

Company registration number: 07476749
Charity registration number: 1140363

SUTTON COMMUNITY WORKS

(A company limited by guarantee)

Annual Report and Financial Statements
for the year ended 31 December 2021

SUTTON COMMUNITY WORKS

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Introduction

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

Charity name	Sutton Community Works
Charity registration number	1140363
Company registration number	07476749
Registered office	Highfield Hall 320 Carshalton Road Carshalton Sutton Surrey SM5 3QB
Trustees	I L Ayres A E Doerr D G Featherstone R H Northcott D H Smith, Chair M D Tomlinson E A Saunders Resigned 23/4/21 Appointed 13 October 2021
Secretary	M D Tomlinson
Bankers	Reliance Bank Limited Faith House 23-24 Lovat Lane London EC3R 8EB
Independent Examiner	S J Holman FCA 16 Crichton Road Carshalton Surrey SM5 3LS

SUTTON COMMUNITY WORKS

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Report of the trustees for the year ended 31 December 2021

Objectives and activities of the charity

Governing document

Sutton Community Works ("the charity") is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It has no share capital and the liability of each member in the event of winding up is limited to £1.

Public benefit

In planning the activities of Sutton Community Works, the trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion.

Objectives and aims

The objectives of Sutton Community Works are to enable local churches to work with people in and around the London Borough of Sutton to improve their conditions of life. These include improving the social welfare of residents particularly those who are disadvantaged; to relieve hardship and alleviate poverty; to contribute to community safety in the day & night time economy; to help to signpost people with deeper societal issues e.g. substance misuse; to tackle social isolation; to tackle the issue of homelessness and rough-sleeping, joblessness; to listen to young people in schools with problems and to offer guidance where appropriate and the advancement of the understanding of the Christian Faith through meeting the needs of the whole person. We serve and respect all people regardless of their gender, marital status, race, ethnic origin, religion, age, sexual orientation, or physical and mental capability.

Charitable activities

Consistent with its objectives and aims, Sutton Community Works undertakes many charitable activities for the public benefit. The main activities undertaken in the year involved the charity developing the operation of Sutton Street Pastors, Sutton School Pastors, Sutton Foodbank, Prayer for Sutton (which seeks to bring churches together in prayer across the borough) and a befriending scheme for those aged over 65 years living in social isolation. We started three new projects at the end of 2020 and early 2021 which were Sutton Community Foodshop, an Emergency Accommodation Scheme and a Telephone Welfare Check scheme for those living in Temporary Accommodation. We continue to raise awareness of the work of the charity within the borough with churches and external partners.

Sutton Community Works is supported by a core of 21 churches in the borough (2020:21). The church leaders gather a few times a year to assist in the development of the charity and to seek out areas of need in the London Borough of Sutton. This gathering is called 'The Engine Room,' where ideas for new projects and needs of existing projects are discussed. This sometimes involves input from partnering agencies.

Sutton Community Works is represented by the Projects Director on many borough-wide forums and consultations, such as Safer Neighbourhoods Board, Voluntary Sector Forum, Police Problem Solving Group, the Rough Sleeping Forum, and the borough resilience forum. Building these links has increased the profile of the charity and established a deeper respect and desire to work with the Christian community in Sutton. We are also involved in other groups set up to respond to immediate needs i.e. during Covid and more recently the Cost of Living Roundtable and welcoming Ukrainian refugees.

Structure

Quarterly meetings of the trustees enable oversight of the running of the charity. Mark Tomlinson, Projects Director and a trustee, co-ordinates the day to day running of the charity. His position is salaried, and his remuneration is shown in the notes to the Financial Statements.

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Each individual project is overseen by the Projects Director and team leaders.

Governance and risk management

Trustees are recruited for the skills and experience they bring to the charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees discuss the management of risk at trustees' meetings. The trustees who served during the year are listed on page 2.

Policies on reserves

The trustees have established a policy of maintaining unrestricted reserves equivalent to between three and six months of total resources expended.

Regular grant applications are made throughout the year and occasional one-off gifts are received from churches and individuals. The trustees are pleased to report that, as set out in the Financial Statements, the generous donations and grants received have enabled the charity to cover necessary expenditure and meet its objectives in the year. In 2021 due to Covid 19 we continued to see an increase in donations from members of the public, churches, companies and some specific Covid grants. These particularly helped the operations of Sutton Foodbank.

Relationships with other organisations

Sutton Community Works recognises that to fulfil its objectives it needs to work in partnership with other community organisations. As set out below, the charity works particularly closely with the Ascension Trust (the national umbrella organisation for Street & School Pastors), the Trussell Trust (we link up with their foodbank network) and with Linking Lives (which has a national role for befriending schemes for those aged 65 years and over). We have also been engaging with Housing Justice [a national organisation supporting winter shelters]. Similarly, many significant relationships have been developed with local community organisations in developing and supporting the charity's activities, notably Safer Sutton Partnership, the Police, the local Council and Community Action Sutton and nationally with the Cinnamon Network. During the pandemic we also participated in several webinars run by national organisations, for example, NCVO to help with the management of the pandemic.

Review of the year

Sutton Community Works continues to build networks with the local council and other partners by participating in the groupings mentioned in the introduction.

We are thankful to River Church for the provision of offices at Highfield Hall.

We continue to meet with non-member churches. This has resulted in some of them supporting Sutton Community Works with offerings and/or supporting individual projects. The Projects Director makes regular visits to churches in the borough which has resulted in financial donations and new volunteers.

Sutton Street Pastors

Sutton Street Pastors (SSP) finished the year with 55 street pastors (2020: 50) working in the daytime and night-time economy. The Pandemic caused shift patterns to change and in January to April 2021 there was a further lockdown. We have operated a mix of afternoon shifts and when lockdown didn't affect pubs, we operated an early evening shift finishing at 11pm. We returned to late night shifts i.e. finishing at 2.30am. Covid has affected the numbers of those going out and there are now no night clubs in Sutton. However, this was a pre-covid trend. Because of Covid restrictions we operated with fewer members of teams and shorter shifts hence the reduction in overall volunteer hours. The coordinator spent the year seeking to successfully build team and add new members. We did 129 shifts (2020:83) and Street Pastors invested 1264 volunteer hours (2020: 702.5 hrs). This

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represents approximately £11262 (2020: £6125.80) based on a national living wage of £8.91 (2020: £8.72). We were grateful to receive funding from the Safer Sutton Partnership for the sixteenth year in succession.

We continued to resource the afternoon shifts on Fridays and Saturdays with funding from MOPAC [The Mayor's Office for Policing and Crime]. We made use of the services of a paid street pastor recruiter working on recruitment for the afternoon shift and evening shifts.

During 2021 we were able to recruit 8 more Street Pastors despite the training being transferred online.

SSP are firmly embedded in the day and night-time economies. The Projects Director and Coordinator attend regular quarterly meetings with Safer Sutton Partnership, participating in problem solving meetings as appropriate and Pub Watch when it is in operation (a combined partnership of pubs/clubs/police/council/street pastors) enabling open lines of communication. For most of 2021 Pub watch was suspended due to Covid 19 and we had fewer meetings with Safer Sutton Partnership.

We were pleased to celebrate 16years on the streets in October 2021 with attendance from Street Pastors, Church Leaders, Supporters, Trustees, The Leader of the Council, Borough Commander, and a previous Chief Inspector of Sutton Police.

Street Pastors continued to build team through a summer BBQ and a Christmas social; online prayer; team leader meetings and training events such as a sleep workshop, naloxone training, suicide prevention and mental health awareness training.

Sutton School Pastors

One school pastor was trained in 2021 (2020:1) and we ended the year with 18 volunteers (2020:19) having invested 324 volunteer hours (2020:104) equivalent to £2887 (2020: £907) based on a national living wage of £8.91 (2020: £8.72).

In the first quarter of 2021 we had limited access to the schools due to Covid Restrictions, but we were back to normal provision in schools in the remainder of 2021 albeit with some Covid restrictions in place such as face masks and testing before going into the schools.

Our school pastors provided 1:1s to students and we ran several groups covering topics such as settling into the school, exam tips and building resilience skills.

We had 195 1:1's with 76 students in 4 schools (2020: 101 1:1s) and we saw 52 students over 46 group sessions (2020:17 students).

Sutton Foodbank

Sutton Foodbank had 926 clients referred from 71 partnering frontline agencies (2020: 1187 clients, 74 agencies). This represents 1319 adults and 659 children totalling 1978 (2020: 2,742).

We had to modify our operations in 2021 due to covid. We continued to operate the foodbank face to face but with covid measures in place which were relaxed periodically. We were pleased to move back to offering a more relaxed atmosphere with refreshments giving opportunities to chat and where appropriate pray for those struggling. Towards the latter end of 2021 we did see volunteers and team leaders needing to isolate due to the Omicron variant. We are thankful to Sutton Salvation Army, Bishop Andrewes Church, and St Michaels Beddington for the kind use of their premises.

Our storage facilities are at Big Yellow Storage in Sutton. 23073 Kgs of food was given out to clients (2020: 27948kg). The 2021 figure included 6660.7 Kgs surplus food given to external foodbanks & organisations (2020: 7248Kgs). In 2021 24150Kgs (2020: 23750kgs) of food was donated to the Foodbank by individuals, churches, schools and through a national supermarket collection. The amount of donated food would equate to £44677 (2020: £43937) based on the assumption of an average cost of £1.85 per kg of food donated (2020: £1.85) per kg of food donated if the charity were to pay to acquire the food stocks. Over 80 volunteers support us, from over 30

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churches and other organisations, performing many tasks crucial to the effective and efficient operation of the Foodbank. A conservative estimate would be approximately 3300 volunteer hours (2020: 3300) given to the Foodbank which based on the minimum wage of £8.91 (2020: £8.72) would be equivalent to £29403 (2020: £28776).

We rely on donations from individuals and churches and are thankful for this continued income in 2021. We also received generous individual donations through Local Giving & Bankuet which is linked on our website and an increase in donations from the public, churches, and specific grants due to Covid pandemic.

We received corporate financial donations from Pfizer, Subsea 7; Waitrose, Asda, and Tesco (who each give space for a food drop in their store). Locally, we were awarded funding from London Borough of Sutton towards storage costs and additional Morrison's food vouchers from the London Borough of Sutton. We were also supported with volunteers from local corporate supporters such as Reed and Alstom.

Sutton Winter Night Shelter and Emergency Accommodation Project

We were unable to run a Night Shelter in 2021 due to Covid. Government centrally and locally seemed to have moved away from the winter shelter concept to self-contained accommodation. We were pleased to be able to run an emergency accommodation project in the borough between February and July using a ten-bedroom B&B property. We successfully accommodated 7 on a regular basis and 12 overall and 9 found more settled accommodation. The other three decided on other options.

We were thankful to have received funding for the project from the mayor's fund.

Sutton Community Foodshop

We have been exploring this possibility for a while and Covid caused us to defer it. However, in August 2020 we were offered a unit at the St. Nicholas Centre. We launched the Foodshop on 3rd December 2020 and were pleased to have Tim Vine a local and a well-known comedian who was happy to do this for us. The idea of the foodshop is to give struggling residents a hand up rather than a handout and to enable them out of poverty. For £3 a visit they get access to £15-20 worth of food which is a mix of fresh, chilled, frozen, and ambient foods. We are thankful for some funding from a few local churches and from Sutton Council to help us start the foodshop. Unfortunately within 3 weeks of opening the St Nicholas Centre where our Foodshop is based was shut down until April 2021 due to Covid restrictions. We are thankful to have been able to continue the provision through using Tazza café in Sutton and particularly River Church Sutton.

We were pleased to move back to the St Nicholas Centre in April 2021 and have been able to operate there since then. We have also appointed a Foodshop Manager.

We receive financial and food donations from individuals, schools, churches, and corporate organisations. We also partner with the Felix Project who in 2021 donated 4489.57Kgs of food. Using a notional value of £1.85 per Kgs this is worth £8305.70.

Our volunteers invested 988 hours which based on the minimum wage of £8.91 is equivalent to £8803.08

Welfare Check Scheme

We agreed with Encompass LATC [the housing and homeless department within Sutton Council] to run a telephone welfare check scheme for those living in temporary accommodation and mostly outside the borough. We agreed a scheme to run from December 2020 to March 2021 with council funding and support from a team of our volunteers. Those living in temporary accommodation at a difficult time during lockdown were helped with regular calls from our team resulting in several interventions. We had a coordinator and team of 6 volunteers who called 109 single people living in Temporary Accommodation in the borough but mostly out of the borough. We called them once a week for 20-30 mins which was particularly helpful for those isolating during the Covid Lockdown and alleviating that feeling of isolation. We were also able to make 54 interventions ranging from feeding back to the council about living conditions; offering a Foodbank voucher; buying essential bedding or kitchen items and a few serious safeguarding alerts to the council. The scheme finished in April 2021.

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Prayer for Sutton

In 2021, we hosted two Prayer for Sutton events which were all online and praying into the issues created by Covid and the challenges of coming out of Covid. There was a morning and evening prayer meeting with some reflections online on Facebook/You tube from Church Leaders.

The trustees were also pleased to support Sutton Seniors. This initiative, which is mainly organised by four churches (Sutton Christian Centre, St. Nicholas, Chiltern Church, and St. Andrew's URC). The team also regularly visit care homes across the borough providing spiritual input through an organised service.

Linking Lives

Our befriending scheme effectively became a telephone befriending scheme due to both clients and volunteers being mostly over 70 years of age. We had 4 people being befriended.

Along with other organisations, we have been able to continue to conduct meetings by Zoom/Google where face to face has not been possible.

Future

Sutton Community Works will continue to build on the foundation that has been laid in previous years and through existing projects, whilst also engaging with local churches, the community, and local key decision-makers, to explore new projects and activities, through which people of faith in Sutton can work together for the benefit of community.

We have been developing the Foodshop which has already shown an increase in demand. It has tripled since May 2021. We are pleased to have received funding from the Council Covid Recovery fund to build capacity during 2022.

We want to be responsive to needs as they arise. For example we have been involved locally in welcoming Ukrainians particularly through the Foodbank and Foodshop.

We want to continue to grow Street Pastors both in Central Sutton and other parts of the borough should the need arise.

In 2021/22 we have successfully moved our accounting system to QuickBooks with support from Community Action Sutton Accounting team. We are looking to streamline our volunteer recruitment and management processes by using Assembla a database system. We are also ensuring all our policies are up to date ready for accreditation for a Trusted Charity Mark later in 2022.

Our aim is to continue to promote the work of the charity amongst potential supporters through church visits and externally with partners and agencies. This is mainly achieved through the Projects. We will be seeking to recruit additional trustees to strengthen our skills base.

Financial review

At the end of the year, the charity held net assets of £273,580 (2020: £193,903), of which £147,506 (2020: £98,132) was held in restricted funds and the balance held for the general purposes of the charity. Cash reserves stood at £272,865 (2020: £197,011).

99.5% (2020: 99.6%) of the charity's expenditure was spent on its charitable activities. The remaining 0.5% (2020: 0.4%) was spent on fundraising.

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Statement of trustees' responsibilities

The trustees (who are also the directors of Sutton Community Works for the purpose of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping accurate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant financial information and to establish that the independent examiner is aware of that information.

Approved by the trustees on 26th August 2022 and signed on their behalf by:



D H Smith
Chair

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Independent Examiner's report to the trustees of Sutton Community Works

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021, which are set out on pages 10 to 17.

Responsibilities and basis of report

As the trustees, who are also directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

Independent Examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act: or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed on 26 August 2022 by:



Sarah Holman FCA
16 Crichton Road
Carshalton
Surrey
SM5 3LS

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Statement of Financial Activities (including the Income and Expenditure Account) for the year ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income from:					
Donations	2	39,265	127,727	166,992	194,424
Charitable activities	3	8,221	177,637	185,858	51,184
Total		47,486	305,364	352,850	245,608
Expenditure on:					
Raising funds		19	1,361	1,380	760
Charitable activities	4	22,345	249,448	271,793	170,381
Total		22,364	250,809	273,173	171,141
Net income/(expenditure)		25,122	54,555	79,677	74,467
Transfers between funds		5,181	(5,181)	-	-
Net movement in funds		30,303	49,374	79,677	74,467
Reconciliation of funds:					
Total funds brought forward	9	95,771	98,132	193,903	119,436
Total funds carried forward	9	126,074	147,506	273,580	193,903

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

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Balance sheet as at 31 December 2021

	Note	2021 £	2020 £
Current assets			
Debtors	5	7,073	10,177
Cash at bank and in hand		272,865	197,011
Total current assets		279,938	207,188
Liabilities			
Creditors: amounts falling due within one year	6	(6,358)	(13,285)
Total and current net assets		273,580	193,903
The funds of the charity:			
Unrestricted funds	9	126,074	95,771
Restricted funds	9	147,506	98,132
Total charity funds		273,580	193,903

For the financial year ended 31 December 2021, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

Approved by the trustees on 26th August 2022 and signed on their behalf by:

D H Smith



Chair of Trustees

Notes to the financial statements for the year ended 31 December 2021

1. Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019, and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011 and the Companies Act 2006.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity. Restricted funds are those donated for use in an area or for specific purposes, the use of which is restricted to that area or purpose. Further details of each fund are disclosed in note 9.

Income recognition

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Donated food for distribution has been valued at £1.85 per kilo (2020: £1.85), as designated by the Trussell Trust. No amounts are included in the financial statements for services donated by volunteers. However, estimates of value of the hours contributed are set out in the Report of the Trustees, based on the prevailing minimum wage rate applicable at the time.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Going Concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Notes to the financial statements for the year ended 31 December 2021 (continued)

2 Analysis of donations by fund

	Befriending Scheme	Emergency Accommodation	Foodbank	Foodshop	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2021	TOTAL 2020
Donations (including Gift Aid)	-	-	67,632	4,530	300	3,394	880	76,736	39,265	116,001	142,720
Donated food for distribution	-	-	42,685	8,306	-	-	-	50,991	-	50,991	51,704
	-	-	110,317	12,836	300	3,394	880	127,727	39,265	166,992	194,424

3 Analysis of income from charitable activities

	Befriending Scheme	Emergency Accommodation	Foodbank	Foodshop	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2021	TOTAL 2020
Other income											
Grants	4,700	86,500	15,427	14,284	-	32,333	-	153,244	8,221	161,465	50,705
Membership Subscriptions	-	708	-	3,335	-	-	-	4,043	-	4,043	-
Rental Income	-	19,568	-	-	-	-	-	19,568	-	19,568	-
Service Charge Income	-	782	-	-	-	-	-	782	-	782	-
Volunteers' contributions	-	-	-	-	-	-	-	-	-	-	479
	4,700	107,558	15,427	17,619	-	32,333	-	177,637	8,221	185,858	51,184

4 Analysis of expenditure on charitable activities

	Befriending Scheme	Emergency Accommodation	Foodbank	Foodshop	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2021	TOTAL 2020
Accountancy & payroll fees	-	-	-	-	-	-	-	-	3,130	3,130	1,047
Advertising/Promotional	-	-	60	-	-	-	-	60	-	60	-
Bank charges	-	-	-	-	-	-	-	-	25	25	-
Consultancy	-	1,092	-	-	-	-	-	1,092	946	2,038	1,740
Director pension	55	222	554	333	166	333	-	1,663	555	2,218	1,847
Director salaries	1,148	4,592	11,480	6,888	3,444	6,888	-	34,440	10,901	45,341	38,350
Equipment repairs & renewals	766	2,138	7,648	1,419	4	272	6	12,253	175	12,428	7,421
Events & hospitality	-	165	73	152	-	774	-	1,164	80	1,244	1,751
Food distributed	-	-	43,532	10,951	-	-	-	54,483	-	54,483	54,749
Governance	-	-	-	-	-	-	-	-	42	42	35
Insurance	-	73	33	-	-	-	-	106	936	1,042	388
Licence fees & subscriptions	-	85	96	156	25	4,121	13	4,496	524	5,020	4,781
Printing, postage & stationery	-	-	146	-	-	16	-	162	293	455	2,253
Property Costs	-	37,500	-	3,152	-	-	-	40,652	-	40,652	-
Staff pension	15	59	146	388	44	656	-	1,308	146	1,454	1,006
Staff salaries	4,338	41,283	2,799	9,524	840	13,123	-	71,907	3,379	75,286	31,518
Storage costs	-	-	16,489	-	-	-	-	16,489	-	16,489	18,023
Cleaning expenses	-	1,046	-	-	-	-	-	1,046	-	1,046	146
Telephone & IT	179	244	275	83	-	61	-	842	1,086	1,928	1,140
Training	-	-	-	12	(52)	1,238	-	1,198	40	1,238	3,592
Travel & subsistence	-	58	116	139	8	78	-	399	87	486	594
Utilities	-	3,263	-	2,425	-	-	-	5,688	-	5,688	-
Total Expenditures	6,501	91,820	83,447	35,622	4,479	27,560	19	249,448	22,345	271,793	170,381

Expenditure on charitable activities was £271,793 (2020: £170,381) of which £22,345 was unrestricted (2020: £13,621) and £249,448 was restricted (2020: £157,120). Expenditure on charitable activities includes governance costs of £42 (2020: £35). No fee was charged for the independent examination of the accounts (2020: £ nil).

5 Debtors

	2021 £	2020 £
Accrued income	5,140	7,364
Prepayments	1,933	2,813
Total	<u>7,073</u>	<u>10,177</u>

6 Creditors – amounts falling due within one year

	2021 £	2020 £
Creditors and accrued expenses	2,553	1,952
Deferred income	3,805	11,333
Total	<u>6,358</u>	<u>13,285</u>

7. Trustee remuneration and expenses and related party transactions

Employees' remuneration shown below includes £44,352 (2020: £36,947) paid to one trustee in his capacity as Projects Director (key management personnel). Pension contributions of £2,218 (2020: £1,847) and national insurance contributions of £989 (2020: £1,403) were also paid in respect of this trustee. Expenses arising from his employment of £859 (2020: £1,047) were paid to this trustee.

No other trustee received expenses or remuneration during the year and there were no related party transactions.

8 Staff costs

	2021 £	2020 £
Wages and salaries	119,393	68,465
Social security costs	1,234	1,403
Pension costs	3,672	2,853
	<u>124,299</u>	<u>72,721</u>

The average number of employees during the year was 6 (2020:7). No employee earned £60,000 per annum or more in this or the previous year.

9 Analysis of funds

	Opening balance on 1 January 2021 £	Income £	Expenditure £	Transfers £	Closing balance on 31 December 2021 £
Unrestricted funds	95,771	47,486	(22,364)	5,181	126,074
Restricted funds					
Befriending/Welfare Scheme	590	4,700	(6,501)	1,211	-
Emergency Accommodation	-	107,558	(91,820)	(15,738)	-
Foodbank	75,103	125,744	(84,808)	-	116,039
Foodshop	-	30,455	(35,622)	5,167	-
Job Club	-	-	-	-	-
Linking Lives	228	-	-	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	300	(4,479)	4,179	-
Street Pastors	20,887	35,727	(27,560)	-	29,054
Winter shelter	394	880	(19)	-	1,255
	<u>98,132</u>	<u>305,364</u>	<u>(250,809)</u>	<u>(5,181)</u>	<u>147,506</u>
Total funds	<u>193,903</u>	<u>352,850</u>	<u>(273,173)</u>	<u>-</u>	<u>273,580</u>

9 Analysis of funds – comparative figures

	Opening balance on 1 January 2020	Income	Expenditure	Transfers	Closing balance on 31 December 2020
	£	£	£	£	£
Unrestricted funds	63,745	50,550	(13,357)	(5,167)	95,771
Restricted funds					
Befriending/Welfare Scheme	-	2,364	(1,774)	-	590
Emergency Accommodation	-	-	(781)	781	-
Foodbank	28,871	148,306	(102,074)	-	75,103
Foodshop	-	7,121	(8,446)	1,325	-
Job Club	-	-	(113)	113	-
Linking Lives	477	-	(249)	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	-	(2,948)	2,948	-
Street Pastors	25,413	21,778	(26,304)	-	20,887
Winter shelter	-	15,489	(15,095)	-	394
	55,691	195,058	(157,784)	5,167	98,132
					-
Total funds	119,436	245,608	(171,141)	-	193,903