

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 2

to end date

3 1 0 3 2 3

Section A

Reference and administration details

Charity name

1st Bradley Stoke Scout Group

Other names the charity is known by

None

Registered charity number (if any)

1 1 4 0 4 5 3

HQ registration number

1 0 0 1 6 4 9 4

Charity's principal address

81 Cornfield Close

Bradley Stoke

Bristol

Postcode:

B S 3 2 9 D R

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Nick Nelson	Group Chairperson	
2	Barbara Holliday	Group Secretary	
3	Hugh Thorpe	Group Treasurer	
4	Clive Mason	Acting Group Scout Leader	
5	Belinda Hodgson	Group Fundraising Co-ordinator	
6	Anthony Robinson	Website Admin Officer & Data Protection Officer	
7	Teresa Banks	Deputy Group Scout Leader-Beavers	
8	Dave Pace	Deputy Group Scout Leader- Cubs	
9	Dan Shadbolt	Deputy Group Scout Leader- Scouts	
10	Shirin Borgall	Beaver Leader	
11	Richard Shepherd	Marching Band Leader	
12	Darren Kewley	Top Shots	Joined January 2023
13	Tomi Hernija	Water Rats Unit Leader	
14	Ryan Watts	Water Rats Unit Leader	
15	Anthony Robinson	Website Admin Officer & Data Protection Officer	

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Accountants	Spectrum Accountancy Solutions Limited	18 Broad Street, Staple Hill, Bristol BS16 5NX

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter granted 4 January 1912, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts. It is an unincorporated association with a primary objective to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential; as individuals, as responsible citizens and as members of their local, national and international communities.

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional Policies and Procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Deputy Group Scout Leaders, individual section leaders, fundraising and youth representatives. The Group Executive Committee meets at least 7 times a year.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole, then there would have to be a contraction consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or Group as a whole, then there would have to be a contraction consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems or controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for any payments and comprehensive insurance policies to enable that insurable risks are covered.

There have been no insurance claims during this reporting period

General Data Protection Regulation

On the 25th May 2018 the European Union introduced new legislation for the protection of personal data. The General Data Protection Regulation known as GDPR sets a common standard across all businesses and organisations that handle personal data for any EU person. The GDPR applies to all countries handling EU personal data even if the country is not part of the European Union. The GDPR ensures that each person is aware of how organisations use the data they hold about them is adequately protected and that the person has provided consent for the data to be used in that way by the organisation.

The 1st Bradley Stoke Scout Group takes Data Protection and Privacy very seriously. Our Data Privacy Notice can be found under the heading 'information' on our website www.bradley-stoke-scouts.org

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

See the attached Appendices

Appendix 3 - Skills For Life - our plan to deliver better futures

Appendix 5 -Deputy Group Scout Leader (Beavers) Report

Appendix 6 - Deputy Group Scout Leader (Cubs) Report

Appendix 7 - Deputy Group Scout Leader (Scouts) Report

Appendix 8 - Youth Representatives Report

Appendix 9 - Water Rats Unit Report

Appendix 10 - Marching Band Unit Report

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

See the attached Appendices

Appendix 1 - Group Chair Report

Appendix 2 - Group Scout Leader Report

Appendix 3 - Skills For Life - our plan to deliver better futures

Appendix 4 - Group Family Tree

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

See the attached Appendices which document how we meet our objectives

Appendix 1 - Group Chair Report

Appendix 2 - Group Scout Leader Report

Appendix 3 - Skills For Life - our plan to deliver better futures

Appendix 5 - Deputy Group Scout Leader (Beavers) Report

Appendix 6 - Deputy Group Scout Leader (Cubs) Report

Appendix 7 - Deputy Group Scout Leader (Scouts) Report

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Appendix 9 - Water Rats Unit Report

Appendix 10 - Marching Band Report

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee has not drawn on reserves and has formally set aside **£10,014**.

Details of any funds materially in deficit
(circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information where relevant about:

- the charity's principal sources of funds (including any fundraising);
- investment policy and objectives;

Accounts

The Group's Accounts for the period 1st April 2022 to 31st March 2023 have been prepared on a Receipts and Payments basis in line with guidance set out by the Scout Association and the Charities Commission in order to comply with the Charities Act 2011. The Accounts have been subject to independent examination by Spectrum Accountancy Solutions Limited in accordance with the Charities Act 2011. The Group Accounts together with the Examiners report are attached. See Appendix 11

The Group Executive Committee does not consider it appropriate for the group to invest in assets other than cash and has not identified any fund it would be appropriate to hold in longer term investments. All funds are therefore held in cash with Lloyds Bank.

Income and Expenditure

Excluding restricted funds, the Group had a total income for the year of **£45,511.00**.

Cash funds

The increase in cash funds is largely due to a restricted grant which was utilised after the year-end.

The general reserve for contingencies remains in line with Finance Policy at **£10,014** and the development fund is largely unchanged at **£13,514** with activity ongoing alongside the council to achieve a permanent storage facility/tyning consent for a new storage facility.

Section F**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Early stage engagement with local council to provide new and additional storage facility for Group assets at rear of Brook Way Community Centre.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

--	--

Position (eg Secretary, Chair)

--	--

Date

D	D	M	M	Y	Y
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Accounts for the year
1st April 2022 to 31st March 2023

Registered Charity No. 1140453

Notes to the Accounts

Restricted Funds

The Group has unused funds of £340 (prior year £340) in respect of a restricted grant from South Gloucestershire Council to support disadvantaged members.

Grants of £2,950 received in the prior year from Bradley Stoke Town Council to support the Water Rats and have now been used.

Cash funds

Unrestricted cash funds have shown a slight decrease in the year, largely due to significant equipment purchases. The general reserve for contingencies remains in line with Finance Policy at £10,034 and the development fund is largely unchanged at £13,539. Activity remains underway alongside Bradley Stoke Town Council to build a new storage facility and the Executive Committee will take a decision as to how development funds will be applied as those plans are finalised.

Non-Monetary Assets

The basis of valuation of equipment is insured value, except for Marching Band equipment which is included at estimated value. An estimate is also made for uniform and badge stock held.

1st Bradley Stoke Scout Group
Accounts for the year 1st April 2022 to 31 March 2023

Section A - Receipts and payments				
	Unrestricted funds	Restricted funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Receipts				
Donations, legacies and similar income				
Membership subscriptions	36,072		36,072	30,646
Less: Subscriptions paid on	(13,491)		(13,491)	(12,360)
Net subscriptions retained	22,581	0	22,581	18,286
Group events	12,352		12,352	6,291
Gift Aid	5,747		5,747	2,921
Other similar income	0		0	0
Sub total	40,680	0	40,680	27,497
Grants				
Grants	0		0	2,950
Sub total	0	0	0	2,950
Fundraising (gross)				
Fundraising for 1st Bradley Stoke Scouts	4,271		4,271	666
Fundraising for other charitable causes	0		0	0
Sub total	4,271	0	4,271	666
Investment income				
Bank interest	45		45	2
Property rent income	515		515	500
Sub total	560	0	560	502
Total Gross Income	45,511	0	45,511	31,615
Asset and investment sales	0		0	0
Total receipts	45,511	0	45,511	31,615

1st Bradley Stoke Scout Group
Accounts for the year 1st April 2022 to 31 March 2023

Section A - Receipts and payments				
	Unrestricted funds	Restricted funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
Payments				
Charitable payments				
Rent	(14,917)		(14,917)	(12,674)
Insurance	(1,053)		(1,053)	(914)
Training	(574)		(574)	(500)
Uniforms	(312)		(312)	(1,180)
Badges	(2,910)		(2,910)	(1,252)
Section consumables	(2,341)		(2,341)	(1,269)
Group events	(11,030)		(11,030)	(5,543)
Other similar expenditure	(4,774)		(4,774)	(3,245)
Sub total	(37,911)	0	(37,911)	(26,577)
Fundraising expenses				
Cost of fundraising events	(1,631)		(1,631)	0
Donations to other charitable causes	(300)		(300)	0
Sub total	(1,931)	0	(1,931)	0
Total Gross Expenditure	(39,842)	0	(39,842)	(26,577)
Asset and investment purchases	(6,760)	(2,950)	(9,710)	(1,340)
Total payments	(46,602)	(2,950)	(49,552)	(27,917)
Transfers between funds	0	0	0	0
Net of receipts/(payments)	(1,091)	(2,950)	(4,041)	3,698
Cash funds last year end	34,930	3,290	38,220	34,522
Cash funds this year end	33,839	340	34,179	38,220

1st Bradley Stoke Scout Group
Accounts for the year 1st April 2022 to 31 March 2023

Section B - Statement of assets and liabilities at the end of the period				
	Unrestricted funds	Restricted funds	Total funds	Last year
	to nearest £	to nearest £	to nearest £	to nearest £
Cash funds				
Bank current account	7,672	230	7,902	14,691
Prepaid cards	2,704		2,704	
Bank deposit account	23,573		23,573	23,529
	33,949	230	34,179	38,220
Non monetary assets retained for the charity's own use				
Scouting equipment, furniture etc.	29,394		29,394	26,493
Water section equipment	12,014		12,014	8,956
Badges, neckers and woggles	156		156	600
	41,564	0	41,564	36,049
Liabilities				
Accounts not yet paid	0		0	0
	0	0	0	0

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30 June 2023 and signed on their behalf by

Chair: Nick Nelson

Treasurer: Hugh Thorpe

1st Bradley Stoke Scout Group
Accounts for the year 1st April 2022 to 31 March 2023

Independent Examiner's Report to the Trustees of 1st Bradley Stoke Scout Group

I report to the charity trustees on my examination of the accounts of 1st Bradley Stoke Scouts Group (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

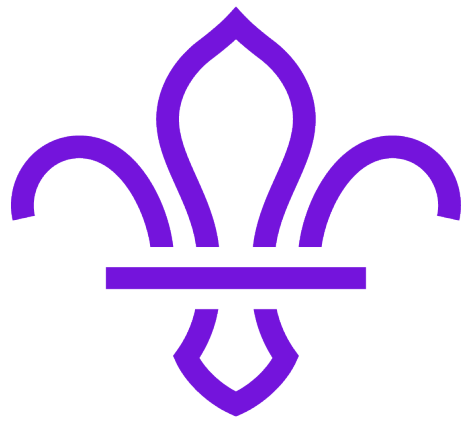
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Daisy Vowles MAAT
Spectrum Accountancy Solutions Limited

Date: 29 June 2023



Scouts



Accounts for the year
1st April 2022 to 31st March 2023

Registered Charity No. 1140453

1st Bradley Stoke Scout Group
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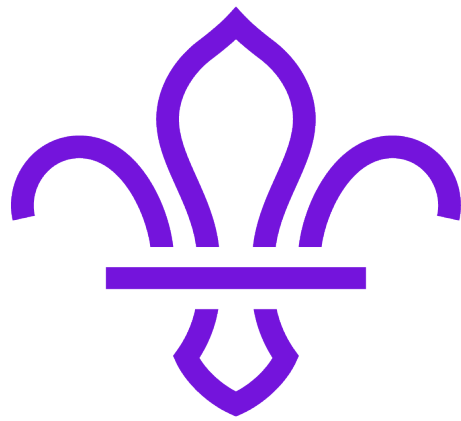
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Daisy Vowles MAAT
Spectrum Accountancy Solutions Limited

Date: 29 June 2023



Scouts