

Purbeck Art Weeks (PAW) Festival Limited

A charitable company limited by guarantee

Report of the Trustees & Financial Statements

Year ended 30th September 2024

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Purbeck Art Weeks Festival Ltd www.purbeckartweeks.co.uk

Company number: 7420934 Charity number: 1140350

Registered office: Red Roof Barn, Coombe Keynes, Nr Wareham, Dorset, Bt20 5HJ

Legal & Administrative Information

The Purbeck Art Weeks (PAW) Festival is a charitable company limited by guarantee. It became incorporated as a limited company number 7420934 on 27th October 2010 and a registered charity number 1140350 on 10th February 2011. The governing documents are the Articles of Association formed part of the application to the Charity Commission and were adopted by the company on 27th April 2011.

Honorary President

Philip Jackson

Directors and Trustees

Charlotte Heath Chair

Joan Ingarfield

Emma Ormond

Emma Louise Grinsted

Sheila Marsh

Debbie Evans

Nicholas Salt

Anne Easterbrooke

Company Secretary

Joanna Colvile

Company Treasurer

Joan Ingarfield

Registered Office

Red Roof Barn

Coombe Keynes

Nr Wareham

Dorset

BH20 5HJ

Bankers

Santander Bank

Sort code: 09-01-29

Account number: 06614371

Account Name: Purbeck Art Weeks Festival

Solicitors

Humphries Kirk

3 Acorn Business Park

Ling Road

Poole

BH12 4NZ

Independent Examiner

Gordon Lewis

Report of the Trustees

The Trustees present their report and financial statements for the 12 months ended 30th September 2024. The Board of Trustees confirm that the annual report and financial statements comply with current statutory requirements including the provisions of the Statement of recommended Practice: Accounting and reporting by Charities 2005 (SORP March 2005).

Structure and Objects of the Charity

Our Mission is as follows:

PAW Festival Mission Statement

The Purbeck Art Weeks (PAW) Festival celebrates art in all its various forms. It seeks to inspire and support visual and performing artists to achieve their potential, involves people from across the community and encourages everyone to participate and to enjoy a wide range of arts.

2024 was our fourteenth year as a full arts festival and we mounted a wide range of activities which we brought to audiences of all ages. Our main festival took place over its usual fortnight spanning May/June and we were able to put on a comprehensive programme of events, workshops, and exhibitions. Despite the continuing challenging environment, the numbers visiting our main exhibition area at Rollington Barn again exceeded past years and we again achieved our highest sales figure ever. The number of our Open Studios taking part this year remained steady and they reported reassuring visitor numbers and good sales. Our main programme of events were well received by the audience. These were all well publicised via our website and our social media channels. Our website provides further details: www.purbeckartweeksfestival.co.uk

Financial Review

Given the prevailing economic climate, we were again cautious in our spending this year. We were able to secure a new sponsor which helped to cover our costs along with advertising. We also increased production of our brochure to increase awareness of the Festival to potential visitors from further afield.

We had a reasonable profit in 2024, which has added to our contingency fund that has proved so valuable over the past few years.

The number of artists exhibiting at their open studios was similar to last year and we have reorganised our structure to allow more artists to exhibit as we have been running a waiting list in previous years. We view this as reassuring evidence of our enduring appeal to local artists.

We thank our advertisers and our growing body of Friends whose help was invaluable this year as always along with the funding bodies that help support our work.

Risk Management

The Trustees are conscious of their responsibilities to assess and handle risks. We confirm that the Charity undertakes risk assessments where appropriate. We have full public liability insurance cover for the festival including for all our events.

We recognise that our festival relies on the goodwill and active involvement of a wide range of members and other people. We are an artist led charity and consider that to be a great strength. We therefore hold regular meetings with our members to take their views on issues and to keep them informed on the thinking and plans of the Trustees. This open approach is central to maintaining the confidence of our members.

We have no full-time paid staff though we make a small payment to our webmaster, admin and social media assistants, Rollington manager, Purbeck Young Artists programme coordinator, communications manager and brochure designer in recognition of the work undertaken. We rely on many artists and others in our community to perform a wide range of roles. We will continue to engage with these volunteers and others to build goodwill as well as evolve in ways that aim to meet their needs.

We have devolved responsibilities to a range of groups and widened the base of people involved in these. We have established clear associated responsibilities for each group through a Financial Control Document and put in place appropriate procedures to see these responsibilities are implemented. We have also considered succession planning.

Public Benefit Statement

The public benefit of the PAW festival derives from our publicly displaying, exhibiting, and performing works of art that are of high quality, and through our better educating the public in art, for example through our lectures, workshops and the study of artists at work. We want artists in a wide range of art forms to aspire to the highest level of which they are capable.

In 2024 we were pleased that a range of internationally recognised performing artists featured again at the festival. Our low ticket prices (with either free or very low priced admission to young people) brought quality to a wide audience.

Our programme with Purbeck Young Artists (PYA) enabled experienced artists to undertake 18 workshops with 14 local schools in 2024. We want to support emerging talent, nurture an interest in the arts, and encourage all to aspire.

Reserves Policy

The Trustees have considered the level of reserves appropriate to meet any likely liabilities and uncertainties. The Charity intends to maintain a level of unrestricted funds sufficient to cover the risk that the festival might have to again be cancelled at short notice. The Charity continues to have sufficient reserves to meet this possibility in the future and will continue to review the level of reserves each year.

Trustees responsibilities in relation to the financial statements

Charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for that year. In doing so the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

Approved by the trustees on 19th January 2024 and signed on their behalf by:

Charlotte Heath
Chairman



CHARITY COMMISSION
FOR ENGLAND AND WALES

Purbeck Art Weeks

1140350

Receipts and payments accounts

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For the period
from

01/10/2023

To

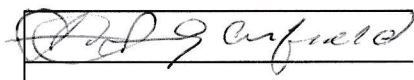
30/09/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sponsorship & Donations	33,430	4,436	-	37,866	13,015
Events	46,954	-	-	46,954	57,783
Other	1,187	-	-	1,187	2,007
Bank Interest	429	-	-	429	224
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	82,000	4,436	-	86,436	73,029
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	82,000	4,436	-	86,436	73,029
A3 Payments					
Sponsorship	500	7,575	-	8,075	5,213
Events	43,666	-	-	43,666	37,772
Administration and Publicity	28,952	-	-	28,952	20,170
Bank Charges	61	-	-	61	60
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	73,179	7,575	-	80,754	63,215
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	73,179	7,575	-	80,754	63,215
Net of receipts/(payments)	8,821	- 3,139	-	5,682	9,814
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64,050	9,135	-	73,185	63,370
Cash funds this year end	72,871	5,996	-	78,867	73,184

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Community Projects	-	1,814	4,952
	John Flower Bursary	-	4,183	4,183
	General	72,870	-	64,049
	Total cash funds	72,870	5,997	73,184
	(agree balances with receipts and payments account(s))	Agreement Error Unrestricted funds to nearest £	Agreement Error Restricted funds to nearest £	Agreement Error Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		J. E. INGARFIELD	13/04/25



Section A

Independent Examiner's Report

Report to the trustees

Purbeck Art Weeks

On accounts for the year
ended

30 September 2024

Charity no
(if any)

1140350

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

05/02/25

Name:

Gordon Lewis

Relevant professional
qualification(s) or body
(if any):

Associate of the Chartered Institute of Management Accountants

Address:

14 Rodgett Crescent, Wareham, Dorset, BH20 7AR