

Trustees' annual report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	08	2019		31	07	2020

## SECTION A

## REFERENCE AND ADMINISTRATION DETAILS

Charity Name	L'Amicale André Malraux
Other names charity is known by	L'Amicale
Registered charity number	1140438
Charity's principal address	Ecole André Malraux
	44 Laurie Road
	Postcode W7 1BL

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Virginie Chaleur-Launay		Appointed 1st December 2014	
2	Fanny Deroulede		Appointed Annual meeting 2019	
3	Raphaëlle Godfrey		Appointed Annual meeting 2019	

## SECTION B

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Description of the charity's trusts

Type of governing document	Constitution adopted 5 <sup>th</sup> January 2011
How the charity is constituted	Parents' association consisting of the parents or carers of pupils attending the school who all benefit from an automatic membership
Trustee selection methods	Trustees are elected or reelected annually by all members present at the Annual General Meeting

### Additional governance issues (Optional Information)

Annual General Meeting is held at the beginning of the school year.

All Members of the Committee are Trustees and have control over the Association, its property and funds. Criminal Records Bureau checks are carried out before commencement of trusteeship as well as for all trainers in the afterschool clubs.

All trustees are covered by a public liability insurance included in the association's affiliation to PTA (the confederation of parents' associations). Prior to contracting with our association, all trainers for afterschool clubs must provide a certificate for their public liability insurance.

Bank account operates on a dual signatories/authorisation basis.

All trustees give their time voluntarily and receive no remuneration or any other benefit

## SECTION C

## OBJECTIVES AND ACTIVITIES

### Summary of the objects of the charity set out in its governing document

The object of the association is to advance the education of pupils in the school in particular by (1) developing effective relationships between the staff, parents and others associated with the school and (2) engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

### Summary of the main activities undertaken for the public benefit in relation to these objects

Our main activities, running throughout the school year, are the daily after school clubs and the Friday *Boulangerie*. The after-school clubs run from 3:40-5pm each weekday, except Wednesday when they run from 1:20-2:45pm.

The Amicale is committed to enabling as many students of the school to engage in sports, arts, theatre and cultural activities thus advancing their education. These activities further benefit the children by developing self-confidence, and social skills. Our school is a French school, and follows the French curriculum, with French as the main teaching language. However, as it is based in the U.K., improving English language skills for all pupils is a big part of the curriculum. The after-school clubs run in French can thus be used by English speakers to improve their French skills whereas many families where only French is spoken will happily resort to English-run clubs to improve their children's English language skills.

For term 1 & 2, there has been between 326 and 332 registrations to Amicale clubs. Unfortunately, we could not run the clubs during Term 3 due to COVID. The feedback from the parents of the school is that the after-school activities provided by the Amicale is becoming an essential service that gives the children a great opportunity to explore, learn and have fun in a familiar environment. We continue to keep in mind the Charity Commission's guidance of public benefit and each project was thoroughly scrutinised in order to benefit as many children as possible in the school. Demand for places at our clubs remains high. In normal times, we are fortunate to have access to Hanwell Community Centre where our basketball club can take full benefit of a covered well-lit basketball court allowing us to accept more children in this activity. Unfortunately, HCC could not open its doors this year because of COVID. Due to the increase in number of children attending the after-school activities, 2 activities supervisors are present in the school on daily basis and a caretaker

**Additional details of objectives and activities (Optional Information)**

is at the gate to control entrances and exits for security reasons. Although, this increases our expenditures, it allows us to run the after-school activities more efficiently.

Every other Friday, we have a bakery products sale. The *Boulangerie* also offers an annual “Galette des Rois” sale to give the school community a taste of French cultural tradition. This contributes to the social aspect of the association’s objects. Unfortunately we had to cancel all bakery activities due to COVID.

A great contribution is made by member volunteers. We are grateful for the many hours’ volunteers have spent contributing to the smooth running and success of all of the association’s projects and events. Without the valuable contribution of time, energy and expertise we would not have been able to achieve so much.

**SECTION D**

**ACHIEVEMENTS AND PERFORMANCE**

**Summary of the main achievements of the charity during the period**

September 2019 to June 2020 - After school clubs

In the first two terms period, we have been successful in welcoming more children in our after-school activities and the number of activities offered is stable with 28 activities offered, accommodating all age groups each day, as suggested by parents. However we could not run any club in Term 3 due to COVID. This meant further investment on our website and the online registration system. On termly basis, pupils can participate in afterschool activities as various as *MiniTennis, Drama, Bozart Club, Basketball, Board game, Judo, Create art studio, Dodgeball, Debating club, Latin Dance Fitness, Gym, Theatre musical, Coding, Football, Rugby, MiniMovers, Cuisine, English, Mini ballet, Recycling craft, Backgammon, Dance fitness, Group percussions, Rollerskating, Street dance, Chess*. These clubs are run by professionals. They give the children the opportunity to learn, have fun and socialise. At the end of the term or the year, the children were proud to show what they learned to their parents in performances, exhibitions and friendly matches. These events are very popular with the children and parents alike.

Friday Boulangerie

Every other Friday at pick-up time, parents and staff get a chance to purchase bread, croissants and other French bakery specialties. It is a popular social event that everyone looks forward to in the school. Due to COVID the boulangerie had to cease its activity in Term 3.

School planner

We offer a customized school planner for our children. These planners are given to the school to distribute to the children from CE1 to CM2 (eq. year

3 to year 7). We work closely with the teacher's to make this planner a helpful tool for the children.

#### School directory (October 2019)

Upon written authorisation of publication by the parents (with the insurance of non-commercial use of their details), a school directory was compiled with all contact details per class to facilitate the organisation of school runs, play dates, sleepovers and homework catch up. Printing costs were covered by the sale of the directory at a small price and announcers could purchase advertising space in it thus enabling the association to raise funds.

#### Children's Xmas

Xmas time is a festively busy time at school and l'Amicale provided for most events and expenditure. A volunteer father played Father Christmas, visiting each class and distributing class presents and goodies. The Amicale funded a Xmas tree which was decorated by the children. For the Xmas show, a Drew from ShadowGraphy performed a shadow show. Drew also organised workshops for the children.

#### Quiz Night 2020 for parents

The Quiz night is usually organised in the Spring. Volunteer parents team up to organise and run the evening. Unfortunately due to COVID, we could not run the Quiz night this year.

#### Fête de la musique talent show

In France, each year since 1982, on June 21st, music is played everywhere in streets to celebrate the arrival of Summer. We have maintained this tradition by holding a "fête de la musique" at school and organising a day where all children could demonstrate their musical skills to their friends in the audience. The purpose of it is to keep valuing music and the children multiple talents. However, this year due to COVID we had to organise this event online.

#### Yearbook 2020

As the school had stopped to provide a yearbook, we had re-introduced it few years ago. Two volunteer parents prepared each a yearbook: one school-wide sold to all the parents at cost price and a customized one offered to the graduating CM2 class. It is a good way to remind the children of the school, their friends and events.

#### Teacher's fund

The Amicale continues to separately manage the Teacher's fund (Amicale 2 bank account). Money raised comes from the Kermesse (school fair), the money raised by the teachers from the Christmas cards and parents from

the school photos and events around Young Voices. Transactions relating to the Teachers' fund are shown as restricted funds. This year, due to COVID, we could not have the school fair, so the Teacher's fund has been diminished.

The school grant was spent on the following items:

- swimming caps
- school planners
- Christmas tree, show and workshops for children, and cards
- CM2 graduating class yearbook and hoodies
- Equipment for the playground
- School books project (Incorruptibles, South Ken Kids Festival)
- Investment in the after-school activities

<b>SECTION E</b>	<b>FINANCIAL REVIEW</b>
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**Brief statement of the charity's policy on reserves**

At the yearend, we held £ 26,287 unrestricted reserves

The reserve was designated for:

- Equipment for the library (books)
- Investment in the after-school activities
- See future plans
- School furniture and equipment (lockers, bike and scooter racks)

Additional reserves are held in order to meet any unforeseen expenditure that may occur as well as being able to set up activities in the following year before funds can be raised.

**Details of any funds materially in deficit**

Not applicable

**Further financial review details (Optional Information)**

Funds were mainly raised through the afterschool clubs' fees and the Friday bakery sales. Our main costs are the fees of the instructors running the after-school activities and the supplies required to run the activity. The funds that are not used to run the activities are granted to the School for

the purchase of equipment and the financing of projects benefiting the children. We aim to keep the cost of the activities to parents affordable and for the surplus generated to be spent during the school year within the limit of our reserves policy stated above. We try to keep running costs down by relying on volunteers wherever possible.

## SECTION F

## OTHER OPTIONAL INFORMATION

### Future plans :


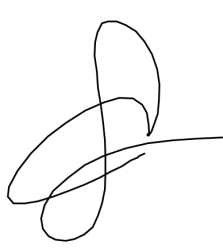
- To invest in the after-school activities by funding materials, events and outings
- Keep using the Hanwell Community center in case of rain or for new activities
- To further improve the online registration system to allow efficient management of the after-school activities
- To keep investing in a high-quality Xmas show
- To keep certain activities affordable to parents such as Coding, Rugby or Bozart club.
- To fund the school show's costumes
- To keep funding the "Incorruptible" reading project
- To invest in Artists' and writers' workshops
- To update our website
- To invest in the outdoor floor markings
- To invest in a cycle shed

## SECTION G

## DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity trustees

Signature(s)		<i>V. Chaleur</i>	
Full name(s)	<i>RAPHAËLLE GODFREY</i>	<i>VIRGINIE CHALEUR-LAUNAY</i>	Fanny DEROULEDE
Position	<i>Trustee</i>	<i>Trustee</i>	Trustee

Date

18<sup>th</sup> May 2021



Charity Name L'AMICALE ANDRE MALRAUX		No (if any) 1140438		CC16a
Receipts and payments accounts				
For the period from	Period start date 1/8/2019	To	Period end date 31/7/2020	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
After School Activities	67,772		-	67,772	78,784
Bakery	2,189		-	2,189	3,083
Quizz Night	-		-	-	255
School Directory	626		-	626	741
Merchandise (Incl Year Book)	840			840	2,329
Young Voices	3,220			3,220	
School Fair	6,158			6,158	-
Christmas	245			245	254
School Photographs				-	
Other	-			-	135
<b>Sub total (Gross income for AR)</b>	<b>81,050</b>	<b>-</b>	<b>-</b>	<b>81,050</b>	<b>85,581</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>81,050</b>	<b>-</b>	<b>-</b>	<b>81,050</b>	<b>85,581</b>
<b>A3 Payments</b>					
After School Activities	54,660		-	54,660	69,685
Grant to André Malraux School	757		-	757	11,826
Bakery	2,007		-	2,007	2,349
Christmas Party and Presents	804		-	804	1,745
Christmas Cards				-	
Year Book	887			887	2,287
Quizz Night	-		-	-	42
Swim Caps				-	-
School Directory	20		-	20	265
Anti-Bullying Campaign				-	-
Kids Shows and other classes activities	-		-	-	1,332
CM2 Graduation	990			990	
Classes gift	380			380	
Young Voices	689			689	
Supplies	4,661			4,661	
Fundraising	71			71	620
School Fair	108			108	2,117
Running Costs	2,462		-	2,462	1,933
<b>Sub total</b>	<b>68,456</b>	<b>-</b>	<b>-</b>	<b>68,456</b>	<b>94,201</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total payments</b>	<b>68,456</b>	<b>-</b>	<b>-</b>	<b>68,456</b>	<b>94,201</b>
<b>Net of receipts/(payments)</b>	<b>12,594</b>	<b>-</b>	<b>-</b>	<b>12,594</b>	<b>- 8,620</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>13,693</b>	<b>-</b>	<b>-</b>	<b>22,313</b>	<b>22,313</b>
<b>Cash funds this year end</b>	<b>26,287</b>	<b>-</b>	<b>-</b>	<b>34,907</b>	<b>13,693</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	26,287		
	Petty Cash			
		-	-	-
	<b>Total cash funds</b>	26,287	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
L'AMICALE ANDRE MALRAUX

On accounts for the year  
ended

31<sup>st</sup> July 2020

Charity no  
(if any)

1140438

Set out on pages

1 and 2

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I am qualified to undertake the examination by being a qualified member of AAT.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 21/05/2021

Name:

Julie Brierley

Relevant professional  
qualification(s) or body

AAT Licensed Accountant

(if any):

**Address:**

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A