

Company registration number: 07476749
Charity registration number: 1140363

SUTTON COMMUNITY WORKS

(A company limited by guarantee)

Annual Report and Financial Statements
for the year ended 31 December 2020

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Introduction

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

Charity name	Sutton Community Works	
Charity registration number	1140363	
Company registration number	07476749	
Registered office	Highfield Hall 320 Carshalton Road Carshalton Sutton Surrey SM5 3QB	
Trustees	I L Ayres A E Doerr D G Featherstone R H Northcott D H Smith, Chair M D Tomlinson L E Webster	Appointed 2 November 2020 Appointed 2 November 2020 Appointed 2 November 2020/Resigned 23/4/21 Resigned 2 November 2020
Secretary	M D Tomlinson	
Bankers	Reliance Bank Limited Faith House 23-24 Lovat Lane London EC3R 8EB	
Independent Examiner	S J Holman FCA 16 Crichton Road Carshalton Surrey SM5 3LS	

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Report of the trustees for the year ended 31 December 2020

Objectives and activities of the charity

Governing document

Sutton Community Works ("the charity") is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It has no share capital and the liability of each member in the event of winding up is limited to £1.

Public benefit

In planning the activities of Sutton Community Works, the trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion.

Objectives and aims

The objectives of Sutton Community Works are to enable local churches to work with people in and around the London Borough of Sutton to improve their conditions of life. These include improving the social welfare of residents particularly those who are disadvantaged; to relieve hardship and alleviate poverty; to contribute to community safety in the day & night time economy; to help to signpost people with deeper societal issues e.g. substance misuse; to tackle social isolation; to tackle the issue of homelessness and rough-sleeping, joblessness; to listen to young people in schools with problems and to offer guidance where appropriate and the advancement of the understanding of the Christian Faith through meeting the needs of the whole person. We serve and respect all people regardless of their gender, marital status, race, ethnic origin, religion, age, sexual orientation, or physical and mental capability.

Charitable activities

Consistent with its objectives and aims, Sutton Community Works undertakes many charitable activities for the public benefit. The main activities undertaken in the year involved the charity developing the operation of Sutton Street Pastors, Sutton School Pastors, Sutton Foodbank, a Job Club, Prayer for Sutton (which seeks to bring churches together in prayer across the borough) a befriending scheme for those aged over 65 years living in social isolation, Winter Night Shelter and two new projects which were Sutton Community Foodshop and a Telephone Welfare Check scheme for those living in Temporary Accommodation which started in December 2020. We continue to raise awareness of the work of the charity within the borough with churches and external partners.

Sutton Community Works is supported by a core of 21 churches in the borough (2019:20). The church leaders gather a few times a year to assist in the development of the charity and to seek out areas of need in the London Borough of Sutton. This gathering is called 'The Engine Room', where ideas for new projects and needs of existing projects are discussed. This sometimes involves input from partnering agencies.

Sutton Community Works is represented by the Projects Director on many borough-wide forums and consultations, such as Safer Neighbourhoods Board, Voluntary Sector Forum, Police Problem Solving Group, the Rough Sleeping Forum, and the borough resilience forum. Building these links has increased the profile of the charity and established a deeper respect and desire to work with the Christian community in Sutton.

Structure

Quarterly meetings of the trustees enable oversight of the running of the charity. Mark Tomlinson, Projects Director and a trustee, co-ordinates the day to day running of the charity. His position is salaried, and his remuneration is shown in the notes to the Financial Statements.

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Each individual project is overseen by the Projects Director and team leaders. Street & School Pastors has a management board chaired by one of the trustees and made up of leaders or representatives from 3 other local churches.

Governance and risk management

Trustees are recruited for the skills and experience they bring to the charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees discuss the management of risk at each of their meetings. The trustees who served during the year are listed on page 2.

Policies on reserves

The trustees have established a policy of aiming to build up unrestricted reserves equivalent to between three and six months of total resources expended.

Regular grant applications are made throughout the year and occasional one-off gifts are received from churches and individuals. The trustees are pleased to report that, as set out in the Financial Statements, the generous donations and grants received have enabled the charity to cover necessary expenditure and meet its objectives in the year. In 2020 due to Covid 19 we benefited from an increase in donations from members of the public, churches, companies and some specific Covid grants. These particularly helped the operations of Sutton Foodbank.

Relationships with other organisations

Sutton Community Works recognises that to fulfil its objectives it needs to work in partnership with other community organisations. As set out below, the charity works particularly closely with the Ascension Trust (the national umbrella organisation for Street & School Pastors), the Trussell Trust (we link up with their network) and with Linking Lives (which has a national role for befriending schemes for those aged 65 years and over). We have also been engaging with Housing Justice [a national organisation supporting winter shelters]. Similarly, many significant relationships have been developed with local community organisations in developing and supporting the charity's activities, notably Safer Sutton Partnership, the Police, the local Council and Sutton Centre for the Voluntary Sector (SCVS) -now known as Community Action Sutton and nationally with the Cinnamon Network. During the pandemic we also participated in several webinars run by national organisations, for example, NCVO to help with the management of the pandemic.

Review of the year

Sutton Community Works continues to build networks with the local council and other partners by participating in the groupings mentioned in the introduction.

We are thankful to River Church for the provision of offices at Highfield Hall.

We continue to meet with non-member churches. This has resulted in some of them supporting Sutton Community Works with offerings and/or supporting individual projects. The Projects Director makes regular visits to churches in the borough which has resulted in financial donations and new volunteers.

Sutton Street Pastors

Sutton Street Pastors (SSP) finished the year with 50 street pastors (2019: 62) working in the daytime and night-time economy. Street Pastors invested 702.5 volunteer hours (2019: 1928 hrs). The Pandemic caused shift patterns to change. We were unable to operate on the streets during April and May due to lockdown measures. However, we are pleased to report that we were able to go back on the streets in early June and have not suspended activities since that date including during the December 2020 lockdown. We have operated a mix of afternoon shifts and when lockdown didn't affect pubs, we operated an early evening shift finishing at 11pm. Because of Covid restrictions we operated with fewer members of teams and shorter shifts hence the reduction in

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overall volunteer hours. We were still able to do 83 shifts over 2020. This represents approximately £6125.80 (2019: £15829 based on a national living wage of £8.72 (2019: £8.21)). We were grateful to receive funding from the Safer Sutton Partnership for the fourteenth year in succession.

We continued to expand the afternoon shift on Saturdays with funding from MOPAC [The Mayor's Office for Policing and Crime]. This replaced the funding we were receiving from Successful Sutton. We made use of the services of a paid street pastor recruiter working on recruitment for the afternoon shift and evening shifts. During 2020 we were able to recruit more Street Pastors and the training was transferred online.

SSP are firmly embedded in the day and night-time economies. The Projects Director attends regular quarterly meetings with Safer Sutton Partnership, participating in problem solving meetings as appropriate and Pub Watch when it is in operation (a combined partnership of pubs/clubs/police/council/street pastors) enabling open lines of communication. For most of 2020 Pub watch was suspended due to Covid 19 and we had fewer meetings with Safer Sutton Partnership.

Sutton School Pastors

One school pastor was trained in 2020 (2019: 1) and we ended the year with 19 volunteers (2019: 18) having invested 104 volunteer hours (2019: 580) equivalent to £907 (2019: £4672) based on a national living wage of £8.72 (2019: £8.21).

We were able to continue providing services to schools after September 2020. We had to suspend our provision from the end of March to end of July 2020 due to schools being under lockdown. Our school pastors provided 1:1s to students and we ran several groups covering topics such as settling into the school, exam tips and building resilience skills.

We had 101 1:1s with students in the five schools and we saw 17 students in groups.

Sutton Foodbank

Sutton Foodbank had 1187 clients referred from 74 partnering frontline agencies (2019: 1045 clients, 50 agencies). This represents 1,772 adults and 970 children totalling 2,742 (2019: 2,253). We had to change our operations in 2020 due to covid. We continued to operate the foodbank but moved to three sessions all from the Sutton Salvation Army and one at St Michaels in Wallington. We continued to see clients face to face but with strict covid measures in place and we moved to e-referrals and deliveries where clients were isolating.

Our storage facilities are at Big Yellow Storage in Sutton. 27,948Kgs of food was given out to clients (2019: 19,075kg). The 2020 figure includes 7,248Kgs surplus food given to external foodbanks & organisations (2019: 3,607Kgs). In 2020 23,750Kgs (2019: 20,353g) of food was donated to the Foodbank by individuals, churches, schools and through a national supermarket collection. The amount of donated food would equate to £43,937 (2019: £37653) based on the assumption of an average cost of £1.85 per kg of food donated (2019: £1.85) per kg of food donated if the charity were to pay to acquire the food stocks. We are well supported by over 80 volunteers, from over 30 churches and other organisations, performing many tasks crucial to the effective and efficient operation of the Foodbank. A conservative estimate would be approximately 3300 volunteer hours (2019: 2,850) given to the Foodbank which based on the minimum wage of £8.72 (2019: £8.21) would be equivalent to £28776 (2019: £23398).

We rely on donations from individuals and churches and are thankful for this continued income in 2020. We also received generous individual donations through Local Giving & Bankuet which is linked on our website and an increase in donations from the public, churches, and specific grants due to Covid pandemic.

We received corporate financial donations from Pfizer, Subsea 7; Waitrose, Asda, and Tesco (who each give space for a food drop in their store) & we received donations via Morrisons locally. Locally, we were awarded

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funding from London Borough of Sutton towards storage costs and additional Morrison's food vouchers from the London Borough of Sutton.

Sutton Winter Night Shelter

Building on the experience of the pilot scheme, we ran a Winter Shelter from 30 December to 3rd March 2020. We had 23 referrals of whom we were able to accept 16 and of these eleven were housed. We operated from 4 church venues for which we are thankful, each having a venue host and with funding from the GLA we were able to employ a manager and two assistants to run the project. It was great to see 83 volunteers engaging with the project.

Other initiatives

Sutton Community Foodshop

We have been exploring this possibility for a while and Covid caused us to defer it. However, in August 2020 we were offered the possibility of using a unit at the St. Nicholas Centre. We launched the Foodshop on 3rd December 2020 and were pleased to have Tim Vine a local and a well-known comedian who was happy to do this for us. The idea of the foodshop is to give struggling residents a hand up rather than a handout and to enable them out of poverty. For £3 a visit they get access to £12-15 worth of food which is a mix of fresh, chilled, frozen, and ambient foods. We are thankful for some funding from a few local churches and from Sutton Council to help us start the foodshop.

Welfare Check Scheme

We agreed with Encompass LATC [the housing and homeless department within Sutton Council] to run a telephone welfare check scheme for those living in temporary accommodation and mostly outside the borough. We agreed a scheme to run from December 2020 to March 2021 with council funding and support from a team of our volunteers. Those living in temporary accommodation at a difficult time during lockdown were helped with regular calls from our team resulting in several interventions.

Prayer for Sutton

In 2020, we hosted three Prayer for Sutton events which were all online and praying into the issues created by Covid. Each day consisted of an hourly short video reflection by a church leader/Civic leader which enabled us to pray into various issues. Zoom and YouTube were great channels for this type of communication. As a result, we now have our own Sutton Community Works YouTube channel.

Job Club

We started a Job Club in December 2020 but due to lockdown we had to suspend it. Due to Covid we were not able to run a Job Club in 2020 but hope to revisit this in 21/22.

The trustees were also pleased to support Sutton Seniors. This initiative, which is mainly organised by four churches (Sutton Christian Centre, St. Nicholas, Chiltern Church and St. Andrew's URC). The team also regularly visit care homes across the borough providing spiritual input through an organised service.

Linking Lives our befriending scheme effectively became a telephone befriending scheme due to both clients and volunteers being mostly over 70 years of age. We had 4 people being befriended.

Thankfully we have had no reported cases of COVID-19 infection amongst our staff or volunteers. Along with other organisations, we have been able to continue to conduct meetings by Zoom/Google where face to face has not been possible.

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Future

Sutton Community Works will continue to build on the foundation that has been laid in previous years and through existing projects, whilst also engaging with local churches, the community, and local key decision-makers, to explore new projects and activities, through which people of faith in Sutton can work together for the benefit of community.

We have run an emergency accommodation project in the first half of 2021 and will be exploring ways to further help those who are homeless in the borough in the Winter of 2021.

We will be looking to develop the community food shop as we go into 2021.

Our aim is to continue to promote the work of the charity amongst potential supporters through church visits and externally with partners and agencies. This is mainly achieved through the Projects. We will be seeking to recruit additional trustees to strengthen our skills base.

Financial review

At the end of the year, the charity held net assets of £193,903 (2019: £119,436), of which £98,132 (2019: £55,691) was held in restricted funds and the balance held for the general purposes of the charity. Cash reserves stood at £197,011 (2019: £124,489).

99.6% (2019: 96.8%) of the charity's expenditure was spent on its charitable activities. The remaining 0.4% (2019: 3.2%) was spent on fundraising.

Statement of trustees' responsibilities

The trustees (who are also the directors of Sutton Community Works for the purpose of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements, the trustees are required to:

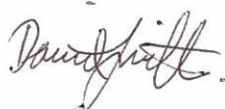
- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping accurate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant financial information and to establish that the independent examiner is aware of that information.

Approved by the trustees on 24th September 2021 and signed on their behalf by:



D H Smith
Chair

Independent Examiner's report to the trustees of Sutton Community Works

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2020, which are set out on pages 10 to 17.

Responsibilities and basis of report

As the trustees, who are also directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act: or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed on 24th September 2021 by:



Sarah Holman FCA
16 Crichton Road
Carshalton
Surrey
SM5 3LS

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Statement of Financial Activities (including the Income and Expenditure Account) for the year ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income from:					
Donations	2	50,550	143,874	194,424	87,276
Charitable activities	3	-	51,184	51,184	52,900
Total		50,550	195,058	245,608	140,176
Expenditure on:					
Raising funds		96	664	760	4,057
Charitable activities	4	13,261	157,120	170,381	122,340
Total		13,357	157,784	171,141	126,397
Net income/(expenditure)		37,193	37,274	74,467	13,779
Transfers between funds		(5,167)	5,167	0	-
Net movement in funds		32,026	42,441	74,467	13,779
Reconciliation of funds:					
Total funds brought forward	9	63,745	55,691	119,436	105,657
Total funds carried forward	9	95,771	98,132	193,903	119,436

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

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Balance sheet as at 31 December 2020

	Note	2020 £	2019 £
Current assets			
Debtors	5	10,177	10,071
Cash at bank and in hand		197,011	124,489
Total current assets		207,188	134,560
Liabilities			
Creditors: amounts falling due within one year	6	(13,285)	(15,124)
Total and current net assets		193,903	119,436
The funds of the charity:			
Unrestricted funds	9	95,771	63,745
Restricted funds	9	98,132	55,691
Total charity funds		193,903	119,436

For the financial year ended 31 December 2020, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies' subject to the small companies' regime and in accordance with FRS102 SORP.

Approved by the trustees on 24th September 2021 and signed on their behalf by:



D H Smith

Chair of Trustees

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Chair of Trustees

Notes to the financial statements for the year ended 31 December 2020

1. Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011 and the Companies Act 2006.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity. Restricted funds are those donated for use in an area or for specific purposes, the use of which is restricted to that area or purpose. Further details of each fund are disclosed in note 9.

Income recognition

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Donated food for distribution has been valued at £1.85 per kilo (2019: £1.85), as designated by the Trussell Trust. No amounts are included in the financial statements for services donated by volunteers. However, estimates of value of the hours contributed are set out in the Report of the Trustees, based on the prevailing minimum wage rate applicable at the time.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Going Concern

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The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

2 Analysis of donations by fund

	Unrestricted funds	Foodbank	Foodshop	Street Pastors	Winter shelter	Total funds 2020	Total funds 2019
	£	£	£	£	£	£	£
Donations (including Gift Aid)	50,550	83,234	4,621	1,932	2,383	142,720	51,987
Donated food for distribution		51,704				51,704	35,289
	<u>50,550</u>	<u>134,938</u>	<u>4,621</u>	<u>1,932</u>	<u>2,383</u>	<u>194,424</u>	<u>87,276</u>

3 Analysis of income from charitable activities

	Foodbank	Foodshop	Street Pastors	Winter shelter	Befriending/Welfare Scheme	Total funds 2020	Total funds 2019
	£	£	£	£	£	£	£
Grants	13,368	2,500	19,367	13,106	2,364	50,705	51,565
Volunteers' contributions			479			479	1,335
	<u>13,368</u>	<u>2,500</u>	<u>19,846</u>	<u>13,106</u>	<u>2,364</u>	<u>51,184</u>	<u>52,900</u>

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4 Analysis of expenditure on charitable activities

	Unrestricted funds	Emergency Accommodation	Foodbank	Foodshop	Job Club	Linking Lives	School Pastors	Street Pastors	Winter shelter	Befriending Scheme	Total funds 2020	Total funds 2019
	£	£	£	£	£	£	£	£	£	£	£	£
Accountancy & payroll fees	262	-	471	52	-	-	52	158	52	-	1,047	13
Consultancy	209	729	551	42	-	-	42	125	42	-	1,740	-
Equipment repairs & renewal	10	-	2,698	3,889	15	-	27	362	420	-	7,421	2,740
Events & hospitality	-	-	-	-	-	-	-	-	1,751	-	1,751	1,608
Food distributed	-	-	54,749	-	-	-	-	-	-	-	54,749	35,584
Governance	8	-	16	2	-	-	2	5	2	-	35	355
Insurance	82	-	149	73	-	-	17	50	17	-	388	518
Licence fees & subscriptions	117	52	330	24	-	175	23	3,642	418	-	4,781	3,650
Printing, postage & stationery	140	-	533	1,022	-	-	28	502	28	-	2,253	578
Storage costs	-	-	17,674	349	-	-	-	-	-	-	18,023	12,375
Telephone & IT	135	-	407	277	-	74	27	193	27	-	1,140	957
Training	5	-	9	1	-	-	104	3,472	1	-	3,592	4,047
Travel & subsistence	24	-	292	100	-	-	11	151	16	-	594	1,355
Sundry expenses	21	-	36	4	-	-	4	77	4	-	146	-
Wages & salaries	12,248	-	23,495	2,611	98	-	2,611	17,567	12,317	1,774	72,721	58,560
	13,261	781	101,410	8,446	113	249	2,948	26,304	15,095	1,774	170,381	122,340

Expenditure on charitable activities was £170,381 (2019: £122,340) of which £13,261 was unrestricted (2019: £1,960) and £157,120 was restricted (2019: £120,380). Expenditure on charitable activities includes governance costs of £35 (2019: £355). No fee was charged for the independent examination of the accounts (2019: £ nil).

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5 Debtors

	2020	2019
	£	£
Accrued income	7,364	6,238
Prepayments	2,813	3,833
Total	<u>10,177</u>	<u>10,071</u>

6 Creditors – amounts falling due within one year

	2020	2019
	£	£
Creditors and accrued expenses	1,952	2,018
Deferred income	11,333	13,106
Total	<u>13,285</u>	<u>15,124</u>

7. Trustee remuneration and expenses and related party transactions

Employees' remuneration shown below includes £36,947 (2019: £30,046) paid to one trustee in his capacity as Projects Director (key management personnel). Pension contributions of £1,847 (2019: £1,502) and national insurance contributions of £1,403 (2019: £601) were also paid in respect of this trustee. Expenses arising from his employment of £1,047 (2019: £1745) were paid to this trustee.

No other trustee received expenses or remuneration during the year and there were no related party transactions.

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8 Staff costs

	2020	2019
	£	£
Wages and salaries	68,465	59,426
Social security costs	1,403	877
Pension costs	2,853	2,314
	<u>72,721</u>	<u>62,617</u>

The average number of employees during the year was 7 (2019:5). No employee earned £60,000 per annum or more in this or the previous year.

9 Analysis of funds

	Opening balance at 1 January 2020	Income	Expenditure	Transfers	Closing balance at 31 December 2020
	£	£	£	£	£
Unrestricted funds	63,745	50,550	(13,357)	(5,167)	95,771
Restricted funds					
Emergency Accommodation	-	-	(781)	781	-
Foodbank	28,871	148,306	(102,074)	-	75,103
Foodshop	-	7,121	(8,446)	1,325	-
Job Club	-	-	(113)	113	-
Linking Lives	477	-	(249)	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	-	(2,948)	2,948	-
Street Pastors	25,413	21,778	(26,304)	-	20,887
Winter shelter	-	15,489	(15,095)	-	394
Befriending/Welfare Scheme	-	2,364	(1,774)	-	590
	<u>55,691</u>	<u>195,058</u>	<u>(157,784)</u>	<u>5,167</u>	<u>98,132</u>
Total funds	<u>119,436</u>	<u>245,608</u>	<u>(171,141)</u>	<u>-</u>	<u>193,903</u>

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9 (continued)

Analysis of funds – comparative figures

	Opening balance at 1 January 2019	Income	Expenditure	Transfers	Closing balance at 31 December 2019
	£	£	£	£	£
Unrestricted funds	44,786	27,256	(2,162)	(6,135)	63,745
Restricted funds					
Foodbank	26,080	67,347	(64,556)	-	28,871
Job Club	-	-	(2,900)	2,900	-
Linking Lives	-	2,000	(1,523)	-	477
SCF PQASSO	952	965	(987)	-	930
School Pastors	-	160	(3,395)	3,235	-
Street Pastors	32,705	24,745	(32,037)	-	25,413
Winter shelter	1,134	17,703	(18,837)	-	-
	60,871	112,920	(124,235)	6,135	55,691
					-
Total funds	105,657	140,176	(126,397)	-	119,436