



Rotherham Ethnic Minority Alliance Limited

**Financial Statements for the
year ended 31st March 2021**

Charity number: 1140365
Registered England and Wales

Company number: 04730630
Company limited by guarantee

Rotherham Ethnic Minority Alliance Limited
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for the year ended 31st March 2021

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Rotherham Ethnic Minority Alliance Limited
Administrative details
for the year ended 31st March 2021

Charity registered number 1140365 (Registered on 11th February 2011)

Company registration number 04730630 (Registered on 3rd February 2011)

Trustees (Directors)

Sithule Mguni	- Reappointed 26 th Nov 2019
Tongesayi Gumbo	- Reappointed 26 th Nov 2019
Angham Ahmed	- Reappointed 26 th Nov 2019
A A Massanga Mouyabila	- Reappointed 23 rd Oct 2018
Mohammed Ramzan	- Reappointed 23 rd Oct 2018
Olushola Waheed Oshodi-Shidi	- Reappointed on 25 th Mar 2021
Shabnum Akhtar	- Appointed 23 rd October 2018
Gillian Margaret Haggie	- From 25 th March 2021
Yaqoob Basher Adam	- Until 25 th March 2021
Yasmin Ishaq	- Until 24 th Sept 2020

Registered address The Unity Centre
St Leonards Road
Rotherham
S65 1PD

Bankers Cooperative Bank Plc
PO Box 250
Delf House, Southway
Skelmersdale
WN8 6WT

CAF (Charities Aid Foundation)
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4TA

Unity Trust Bank Plc,
Nine Brindleyplace,
Birmingham,
B1 2HB

Independent Examiner Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House Road
Doncaster
DN1 2BY

The Trustees, who are also Directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31st March 2021.

Exemptions

The Trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Legal and administrative Information

The company was formerly part of the Rotherham Racial Equality Council and was incorporated on 11th April 2003 as a company limited by guarantee, without a share capital. The company's governing document is its Memorandum and Articles of Association. Rotherham Ethnic Minority Alliance obtained charitable status on 11th February 2011.

Principal activity

The company's principal activity continued to be to act as an infrastructure organisation that supports and guides the development of the Black and Ethnic Minority voluntary and community sector and organisations in Rotherham.

Organisation

The company is governed by the directors who determine the strategic direction and policy. The day to day running of the company is carried out by its staff.

Investments

The Memorandum of Association permits the company to deposit or invest funds, not immediately required, in any matter, subject to any conditions or consents as may, for the time being, be imposed or required by law.

Review of Activity

The year of the pandemic undoubtedly brought about great uncertainty and disruption. REMA much like the rest of the world, experienced monumental change and surging demand for community assistance. Our response was to pivot resources towards providing relief and support to local people.

Lockdown measures such as restriction of movement and shutdown of the economy presented significant challenges for many. Access to food was limited for the most disadvantaged. REMA collaborated with the Unity Centre, Foodshare, Morrisons supermarket and Muhafiz to expand their small crises foodbank into a 7 days per week service. The service was open to all communities in Rotherham and not BME specific. As well as food, toiletries, hygiene products, medicines and books were distributed to people in need. For those that were self-isolating, a team of over 70 volunteers from Muhafiz were on hand to make deliveries across Rotherham. More than 400 deliveries were made in the space of just 8 weeks. In the first 2 months alone, the foodbank provided food to more than 900 people.

The national lockdown, including a ban on households mixing left many vulnerable people living alone and without meaningful social contacts with the outside world. This left many feeling isolated and experiencing deteriorating mental health. REMA worked with local partners through the Rotherham Community Heroes Hub to make befriending calls to its service users and the wider community. Every week, our staff made dozens of calls to combat loneliness and isolation.

More people than ever before wanted to get involved and help others in their community during the pandemic. Our dedicated Love is Louder volunteers put their creativity to the task of producing scrub bags, face shields and masks for frontline workers. In just over a month, 840 scrub bags were made and distributed to nurses, care workers and voluntary groups.

The challenges for the coming year will focus on recovery. Helping our communities return to the new normal whilst continuing to provide emergency support will be our greatest challenge. REMA is confident that by continuing to champion the role of BME communities in civil society and with the professionalism of board and staff, the organisation is in a strong position to withstand the difficulties that the forthcoming year may present.

For a more detailed review of our activities, please see our "Annual Report 2021" (copies available online and upon request) Finally, we wish to express gratitude to the directors, the staff team, partners and most of all the volunteers and wider communities of Rotherham for their support in ensuring that REMA remains a force for change. REMA intends to build on the achievements to date and looks forward to being part of a more robust BME voluntary and community sector.

Reserves policy

The directors have discussed a reserves policy and have developed a formal policy.

The reserves policy aims to ensure Rotherham Ethnic Minority Alliance activities could continue during a period of unforeseen difficulties. The directors consider a target amount of free reserves to be set at between 3 and 6 months of current expenditure. Having reserves will enable the organisation to operate in the short term and to satisfy legal obligations in the event of the end of funding, a major reduction in funding, or a delay in further funding becoming available. Reserves can also be drawn upon in an emergency or to take advantage of unexpected opportunities.

Risk management

The major risks to which the company are exposed are examined and reviewed regularly and systems have been established to mitigate any risks identified. Major external risks to funding are currently being reviewed by the directors. Internal risks are minimised by procedures for authorisation of all transactions and to ensure a high quality of service delivery throughout the organisation.

Statement of Public Benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Statement of Directors and Trustees' responsibilities

The trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable company and the group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and of the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions:

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Signed on behalf of the company's trustees (directors):

Signed: 

Name and Position: Mrs Angham Ahmed, Director

Date: 08/09/2021

Rotherham Ethnic Minority Alliance Limited
Independent Examiners report to the Trustees (Directors)
for the year ended 31st March 2021

I report on the accounts of the Rotherham Ethnic Minority Alliance Limited for the year ended 31 March 2021 which are set out on pages 5 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Heera Singh FMAAT

HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House Road
Doncaster
DN1 2BY

Date:

15/09/2021

Rotherham Ethnic Minority Alliance Limited
Statement of Financial Activities (Incorporating the Income and Expenditure Account)
for the year ended 31st March 2021

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2021	Total 2020
		£	£	£	£	£
Income from:	2					
Grants and donations		5,000	0	175,827	180,827	159,381
Charitable activities		26,515	0	0	26,515	37,295
Investments		32	0	0	32	257
Other		0	0	0	0	162
Total		31,547	0	175,827	207,374	197,096
Expenditure on:	3					
Raising funds		117	0	469	586	1,717
Charitable activities		17,742	0	171,325	189,068	213,257
Other					0	0
Total		17,859	0	171,794	189,653	214,974
Net income/(expenditure) before transfers		13,687	0	4,033	17,721	-17,878
Transfers between funds	7	-220	220	0	0	0
Net movement in funds after transfers		13,467	220	4,033	17,721	-17,878
Balance brought forward at 1st April 2020		117,202	57,227	545	174,974	192,853
Balance carried forward at 31st March 2021		130,669	57,447	4,579	192,695	174,975

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

The accounting policies and notes on pages 7 to 11 form part of these financial statements.

Rotherham Ethnic Minority Alliance Limited
Balance sheet
As at 31st March 2021

	Notes	2021 £	2020 £
Fixed Assets			
		0	
Current Assets			
Debtors	4	2,210	26,840
Cash at bank & in hand		<u>198,356</u>	<u>154,353</u>
		200,566	181,193
Liabilities			
Creditors - amounts due within one year	5	<u>-7,871</u>	<u>-6,218</u>
Net current assets		192,695	174,975
Net assets		<u>192,695</u>	<u>174,975</u>
Funds of the company			
Unrestricted Funds	7	130,669	117,202
Designated Funds		57,447	57,227
Restricted Funds		<u>4,579</u>	<u>545</u>
Total funds		<u>192,695</u>	<u>174,975</u>

For the year 31st March 2021, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with section 386; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the companies Act 2006 relating to accounts, so far as is applicable to the company.

Small company provisions:

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors:

Signed: *A. Ahmed*

Name and Position: Mrs Angham Ahmed, Director

Date: 06/09/2021

The accounting policies and notes on pages 7 to 11 form part of these financial statements.

1. Accounting policies

1.1.1. Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- The Charities Act 2011
- The Companies Act 2006
- The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS102
- Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

1.1.2. The charity meets the definition of a public benefit entity as defined by FRS 102.

1.1.3. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.1.4. All figures presented in the statements and supporting notes have been rounded to the nearest pound.

1.2. Incoming resources

These are included in the Statement of Financial Activities. Incoming resources are recognised when:

- The company becomes entitled to the resources
- The trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Grants and donations are only included in the Statement of Financial Activities when the company has unconditional entitlement to the resources.

Contractual income is only included in the Statement of Financial Activities once the related goods or performance related services have been delivered.

Investment income is included in the accounts when receivable.

1.3. Expenditure

Expenditure is charged to the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. The expenditure has been analysed but usage.

Professional fees include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4. Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5. Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost, or, if gifted, at the value to the company on receipt.

1.6. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

2. Income from:

	General Fund	Restricted Fund	Total 2021	Total 2020
	£	£	£	£
Grants and donations				
Grants				
Controlling Migration Fund	0	16,064	16,064	47,991
Controlling Migration Fund - Community nagators	0	15,125	15,125	25,776
Community Fund	0	81,727	81,727	10,000
European Union Settlement Scheme	0	2,437	2,437	1,852
Interfaith Group	0	0	0	362
Single Infrastructure Grant	0	52,625	52,625	52,625
SRP - Safer Communities	0	0	0	20,000
Yorkshire Sports	0	7,850	7,850	0
Donations				
General	5,000	0	5,000	775
	5,000	175,827	180,827	159,381
Charitable activities				
Contracts and commissioning				
Diversity Festival			0	1,488
General fundraising	2,533		2,533	0
Consultancy	10,000	0	10,000	10,000
Room hire and facillitation	13,982	0	13,982	25,807
	26,515	0	26,515	37,295
Investments				
Bank interest	32	0	32	257
Other				
Miscellaneous	0	0	0	162

3. Expenditure on

	General Fund £	Restricted Fund £	Total 2021 £	Total 2020 £
Raising funds				
Advertising and publicity	117	469	586	1,717
Charitable activities				
Depreciation	0	0	0	1,169
Establishment - Repairs & Maintenance	0	2,000	2,000	1,870
Legal & Professional fees	-25	1,782	1,757	795
Meetings & Events	2,090	25,749	27,839	26,701
Office expense - General	430	8,471	8,900	11,247
Office expense - Telephone & Internet	0	1,683	1,683	3,197
Staff costs	8,298	105,088	113,386	142,569
Travel & Training	0	796	796	1,273
Sessional & Temporary Staff	6,778	25,472	32,250	23,313
Sundry expenses	0	0	0	0
Volunteer expenses	171	285	456	1,123
Total	17,859	171,794	189,653	214,974

4. Staff costs

	2021 £	2020 £
Salaries	100,825	127,667
Social security costs	8,406	9,563
Pension	4,154	5,339
	113,386	142,569

No person received emoluments of more than £60,000 in the year. (Nil: 2020)

The average number of staff during the year was 3.2 Full Time Equivalent (5 : 2020).

5. Fixed assets

There were no fixed assets during the period of these accounts.

6. Debtors and creditors

	2021 £	2020 £
Trade debtors	1,447	26,287
Prepayments	763	553
	2,210	26,840
Creditors due in one year	-7,871	6,218
Deferred income	0	0
	-7,871	6,218

7. Movement of funds

	Opening Balance £	Incoming Resources £	Resources Expended £	Transfers £	Closing Balance £
Unrestricted funds					
General funds	117,202	31,547	-17,859	-220	130,669
Designated funds					
Reserves	57,227	0	0	220	57,447
Restricted funds					
Controlling Migration Fund	0	16,064	-16,064	0	0
Controlling Migration Fund - CN	0	15,125	-15,125	0	0
Community Fund	0	81,727	-81,727	0	0
European Union Settlement Scheme	545	2,437	-2,982	0	0
Single Infrastructure Grant	0	52,625	-52,625	0	0
Yorkshire Sports		7,850	-3,271		4,579
Total funds	174,975	207,374	-189,653	0	192,695

Designated funds

The designated funds are unrestricted in nature. These funds have been set aside by the Trustees in accordance with the Charity's Reserves Policy, which is, to have at least 3 months operating costs, staff redundancy costs and closure costs, and an alternative accommodation.

Restricted funds

Funder	Purpose/Project summary
Controlling Migration Fund	To run drop-in service for Roma community and refugees. reduce community tensions, Improve cultural exchange, promote shared values. Stronger community relations through open dialogue. higher rate of integration through improved English
Controlling Migration Fund-Community Navigators	Provide a first point of call for new migrants arriving in Rotherham to access crucial local services and to ascertain their needs at the earliest opportunity.
European Union Settlement Scheme	Provision of European Union Settlement Scheme Advice and Support
The National Lottery Community	Fund as the funder and programme name should be Coronavirus Community Support Fund(Funder has requested this on the agreement
Single Infrastructure Grant	Infrastructure support for BME voluntary community sector
Yorkshire Sport	Virtual exercise for all.

8. Company Limited by Guarantee

The charity is a company limited by guarantee and has no share capital. The liability of each member, in the event of a winding up, is limited to £1

9. Directors Remuneration

No remuneration was received by any directors in the period of these accounts. Only expenses properly incurred were reimbursed. These expenses have been included under the Volunteer expenses.

10. Related Party Transactions

There were no related party transactions during the period of the accounts

11. Previous period comparison

Where available, the previous periods figure have been included for comparison purposes only.