



# Rotherham Ethnic Minority Alliance Limited

Financial Statements for the  
year ended 31st March 2024

Charity number: 1140365  
Registered England and Wales

Company number: 04730630  
Company limited by guarantee

**Rotherham Ethnic Minority Alliance Limited**  
**Contents of the financial statements**  
**for the year ended 31st March 2024**

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**Rotherham Ethnic Minority Alliance Limited**  
**Administrative details**  
**for the year ended 31st March 2024**

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**Charity registered number** 1140365 (Registered on 11<sup>th</sup> February 2011)

**Company registration number** 04730630 (Registered on 3<sup>rd</sup> February 2011)

**Trustees (Directors)**

Sithule Mguni  
Tongesayi Gumbo  
Angham Ahmed  
A A Massanga Mouyabila  
Mohammed Ramzan  
Olushola Waheed Oshodi-Shidi  
Gillian Margaret Haggie

**Registered address**

The Unity Centre  
St Leonards Road  
Rotherham  
S65 1PD

**Bankers**

Cooperative Bank Plc  
PO Box 250  
Delf House, Southway  
Skelmersdale  
WN8 6WT

Unity Trust Bank Plc,  
Nine Brindleyplace,  
Birmingham,  
B1 2HB

**Independent Examiner**

Heera Singh FMAAT  
HSL Accountancy Solutions Ltd  
Enterprise House  
61a Carr House Road  
Doncaster  
DN1 2BY

The Trustees, who are also Directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31st March 2024.

### **Exemptions**

The Trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Legal and administrative information**

The company was formerly part of the Rotherham Racial Equality Council and was incorporated on 11th April 2003 as a company limited by guarantee, without a share capital.

The company's governing document is its Memorandum and Articles of Association. Rotherham Ethnic Minority Alliance Limited obtained charitable status on 11th February 2011.

### **Principal activity**

The company's principal activity continued to be to act as an infrastructure organisation that supports and guides the development of the Black and Ethnic Minority voluntary and community sector and organisations in Rotherham.

### **Organisation**

The company is governed by the directors who determine the strategic direction and policy. The day-to-day running of the company is carried out by its staff.

### **Investments**

The Memorandum of Association permits the company to deposit or invest funds, not immediately required, in any matter, subject to any conditions or consents as may, for the time being, be imposed or required by law.

### **Review of Activity**

Our new innovative Family Hubs Project started this year. Family Hubs adopt a holistic, whole-family approach, providing a single point of access to family support services. Our Family Hub Community Navigator is central to building engagement and capacity within the Family Hubs by recruiting volunteers, engaging children, young people, and families, and linking them with essential services. The Navigator connects families to Rotherham Ethnic Minority Alliance Limited's existing services, including immigration advice, settlement support, English classes, and access to the food bank, providing a well-rounded and culturally sensitive support system.

We also kicked off our new Asylum Drop-in One Stop Shop. Held fortnightly, this new collaborative effort brings together key partners including RMBC Housing, Voluntary Action Rotherham (VAR), the British Red Cross, the Refugee Council, and Jobcentre Plus, among other support agencies. The drop-in service offers a unique opportunity for individuals to access a wide range of services in one location, streamlining the process of getting help and ensuring that service users can receive comprehensive support tailored to their needs. On average, around 40 service users attend each session, underscoring the essential role this drop-in service plays in supporting some of the most vulnerable members of the community.

We continued to support our member organisations to deliver to their communities. Whether it's advising boards of trustees, helping with recruitment or finding funding, we have helped our members to bring in resources and improve service delivery. Our funding support helped secure over £129,000 for our member organisations.

Rotherham Ethnic Minority Alliance Limited is confident that by continuing to champion the role of BME communities in civil society and with the professionalism of board and staff, the organisation is in a strong position to withstand a difficult operating environment during the forthcoming year.

For a more detailed review of our activities, please see our "Annual Report 2024" (copies available online and upon request). Finally, we wish to express gratitude to the directors, the staff team, partners and most of all the volunteers and wider communities of Rotherham for their support in ensuring that Rotherham Ethnic Minority Alliance Limited remains a force for change. Rotherham Ethnic Minority Alliance Limited intends to build on the achievements to date and looks forward to being part of a more robust BME voluntary and community sector.

### **Reserves policy**

The directors have discussed a reserves policy and have developed a formal policy.

The reserves policy aims to ensure Rotherham Ethnic Minority Alliance Limited activities could continue during a period of unforeseen difficulties. The directors consider a target amount of free reserves to be set at between 3 and 6 months of current expenditure. Having reserves will enable the organisation to operate in the short term and to satisfy legal obligations in the event of the end of funding, a major reduction in funding, or a delay in further funding becoming available. Reserves can also be drawn upon in an emergency or to take advantage of unexpected opportunities.

### **Risk management**

The major risks to which the company are exposed are examined and reviewed regularly and systems have been established to mitigate any risks identified. Major external risks to funding are currently being reviewed by the directors. Internal risks are minimised by procedures for authorisation of all transactions and to ensure a high quality of service delivery throughout the organisation.

### **Statement of Public Benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

### **Statement of Directors and Trustees' responsibilities**

The trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable company and the group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and of the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Small company provisions:**

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Signed on behalf of the company's trustees (directors):

Signed: 

Name and Position: MRS ANGHAM AHMED  
TRUSTEE / DIRECTOR

Date: 23/10/2024

**Rotherham Ethnic Minority Alliance Limited**  
**Independent Examiners report to the Trustees (Directors)**  
**for the year ended 31st March 2024**

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I report on the accounts of the Rotherham Ethnic Minority Alliance Limited for the year ended 31 March 2024 which are set out on pages 5 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Heera Singh FMAAT

Date: 24<sup>th</sup> October 2024

HSL Accountancy Solutions Ltd  
Enterprise House  
61a Carr House Road  
Doncaster  
DN1 2BY

**Rotherham Ethnic Minority Alliance Limited**  
**Statement of Financial Activities (Incorporating the Income and Expenditure Account)**  
**for the year ended 31st March 2024**

		Unrestricted Funds	Designated Funds	Restricted Funds	Total 2024	Total 2023
	Notes	£	£	£	£	£
<b>Income from:</b>	<b>2</b>					
Grants and donations		31,863	0	157,683	189,546	232,313
Charitable activities		53,479	0	16,715	70,194	25,175
Investments		1,431	0	0	1,431	179
Other					0	0
<b>Total</b>		<b>86,773</b>	<b>0</b>	<b>174,398</b>	<b>261,171</b>	<b>257,667</b>
<b>Expenditure on:</b>	<b>3</b>					
Raising funds		223	0	1	224	301
Charitable activities		40,591	0	189,282	229,873	246,198
Other					0	0
<b>Total</b>		<b>40,813</b>	<b>0</b>	<b>189,283</b>	<b>230,097</b>	<b>246,499</b>
Net income/(expenditure) before transfers		45,959	0	-14,885	31,074	11,168
Transfers between funds	7	-12	12	0	0	0
<b>Net movement in funds after transfers</b>		<b>45,947</b>	<b>12</b>	<b>-14,885</b>	<b>31,073</b>	<b>11,168</b>
Balance brought forward at 1st April 2023		164,810	65,259	22,474	252,542	241,375
<b>Balance carried forward at 31st March 2024</b>		<b>210,757</b>	<b>65,271</b>	<b>7,588</b>	<b>283,616</b>	<b>252,542</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

**Rotherham Ethnic Minority Alliance Limited**  
**Balance sheet**  
**As at 31st March 2024**

	Notes	2024 £	2023 £
<b>Fixed Assets</b>			
<b>Current Assets</b>			
Debtors	4	6,601	31,113
Cash at bank & in hand		<u>289,908</u>	<u>244,793</u>
		296,509	275,906
<b>Liabilities</b>			
Creditors - amounts due within one year	5	<u>-13,439</u>	-23,364
<b>Net current assets</b>		283,069	252,542
<b>Net assets</b>		<u>283,069</u>	<u>252,542</u>
<b>Funds of the company</b>			
Unrestricted Funds	7	210,756	164,810
Designated Funds		65,271	65,259
Restricted Funds		<u>7,588</u>	<u>22,474</u>
<b>Total funds</b>		<u>283,616</u>	<u>252,542</u>

For the year 31st March 2024, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring the company keeps accounting records which comply with section 386; and
- b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the companies Act 2006 relating to accounts, so far as is applicable to the company.

**Small company provisions:**

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors:

Signed: 

Name and Position: MRS ANGHAM AHMED  
 TRUSTEE / DIRECTOR

Date: 23/10/2024

The accounting policies and notes on pages 7 to 11 form part of these financial statements.

**1. Accounting policies**

**1.1.1. Basis of preparation**

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- The Charities Act 2011
- The Companies Act 2006
- The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS102
- Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

**1.1.2.** The charity meets the definition of a public benefit entity as defined by FRS 102.

**1.1.3.** The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**1.1.4.** All figures presented in the statements and supporting notes have been rounded to the nearest pound.

**1.2. Incoming resources**

These are included in the Statement of Financial Activities. Incoming resources are recognised when:

- The company becomes entitled to the resources
- The trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Grants and donations are only included in the Statement of Financial Activities when the company has unconditional entitlement to the resources.

Contractual income is only included in the Statement of Financial Activities once the related goods or performance related services have been delivered.

Investment income is included in the accounts when receivable.

**1.3. Expenditure**

Expenditure is charged to the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. The expenditure has been analysed but usage.

Professional fees include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

**1.4. Fund accounting**

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

**1.5. Assets**

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt.

**1.6. Debtors**

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**1.7. Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

**1.8. Taxes**

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

**2. Income from:**

	<b>General Fund £</b>	<b>Restricted Fund £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>Grants and donations</b>				
<b>Grants</b>				
Community Leadership Fund	400		400	0
EGALITY LIMITED	5,000		5,000	0
Multiply	26,363		26,363	13,500
Single Infrastructure Grant			0	38,500
The National Lottery Community Fund		155,183	155,183	155,183
VAR - NAVCA Infrastructure Funding		2,500	2,500	0
<b>Donations</b>				
General	100		100	25,130
	<b>31,863</b>	<b>157,683</b>	<b>189,546</b>	<b>232,313</b>
<b>Charitable activities</b>				
<b>Contracts and commissioning</b>				
AGE UK			0	12,426
The University of Sheffield	9,687		9,687	4,843
VAR - Family Hub		16,715	16,715	0
General fundraising	6,790		6,790	0
<b>Consultancy</b>	22,700		22,700	17,500
<b>Room hire and facilitation</b>	14,302		14,302	7,675
	<b>53,479</b>	<b>16,715</b>	<b>70,194</b>	<b>25,175</b>
<b>Investments</b>				
Bank interest	1,431	0	1,431	179
<b>Total 2024</b>	<b>86,773</b>	<b>174,398</b>	<b>261,171</b>	<b>257,667</b>
<b>Total 2023</b>	<b>50,484</b>	<b>207,183</b>	<b>257,667</b>	

3. Expenditure on

	General Fund	Restricted Fund	Total 2024	Total 2023
	£	£	£	£
<b>Raising funds</b>				
Advertising and publicity	223	1	224	301
<b>Charitable activities</b>				
Establishment - Repairs & Maintenance	2,069	4,541	6,611	3,326
Legal & Professional fees	213	1,293	1,506	1,636
Meetings & Events	1,939	20,387	22,326	20,913
Office expense - General	7,895	11,852	19,747	11,823
Office expense - Telephone & Internet	44	947	991	1,099
Staff costs	17,989	122,265	140,254	149,911
Travel & Training	480	333	813	1,248
Sessional & Temporary Staff	9,662	26,682	36,344	55,541
Volunteer expenses	300	983	1,282	700
<b>Total 2024</b>	<b>40,813</b>	<b>189,283</b>	<b>230,097</b>	<b>246,499</b>
<b>Total 2023</b>	<b>34,359</b>	<b>212,140</b>	<b>246,499</b>	

4. Staff costs

	2024	2023
	£	£
Salaries	126,473	134,055
Social security costs	8,883	10,848
Pension	4,898	5,008
	<b>140,254</b>	<b>149,911</b>

No person received emoluments of more than £60,000.in the year. (Nil: 2023)

The average number of staff during the year was 4.2 Full Time Equivalent (4.2 : 2023).

5. Fixed assets

There were no fixed assets during the period of these accounts.

6. Debtors and creditors

	2024	2023
	£	£
Trade debtors	5,562	30,143
Prepayments	1,039	970
	<b>6,601</b>	<b>31,113</b>
Creditors due in one year	-13,439	-23,364
Deferred income	0	0
	<b>-13,439</b>	<b>-23,364</b>

7. Movement of funds

2024

	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance
	£	£	£	£	£
<b>Unrestricted funds</b>					
General funds	164,810	86,773	-40,813	-12	210,756
<b>Designated funds</b>					
Reserves	65,259	0	0	12	65,271
<b>Restricted funds</b>					
European Union Settlement Scheme	1,126	0	-193	0	933
Single Infrastructure Grant	4,705	0	0	0	4,705
The National Lottery Community Fund	16,642	155,183	-171,825	0	0
VAR - NAVCA Infrastructure Funding	0	2,500	-1,665	0	835
VAR - Family Hub	0	16,715	-15,600	0	1,115
<b>Total funds</b>	<b>252,542</b>	<b>261,171</b>	<b>-230,096</b>	<b>0</b>	<b>283,616</b>

2023

	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance
	£	£	£	£	£
<b>Unrestricted funds</b>					
General funds	151,277	50,484	-34,359	-2,591	164,810
<b>Designated funds</b>					
Reserves	59,071	0	0	6,188	65,259
<b>Restricted funds</b>					
Awards for all - Community Fund	7,547	0	-7,547	0	0
European Union Settlement Scheme	1,327	0	-201	0	1,126
Multiply	0	13,500	-13,500	0	0
Rotherham Federation of Communities	3,108	0	0	-3,108	0
Rotherham MBC - Community Champion	489	0	0	-489	0
Single Infrastructure Grant	5,000	38,500	-38,795	0	4,705
The National Lottery Community Fund	13,555	155,183	-152,096	0	16,642
Yorkshire Sports	0	0	0	0	0
<b>Total funds</b>	<b>241,375</b>	<b>257,667</b>	<b>-246,499</b>	<b>0</b>	<b>252,542</b>

**Designated funds**

The designated funds are unrestricted in nature. These funds have been set aside by the Trustees in accordance with the Charity's Reserves Policy, which is, to have at least 3 months operating costs, staff redundancy costs and closure costs, and an alternative accommodation.

Restricted funding (Projects)	Description
Single Infrastructure Grant - RMBC	Infrastructure support for BME voluntary Community Sector.
Yorkshire Sports	Deliver physical activities in the community
EUSS - RMBC	Provision of European Union Settlement Scheme Advice and Support.
The National Lottery Community Fund	working with Black communities in Rotherham to cooperate series of Black led workshops for Black History Month
VAR – NAVCA	The delivery of Community Navigation at two Peer Support Groups (established and supported by VAR), to aid refugees with social integration. This includes monthly attendance at Peer Support Group meetings and active participation in the operation group of Migration Providers
VAR - Family Hub	Family Hub Satellite, delivering the Family Hub agenda by planning and facilitating a range of activities, services and information identified under the model.

**8. Company Limited by Guarantee**

The charity is a company limited by guarantee and has no share capital. The liability of each member, in the event of a winding up, is limited to £1

**9. Directors Remuneration**

No remuneration was received by any directors in the period of these accounts. Only expenses properly incurred were reimbursed. These expenses have been included under the Volunteer expenses.

**10. Related Party Transactions**

There were no related party transactions during the period of the accounts

**11. Previous period comparison**

Where available, the previous periods figures have been included for comparison purposes only.