427
National Lottery Community Fund 2021	4,427	–	–	–	4,427
National Lottery Community Fund 2022	6,140	13,488	(14,471)	–	5,157
GAVO ICF - Healthy Lives Happy People	1,201	–	–	–	1,201
GAVO ICF - Digital Communities project	5,917	–	–	–	5,917
Newport City Council - Our Voice, Our Choice, Our Port	7,028	–	(3,456)	–	3,572
DWP	3,707	–	–	–	3,707
	<u>34,341</u>	<u>25,999</u>	<u>(27,512)</u>	<u>–</u>	<u>32,828</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

16. Analysis of charitable funds *(continued)*

- Newport City Council continues to support the charity with the Advocacy Service funds
- Newport City Council Our Voice, Our Choice, Our Port fund is to support our learning disability awareness training programme and relationships with council, government and other organisations
- Cwm Taf People First funds were received for the 'My Brilliant Life' joint project
- The Social Fund is representative of the members' contributions
- Sportlot Funds were received in previous years to establish a walking group
- The National Lottery Community Fund (commencing in 2020) continues to provide funds this year to support a project co-ordinator's post
- GAVO ICF funds are to support the Healthy Lives, Happy People project and Digital Communities projects
- The DWP fund was to support a Project Officer role

17. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Tangible fixed assets	5,544	—	5,544
Current assets	12,129	31,207	43,336
Net assets	<u>17,673</u>	<u>31,207</u>	<u>48,880</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	6,671	—	6,671
Current assets	12,129	32,828	44,957
Net assets	<u>18,800</u>	<u>32,828</u>	<u>51,628</u>

18. Related parties

There are no related party transactions that require disclosure in these financial statements.

NEWPORT PEOPLE FIRST

England & Wales - Charity number 1140460

Accounts

Newport People First
Unaudited Financial Statements
31 March 2024

WALTER HUNTER & CO LIMITED

Chartered accountants
24 Bridge Street
Newport
South Wales
NP20 4SF

Newport People First
Financial Statements
Year ended 31 March 2024

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Newport People First

Trustees' Annual Report

Year ended 31 March 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name Newport People First

Charity registration number 1140460

Principal office 2E Hill Street Studios
Commercial Street
Newport
South Wales
NP20 1LN

The trustees

Mr A Perry	Trustee and Treasurer
Mr A Wright	Trustee
Mr J Blackley	Trustee
Ms K Ball	Trustee and Chairperson
Mrs L Perry	Trustee
Ms R Currie	Trustee, appointed 15 th March 2024
Ms S Mitchell	Trustee, appointed 15 th March 2024
Mr W Conniff	Trustee
Ms O Abigogun	Resigned 15 th March 2024

Independent examiner Mr Jonathan Rhodes BSc BFP FCA
24 Bridge Street
Newport
South Wales
NP20 4SF

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2024

Structure, governance and management

The constitution was adopted on 1st October 1997, amended by special resolutions on 3rd November 2005 and 2nd December 2010.

The organisation registered as a charity on 16th February 2011.

The governing document of the organisation is its constitution.

The Charity constitutes an Unincorporated Association.

Structure:

The Trustee board manages the organisation.

The election of trustees:

According to the Constitution of Newport People First (Adopted: October 1997 as amended 3rd November 2005 and 2nd December 2010), members of the Charity in a general meeting shall elect the Officers and the other Trustees.

The Trustees may appoint any person who is willing to act as a Trustee. They may also appoint Trustees to act as officers. Each of the Trustees shall retire with effect from the conclusion of the annual general meeting next after his or her appointment but shall be eligible for re-election at that annual general meeting. No-one may be elected a Trustee or an Officer at any annual general meeting unless prior to the meeting the Charity is given a notice that:

- (a) is signed by a member entitled to vote at the meeting;
- (b) states the member's intention to propose the appointment of a person as a Trustee or as an officer;
- (c) is signed by the person who is to be proposed to show his or her willingness to be appointed.

The appointment of a Trustee, whether by the Charity in general meeting or by the other Trustees, must not cause the number of Trustees to exceed any number fixed in accordance with this constitution as the maximum number of Trustees.

The Trustees may not appoint a person to be an Officer if a person has already been elected or appointed.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2024

Objectives and activities

Newport People First Objects:

- I. To promote the rights of people with progressive learning (learning disability) within the City of Newport and surrounding areas. (Hereafter the members of Newport People First will be referred to as 'members').
- II. To develop awareness and capability so that 'members' may actively participate in society, by:
 - a) Encouraging 'members' to develop self-advocacy skills, take responsibility for themselves and become more independent.
 - b) Making sure that 'members' are involved in the planning and development of the services they receive.
 - c) Liaising with statutory authorities, voluntary organisations and service providers to help identify and meet the needs of people with progressive learning.
 - d) Assisting 'members' of the organisation and other people with progressive learning to access their rights by creating awareness of learning disability issues, campaigning and being involved in the People First Movement.

What is Newport People First?

Newport People First or NPF is a self-advocacy organisation, run for and by people with learning disabilities (or progressive learning as we are preferred to be called). NPF is a member led organisation and encourages its members to volunteer at NPF.

The Main Activities of NPF:

- We plan and hold regular meetings where we are able to discuss matters which are important to us.
- We gain skills to become better self-advocates, including the use of social media.
- We campaign for the rights of people with progressive learning on a local and national level.
- We encourage our members to participate in Strategic Planning meetings, and Local Authority Service User Groups.
- We invite speakers to come to our groups' meetings and we ask them questions about issues and matters that are important to us.
- We participate (by attending or writing) in local and national consultations to address issues that affect people with a disability.
- We offer information and support/training in learning disability awareness to service providers and community groups.
- We increase members' skills, confidence and self-esteem through individual and group support.
- We create opportunities for friendships and relationships.
- We offer advice to members about our rights and responsibilities or any other issue that affect us.
- We learn to be more independent and empower members to do things for themselves like having a better social life.
- We transform inaccessible information into a more accessible information in different creative ways.
- We are a Hate Crime reporting centre, therefore we work closely with the police.
- We encourage members to use public and community services, independently if possible.
- We work together with other self-advocacy groups to make our voice stronger

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2024

Achievements and performance

How we work:

Membership is open for all people with progressive learning (learning disability) living in Newport City or the surrounding area. We work as a group, this means that we help people (members of NPF and the community of people with progressive learning) to have an individual and collective voice on the issues that are important to them.

During the year to March 2024 our activities included:

- Holding social gatherings to provide an opportunity for members to meet, socialize and discuss matters that are important to them.
- Taking part in regular walks with other organisations, including the Gwent Wildlife Trust, encouraging members to have an active lifestyle and expanding their skills involved in planning events.
- Holding digital training sessions for members to expand their IT skills so that they can access online activities.
- Organising various trips to local cafes, restaurants and tourist destinations, enabling members to have new experiences and providing opportunities to socialise, talk and to be part of the wider local community.
- Participating in projects run by other organizations on topics that are important to our members. We participated in projects run by other People First Groups and Learning Disability Wales.
- Our representative attended meetings of the All Wales People First National Council to discuss issues on a local, regional and national level.
- We continued to network with other charities and organisations including other People First groups, Gwent Wildlife Trust, Learning disability Wales, All Wales People First, Digital Communities Wales, POBL and Newport Transport. We were able to discuss matters that are important to those with progressive learning and influence the design of services used by our membership.
- We continued to provide training in Learning disability awareness and participated in activities for nurse training and research.
- NPF offered support to members to volunteer in the office.
- NPF ensured that inaccessible information was transformed into a more accessible way for our members. Our social media information, and letters, are designed to be accessible

Establishing relationships with other organisations:

We aim to engage with many organisations to expand the networks of our members.

We also continue to offer training sessions in learning disability awareness to businesses, medical facilities and other charities and support organisations. Our trainers are people with progressive learning.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2024

Financial review

Newport City Council continued to support our members.

We received funding from the Lottery Community fund.

The Peoples' Health Trust project ceased in the previous year.

Risk Management

The Trustees meet regularly and have discussed and reviewed risks that are significant to Newport People First to ensure the safety and safeguarding of the Charity's assets, staff and those who benefit from its work.

Coronavirus and Newport people First

We were able to run a full programme of face to face meetings and activities during the year.

Public Benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Future Plans

Newport People First are consulting with member beneficiaries about future projects and are seeking further grant funding to secure the future of the charity.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2024

Responsibilities of the trustees

The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for

- keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity Statement of Recommended Practice;
- safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities;
- the maintenance and integrity of the Charity's information included on the Charity's website.

The trustees' annual report was approved on 18 March 2025 and signed on behalf of the board of trustees by:

Kelly Ball

Alex Perry

Ms K Ball
Trustee and Chair Person

Mr A Perry
Trustee and Treasurer

Newport People First

Independent Examiner's Report to the Trustees of Newport People First

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of Newport People First ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Rhodes

Mr Jonathan Rhodes BSc BFP FCA
Independent Examiner

24 Bridge Street
Newport
South Wales
NP20 4SF

18 March 2025

Newport People First

Statement of Financial Activities

Year ended 31 March 2024

		Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 Total funds £
	Note				
Income and endowments					
Donations and legacies	4	340	—	340	50
Charitable activities	5	—	25,988	25,988	22,476
Investment income	6	—	11	11	4
Total income		<u>340</u>	<u>25,999</u>	<u>26,339</u>	<u>22,530</u>
Expenditure					
Expenditure on charitable activities	7,8	1,127	27,512	28,639	27,711
Total expenditure		<u>1,127</u>	<u>27,512</u>	<u>28,639</u>	<u>27,711</u>
Net expenditure and net movement in funds		<u>(787)</u>	<u>(1,513)</u>	<u>(2,300)</u>	<u>(5,181)</u>
Reconciliation of funds					
Total funds brought forward		19,587	34,341	53,928	59,109
Total funds carried forward		<u>18,800</u>	<u>32,828</u>	<u>51,628</u>	<u>53,928</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 19 form part of these financial statements.

Newport People First

Statement of Financial Position

31 March 2024

	Note	2024 £	£	2023 £
Fixed assets				
Tangible fixed assets	15		6,671	7,798
Current assets				
Cash at bank and in hand		46,610		48,476
Creditors: amounts falling due within one year				
Accruals and deferred income		1,653		2,346
Net current assets			44,957	46,130
Total assets less current liabilities			51,628	53,928
Net assets			51,628	53,928
Funds of the charity				
Restricted funds			32,828	34,341
Unrestricted funds			18,800	19,587
Total charity funds	16		51,628	53,928

These financial statements were approved by the board of trustees and authorised for issue on 18 March 2025, and are signed on behalf of the board by:

Kelly Ball

Alex Perry

Ms K Ball
Trustee and Chair Person

Mr A Perry
Trustee and Treasurer

The notes on pages 10 to 19 form part of these financial statements.

Newport People First

Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is: 2E Hill Street Studios, Commercial Road, Newport, NP20 1LN.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The particular accounting policies adopted are set out below.

Accounting Convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The financial statements are prepared in sterling which is the functional currency of the entity. The figures in the financial statements are rounded to the nearest whole pound.

Incoming Resources

Revenue grants, donations, voluntary and other income are credited to the Statement of Financial Activities in the year in which they are received.

Recognition of Liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles.

Resources Expended

The policy for including items within the relevant activity categories of resources expended is to recognise them when there is a legal and constructive obligation committing the charity to the expenditure as described in the Financial Reporting Standards 5 and 12. In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:

Costs of Generating Funds

Costs are included in generating income resources from all sources other than that from undertaking charitable activities or governance.

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Costs of Charitable Activities

Costs included in charitable activities comprise all resources applied to the charity in undertaking its work to meet its charitable objectives as opposed to the costs of raising the funds to finance these activities and governance costs.

Allocation of Costs within Types of Resources Expended

The methods and principles for the allocation and apportionment of all costs between the different activity categories of resources are based on directly attributable costs.

Going concern

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the charity.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Taxation

As a registered charity, the charity is exempt from income tax to the extent that its income and gains are applicable to charitable purposes only. Value added tax is not recoverable by the charity and is therefore included in the relevant costs in the Statement of Financial Activities.

Winding Up or Dissolution of the Charity

If upon winding up or dissolution of the charity there remains any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Tangible assets

All fixed assets are initially recorded at cost. Items below £100 are not capitalised. For items purchased from restricted funds and capitalised the provision for depreciation is transferred to unrestricted funds in the year of purchase

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment - 10% straight line per annum on cost

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations	<u>340</u>	<u>340</u>	<u>50</u>	<u>50</u>

5. Charitable activities

	Restricted Funds £	Total Funds 2024 £	Restricted Funds £	Total Funds 2023 £
Newport City Council - Advocacy Service	12,500	12,500	11,507	11,507
National Lottery Community Fund	13,488	13,488	10,969	10,969
	<u>25,988</u>	<u>25,988</u>	<u>22,476</u>	<u>22,476</u>

6. Investment income

	Restricted Funds £	Total Funds 2024 £	Restricted Funds £	Total Funds 2023 £
Bank interest receivable	<u>11</u>	<u>11</u>	<u>4</u>	<u>4</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
People's Health Trust Our Rights, Our Choice	–	–	–
Newport City Council Advocacy service	–	2,589	2,589
National Lottery Community Fund	–	10,807	10,807
GAVO Healthy Lives Happy People project	–	–	–
Newport City Council Our Voice, Our Choice, Our Port	–	3,456	3,456
Support costs	1,127	10,660	11,787
	<u>1,127</u>	<u>27,512</u>	<u>28,639</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
People's Health Trust Our Rights, Our Choice	–	6,049	6,049
Newport City Council Advocacy service	–	7,300	7,300
National Lottery Community Fund	–	1,896	1,896
GAVO Healthy Lives Happy People project	–	1,655	1,655
Newport City Council Our Voice, Our Choice, Our Port	–	1,625	1,625
Support costs	1,073	8,113	9,186
	<u>1,073</u>	<u>26,638</u>	<u>27,711</u>

8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
General Fund	–	1,127	1,127	1,073
People's Health Trust Our Rights, Our Choice	–	–	–	9,597
Newport City Council Advocacy service	2,589	6,995	9,584	8,932
National Lottery Community Fund	10,807	3,665	14,472	4,829
GAVO Healthy Lives Happy People project	–	–	–	1,655
Newport City Council Our Voice, Our Choice, Our Port	3,456	–	3,456	1,625
	<u>16,852</u>	<u>11,787</u>	<u>28,639</u>	<u>27,711</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

9. Analysis of support costs

	General Fund	Newport City Council Advocacy Service	National Lottery Community Fund	Total 2024	Total 2023
	£	£	£	£	£
Premises	–	1,167	–	1,167	286
General office	–	4,169	3,665	7,834	6,495
Governance costs	–	1,659	–	1,659	1,332
Depreciation	<u>1,127</u>	<u>–</u>	<u>–</u>	<u>1,127</u>	<u>1,073</u>
	<u>1,127</u>	<u>6,995</u>	<u>3,665</u>	<u>11,787</u>	<u>9,186</u>

10. Net expenditure

Net expenditure is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	<u>1,127</u>	<u>1,073</u>

11. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,659</u>	<u>1,332</u>

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	<u>18,471</u>	<u>18,391</u>

There were no employers pension contributions this year (2023: nil of employers contributions to a pension scheme). No employers national insurance was payable (2023: nil).

The wages costs include payments to a book-keeper of £602 (2023: £702).

The average head count of employees during the year was 2 (2023: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Number of staff (FTE)	<u>1</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity, were received by the trustees this year. (2023: nil)

One trustee was reimbursed expenses of £145 (2023: £119) for costs arising from charitable expenses on behalf of the charity.

14. Transfers between funds

There were no transfers between funds for 2024.

15. Tangible fixed assets

	Equipment £	Total £
Cost		
At 1 Apr 2023 and 31 Mar 2024	<u>10,409</u>	<u>10,409</u>
Depreciation		
At 1 Apr 2023	2,611	2,611
Charge for the year	<u>1,127</u>	<u>1,127</u>
At 31 Mar 2024	<u>3,738</u>	<u>3,738</u>
Carrying amount		
At 31 Mar 2024	<u>6,671</u>	<u>6,671</u>
At 31 Mar 2023	<u>7,798</u>	<u>7,798</u>

16. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	At 31 Mar 2024 £
General unrestricted funds	<u>19,587</u>	<u>340</u>	<u>(1,127)</u>	<u>—</u>	<u>18,800</u>

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	At 31 Mar 2023 £
General unrestricted funds	<u>20,011</u>	<u>50</u>	<u>(1,073)</u>	<u>599</u>	<u>19,587</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

16. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	At 31 Mar 2024 £
People's Health Trust Our Rights, Our Choice project	—	—	—	—	—
Newport City Council - Advocacy support	5,505	12,500	(9,584)	—	8,421
Social Fund	416	11	—	—	427
National Lottery Community Fund 2021	4,427	—	—	—	4,427
National Lottery Community Fund 2022	6,140	13,488	(14,472)	—	5,156
GAVO ICF - Healthy Lives Happy People	1,201	—	—	—	1,201
GAVO ICF - Digital Communities project	5,917	—	—	—	5,917
Newport City Council - Our Voice, Our Choice, Our Port	7,028	—	(3,456)	—	3,572
DWP	3,707	—	—	—	3,707
	<u>34,341</u>	<u>25,999</u>	<u>(27,512)</u>	<u>—</u>	<u>32,828</u>

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	At 31 Mar 2023 £
People's Health Trust Our Rights, Our Choice project	8,864	—	(8,265)	(599)	—
Newport City Council - Advocacy support	4,262	11,507	(10,264)	—	5,505
Social Fund	412	4	—	—	416
National Lottery Community Fund 2021	4,427	—	—	—	4,427
National Lottery Community Fund 2022	—	10,969	(4,829)	—	6,140
GAVO ICF - Healthy Lives Happy People	2,856	—	(1,655)	—	1,201
GAVO ICF - Digital Communities project	5,917	—	—	—	5,917
Newport City Council - Our Voice, Our Choice, Our Port	8,653	—	(1,625)	—	7,028
DWP	3,707	—	—	—	3,707
	<u>39,098</u>	<u>22,480</u>	<u>(26,638)</u>	<u>(599)</u>	<u>34,341</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

16. Analysis of charitable funds *(continued)*

- Newport City Council continues to support the charity with the Advocacy Service funds
- Newport City Council Our Voice, Our Choice, Our Port fund is to support our learning disability awareness training programme and relationships with council, government and other organisations
- The Social Fund is representative of the members' contributions
- Sportlot Funds were received in previous years to establish a walking group
- The National Lottery Community Fund (commencing in 2020) continues to provide funds this year to support a project co-ordinator's post
- GAVO ICF funds are to support the Healthy Lives, Happy People project and Digital Communities projects
- The DWP fund was to support a Project Officer role

17. Analysis of net assets between funds

Restricted funds	Fixed Assets	Net Current Assets	Total 2024
	£	£	£
Newport City Council - Advocacy support	-	8,421	8,421
Social Fund	-	427	427
National Lottery Community Fund 2021	-	4,427	4,427
National Lottery Community Fund 2022	-	5,156	5,156
GAVO ICF - Healthy Lives Happy People	-	1,201	1,201
GAVO ICF - Digital Communities project	-	5,917	5,917
Newport City Council - Our Voice, Our Choice, Our Port	-	3,572	3,572
DWP	-	<u>3,707</u>	<u>3,707</u>
	-	32,828	32,828
Unrestricted funds	<u>6,671</u>	<u>12,129</u>	<u>18,800</u>
Total Funds	<u>6,671</u>	<u>44,957</u>	<u>51,628</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

17. Analysis of net assets between funds *(continued)*

Restricted funds	Fixed Assets	Net Current Assets	Total 2023
	£	£	£
Newport City Council - Advocacy support	-	5,505	5,505
Social Fund	-	416	416
National Lottery Community Fund 2021	-	4,427	4,427
National Lottery Community Fund 2022	-	6,140	6,140
GAVO ICF - Healthy Lives Happy People	-	1,201	1,201
GAVO ICF - Digital Communities project	-	5,917	5,917
Newport City Council - Our Voice, Our Choice, Our Port	-	7,028	7,028
DWP	-	<u>3,707</u>	<u>3,707</u>
	-	34,341	34,341
Unrestricted funds	<u>7,798</u>	<u>11,789</u>	<u>19,587</u>
Total Funds	<u>7,798</u>	<u>46,130</u>	<u>53,928</u>

18. Related parties

There are no related party transactions that require disclosure in these financial statements.



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NEWPORT PEOPLE FIRST

England & Wales - Charity number 1140460

Accounts

CHARITY REGISTRATION NUMBER: 1140460

Newport People First
Unaudited Financial Statements
31 March 2022

WALTER HUNTER & CO LIMITED

Chartered accountants
24 Bridge Street
Newport
South Wales
NP20 4SF

Newport People First

Financial Statements

Year ended 31 March 2022

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Statement of financial activities	8
Statement of financial position	9
Notes to the financial statements	10

Newport People First

Trustees' Annual Report

Year ended 31 March 2022

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name	Newport People First
Charity registration number	1140460
Principal office	2E Hill Street Studios Commercial Street Newport South Wales NP20 1LN

The trustees

Ms O Abigogin	Trustee	(Appointed 12 November 2021)
Ms K Ball	Trustee and member	
Mr J Blackley	Trustee, member and Chair Person	
Mr W Conniff	Trustee	
Ms L Leigh	Trustee	(Served 10 February 2022 to 5 June 2022)
Mr S Mitchel	Trustee and member	
Mr A Perry	Trustee and member	
Mrs L Perry	Trustee	
Mr A Wright	Trustee	(Appointed 11 December 2021)

Independent examiner	Mr Jonathan Rhodes BSc BFP FCA 24 Bridge Street Newport South Wales NP20 4SF
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Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2022

Structure, governance and management

The constitution was adopted on 1st October 1997, amended by special resolutions on 3rd November 2005 and 2nd December 2010.

The organisation registered as a charity on 16th February 2011.

The governing document of the organisation is its constitution.

The Charity constitutes an Unincorporated Association.

Structure:

The Trustee board manages the organisation.

The election of trustees:

According to the Constitution of Newport People First (Adopted: October 1997 as amended 3rd November 2005 and 2nd December 2010), members of the Charity in a general meeting shall elect the Officers and the other Trustees.

The Trustees may appoint any person who is willing to act as a Trustee. They may also appoint Trustees to act as officers. Each of the Trustees shall retire with effect from the conclusion of the annual general meeting next after his or her appointment but shall be eligible for re-election at that annual general meeting. No-one may be elected a Trustee or an Officer at any annual general meeting unless prior to the meeting the Charity is given a notice that:

- (a) is signed by a member entitled to vote at the meeting;
- (b) states the member's intention to propose the appointment of a person as a Trustee or as an officer;
- (c) is signed by the person who is to be proposed to show his or her willingness to be appointed.

The appointment of a Trustee, whether by the Charity in general meeting or by the other Trustees, must not cause the number of Trustees to exceed any number fixed in accordance with this constitution as the maximum number of Trustees.

The Trustees may not appoint a person to be an Officer if a person has already been elected or appointed.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2022

Objectives and activities

Newport People First Objects :

- I. To promote the rights of people with progressive learning (learning disability) within the City of Newport and surrounding areas. (Hereafter the members of Newport People First will be referred to as 'members').
- II. To develop awareness and capability so that 'members' may actively participate in society, by:
 - a) Encouraging 'members' to develop self-advocacy skills, take responsibility for themselves and become more independent.
 - b) Making sure that 'members' are involved in the planning and development of the services they receive.
 - c) Liaising with statutory authorities, voluntary organisations and service providers to help identify and meet the needs of people with progressive learning.
 - d) Assisting 'members' of the organisation and other people with progressive learning to access their rights by creating awareness of learning disability issues, campaigning and being involved in the People First Movement.

What is Newport People First?

Newport People First or NPF is a self-advocacy organisation, run for and by people with learning disabilities (or progressive learning as we are preferred to be called). NPF is a member led organisation and encourages its members to volunteer at NPF.

The Main Activities of NPF:

- We plan and hold regular meetings where we are able to discuss matters which are important to us.
- We gain skills to become better self-advocates, including the use of social media.
- We campaign for the rights of people with progressive learning on a local and national level.
- We encourage our members to participate in Strategic Planning meetings, and Local Authority Service User Groups.
- We invite speakers to come to our groups' meetings and we ask them questions about issues and matters that are important to us.
- We participate (by attending or writing) in local and national consultations to address issues that affect people with a disability.
- We offer information and support/training in learning disability awareness to service providers and community groups.
- We increase members skills, confidence and self-esteem through individual and group support.
- We create opportunities for friendships and relationships.
- We offer advice to members about our rights and responsibilities or any other issue that affect us.
- We learn to be more independent and empower members to do things for themselves like having a better social life.
- We transform inaccessible information into a more accessible information in different creative ways.
- We are a Hate Crime reporting centre, therefore we work closely with the police.
- We encourage members to use public and community services, independently if possible.
- We work together with other self-advocacy groups to make our voice stronger

The charity trustees confirm that due regard has been paid to the public benefit guidance published by the Charity Commission.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2022

Achievements and performance

How we work:

Membership is open for all people with progressive learning (learning disability) living in Newport City or the surrounding area. We work as a group, this means that we help people (members of NPF and the community of people with progressive learning) to have an individual and collective voice on the issues that are important to them.

The year to March 2022 saw the organisation move from Covid -19 restrictions and to increase face to face meetings and activities. Some of our activities included:

- Hosting coffee mornings to provide an opportunity for members to meet and socialize after the Covid -19 restrictions
- Undertaking walk leader training and taking part in regular walks with other organisations including Gwent Wildlife Trust and Newport City Council
- Introducing digital training sessions for members
- Introducing healthy eating activities including preparing and cooking healthy meals
- Organising various trips to enable members to have new experiences and to provide an opportunity to socialise and talk
- Our representative attended meetings of the All Wales People First National Council to discuss issues on a local, regional and national level
- We continued to network with other charities and organisations including other People First groups, charities including Mind, Dignity Bags and Gwent Wildlife Trust
- We participated in training medical students in Learning disability awareness and participated in activities for nurse training. We also delivered training to local housing associations
- We established a newsletter for members called NPF Buzz
- NPF offered support to members to volunteer in the office when restrictions allowed
- NPF ensured that inaccessible information was transformed into a more accessible way for our members. Our social media information, and letters, are designed to be accessible

Establishing relationships with other organisations:

We aim to engage with many organisations to expand the networks of our members.

NPF continues to offer training sessions in learning disability awareness to medical students, GP surgeries, local schools and many other organisations. Our trainers are people with progressive learning.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2022

Financial review

Newport City Council continued to support our members

We received funding from the Lottery Community fund for a Charity Co-ordinator post

We received funding from the Peoples Health Trust for a new project to reduce isolation amongst our members and to establish social networks

We received a grant from Newport City Council to continue, and expand, our learning disability awareness training programme and to create and maintain positive relationships with council, government and other organisations and to encourage coproduction within services

Risk Management

The Trustees meet regularly and have discussed and reviewed risks that are significant to Newport People First to ensure the safety and safeguarding of the Charity's assets, staff and those who benefit from its work.

Plans for future periods

Coronavirus and Newport People First

The Covid-19 pandemic presented challenges for Newport People First. However, we were able to re-establish face to face meetings and activities during the year.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2022

Responsibilities of the trustees

The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for

- keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity Statement of Recommended Practice (FRSSE) 2015;
- safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities;
- the maintenance and integrity of the Charity's information included on the Charity's website.

The trustees' annual report was approved on 30 January 2023 and signed on behalf of the board of trustees by:

Mr J Blackley
Trustee

Mr A Perry
Trustee

Newport People First

Independent Examiner's Report to the Trustees of Newport People First

Year ended 31 March 2022

I report to the trustees on my examination of the financial statements of Newport People First ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Jonathan Rhodes BSc BFP FCA
Independent Examiner

24 Bridge Street
Newport
South Wales
NP20 4SF

Date 31 January 2023

Newport People First

Statement of Financial Activities

Year ended 31 March 2022

		Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
	Note				
Income and endowments					
Donations and legacies	4	—	—	—	1,317
Charitable activities	5	—	45,047	45,047	52,227
Total income		<u>—</u>	<u>45,047</u>	<u>45,047</u>	<u>53,544</u>
Expenditure					
Expenditure on charitable activities	6,7	927	32,202	33,129	27,529
Total expenditure		<u>927</u>	<u>32,202</u>	<u>33,129</u>	<u>27,529</u>
Net income and net movement in funds		<u>(927)</u>	<u>12,845</u>	<u>11,918</u>	<u>26,015</u>
Reconciliation of funds					
Total funds brought forward		20,938	26,253	47,191	21,176
Total funds carried forward		<u>20,011</u>	<u>39,098</u>	<u>59,109</u>	<u>47,191</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 18 form part of these financial statements.

Newport People First

Statement of Financial Position

31 March 2022

	Note	2022 £	£	2021 £
Fixed assets				
Tangible fixed assets	13		8,272	9,199
Current assets				
Debtors	14	–		2,860
Cash at bank and in hand		51,851		36,998
		51,851		39,858
Creditors: amounts falling due within one year				
Accruals and deferred income		1,014		1,866
Net current assets			50,837	37,992
Total assets less current liabilities			59,109	47,191
Net assets			59,109	47,191
Funds of the charity				
Restricted funds			39,098	26,253
Unrestricted funds			20,011	20,938
Total charity funds	15		59,109	47,191

These financial statements were approved by the board of trustees and authorised for issue on 30 January 2023, and are signed on behalf of the board by:

Mr J Blackley
Trustee

Mr A Perry
Trustee

The notes on pages 10 to 18 form part of these financial statements.

Newport People First

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is: 2E Hill Street Studios, Commercial Road, Newport, NP20 1LN.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The particular accounting policies adopted are set out below.

Accounting Convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The financial statements are prepared in sterling which is the functional currency of the entity. The figures in the financial statements are rounded to the nearest whole pound.

Incoming Resources

Revenue grants, donations, voluntary and other income are credited to the Statement of Financial Activities in the year in which they are received.

Recognition of Liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles.

Resources Expended

The policy for including items within the relevant activity categories of resources expended is to recognise them when there is a legal and constructive obligation committing the charity to the expenditure as described in the Financial Reporting Standards 5 and 12. In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:

Costs of Generating Funds

Costs are included in generating income resources from all sources other than that from undertaking charitable activities or governance.

Costs of Charitable Activities

Costs included in charitable activities comprise all resources applied to the charity in undertaking its work to meet its charitable objectives as opposed to the costs of raising the funds to finance these activities and governance costs.

Allocation of Costs within Types of Resources Expended

The methods and principles for the allocation and apportionment of all costs between the different activity categories of resources are based on directly attributable costs.

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Going concern

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the charity.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Newport People First

Notes to the Financial Statements (continued)

Year ended 31 March 2022

3. Accounting policies (continued)

Resources expended

Taxation

As a registered charity, the charity is exempt from income tax to the extent that its income and gains are applicable to charitable purposes only. Value added tax is not recoverable by the charity and is therefore included in the relevant costs in the Statement of Financial Activities.

Winding Up or Dissolution of the Charity

If upon winding up or dissolution of the charity there remains any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Tangible assets

All fixed assets are initially recorded at cost. Items below £100 are not capitalised. For items purchased from restricted funds and capitalised the provision for depreciation is transferred to unrestricted funds in the year of purchase.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment - 10% straight line p.a. on cost

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Donations	—	—	1,317	1,317

5. Charitable activities

	Restricted Funds £	Total Funds 2022 £	Restricted Funds £	Total Funds 2021 £
Newport City Council - Advocacy Service	13,493	13,493	11,507	11,507
People's Health Trust	7,416	7,416	14,831	14,831
DWP	3,707	3,707	—	—
GAVO ICF	—	—	23,193	23,193
National Lottery Community Fund	10,831	10,831	2,696	2,696
Newport City Council - Our Voice, Our Choice, Our Port	9,600	9,600	—	—
	<u>45,047</u>	<u>45,047</u>	<u>52,227</u>	<u>52,227</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Lloyds Bank Foundation	—	—	—
People's Health Trust	—	—	—
People's Health Trust Our Rights, Our Choice	—	9,115	9,115
Newport City Council Advocacy service	—	7,023	7,023
Track 2000	—	—	—
Sportlot	—	1,144	1,144
National Lottery Community Fund 2021	—	596	596
National Lottery Community Fund	—	6,404	6,404
GAVO Healthy Lives Happy People project	—	1,971	1,971
Newport City Council Our Voice, Our Choice, Our Port	—	947	947
Support costs	927	5,002	5,929
	<u>927</u>	<u>32,202</u>	<u>33,129</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Lloyds Bank Foundation	—	1,448	1,448
People's Health Trust	—	1,256	1,256
People's Health Trust Our Rights, Our Choice	—	495	495
Newport City Council Advocacy service	—	9,253	9,253
Track 2000	—	6,749	6,749
Sportlot	—	—	—
National Lottery Community Fund 2021	—	2,100	2,100
National Lottery Community Fund	—	—	—
GAVO Healthy Lives Happy People project	—	2,378	2,378
Newport City Council Our Voice, Our Choice, Our Port	—	—	—
Support costs	71	3,779	3,850
	<u>71</u>	<u>27,458</u>	<u>27,529</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

7. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2022	Total fund 2021
	£	£	£	£
Lloyds Bank Foundation	–	–	–	1,448
General Fund	–	927	927	71
People's Health Trust	–	–	–	1,256
People's Health Trust Our Rights, Our Choice	9,115	2,544	11,659	769
Newport City Council Advocacy service	7,023	1,194	8,217	11,260
Track 2000	–	–	–	6,749
Sportlot	1,144	–	1,144	–
National Lottery Community Fund 2021	596	–	596	2,100
National Lottery Community Fund	6,404	–	6,404	–
GAVO Healthy Lives Happy People project	1,971	250	2,221	2,928
Newport City Council Our Voice, Our Choice, Our Port	947	–	947	–
Governance costs	–	1,014	1,014	948
	<u>27,200</u>	<u>5,929</u>	<u>33,129</u>	<u>27,529</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

8. Analysis of support costs

	General Fund	People's Health Trust	Newport City Council	GAVO	Total 2022	Total 2021
	£	£	£	£	£	£
Premises	–	1,261	340	250	1,851	1,507
General office	–	1,283	854	–	2,137	1,324
Governance costs	–	–	1,014	–	1,014	948
Depreciation	<u>927</u>	<u>–</u>	<u>–</u>	<u>–</u>	<u>927</u>	<u>71</u>
	<u>927</u>	<u>2,544</u>	<u>2,208</u>	<u>250</u>	<u>5,929</u>	<u>3,850</u>

9. Net income

Net income is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	<u>927</u>	<u>71</u>

10. Independent examination fees

	2022	2021
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,014</u>	<u>948</u>

11. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	<u>26,164</u>	<u>21,976</u>

The total wages costs include £250 (2021: £250) of employers contributions to a pension scheme. No employers national insurance was payable (2021: nil).

The wages costs include payments to a book-keeper of £651 (2021: £555).

The average head count of employees during the year was 4 (2021: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of staff (FTE)	<u>2</u>	<u>2</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

11. Staff costs *(continued)*

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

12. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity, were received by the trustees this year. (2021: nil)

No trustees were reimbursed expenses in this financial year (2021: nil).

13. Tangible fixed assets

	Equipment £	Total £
Cost		
At 1 Apr 2021 and 31 Mar 2022	<u>9,810</u>	<u>9,810</u>
Depreciation		
At 1 Apr 2021	611	611
Charge for the year	<u>927</u>	<u>927</u>
At 31 Mar 2022	<u>1,538</u>	<u>1,538</u>
Carrying amount		
At 31 Mar 2022	<u>8,272</u>	<u>8,272</u>
At 31 Mar 2021	<u>9,199</u>	<u>9,199</u>

14. Debtors

	2022 £	2021 £
Debtors	<u>-</u>	<u>2,860</u>

15. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	At 31 Mar 2022 £
General unrestricted funds	<u>20,938</u>	<u>-</u>	<u>(927)</u>	<u>-</u>	<u>20,011</u>

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	At 31 Mar 2021 £
General unrestricted funds	<u>9,912</u>	<u>1,317</u>	<u>(71)</u>	<u>9,780</u>	<u>20,938</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

15. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 Apr 2021	Income	Expenditure	Transfers	At 31 Mar 2022
	£	£	£	£	£
People's Health Trust project 2021	—	—	—	—	—
People's Health Trust Our Rights, Our Choice project	13,106	7,416	(11,658)	—	8,864
Newport City Council - Advocacy support	—	13,493	(9,231)	—	4,262
Track 2000	—	—	—	—	—
Lloyds TSB (England & Wales)	—	—	—	—	—
Social Fund	412	—	—	—	412
Sportslot	1,144	—	(1,144)	—	—
National Lottery Community Fund 2021	596	—	(596)	—	—
National Lottery Community Fund 2022	—	10,831	(6,404)	—	4,427
GAVO ICF - Healthy Lives Happy People	5,078	—	(2,222)	—	2,856
GAVO ICF - Digital Communities project	5,917	—	—	—	5,917
Newport City Council - Our Voice, Our Choice, Our Port	—	9,600	(947)	—	8,653
DWP	—	3,707	—	—	3,707
	<u>26,253</u>	<u>45,047</u>	<u>(32,202)</u>	<u>—</u>	<u>39,098</u>

	At 1 Apr 2020	Income	Expenditure	Transfers	At 31 Mar 2021
	£	£	£	£	£
People's Health Trust project 2021	1,277	—	(1,256)	(21)	—
People's Health Trust Our Rights, Our Choice project	—	14,831	(1,717)	(8)	13,106
Newport City Council - Advocacy support	—	11,507	(11,260)	(247)	—
Track 2000	6,983	—	(6,749)	(234)	—
Lloyds TSB (England & Wales)	1,448	—	(1,448)	—	—
Social Fund	412	—	—	—	412
Sportslot	1,144	—	—	—	1,144
National Lottery Community Fund 2021	—	2,696	(2,100)	—	596
National Lottery Community Fund 2022	—	—	—	—	—
GAVO ICF - Healthy Lives Happy People	—	9,150	(2,928)	(1,144)	5,078
GAVO ICF - Digital Communities project	—	14,043	—	(8,126)	5,917
Newport City Council - Our Voice, Our Choice, Our Port	—	—	—	—	—
DWP	—	—	—	—	—
	<u>11,264</u>	<u>52,227</u>	<u>(27,458)</u>	<u>(9,780)</u>	<u>26,253</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

15. Analysis of charitable funds *(continued)*

- Newport City Council continues to support the charity with the Advocacy Service funds
- Newport City Council Our Voice, Our Choice, Our Port fund is to support our learning disability awareness training programme and relationships with council, government and other organisations
- The Social Fund is representative of the members' contributions
- Sportlot Funds were received in previous years to establish a walking group
- The National Lottery Community Fund (commencing in 2020) continues to provide funds this year to support a project co-ordinator's post
- GAVO ICF funds continue to support the Healthy Lives, Happy People project and Digital Communities projects
- The DWP fund is to support a Project Officer role

16. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	8,272	–	8,272
Current assets	11,739	39,098	50,837
Net assets	<u>20,011</u>	<u>39,098</u>	<u>59,109</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	9,199	–	9,199
Current assets	11,739	26,253	37,992
Net assets	<u>20,938</u>	<u>26,253</u>	<u>47,191</u>

17. Related parties

There are no related party transactions that require disclosure in these financial statements.

NEWPORT PEOPLE FIRST

England & Wales - Charity number 1140460

Accounts

CHARITY REGISTRATION NUMBER: 1140460

Newport People First
Unaudited Financial Statements
31 March 2021

WALTER HUNTER & CO LIMITED

Chartered accountants
24 Bridge Street
Newport
South Wales
NP20 4SF

Newport People First

Financial Statements

Year ended 31 March 2021

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Newport People First

Trustees' Annual Report

Year ended 31 March 2021

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name Newport People First

Charity registration number 1140460

Principal office Ty Derwen
Church Road
Newport
South Wales
NP19 7EJ

Trustees who held office

Kelly Ball	Trustee and member, Chairperson from 10 February 2020
Joe Blackley	Trustee and member
Wyndham Conniff	Trustee
Sam Mitchel	Trustee and member
Alex Perry	Trustee and member
Linda Perry	Trustee

Independent examiner Mr Jonathan Rhodes BSc BFP FCA
24 Bridge Street
Newport
South Wales
NP20 4SF

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

Structure, governance and management

The constitution was adopted on 1st October 1997, amended by special resolutions on 3rd November 2005 and 2nd December 2010.

The organisation registered as a charity on 16th February 2011.

The governing document of the organisation is its constitution.

The Charity constitutes an Unincorporated Association.

Structure:

The Trustee board manages the organisation.

The election of trustees:

According to the Constitution of Newport People First (Adopted: October 1997 as amended 3rd November 2005 and 2nd December 2010), members of the Charity in a general meeting shall elect the Officers and the other Trustees.

The Trustees may appoint any person who is willing to act as a Trustee. They may also appoint Trustees to act as officers. Each of the Trustees shall retire with effect from the conclusion of the annual general meeting next after his or her appointment but shall be eligible for re-election at that annual general meeting. No-one may be elected a Trustee or an Officer at any annual general meeting unless prior to the meeting the Charity is given a notice that:

- (a) is signed by a member entitled to vote at the meeting;
- (b) states the member's intention to propose the appointment of a person as a Trustee or as an officer;
- (c) is signed by the person who is to be proposed to show his or her willingness to be appointed.

The appointment of a Trustee, whether by the Charity in general meeting or by the other Trustees, must not cause the number of Trustees to exceed any number fixed in accordance with this constitution as the maximum number of Trustees. The Trustees may not appoint a person to be an Officer if a person has already been elected or appointed.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

Objectives and activities

Newport People First Objects :

- I. To promote the rights of people with progressive learning (learning disability) within the City of Newport and surrounding areas. (Hereafter the members of Newport People First will be referred to as 'members').
- II. To develop awareness and capability so that 'members' may actively participate in society, by:
 - a) Encouraging 'members' to develop self-advocacy skills, take responsibility for themselves and become more independent.
 - b) Making sure that 'members' are involved in the planning and development of the services they receive.
 - c) Liaising with statutory authorities, voluntary organisations and service providers to help identify and meet the needs of people with progressive learning.
 - d) Assisting 'members' of the organisation and other people with progressive learning to access their rights by creating awareness of learning disability issues, campaigning and being involved in the People First Movement.

What is Newport People First?

Newport People First or NPF is a self-advocacy organisation, run for and by people with learning disabilities (or progressive learning as we are preferred to be called). NPF is a member led organisation and encourages its members to volunteer at NPF.

The Main Activities of NPF:

- We plan and hold regular meetings where we are able to discuss matters which are important to us.
- We gain skills to become better self- advocates, including the use of social media.
- We campaign for the rights of people with progressive learning on a local and national level.
- We encourage our members to participate in Strategic Planning meetings, and Local Authority Service User Groups.
- We invite speakers to come to our groups' meetings and we ask them questions about issues and matters that are important to us.
- We participate (by attending or writing) in local and national consultations to address issues that affect people with a disability.
- We offer information and support/training in learning disability awareness to service providers and community groups.
- We increase members skills, confidence and self-esteem through individual and group support.
- We create opportunities for friendships and relationships.
- We offer advice to members about our rights and responsibilities or any other issue that affect us.
- We learn to be more independent and empower members to do things for themselves like having a better social life.
- We transform inaccessible information into a more accessible information in different creative ways.
- We are a Hate Crime reporting centre, therefore we work closely with the police.
- We encourage members to use public and community services, independently if possible.
- We work together with other self-advocacy groups to make our voice stronger

The charity trustees confirm that due regard has been paid to the public benefit guidance published by the Charity Commission.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

Achievements and performance

How we work:

Membership is open for all people with progressive learning (learning disability) living in Newport City or the surrounding area. We work as a group, this means that we help people (members of NPF and the community of people with progressive learning) to have an individual and collective voice on the issues that are important to them.

The year to March 2021 continued to be disrupted by Covid-19 and some of our work changed from face to face meetings and activities to telephone and online support. Some of the highlights of the year are as follows:

- Hosting online quizzes, exercise and mindfulness sessions during Covid lockdowns to support members
- Making door stop visits to members to offer support and a chat
- Undertaking online activities in conjunction with the Gwent Wildlife Trust
- Arranging socially distanced meetings when lockdown regulations allowed
- Obtaining funding to provide members with computer equipment to enable them to access online activities
- Obtaining funding to support the health and wellbeing of the members by providing exercise equipment, mindfulness activities and healthy eating projects.
- Obtaining funding towards the charity co-ordinator's role
- Obtaining funding to support a new People's Health Trust project to help members connect with other services in the area and to establish new social networks
- Two members were interviewed by BBC Wales to talk about the negative impact of Covid-19 lockdowns on mental health
- Our representative attended online meetings of the All Wales People First National Council to discuss issues on a local, regional and national level.
- NPF offered support to members to volunteer in the office when restrictions allowed.
- NPF ensured that inaccessible information was transformed into a more accessible way for our members. Our social media information, and letters, are designed to be accessible.

Establishing relationships with other organisations:

We aim to engage with many organisations to expand the networks of our members. Activities were restricted this year but we still maintained our engagement with many organisations. This work will be expanded in the next year.

NPF continues to offer training sessions in learning disability awareness to medical students, GP surgeries and local schools. Our trainers are people with progressive learning.

Financial review

Newport City Council continued to support our members.

We received funding from the Lottery Community fund for a Charity Co-ordinator post

We received funding from the Peoples Health Trust for a new project to expand the social networks of our members

We received grants from the Gavo ICF funds for digital support, and equipment, to enable members to access online activities. We also received support for health and wellbeing projects and equipment.

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

Risk Management

The Trustees meet regularly and have discussed and reviewed risks that are significant to Newport People First to ensure the safety and safeguarding of the Charity's assets, staff and those who benefit from its work.

Coronavirus and Newport People First

The Covid-19 pandemic has presented challenges for Newport People First. However, we have continued to run our projects by holding virtual meetings and have had face to face meetings when Covid restrictions have allowed.

Plans for future periods

Future Planning:

Accessible website - Covid-19 has increased our need for this even more. We will be looking to purchase a domain and get this launched as soon as possible.

Keeping Newport People First safely funded - We have a number of projects and funding lined up for this year. Covid-19 means we will have to run these projects differently. We may have to think of new ways to work.

Re-writing our business plan for Newport People First - Covid-19 means that we have had to adapt to a new way of working. This has meant we have an opportunity to look at our business plan of what we want from Newport People First and update this.

Responsibilities of the trustees

The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for

Newport People First

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

- keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity Statement of Recommended Practice (FRSSE) 2015;
- safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities;
- the maintenance and integrity of the Charity's information included on the Charity's website.

The trustees' annual report was approved on 31 January 2022 and signed on behalf of the board of trustees by:

L Perry
Trustee

Newport People First

Statement of Financial Activities

Year ended 31 March 2021

I report to the trustees on my examination of the financial statements of Newport People First ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Jonathan Rhodes BSc BFP FCA
Independent Examiner

Date: 31 January 2022

24 Bridge Street
Newport
South Wales
NP20 4SF

The notes on pages 10 to 18 form part of these financial statements.

Newport People First

Statement of Financial Activities

Year ended 31 March 2021

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
	Note				
Income and endowments					
Donations and legacies	4	1,317	—	1,317	941
Charitable activities	5	—	52,227	52,227	20,982
Investment income	6	—	—	—	2
Total income		<u>1,317</u>	<u>52,227</u>	<u>53,544</u>	<u>21,925</u>
Expenditure					
Expenditure on charitable activities	7,8	71	27,458	27,529	41,579
Total expenditure		<u>71</u>	<u>27,458</u>	<u>27,529</u>	<u>41,579</u>
Net income/(expenditure)		<u>1,246</u>	<u>24,769</u>	<u>26,015</u>	<u>(19,654)</u>
Transfers between funds		9,780	(9,780)	—	—
Net movement in funds		<u>11,026</u>	<u>14,989</u>	<u>26,015</u>	<u>(19,654)</u>
Reconciliation of funds					
Total funds brought forward		9,912	11,264	21,176	40,830
Total funds carried forward		<u>20,938</u>	<u>26,253</u>	<u>47,191</u>	<u>21,176</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 10 to 18 form part of these financial statements.

Newport People First

Statement of Financial Position

31 March 2021

	Note	2021 £	£	2020 £
Fixed assets				
Tangible fixed assets	15		9,199	—
Current assets				
Debtors	16	2,860		3,659
Cash at bank and in hand		36,998		18,435
		39,858		22,094
Creditors: amounts falling due within one year				
Accruals and deferred income		1,866		918
Net current assets			37,992	21,176
Total assets less current liabilities			47,191	21,176
Net assets			47,191	21,176
Funds of the charity				
Restricted funds			26,253	11,264
Unrestricted funds			20,938	9,912
Total charity funds	17		47,191	21,176

These financial statements were approved by the board of trustees and authorised for issue on 31 January 2022 and are signed on behalf of the board by:

L Perry
Trustee

The notes on pages 10 to 18 form part of these financial statements.

Newport People First

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is: Ty Derwen, Church Road, Newport, NP19 7EJ.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The particular accounting policies adopted are set out below.

Accounting Convention

The financial statements are prepared on a going concern basis, under the historical cost convention.

The financial statements are prepared in sterling which is the functional currency of the entity. The figures in the financial statements are rounded to the nearest whole pound.

Incoming Resources

Revenue grants, donations, voluntary and other income are credited to the Statement of Financial Activities in the year in which they are received.

Recognition of Liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles.

Resources Expended

The policy for including items within the relevant activity categories of resources expended is to recognise them when there is a legal and constructive obligation committing the charity to the expenditure as described in the Financial Reporting Standards 5 and 12. In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:

Costs of Generating Funds

Costs are included in generating income resources from all sources other than that from undertaking charitable activities or governance.

Costs of Charitable Activities

Costs included in charitable activities comprise all resources applied to the charity in undertaking its work to meet its charitable objectives as opposed to the costs of raising the funds to finance these activities and governance costs.

Newport People First

Notes to the Financial Statements

Year ended 31 March 2021

Allocation of Costs within Types of Resources Expended

The methods and principles for the allocation and apportionment of all costs between the different activity categories of resources are based on directly attributable costs.

Going concern

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102:

- (a) No cash flow statement has been presented for the charity.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

Resources expended

Taxation

As a registered charity, the charity is exempt from income tax to the extent that its income and gains are applicable to charitable purposes only. Value added tax is not recoverable by the charity and is therefore included in the relevant costs in the Statement of Financial Activities.

Winding Up or Dissolution of the Charity

If upon winding up or dissolution of the charity there remains any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Tangible assets

All fixed assets are initially recorded at cost. Items below £100 are not capitalised. For items purchased from restricted funds and capitalised the provision for depreciation is transferred to unrestricted funds in the year of purchase.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment - 10% straight line per annum on cost

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations	<u>1,317</u>	<u>—</u>	<u>1,317</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Donations	<u>839</u>	<u>102</u>	<u>941</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

5. Charitable activities

	Restricted Funds £	Total Funds 2021 £	Restricted Funds £	Total Funds 2020 £
Newport City Council - Advocacy Service	11,507	11,507	12,520	12,520
People's Health Trust	14,831	14,831	7,318	7,318
Sportslot	—	—	1,144	1,144
GAVO ICF	23,193	23,193	—	—
National Lottery Community Fund	2,696	2,696	—	—
	<u>52,227</u>	<u>52,227</u>	<u>20,982</u>	<u>20,982</u>

6. Investment income

	Restricted Funds £	Total Funds 2021 £	Restricted Funds £	Total Funds 2020 £
Bank interest receivable	—	—	2	2
	<u>—</u>	<u>—</u>	<u>2</u>	<u>2</u>

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Lloyds Bank Foundation	—	1,448	1,448
People's Health Trust Our Rights Our Choice project	—	1,256	1,256
People's Health Trust new project	—	495	495
Newport City Council Advocacy Service	—	9,253	9,253
Track 2000	—	6,749	6,749
Police & Crime Commissioner's Fund	—	—	—
Lottery Co-ordinator support fund	—	2,100	2,100
GAVO Healthy Lives Happy People project	—	2,378	2,378
Comic Relief	—	—	—
Support costs	71	3,779	3,850
	<u>71</u>	<u>27,458</u>	<u>27,529</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Lloyds Bank Foundation	—	6,418	6,418
People's Health Trust Our Rights Our Choice project	—	14,051	14,051
People's Health Trust new project	—	—	—
Newport City Council Advocacy Service	—	6,515	6,515
Track 2000	—	4,027	4,027
Police & Crime Commissioner's Fund	—	2,951	2,951
Lottery Co-ordinator support fund	—	—	—
GAVO Healthy Lives Happy People project	—	—	—
Comic Relief	—	773	773
Support costs	—	6,844	6,844
	<u>—</u>	<u>41,579</u>	<u>41,579</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Lloyds Bank Foundation	1,448	—	1,448	6,418
General Fund	—	71	71	—
People's Health Trust Our Rights Our Choice project	1,256	—	1,256	15,534
People's Health Trust new project	495	274	769	—
Newport City Council Advocacy Service	9,253	2,007	11,260	9,793
Track 2000	6,749	—	6,749	5,031
Social Fund	—	—	—	161
Police & Crime Commissioner's Fund	—	—	—	2,951
Lottery Co-ordinator support fund	2,100	—	2,100	—
GAVO Healthy Lives Happy People project	2,378	550	2,928	—
Comic Relief	—	—	—	773
Governance costs	—	948	948	918
	<u>23,679</u>	<u>3,850</u>	<u>27,529</u>	<u>41,579</u>

9. Analysis of support costs

	General Fund £	People's Health Trust new project £	Track 2000 £	GAVO Healthy Lives Happy People project £	Total 2021 £	Total 2020 £
Premises	—	229	728	550	1,507	4,496
General office	—	45	1,279	—	1,324	1,269
Governance costs	—	—	948	—	948	918
Material & volunteer expenses	—	—	—	—	—	161
Depreciation	71	—	—	—	71	—
	<u>71</u>	<u>274</u>	<u>2,955</u>	<u>550</u>	<u>3,850</u>	<u>6,844</u>

10. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	<u>71</u>	<u>—</u>

11. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>948</u>	<u>918</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

12. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	<u>21,976</u>	<u>32,446</u>

The total wages costs include £250 (2020: £454) of employers contributions to a pension scheme. No employers national insurance was payable (2020: nil).

The average head count of employees during the year was 2 (2020: 3). The average number of full-time equivalent employees during the year is analysed as follows:

	2021	2020
	No.	No.
Number of staff (FTE)	<u>2</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

13. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity, were received by the trustees this year. (2020: nil)

No trustees were reimbursed expenses in year (2020: £50).

14. Transfers between funds

Transfers from restricted to unrestricted funds include the provision for the depreciation of assets capitalised and the element of employers national insurance allowance received.

15. Tangible fixed assets

	Equipment	Total
	£	£
Cost		
At 1 Apr 2020	540	540
Additions	9,270	9,270
At 31 Mar 2021	<u>9,810</u>	<u>9,810</u>
Depreciation		
At 1 Apr 2020	540	540
Charge for the year	71	71
At 31 Mar 2021	<u>611</u>	<u>611</u>
Carrying amount		
At 31 Mar 2021	<u>9,199</u>	<u>9,199</u>
At 31 Mar 2020	<u>—</u>	<u>—</u>

16. Debtors

	2021	2020
	£	£
Debtors	2,860	—
Prepayments and accrued income	—	3,659
	<u>2,860</u>	<u>3,659</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

17. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	At 31 Mar 2021 £
General unrestricted funds	<u>9,912</u>	<u>1,317</u>	<u>(71)</u>	<u>9,780</u>	<u>20,938</u>

	At 1 Apr 2019 £	Income £	Expenditure £	Transfers £	At 31 Mar 2020 £
General unrestricted funds	<u>13,299</u>	<u>839</u>	<u>—</u>	<u>(4,226)</u>	<u>9,912</u>

Restricted funds

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	At 31 Mar 2021 £
People's Health Trust Our Rights Our Choice project	1,277	—	(1,256)	(21)	—
People's Health Trust new project	—	14,831	(1,717)	(8)	13,106
Newport City Council Track 2000	—	11,507	(11,260)	(247)	—
Lloyds TSB (England & Wales)	6,983	—	(6,749)	(234)	—
Social Fund	1,448	—	(1,448)	—	—
Police & Crime Commissioner's Fund	412	—	—	—	412
Sportslot	—	—	—	—	—
National Lottery Community Fund	1,144	—	—	—	1,144
GAVO ICF - Healthy Lives Happy People	—	2,696	(2,100)	—	596
GAVO ICT - 2021 IT fund	—	9,150	(2,928)	(1,144)	5,078
Comic Relief	—	14,043	—	(8,126)	5,917
	<u>11,264</u>	<u>52,227</u>	<u>(27,458)</u>	<u>(9,780)</u>	<u>26,253</u>

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

17. Analysis of charitable funds *(continued)*

	At 1 Apr 2019 £	Income £	Expenditure £	Transfers £	At 31 Mar 2020 £
People's Health Trust Our Rights Our Choice project	9,493	7,318	(15,534)	—	1,277
People's Health Trust new project	—	—	—	—	—
Newport City Council	(6,035)	12,520	(10,711)	4,226	—
Track 2000	12,014	—	(5,031)	—	6,983
Lloyds TSB (England & Wales)	7,866	—	(6,418)	—	1,448
Social Fund	469	104	(161)	—	412
Police & Crime Commissioner's Fund	2,951	—	(2,951)	—	—
Sportslot	—	1,144	—	—	1,144
National Lottery Community Fund	—	—	—	—	—
GAVO ICF - Healthy Lives Happy People	—	—	—	—	—
GAVO ICT - 2021 IT fund	—	—	—	—	—
Comic Relief	773	—	(773)	—	—
	<u>27,531</u>	<u>21,086</u>	<u>(41,579)</u>	<u>4,226</u>	<u>11,264</u>

- People's Health Trust grant was for the Active Communities project 'Our Rights, Our Choice' and ceased in year. New funds were provided this year
- Newport City Council funds continue for the support of the Advocacy Service.
- Track 2000 Fund helps strengthen community services for people with a learning disability.
- Lloyds Bank Foundation funding was for the support of a Trustee Support Worker ceased in year.
- The Social Fund is representative of the members contributions.
- Sportlot Funds were received in the previous year to establish a walking group.
- The National Lottery Community Fund have provided funds this year to support a project co-ordinator's salary.
- GAVO ICF have provided funds this year for a Healthy Lives, Happy People project and funds for IT equipment.

Newport People First

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

18. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	9,199	–	9,199
Current assets	11,739	26,253	37,992
Net assets	<u>20,938</u>	<u>26,253</u>	<u>47,191</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	–	–	–
Current assets	9,912	11,264	21,176
Net assets	<u>9,912</u>	<u>11,264</u>	<u>21,176</u>

19. Related parties

There are no related party transactions that require disclosure in these financial statements.