

# PURBECK ART WEEKS FESTIVAL

England & Wales · Charity number 1140350

## Details

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Other names	PURBECK ART WEEKS FESTIVAL LIMITED, PAW FESTIVAL
Status	Registered
Legal form	CIO
Registered	2011-02-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address**  
Red Roof Barn  
Coombe Keynes  
Wareham  
Dorset  
BH20 5HJ

**Phone** 07789203072

**Email** [info@purbeckartweeks.co.uk](mailto:info@purbeckartweeks.co.uk)

**Website** [www.purbeckartweeks.co.uk/](http://www.purbeckartweeks.co.uk/)

## Activities

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**Objects:** PROMOTING MAINTAINING IMPROVING AND ADVANCING EDUCATION WITHIN THE COMMUNITY AT LARGE AND PARTICULARLY IN THE PURBECK DISTRICT COUNCIL AREA BY THE PROMOTION PRODUCTION PERFORMANCE AND ENCOURAGEMENT OF THE ARTS INCLUDING THE ARTS OF DEBATING, DRAMA, DANCE, CINEMATOGRAPHY, COMPUTER GRAPHICS, MUSIC, SINGING, LITERATURE, SCULPTURE, PAINTING, PHOTOGRAPHY.

**Activities:** The PAW Festival aims to encourage appreciation of the arts across the Isle of Purbeck, Dorset area by staging a wide range of performances and art exhibitions. It encourages and promotes artists who live or work in Purbeck . We want to encourage younger people, support emerging artists, be adventurous and stimulate as well as inform as wide an audience as possible.

## Classification

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- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

## Geography

- **Area of benefit:** PURBECK DISTRICT COUNCIL
- Dorset

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£107,156	£112,703	-	-
2024-09-30	£73,029	£63,215	-	-
2023-09-30	£71,856	£63,110	-	-
2022-09-30	£85,209	£68,962	-	-
2021-09-30	£54,402	£48,789	-	-
2020-09-30	£34,339	£44,850	-	-

## Trustees

Name	Role	Appointed
<b>Charlotte Frances Heath</b>	Chair	2014-10-19
Emma Charlotte Ormond		2014-10-19
Emma-Louise Grinsted		2017-07-05
Ian Charles Godfrey		2025-04-11
JOAN EVELYN INGARFIELD		2013-01-01
Nicholas John Salt		2023-07-21
Sheila Elizabeth Marsh		2024-07-19

**PURBECK ART WEEKS FESTIVAL**

England & Wales - Charity number 1140350

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# Accounts

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## Purbeck Arts Week 2025: Chair's summary report

2025 was another successful year for PAW, particularly for visual arts and PYA, also for our programme of concerts despite a loss (our first) of £3,720 on ticket sales. This summary report for the 2025 Festival is loosely based on our new Strategy document.

### New experiences offered and not currently found in Purbeck:

1. **A partnership with the National Trust led to a new curated exhibition venue in the Castle View Visitors Centre (CV), and an opportunity for a number of artists to work in and around the castle during the two weeks following PAW.** Initial costs for the CV exhibition stands were high and shared with the NT, we learned a lot in the process and have agreed with the National Trust to do it again next year. It was popular with the exhibiting artists and visitors though sales were modest. Overall it proved an excellent front for promoting the rest of PAW to the potentially thousands of NT visitors that pass through Corfe Castle, and for wider publicity via NT social media.
2. **We staged PAW's, and Purbeck's, first-ever production of Purcell's The Fairy Queen, a semi-opera inspired by A Midsummer Night's Dream.** Professional musicians and singers working with Purbeck schools involved children in both singing and art workshops; culminating in a performance on stage with props created by local school children, including some of those who performed on the day – it sold out and was an unforgettable experience for all involved (despite the rain). It took place in Carey's Secret Garden Wareham.
3. We offered **two adult workshops, one for singing and the other for non-fiction writing, and one children's workshop on Myths and Monsters storytelling.** This increases access to our activities for different parts of the community. The singing workshop (with Stile Antico) was extremely popular and is something we plan to do more of. The non-fiction writing workshop (given by Nick Jubber) was an experiment – it attracted enough participants but not enough to cover the costs of the venue (subsidised by the talk). Nick Jubber did not charge us a fee for running it.

### Core Festival activities showcased a broad spectrum of visual and performing arts – through Open Studios, Rollington Barn, PYA, concerts and a talk.

- **34 open studios** (same as last year), with visitor footfall reported as higher this year. Feedback from artists on the level of interest and sales was very positive. We had 6 new open studio venues, and 51 new members signed up this year, 3 of which were sculptors.
- **Rollington Barn** continues to work well as our **Festival hub** and venue for the **collective exhibition**, and drew a record numbers of visitors – well over 3,000. The **Pop Up tent**, an artist-in-action venue in the courtyard, was

popular with our artists and visitors. The **Lovecake café** did exceptionally well and adds hugely to the Rollington visitor experience and draw – **their donation to PAW this year (£1,250+£80 electricity)** was generous. **Art from the PYA workshops filled The Byre**, and an **installation ‘Scrolling’ by local artist Emma Browning**, occupied the installation slot at the far end of The Byre. Wind (and rain) continues to be a challenge in The Byre, and played havoc with the schools’ artwork and the installation. We intend sorting this out for next year with some sort of wind breaks.

*We are aware of our reliance on Rollington as a venue, and that should circumstances change it won’t be easy to find a similar space. Over the last two decades Rollington has become a popular annual happening with the Purbeck community and from further afield, and we are ever grateful to Doug Ryder for allowing us to use it. He charges PAW £2,500 for 3 weeks plus our energy bill.*

Rollington Barn saw record sales of art this year of £57,808 (generating £13,823 commission for PAW @25%) – a clear reflection of the quality of art on sale, and the popularity of Rollington as a selling venue with our artists and visitors. In addition to the Open Studio artists we had 66 Rollington only exhibitors (compared to 52 last year). In order to accommodate all the Rollington only artists’ applications (and so avoid the waiting list we had in 2024) we reduce the number of pieces that could be hung to 4 per exhibitor. The artists/exhibition fees cover the Rollington costs, leaving a small surplus.

*As well as being a Festival hub, we remain very aware of Rollington’s role in encouraging visitors to go out and explore the Open Studios, and our marketing and comms efforts are very much directed towards making this happen.*

- **The Purbeck Young Artists’ programme** covered 21 schools this year (up from 14 last year). We overspent on PYA workshops, largely because we did not have the efficient funds tracking system which we now have in place. The children’s vibrant ‘Monsters and Myths’ art work displayed in The Byre, captured the enthusiasm of both young participants and the wider community. Two of these workshops were linked to our events programme, and made props/scenery for our production of The Fairy Queen. Purbeck Ice Cream, again, generously provided free ice creams. Attendance at the opening event was down from last year when we included several children’s music and singing ensembles – that brought in the parents. We plan to bring this back next year.
- **Our Concerts and Events programme was ambitious** – with 8 concerts including The Fairy Queen community performance (up from 5 last year), and the coffee concert at Encombe (which sold out as usual, allowing us to subsidise other concerts) plus a talk and the annual open mic poetry event.

We showcased an outstanding line-up of internationally respected musicians including Apollo’s Cabinet, Ayres Extemporae, Stile Antico, Ensemble Augelletti with

Alexander Chance, Saraband & The Opera Company, Ensemble Gamut!, Cubaroque, Craig Ogden, The Echoing Air & Music for Awhile.

This year's experiment of creating a mini-festival on the middle weekend with a concentration of concerts, didn't really work. We had hoped this might attract people from further afield who could plan to come for the whole weekend, but we'd like to give this another try next year and adjust the timings. PAW trustees were fully supportive of this year's programme which was knowingly ambitious and, for some of our audiences, offered something slightly different.

Ticket sales were down overall this year (3 concerts made a loss), which wasn't entirely surprising given the additional number of concerts offered. Friends particularly bought less. But on the plus side numbers attending were up but spread across more concerts. *Next year we plan to reduce the concerts slightly.*

- **The 'Myths and Monsters: Tales from Dorset and around the world' talk** (given by local writer Nick Jubber and story teller Tim Laycock) was fully booked in the Mowlem Studio (69 tickets sold, surplus generated). This attracted some younger people who follow Tim Laycock.
- The Purbeck Poets organise themselves (Martin Hobdell) and no ticketing is involved.

In addition and outside the festival dates we supported several accessible arts experiences that respond to Purbeck communities different needs/backgrounds.

- In partnership with Purbeck Youth Music (PYM) we supported:
  - a concert given by 70 of Purbeck's young musicians (singers and instrumentalists) at the Methodist Church on 13<sup>th</sup> June (outside PAW due to exams). The church was full (250 capacity) and the audience was largely family and friends, and a solid core of local supporters. The ticket price was minimal and donations were collected in a bucket at the end.
  - Two school concert performances with around 200 singers participating in each one (led by Susanne Netts). They took place in Swanage in March, and Wareham in April. Audiences were around 350 each.
- PAW winter chamber music series for PAW Friends - 3 concerts offered in Langton Matravers Village Hall (22 Feb), Creech Grange (30 March), Smedmore House (26 April). With thanks to Miranda Fulleylove for organising and to her team of musicians. The recitals sold out and covered their costs.

Thanks to:

**We warmly thank our Festival sponsors, the Lulworth Estate,** for their valued support over the last two years. **We are also deeply grateful to our Friends (107 of them)** whose generosity and commitment made this year's festival possible.

**And we are hugely grateful for all the support and commitment given to us by our local businesses and by individuals,**

I would also like to thank our **faithful and hardworking band of TRUSTEES and our associate Director of Music, Hannah Ely** - who put considerable amounts of time and effort into supporting PAW, and without whom PAW would not be the success it is.

Thanks also to **our Fundraising team** who have successfully raised the funds we needed to support the work we do – Jo, Nick, Hannah, Anne and Laurel. Fundraising is never easy and this is comparatively new area of focus for us. *Fundraising to cover our administrative costs continues to be a challenge, so in tandem we will look at cost cutting measures where we can, including encouraging volunteering where possible.*

Our **Publicity Team** did an excellent job this year on printed material, social media, printed media/advertising and signage, which contributed significantly to the success of this year's visitor numbers and art sales.

Thanks go to **Seb McEwan** for his superb and calm management of Rollington. To the **Events Committee** for providing guidance on the programme and helping to coordinate concerts. To **our artists** for their commitment to PAW and their art, and who remain at the core of PAW. To **Sophie Jenkins** for all the enthusiasm, time and passion she puts into the PYA programme. To **our volunteers** who make it all happen through stewarding at our concerts and Rollington, and distributing our signage and brochures, and making sure the Rollington sales desk runs smoothly, and anything else. To **Jo Colvile** for keeping us all on track. To **Emma-Louise** for all the work she quietly gets on with improving our website for the public and artists. To **Emily/Lovecake and team** who keep everyone fed and watered in Rollington's challenging environment. **Without all of YOU, PAW would not be what it is.**

As ever – PAW 2025 was a fabulous team effort. We hope you feel ready for another great year!

#### Feedback data from our audience, visitors and artistw

**We achieved more complete feedback data than ever before**, collected from visitors, audiences, open studios and artists. The results will help us plan our resources more effectively and better understand and meet the needs of our artists.

This was the first year we've managed to get feedback cards to OS, Rollington and Events visitors/audiences. The return was limited, especially from Events. So it's important to bear in mind that although the data, and the events data in particular, isn't statistically valid, we found the results helpful – not least in pointing towards our strengths and areas for improvement.

All feedback indicated a good number of new visitors coming to PAW, with around 25% coming for the first time, 36% in the case of Events. This indicates that the Festival is attracting new visitors who experience the Festival and bring potential income to the Purbeck area and its businesses, alongside artist exposure to new people and potential purchasers.

On the visual arts side around 42% come from Purbeck, 32% from wider Dorset and 23% from beyond Dorset. For Events there appears to be a stronger local presence from within Purbeck (50%) and a wider base of visitors to the Festival beyond Dorset, with 55% coming from beyond Dorset including outside the UK. This is encouraging and suggests that a much bigger pool of visitors is interested in the events and highlights the importance of targeted marketing to reach that wider audience.

Positive visitor experience for the open studios, Rollington and events is at 80-90%. This shows a high level of visitor satisfaction with the overall feel of the festival and the work of the artists and team in presenting world class music and the artistic experience of Purbeck and its artists and PAW team. With 55% of audiences and 67% of visitors feeling exposed to new art forms.

Visitor Age Demographic. There is no doubt that the primary demographic is in the 55 years and older range (71%). With 35 years of age and below only accounting for 12% of the visitor numbers. While it is possible the data hides some accompanying visitors in the under-18s it is clear that more needs to be done to engage younger visitors to the Festival Open Studios and towards the arts in general. Of course PAW does try to balance this through its engagement in Purbeck Young Artist workshops and exhibition, and supporting Purbeck Youth Music, plus giving concerts to successful young professional performers (in their 20s and 30s) – all key directions for bringing younger generations into the world of art and creativity.

*Based on the above – for next year, 2026:*

- *We will aim to consolidate and build on the gains made in extending our geographical reach and first time visitors, and focus on increasing our reach into the more niche classical music audiences.*
- *We will also consolidate our offer, and maintain and where possible, improve, the visitor experience, diversity of our offer, and outreach to young people.*
- *And we will be look for ways in which we can respond more effectively to meeting the needs of our artists and the local community.*

**Charlotte Heath**

January 2026

Chair of Trustees



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Purbeck Art Weeks Festival

1140350

## Receipts and payments accounts

CC16a

For the period  
from

01/10/2024

To

30/09/2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sponsorship & Donations	36,155	14,314	-	50,469	37,866
Events	54,313	-	-	54,313	46,954
Other	1,985	-	-	1,985	1,187
Bank Interest	389	-	-	389	429
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>92,842</b>	<b>14,314</b>	<b>-</b>	<b>107,156</b>	<b>86,436</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>92,842</b>	<b>14,314</b>	<b>-</b>	<b>107,156</b>	<b>86,436</b>
<b>A3 Payments</b>					
Sponsorship	-	9,480	-	9,480	8,075
Events	57,359	-	-	57,359	43,666
Administration and Publicity	44,653	-	-	44,653	28,952
Bank Charges	60	-	-	60	61
Bursary Awards	-	1,150	-	1,150	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>102,072</b>	<b>10,630</b>	<b>-</b>	<b>112,702</b>	<b>80,754</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>102,072</b>	<b>10,630</b>	<b>-</b>	<b>112,702</b>	<b>80,754</b>
<b>Net of receipts/(payments)</b>	<b>- 9,230</b>	<b>3,684</b>	<b>-</b>	<b>- 5,546</b>	<b>5,682</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>72,870</b>	<b>5,997</b>	<b>-</b>	<b>78,867</b>	<b>73,185</b>
<b>Cash funds this year end</b>	<b>63,640</b>	<b>9,681</b>	<b>-</b>	<b>73,321</b>	<b>78,867</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community Projects	-	6,648	
	John Flower Bursary	-	3,033	
	General	63,640	-	
	<b>Total cash funds</b>	<b>63,640</b>	<b>9,681</b>	
	(agree balances with receipts and payments account(s))			

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Sheila Marsh	SHEILA MARSH	05/05/20



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees</b>	Purbeck Art Weeks Festival		
<b>On accounts for the year ended</b>	30 September 2025	<b>Charity no (if any)</b>	1140350
	1		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2025.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

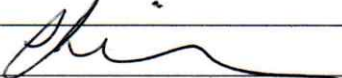
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 18/12/25

**Name:** Gordon Lewis

**Relevant professional qualification(s) or body (if any):** Associate of the Chartered Institute of Management Accountants

**Address:** 14 Rodgett Crescent, Wareham, Dorset, BH20 7AR

**PURBECK ART WEEKS FESTIVAL**

England & Wales - Charity number 1140350

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# Accounts

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# **Purbeck Art Weeks (PAW) Festival Limited**

**A charitable company limited by guarantee**

## **Report of the Trustees & Financial Statements**

**Year ended 30<sup>th</sup> September 2024**

### **Contents**

#### **Legal & Administrative Information**

#### **Report of the Trustees**

- Structure and Objects of the Charity
- Financial Review
- Risk Management
- Public Benefit Statement
- Reserves Policy
- Trustees responsibilities in relation to the financial statements

#### **Independent Examiner's Report to the Trustees**

#### **Statement of Financial Activities**

#### **Balance sheet**

#### **Notes forming part of the financial statements**

*Purbeck Art Weeks Festival Ltd [www.purbeckartweeks.co.uk](http://www.purbeckartweeks.co.uk)*

*Company number: 7420934 Charity number: 1140350*

*Registered office: Red Roof Barn, Coombe Keynes, Nr Wareham, Dorset, Bt20 5HJ*

#### **Legal & Administrative Information**

The Purbeck Art Weeks (PAW) Festival is a charitable company limited by guarantee. It became incorporated as a limited company number 7420934 on 27<sup>th</sup> October 2010 and a registered charity number 1140350 on 10<sup>th</sup> February 2011. The governing documents are the Articles of Association formed part of the application to the Charity Commission and were adopted by the company on 27<sup>th</sup> April 2011.

**Honorary President**

Philip Jackson

**Directors and Trustees**

Charlotte Heath      Chair

Joan Ingarfield

Emma Ormond

Emma Louise Grinsted

Sheila Marsh

Debbie Evans

Nicholas Salt

Anne Easterbrooke

**Company Secretary**

Joanna Colvile

**Company Treasurer**

Joan Ingarfield

**Registered Office**

Red Roof Barn

Coombe Keynes

Nr Wareham

Dorset

BH20 5HJ

**Bankers**

Santander Bank

Sort code: 09-01-29

Account number: 06614371

Account Name: Purbeck Art Weeks Festival

**Solicitors**

Humphries Kirk

3 Acorn Business Park

Ling Road

Poole

BH12 4NZ

**Independent Examiner**

Gordon Lewis

**Report of the Trustees**

The Trustees present their report and financial statements for the 12 months ended 30th September 2024. The Board of Trustees confirm that the annual report and financial statements comply with current statutory requirements including the provisions of the Statement of recommended Practice: Accounting and reporting by Charities 2005 (SORP) (March 2005).

## **Structure and Objects of the Charity**

Our Mission is as follows:

### *PAW Festival Mission Statement*

*The Purbeck Art Weeks (PAW) Festival celebrates art in all its various forms. It seeks to inspire and support visual and performing artists to achieve their potential, involves people from across the community and encourages everyone to participate and to enjoy a wide range of arts.*

2024 was our fourteenth year as a full arts festival and we mounted a wide range of activities which we brought to audiences of all ages. Our main festival took place over its usual fortnight spanning May/June and we were able to put on a comprehensive programme of events, workshops, and exhibitions. Despite the continuing challenging environment, the numbers visiting our main exhibition area at Rollington Barn again exceeded past years and we again achieved our highest sales figure ever. The number of our Open Studios taking part this year remained steady and they reported reassuring visitor numbers and good sales. Our main programme of events were well received by the audience. These were all well publicised via our website and our social media channels. Our website provides further details: [www.purbeckartweeksfestival.co.uk](http://www.purbeckartweeksfestival.co.uk)

## **Financial Review**

Given the prevailing economic climate, we were again cautious in our spending this year. We were able to secure a new sponsor which helped to cover our costs along with advertising. We also increased production of our brochure to increase awareness of the Festival to potential visitors from further afield.

We had a reasonable profit in 2024, which has added to our contingency fund that has proved so valuable over the past few years.

The number of artists exhibiting at their open studios was similar to last year and we have reorganised our structure to allow more artists to exhibit as we have been running a waiting list in previous years. We view this as reassuring evidence of our enduring appeal to local artists.

We thank our advertisers and our growing body of Friends whose help was invaluable this year as always along with the funding bodies that help support our work.

## **Risk Management**

The Trustees are conscious of their responsibilities to assess and handle risks. We confirm that the Charity undertakes risk assessments where appropriate. We have full public liability insurance cover for the festival including for all our events.

We recognise that our festival relies on the goodwill and active involvement of a wide range of members and other people. We are an artist led charity and consider that to be a great strength. We therefore hold regular meetings with our members to take their views on issues and to keep them informed on the thinking and plans of the Trustees. This open approach is central to maintaining the confidence of our members.

We have no full-time paid staff though we make a small payment to our webmaster, admin and social media assistants, Rollington manager, Purbeck Young Artists programme coordinator, communications manager and brochure designer in recognition of the work undertaken. We rely on many artists and others in our community to perform a wide range of roles. We will continue to engage with these volunteers and others to build goodwill as well as evolve in ways that aim to meet their needs.

We have devolved responsibilities to a range of groups and widened the base of people involved in these. We have established clear associated responsibilities for each group through a Financial Control Document and put in place appropriate procedures to see these responsibilities are implemented. We have also considered succession planning.

### **Public Benefit Statement**

The public benefit of the PAW festival derives from our publicly displaying, exhibiting, and performing works of art that are of high quality, and through our better educating the public in art, for example through our lectures, workshops and the study of artists at work. We want artists in a wide range of art forms to aspire to the highest level of which they are capable.

In 2024 we were pleased that a range of internationally recognised performing artists featured again at the festival. Our low ticket prices (with either free or very low priced admission to young people) brought quality to a wide audience.

Our programme with Purbeck Young Artists (PYA) enabled experienced artists to undertake 18 workshops with 14 local schools in 2024. We want to support emerging talent, nurture an interest in the arts, and encourage all to aspire.

### **Reserves Policy**

The Trustees have considered the level of reserves appropriate to meet any likely liabilities and uncertainties. The Charity intends to maintain a level of unrestricted funds sufficient to cover the risk that the festival might have to again be cancelled at short notice. The Charity continues to have sufficient reserves to meet this possibility in the future and will continue to review the level of reserves each year.

### **Trustees responsibilities in relation to the financial statements**

Charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for that year. In doing so the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

Approved by the trustees on 19<sup>th</sup> January 2024 and signed on their behalf by:

Charlotte Heath  
Chairman



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Purbeck Art Weeks

1140350

CC16a

## Receipts and payments accounts

For the period from	01/10/2023	To	30/09/2024
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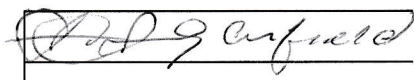
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sponsorship & Donations	33,430	4,436	-	37,866	13,015
Events	46,954	-	-	46,954	57,783
Other	1,187	-	-	1,187	2,007
Bank Interest	429	-	-	429	224
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>82,000</b>	<b>4,436</b>	<b>-</b>	<b>86,436</b>	<b>73,029</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>82,000</b>	<b>4,436</b>	<b>-</b>	<b>86,436</b>	<b>73,029</b>
<b>A3 Payments</b>					
Sponsorship	500	7,575	-	8,075	5,213
Events	43,666	-	-	43,666	37,772
Administration and Publicity	28,952	-	-	28,952	20,170
Bank Charges	61	-	-	61	60
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>73,179</b>	<b>7,575</b>	<b>-</b>	<b>80,754</b>	<b>63,215</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>73,179</b>	<b>7,575</b>	<b>-</b>	<b>80,754</b>	<b>63,215</b>
<b>Net of receipts/(payments)</b>	<b>8,821</b>	<b>- 3,139</b>	<b>-</b>	<b>5,682</b>	<b>9,814</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>64,050</b>	<b>9,135</b>	<b>-</b>	<b>73,185</b>	<b>63,370</b>
<b>Cash funds this year end</b>	<b>72,871</b>	<b>5,996</b>	<b>-</b>	<b>78,867</b>	<b>73,184</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community Projects	-	1,814	4,952
	John Flower Bursary	-	4,183	4,183
	General	72,870	-	64,049
	<b>Total cash funds</b>	<b>72,870</b>	<b>5,997</b>	<b>73,184</b>
	(agree balances with receipts and payments account(s))	Agreement Error <b>Unrestricted funds</b> to nearest £	Agreement Error <b>Restricted funds</b> to nearest £	Agreement Error <b>Endowment funds</b> to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		J. E. INGARFIELD	13/04/25



Section A

Independent Examiner's Report

Report to the trustees

Purbeck Art Weeks

On accounts for the year  
ended

30 September 2024

Charity no  
(if any)

1140350

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

05/02/25

Name:

Gordon Lewis

Relevant professional  
qualification(s) or body  
(if any):

Associate of the Chartered Institute of Management Accountants

Address:

14 Rodgett Crescent, Wareham, Dorset, BH20 7AR

**PURBECK ART WEEKS FESTIVAL**

England & Wales - Charity number 1140350

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# Accounts

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# **Purbeck Art Weeks (PAW) Festival Limited**

**A charitable company limited by guarantee**

## **Report of the Trustees & Financial Statements**

**Year ended 30<sup>th</sup> September 2023**

### **Contents**

#### **Legal & Administrative Information**

#### **Report of the Trustees**

- Structure and Objects of the Charity
- Financial Review
- Risk Management
- Public Benefit Statement
- Reserves Policy
- Trustees responsibilities in relation to the financial statements

#### **Independent Examiner's Report to the Trustees**

#### **Statement of Financial Activities**

#### **Balance sheet**

#### **Notes forming part of the financial statements**

*Purbeck Art Weeks Festival Ltd [www.purbeckartweeks.co.uk](http://www.purbeckartweeks.co.uk)  
Company number: 7420934 Charity number: 1140350  
Registered office: 23 South Road, Swanage, Dorset, BH19 2QR*

#### **Legal & Administrative Information**

The Purbeck Art Weeks (PAW) Festival is a charitable company limited by guarantee. It became incorporated as a limited company number 7420934 on 27<sup>th</sup> October 2010 and a registered charity number 1140350 on 10<sup>th</sup> February 2011. The governing documents are the Articles of Association formed part of the application to the Charity Commission and were adopted by the company on 27<sup>th</sup> April 2011.

**Honorary President**

Phillip Jackson

**Directors and Trustees**

Charlotte Heath      Chair

Joan Ingarfield

Emma Ormond

Emma Louise Grinsted

Anne Easterbrooke

Nicholas Salt

**Company Secretary**

Emma Louise Grinsted

**Company Treasurer**

Joan Ingarfield

**Registered Office**

23 South Road

Swanage

Dorset

BH19 2QR

**Bankers**

Santander Bank

Sort code: 09-01-29

Account number: 06614371

Account Name: Purbeck Art Weeks Festival

**Solicitors**

Humphries Kirk

3 Acorn Business Park

Ling Road

Poole

BH12 4NZ

**Independent Examiner**

C P Watkins

**Report of the Trustees**

The Trustees present their report and financial statements for the 12 months ended 30th September 2023. The Board of Trustees confirm that the annual report and financial statements comply with current statutory requirements including the provisions of the Statement of recommended Practice: Accounting and reporting by Charities 2005 (SORP) March 2005).

## **Structure and Objects of the Charity**

Our Mission is as follows:

### *PAW Festival Mission Statement*

*The Purbeck Art Weeks (PAW) Festival celebrates art in all its various forms. It seeks to inspire and support visual and performing artists to achieve their potential, involves people from across the community and encourages everyone to participate and to enjoy a wide range of arts.*

2023 was our thirteenth year as a full arts festival and we mounted a wide range of activities which we brought to audiences of all ages. Our main festival took place over its usual fortnight spanning May/June and we were able to put on a comprehensive programme of events, workshops, and exhibitions. Despite the continuing challenging environment, the numbers visiting our main exhibition area at Rollington Barn again exceeded past years and we again achieved our highest sales figure ever. The number of our Open Studios taking part this year remained steady and they reported reassuring visitor numbers and good sales. Our main programme of events were well received by the audience. These were all well publicised via our website and our social media channels. Our website provides further details: [www.purbeckartweeks.co.uk](http://www.purbeckartweeks.co.uk)

## **Financial Review**

Given the prevailing economic climate we were again cautious in our spending this year. We revised the shape of our printed brochure (from DL to A5) to allow us to take advantage of more ethically aware printing options and again printed fewer than in previous years. We unfortunately lost our sponsor for our brochure and signage but were able to cover our costs via advertising revenue.

We had a reasonable profit in 2023, which has added to our contingency fund that has proved so valuable over the past few years.

The number of artists exhibiting at their open studios was similar to last year, but the demand for places to exhibit at Rollington was high and we had to turn artists away. We view this as reassuring evidence of our enduring appeal.

We thank our advertisers and our growing body of Friends whose help was invaluable this year as always.

## **Risk Management**

The Trustees are conscious of their responsibilities to assess and handle risks. We confirm that the Charity undertakes risk assessments where appropriate. We have full public liability insurance cover for the festival including for all our events.

We recognise that our festival relies on the goodwill and active involvement of a wide range of members and other people. We are an artist led charity and consider that to be a great strength. We therefore hold regular meetings with our members to take their views on issues and to keep them informed on the thinking and plans of the Trustees. This open approach is central to maintaining the confidence of our members.

We have no full-time paid staff though we make a small payment to our webmaster, admin assistant, Rollington manager, and brochure designer in recognition of the work undertaken.

We rely on many artists and others in our community to perform a wide range of roles. We will continue to engage with these volunteers and others to build goodwill as well as evolve in ways that aim to meet their needs.

We have devolved responsibilities to a range of groups and widened the base of people involved in these. We have established clear associated responsibilities for each group through a Financial Control Document and put in place appropriate procedures to see these responsibilities are implemented. We have also considered succession planning.

### **Public Benefit Statement**

The public benefit of the PAW festival derives from our publicly displaying, exhibiting, and performing works of art that are of high quality and through our better educating the public in art, for example through our lectures, workshops and the study of artists at work. We want artists in a wide range of art forms to aspire to the highest level of which they are capable.

In 2023 we were pleased that a range of internationally recognised performing artists featured again at the festival. Our low ticket prices (with either free or very low priced admission to young people) brought quality to a wide audience.

Our programme with Purbeck Young Artists (PYA) enabled experienced artists to undertake workshops with 14 local schools in 2023. We want to support emerging talent and encourage all to aspire.

### **Reserves Policy**

The Trustees have considered the level of reserves appropriate to meet any likely liabilities and uncertainties. The Charity intends to maintain a level of unrestricted funds sufficient to cover the risk that the festival might have to again be cancelled at short notice. The Charity continues to have sufficient reserves to meet this possibility in the future and will continue to review the level of reserves each year.

### **Trustees responsibilities in relation to the financial statements**

Charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for that year. In doing so the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

Approved by the trustees on 19<sup>th</sup> January 2023 and signed on their behalf by:

Charlotte Heath  
Chairman

## **Independent Examiner's Report to the Trustees**

### ***Respective responsibilities of trustees and independent examiner***

The trustees (who are also Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required under section 43(2) of the Charities act 1993 (the 1993 Act) and that an independent examiner is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act
- To follow the procedures laid down in the General Directions given by the Charity Commissioners under section 43(7) b of the 1993 Act
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### ***Independent examiner's statement***

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 386 of the Companies Act 2006; and
- To prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and reporting by Charities (revised 2005) have not been met, or to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C P Watkins

Annual Report for 1<sup>st</sup> October 2022 to 30<sup>th</sup> September 2023

*“The Purbeck Art Weeks Festival was set up to promote, maintain, improve and advance education within the community at large, particularly in the Purbeck District Council area. This will be achieved by the promotion and production of performances and encouragement of the arts of debating, drama, dance, cinematography, computer graphics, music, singing, literature, sculpture, painting and photography”*

	This year Sept 2023	Last year Sept 2022
Fixed Assets	£0	£0
Current Assets	£73,185	£63,468
Total current assets	£73,185	£63,468
Total Assets less current liabilities	£73,185	£63,458
Reserves	£73,185	£63,468

**Notes**

For the year ending 30th September 2023 the company was entitled to exemption under section 477 of the Companies Act 2008 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 478 of the Companies Act 2008.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2008 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

**Trading Results for the year 2023**

<b>Income</b>	<b>2023</b>	<b>Expenditure</b>	<b>2023</b>
Events sponsorship	£11,175.81	Events held	£22,143.36
Events income	£18,217.82	Purbeck Young Artists	£5,213.00
artist/exhibitors fees	£10,022.91	CMPH	£5,301.00
Friends Subscriptions	£4,200.00	Brochure costs	£5,860.00
Members donations	£545.00		
Gift Aid	£1,290.67	Web and Design	£4,061.72
Commision on art sales	£10,380.95	Rollington exhib expenses	£8,947.71
Sponsorship : PYA	£6,978.70	Publicity & Signage	£3,981.57
CMPH	£5,457.45	Administration	£6,268.63
Brochure	£2,007.00	Rollington container	£214.00
Bank Interest	£224.28	Bank charges	£60.00
Rollington donations	£1,355.00	PYM	£510.00
		Competitions: Prizes/Expenses	£548.80
	£71,855.59		
			£63,109.79
Surplus for the year			£8,745.80
	£71,855.59		£71,855.59

**Prepared by auditor**

**C P Watkins**

**PURBECK ART WEEKS FESTIVAL**

England & Wales - Charity number 1140350

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# Accounts

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# **Purbeck Art Weeks (PAW) Festival Limited**

**A charitable company limited by guarantee**

## **Report of the Trustees & Financial Statements**

**Year ended 30<sup>th</sup> September 2022**

### **Contents**

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- Trustees responsibilities in relation to the financial statements

#### **Independent Examiner's Report to the Trustees**

#### **Statement of Financial Activities**

#### **Balance sheet**

#### **Notes forming part of the financial statements**

*Purbeck Art Weeks Festival Ltd* [www.purbeckartweeks.co.uk](http://www.purbeckartweeks.co.uk)

*Company number: 7420934 Charity number: 1140350*

*Registered office: Badgers Keep, Barnhill Road, Wareham, BH20 5BG*

#### **Legal & Administrative Information**

The Purbeck Art Weeks (PAW) Festival is a charitable company limited by guarantee. It became incorporated as a limited company number 7420934 on 27<sup>th</sup> October 2010 and a registered charity number 1140350 on 10<sup>th</sup> February 2011. The governing documents are the Articles of Association formed part of the application to the Charity Commission and were adopted by the company on 27<sup>th</sup> April 2011.

**Honorary President**

Phillip Jackson

**Directors and Trustees**

Richard Brown

Charlotte Heath           Chair

Joan Ingarfield

Emma Ormond

Emma Louise Grinsted

**Company Secretary**

Emma Louise Grinsted

**Company Treasurer**

Joan Ingarfield

**Registered Office**

Badgers Keep

Barnhill Road

Wareham

BH20 5BG

**Bankers**

Santander Bank

Sort code: 09-01-29

Account number: 06614371

Account Name: Purbeck Art Weeks Festival

**Solicitors**

Humphries Kirk

3 Acorn Business Park

Ling Road

Poole

BH12 4NZ

**Independent Examiner**

C P Watkins

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The Trustees present their report and financial statements for the 12 months ended 30th September 2022. The Board of Trustees confirm that the annual report and financial statements comply with current statutory requirements including the provisions of the Statement of recommended Practice: Accounting and reporting by Charities 2005 (SORP March 2005).

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*The Purbeck Art Weeks (PAW) Festival celebrates art in all its various forms. It seeks to inspire and support visual and performing artists to achieve their potential, involves people from across the community and encourages everyone to participate and to enjoy a wide range of arts.*

2022 was our twelfth year as a full arts festival and for the first time since 2019 we were able to plan and deliver a wide range of activities for audiences of all ages. Our festival returned to its usual fortnight spanning May/June and we were able to put on a comprehensive programme of events, workshops, and exhibitions. Despite the continuing challenging environment, the numbers visiting our main exhibition area at Rollington Barn equalled or exceeded past years and we achieved our highest sales figure ever. We had a small increase in the number of Open Studios taking part this year and they reported steady visitor numbers and good sales. Our events returned to their normal times and were well received by the audience. These were all well publicised via our website and our social media channels. Our website provides further details: [www.purbeckartweeks.co.uk](http://www.purbeckartweeks.co.uk)

## **Financial Review**

Following our understandable loss in 2020 due to the cancellation of our Festival, we were again cautious in our spending this year. We returned to our printed brochure as our visitors told us that they missed having one last year, but we reduced our print run. We secured a sponsor for our brochure and signage which we hope will be a continuing relationship.

We had a reasonable profit in 2022, which has again helped to mitigate our losses from 2020.

The number of artists exhibiting at their open studios was reduced this year in comparison to 2019, but the number of artists exhibiting at Rollington remains the same, and we view this as reassuring evidence of our enduring appeal.

We thank our advertisers and our growing body of Friends whose help was invaluable this year as always.

## **Risk Management**

The Trustees are conscious of their responsibilities to assess and handle risks. We confirm that the Charity undertakes risk assessments where appropriate. We have full public liability insurance cover for the Festival including for all our events.

We recognise that our Festival relies on the goodwill and active involvement of a wide range of members and other people. We are an artist led charity and consider that to be a great strength. We therefore hold regular meetings with our members to take their views on issues and to keep them informed on the thinking and plans of the Trustees. This year we have been able to resume in person meeting which have been welcomed by all. This open approach is central to maintaining the confidence of our members.

We have no full-time paid staff though we make a small payment to our webmaster, publicity manager, Rollington Manager, and brochure designer in recognition of the work undertaken.

We rely on many artists and others in our community to perform a wide range of roles. We will continue to engage with these volunteers and others to build goodwill as well as evolve in ways that aim to meet their needs.

We have devolved responsibilities to a range of groups and widened the base of people involved in these. We have established clear associated responsibilities for each group through a Financial Control Document and put in place appropriate procedures to see these responsibilities are implemented. We have also considered succession planning.

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In 2022 we were pleased that a range of internationally recognised performing artists featured again at the Festival. Our low ticket prices (with either free or very low priced admission to young people) brought quality to a wide audience.

Our programme with Purbeck Young Artists (PYA) enabled experienced artists to undertake workshops with 15 local schools in 2022. We want to support emerging talent and encourage all to aspire.

### **Reserves Policy**

The Trustees have considered the level of reserves appropriate to meet any likely liabilities and uncertainties. The Charity intends to maintain a level of unrestricted funds sufficient to cover the risk that the Festival might have to again be cancelled at short notice. The Charity continues to have sufficient reserves to meet this possibility in the future and will continue to review the level of reserves each year.

### **Trustees responsibilities in relation to the financial statements**

Charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for that year. In doing so the trustees are required to:

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- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

Approved by the trustees on 13<sup>th</sup> January 2023 and signed on their behalf by:

Charlotte Heath  
Chairman

## **Independent Examiner's Report to the Trustees**

### ***Respective responsibilities of trustees and independent examiner***

The trustees (who are also Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required under section 43(2) of the Charities act 1993 (the 1993 Act) and that an independent examiner is needed.

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### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### ***Independent examiner's statement***

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- To prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and reporting by Charities (revised 2005) have not been met, or to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C P Watkins

Annual Report for 1<sup>st</sup> October 2021 to 30<sup>th</sup> September 2022

“The Purbeck Art Weeks Festival was set up to promote, maintain, improve and advance education within the community at large, particularly in the Purbeck District Council area. This will be achieved by the promotion and production of performances and encouragement of the arts of debating, drama, dance, cinematography, computer graphics, music, singing, literature, sculpture, painting and photography”

Receipts	2022	2021	Payments	2022	2021
Member donations	669.13	725.00	Administration	2390.80	713.78
Friends	4360.00	3880.00	Publicity Signage	4050.93 967.42	4774.10 871.20
Gift Aid tax recovered (members & Friends)	175.00 935.00	178.75 915.44	Competitions: Prizes Expenses	350.00 213.00	
Albury and Hall	5000.00				
Bank Interest	18.34	3.65	CAF Bank Charges	90.50	89.00
Bursary Fund	100.00	338.53	Bursary Awards		225.00
Brochure c/f to 2023 = £250	2508.00	167.87	Brochure (incl delivery) Web & Design	6398.00 5236.83	3275.43
Commission on Art Sales	7901.37	4936.82	Rollington:Container	190.00	180.00
Artists/Exhibitors Fees	9701.12	6937.03	Rollington:Exhibition Exp	5246.06	5001.80
Art4Action commission 2021=GA tax recov.		125.00			
Rollington donations (Jar + Lovecake)	745.00	638.57	Jar donations sent to DEC Ukraine	300.00	
PYA (sponsorship)	7850.00	3495.00	Purbeck Young Artists + Jubilee Project	2466.34 2234.32	3807.00
PYM	640.00		PYM	948.57	120.00
Events c/f to 2023 = £44.00	18796.11	18029.39	Events	34134.04	25439.59
Events Sponsorship (+ Gift Aid reclaimed)	16840.00 4365.36	10008.20 391.25			
CMPH (+ Gift Aid reclaimed) c/f to 2023 = £100.00	4530.00 75.00	3434.09 197.12	CMPH Smedmore hire: £300 c/f to 2023	3745.00	4292.46
<b>TOTAL</b>	<b>85,209.43</b>	<b>54,401.71</b>	<b>TOTAL</b>	<b>68,961.81</b>	<b>48,789.36</b>
Deficit			Surplus	16,247.62	5,612.35
				<b>85,209.43</b>	<b>54,401.71</b>

Statement of Assets and Liabilities at the year end 30<sup>th</sup> September 2022

## Assets

Bank account : 63,467.49

General Fund

Restricted Funds: Community Projects

John Flower Bursary

## Represented by

b/f from 2021 48,327.87

- Advance receipts 2021 (1502.00)

+ Prepayments 2021 300.00

+ Surplus 2022 16,247.62

+ Advance Receipts 2022 394.00

- Prepayments 2022 (300.00)

**63,467.49****63,467.49**

**PURBECK ART WEEKS FESTIVAL**

England & Wales - Charity number 1140350

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# Accounts

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# **Purbeck Art Weeks (PAW) Festival Limited**

**A charitable company limited by guarantee**

## **Report of the Trustees & Financial Statements**

**Year ended 30<sup>th</sup> September 2021**

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*Purbeck Art Weeks Festival Ltd* [www.purbeckartweeks.co.uk](http://www.purbeckartweeks.co.uk)

*Company number: 7420934 Charity number: 1140350*

*Registered office: Badgers Keep, Barnhill Road, Wareham, BH20 5BG*

#### **Legal & Administrative Information**

The Purbeck Art Weeks (PAW) Festival is a charitable company limited by guarantee. It became incorporated as a limited company number 7420934 on 27<sup>th</sup> October 2010 and a registered charity number 1140350 on 10<sup>th</sup> February 2011. The governing documents are the Articles of Association formed part of the application to the Charity Commission and were adopted by the company on 27<sup>th</sup> April 2011.

**Honorary President**

Phillip Jackson

**Directors and Trustees**

Richard Brown

Charlotte Heath      Chair

Joan Ingarfield

Emma Ormond

Emma Louise Grinsted

**Company Secretary**

Emma Louise Grinsted

**Company Treasurer**

Joan Ingarfield

**Registered Office****The Old Curatage**

Badgers Keep

Barnhill Road

Wareham

BH20 5BG

**Bankers**

Santander Bank Sort code 09-01-29

Account number 06614371

Account Name: Purbeck Art Weeks Festival

**Solicitors**

Humphries Kirk

3 Acorn Business Park

Ling Road

Poole

BH12 4NZ

**Independent Examiner**

C P Watkins

**Report of the Trustees**

The Trustees present their report and financial statements for the 12 months ended 30th September 2021. The Board of Trustees confirm that the annual report and financial statements comply with current statutory requirements including the provisions of the Statement of recommended Practice: Accounting and reporting by Charities 2005 (SORP March 2005).

## **Structure and Objects of the Charity**

Our Mission is as follows:

### *PAW Festival Mission Statement*

*The Purbeck Art Weeks (PAW) Festival celebrates art in all its various forms. It seeks to inspire and support visual and performing artists to achieve their potential, involves people from across the community and encourages everyone to participate and to enjoy a wide range of arts.*

2021 was our eleventh year as a full arts festival and again as in 2021 we had planned a wide range of activities for audiences of all ages. Unfortunately, due to the continuing global COVID-19 pandemic we had to move our festival from May/June to August/September. Despite this upheaval we were able to put on a comprehensive programme of events, workshops, and exhibitions which we brought to audiences of all ages. Despite the continuing challenging environment and a change of Festival timing, the numbers visiting our main exhibition area at Rollington Barn equalled those of 2019. Understandably, we had a reduced number of Open Studios taking part this year, but those that did take part reported steady visitor numbers and good sales. Most of our events took place in August and were thankfully received by an audience who had missed attending live performances. These were all well publicised via our website and our social media channels. Our online events programme from 2021 was added to our website which now includes a very full archive section as well as historical details of our community projects. Our website provides further details: [www.purbeckartweeks.co.uk](http://www.purbeckartweeks.co.uk)

## **Financial Review**

Following our understandable loss in 2020 due to the cancellation of our Festival, we were cautious in our spending this year. We didn't produce a printed brochure, instead we created a downloadable brochure that could be printed at home if visitors wished too. We were able to carry forward much of our sponsorship and advertising income from 2020 which got us off to a good start.

We had a small profit in 2021, which has helped to mitigate our losses from 2020.

The number of artists exhibiting at their open studios was understandably reduced this year, but the number of artists exhibiting at Rollington equalled 2019, and we view this as reassuring evidence of our enduring appeal.

We thank our advertisers and our growing body of Friends whose help was invaluable this year as always.

## **Risk Management**

The Trustees are conscious of their responsibilities to assess and handle risks. We confirm that the Charity undertakes risk assessments where appropriate. We have full public liability insurance cover for the Festival including for all our events.

We recognise that our Festival relies on the goodwill and active involvement of a wide range of members and other people. We are an artist led charity and consider that to be a great strength. We therefore hold regular meetings with our members to take their views on issues and to keep them informed on the thinking and plans of the Trustees. This year those meetings have again been held remotely and the opinions and ideas of our members have been invaluable when making some very difficult decisions. This open approach is central to maintaining the confidence of our members.

We have no full-time paid staff though we make a small payment to our webmaster, publicity manager, Rollington Manager, and brochure designer in recognition of the work undertaken. We rely on many artists and others in our community to perform a wide range of roles. We will continue to engage with these volunteers and others to build goodwill as well as evolve in ways that aim to meet their needs.

We have devolved responsibilities to a range of groups and widened the base of people involved in these. We have established clear associated responsibilities for each group through a Financial Control Document and put in place appropriate procedures to see these responsibilities are implemented. We have also considered succession planning.

### **Public Benefit Statement**

The public benefit of the PAW Festival derives from our publicly displaying, exhibiting, and performing works of art that are of high quality and through our better educating the public in art, for example through our lectures, workshops and the study of artists at work. We want artists in a wide range of art forms to aspire to the highest level of which they are capable.

In 2021 we were pleased that a range of internationally recognised performing artists featured again at the Festival. Our low ticket prices (with either free or very low priced admission to young people) brought quality to a wide audience.

Our programme with Purbeck Young Artists (PYA) enabled experienced artists to undertake workshops with 10 local schools in 2021. This is a reduction on our usual number, but the workshops that we were able to provide were greatly appreciated by schools as they emerged from a difficult year in 2020 dominated by Covid. We want to support emerging talent and encourage all to aspire.

### **Reserves Policy**

The Trustees have considered the level of reserves appropriate to meet any likely liabilities and uncertainties. The Charity intends to maintain a level of unrestricted funds sufficient to cover the risk that the Festival might have to again be cancelled at short notice. The Charity continues to have sufficient reserves to meet this possibility in the future and will continue to review the level of reserves each year.

### **Trustees responsibilities in relation to the financial statements**

Charity law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for that year. In doing so the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

Approved by the trustees on 23<sup>rd</sup> January 2022 and signed on their behalf by:

Charlotte Heath  
Chairman

## **Independent Examiner's Report to the Trustees**

### ***Respective responsibilities of trustees and independent examiner***

The trustees (who are also Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required under section 43(2) of the Charities act 1993 (the 1993 Act) and that an independent examiner is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act
- To follow the procedures laid down in the General Directions given by the Charity Commissioners under section 43(7) b of the 1993 Act
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### ***Independent examiner's statement***

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 386 of the Companies Act 2006; and
- To prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and reporting by Charities (revised 2005) have not been met, or to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C P Watkins

Annual Report for 1<sup>st</sup> October 2020 to 30<sup>th</sup> September 2021

*“The Purbeck Art Weeks Festival was set up to promote, maintain, improve and advance education within the community at large, particularly in the Purbeck District Council area. This will be achieved by the promotion and production of performances and encouragement of the arts of debating, drama, dance, cinematography, computer graphics, music, singing, literature, sculpture, painting and photography”*

Receipts	2021	2020 Cancelled	Payments	2021	2020 Cancelled
Member donations	725.00	2386.65	Administration	713.78	5201.71
Friends	3880.00	3920.00	Publicity Signage	4774.10 871.20	1659.44 875.14
Gift Aid tax recovered (members & Friends)	178.75 915.44	206.25 965.00	Competitions: Prizes Expenses		150.00 56.50
Raffle		Cancelled	Raffle (Lottery Licence '20)		20.00
Santander Bank Interest	3.65	215.11	CAF Bank Charges	89.00	60.00
John Flower Bursary	338.53		Bursary Awards	225.00	390.00
Brochure c/f to 2022 = £1140	167.87		Brochure (incl delivery) Web & Design	3275.43	5589.00 4654.38
Commission on Art Sales	4936.82	Cancelled	Rollington:Container	180.00	180.00
Artists/Exhibitors Fees	6937.03	Refunded	Rollington:Exhibition Exp	5001.80	675.21
Art4Action commission 2021=GA tax recov.	125.00	1847.20			
Rollington donations (Jar + Lovecake)	638.57				
PYA (sponsorship)	3495.00	750.00	Purbeck Young Artists	3807.00	750.00
PYM		3000.00	PYM	120.00	3250.00
Events c/f to 2022 = £362.00	18029.39	3856.04	Events	25439.59	17438.40
Events Sponsorship (+ Gift Aid reclaimed)	10008.20 391.25	9140.00 3232.25			
CMPH (+ Gift Aid reclaimed)	3434.09 197.12	2920.00 1900.00	CMPH Smedmore hire: £300 c/f to 2022	4292.46	3900.00
<b>TOTAL</b>	<b>54,401.71</b>	<b>34,338.50</b>	<b>TOTAL</b>	<b>48,789.36</b>	<b>44,849.78</b>
Deficit		10,511.28	Surplus	5,612.35	
		<b>44,849.78</b>		<b>54,401.71</b>	<b>44,849.78</b>

Statement of Assets and Liabilities at the year end 30<sup>th</sup> September 2021

## Assets

## Represented by

Bank account : 48,327.87		b/f from 2020	47,798.52
		- Advance receipts 2020	(6585.00)
General Fund	43,615.48	+ Prepayments 2020	300.00
Restricted Funds: Community Projects	629.35	+ Surplus 2021	5,612.35
John Flower Bursary	4,083.04	+ Advance Receipts 2021	1,502.00
		- Prepayments 2021	(300.00)
	<b>48,327.87</b>		<b>48,327.87</b>

**Notes**

1. No value is attached in these accounts to any property owned or held in trust by the Charity
2. No Brochure was produced in 2021; there was considerable expenditure on flyers etc which is included in 'Publicity', delivery/distribution costs for the flyers are also included in 'Publicity'. The programme costs and advertising income are included in 'Events'
3. A further £1978.80 will be reclaimed on gift aid sponsorship in April 2022; this is not included in the 2021 account
4. Due to Covid restrictions, the Festival could not be held in May/June as; the Trustees decided to hold Events predominantly in mid August over a two week period and the Rollington Exhibition and Open Studios for 2 weeks in mid September.

**Declaration:**

I certify that the above statement of assets and liabilities for the year 1<sup>st</sup> October 2020 to 30<sup>th</sup> September 2021 including the notes therein, together with the records of income and expenditure, are in accordance with the data supplied to me by the Festival treasurer.

Signed

C P Watkins (Auditor)