

# SUTTON COMMUNITY WORKS

England & Wales · Charity number 1140363

## Details

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Other names	SUTTON COMMUNITY WORKS, SUTTON VINEYARD, SUTTON FOOD BANK, SUTTON STREET PASTORS
Status	Registered
Legal form	Charitable company
Company number	<a href="#">07476749</a>
Registered	2011-02-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Highfield Hall 320 Carshalton Road Carshalton SM5 3QB
Phone	07525838640
Email	<a href="mailto:info@suttoncommunityworks.org">info@suttoncommunityworks.org</a>
Website	<a href="http://www.suttoncommunityworks.org">www.suttoncommunityworks.org</a>

## Activities

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**Objects:** THE CHARITY OBJECTS FOR THE PUBLIC BENEFIT ARE:4.1 TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE IN SUTTON, SURREY AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT.4.2 TO RELIEVE SICKNESS AND FINANCIAL HARDSHIP AND TO PROMOTE AND PRESERVE GOOD HEALTH AMONG PEOPLE RESIDING IN SUTTON, SURREY AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT. 4.3.1 TO PROMOTE WITHIN SUTTON THE PROTECTION, SAFETY AND EDUCATION OF ALL PEOPLE REGARDLESS OF THEIR GENDER, RACE AND SEXUAL ORIENTATION, PHYSICAL OR OTHER DISABILITY AND PARTICULARLY PEOPLE CONGREGATING ON THE STREETS AND IN PUBLIC PLACES AT NIGHT TIME, IN ORDER TO DISCOURAGE AND MITIGATE ANTI SOCIAL BEHAVIOUR AND THE COMMISSIONING OF CRIMINAL ACTS.4.3.2 TO PROMOTE THE RELIEF OF ALL PEOPLE AT RISK, BUT PARTICULARLY PEOPLE ON THE STREETS AND IN PUBLIC PLACES WHO BY REASON OF INEBRIATION, PHYSICAL OR MENTAL DISTRESS DUE TO SUBSTANCE MISUSE, BY THE OFFERING OF GUIDANCE, SUPPORT, PROTECTION AND, AS APPROPRIATE, BY REFERRAL TO RELEVANTLY SKILLED SPECIALIST AGENCIES.4.3.3 TO ADVANCE AN UNDERSTANDING OF THE CHRISTIAN RELIGION FOR THE BENEFIT OF THE PUBLIC BY MEANS OF OFFERING CARE, COMPASSION AND RELEVANT PRACTICAL AND SPIRITUAL HELP WHERE POSSIBLE OR APPROPRIATE.

**Activities:** Working with people in the Borough of Sutton.Partnering with churches in the borough who support our projects which include Food Bank, Foodshop, Street Pastors & School Pastors, a befriending scheme and working with those who are homeless or at risk of homelessness through our accommodation projects and supporting those in Temporary Accommodation.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Accommodation/housing, Religious Activities, Economic/community Development/employment, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

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- Sutton

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£390,734	£396,766	-	-
2023-12-31	£476,184	£428,398	-	-
2022-12-31	£344,025	£314,923	-	-
2021-12-31	£352,850	£273,173	-	-
2020-12-31	£245,608	£171,141	-	-

## Trustees

Name	Role	Appointed
<b>Abiose Motunrayo Oke</b>	Chair	2023-08-18
Aidan Peter Dwan		2025-09-16
MARK DAVID TOMLINSON		
Melissa Jane Wynn		2026-01-26
Sara Burberry		2025-09-14
Stephen John Musters		2025-10-27
Steven Smith		2026-04-27

**SUTTON COMMUNITY WORKS**

England & Wales - Charity number 1140363

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# Accounts

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Charity registration number 1140363 (England and Wales)

Company registration number 07476749

**SUTTON COMMUNITY WORKS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

# SUTTON COMMUNITY WORKS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	A M Oke E A Saunders D G Featherstone A E Doerr I L Ayres D H Smith (Chair) M D Tomlinson
<b>Secretary</b>	M D Tomlinson
<b>Charity number (England and Wales)</b>	1140363
<b>Company number</b>	07476749
<b>Registered office</b>	Highfield Hall 320 Carshalton Road Sutton Surrey SM5 3QB
<b>Independent examiner</b>	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF

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# SUTTON COMMUNITY WORKS

## CONTENTS

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	<b>Page</b>
Trustees' report	1 - 6
Independent examiner's report	7
Statement of financial activities	8 - 9
Balance sheet	10
Notes to the financial statements	11 - 21

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# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2024

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The trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

### **Objectives and activities**

The objectives of Sutton Community Works are to enable local churches to work with people in and around the London Borough of Sutton to improve their conditions of life. These include improving the social welfare of residents particularly those who are disadvantaged; to relieve hardship and alleviate poverty; to contribute to community safety in the day and night time economy; to help to signpost people with deeper societal issues e.g. substance misuse; to tackle the issue of homelessness and rough-sleeping, joblessness; to listen to young people in schools with problems and to offer guidance where appropriate and the advancement of the Christian Faith through meeting the needs of the whole person. We serve and respect all people regardless of their gender, marital status, race, ethnic origin, religion, age, sexual orientation, or physical and mental capacity.

### **Public benefit**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the trust should undertake.

### **Charitable Activities**

Consistent with its objectives and aims, Sutton Community Works undertakes many charitable activities for the public benefit. The main activities undertaken in the year involved the charity developing the operation of Sutton Street Pastors, Sutton School Pastors, Sutton Foodbank, Sutton Community Foodshop, Prayer for Sutton (which seeks to bring churches together in prayer across the borough) and working towards a Winter Shelter in 2025 which actually did operate from Jan-Mar 2025.

Sutton Community Works is supported by a core of 22 churches in the borough (2023: 21). When a new project is being considered e.g. the Winter Shelter, an engine room is convened. This is where church leaders gather to explore and discuss ideas for projects. This sometimes involves input from partnering agencies. The director also meets individually with church leaders and at the monthly leaders' breakfasts.

Sutton Community Works is represented by the director on many borough-wide forums and consultations, such as the Safer Neighborhoods Board, Voluntary Sector Forum, Police Problem Solving Group, the Rough Sleeping Forum, and the Borough Resilience Forum as required. He is also involved in the Anti-Poverty Forum. Building these links has increased the profile of the charity and established a deeper respect and desire to work with the Christian community in Sutton. We are also involved in other groups set up to respond to immediate needs i.e. during Covid and more recently welcoming Ukrainian refugees particularly through our Food Poverty Projects.

### **Review of the year**

Sutton Community Works continues to build networks with the local council and other partners by participating in the groupings mentioned above.

We are thankful to River Church for the provision of offices at Highfield Hall.

We continue to meet with member and non-member churches. This has resulted in some of them supporting Sutton Community Works financially and/or supporting individual projects. The director and other staff members, make regular visits to churches in the borough which has resulted in financial donations, new volunteers and strengthened partnerships.

# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

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### **Sutton Street Pastors**

Sutton Street Pastors (SSP) finished the year with 46 street pastors (2023: 47) working in the daytime and night-time economy. We operate on Friday and Saturday afternoons 1.30-5.30pm and late-night shifts i.e. starting at 10pm and finishing at 2am. There has been a decrease in the number of those going out and there are no nightclubs in Sutton. However, a few pubs do stay open until 1.30/2am. We also have a shift twice a month in Wallington High Street on Friday afternoons between 1.30-4pm. We made use of the services of a paid street pastor recruiter working on recruitment for the afternoon shift and evening shifts.

During 2024 she was able to recruit 4 more Street Pastors [2023:6]. It seems to be a factor in London and with changes in commitments to volunteering that we are recruiting to maintain good numbers in our teams.

We did 166 shifts (2023:160) and Street Pastors invested 1788 volunteer hours (2023:1693hrs). This represents approximately £21831(2023: £17641) based on a national living wage of £12.21 per hour (2023: £10.42). We were grateful to receive funding from the Safer Sutton Partnership for the nineteenth year in succession. This is an indication of the value placed upon the work and ministry of Street Pastors within the borough of Sutton.

Sutton Street Pastors are firmly embedded in the day and night-time economies. The Director and Coordinator attend regular quarterly meetings with Safer Sutton Partnership, participating in problem solving meetings as appropriate and Pub Watch when it is in operation (a combined partnership of pubs/clubs/police/council/street pastors) enabling open lines of communication. We also meet with the borough commander, the town centre inspector, and other police at least annually. We are seen as part of responding to incidents and challenges in the borough e.g. anti-social behavior; rough sleeping; following up on tragic events and being present at key town centre events, such as Safety initiatives during Stop Hate Week and the Christmas Lights Switch on.

Street Pastors continued to build team through a summer BBQ and a Christmas social; team leader meetings and training events including youth engagement; sharing and being good news; violence against women and girls [VAWG]; basic life support [CPR and First Aid Training]; leaders training and tactics training to be able to assist on station platforms with those at risk of suicide. The coordinator attended coordinator training; Ascension Trust Prayer Meetings; Problem Solving Meetings. 9 of the team attended refresher training (2023:17] which is provided by Ascension and Trust and is mandatory every three years for each volunteer. We continue to be one of the highest performing initiatives in London in terms of recruitment and attendance at training.

### **Sutton School Pastors**

We had 3 school pastors trained in 2024 (2023:0] and we ended the year with 18 volunteers (2023:18) having invested 362 volunteer hours (2023:398) equivalent to £4420 (2023: £4147) based on a national living wage of £12.21 (2023: £10.42).

Our school pastors provided 1:1s to students offering a space to be heard regarding problems such as bullying; home life; school; friendships etc.... We ran several groups covering topics such as settling into the school, exam tips and building resilience skills.

We invested time in 4 schools and had 232 1:1's/92 students (2023: 268 1:1's/116 students) and we saw 51 students over 52 group sessions (2023:50 students/49 group sessions).

We continue to have termly team times to build team and have had input on listening skills and devotions led by church leaders or members of the team.

# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

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### **Sutton Foodbank**

Sutton Foodbank had 1772 clients referred from 134 partnering frontline agencies (2023: 1861 clients, 73 agencies). This represents 2576 adults and 1228 children totalling 3804 (2023: 4240). We continue to see demand amongst residents however, our collaboration with Citizens Advice having an adviser at Foodbank sessions has led to a decrease in usage due to client's income being maximised £857219.51 in 2024.

We are thankful to Sutton Salvation Army, Bishop Andrewes Church, and St Michaels Beddington for the kind use of their premises. We started a new Foodbank session in July on the Roundshaw estate in response to local need and wanting to ensure Foodbank is accessible to those in need. And are thankful to Handley Page for the provision of premises.

Our storage facilities are at Big Yellow Storage in Sutton and 34422.9Kgs of food was distributed to clients (2023: 33285.5Kgs). The 2024 figure included 7251.4 Kgs surplus food given to external foodbanks & organisations (2023: 5216.9Kgs). In 2024, 30985.1 Kgs (2023: 35799.1Kgs) of food was donated to the Foodbank by individuals, churches, schools and through a national supermarket collection. The amount of donated food would equate to £73434.69 (2023: £84843) based on the assumption of an average cost of £2.37 per kg of food donated (if the charity were to pay to acquire the food stocks). Over 90 volunteers support us, from over 30 churches and other organisations, performing many tasks crucial to the effective and efficient operation of the Foodbank. There were approximately 4765 volunteer hours (2023: 3300) given to the Foodbank which based on the national living wage of £12.21 (2023: £10.42) would be equivalent to £58168 (2023: £34386).

We rely on donations from individuals and churches and are thankful for this continued income in 2023. We also received generous individual donations through Local Giving & Bankuet which is linked on our website and an increase in donations from the public, churches, and specific grants due to post-Covid recovery grants and the Cost-of-Living Crisis.

We received corporate financial donations from Waitrose, Asda, and Tesco (who each give space for a food drop in their store) and locally, we were awarded funding from London Borough of Sutton towards storage costs. We were also supported with volunteers from local corporate supporters such as Reed, Pfizer and Alstom.

### **Housing and Homelessness**

We did not run a winter shelter in 2023 due to insufficient need and those who presented as homeless were offered accommodation by the council. However, in 2024 we were given the go-ahead to run a shelter in 2025 from January to March. This ran for 55 consecutive nights helping 8 guests and 5 of them into more settled accommodation. We had 75 volunteers, and 1845 volunteer hours were given equivalent to £22527.45 based on the national living wage of £12.21.

We continue to work with Encompass the council homeless and housing team to support those in Temporary Accommodation with essential items of bedding, household items and emergency food packs. Those placed in Temporary Accommodation have been Ukrainian refugees; mums with children and those who have lost tenancies and are often in difficult emotional states.

We also partnered with Encompass to reach out to those in Temporary Accommodation and Foodshop customers to run a Leap into Spring event where summer clothes and toys and games and easter eggs were given to clients and a winter Hug at the Foodshop, This involved giving out nearly new clothing; toys; games and Christmas items. This served approx. 30 customers in the event in December 2023.

We also work closely with the Council Housing and Homeless team in signposting roughsleepers we see as Street Pastors on the High Street.

# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

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### **Sutton Community Foodshop**

The idea of the foodshop is to give struggling residents on low income a hand up rather than a handout and to enable them out of poverty. For £4 a visit they get access to approximately £25-27 worth of food which is a mix of fresh, chilled, frozen, and ambient foods. We see this as part of the progression out of Food Poverty. We are thankful for some funding from local churches and from Sutton Council to help us run the foodshop. We also received funding from the Governments Community Grants fund run by the National Lottery.

We receive financial and food donations from individuals, schools, churches, and corporate organisations. We also partner with the Felix Project who in 2023 donated 12363Kgs [2023: 10361.43Kgs] of food. Using a notional value of £2.37 per Kg this is worth £29300.31 [2022:24449.94]. We also received 9207.7Kgs of donations [2023:4102.2Kgs] from individuals/churches which is equivalent to £21822.25 had we bought the food. [2023: £9722.21].

Our volunteers invested 3132 hours [2023: 1570hours] which based on the minimum wage of £12.21 [2023: £10.42] is equivalent to £38241.72 [2023: £ 16359.40].

### **Prayer for Sutton**

In 2024 we ran two prayer events. One in August attended by over 50 Christians from a number of churches. The aim was to pray for peace on our streets following the tragic deaths in Southport and subsequent unrest. We held a borough wide prayer meeting in October attended by approximately 40 Christians from various churches.

### **Future**

Sutton Community Works will continue to build on the foundation that has been laid in previous years and through existing projects, whilst also engaging with local churches, the community, and local key decision-makers, to explore new projects and activities, through which people of faith in Sutton can work together for the benefit of community.

We want to be responsive to needs as they arise. For example, we have been involved locally in welcoming Ukrainians particularly through the Foodbank and Foodshop.

We want to continue to increase the coverage of Street Pastors both in Central Sutton and other parts of the borough and aim to cover three Fridays a month by Spring 2025 should the need arise. We are seeking to cover every Friday and Saturday afternoon and evening in Sutton and support specific events such as around major Football tournaments and Christmas. We are also seeking to grow our presence in Wallington High Street and aim to cover at least two Fridays a month by December 2023. We want to ensure that we are utilizing our team in the best possible ways and want to be responsive to changing societal needs and patterns of going out particularly with pubs and clubs closing in the Night-Time Economy.

We will be running another Shelter in 2026 given the increasing homelessness we are seeing across London and the UK.

We have spent much time updating our policies and procedures and are likely to achieve Trusted Charity Status in the Autumn of 2025 which will enhance our credibility as a trusted organization both locally and nationally.

### **Achievements and performance**

2025 is a milestone year in which we celebrate 20 years of Sutton Street Pastors and 15 years of Sutton Foodbank and of the Charity Sutton Community Works. We are actively looking at ways to use this to raise funds and new volunteers and awareness of our work locally. We have already had some events to mark it in 2025 and have a Civic Celebration in October 2025.

Our aim is to continue to promote the work of the charity amongst potential supporters through church visits and externally with partners and agencies. This year we have recruited a full-time Foodbank Manager whose aim is to build capacity with the Foodbank in terms of food sourcing; funding; volunteers; training and external relationships.

# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

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### Relationships with other organisations

Sutton Community Works recognises that to fulfil its objectives it needs to work in partnership with other community organisations. As set out below, the charity works particularly closely with the Ascension Trust (the national umbrella organisation for Street and School Pastors), the Trussell Trust (we link up with their foodbank network). We have also been engaging with Housing Justice [a national organisation supporting winter shelters]. Similarly, many significant relationships have been developed with local community organisations in developing and supporting the charity's activities, notably Safer Sutton Partnership, the Police, the local Council, the Housing and Homeless team. We also link in with Gather, which is a national network of borough wide organisations similar to Sutton Community Works. We participated in webinars run by national organisations, for example, NCVO to help with the management of the Charity and its operations. The Director also meets with CEOs of similar organisations in neighbouring boroughs.

### Financial review

At the year end, the charity held net assets of £344,436 (2023: £350,468), of which £197,965 (2023: £216,248) was held in restricted funds and the balance held for the general purposes of the charity. Cash reserves stood at £392,475 (2023: £359,062).

99% (2023: 99%) of the charity's expenditure was spent on its charitable activities. The remaining 1% (2023: 1%) was spent on fundraising.

### Reserves policy

The trustees have established a policy of maintaining unrestricted reserves equivalent to between three and six months of total resources expected.

### Structure, governance and management

The trustees meet four times a year to oversee the governance of the Charity. Mark Tomlinson, Director and a trustee, co-ordinates the day-to-day running of the charity. His position is salaried, and his remuneration is shown in the notes to the Financial Statements.

Each individual project is overseen by the Director and team leaders.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

A M Oke  
E A Saunders  
D G Featherstone  
A E Doerr  
I L Ayres  
D H Smith (Chair)  
M D Tomlinson

### Governance and risk management

Trustees are recruited for the skills and experience they bring to charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees discuss the management of risk at trustees' meetings.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2024**

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The Trustees' report was approved by the Board of Trustees.



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D H Smith (Chair)

**Trustee**

Date: 29/9/25.....

# SUTTON COMMUNITY WORKS

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SUTTON COMMUNITY WORKS

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I report to the trustees on my examination of the financial statements of Sutton Community Works (the trust) for the year ended 31 December 2024.

#### Responsibilities and basis of report

As the trustees of the trust (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the trust are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the trust's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### Independent examiner's statement

Since the trust's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the trust as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



#### F J Wilde FCCA MBA DChA

Warner Wilde  
4 Marigold Drive  
Bisley  
Surrey  
GU24 9SF  
Date: .....

29 September 2025

# SUTTON COMMUNITY WORKS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 DECEMBER 2024**

Current financial year		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes				
<b>Income from:</b>					
Donations and legacies	3	113,703	143,891	257,594	285,028
Charitable activities	4	-	132,849	132,849	188,423
Other trading activities	5	-	-	-	19
Investments	6	291	-	291	2,714
<b>Total income</b>		<u>113,994</u>	<u>276,740</u>	<u>390,734</u>	<u>476,184</u>
<b>Expenditure on:</b>					
Raising funds	7	536	2,167	2,703	4,401
Charitable activities	8	85,612	308,451	394,063	423,997
Total expenditure		<u>86,148</u>	<u>310,618</u>	<u>396,766</u>	<u>428,398</u>
<b>Net income/(expenditure)</b>		27,846	(33,878)	(6,032)	47,786
Transfers between funds		<u>(15,595)</u>	<u>15,595</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	11	12,251	(18,283)	(6,032)	47,786
<b>Reconciliation of funds:</b>					
Fund balances at 1 January 2024		<u>134,220</u>	<u>216,248</u>	<u>350,468</u>	<u>302,682</u>
<b>Fund balances at 31 December 2024</b>		<u><u>146,471</u></u>	<u><u>197,965</u></u>	<u><u>344,436</u></u>	<u><u>350,468</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# SUTTON COMMUNITY WORKS

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 DECEMBER 2024**

Prior financial year		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes			
<b>Income from:</b>				
Donations and legacies	3	50,096	234,932	285,028
Charitable activities	4	-	188,423	188,423
Other trading activities	5	-	19	19
Investments	6	2,714	-	2,714
		<hr/>	<hr/>	<hr/>
Total income		52,810	423,374	476,184
		<hr/>	<hr/>	<hr/>
<b>Expenditure on:</b>				
Raising funds	7	2,402	1,999	4,401
Charitable activities	8	40,088	383,909	423,997
		<hr/>	<hr/>	<hr/>
<b>Total expenditure</b>		42,490	385,908	428,398
		<hr/>	<hr/>	<hr/>
<b>Net income</b>		10,320	37,466	47,786
Transfers between funds		(1,811)	1,811	-
		<hr/>	<hr/>	<hr/>
<b>Net movement in funds</b>	11	8,509	39,277	47,786
<b>Reconciliation of funds:</b>				
Fund balances at 1 January 2023		125,711	176,971	302,682
		<hr/>	<hr/>	<hr/>
<b>Fund balances at 31 December 2023</b>		134,220	216,248	350,468
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# SUTTON COMMUNITY WORKS

## BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	£	2023 £	£
<b>Fixed assets</b>					
Tangible assets	15		1,297		-
<b>Current assets</b>					
Stocks	16	5,957		5,957	
Debtors	17	15,316		47,190	
Cash at bank and in hand		392,475		359,062	
		413,748		412,209	
<b>Creditors: amounts falling due within one year</b>	18	(70,609)		(61,741)	
<b>Net current assets</b>			343,139		350,468
<b>Total assets less current liabilities</b>			344,436		350,468
<b>The funds of the trust</b>					
Restricted income funds	21	197,965		216,248	
Unrestricted funds	22	146,471		134,220	
		344,436		350,468	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 29/9/25.



D H Smith (Chair)  
Trustee

Company registration number 07476749 (England and Wales)

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Accounting policies

#### Charity information

Sutton Community Works is a private company limited by guarantee incorporated in England and Wales. The registered office is Highfield Hall, 320 Carshalton Road, Sutton, Surrey, SM5 3QB.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The trust is a Public Benefit Entity as defined by FRS 102.

The trust has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the trust.

#### 1.4 Income

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the trust has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the trust has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	5 years straight line
-----------	-----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

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#### 1 Accounting policies

(Continued)

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the trust's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the trust is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 2 Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	113,703	48,452	162,155	49,751	92,383	142,134
Membership fees	-	22,544	22,544	345	23,533	23,878
Donated goods and services	-	72,895	72,895	-	119,016	119,016
	<u>113,703</u>	<u>143,891</u>	<u>257,594</u>	<u>50,096</u>	<u>234,932</u>	<u>285,028</u>

### 4 Income from charitable activities

	Restricted funds 2024 £	Restricted funds 2023 £
<b>Charitable activities</b>		
Performance related grants	<u>132,849</u>	<u>188,423</u>

### 5 Income from other trading activities

	Restricted funds 2024 £	Restricted funds 2023 £
Fundraising events	<u>-</u>	<u>19</u>

### 6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	<u>291</u>	<u>2,714</u>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 7 Expenditure on raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Fundraising and publicity</b>						
Staging fundraising events	501	1,473	1,974	258	1,471	1,729
Advertising	35	694	729	2,144	528	2,672
	<u>536</u>	<u>2,167</u>	<u>2,703</u>	<u>2,402</u>	<u>1,999</u>	<u>4,401</u>

### 8 Expenditure on charitable activities

	Charitable activities 2024 £	Charitable activities 2023 £
<b>Direct costs</b>		
Staff costs	177,438	132,903
Depreciation and impairment	259	-
Food distributed	102,388	168,341
Storage costs	24,596	24,283
Utilities	6,069	4,129
Property costs	4,661	2,778
Project costs	46,996	52,447
Insurance	919	803
Training	927	1,567
Travel and subsistence	1,443	806
Uniform	209	-
	<u>365,905</u>	<u>388,057</u>
Grant funding of activities (see note 9)	-	850
<b>Share of support and governance costs (see note 10)</b>		
Support	26,277	34,105
Governance	1,881	985
	<u>394,063</u>	<u>423,997</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	85,612	40,088
Restricted funds	308,451	383,909
	<u>394,063</u>	<u>423,997</u>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 9 Grants payable

	Charitable activities 2024 £
Grants to individuals	850

### 10 Support costs allocated to activities

	Charitable activities 2024 £	Total 2023 £
Accountancy and Payroll	4,570	5,426
Telephone and IT	3,395	1,760
Equipment Repairs and Renewals	12,992	11,427
Consultancy	282	10,718
Licence Fees and Subscriptions	3,462	2,656
Bank Charges	479	565
Printing, Postage and Stationery	862	1,523
Sundry Expenses	235	30
Governance	1,881	985
	<u>28,158</u>	<u>35,090</u>

<b>Governance costs comprise:</b>	<b>2024</b> £	<b>2023</b> £
Independent Examination fees	1,800	950
Other Governance Costs	81	35
	<u>1,881</u>	<u>985</u>

### 11 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	1,800	950
Depreciation of owned tangible fixed assets	259	-
	<u>2,059</u>	<u>950</u>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

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### 12 Trustees

Employees' remuneration includes £62,279 (including employer's National Insurance and Employer's Pensions costs), (2023: £66,091) relating to one trustee who is classified as Key Management Personnel. Expenses arising from employment were £137 (2023: £750).

### 13 Employees

The average monthly number of employees during the year was:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
	7	6
	<u>7</u>	<u>6</u>

#### Employment costs

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	160,678	122,311
Social security costs	9,071	4,781
Other pension costs	7,689	5,811
	<u>177,438</u>	<u>132,903</u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
£60,001 to £70,000	1	1
	<u>1</u>	<u>1</u>

### 14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

<b>15 Tangible fixed assets</b>			<b>Computers</b>
			<b>£</b>
<b>Cost</b>			
Additions			1,556
			<hr/>
At 31 December 2024			1,556
			<hr/>
<b>Depreciation and impairment</b>			
Depreciation charged in the year			259
			<hr/>
At 31 December 2024			259
			<hr/>
<b>Carrying amount</b>			
At 31 December 2024			1,297
			<hr/> <hr/>
<b>16 Stocks</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Finished goods and goods for resale		5,957	5,957
		<hr/>	<hr/>
<b>17 Debtors</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>			
Other debtors		-	36,066
Prepayments and accrued income		15,316	11,124
		<hr/>	<hr/>
		15,316	47,190
		<hr/> <hr/>	<hr/> <hr/>
<b>18 Creditors: amounts falling due within one year</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
	<b>Notes</b>		
Deferred income	<b>19</b>	66,597	51,024
Other creditors		1,483	983
Accruals		2,529	9,734
		<hr/>	<hr/>
		70,609	61,741
		<hr/> <hr/>	<hr/> <hr/>
<b>19 Deferred income</b>		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
Other deferred income		66,597	51,024
		<hr/> <hr/>	<hr/> <hr/>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 19 Deferred income

(Continued)

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	66,597	51,024
Movements in the year:		
Deferred income at 1 January 2024	51,024	49,854
Released from previous periods	(51,024)	(49,854)
Resources deferred in the year	66,597	51,024
Deferred income at 31 December 2024	66,597	51,024

### 20 Retirement benefit schemes

	2024 £	2023 £
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	7,689	5,811

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

### 21 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 December 2024 £
Food Poverty	20,357	51,037	(65,539)	-	5,855
Foodbank	185,612	126,422	(121,454)	-	190,580
Foodshop	-	76,680	(76,680)	-	-
Job Club	245	-	-	-	245
Linking Lives	228	-	-	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	100	(6,607)	6,507	-
Street Pastors	5,709	18,410	(31,698)	7,579	-
Winter Shelter	3,167	4,091	(7,131)	-	127
Street Pastors Rought Sleepers Fund	-	-	(1,509)	1,509	-
	216,248	276,740	(310,618)	15,595	197,965

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2024

#### 21 Restricted funds (Continued)

Previous year:	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
Food Poverty	3,296	67,263	(233)	(49,969)	20,357
Foodbank	154,657	263,347	(232,392)	-	185,612
Foodshop	-	68,954	(118,923)	49,969	-
Fuel Energy Hardship Fund	819	-	(850)	31	-
Job Club	245	-	-	-	245
Linking Lives	228	-	-	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	4,000	(5,780)	1,780	-
Street Pastors	14,639	18,800	(27,730)	-	5,709
Winter Shelter	2,157	1,010	-	-	3,167
	<u>176,971</u>	<u>423,374</u>	<u>385,908</u>	<u>1,811</u>	<u>216,248</u>

#### 22 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024	Incoming resources	Resources expended	Transfers	At 31 December 2024
	£	£	£	£	£
General funds	<u>134,220</u>	<u>113,994</u>	<u>(86,148)</u>	<u>(15,595)</u>	<u>146,471</u>
<b>Previous year:</b>					
	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
General funds	<u>125,711</u>	<u>52,810</u>	<u>(42,490)</u>	<u>(1,811)</u>	<u>134,220</u>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 23 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 December 2024:</b>			
Tangible assets	1,297	-	1,297
Current assets/(liabilities)	145,174	197,965	343,139
	<u>146,471</u>	<u>197,965</u>	<u>344,436</u>
	<u><u>146,471</u></u>	<u><u>197,965</u></u>	<u><u>344,436</u></u>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>At 31 December 2023:</b>			
Current assets/(liabilities)	134,220	216,248	350,468
	<u>134,220</u>	<u>216,248</u>	<u>350,468</u>
	<u><u>134,220</u></u>	<u><u>216,248</u></u>	<u><u>350,468</u></u>

### 24 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

**SUTTON COMMUNITY WORKS**

England & Wales - Charity number 1140363

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# Accounts

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Charity registration number 1140363

Company registration number 07476749 (England and Wales)

**SUTTON COMMUNITY WORKS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

# SUTTON COMMUNITY WORKS

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	A M Oke E A Saunders D G Featherstone A E Doerr I L Ayres D H Smith (Chair) M D Tomlinson	(Appointed 18 August 2023)
<b>Secretary</b>	M D Tomlinson	
<b>Charity number</b>	1140363	
<b>Company number</b>	07476749	
<b>Registered office</b>	Highfield Hall 320 Carshalton Road Sutton Surrey SM5 3QB	
<b>Independent examiner</b>	F J Wilde FCCA MBA DChA Warner Wilde 4 Marigold Drive Bisley Surrey GU24 9SF	

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# SUTTON COMMUNITY WORKS

## CONTENTS

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	<b>Page</b>
Trustees' report	1 - 6
Independent examiner's report	7
Statement of financial activities	8 - 9
Balance sheet	10
Notes to the financial statements	11 - 20

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# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 DECEMBER 2023

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The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The objectives of Sutton Community Works are to enable local churches to work with people in and around the London Borough of Sutton to improve their conditions of life. These include improving the social welfare of residents particularly those who are disadvantaged; to relieve hardship and alleviate poverty; to contribute to community safety in the day and night time economy; to help to signpost people with deeper societal issues e.g. substance misuse; to tackle the issue of homelessness and rough-sleeping, joblessness; to listen to young people in schools with problems and to offer guidance where appropriate and the advancement of the Christian Faith through meeting the needs of the whole person. We serve and respect all people regardless of their gender, marital status, race, ethnic origin, religion, age, sexual orientation, or physical and mental capacity.

#### **Public benefit**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the trust should undertake.

#### **Charitable Activities**

Consistent with its objectives and aims, Sutton Community Works undertakes many charitable activities for the public benefit. The main activities undertaken in the year involved the charity developing the operation of Sutton Street Pastors, Sutton School Pastors, Sutton Foodbank, Sutton Community Foodshop, Prayer for Sutton (which seeks to bring churches together in prayer across the borough) and a befriending scheme for those aged over 65 years living in social isolation.

Sutton Community Works is supported by a core of 21 churches in the borough (2022: 21). Church leaders gather a few times a year to assist in the development of the charity and to seek out areas of need in the London Borough of Sutton. This gathering is called 'The Engine Room', where ideas for new projects and needs of existing projects are discussed. This sometimes involves input from partnering agencies. The projects director also meets individually with church leaders and at the monthly leaders' breakfasts.

Sutton Community Works is represented by the Projects Director on many borough-wide forums and consultations, such as Safer Neighbourhoods Board, Voluntary Sector Forum, Police Problem Solving Group, the Rough Sleeping Forum, and the Borough Resilience Forum as required. He is also involved in the Cost-of Living Roundtable and the Anti-Poverty Forum. Building these links has increased the profile of the charity and established a deeper respect and desire to work with the Christian community in Sutton. We are also involved in other groups set up to respond to immediate needs i.e. during Covid and more recently welcoming Ukrainian refugees.

#### **Review of the year**

Sutton Community Works continues to build networks with the local council and other partners by participating in the groupings mentioned above.

We continue to be thankful to River Church for the provision of offices at Highfield Hall.

We continue to meet with member and non-member churches. This has resulted in some of them supporting Sutton Community Works financially and/or supporting individual projects. The Director makes regular visits to churches in the borough which has resulted in financial donations, new volunteers and strengthened partnerships.

# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 DECEMBER 2023*

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### **Sutton Street Pastors**

Sutton Street Pastors (SSP) finished the year with 47 street pastors (2022 58) working in the daytime and night-time economy. In the 2022 there were a number having a break due to illness or rethinking their commitment and a number have stopped operating as Street Pastors. We operate on Friday and Saturday afternoons 1.30-5.30pm and late-night shifts i.e. starting at 10pm and finishing at 2am. Pre – Covid & during Covid there has been a decrease in the numbers of those going out and there are no night clubs in Sutton. However, a number of pubs do stay open to 1.30/2am. We made use of the services of a paid street pastor recruiter working on recruitment for the afternoon shift and evening shifts.

During 2023 she was able to recruit 6 more Street Pastors [2022:5]. It seems to be a factor in London and also with changes in commitments to volunteering that often we are recruiting to maintain good numbers in our teams.

We did 160 shifts (2022:146) and Street Pastors invested 1693 volunteer hours (2022: 1697 hrs). This represents approximately £17641 (2022: £16122) based on a national living wage of £10.42 per hour (2022: £9.50). We were grateful to receive funding from the Safer Sutton Partnership for the eighteenth year in succession. This is an indication of the value placed upon the work and ministry of Street Pastors.

Sutton Street Pastors are firmly embedded in the day and night-time economies. The Director and Coordinator attend regular quarterly meetings with Safer Sutton Partnership, participating in problem solving meetings as appropriate and Pub Watch when it is in operation (a combined partnership of pubs/clubs/police/council/street pastors) enabling open lines of communication. We also meet with the borough commander, the town centre inspector, and other police at least annually.

Street Pastors continued to build team through a summer BBQ and a Christmas social; online prayer; team leader meetings and training events including youth engagement; domestic abuse and violence against women and girls[VAWG]; Behaviour detection training; Ask me training; and tactics training to be able to assist on station platforms with those at risk of suicide. The coordinator attended the local women's conference led by the Women's centre looking at VAWG. Seventeen of the team attended refresher training [2022:4] which is provided by Ascension Trust and is mandatory every three years for each volunteer. We continue to be one of the highest performing initiatives in London in terms of recruitment and attendance at training.

### **Sutton School Pastors**

No school pastors were trained in 2023 (2022:2) and we ended the year with 18 volunteers (2022:19) having invested 398 volunteer hours (2022:406) equivalent to £4147 (2022: £3857) based on a national living wage of £10.42 (2022: £9.50).

Our school pastors provided 1:1s to students and we ran several groups covering topics such as settling into the school, exam tips and building resilience skills.

We invested time in 4 schools and had 268 1:1's/116 students (2022: 359 1:1's/134 students) and we saw 50 students over 49 group sessions (2022:44students/58 group sessions).

We continue to have termly team times to build team and have had input on listening skills and devotions led by church leaders.

# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

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### **Sutton Foodbank**

Sutton Foodbank had 1861 clients referred from 73 partnering frontline agencies (2022: 1431 clients, 71 agencies). This represents 2722 adults and 1518 children totalling 4240 (2022: 3260). This is a record year for Sutton Foodbank and is largely due to increased demand due to the cost-of-living crisis caused by rising inflation and fuel energy prices.

We are thankful to Sutton Salvation Army, Bishop Andrewes Church, and St Michaels Beddington for the kind use of their premises.

Our storage facilities are at Big Yellow Storage in Sutton and 33285.5 Kgs of food was distributed to clients (2022: 30852.3Kgs). The 2023 figure included 5216.9 Kgs surplus food given to external foodbanks & organisations (2022: 7921Kgs). In 2023, 35799.1Kgs (2022: 30697.9Kgs ) of food was donated to the Foodbank by individuals, churches, schools and through a national supermarket collection. The amount of donated food would equate to £84843.86 (2022: £72754) based on the assumption of an average cost of £2.37 per kg of food donated of food donated) if the charity were to pay to acquire the food stocks. Over 80 volunteers support us, from over 30 churches and other organisations, performing many tasks crucial to the effective and efficient operation of the Foodbank. A conservative estimate would be approximately 3300 volunteer hours (2022: 3300) given to the Foodbank which based on the national living wage of £10.42 (2022: £9.50) would be equivalent to £34386 (2022: £31350).

We rely on donations from individuals and churches and are thankful for this continued income in 2022. We also received generous individual donations through Local Giving & Bankuet which is linked on our website and an increase in donations from the public, churches, and specific grants due to post-Covid recovery grants and the Cost-of-Living Crisis.

We received corporate financial donations from Waitrose, Asda, and Tesco (who each give space for a food drop in their store) and locally, we were awarded funding from London Borough of Sutton towards storage costs. We were also supported with volunteers from local corporate supporters such as Reed and Alstom.

### **Sutton Community Foodshop**

The idea of the Foodshop is to give struggling residents on low income a hand up rather than a handout and to enable them out of poverty. For £4 a visit they get access to £20-25 worth of food which is a mix of fresh, chilled, frozen, and ambient foods. We see this as part of the progression out of Food Poverty. We are thankful for some funding from local churches and from Sutton Council to help us run the Foodshop.

We receive financial and food donations from individuals, schools, churches, and corporate organisations. We also partner with the Felix Project who in 2023 donated 10,316.43 [2022:9731.93Kgs] of food. Using a notional value of £2.37 per Kg this equates to £24449.94 [2022:23064.67] were we to have to acquire the food. We also received 4102.20Kgs of donations [2022:284Kgs] from individuals/churches which is equivalent to £9722.21 had we bought the food [2022: £673.08].

Our volunteers invested 1570hours [2022: 1222hours] which based on the minimum wage of £10.42 [2022: £9.50] is equivalent to £16359.40 [2022: £11609].

### **Housing and Homelessness**

We did not run a winter shelter in 2023 due to insufficient need and those who presented as homeless were offered accommodation by the council.

We continue to work with Encompass the council homeless and housing team to support those in Temporary Accommodation with essential items of bedding, household items and emergency food packs. Those placed in Temporary Accommodation have been Ukrainian refugees; mums with children and those who have lost tenancies and are often in difficult emotional states.

We also partnered with Encompass to reach out to those in Temporary Accommodation and Foodshop customers to run a Leap into Spring event where summer clothes and toys and games and easter eggs were given to clients. We held a winter Hug at the Foodshop which involved giving out nearly new clothing; toys; games and Christmas items. This served approx. 60 customers in the event in December 2023.

We also work closely with Encompass in signposting rough sleepers we see as Street Pastors on the High Street.

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# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

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### **Prayer for Sutton**

In October 2023, we hosted an in-person prayer event at the Church of the Good Shepherd in Carshalton Beeches. We had over 70 attendees with various interactive prayer sessions led in different and creative ways by 5 church leaders from across the borough. We spent time praying for those in authority; the churches across the borough and social issues and organisations such as Sutton Community Works looking to tackle them.

### **Linking Lives**

The scheme ceased to operate in 2023. This was due to existing befriending relationships coming to a natural end and we had decided not to start any new relationships until we have the capacity to do so.

### **Future**

Sutton Community Works will continue to build on the foundation that has been laid in previous years and through existing projects, whilst also engaging with local churches, the community, and local key decision-makers, to explore new projects and activities, through which people of faith in Sutton can work together for the benefit of community.

We will continue to develop the Foodshop given the increased needs and will be seeking to develop the service of the Foodbank particularly in the Roundshaw estate by partnering with an existing organisation there. We have opened a new centre there in July 2024.

We want to be responsive to needs as they arise. For example, we have been involved locally in welcoming Ukrainians particularly through the Foodbank and Foodshop.

We want to continue to increase the coverage of Street Pastors both in Central Sutton and other parts of the borough and aim to cover three Fridays a month by Spring 2025 should the need arise. We are seeking to cover every Friday and Saturday afternoon and evening in Sutton and support specific events such as around major Football tournaments and Christmas. We are also seeking to grow our presence in Wallington High Street and aim to cover at least two Fridays a month by December 2023.

We are in active dialogue with Green Pastures and Hope in Action who are separate Christian Charities who support and help buy houses for those seeking to move into more settled accommodation.

We have spent time in 2023 and 2024 in updating our policies and procedures and starting to use a volunteer management system called Assemble. We are rolling this out to volunteers in 2024. We are also finalising trusted charity status in the Autumn of 2024.

We have plans for a churches wide prayer and celebration event in October 2024 with the aim of praying for our borough and brining Christians together from different denominations.

We will continue to explore and consider ways to increase the charity reach in 2024 and beyond responding to needs we see arising that can be best met by Churches and Christians working together. 2025 is a milestone year in which we celebrate 20 years of Sutton Street Pastors and 15 years of Sutton Foodbank and of the Charity Sutton Community Works. We are actively looking at ways to use this to raise funds and new volunteers and awareness of our work locally.

Our aim is to continue to promote the work of the charity amongst potential supporters through church visits and externally with partners and agencies. We have recruited an operations manager in February 2024 whose role is to increase capacity within the charity. The initial emphasis will be on Food Poverty Projects.

# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

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### Relationships with other organisations

Sutton Community Works recognises that to fulfil its objectives it needs to work in partnership with other community organisations. As set out below, the charity works particularly closely with the Ascension Trust (the national umbrella organisation for Street and School Pastors), the Trussell Trust (we link up with their foodbank network) and with Linking Lives (which has a national role for befriending schemes for those aged 65 years and over). We have also been engaging with Housing Justice [a national organisation supporting winter shelters]. Similarly, many significant relationships have been developed with local community organisations in developing and supporting the charity's activities, notably Safer Sutton Partnership, the Police, the local Council, Encompass Network. We also link in with Gather which is a national network of borough wide organisations similar to Sutton Community Works. We participated in webinars run by national organisations, for example, NCVO to help with the management of the Charity and its operations. The Projects Director also meets with CEO's of similar organisations in neighbouring boroughs.

### Financial review

At the year end, the charity held net assets of £350,468 (2022: £302,682), of which £216,248 (2022: £176,971) was held in restricted funds and the balance held for the general purposes of the charity. Cash reserves stood at £359,062 (2022: £339,655).

99% (2022: 99.4%) of the charity's expenditure was spent on its charitable activities. The remaining 1% (2022: 0.6%) was spend on fundraising.

### Reserves policy

The trustees have established a policy of maintaining unrestricted reserves equivalent to between three and six months of total resources expected.

### Structure, governance and management

The trustees meet three times a year to oversee the governance of the Charity. Mark Tomlinson, Projects Director and a trustee, co-ordinates the day to day running of the charity. His position is salaried, and his remuneration is shown in the notes to the Financial Statements.

Each individual project is overseen by the Projects Director and team leaders.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

A M Oke	(Appointed 18 August 2023)
E A Saunders	
D G Featherstone	
A E Doerr	
I L Ayres	
D H Smith (Chair)	
M D Tomlinson	

### Governance and risk management

Trustees are recruited for the skills and experience they bring to the charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees discuss the management of risk at trustees' meetings.

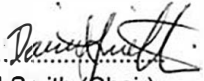
None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

# SUTTON COMMUNITY WORKS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

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The Trustees' report was approved by the Board of Trustees.



.....  
D H Smith (Chair)  
Trustee

Date: ..... 23 / 8 / 24 .....

# SUTTON COMMUNITY WORKS

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SUTTON COMMUNITY WORKS

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I report to the trustees on my examination of the financial statements of Sutton Community Works (the trust) for the year ended 31 December 2023.

#### Responsibilities and basis of report

As the trustees of the trust (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the trust are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the trust's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

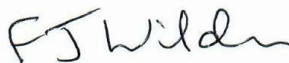
#### Independent examiner's statement

Since the trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the trust as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**F J Wilde FCCA MBA DChA**

Warner Wilde  
4 Marigold Drive  
Bisley  
Surrey  
GU24 9SF

Dated: 23 August 2024  
.....

# SUTTON COMMUNITY WORKS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Current financial year		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
	Notes				
<b>Income from:</b>					
Donations and legacies	3	50,096	234,932	285,028	251,127
Charitable activities	4	-	188,423	188,423	92,003
Other trading activities	5	-	19	19	-
Investments	6	2,714	-	2,714	895
<b>Total income</b>		<u>52,810</u>	<u>423,374</u>	<u>476,184</u>	<u>344,025</u>
<b>Expenditure on:</b>					
Raising funds	7	2,402	1,999	4,401	6,487
Charitable activities	8	40,088	383,909	423,997	308,436
<b>Total expenditure</b>		<u>42,490</u>	<u>385,908</u>	<u>428,398</u>	<u>314,923</u>
<b>Net income</b>		10,320	37,466	47,786	29,102
Transfers between funds		(1,811)	1,811	-	-
<b>Net movement in funds</b>	11	<u>8,509</u>	<u>39,277</u>	<u>47,786</u>	<u>29,102</u>
<b>Reconciliation of funds:</b>					
Fund balances at 1 January 2023		<u>125,711</u>	<u>176,971</u>	<u>302,682</u>	<u>273,580</u>
<b>Fund balances at 31 December 2023</b>		<u><u>134,220</u></u>	<u><u>216,248</u></u>	<u><u>350,468</u></u>	<u><u>302,682</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# SUTTON COMMUNITY WORKS

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

Prior financial year		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes			
<b>Income from:</b>				
Donations and legacies	3	40,920	210,207	251,127
Charitable activities	4	-	92,003	92,003
Investments	6	895	-	895
<b>Total income</b>		<u>41,815</u>	<u>302,210</u>	<u>344,025</u>
<b>Expenditure on:</b>				
Raising funds	7	2,389	4,098	6,487
Charitable activities	8	34,054	274,382	308,436
<b>Total expenditure</b>		<u>36,443</u>	<u>278,480</u>	<u>314,923</u>
<b>Net income</b>		5,372	23,730	29,102
Transfers between funds		(5,735)	5,735	-
<b>Net movement in funds</b>	11	(363)	29,465	29,102
<b>Reconciliation of funds:</b>				
Fund balances at 1 January 2022		126,074	147,506	273,580
<b>Fund balances at 31 December 2022</b>		<u><u>125,711</u></u>	<u><u>176,971</u></u>	<u><u>302,682</u></u>

# SUTTON COMMUNITY WORKS

## BALANCE SHEET

AS AT 31 DECEMBER 2023

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	Notes	2023 £	£	2022 £	£
<b>Current assets</b>					
Stocks	15	5,957		-	
Debtors	16	47,190		17,294	
Cash at bank and in hand		359,062		339,655	
		<u>412,209</u>		<u>356,949</u>	
<b>Creditors: amounts falling due within one year</b>	17	<u>(61,741)</u>		<u>(54,267)</u>	
<b>Net current assets</b>			<u>350,468</u>		<u>302,682</u>
<b>The funds of the trust</b>					
Restricted income funds	20		216,248		176,971
Unrestricted funds	21		134,220		125,711
			<u>350,468</u>		<u>302,682</u>

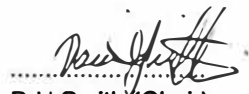
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 23 August 2024 .....



D H Smith (Chair)  
Trustee

Company registration number 07476749 (England and Wales)

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2023

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#### 1 Accounting policies

##### Charity information

Sutton Community Works is a private company limited by guarantee incorporated in England and Wales. The registered office is Highfield Hall, 320 Carshalton Road, Sutton, Surrey, SM5 3QB.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The trust is a Public Benefit Entity as defined by FRS 102.

The trust has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the trust.

#### 1.4 Income

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the trust has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the trust has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.8 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the trust's contractual obligations expire or are discharged or cancelled.

### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the trust is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	49,751	92,383	142,134	40,920	99,225	140,145
Membership fees	345	23,533	23,878	-	14,124	14,124
Donated goods and services	-	119,016	119,016	-	96,858	96,858
	<u>50,096</u>	<u>234,932</u>	<u>285,028</u>	<u>40,920</u>	<u>210,207</u>	<u>251,127</u>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

<b>4</b>	<b>Income from charitable activities</b>				<b>Restricted funds 2023 £</b>	<b>Restricted funds 2022 £</b>	
	Charitable activities						
	Performance related grants				188,423	92,003	
					<u>          </u>	<u>          </u>	
<b>5</b>	<b>Income from other trading activities</b>				<b>Restricted funds 2023 £</b>	<b>Restricted funds 2022 £</b>	
	Fundraising events				19	-	
					<u>          </u>	<u>          </u>	
<b>6</b>	<b>Income from investments</b>				<b>Unrestricted funds 2023 £</b>	<b>Unrestricted funds 2022 £</b>	
	Interest receivable				2,714	895	
					<u>          </u>	<u>          </u>	
<b>7</b>	<b>Expenditure on raising funds</b>						
		<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total 2023 £</b>	<b>Unrestricted funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total 2022 £</b>
	<b>Fundraising and publicity</b>						
	Staging fundraising events	258	1,471	1,729	182	1,068	1,250
	Advertising	2,144	528	2,672	2,040	1,270	3,310
	Other fundraising costs	-	-	-	167	1,760	1,927
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		2,402	1,999	4,401	2,389	4,098	6,487
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 8 Expenditure on charitable activities

	Charitable activities 2023 £	Charitable activities 2022 £
<b>Direct costs</b>		
Staff costs		
Food distributed	132,903	104,903
Storage costs	168,341	143,286
Utilities	24,283	17,393
Property costs	4,129	4,661
Project costs	2,778	5,657
Insurance	52,447	11,444
Training	803	407
Travel and subsistence	1,567	2,186
	806	729
	<u>388,057</u>	<u>290,666</u>
Grant funding of activities (see note 9)	850	-
<b>Share of support and governance costs (see note 10)</b>		
Support	34,105	17,681
Governance	985	89
	<u>423,997</u>	<u>308,436</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	40,088	34,054
Restricted funds	383,909	274,382
	<u>423,997</u>	<u>308,436</u>

### 9 Grants payable

	Charitable activities 2023 £
Grants to individuals	<u>850</u>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 10 Support costs allocated to activities

	Charitable activities 2023 £	Total 2022 £
Accountancy and Payroll	5,426	2,667
Telephone and IT	1,760	2,924
Equipment Repairs and Renewals	11,427	6,927
Consultancy	10,718	-
Licence Fees and Subscriptions	2,656	3,084
Bank Charges	565	689
Printing, Postage and Stationery	1,523	482
Sundry Expenses	30	908
Governance	985	89
	<u>35,090</u>	<u>17,770</u>

#### Governance costs comprise:

	2023 £	2022 £
Other Governance Costs	35	89
Independent Examination	950	-
	<u>985</u>	<u>89</u>

### 11 Net movement in funds

The net movement in funds is stated after charging/(crediting):

	2023 £	2022 £
	<u>          </u>	<u>          </u>

### 12 Trustees

Employees' remuneration includes £66,091 (including employer's National Insurance and Employer's Pensions costs), (2022: £57,298) relating to one trustee who is classified as Key Management Personnel. Expenses arising from employment were £750 (2022: £698).

### 13 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	<u>6</u>	<u>6</u>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

<b>13</b>	<b>Employees</b>		<b>(Continued)</b>
	<b>Employment costs</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Wages and salaries	122,311	95,156
	Social security costs	4,781	4,964
	Other pension costs	5,811	4,783
		<u>132,903</u>	<u>104,903</u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
£60,001 to £70,000	<u>1</u>	<u>-</u>

### 14 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 15 Stocks

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Finished goods and goods for resale	<u>5,957</u>	<u>-</u>

### 16 Debtors

<b>Amounts falling due within one year:</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade debtors	2	-
Other debtors	36,064	7,886
Prepayments and accrued income	11,124	9,408
	<u>47,190</u>	<u>17,294</u>

### 17 Creditors: amounts falling due within one year

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Deferred income	51,024	49,854
Other creditors	983	-
Accruals	9,734	4,413
	<u>61,741</u>	<u>54,267</u>

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 18 Deferred income

	2023 £	2022 £
Other deferred income	51,024	49,854

Deferred income is included in the financial statements as follows:

	2023 £	2022 £
Deferred income is included within:		
Current liabilities	51,024	49,854
Movements in the year:		
Deferred income at 1 January 2023	49,854	3,805
Released from previous periods	(49,854)	(3,805)
Resources deferred in the year	51,024	49,854
Deferred income at 31 December 2023	51,024	49,854

### 19 Retirement benefit schemes

	2023 £	2022 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	5,811	4,783

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

# SUTTON COMMUNITY WORKS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 20 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
Food Poverty	-	34,172	(34,172)	-	-
Foodbank	3,296	67,263	(233)	(49,969)	20,357
Foodshop	154,657	229,175	(198,220)	-	185,612
Fuel Energy Hardship Fund	-	68,954	(118,923)	49,969	-
Job Club	819	-	(850)	31	-
Linking Lives	245	-	-	-	245
SCF PQASSO	228	-	-	-	228
School Pastors	930	-	-	-	930
Street Pastors	-	4,000	(5,780)	1,780	-
Winter Shelter	14,639	18,800	(27,730)	-	5,709
	2,157	1,010	-	-	3,167
	<u>176,971</u>	<u>423,374</u>	<u>(385,908)</u>	<u>1,811</u>	<u>216,248</u>
<b>Previous year:</b>	<b>At 1 January 2022</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 December 2022</b>
	£	£	£	£	£
Emergency Accommodation	-	-	(4,210)	4,210	-
Food Poverty	-	22,493	-	(19,197)	3,296
Foodbank	116,039	171,181	(132,563)	-	154,657
Foodshop	-	84,983	(104,180)	19,197	-
Fuel Energy Hardship Fund	-	819	-	-	819
Job Club	-	245	-	-	245
Linking Lives	228	-	-	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	3,917	(5,442)	1,525	-
Street Pastors	29,054	17,670	(32,085)	-	14,639
Winter Shelter	1,255	902	-	-	2,157
	<u>147,506</u>	<u>302,210</u>	<u>278,480</u>	<u>5,735</u>	<u>176,971</u>



**SUTTON COMMUNITY WORKS**

England & Wales - Charity number 1140363

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# Accounts

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Company registration number: 07476749  
Charity registration number: 1140363

**SUTTON COMMUNITY WORKS**

(A company limited by guarantee)

Annual Report and Financial Statements  
for the year ended 31 December 2022

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Introduction**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

<b>Charity name</b>	Sutton Community Works
<b>Charity registration number</b>	1140363
<b>Company registration number</b>	07476749
<b>Registered office</b>	Highfield Hall 320 Carshalton Road Carshalton Sutton Surrey SM5 3QB
<b>Trustees</b>	I L Ayres A E Doerr D G Featherstone D H Smith, Chair M D Tomlinson E A Saunders A M Oke [appointed 18 <sup>th</sup> August 2023]
<b>Secretary</b>	M D Tomlinson
<b>Bankers</b>	Reliance Bank Limited Faith House 23-24 Lovat Lane London EC3R 8EB
<b>Independent Examiner</b>	S J Holman FCA 16 Crichton Road Carshalton Surrey SM5 3LS

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Report of the trustees for the year ended 31 December 2022**

**Objectives and activities of the charity**

**Governing document**

Sutton Community Works ("the charity") is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It has no share capital and the liability of each member in the event of winding up is limited to £1.

**Public benefit**

In planning the activities of Sutton Community Works, the trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion.

**Objectives and aims**

The objectives of Sutton Community Works are to enable local churches to work with people in and around the London Borough of Sutton to improve their conditions of life. These include improving the social welfare of residents particularly those who are disadvantaged; to relieve hardship and alleviate poverty; to contribute to community safety in the day & night time economy; to help to signpost people with deeper societal issues e.g. substance misuse; to tackle social isolation; to tackle the issue of homelessness and rough-sleeping, joblessness; to listen to young people in schools with problems and to offer guidance where appropriate and the advancement of the understanding of the Christian Faith through meeting the needs of the whole person. We serve and respect all people regardless of their gender, marital status, race, ethnic origin, religion, age, sexual orientation, or physical and mental capability.

**Charitable activities**

Consistent with its objectives and aims, Sutton Community Works undertakes many charitable activities for the public benefit. The main activities undertaken in the year involved the charity developing the operation of Sutton Street Pastors, Sutton School Pastors, Sutton Foodbank, Sutton Community Foodshop, Prayer for Sutton (which seeks to bring churches together in prayer across the borough) and a befriending scheme for those aged over 65 years living in social isolation,

Sutton Community Works is supported by a core of 21 churches in the borough (2021:21). Church leaders gather a few times a year to assist in the development of the charity and to seek out areas of need in the London Borough of Sutton. This gathering is called 'The Engine Room,' where ideas for new projects and needs of existing projects are discussed. This sometimes involves input from partnering agencies. The projects director also meets individually with church leaders and at the monthly leaders' breakfasts.

Sutton Community Works is represented by the Projects Director on many borough-wide forums and consultations, such as Safer Neighbourhoods Board, Voluntary Sector Forum, Police Problem Solving Group, the Rough Sleeping Forum, and the Borough Resilience Forum as required. He is also involved in the Cost-of-Living Roundtable and the Anti-Poverty Forum. Building these links has increased the profile of the charity and established a deeper respect and desire to work with the Christian community in Sutton. We are also involved in other groups set up to respond to immediate needs i.e. during Covid and more recently welcoming Ukrainian refugees.

**Structure**

The trustees meet three times a year to oversee the governance of the Charity. Mark Tomlinson, Projects Director and a trustee, co-ordinates the day to day running of the charity. His position is salaried, and his remuneration is shown in the notes to the Financial Statements.

Each individual project is overseen by the Projects Director and team leaders.

## **SUTTON COMMUNITY WORKS**

(A company limited by guarantee 07476749)

### **Governance and risk management**

Trustees are recruited for the skills and experience they bring to the charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees discuss the management of risk at trustees' meetings. The trustees who served during the year are listed on page 2.

### **Policies on reserves**

The trustees have established a policy of maintaining unrestricted reserves equivalent to between three and six months of total resources expended.

Regular grant applications are made throughout the year and occasional one-off and regular gifts are received from churches and individuals. The trustees are pleased to report that, as set out in the Financial Statements, the generous donations and grants received have enabled the charity to cover necessary expenditure and meet its objectives in the year. In 2022 due to Covid and post-covid recovery we continued to see an increase in donations from members of the public, churches, companies and some specific Covid grants. These particularly helped the operations of Sutton Foodbank.

### **Relationships with other organisations**

Sutton Community Works recognises that to fulfil its objectives it needs to work in partnership with other community organisations. As set out below, the charity works particularly closely with the Ascension Trust (the national umbrella organisation for Street & School Pastors), the Trussell Trust (we link up with their foodbank network) and with Linking Lives (which has a national role for befriending schemes for those aged 65 years and over). We have also been engaging with Housing Justice [a national organisation supporting winter shelters]. Similarly, many significant relationships have been developed with local community organisations in developing and supporting the charity's activities, notably Safer Sutton Partnership, the Police, the local Council, Encompass [the housing and homeless team at the council] and Community Action Sutton and nationally with the Cinnamon Network. We also link in with Gather which is a national network of borough wide organisations similar to Sutton Community Works. We participated in webinars run by national organisations, for example, NCVO to help with the management of the Charity and its operations. The Projects Director also meets with CEO's of similar organisations in neighbouring boroughs.

### **Review of the year**

Sutton Community Works continues to build networks with the local council and other partners by participating in the groupings mentioned above.

We are thankful to River Church for the provision of offices at Highfield Hall.

We continue to meet with member and non-member churches. This has resulted in some of them supporting Sutton Community Works with offerings and/or supporting individual projects. The Projects Director makes regular visits to churches in the borough which has resulted in financial donations and new volunteers.

### **Sutton Street Pastors**

Sutton Street Pastors (SSP) finished the year with 58 street pastors (2021 55) working in the daytime and night-time economy. We operate on Friday and Saturday afternoons 1.30-5.30pm and late night shifts i.e starting at 10pm and finishing at 2am. Covid has affected the numbers of those going out and there are now no night clubs in Sutton. However, clubs closing was a pre-covid trend. We made use of the services of a paid street pastor recruiter working on recruitment for the afternoon shift and evening shifts. During 2022 she was able to recruit 5 more Street Pastors despite the training being transferred online.

## **SUTTON COMMUNITY WORKS**

(A company limited by guarantee 07476749)

We did 146 shifts (2021:129) and Street Pastors invested 1697 volunteer hours (2021: 1264 hrs). This represents approximately £16122 (2021: £11262) based on a national living wage of £9.50 per hour (2021: £8.91). We were grateful to receive funding from the Safer Sutton Partnership for the seventeenth year in succession.

Sutton Street Pastors are firmly embedded in the day and night-time economies. The Projects Director and Coordinator attend regular quarterly meetings with Safer Sutton Partnership, participating in problem solving meetings as appropriate and Pub Watch when it is in operation (a combined partnership of pubs/clubs/police/council/street pastors) enabling open lines of communication. We also meet with the borough commander, the town centre inspector and other police as appropriate.

Street Pastors continued to build team through a summer BBQ and a Christmas social; online prayer; team leader meetings and training events including first aid training; domestic abuse and violence against women and girls; tactics training to be able to assist on station platforms with those at risk of suicide and for the coordinator we accessed suicide prevention and hate crime awareness training. Four of the team attended refresher training which is provided by Ascension Trust and is mandatory every three years for each volunteer.

### **Sutton School Pastors**

Two school pastors were trained in 2022 (2021:1) and we ended the year with 19 volunteers (2021:18) having invested 406 volunteer hours (2021:324) equivalent to £3857 (2021: £2887) based on a national living wage of £9.50 (2021: £8.91).

Our school pastors provided 1:1s to students and we ran several groups covering topics such as settling into the school, exam tips and building resilience skills.

We invested time in 4 schools and did 359 1:1's/134 students (2021: 195 1:1's/76 students) and we saw 44 students over 58 group sessions (2021:52 students/46 group sessions).

### **Sutton Foodbank**

Sutton Foodbank had 1431 clients referred from 73 partnering frontline agencies (2021: 926 clients, 71 agencies). This represents 1993 adults and 1267 children totalling 3260 (2021: 1978). We were pleased to move back to offering a more relaxed atmosphere with refreshments giving opportunities to chat and where appropriate pray for those struggling. We are thankful to Sutton Salvation Army, Bishop Andrewes Church, and St Michaels Beddington for the kind use of their premises.

Our storage facilities are at Big Yellow Storage in Sutton. 30852.3 Kgs of food was given out to clients (2021: 23073kg). The 2022 figure included 7921Kgs surplus food given to external foodbanks & organisations (2021: 6660.7Kgs). In 2022 30697.9Kgs (2021: 24150kgs) of food was donated to the Foodbank by individuals, churches, schools and through a national supermarket collection. The amount of donated food would equate to £72754 (2021: £44677) based on the assumption of an average cost of £2.37 per kg of food donated (2021: £1.85 per kg of food donated) if the charity were to pay to acquire the food stocks. Over 80 volunteers support us, from over 30 churches and other organisations, performing many tasks crucial to the effective and efficient operation of the Foodbank. A conservative estimate would be approximately 3300 volunteer hours (2021: 3300) given to the Foodbank which based on the minimum wage of £9.50 (2021: £8.91) would be equivalent to £31350 (2021: £29403).

We rely on donations from individuals and churches and are thankful for this continued income in 2022. We also received generous individual donations through Local Giving & Bankuet which is linked on our website and an increase in donations from the public, churches, and specific grants due to Post-Covid recovery grants and Cost of Living Crisis.

We received corporate financial donations from Pfizer, Waitrose, Asda, and Tesco (who each give space for a food drop in their store). Locally, we were awarded funding from London Borough of Sutton towards storage costs

## **SUTTON COMMUNITY WORKS**

(A company limited by guarantee 07476749)

and additional Morrison's food vouchers. We were also supported with volunteers from local corporate supporters such as Reed and Alstom.

### **Housing and Homelessness**

We were unable to run a Night Shelter in 2022 due to Covid. Government centrally and locally seemed to have moved away from the winter shelter concept to self-contained accommodation. This does give the client more dignity but it does lessen the opportunities for building relationships and a sense of community.

We are working with Encompass the council homeless and housing team to support those in Temporary Accommodation with essential items of bedding; household items and emergency food packs. Those placed in Temporary Accommodation have been Ukrainian refugees; mums with children and those who have lost tenancies and are often in difficult emotional states.

We also partnered with Encompass to reach out to those in Temporary Accommodation and Foodshop customers to run a Winter Hug at the Foodshop, This involved giving out nearly new clothing; toys; games and Christmas items. This served 80 customers in the event in December 2022.

We also work closely with Encompass in signposting roughsleepers we see as Street Pastors on the High Street.

### **Sutton Community Foodshop**

The idea of the foodshop is to give struggling residents a hand up rather than a handout and to enable them out of poverty. For £3 a visit they get access to £15-20 worth of food which is a mix of fresh, chilled, frozen, and ambient foods. We are thankful for some funding from a few local churches and from Sutton Council to help us start the foodshop.

We receive financial and food donations from individuals, schools, churches, and corporate organisations. We also partner with the Felix Project who in 2022 donated 9731.93Kgs [2021:4489.57Kgs] of food. Using a notional value of £2.37 per Kg (2021: £1.85 per Kg) this is worth £23064.67 [2021: £8305.70]. We also received 284Kgs of donations from individuals/churches which is equivalent to £673.08 had we bought the food.

Our volunteers invested 1222hours [2021: 988hours] which based on the minimum wage of £9.50 [2021:£8.91] is equivalent to £11609 [2021:£8803.08]

### **Prayer for Sutton**

In October 2022, we hosted the first in person prayer event since 2019 at Holy Trinity Church in Wallington. We had over 80 attendees with various interactive prayer sessions led in different and creative ways by 7 church leaders from across the borough. We spent time praying for those in authority; the churches across the borough and social issues and organisations such as Sutton Community Works seeking to tackle them.

The trustees were also pleased to support Sutton Seniors. This initiative, is mainly organised by four churches (Sutton Christian Centre, St. Nicholas, Chiltern Church, and St. Andrew's URC). The team also regularly visit care homes across the borough providing spiritual input through an organised service.

### **Linking Lives**

Our befriending scheme effectively became a telephone befriending scheme due to both clients and volunteers being mostly over 70 years of age. We had 3 people being befriended. [2021:4]

## **SUTTON COMMUNITY WORKS**

(A company limited by guarantee 07476749)

### **Future**

Sutton Community Works will continue to build on the foundation that has been laid in previous years and through existing projects, whilst also engaging with local churches, the community, and local key decision-makers, to explore new projects and activities, through which people of faith in Sutton can work together for the benefit of community.

We will continue to develop the Foodshop given the increased needs and will be seeking to develop the service of the Foodbank particularly in the Roundshaw estate by partnering with an existing organisation there. We are planning to open a new centre there and resource and provide support to them. They may become a new Sutton Foodbank centre in September 2023.

We want to be responsive to needs as they arise. For example we have been involved locally in welcoming Ukrainians particularly through the Foodbank and Foodshop.

We want to continue to increase the coverage of Street Pastors both in Central Sutton and other parts of the borough should the need arise. We are seeking to cover every Friday and Saturday afternoon and evening in Sutton and support specific events such as around major Football tournaments and Christmas. We are also seeking to grow our presence in Wallington High Street and aim to cover at least two Fridays a month by December 2023.

We are in active dialogue with Green Pastures a Christian Charity who support and help buy houses for those seeking to move into more settled accommodation. Scoping is taking place with a decision about whether to enact this option for the autumn 2023.

We have finalised our new website in March 2023 and are seeking to have a live volunteer database called Assemble with access to all policies by Autumn 2023. We are also building a new database for our Foodshop operation. We are seeking to renew our Trusted Charity Status with Autumn 2023 as the target date. We have spent time in 2023 updating our policies and procedures.

Our aim is to continue to promote the work of the charity amongst potential supporters through church visits and externally with partners and agencies.

### **Financial review**

At the end of the year, the charity held net assets of £302,682 (2021: £273,580), of which £176,971 (2021: £147,506) was held in restricted funds and the balance held for the general purposes of the charity. Cash reserves stood at £339,655 (2021: £272,865).

99.4% (2021: 99.5%) of the charity's expenditure was spent on its charitable activities. The remaining 0.6% (2021: 0.5%) was spent on fundraising.

## SUTTON COMMUNITY WORKS

(A company limited by guarantee 07476749)

### Statement of trustees' responsibilities

The trustees (who are also the directors of Sutton Community Works for the purpose of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping accurate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant financial information and to establish that the independent examiner is aware of that information.

Approved by the trustees on 13<sup>th</sup> September 2023 and signed on their behalf by:



D H Smith  
Chair

## SUTTON COMMUNITY WORKS

(A company limited by guarantee 07476749)

### Independent Examiner's report to the trustees of Sutton Community Works

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2022, which are set out on pages 10 to 17.

### Responsibilities and basis of report

As the trustees, who are also directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

### Independent Examiner's statement

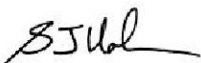
Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act: or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed on 13th September 2023 by:



Sarah Holman FCA  
16 Crichton Road  
Carshalton  
Surrey  
SM5 3LS

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Statement of Financial Activities (including the Income and Expenditure Account) for the year ended 31 December 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022	Total Funds 2021 £
<b>Income from:</b>					
Donations	2	40,920	196,083	237,003	166,992
Charitable activities	3	-	106,127	106,127	185,858
Investment income		895	-	895	-
<b>Total</b>		<b>41,815</b>	<b>302,210</b>	<b>344,025</b>	<b>352,850</b>
<b>Expenditure on:</b>					
Raising funds		167	1,760	1,927	1,380
Charitable activities	4	36,276	276,720	312,996	271,793
<b>Total</b>		<b>36,443</b>	<b>278,480</b>	<b>314,923</b>	<b>273,173</b>
<b>Net income/(expenditure)</b>		<b>5,372</b>	<b>23,730</b>	<b>29,102</b>	<b>79,677</b>
Transfers between funds		(5,735)	5,735	-	-
<b>Net movement in funds</b>		<b>(363)</b>	<b>29,465</b>	<b>29,102</b>	<b>79,677</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward	9	126,074	147,506	273,580	193,903
<b>Total funds carried forward</b>	<b>9</b>	<b>125,711</b>	<b>176,971</b>	<b>302,682</b>	<b>273,580</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Balance sheet as at 31 December 2022**

	Note	2022 £	2021 £
<b>Current assets</b>			
Debtors	5	17,294	7,073
Cash at bank and in hand		339,655	272,865
Total current assets		356,949	279,938
<b>Liabilities</b>			
Creditors: amounts falling due within one year	6	(54,267)	(6,358)
Total and current net assets		<u>302,682</u>	<u>273,580</u>
<b>The funds of the charity:</b>			
Unrestricted funds	9	125,711	126,074
Restricted funds	9	176,971	147,506
Total charity funds		<u>302,682</u>	<u>273,580</u>

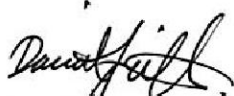
For the financial year ended 31 December 2022, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies' subject to the small companies' regime and in accordance with FRS102 SORP.

Approved by the trustees on 13<sup>th</sup> September, 2023 and signed on their behalf by:



D H Smith  
Chair of Trustees

**Notes to the financial statements for the year ended 31 December 2022**

**1. Accounting policies**

**Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019, and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011 and the Companies Act 2006.

**Fund accounting policy**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity. Restricted funds are those donated for use in an area or for specific purposes, the use of which is restricted to that area or purpose. Further details of each fund are disclosed in note 9.

**Income recognition**

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Donated food for distribution has been valued at £2.37 per kg (2021: £1.85), as designated by the Trussell Trust. No amounts are included in the financial statements for services donated by volunteers. However, estimates of value of the hours contributed are set out in the Report of the Trustees, based on the prevailing minimum wage rate applicable at the time.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

**Expenditure recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

**Governance costs**

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

**Going Concern**

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Notes to the financial statements for the year ended 31 December 2022 (continued)

2 Analysis of donations by fund

	Food Poverty	Foodbank	Foodshop	Fuel Energy Hardship Fund	Job Club	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2022	TOTAL 2021
Donations (including Gift Aid)	1,660	81,915	11,769	819	245	245	1,670	902	99,225	40,920	140,145	116,001
Donated food for distribution	-	57,648	39,210	-	-	-	-	-	96,858	-	96,858	50,991
	1,660	139,563	50,979	819	245	245	1,670	902	196,083	40,920	237,003	166,992

3 Analysis of income from charitable activities

Other income	Food Poverty	Foodbank	Foodshop	Fuel Energy Hardship Fund	Job Club	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2022	TOTAL 2021
Grants	20,833	31,618	19,880	-	-	3,672	16,000	-	92,003	-	92,003	161,465
Membership Subscriptions	-	-	14,124	-	-	-	-	-	14,124	-	14,124	4,043
Rental Income	-	-	-	-	-	-	-	-	-	-	-	19,568
Service Charge Income	-	-	-	-	-	-	-	-	-	-	-	782
	20,833	31,618	34,004	-	-	3,672	16,000	-	106,127	-	106,127	185,858

Notes to the financial statements for the year ended 31 December 2022 (continued)

4 Analysis of expenditure on charitable activities

	Emergency Accommodation	Foodbank	Foodshop	School Pastors	Street Pastors	Total Restricted	Unrestricted	TOTAL 2022	TOTAL 2021
Accountancy & payroll fees	-	-	-	-	-	-	2,667	2,667	3,130
Advertising/Promotional	-	-	1,270	-	-	1,270	2,040	3,310	60
Bank charges	-	-	-	-	-	-	689	689	25
Consultancy	-	-	-	-	-	-	55	55	2,038
Director pension	-	522	522	195	392	1,631	979	2,610	2,218
Director salaries	-	10,937	10,938	4,102	8,203	34,180	20,508	54,688	45,341
Equipment repairs & renewals	-	3,436	2,955	39	436	6,866	61	6,927	12,428
Events & hospitality	-	-	420	-	648	1,068	182	1,250	1,244
Food distributed	-	-	79,405	-	13	143,286	-	143,286	54,483
Governance	-	-	-	-	-	-	89	89	42
Insurance	11	97	-	-	-	108	299	407	1,042
Licence fees & subscriptions	-	96	-	112	2,722	2,930	154	3,084	5,020
Printing, postage & stationery	-	11	150	-	11	172	310	482	455
Property Costs	4,088	-	1,569	-	-	5,657	-	5,657	40,652
Project Costs	-	11,444	-	-	-	11,444	-	11,444	-
Salaries -Overhead	-	-	-	-	-	-	198	198	-
Staff pension	-	157	840	59	822	1,878	295	2,173	1,454
Staff salaries	-	5,364	17,873	973	16,360	40,570	4,862	45,432	75,286
Storage costs	-	17,393	-	-	-	17,393	-	17,393	16,489
Sundry expenses	153	-	-	-	-	153	502	655	1,046
Telephone & IT	-	492	200	4	374	1,070	1,854	2,924	1,928
Training	-	-	-	(70)	2,083	2,013	173	2,186	1,238
Travel & subsistence	-	182	139	28	21	370	359	729	486
Utilities	(42)	1,267	3,436	-	-	4,661	-	4,661	5,688
<b>Total Expenditures</b>	<b>4,210</b>	<b>130,803</b>	<b>104,180</b>	<b>5,442</b>	<b>32,085</b>	<b>276,720</b>	<b>36,276</b>	<b>312,996</b>	<b>271,793</b>

Expenditure on charitable activities was £312,996 (2021: £271,793) of which £36,276 was unrestricted (2021: £22,345) and £276,720 was restricted (2021: £249,448). Expenditure on charitable activities includes governance costs of £89 (2021: £42). No fee was charged for the independent examination of the accounts (2021: £ nil).

Notes to the financial statements for the year ended 31 December 2022 (continued)

**5 Debtors**

	2022 £	2021 £
Accrued income	5,609	4,000
Prepayments	9,408	1,933
Gift Aid Debtor	2,091	1,140
Other Receivable	186	-
Total	<u>17,294</u>	<u>7,073</u>

**6 Creditors – amounts falling due within one year**

	2022 £	2021 £
Creditors and accrued expenses	4,413	2,553
Deferred income	49,854	3,805
Total	<u>54,267</u>	<u>6,358</u>

**7. Trustee remuneration and expenses and related party transactions**

Employees' remuneration shown below includes £52,204 (2021: £44,352) paid to one trustee in his capacity as Projects Director (key management personnel). Pension contributions of £2,610 (2021: £2,218) and national insurance contributions of £2,484 (2021: £989) were also paid in respect of this trustee. Expenses arising from his employment of £698 (2021: £859) were paid to this trustee.

No other trustee received expenses or remuneration during the year and there were no related party transactions.

Notes to the financial statements for the year ended 31 December 2022 (continued)

8 Staff costs

	2022	2021
	£	£
Wages and salaries	95,156	119,393
Social security costs	4,964	1,234
Pension costs	4,783	3,672
	<u>104,903</u>	<u>124,299</u>

The average number of employees during the year was 6 (2021:6). No employee earned £60,000 per annum or more in this or the previous year.

9 Analysis of funds

	Opening balance on 1 January 2022	Income	Expenditure	Transfers	Closing balance on 31 December 2022
	£	£	£	£	£
<b>Unrestricted funds</b>	126,074	41,815	(36,443)	(5,735)	125,711
<b>Restricted funds</b>					
Emergency Accommodation	-	-	(4,210)	4,210	-
Food Poverty	-	22,493	-	(19,197)	3,296
Foodbank	116,039	171,181	(132,563)	-	154,657
Foodshop	-	84,983	(104,180)	19,197	-
Fuel Energy Hardship Fund	-	819	-	-	819
Job Club	-	245	-	-	245
Linking Lives	228	-	-	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	3,917	(5,442)	1,525	-
Street Pastors	29,054	17,670	(32,085)	-	14,639
Winter shelter	1,255	902	-	-	2,157
	<u>147,506</u>	<u>302,210</u>	<u>(278,480)</u>	<u>5,735</u>	<u>176,971</u>
<b>Total funds</b>	<u>273,580</u>	<u>344,025</u>	<u>(314,923)</u>	<u>-</u>	<u>302,682</u>

Notes to the financial statements for the year ended 31 December 2022 (continued)

9 Analysis of funds

	Opening balance on 1 January 2021	Income	Expenditure	Transfers	Closing balance on 31 December 2021
	£	£	£	£	£
<b>Unrestricted funds</b>	95,771	47,486	(22,364)	5,181	126,074
<b>Restricted funds</b>					
Befriending/Welfare Scheme	590	4,700	(6,501)	1,211	-
Emergency Accommodation	-	107,558	(91,820)	(15,738)	-
Foodbank	75,103	125,744	(84,808)	-	116,039
Foodshop	-	30,455	(35,622)	5,167	-
Job Club	-	-	-	-	-
Linking Lives	228	-	-	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	300	(4,479)	4,179	-
Street Pastors	20,887	35,727	(27,560)	-	29,054
Winter shelter	394	880	(19)	-	1,255
	98,132	305,364	(250,809)	(5,181)	147,506
<b>Total funds</b>	193,903	352,850	(273,173)	-	273,580

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Balance sheet as at 31 December 2022**

	Note	2022 £	2021 £
<b>Current assets</b>			
Debtors	5	17,294	7,073
Cash at bank and in hand		339,655	272,865
Total current assets		<u>356,949</u>	<u>279,938</u>
<b>Liabilities</b>			
Creditors: amounts falling due within one year	6	(54,267)	(6,358)
Total and current net assets		<u>302,682</u>	<u>273,580</u>
<b>The funds of the charity:</b>			
Unrestricted funds	9	125,711	126,074
Restricted funds	9	176,971	147,506
Total charity funds		<u>302,682</u>	<u>273,580</u>

**Notes to the financial statements for the year ended 31 December 2022**

**1. Accounting policies**

**Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019, and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011 and the Companies Act 2006.

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Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Donated food for distribution has been valued at £2.37 per kg (2021: £1.85), as designated by the Trussell Trust. No amounts are included in the financial statements for services donated by volunteers. However, estimates of value of the hours contributed are set out in the Report of the Trustees, based on the prevailing minimum wage rate applicable at the time.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

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Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

**Going Concern**

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Notes to the financial statements for the year ended 31 December 2022 (continued)

2 Analysis of donations by fund

	Food Poverty	Foodbank	Foodshop	Fuel Energy Hardship Fund	Job Club	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2022	TOTAL 2021
Donations (including Gift Aid)	1,660	81,915	11,769	819	245	245	1,670	902	99,225	40,920	140,145	116,001
Donated food for distribution	-	57,648	39,210	-	-	-	-	-	96,858	-	96,858	50,991
	1,660	139,563	50,979	819	245	245	1,670	902	196,083	40,920	237,003	166,992

3 Analysis of income from charitable activities

Other income	Food Poverty	Foodbank	Foodshop	Fuel Energy Hardship Fund	Job Club	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2022	TOTAL 2021
Grants	20,833	31,618	19,880	-	-	3,672	16,000	-	92,003	-	92,003	161,465
Memberships	-	-	14,124	-	-	-	-	-	14,124	-	14,124	4,043
Rental Income	-	-	-	-	-	-	-	-	-	-	-	19,568
Service Charge Income	-	-	-	-	-	-	-	-	-	-	-	782
	20,833	31,618	34,004	-	-	3,672	16,000	-	106,127	-	106,127	185,858

Notes to the financial statements for the year ended 31 December 2022 (continued)

4 Analysis of expenditure on charitable activities

	Emergency Accommodation	Foodbank	Foodshop	School Pastors	Street Pastors	Total Restricted	Unrestricted	TOTAL 2022	TOTAL 2021
Accountancy & payroll fees	-	-	-	-	-	-	2,667	2,667	3,130
Advertising/Promotional	-	-	1,270	-	-	1,270	2,040	3,310	60
Bank charges	-	-	-	-	-	-	689	689	25
Consultancy	-	-	-	-	-	-	55	55	2,038
Director pension	-	522	522	195	392	1,631	979	2,610	2,218
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Equipment repairs & renewals	-	3,436	2,955	39	436	6,866	61	6,927	12,428
Events & hospitality	-	-	420	-	648	1,068	182	1,250	1,244
Food distributed	-	-	79,405	-	13	143,286	-	143,286	54,483
Governance	-	-	-	-	-	-	89	89	42
Insurance	11	97	-	-	-	108	299	407	1,042
Licence fees & subscriptions	-	96	-	112	2,722	2,930	154	3,084	5,020
Printing, postage & stationery	-	11	150	-	11	172	310	482	455
Property Costs	4,088	-	1,569	-	-	5,657	-	5,657	40,652
Project Costs	-	11,444	-	-	-	11,444	-	11,444	-
Salaries -Overhead	-	-	-	-	-	-	198	198	-
Staff pension	-	157	840	59	822	1,878	295	2,173	1,454
Staff salaries	-	5,364	17,873	973	16,360	40,570	4,862	45,432	75,286
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Travel & subsistence	-	182	139	28	21	370	359	729	486
Utilities	(42)	1,267	3,436	-	-	4,661	-	4,661	5,688
<b>Total Expenditures</b>	<b>4,210</b>	<b>130,803</b>	<b>104,180</b>	<b>5,442</b>	<b>32,085</b>	<b>276,720</b>	<b>36,276</b>	<b>312,996</b>	<b>271,793</b>

Expenditure on charitable activities was £312,996 (2021: £271,793) of which £36,276 was unrestricted (2021: £22,345) and £276,720 was restricted (2021: £249,448). Expenditure on charitable activities includes governance costs of £89 (2021: £42). No fee was charged for the independent examination of the accounts (2021: £ nil).

Notes to the financial statements for the year ended 31 December 2022 (continued)

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	2022 £	2021 £
Accrued income	5,609	4,000
Prepayments	9,408	1,933
Gift Aid Debtor	2,091	1,140
Other Receivable	186	-
<b>Total</b>	<b>17,294</b>	<b>7,073</b>

**6 Creditors – amounts falling due within one year**

	2022 £	2021 £
Creditors and accrued expenses	4,413	2,553
Deferred income	49,854	3,805
<b>Total</b>	<b>54,267</b>	<b>6,358</b>

**7. Trustee remuneration and expenses and related party transactions**

Employees' remuneration shown below includes £52,204 (2021: £44,352) paid to one trustee in his capacity as Projects Director (key management personnel). Pension contributions of £2,610 (2021: £2,218) and national insurance contributions of £2,484 (2021: £989) were also paid in respect of this trustee. Expenses arising from his employment of £698 (2021: £859) were paid to this trustee.

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Notes to the financial statements for the year ended 31 December 2022 (continued)

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	2022	2021
	£	£
Wages and salaries	95,156	119,393
Social security costs	4,964	1,234
Pension costs	4,783	3,672
	<u>104,903</u>	<u>124,299</u>

The average number of employees during the year was 6 (2021:6). No employee earned £60,000 per annum or more in this or the previous year.

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	Opening balance on 1 January 2022	Income	Expenditure	Transfers	Closing balance on 31 December 2022
	£	£	£	£	£
<b>Unrestricted funds</b>	<u>126,074</u>	<u>41,815</u>	<u>(36,443)</u>	<u>(5,735)</u>	<u>125,711</u>
<b>Restricted funds</b>					
Emergency Accommodation	-	-	(4,210)	4,210	-
Food Poverty	-	22,493	-	(19,197)	3,296
Foodbank	116,039	171,181	(132,563)	-	154,657
Foodshop	-	84,983	(104,180)	19,197	-
Fuel Energy Hardship Fund	-	819	-	-	819
Job Club	-	245	-	-	245
Linking Lives	228	-	-	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	3,917	(5,442)	1,525	-
Street Pastors	29,054	17,670	(32,085)	-	14,639
Winter shelter	1,255	902	-	-	2,157
	<u>147,506</u>	<u>302,210</u>	<u>(278,480)</u>	<u>5,735</u>	<u>176,971</u>
<b>Total funds</b>	<u>273,580</u>	<u>344,025</u>	<u>(314,923)</u>	<u>-</u>	<u>302,682</u>

Notes to the financial statements for the year ended 31 December 2022 (continued)

9 Analysis of funds

	Opening balance on 1 January 2021	Income	Expenditure	Transfers	Closing balance on 31 December 2021
	£	£	£	£	£
<b>Unrestricted funds</b>	95,771	47,486	(22,364)	5,181	126,074
<b>Restricted funds</b>					
Befriending/Welfare Scheme	590	4,700	(6,501)	1,211	-
Emergency Accommodation	-	107,558	(91,820)	(15,738)	-
Foodbank	75,103	125,744	(84,808)	-	116,039
Foodshop	-	30,455	(35,622)	5,167	-
Job Club	-	-	-	-	-
Linking Lives	228	-	-	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	300	(4,479)	4,179	-
Street Pastors	20,887	35,727	(27,560)	-	29,054
Winter shelter	394	880	(19)	-	1,255
	98,132	305,364	(250,809)	(5,181)	147,506
<b>Total funds</b>	193,903	352,850	(273,173)	-	273,580

**SUTTON COMMUNITY WORKS**

England & Wales - Charity number 1140363

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# Accounts

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Company registration number: 07476749  
Charity registration number: 1140363

**SUTTON COMMUNITY WORKS**

(A company limited by guarantee)

Annual Report and Financial Statements  
for the year ended 31 December 2021

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Introduction**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

<b>Charity name</b>	Sutton Community Works
<b>Charity registration number</b>	1140363
<b>Company registration number</b>	07476749
<b>Registered office</b>	Highfield Hall 320 Carshalton Road Carshalton Sutton Surrey SM5 3QB
<b>Trustees</b>	I L Ayres A E Doerr D G Featherstone R H Northcott D H Smith, Chair M D Tomlinson E A Saunders
	Resigned 23/4/21
	Appointed 13 October 2021
<b>Secretary</b>	M D Tomlinson
<b>Bankers</b>	Reliance Bank Limited Faith House 23-24 Lovat Lane London EC3R 8EB
<b>Independent Examiner</b>	S J Holman FCA 16 Crichton Road Carshalton Surrey SM5 3LS

# SUTTON COMMUNITY WORKS

(A company limited by guarantee 07476749)

## Report of the trustees for the year ended 31 December 2021

### Objectives and activities of the charity

#### Governing document

Sutton Community Works ("the charity") is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It has no share capital and the liability of each member in the event of winding up is limited to £1.

#### Public benefit

In planning the activities of Sutton Community Works, the trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion.

#### Objectives and aims

The objectives of Sutton Community Works are to enable local churches to work with people in and around the London Borough of Sutton to improve their conditions of life. These include improving the social welfare of residents particularly those who are disadvantaged; to relieve hardship and alleviate poverty; to contribute to community safety in the day & night time economy; to help to signpost people with deeper societal issues e.g. substance misuse; to tackle social isolation; to tackle the issue of homelessness and rough-sleeping, joblessness; to listen to young people in schools with problems and to offer guidance where appropriate and the advancement of the understanding of the Christian Faith through meeting the needs of the whole person. We serve and respect all people regardless of their gender, marital status, race, ethnic origin, religion, age, sexual orientation, or physical and mental capability.

#### Charitable activities

Consistent with its objectives and aims, Sutton Community Works undertakes many charitable activities for the public benefit. The main activities undertaken in the year involved the charity developing the operation of Sutton Street Pastors, Sutton School Pastors, Sutton Foodbank, Prayer for Sutton (which seeks to bring churches together in prayer across the borough) and a befriending scheme for those aged over 65 years living in social isolation. We started three new projects at the end of 2020 and early 2021 which were Sutton Community Foodshop, an Emergency Accommodation Scheme and a Telephone Welfare Check scheme for those living in Temporary Accommodation. We continue to raise awareness of the work of the charity within the borough with churches and external partners.

Sutton Community Works is supported by a core of 21 churches in the borough (2020:21). The church leaders gather a few times a year to assist in the development of the charity and to seek out areas of need in the London Borough of Sutton. This gathering is called 'The Engine Room,' where ideas for new projects and needs of existing projects are discussed. This sometimes involves input from partnering agencies.

Sutton Community Works is represented by the Projects Director on many borough-wide forums and consultations, such as Safer Neighbourhoods Board, Voluntary Sector Forum, Police Problem Solving Group, the Rough Sleeping Forum, and the borough resilience forum. Building these links has increased the profile of the charity and established a deeper respect and desire to work with the Christian community in Sutton. We are also involved in other groups set up to respond to immediate needs i.e. during Covid and more recently the Cost of Living Roundtable and welcoming Ukrainian refugees.

#### Structure

Quarterly meetings of the trustees enable oversight of the running of the charity. Mark Tomlinson, Projects Director and a trustee, co-ordinates the day to day running of the charity. His position is salaried, and his remuneration is shown in the notes to the Financial Statements.

## **SUTTON COMMUNITY WORKS**

(A company limited by guarantee 07476749)

Each individual project is overseen by the Projects Director and team leaders.

### **Governance and risk management**

Trustees are recruited for the skills and experience they bring to the charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees discuss the management of risk at trustees' meetings. The trustees who served during the year are listed on page 2.

### **Policies on reserves**

The trustees have established a policy of maintaining unrestricted reserves equivalent to between three and six months of total resources expended.

Regular grant applications are made throughout the year and occasional one-off gifts are received from churches and individuals. The trustees are pleased to report that, as set out in the Financial Statements, the generous donations and grants received have enabled the charity to cover necessary expenditure and meet its objectives in the year. In 2021 due to Covid 19 we continued to see an increase in donations from members of the public, churches, companies and some specific Covid grants. These particularly helped the operations of Sutton Foodbank.

### **Relationships with other organisations**

Sutton Community Works recognises that to fulfil its objectives it needs to work in partnership with other community organisations. As set out below, the charity works particularly closely with the Ascension Trust (the national umbrella organisation for Street & School Pastors), the Trussell Trust (we link up with their foodbank network) and with Linking Lives (which has a national role for befriending schemes for those aged 65 years and over). We have also been engaging with Housing Justice [a national organisation supporting winter shelters]. Similarly, many significant relationships have been developed with local community organisations in developing and supporting the charity's activities, notably Safer Sutton Partnership, the Police, the local Council and Community Action Sutton and nationally with the Cinnamon Network. During the pandemic we also participated in several webinars run by national organisations, for example, NCVO to help with the management of the pandemic.

### **Review of the year**

Sutton Community Works continues to build networks with the local council and other partners by participating in the groupings mentioned in the introduction.

We are thankful to River Church for the provision of offices at Highfield Hall.

We continue to meet with non-member churches. This has resulted in some of them supporting Sutton Community Works with offerings and/or supporting individual projects. The Projects Director makes regular visits to churches in the borough which has resulted in financial donations and new volunteers.

### **Sutton Street Pastors**

Sutton Street Pastors (SSP) finished the year with 55 street pastors (2020: 50) working in the daytime and night-time economy. The Pandemic caused shift patterns to change and in January to April 2021 there was a further lockdown. We have operated a mix of afternoon shifts and when lockdown didn't affect pubs, we operated an early evening shift finishing at 11pm. We returned to late night shifts i.e. finishing at 2.30am. Covid has affected the numbers of those going out and there are now no night clubs in Sutton. However, this was a pre-covid trend. Because of Covid restrictions we operated with fewer members of teams and shorter shifts hence the reduction in overall volunteer hours. The coordinator spent the year seeking to successfully build team and add new members. We did 129 shifts (2020:83) and Street Pastors invested 1264 volunteer hours (2020: 702.5 hrs). This

## SUTTON COMMUNITY WORKS

(A company limited by guarantee 07476749)

represents approximately £11262 (2020: £6125.80) based on a national living wage of £8.91 (2020: £8.72). We were grateful to receive funding from the Safer Sutton Partnership for the sixteenth year in succession.

We continued to resource the afternoon shifts on Fridays and Saturdays with funding from MOPAC [The Mayor's Office for Policing and Crime]. We made use of the services of a paid street pastor recruiter working on recruitment for the afternoon shift and evening shifts.

During 2021 we were able to recruit 8 more Street Pastors despite the training being transferred online.

SSP are firmly embedded in the day and night-time economies. The Projects Director and Coordinator attend regular quarterly meetings with Safer Sutton Partnership, participating in problem solving meetings as appropriate and Pub Watch when it is in operation (a combined partnership of pubs/clubs/police/council/street pastors) enabling open lines of communication. For most of 2021 Pub watch was suspended due to Covid 19 and we had fewer meetings with Safer Sutton Partnership.

We were pleased to celebrate 16years on the streets in October 2021 with attendance from Street Pastors, Church Leaders, Supporters, Trustees, The Leader of the Council, Borough Commander, and a previous Chief Inspector of Sutton Police.

Street Pastors continued to build team through a summer BBQ and a Christmas social; online prayer; team leader meetings and training events such as a sleep workshop, naloxone training, suicide prevention and mental health awareness training.

### Sutton School Pastors

One school pastor was trained in 2021 (2020:1) and we ended the year with 18 volunteers (2020:19) having invested 324 volunteer hours (2020:104) equivalent to £2887 (2020: £907) based on a national living wage of £8.91 (2020: £8.72).

In the first quarter of 2021 we had limited access to the schools due to Covid Restrictions, but we were back to normal provision in schools in the remainder of 2021 albeit with some Covid restrictions in place such as face masks and testing before going into the schools.

Our school pastors provided 1:1s to students and we ran several groups covering topics such as settling into the school, exam tips and building resilience skills.

We had 195 1:1's with 76 students in 4 schools (2020: 101 1:1s) and we saw 52 students over 46 group sessions (2020:17 students).

### Sutton Foodbank

Sutton Foodbank had 926 clients referred from 71 partnering frontline agencies (2020: 1187 clients, 74 agencies). This represents 1319 adults and 659 children totalling 1978 (2020: 2,742).

We had to modify our operations in 2021 due to covid. We continued to operate the foodbank face to face but with covid measures in place which were relaxed periodically. We were pleased to move back to offering a more relaxed atmosphere with refreshments giving opportunities to chat and where appropriate pray for those struggling. Towards the latter end of 2021 we did see volunteers and team leaders needing to isolate due to the Omicron variant. We are thankful to Sutton Salvation Army, Bishop Andrewes Church, and St Michaels Beddington for the kind use of their premises.

Our storage facilities are at Big Yellow Storage in Sutton. 23073 Kgs of food was given out to clients (2020: 27948kg). The 2021 figure included 6660.7 Kgs surplus food given to external foodbanks & organisations (2020: 7248Kgs). In 2021 24150Kgs (2020: 23750kgs) of food was donated to the Foodbank by individuals, churches, schools and through a national supermarket collection. The amount of donated food would equate to £44677 (2020: £43937) based on the assumption of an average cost of £1.85 per kg of food donated (2020: £1.85) per kg of food donated if the charity were to pay to acquire the food stocks. Over 80 volunteers support us, from over 30

## **SUTTON COMMUNITY WORKS**

(A company limited by guarantee 07476749)

churches and other organisations, performing many tasks crucial to the effective and efficient operation of the Foodbank. A conservative estimate would be approximately 3300 volunteer hours (2020: 3300) given to the Foodbank which based on the minimum wage of £8.91 (2020: £8.72) would be equivalent to £29403 (2020: £28776).

We rely on donations from individuals and churches and are thankful for this continued income in 2021. We also received generous individual donations through Local Giving & Bankuet which is linked on our website and an increase in donations from the public, churches, and specific grants due to Covid pandemic.

We received corporate financial donations from Pfizer, Subsea 7; Waitrose, Asda, and Tesco (who each give space for a food drop in their store). Locally, we were awarded funding from London Borough of Sutton towards storage costs and additional Morrison's food vouchers from the London Borough of Sutton. We were also supported with volunteers from local corporate supporters such as Reed and Alstom.

### **Sutton Winter Night Shelter and Emergency Accommodation Project**

We were unable to run a Night Shelter in 2021 due to Covid. Government centrally and locally seemed to have moved away from the winter shelter concept to self-contained accommodation. We were pleased to be able to run an emergency accommodation project in the borough between February and July using a ten-bedroom B&B property. We successfully accommodated 7 on a regular basis and 12 overall and 9 found more settled accommodation. The other three decided on other options.

We were thankful to have received funding for the project from the mayor's fund.

### **Sutton Community Foodshop**

We have been exploring this possibility for a while and Covid caused us to defer it. However, in August 2020 we were offered a unit at the St. Nicholas Centre. We launched the Foodshop on 3<sup>rd</sup> December 2020 and were pleased to have Tim Vine a local and a well-known comedian who was happy to do this for us. The idea of the foodshop is to give struggling residents a hand up rather than a handout and to enable them out of poverty. For £3 a visit they get access to £15-20 worth of food which is a mix of fresh, chilled, frozen, and ambient foods. We are thankful for some funding from a few local churches and from Sutton Council to help us start the foodshop. Unfortunately within 3 weeks of opening the St Nicholas Centre where our Foodshop is based was shut down until April 2021 due to Covid restrictions. We are thankful to have been able to continue the provision through using Tazza café in Sutton and particularly River Church Sutton.

We were pleased to move back to the St Nicholas Centre in April 2021 and have been able to operate there since then. We have also appointed a Foodshop Manager.

We receive financial and food donations from individuals, schools, churches, and corporate organisations. We also partner with the Felix Project who in 2021 donated 4489.57Kgs of food. Using a notional value of £1.85 per Kgs this is worth £8305.70.

Our volunteers invested 988 hours which based on the minimum wage of £8.91 is equivalent to £8803.08

### **Welfare Check Scheme**

We agreed with Encompass LATC [the housing and homeless department within Sutton Council] to run a telephone welfare check scheme for those living in temporary accommodation and mostly outside the borough. We agreed a scheme to run from December 2020 to March 2021 with council funding and support from a team of our volunteers. Those living in temporary accommodation at a difficult time during lockdown were helped with regular calls from our team resulting in several interventions. We had a coordinator and team of 6 volunteers who called 109 single people living in Temporary Accommodation in the borough but mostly out of the borough. We called them once a week for 20-30 mins which was particularly helpful for those isolating during the Covid Lockdown and alleviating that feeling of isolation. We were also able to make 54 interventions ranging from feeding back to the council about living conditions; offering a Foodbank voucher; buying essential bedding or kitchen items and a few serious safeguarding alerts to the council. The scheme finished in April 2021.

## SUTTON COMMUNITY WORKS

(A company limited by guarantee 07476749)

### Prayer for Sutton

In 2021, we hosted two Prayer for Sutton events which were all online and praying into the issues created by Covid and the challenges of coming out of Covid. There was a morning and evening prayer meeting with some reflections online on Facebook/You tube from Church Leaders.

The trustees were also pleased to support Sutton Seniors. This initiative, which is mainly organised by four churches (Sutton Christian Centre, St. Nicholas, Chiltern Church, and St. Andrew's URC). The team also regularly visit care homes across the borough providing spiritual input through an organised service.

### Linking Lives

Our befriending scheme effectively became a telephone befriending scheme due to both clients and volunteers being mostly over 70 years of age. We had 4 people being befriended.

Along with other organisations, we have been able to continue to conduct meetings by Zoom/Google where face to face has not been possible.

### Future

Sutton Community Works will continue to build on the foundation that has been laid in previous years and through existing projects, whilst also engaging with local churches, the community, and local key decision-makers, to explore new projects and activities, through which people of faith in Sutton can work together for the benefit of community.

We have been developing the Foodshop which has already shown an increase in demand. It has tripled since May 2021. We are pleased to have received funding from the Council Covid Recovery fund to build capacity during 2022.

We want to be responsive to needs as they arise. For example we have been involved locally in welcoming Ukrainians particularly through the Foodbank and Foodshop.

We want to continue to grow Street Pastors both in Central Sutton and other parts of the borough should the need arise.

In 2021/22 we have successfully moved our accounting system to QuickBooks with support from Community Action Sutton Accounting team. We are looking to streamline our volunteer recruitment and management processes by using Assemble a database system. We are also ensuring all our policies are up to date ready for accreditation for a Trusted Charity Mark later in 2022.

Our aim is to continue to promote the work of the charity amongst potential supporters through church visits and externally with partners and agencies. This is mainly achieved through the Projects. We will be seeking to recruit additional trustees to strengthen our skills base.

### Financial review

At the end of the year, the charity held net assets of £273,580 (2020: £193,903), of which £147,506 (2020: £98,132) was held in restricted funds and the balance held for the general purposes of the charity. Cash reserves stood at £272,865 (2020: £197,011).

99.5% (2020: 99.6%) of the charity's expenditure was spent on its charitable activities. The remaining 0.5% (2020: 0.4%) was spent on fundraising.

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Statement of trustees' responsibilities**

The trustees (who are also the directors of Sutton Community Works for the purpose of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping accurate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant financial information and to establish that the independent examiner is aware of that information.

**Approved by the trustees on 26<sup>th</sup> August 2022 and signed on their behalf by:**



**D H Smith**  
Chair

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Independent Examiner's report to the trustees of Sutton Community Works**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021, which are set out on pages 10 to 17.

**Responsibilities and basis of report**

As the trustees, who are also directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

**Independent Examiner's statement**

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act: or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

**Signed on 26 August 2022 by:**



**Sarah Holman FCA**  
16 Crichton Road  
Carshalton  
Surrey  
SM5 3LS

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Statement of Financial Activities (including the Income and Expenditure Account) for the year ended 31 December 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>Income from:</b>					
Donations	2	39,265	127,727	166,992	194,424
Charitable activities	3	8,221	177,637	185,858	51,184
<b>Total</b>		<b>47,486</b>	<b>305,364</b>	<b>352,850</b>	<b>245,608</b>
<b>Expenditure on:</b>					
Raising funds		19	1,361	1,380	760
Charitable activities	4	22,345	249,448	271,793	170,381
<b>Total</b>		<b>22,364</b>	<b>250,809</b>	<b>273,173</b>	<b>171,141</b>
<b>Net income/(expenditure)</b>		<b>25,122</b>	<b>54,555</b>	<b>79,677</b>	<b>74,467</b>
Transfers between funds		5,181	(5,181)	-	-
<b>Net movement in funds</b>		<b>30,303</b>	<b>49,374</b>	<b>79,677</b>	<b>74,467</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward	9	95,771	98,132	193,903	119,436
<b>Total funds carried forward</b>	<b>9</b>	<b>126,074</b>	<b>147,506</b>	<b>273,580</b>	<b>193,903</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Balance sheet as at 31 December 2021**

	Note	2021 £	2020 £
<b>Current assets</b>			
Debtors	5	7,073	10,177
Cash at bank and in hand		272,865	197,011
<b>Total current assets</b>		<u>279,938</u>	<u>207,188</u>
<b>Liabilities</b>			
Creditors: amounts falling due within one year	6	(6,358)	(13,285)
<b>Total and current net assets</b>		<u>273,580</u>	<u>193,903</u>
<b>The funds of the charity:</b>			
Unrestricted funds	9	126,074	95,771
Restricted funds	9	147,506	98,132
<b>Total charity funds</b>		<u>273,580</u>	<u>193,903</u>

For the financial year ended 31 December 2021, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

**Approved by the trustees on 26<sup>th</sup> August 2022 and signed on their behalf by:**

D H Smith



**Chair of Trustees**

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Notes to the financial statements for the year ended 31 December 2021**

**1. Accounting policies**

**Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019, and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011 and the Companies Act 2006.

**Fund accounting policy**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity. Restricted funds are those donated for use in an area or for specific purposes, the use of which is restricted to that area or purpose. Further details of each fund are disclosed in note 9.

**Income recognition**

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Donated food for distribution has been valued at £1.85 per kilo (2020: £1.85), as designated by the Trussell Trust. No amounts are included in the financial statements for services donated by volunteers. However, estimates of value of the hours contributed are set out in the Report of the Trustees, based on the prevailing minimum wage rate applicable at the time.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

**Expenditure recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

**Governance costs**

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

**Going Concern**

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Notes to the financial statements for the year ended 31 December 2021 (continued)

2 Analysis of donations by fund

	Befriending Scheme	Emergency Accommodation	Foodbank	Foodshop	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2021	TOTAL 2020
Donations (including Gift Aid)	-	-	67,632	4,530	300	3,394	880	76,736	39,265	116,001	142,720
Donated food for distribution	-	-	42,685	8,306	-	-	-	50,991	-	50,991	51,704
	-	-	110,317	12,836	300	3,394	880	127,727	39,265	166,992	194,424

3 Analysis of income from charitable activities

	Befriending Scheme	Emergency Accommodation	Foodbank	Foodshop	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2021	TOTAL 2020
Other income											
Grants	4,700	86,500	15,427	14,284	-	32,333	-	153,244	8,221	161,465	50,705
Membership Subscriptions	-	708	-	3,335	-	-	-	4,043	-	4,043	-
Rental Income	-	19,568	-	-	-	-	-	19,568	-	19,568	-
Service Charge Income	-	782	-	-	-	-	-	782	-	782	-
Volunteers' contributions	-	-	-	-	-	-	-	-	-	-	479
	4,700	107,558	15,427	17,619	-	32,333	-	177,637	8,221	185,858	51,184

#### 4 Analysis of expenditure on charitable activities

	Befriending Scheme	Emergency Accommodation	Foodbank	Foodshop	School Pastors	Street Pastors	Winter shelter	Total Restricted	Unrestricted	TOTAL 2021	TOTAL 2020
Accountancy & payroll fees	-	-	-	-	-	-	-	-	3,130	3,130	1,047
Advertising/Promotional	-	-	60	-	-	-	-	60	-	60	-
Bank charges	-	-	-	-	-	-	-	-	25	25	-
Consultancy	-	1,092	-	-	-	-	-	1,092	946	2,038	1,740
Director pension	55	222	554	333	166	333	-	1,663	555	2,218	1,847
Director salaries	1,148	4,592	11,480	6,888	3,444	6,888	-	34,440	10,901	45,341	38,350
Equipment repairs & renewals	766	2,138	7,648	1,419	4	272	6	12,253	175	12,428	7,421
Events & hospitality	-	165	73	152	-	774	-	1,164	80	1,244	1,751
Food distributed	-	-	43,532	10,951	-	-	-	54,483	-	54,483	54,749
Governance	-	-	-	-	-	-	-	-	42	42	35
Insurance	-	73	33	-	-	-	-	106	936	1,042	388
Licence fees & subscriptions	-	85	96	156	25	4,121	13	4,496	524	5,020	4,781
Printing, postage & stationery	-	-	146	-	-	16	-	162	293	455	2,253
Property Costs	-	37,500	-	3,152	-	-	-	40,652	-	40,652	-
Staff pension	15	59	146	388	44	656	-	1,308	146	1,454	1,006
Staff salaries	4,338	41,283	2,799	9,524	840	13,123	-	71,907	3,379	75,286	31,518
Storage costs	-	-	16,489	-	-	-	-	16,489	-	16,489	18,023
Cleaning expenses	-	1,046	-	-	-	-	-	1,046	-	1,046	146
Telephone & IT	179	244	275	83	-	61	-	842	1,086	1,928	1,140
Training	-	-	-	12	(52)	1,238	-	1,198	40	1,238	3,592
Travel & subsistence	-	58	116	139	8	78	-	399	87	486	594
Utilities	-	3,263	-	2,425	-	-	-	5,688	-	5,688	-
Total Expenditures	6,501	91,820	83,447	35,622	4,479	27,560	19	249,448	22,345	271,793	170,381

Expenditure on charitable activities was £271,793 (2020: £170,381) of which £22,345 was unrestricted (2020: £13,621) and £249,448 was restricted (2020: £157,120). Expenditure on charitable activities includes governance costs of £42 (2020: £35). No fee was charged for the independent examination of the accounts (2020: £ nil).

**5 Debtors**

	2021 £	2020 £
Accrued income	5,140	7,364
Prepayments	1,933	2,813
<b>Total</b>	<b>7,073</b>	<b>10,177</b>

**6 Creditors – amounts falling due within one year**

	2021 £	2020 £
Creditors and accrued expenses	2,553	1,952
Deferred income	3,805	11,333
<b>Total</b>	<b>6,358</b>	<b>13,285</b>

**7. Trustee remuneration and expenses and related party transactions**

Employees' remuneration shown below includes £44,352 (2020: £36,947) paid to one trustee in his capacity as Projects Director (key management personnel). Pension contributions of £2,218 (2020: £1,847) and national insurance contributions of £989 (2020: £1,403) were also paid in respect of this trustee. Expenses arising from his employment of £859 (2020: £1,047) were paid to this trustee.

No other trustee received expenses or remuneration during the year and there were no related party transactions.

## 8 Staff costs

	2021 £	2020 £
Wages and salaries	119,393	68,465
Social security costs	1,234	1,403
Pension costs	3,672	2,853
	<u>124,299</u>	<u>72,721</u>

The average number of employees during the year was 6 (2020:7). No employee earned £60,000 per annum or more in this or the previous year.

## 9 Analysis of funds

	Opening balance on 1 January 2021 £	Income £	Expenditure £	Transfers £	Closing balance on 31 December 2021 £
<b>Unrestricted funds</b>	95,771	47,486	(22,364)	5,181	126,074
<b>Restricted funds</b>					
Befriending/Welfare Scheme	590	4,700	(6,501)	1,211	-
Emergency Accommodation	-	107,558	(91,820)	(15,738)	-
Foodbank	75,103	125,744	(84,808)	-	116,039
Foodshop	-	30,455	(35,622)	5,167	-
Job Club	-	-	-	-	-
Linking Lives	228	-	-	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	300	(4,479)	4,179	-
Street Pastors	20,887	35,727	(27,560)	-	29,054
Winter shelter	394	880	(19)	-	1,255
	<u>98,132</u>	<u>305,364</u>	<u>(250,809)</u>	<u>(5,181)</u>	<u>147,506</u>
<b>Total funds</b>	<u>193,903</u>	<u>352,850</u>	<u>(273,173)</u>	<u>-</u>	<u>273,580</u>

## 9 Analysis of funds – comparative figures

	Opening balance on 1 January 2020	Income	Expenditure	Transfers	Closing balance on 31 December 2020
	£	£	£	£	£
<b>Unrestricted funds</b>	63,745	50,550	(13,357)	(5,167)	95,771
<b>Restricted funds</b>					
Befriending/Welfare Scheme	-	2,364	(1,774)	-	590
Emergency Accommodation	-	-	(781)	781	-
Foodbank	28,871	148,306	(102,074)	-	75,103
Foodshop	-	7,121	(8,446)	1,325	-
Job Club	-	-	(113)	113	-
Linking Lives	477	-	(249)	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	-	(2,948)	2,948	-
Street Pastors	25,413	21,778	(26,304)	-	20,887
Winter shelter	-	15,489	(15,095)	-	394
	55,691	195,058	(157,784)	5,167	98,132
					-
<b>Total funds</b>	119,436	245,608	(171,141)	-	193,903

**SUTTON COMMUNITY WORKS**

England & Wales - Charity number 1140363

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# Accounts

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Company registration number: 07476749  
Charity registration number: 1140363

**SUTTON COMMUNITY WORKS**

(A company limited by guarantee)

Annual Report and Financial Statements  
for the year ended 31 December 2020

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Introduction**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

<b>Charity name</b>	Sutton Community Works	
<b>Charity registration number</b>	1140363	
<b>Company registration number</b>	07476749	
<b>Registered office</b>	Highfield Hall 320 Carshalton Road Carshalton Sutton Surrey SM5 3QB	
<b>Trustees</b>	I L Ayres A E Doerr D G Featherstone R H Northcott  D H Smith, Chair M D Tomlinson L E Webster	Appointed 2 November 2020 Appointed 2 November 2020 Appointed 2 November 2020/Resigned 23/4/21   Resigned 2 November 2020
<b>Secretary</b>	M D Tomlinson	
<b>Bankers</b>	Reliance Bank Limited Faith House 23-24 Lovat Lane London EC3R 8EB	
<b>Independent Examiner</b>	S J Holman FCA 16 Crichton Road Carshalton Surrey SM5 3LS	

## **SUTTON COMMUNITY WORKS**

(A company limited by guarantee 07476749)

### **Report of the trustees for the year ended 31 December 2020**

#### **Objectives and activities of the charity**

##### **Governing document**

Sutton Community Works ("the charity") is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It has no share capital and the liability of each member in the event of winding up is limited to £1.

##### **Public benefit**

In planning the activities of Sutton Community Works, the trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion.

##### **Objectives and aims**

The objectives of Sutton Community Works are to enable local churches to work with people in and around the London Borough of Sutton to improve their conditions of life. These include improving the social welfare of residents particularly those who are disadvantaged; to relieve hardship and alleviate poverty; to contribute to community safety in the day & night time economy; to help to signpost people with deeper societal issues e.g. substance misuse; to tackle social isolation; to tackle the issue of homelessness and rough-sleeping, joblessness; to listen to young people in schools with problems and to offer guidance where appropriate and the advancement of the understanding of the Christian Faith through meeting the needs of the whole person. We serve and respect all people regardless of their gender, marital status, race, ethnic origin, religion, age, sexual orientation, or physical and mental capability.

##### **Charitable activities**

Consistent with its objectives and aims, Sutton Community Works undertakes many charitable activities for the public benefit. The main activities undertaken in the year involved the charity developing the operation of Sutton Street Pastors, Sutton School Pastors, Sutton Foodbank, a Job Club, Prayer for Sutton (which seeks to bring churches together in prayer across the borough) a befriending scheme for those aged over 65 years living in social isolation, Winter Night Shelter and two new projects which were Sutton Community Foodshop and a Telephone Welfare Check scheme for those living in Temporary Accommodation which started in December 2020. We continue to raise awareness of the work of the charity within the borough with churches and external partners.

Sutton Community Works is supported by a core of 21 churches in the borough (2019:20). The church leaders gather a few times a year to assist in the development of the charity and to seek out areas of need in the London Borough of Sutton. This gathering is called 'The Engine Room', where ideas for new projects and needs of existing projects are discussed. This sometimes involves input from partnering agencies.

Sutton Community Works is represented by the Projects Director on many borough-wide forums and consultations, such as Safer Neighbourhoods Board, Voluntary Sector Forum, Police Problem Solving Group, the Rough Sleeping Forum, and the borough resilience forum. Building these links has increased the profile of the charity and established a deeper respect and desire to work with the Christian community in Sutton.

##### **Structure**

Quarterly meetings of the trustees enable oversight of the running of the charity. Mark Tomlinson, Projects Director and a trustee, co-ordinates the day to day running of the charity. His position is salaried, and his remuneration is shown in the notes to the Financial Statements.

## SUTTON COMMUNITY WORKS

(A company limited by guarantee 07476749)

Each individual project is overseen by the Projects Director and team leaders. Street & School Pastors has a management board chaired by one of the trustees and made up of leaders or representatives from 3 other local churches.

### **Governance and risk management**

Trustees are recruited for the skills and experience they bring to the charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees discuss the management of risk at each of their meetings. The trustees who served during the year are listed on page 2.

### **Policies on reserves**

The trustees have established a policy of aiming to build up unrestricted reserves equivalent to between three and six months of total resources expended.

Regular grant applications are made throughout the year and occasional one-off gifts are received from churches and individuals. The trustees are pleased to report that, as set out in the Financial Statements, the generous donations and grants received have enabled the charity to cover necessary expenditure and meet its objectives in the year. In 2020 due to Covid 19 we benefited from an increase in donations from members of the public, churches, companies and some specific Covid grants. These particularly helped the operations of Sutton Foodbank.

### **Relationships with other organisations**

Sutton Community Works recognises that to fulfil its objectives it needs to work in partnership with other community organisations. As set out below, the charity works particularly closely with the Ascension Trust (the national umbrella organisation for Street & School Pastors), the Trussell Trust (we link up with their network) and with Linking Lives (which has a national role for befriending schemes for those aged 65 years and over). We have also been engaging with Housing Justice [a national organisation supporting winter shelters]. Similarly, many significant relationships have been developed with local community organisations in developing and supporting the charity's activities, notably Safer Sutton Partnership, the Police, the local Council and Sutton Centre for the Voluntary Sector (SCVS) -now known as Community Action Sutton and nationally with the Cinnamon Network. During the pandemic we also participated in several webinars run by national organisations, for example, NCVO to help with the management of the pandemic.

### **Review of the year**

Sutton Community Works continues to build networks with the local council and other partners by participating in the groupings mentioned in the introduction.

We are thankful to River Church for the provision of offices at Highfield Hall.

We continue to meet with non-member churches. This has resulted in some of them supporting Sutton Community Works with offerings and/or supporting individual projects. The Projects Director makes regular visits to churches in the borough which has resulted in financial donations and new volunteers.

### **Sutton Street Pastors**

Sutton Street Pastors (SSP) finished the year with 50 street pastors (2019: 62) working in the daytime and night-time economy. Street Pastors invested 702.5 volunteer hours (2019: 1928 hrs). The Pandemic caused shift patterns to change. We were unable to operate on the streets during April and May due to lockdown measures. However, we are pleased to report that we were able to go back on the streets in early June and have not suspended activities since that date including during the December 2020 lockdown. We have operated a mix of afternoon shifts and when lockdown didn't affect pubs, we operated an early evening shift finishing at 11pm. Because of Covid restrictions we operated with fewer members of teams and shorter shifts hence the reduction in

## SUTTON COMMUNITY WORKS

(A company limited by guarantee 07476749)

overall volunteer hours. We were still able to do 83 shifts over 2020. This represents approximately £6125.80 (2019: £15829 based on a national living wage of £8.72 (2019: £8.21)). We were grateful to receive funding from the Safer Sutton Partnership for the fourteenth year in succession.

We continued to expand the afternoon shift on Saturdays with funding from MOPAC [The Mayor's Office for Policing and Crime]. This replaced the funding we were receiving from Successful Sutton. We made use of the services of a paid street pastor recruiter working on recruitment for the afternoon shift and evening shifts. During 2020 we were able to recruit more Street Pastors and the training was transferred online.

SSP are firmly embedded in the day and night-time economies. The Projects Director attends regular quarterly meetings with Safer Sutton Partnership, participating in problem solving meetings as appropriate and Pub Watch when it is in operation (a combined partnership of pubs/clubs/police/council/street pastors) enabling open lines of communication. For most of 2020 Pub watch was suspended due to Covid 19 and we had fewer meetings with Safer Sutton Partnership.

### Sutton School Pastors

One school pastor was trained in 2020 (2019: 1) and we ended the year with 19 volunteers (2019: 18) having invested 104 volunteer hours (2019: 580) equivalent to £907 (2019: £4672) based on a national living wage of £8.72 (2019: £8.21).

We were able to continue providing services to schools after September 2020. We had to suspend our provision from the end of March to end of July 2020 due to schools being under lockdown. Our school pastors provided 1:1s to students and we ran several groups covering topics such as settling into the school, exam tips and building resilience skills.

We had 101 1:1s with students in the five schools and we saw 17 students in groups.

### Sutton Foodbank

Sutton Foodbank had 1187 clients referred from 74 partnering frontline agencies (2019: 1045 clients, 50 agencies). This represents 1,772 adults and 970 children totalling 2,742 (2019: 2,253). We had to change our operations in 2020 due to covid. We continued to operate the foodbank but moved to three sessions all from the Sutton Salvation Army and one at St Michaels in Wallington. We continued to see clients face to face but with strict covid measures in place and we moved to e-referrals and deliveries where clients were isolating.

Our storage facilities are at Big Yellow Storage in Sutton. 27,948Kgs of food was given out to clients (2019: 19,075kg). The 2020 figure includes 7,248Kgs surplus food given to external foodbanks & organisations (2019: 3,607Kgs). In 2020 23,750Kgs (2019: 20,353g) of food was donated to the Foodbank by individuals, churches, schools and through a national supermarket collection. The amount of donated food would equate to £43,937 (2019: £37653) based on the assumption of an average cost of £1.85 per kg of food donated (2019: £1.85) per kg of food donated if the charity were to pay to acquire the food stocks. We are well supported by over 80 volunteers, from over 30 churches and other organisations, performing many tasks crucial to the effective and efficient operation of the Foodbank. A conservative estimate would be approximately 3300 volunteer hours (2019: 2,850) given to the Foodbank which based on the minimum wage of £8.72 (2019: £8.21) would be equivalent to £28776 (2019: £23398).

We rely on donations from individuals and churches and are thankful for this continued income in 2020. We also received generous individual donations through Local Giving & Bankuet which is linked on our website and an increase in donations from the public, churches, and specific grants due to Covid pandemic.

We received corporate financial donations from Pfizer, Subsea 7; Waitrose, Asda, and Tesco (who each give space for a food drop in their store) & we received donations via Morrisons locally. Locally, we were awarded

## **SUTTON COMMUNITY WORKS**

(A company limited by guarantee 07476749)

funding from London Borough of Sutton towards storage costs and additional Morrison's food vouchers from the London Borough of Sutton.

### **Sutton Winter Night Shelter**

Building on the experience of the pilot scheme, we ran a Winter Shelter from 30 December to 3<sup>rd</sup> March 2020. We had 23 referrals of whom we were able to accept 16 and of these eleven were housed. We operated from 4 church venues for which we are thankful, each having a venue host and with funding from the GLA we were able to employ a manager and two assistants to run the project. It was great to see 83 volunteers engaging with the project.

### **Other initiatives**

#### **Sutton Community Foodshop**

We have been exploring this possibility for a while and Covid caused us to defer it. However, in August 2020 we were offered the possibility of using a unit at the St. Nicholas Centre. We launched the Foodshop on 3<sup>rd</sup> December 2020 and were pleased to have Tim Vine a local and a well-known comedian who was happy to do this for us. The idea of the foodshop is to give struggling residents a hand up rather than a handout and to enable them out of poverty. For £3 a visit they get access to £12-15 worth of food which is a mix of fresh, chilled, frozen, and ambient foods. We are thankful for some funding from a few local churches and from Sutton Council to help us start the foodshop.

#### **Welfare Check Scheme**

We agreed with Encompass LATC [the housing and homeless department within Sutton Council] to run a telephone welfare check scheme for those living in temporary accommodation and mostly outside the borough. We agreed a scheme to run from December 2020 to March 2021 with council funding and support from a team of our volunteers. Those living in temporary accommodation at a difficult time during lockdown were helped with regular calls from our team resulting in several interventions.

#### **Prayer for Sutton**

In 2020, we hosted three Prayer for Sutton events which were all online and praying into the issues created by Covid. Each day consisted of an hourly short video reflection by a church leader/Civic leader which enabled us to pray into various issues. Zoom and YouTube were great channels for this type of communication. As a result, we now have our own Sutton Community Works YouTube channel.

#### **Job Club**

We started a Job Club in December 2020 but due to lockdown we had to suspend it. Due to Covid we were not able to run a Job Club in 2020 but hope to revisit this in 21/22.

The trustees were also pleased to support Sutton Seniors. This initiative, which is mainly organised by four churches (Sutton Christian Centre, St. Nicholas, Chiltern Church and St. Andrew's URC). The team also regularly visit care homes across the borough providing spiritual input through an organised service.

**Linking Lives** our befriending scheme effectively became a telephone befriending scheme due to both clients and volunteers being mostly over 70 years of age. We had 4 people being befriended.

Thankfully we have had no reported cases of COVID-19 infection amongst our staff or volunteers. Along with other organisations, we have been able to continue to conduct meetings by Zoom/Google where face to face has not been possible.

## SUTTON COMMUNITY WORKS

(A company limited by guarantee 07476749)

### **Future**

Sutton Community Works will continue to build on the foundation that has been laid in previous years and through existing projects, whilst also engaging with local churches, the community, and local key decision-makers, to explore new projects and activities, through which people of faith in Sutton can work together for the benefit of community.

We have run an emergency accommodation project in the first half of 2021 and will be exploring ways to further help those who are homeless in the borough in the Winter of 2021.

We will be looking to develop the community food shop as we go into 2021.

Our aim is to continue to promote the work of the charity amongst potential supporters through church visits and externally with partners and agencies. This is mainly achieved through the Projects. We will be seeking to recruit additional trustees to strengthen our skills base.

### **Financial review**

At the end of the year, the charity held net assets of £193,903 (2019: £119,436), of which £98,132 (2019: £55,691) was held in restricted funds and the balance held for the general purposes of the charity. Cash reserves stood at £197,011 (2019: £124,489).

99.6% (2019: 96.8%) of the charity's expenditure was spent on its charitable activities. The remaining 0.4% (2019: 3.2%) was spent on fundraising.

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Statement of trustees' responsibilities**

The trustees (who are also the directors of Sutton Community Works for the purpose of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements, the trustees are required to:

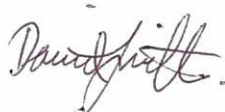
- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping accurate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant financial information and to establish that the independent examiner is aware of that information.

**Approved by the trustees on 24<sup>th</sup> September 2021 and signed on their behalf by:**



**D H Smith**  
Chair

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Independent Examiner's report to the trustees of Sutton Community Works**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2020, which are set out on pages 10 to 17.

**Responsibilities and basis of report**

As the trustees, who are also directors of the company for the purposes of company law, you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the company are not required to be audited and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

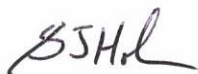
**Independent Examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act:  
or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination: or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

**Signed on 24<sup>th</sup> September 2021 by:**



**Sarah Holman FCA**  
16 Crichton Road  
Carshalton  
Surrey  
SM5 3LS

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Statement of Financial Activities (including the Income and Expenditure Account) for the year ended 31 December 2020**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income from:					
Donations	2	50,550	143,874	194,424	87,276
Charitable activities	3	-	51,184	51,184	52,900
<b>Total</b>		<b>50,550</b>	<b>195,058</b>	<b>245,608</b>	<b>140,176</b>
Expenditure on:					
Raising funds		96	664	760	4,057
Charitable activities	4	13,261	157,120	170,381	122,340
<b>Total</b>		<b>13,357</b>	<b>157,784</b>	<b>171,141</b>	<b>126,397</b>
Net income/(expenditure)		37,193	37,274	74,467	13,779
Transfers between funds		(5,167)	5,167	0	-
Net movement in funds		32,026	42,441	74,467	13,779
Reconciliation of funds:					
Total funds brought forward	9	63,745	55,691	119,436	105,657
Total funds carried forward	9	95,771	98,132	193,903	119,436

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Balance sheet as at 31 December 2020**

	Note	2020 £	2019 £
<b>Current assets</b>			
Debtors	5	10,177	10,071
Cash at bank and in hand		197,011	124,489
Total current assets		<u>207,188</u>	<u>134,560</u>
<b>Liabilities</b>			
Creditors: amounts falling due within one year	6	(13,285)	(15,124)
Total and current net assets		<u>193,903</u>	<u>119,436</u>
<b>The funds of the charity:</b>			
Unrestricted funds	9	95,771	63,745
Restricted funds	9	98,132	55,691
Total charity funds		<u>193,903</u>	<u>119,436</u>

For the financial year ended 31 December 2020, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies' subject to the small companies' regime and in accordance with FRS102 SORP.

**Approved by the trustees on 24<sup>th</sup> September 2021 and signed on their behalf by:**



**D H Smith**

**Chair of Trustees**

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**Chair of Trustees**

**Notes to the financial statements for the year ended 31 December 2020**

**1. Accounting policies**

**Basis of preparation**

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011 and the Companies Act 2006.

**Fund accounting policy**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity. Restricted funds are those donated for use in an area or for specific purposes, the use of which is restricted to that area or purpose. Further details of each fund are disclosed in note 9.

**Income recognition**

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Donated food for distribution has been valued at £1.85 per kilo (2019: £1.85), as designated by the Trussell Trust. No amounts are included in the financial statements for services donated by volunteers. However, estimates of value of the hours contributed are set out in the Report of the Trustees, based on the prevailing minimum wage rate applicable at the time.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- the donor specifies that the donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

**Expenditure recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

**Governance costs**

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

**Going Concern**

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**2 Analysis of donations by fund**

	Unrestricted funds	Foodbank	Foodshop	Street Pastors	Winter shelter	Total funds 2020	Total funds 2019
	£	£	£	£	£	£	£
Donations (including Gift Aid)	50,550	83,234	4,621	1,932	2,383	142,720	51,987
Donated food for distribution		51,704				51,704	35,289
	<b>50,550</b>	<b>134,938</b>	<b>4,621</b>	<b>1,932</b>	<b>2,383</b>	<b>194,424</b>	<b>87,276</b>

**3 Analysis of income from charitable activities**

	Foodbank	Foodshop	Street Pastors	Winter shelter	Befriending/Welfare Scheme	Total funds 2020	Total funds 2019
	£	£	£	£	£	£	£
Grants	13,368	2,500	19,367	13,106	2,364	50,705	51,565
Volunteers' contributions			479			479	1,335
	<b>13,368</b>	<b>2,500</b>	<b>19,846</b>	<b>13,106</b>	<b>2,364</b>	<b>51,184</b>	<b>52,900</b>

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**4 Analysis of expenditure on charitable activities**

	Unrestricted funds	Emergency Accommodation	Foodbank	Foodshop	Job Club	Linking Lives	School Pastors	Street Pastors	Winter shelter	Befriending Scheme	Total funds 2020	Total funds 2019
£	£	£	£	£	£	£	£	£	£	£	£	£
Accountancy & payroll fees	262	-	471	52	-	-	52	158	52	-	1,047	13
Consultancy	209	729	551	42	-	-	42	125	42	-	1,740	-
Equipment repairs & renewal	10	-	2,698	3,889	15	-	27	362	420	-	7,421	2,740
Events & hospitality	-	-	-	-	-	-	-	-	1,751	-	1,751	1,608
Food distributed	-	-	54,749	-	-	-	-	-	-	-	54,749	35,584
Governance	8	-	16	2	-	-	2	5	2	-	35	355
Insurance	82	-	149	73	-	-	17	50	17	-	388	518
Licence fees & subscriptions	117	52	330	24	-	175	23	3,642	418	-	4,781	3,650
Printing, postage & stationery	140	-	533	1,022	-	-	28	502	28	-	2,253	578
Storage costs	-	-	17,674	349	-	-	-	-	-	-	18,023	12,375
Telephone & IT	135	-	407	277	-	74	27	193	27	-	1,140	957
Training	5	-	9	1	-	-	104	3,472	1	-	3,592	4,047
Travel & subsistence	24	-	292	100	-	-	11	151	16	-	594	1,355
Sundry expenses	21	-	36	4	-	-	4	77	4	-	146	-
Wages & salaries	12,248	-	23,495	2,611	98	-	2,611	17,567	12,317	1,774	72,721	58,560
	13,261	781	101,410	8,446	113	249	2,948	26,304	15,095	1,774	170,381	122,340

Expenditure on charitable activities was £170,381 (2019: £122,340) of which £13,261 was unrestricted (2019: £1,960) and £157,120 was restricted (2019: £120,380). Expenditure on charitable activities includes governance costs of £35 (2019: £355). No fee was charged for the independent examination of the accounts (2019: £ nil).

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**5 Debtors**

	2020	2019
	£	£
Accrued income	7,364	6,238
Prepayments	2,813	3,833
<b>Total</b>	<u>10,177</u>	<u>10,071</u>

**6 Creditors – amounts falling due within one year**

	2020	2019
	£	£
Creditors and accrued expenses	1,952	2,018
Deferred income	11,333	13,106
<b>Total</b>	<u>13,285</u>	<u>15,124</u>

**7. Trustee remuneration and expenses and related party transactions**

Employees' remuneration shown below includes £36,947 (2019: £30,046) paid to one trustee in his capacity as Projects Director (key management personnel). Pension contributions of £1,847 (2019: £1,502) and national insurance contributions of £1,403 (2019: £601) were also paid in respect of this trustee. Expenses arising from his employment of £1,047 (2019: £1745) were paid to this trustee.

No other trustee received expenses or remuneration during the year and there were no related party transactions.

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**8 Staff costs**

	2020	2019
	£	£
Wages and salaries	68,465	59,426
Social security costs	1,403	877
Pension costs	2,853	2,314
	<u>72,721</u>	<u>62,617</u>

The average number of employees during the year was 7 (2019:5). No employee earned £60,000 per annum or more in this or the previous year.

**9 Analysis of funds**

	Opening balance at 1 January 2020	Income	Expenditure	Transfers	Closing balance at 31 December 2020
	£	£	£	£	£
Unrestricted funds	63,745	50,550	(13,357)	(5,167)	95,771
Restricted funds					
Emergency Accommodation	-	-	(781)	781	-
Foodbank	28,871	148,306	(102,074)	-	75,103
Foodshop	-	7,121	(8,446)	1,325	-
Job Club	-	-	(113)	113	-
Linking Lives	477	-	(249)	-	228
SCF PQASSO	930	-	-	-	930
School Pastors	-	-	(2,948)	2,948	-
Street Pastors	25,413	21,778	(26,304)	-	20,887
Winter shelter	-	15,489	(15,095)	-	394
Befriending/Welfare Scheme	-	2,364	(1,774)	-	590
	<u>55,691</u>	<u>195,058</u>	<u>(157,784)</u>	<u>5,167</u>	<u>98,132</u>
Total funds	<u>119,436</u>	<u>245,608</u>	<u>(171,141)</u>	<u>-</u>	<u>193,903</u>

**SUTTON COMMUNITY WORKS**  
(A company limited by guarantee 07476749)

**9 (continued)**  
**Analysis of funds – comparative figures**

	Opening balance at 1 January 2019	Income	Expenditure	Transfers	Closing balance at 31 December 2019
	£	£	£	£	£
Unrestricted funds	44,786	27,256	(2,162)	(6,135)	63,745
Restricted funds					
Foodbank	26,080	67,347	(64,556)	-	28,871
Job Club	-	-	(2,900)	2,900	-
Linking Lives	-	2,000	(1,523)	-	477
SCF PQASSO	952	965	(987)	-	930
School Pastors	-	160	(3,395)	3,235	-
Street Pastors	32,705	24,745	(32,037)	-	25,413
Winter shelter	1,134	17,703	(18,837)	-	-
	60,871	112,920	(124,235)	6,135	55,691
Total funds	105,657	140,176	(126,397)	-	119,436